



AGENDA

Community Services Committee Meeting Tuesday, 20 April 2021

Date Tuesday, 20 April 2021

Time following the Infrastructure Committee

Location Council Chamber
District Council Building
King George Place
Timaru

File Reference 1416380

Timaru District Council

Notice is hereby given that a meeting of the Community Services Committee will be held in the Council Chamber, District Council Building, King George Place, Timaru, on Tuesday 20 April 2021, at the conclusion of the Infrastructure Committee meeting.

Community Services Committee Members

Cr Richard Lyon (Chairperson), Cr Stu Piddington (Deputy Chairperson), Cr Allan Booth, Cr Peter Burt, Cr Barbara Gilchrist, Cr Gavin Oliver, Cr Paddy O'Reilly, Cr Sally Parker, Cr Steve Wills and Mayor Nigel Bowen

Quorum – no less than 2 members

Local Authorities (Members' Interests) Act 1968

Committee members are reminded that if you have a pecuniary interest in any item on the agenda, then you must declare this interest and refrain from discussing or voting on this item, and are advised to withdraw from the meeting table.

Symon Leggett
Group Manager People and Digital

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- 1 Apologies**
- 2 Identification of Items of Urgent Business**
- 3 Identification of Matters of a Minor Nature**
- 4 Declaration of Conflicts of Interest**
- 5 Chairperson's Report**

6 Confirmation of Minutes

6.1 Minutes of the Community Services Committee Meeting held on 16 March 2021

Author: Jo Doyle, Governance Advisor

Recommendation

That the Minutes of the Community Services Committee Meeting held on 16 March 2021 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

Attachments

- 1. Minutes of the Community Services Committee Meeting held on 16 March 2021**



MINUTES

Community Services Committee Meeting Tuesday, 16 March 2021

Ref: 1416380

**Minutes of Timaru District Council
Community Services Committee Meeting
Held in the Council Chamber, District Council Building, King George Place, Timaru
on Tuesday, 16 March 2021 at 10.35am**

Present: Cr Richard Lyon (Chairperson), Cr Stu Piddington (Deputy Chairperson), Cr Allan Booth, Cr Barbara Gilchrist, Cr Paddy O'Reilly, Cr Sally Parker, Cr Steve Wills, Mayor Nigel Bowen

In Attendance: Chief Executive (Bede Carran), Group Manager People and Digital and Acting Group Manager Community Services (Symon Leggett), Parks & Recreation Manager (Bill Steans), Libraries Manager (Adele Hewlett), Museum Director (Philip Howe), Recreation Facilities Manager (Craig Motley), Art Gallery Manager (Cara Fitzgerald), Governance Advisor (Jo Doyle)

Community Boards:

Lloyd McMillan – Temuka Community Board
John McDonald – Pleasant Point Community Board
Janene Adams – Geraldine Community Board

1 Apologies

Resolution 2021/3

Moved: Cr Richard Lyon

Seconded: Cr Sally Parker

That the apology received from Cr Gavin Oliver and Cr Peter Burt be accepted and leave of absence granted.

Carried

2 Identification of Items of Urgent Business

There were no items of urgent business.

3 Identification of Matters of a Minor Nature

There were no minor nature matters.

4 Declaration of Conflicts of Interest

There were no conflicts of interest

5 Chairperson's Report

The Chairperson has attended various Council and Community Board meetings, met with Group Manager People & Digital and Acting Group Manager Community Services and the Parks and Recreation Manager.

Resolution 2021/4

Moved: Cr Richard Lyon

Seconded: Cr Steve Wills

That the Chairpersons report be accepted.

Carried

6 Confirmation of Minutes**6.1 Minutes of the Community Services Committee Meeting held on 2 February 2021****Resolution 2021/5**

Moved: Cr Steve Wills

Seconded: Cr Paddy O'Reilly

That the Minutes of the Community Services Committee Meeting held on 2 February 2021 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

Carried

7 Reports**7.1 YMCA South and Mid Canterbury Youth Services Report to 31 December 2020**

The Committee was presented with the YMCA Youth Services six monthly report to 31 December 2020 by Keith Shaw (General Manager) and Cath Slee (Manager Youth and Community Development) from YMCA.

Community pop ups have occurred within the recreation and sports space that are usually only held as holiday programs but are now provided 52 weeks a year and are now extended to Temuka and Waimate. The attendance in Temuka has risen from zero to 50 yesterday.

The next report to Council will include the outcomes of a bi-annual youth survey, this will provide feedback in terms of the attitude to the district, health and wellbeing.

The driver instruction has had successful engagement from the community from many different spectrums. The demand is expected to continue and a fourth driving instructor is being sought.

This is seen as an integral contribution to the community across the country with backlogs for young people wanting to gain their licence and be able to access jobs.

Resolution 2021/6

Moved: Cr Paddy O'Reilly

Seconded: Cr Allan Booth

That the report be received and noted.

Carried

7.2 Timaru District Libraries Annual Report 2020

The Committee considered the Timaru District Libraries Annual Report Year Ended 31 December 2020 presented by the Libraries Manager.

After a challenging year, the resilience of staff and the communities and their ability to adapt has been a year of learning.

A greater digital presence has been introduced such as click and collect and making the libraries more accessible to those who are unable to physically come through the doors.

The upgrade of the library and supporting local businesses and opening a new community room has made a huge difference with more initiatives coming.

It was noted that all the libraries in our district provide an amazing service to their community and staff are welcoming and always willing to help and will adapt to new trends.

Resolution 2021/7

Moved: Cr Barbara Gilchrist

Seconded: Cr Steve Wills

That the report be received and noted.

Carried

7.3 South Canterbury Museum Annual Report 2020

The Committee considered the South Canterbury Museum's Annual Report Year Ended 31 December 2020, presented by the Museum Director.

The region was fortunate that the lower impact of Covid meant targets were not missed by much this year. Ability to connect through online opportunities with the communities were learnt from other museums around New Zealand and the world.

The museum is not just about objects on display, but a place for learning and connection. Programmes such as school programs, explorers club and large events. A new partnership with the royal society has been created to discuss heritage events and subjects.

Ideas are being gathered for the future heritage hub, not just exhibitions but the ability to hold public events that can hold large numbers.

The deaccession programme deals with material that is no longer of use or doesn't fit the collection policy. The storage area is small, so the policy is carefully considered. Items offered back to the original donor or descendants first, then back to region the item came from. If the item is no longer required and there is commercial value then a public auction can take place with the proceedings allocated to the care of the collection or further acquisition.

Resolution 2021/8

Moved: Mayor Nigel Bowen

Seconded: Cr Barbara Gilchrist

That the report be received and noted.

Carried

7.4 Recreation Facilities Annual Report 2020

The Committee considered the Recreation Facilities Annual Report Year Ended 31 December 2020, presented by the Recreation Facilities Manager.

The completion of the Temuka Pool project with extended time delay dealing with Italy.

The team work during the civil defence emergency through lockdown showed their resilience, things are now back to normal.

The extended swimming season is currently underway and the outdoor pools won't close until 5 April. A report on the outcome of this extension will come to Council. Particular areas of concern has been the staffing of life guards.

Resolution 2021/9

Moved: Cr Barbara Gilchrist

Seconded: Cr Sally Parker

That the report be received and noted.

Carried

7.5 Aigantighe Art Gallery Annual Report 2020

The Committed was presented with the Aigantighe Art Gallery's Annual Report Year Ended 31 December 2020 by Art Gallery Manager.

Staff over lockdown reached out to the community through social media. 18 exhibitions have been held, 12 of those reflecting South Canterbury.

The lower visitor numbers was discussed, during Covid, the Plunket Art Show, Artarama and school holiday events were cancelled which would have generated at least 6,000 people.

Friends of art gallery are seen as a critical and important part of supporting the community involvement and advocate on behalf of the gallery.

Resolution 2021/10

Moved: Mayor Nigel Bowen

Seconded: Cr Allan Booth

That the report be received and noted.

Carried

8 Consideration of Urgent Business Items

There were no items of urgent business.

9 Consideration of Minor Nature Matters

There were no minor nature matters.

10 Exclusion of the Public**Resolution 2021/11**

Moved: Mayor Nigel Bowen

Seconded: Cr Barbara Gilchrist

That the public be excluded from the following parts of the proceedings of this meeting on the grounds under section 48 of the Local Government Official Information and Meetings Act 1987 as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason
11.1 - Future Options for Washdyke Land	s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	Commercial sensitivity

Carried

11 Public Excluded Reports**11.1 Future Options for Washdyke Land****12 Readmittance of the Public****Resolution 2021/12**

Moved: Cr Paddy O'Reilly

Seconded: Mayor Nigel Bowen

That the meeting moves out of Closed Meeting into Open Meeting.

Carried

The Meeting closed at 11.39am.

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**Cr Richard Lyon
Chairperson**

7 Reports

7.1 Safer Communities Update

Author: Symon Leggett, Group Manager People and Digital

Authoriser: Symon Leggett, Group Manager People and Digital

Recommendation

That the Community Services Committee consider the request for a new fixed term Safer Communities Coordinator role funded by the Safer Communities reserves.

Purpose of Report

- 1 To provide an update to the Community Services Committee on Safer Communities activity including the development of a new strategy outlining the priorities, key initiatives and to present a request to fund a new Coordinator role from the Safer Communities reserve.

Assessment of Significance

- 2 This matter is not deemed significant under the Council's Significance and Engagement Policy.

Background

- 3 Timaru District Safer Communities was originally formed in 1994 and has been contributing to crime prevention and education across the district for 27 years.
- 4 Historically the key function has been to coordinate activities and initiatives to support crime prevention within the district. As the needs of the community evolved, so did the activity, with the largest part of the Safer Communities function being focused on delivering the Restorative Justice programme.
- 5 Due to a change in the nature of the Restorative Justice programme and the retirement of key personnel, Council decided in October 2019 not to bid for a Restorative Justice Contract in the 2020/2021 year. This resulted in negotiations with the Ministry of Justice for an early exit of the contract, which was subsequently picked up by Safer Mid Canterbury in March 2020.
- 6 As a result of reducing the services provided, a review of the remaining Safer Communities activity and functions were undertaken, finding that minimal administrative support was required. These tasks were absorbed into an existing role within Council.
- 7 Since April 2020 the Safer Communities Committee has continued their bi monthly meetings, coming to the conclusion that without the Restorative Justice function the meetings were lacking any real value or direction.
- 8 In July 2020 the committee agreed that they wanted to explore other operating models to determine what the future activity and function could look like. A search of effective services that add community value was undertaken and an invitation was extended to Safer Waitaki and Safer Mid Canterbury to present on their service models.

- 9 In August 2020 Safer Waitaki presented to the Committee, providing an overview of their operational model, including funding options. Following this session the Committee met in September 2020 agreeing to reassess the Districts Safer Communities activity and set a strategic direction which aligned to the community wellbeing outcomes.
- 10 In February 2021 the Committee held a very successful workshop which was facilitated by Helen Agar and Shirley Bee from Safer Waitaki. As a result the group have created a draft Timaru District Safer Communities Strategy which defines the group's purpose and its strategic priorities. See Attachment 1.

Discussion

- 11 It is intended that the activity work streams outlined in the strategy be kept to a small manageable number in the initial phase, allowing buy-in from the relevant agencies and community groups, building momentum for future activity. Advice from Safer Waitaki is that once success is apparent, further community needs will become evident and the number of work streams will need to be expanded to meet these.
- 12 By way of comparison Safer Waitaki have 9 different work streams, involving 160 agencies and community based organisations, 140 of whom are active. Their coordination role is funded by Waitaki District Council as Community Development.
- 13 To ensure the successful implementation of the activities listed under the strategic plan, it is recommended that a fixed term coordination role is established for two years, funded from the existing reserves created by the Restorative Justice contract.
- 14 The role will be responsible for developing and delivering the key initiatives, engaging relevant stakeholders, community groups, accessing and applying for funding while increasing education and awareness of the Safer Communities programme.
- 15 At the completion of the two year fixed term period it is intended that the coordination role will be self-funded from a range of community grants and funding streams.
- 16 If the funding is approved, guidance is sought about the most appropriate place for the role to reside. That is, during the initial establishment phase of the programme should the role be employed by Council directly or reside with a community group or agency?
- 17 If the role is to reside with Council initially, should it transition to a community group or agency after the two year period has concluded?
- 18 There are a range of benefits for each option, including the provision of independent direction and guidance, independence, community connectedness and security of funding.

Options and Preferred Option

- 19 Option 1: Approve a new Safer Communities Coordinator fixed term role for two years to be created and funded from the Safer Communities reserves account, with the goal of having the role self-funded from a range of grants and funding applications thereafter. If approved, select one of the following options:
Option A: Coordinator position to be employed by Timaru District Council for two years
Option B: Coordinator position to be employed by a community group or agency for two years
- 20 Option 2: Decline the request and remain with the status quo which would result in the Committee and meetings focused on information sharing.

Consultation

- 21 The Chair of the Safer Communities Committee has consulted with the Committee and the group have provided their support for the creation of the Coordinator role.

Financial and Funding Implications

- 22 There is a small fund set aside for the Safer Communities activity in the draft long term plan, which is ear-marked for committed community funding support. All existing operational activity for the Safer Community function is met through existing roles and budgets.
- 23 To increase the level of activity and service described above, funding of \$60,000 per year is required from the Safer Communities reserves to meet the operational requirements.
- 24 The current funds available within the Safer Communities reserve account is \$288,589.74

Attachments

1. **Strategy Plan for Timaru District** [↓](#) 

TIMARU DISTRICT SAFER COMMUNITIES STRATEGY

Strategy, Operating Plan & Outcomes

CORE PURPOSE

To enable a responsive, resilient and connected community, contributing to wellbeing for all in a sustainable and collaborative way

VISION

Timaru District a safe, resilient and connected community

VALUE PROPOSITION

To collaborate and empower our community to be safe and feel safe

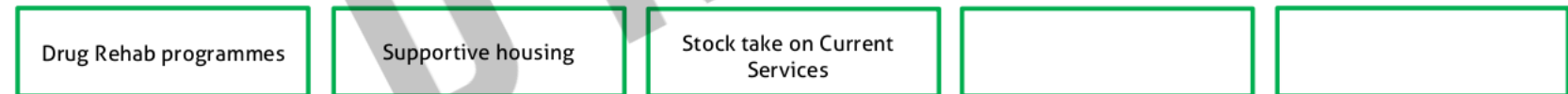
VALUES



STRATEGIC PRIORITIES



OPERATING PLAN - KEY INITIATIVES



DASHBOARD - KEY PERFORMANCE INDICATORS



8 Consideration of Urgent Business Items

9 Consideration of Minor Nature Matters

10 Exclusion of the Public**Recommendation**

That the public be excluded from the following parts of the proceedings of this meeting on the grounds under section 48 of the Local Government Official Information and Meetings Act 1987 as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason
11.1 - Public Excluded Minutes of the Community Services Committee Meeting held on 16 March 2021	s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	Commercial sensitivity
11.2 - Donations and Loans Subcommittee Recommendations	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	To protect a person's privacy

11 Public Excluded Reports

11.1 Public Excluded Minutes of the Community Services Committee Meeting held on 16 March 2021

11.2 Donations and Loans Subcommittee Recommendations

12 Readmittance of the Public