



# **MINUTES**

## **Environmental Services Committee Meeting**

**Tuesday, 23 November 2021**

**Ref: 1463185**

**Minutes of Timaru District Council  
Environmental Services Committee Meeting  
Held in the Council Chamber, District Council Building, King George Place, Timaru  
on Tuesday, 23 November 2021 at 9.30am**

**Present:** Barbara Gilchrist (Chairperson), Gavin Oliver (Deputy Chairperson), Cr Allan Booth, Cr Peter Burt, Cr Richard Lyon, Cr Paddy O'Reilly, Cr Sally Parker, Cr Stu Piddington, Cr Steve Wills, Mayor Nigel Bowen,

**In Attendance:** Bede Carran (Chief Executive), Andrew Dixon (Group Manager Infrastructure), Paul Cooper (Group Manager Environmental Services), Erik Barnes (Acting Group Manager Commercial & Strategy), Symon Leggett (Group Manager Recreation & Cultural Services), Wayne O'Donnell (Geraldine Community Board), Ann Lemmens (Pleasant Point Community Board), Jan Finlayson (Geraldine Community Board), Mark Low (Strategy & Corporate Planning Manager),

## **1 Apologies**

### **Resolution 2021/15**

Moved: Chairperson Barbara Gilchrist

Seconded: Cr Peter Burt

That the apologies received from Te Wera King (Mana Whenua) and Charles Scarsbrook (Temuka Community Board) be accepted.

**Carried**

## **2 Identification of Items of Urgent Business**

There were no items of urgent business to be received.

## **3 Identification of Matters of a Minor Nature**

There were no matters of minor nature.

## **4 Declaration of Conflicts of Interest**

There were no declarations of conflict of interest.

## **5 Chairperson's Report**

The Chairperson reported on duties she had carried out and meetings she had attended since the last Environmental Services Committee meeting including Council meetings and workshops, hui, accessibility meetings, and biodiversity champions meeting.

**Resolution 2021/16**

Moved: Cr Sally Parker

Seconded: Chairperson Barbara Gilchrist

That the Chairperson's Report be received and noted.

**Carried**

**6 Confirmation of Minutes****6.1 Minutes of the Environmental Services Committee Meeting held on 12 October 2021****Resolution 2021/17**

Moved: Cr Paddy O'Reilly

Seconded: Cr Steve Wills

That the Minutes of the Environmental Services Committee Meeting held on 12 October 2021 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

**Carried**

**7 Reports****7.1 Adoption of Timaru District Council Enforcement Policy**

The Group Manager Environmental Services spoke to this report to present a Draft Timaru District Council Enforcement Policy for adoption or amendment. Discussion approved formalising a whole of Council enforcement policy and ensuring a transparent approach to enforcement.

**Resolution 2021/18**

Moved: Cr Steve Wills

Seconded: Cr Peter Burt

1. That the Council adopt the Enforcement Policy and in so doing align Council's approach to enforcement with current best practice; and
2. That the Chief Executive be enabled to make amendments of a minor nature to the policy if required.

**Carried**

**8 Consideration of Urgent Business Items**

There were no items of urgent business to be received.

**9 Consideration of Minor Nature Matters**

There were no matters of minor nature.

**The Meeting closed at 9.36am.**

**Minutes Confirmed 15 March 2022**

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**Barbara Gilchrist**

**Chairperson**