

LICENCE TO SERVE

ISSUE 023

News from the Liquor Licencing team



This newsletter is jointly produced by the Timaru District Council Alcohol Licensing Team, the Police Alcohol Harm Reduction Officer and the Community and Public Health Alcohol Licensing Officer.

We encourage all licensees to circulate this newsletter to all staff, especially Duty Managers.

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UNACCEPTABLE PROMOTIONS OF ALCOHOL

There are some very handy 'National Guidance on Alcohol Promotion' for both ON and OFF licence premises that you can download from www.alcohol.org.nz but I thought I would cover examples of what are unacceptable promotions for ON Licences this quarter.

Irresponsible promotions can result in fines and licence suspensions, increase alcohol-related harm, and also damage the reputation and prospects of a business.

Examples of promotions that can be seen or heard from OUTSIDE on-licensed premises

- Any promotion that encourages the excessive consumption of alcohol
- Promotion of alcohol at a discount that leads people, or is likely to lead people, to believe the price is 25% or more below the price of which the alcohol is ordinarily sold
- Promotions that do not mention a discount but that customers are likely to believe will involve discounts of 25% or more because of the use of words describing discounts (eg promotions that use words such as 'crazy prices' or 'massive discounts')
- Promotion of the complimentary sampling of alcohol in on-licensed premises

- Promotion of discounts that lead people, or are likely to lead people, to believe the price is 25% or more below the price at which the alcohol is ordinarily sold in, but not limited to, print, broadcast and social media (including Facebook)
- Promotion of alcohol as a prize for a competition or reward for purchasing a certain amount of alcohol
- Promotions that are aimed at or have special appeal to minors
- Promotion of free alcohol.

Examples of promotions that can be seen or heard from INSIDE on-licensed premises

- Any promotion, signage or activity that encourages the excessive consumption of alcohol or encourages faster than normal drinking
- Promotions involving large quantities of free alcoholic drinks (eg free drinks for women all night)
- Promotions along the lines of 'all you can drink for \$XX)
- Promotions that are aimed at or have special appeal to minors
- Time-related promotions that may lead to excessive or rapid alcohol consumption (e.g. 'free drinks until the first try).

Joint Local Alcohol Policy (LAP) Under Review

Opportunity to provide initial feedback

The Mackenzie, Timaru and Waimate District Councils are currently reviewing the joint Local Alcohol Policy (LAP).

As a licensed premise, we are keen to receive your initial thoughts and experiences on what is working well and not, to assist the Joint Local Alcohol Policy Committee's preparation of the reviewed policy for formal consultation later this year.

The LAP allows Councils and communities to put in place policy that is more tailored for local communities, within the confines of the Sale and Supply of Alcohol Act, to help reduce alcohol-related harm. The current Local Alcohol Policy can be found at <https://www.timaru.govt.nz/council/publications/policies/local-alcohol-policy>

The key local variations in our existing joint LAP are:

1. One-way door policy requiring premises open until 3am to operate a one way door restriction from 2am on Friday, Saturday and Sunday mornings for any event exceeding 100 people at the premises.
2. Licensing hours which are more restrictive than the Act in some cases.
3. Discretionary conditions including the distance to sensitive sites, permitted zones for off-licensed premises, discretionary conditions for special licences, restrictions on type and packaging of alcohol and restrictions on the consumption of alcohol in outdoor areas after midnight.

You are welcome to chat with the committee as well as complete the questionnaire.

If you already provided feedback to us in December and January on this issue, please note that this is being considered by the Joint Committee. You are welcome to contribute again via the questionnaire and/ or informal chat with the Joint Committee.

Contact lap@timdc.govt.nz with any questions.

Ngā mihi,

The Joint Local Alcohol Policy Committee



We'd really appreciate hearing your views

You can do this by:

- completing a questionnaire (scan the QR code to access) by 10 June, and/ or
- attending an informal chat with the Joint Committee, in person or online. The date for this is yet to be confirmed but is likely to be in late June. Express your interest when completing the questionnaire or by emailing lap@timdc.govt.nz by 10 June.



LCQ Training Dates

In the Timaru / Waimate / Mackenzie district there are two providers that offer NZQA Unit Standards 4646 and 16705 training.

The ARA courses for 2022 are (however may be subject to change) as follows.

20 June with exam on 27 June

1 August with exam on 15 August

17 October with exam on 31 October

To book these courses please call ARA directly on 0800 242 476

(The course runs 8.30am to 4.30pm on the first day and the exam starts at 1pm)

As well as the ARA courses there are also the following options online:

GetLCQ

www.getlcq.co.nz (0800 800 415)

Industry Training Solutions

www.its.ac.nz (0800 GO4 ITS)

ServeWise

In previous newsletters we have discussed ServeWise and this is excellent for those staff that you have working behind the bar who may not wish to go to the next level of obtaining their LCQ. This is a free training system and you can access this by going to www.alcohol.org.nz and search for 'Servewise'.



Newsletter Library

If anyone is looking for any previous newsletters you can find these on our website now.

The link is:

www.timaru.govt.nz/tri-agency

FIRE EXITS AND FIRE EXIT PATHWAYS



Hi all, It has fallen on me to provide an article on behalf of Fire and Emergency Risk reduction team for this newsletter

I would like to bring to everyone's attention their responsibilities around maintaining Fire Exits and Fire Exit pathways. I have attached the section of the Fire and Emergency New Zealand (Fire Safety Evacuation procedures and Evacuation Schemes) Regulations 2018.

To sum this up everyone, building owners and tenants both always have responsibilities to keep all exit and exit ways clear of all obstacles, and exit doors are unlocked. When saying exit doors must be unlocked, this from the inside, they may be locked from the outside to stop unauthorised entry or for security reasons.

Any questions please don't hesitate to contact any of the Risk Reduction team at the Timaru Fire station Phone 03 684 1200 or email; MidSouthCanterburyDistrictRRTeam@fireandemergency.nz

Nga mihi , Ray Gardner
Adviser Risk Reduction



Part 1 Fire safety and evacuation procedures

Means of escape from fire for building

Owner and tenants of building must maintain means of escape from fire for building

- (1) The owner and every tenant of a building must maintain the means of escape from fire for the building so as to ensure that –
 - (a) the means of escape are kept clear of obstacles at all times; and
 - (b) exit doors are unlocked and free of barriers or blockages so that the building's occupants can leave the building in the event of a fire emergency; and
 - (c) smoke-control and fire-stop doors are kept closed unless they are kept open in a way that complies with the building code; and
 - (d) stairwells and passageways are free of stored items and accumulation of waste.
- (2) The duty in subclause (1) is owed by a tenant only in respect of an act or omission by –
 - (a) the tenant;
 - (b) a person who occupies floor space of the tenant (whether as a party to a tenancy agreement, lease, sublease, or other contractual arrangement);
 - (c) any occupant of the building who is an employee of the tenant.

Host Responsibility to Reduce Alcohol-Related Harm

My main role is to reduce and minimise harm in the community through assessing the health aspect of all alcohol licensing, and education.

As servers of alcohol, you are required under the Sale and Supply of Alcohol Act 2012 (the Act) to minimise the harm caused by the excessive or inappropriate consumption of alcohol.

Responsible management of alcohol in bars will provide an environment that is safe and enjoyable for all patrons and staff.

Having an up to date Host Responsibility Policy that is personalised to your premises is the most effective way to create a safe drinking environment. A Host responsibility Policy should incorporate the following seven strategies:

1. Preventing intoxication
2. Denying service to minors
3. Responsible promotion of alcohol
4. Offering low and non-alcoholic options
5. Providing food
6. Assisting with safe transport options
7. Staff training.

For a free, and easy way to ensure your staff are trained and up to date on how to be compliant with the Act, I would strongly encourage them to complete the Servewise training. This can be found by going to www.alcohol.org.nz and searching 'Servewise'.

A lot of time is spent looking after our patrons, but we can forget about our own personal safety and safety of our staff. As the borders reopen and the return of tourists, I urge you to keep up the high level of responsibility, but also take care of yourselves and your workmates.

Take care and enjoy,
Olivia Ensor

WINTER TIPS

LPG Stored Outside

You may have a single LPG cylinder outside the building, but more likely you will have a 'twin-pack' or multi-cylinder facility. You must comply with the hazardous substances legislation, the Gas Act 1992 if you have a permanent installation, as well as the Health and Safety at Work Act 2015. All fixed gas appliances, including pipes and hoses, must be installed by a licensed gasfitter. Ask the gasfitter for a certificate of compliance for the installation.

If the LPG is stored outdoors, a sign is required if you have more than 250kg. Your supplier will tell you what is needed. Any cylinder over 13 kg must be securely held in place with chains and/or brackets.

Limits for LPG Indoors

Cafés, bars or restaurants that occupy a standalone building or share one wall with an adjacent premises must not have more than 10kg of LPG per 10 square metres of indoor floor area, up to a maximum of 100 kg. In all other cases, a maximum of 20 kg of LPG can be located indoors irrespective of the floor area ie, two 9 kg cylinders.

If you have more than 50kg of LPG inside a building you need signs on the building warning people that LPG is present.

From the Secretary's Desk

It's hard to believe we are already midway through the year, and it seems COVID-19 continues to present us all with many challenges.

The liquor licensing team continues to do an outstanding job to keep things moving along, under the circumstances.

Unfortunately, we continue to receive applications for club renewals and special events that are not filled out correctly or have not provided sufficient information. We ask that you take extra care to ensure all information provided is accurate, and comprehensive or we will be unable to process your application. If you are unsure of what is required in terms of the application information, then by all means call and book an appointment with the team, who will happily assist you in filling out the application, or give us a call, and seek advice and we will happily assist where we can.

We have begun work on the Local Alcohol Policy, and appointed a Joint Committee comprising members from Waimate, Mackenzie and Timaru District Councils given our Local Alcohol Policy is a joint policy.

The joint committee is currently working on seeking further information from stakeholders prior to reviewing the Joint Local Alcohol Policy. We expect to have a draft policy available for public consultation in the coming months. Please keep an eye out on our website for this consultation document.

We are also commencing pre-consultation feedback on our Class 4 Gambling Venue policy, which is also under review this year. Stakeholders will be notified in due course as we work through this process.

It certainly is a busy time for us, and it's my hope that business is picking up for the industry too.

Stay safe everyone,

Ngā mihi,

Debbie Fortuin, Secretary

Future Topic Suggestions

Do you find the newsletter useful?

We are looking for suggestions from you as licensees as to what sort of articles or items you would like to see in future newsletters. If you have any suggestions please feel free to email me on sharon.hoogenraad@timdc.govt.nz