



# MINUTES

## Local Arts Scheme Subcommittee Meeting Thursday, 7 December 2023

Ref: 1634037

**Minutes of Timaru District Council  
Local Arts Scheme Subcommittee Meeting  
Held in the Meeting Room 2, District Council Building, King George Place, Timaru  
on Thursday, 7 December 2023 at 12.30pm**

**Present:** Stu Piddington, Kera Baker, Alice Sollis, Elaine Taylor, Jan Finlayson, Rosie Staite, Stacey Scott

**In Attendance:** Naomi Scott (Community Development Support Officer)

**1 Apologies**

Nil

**2 Identification of Items of Urgent Business**

**3 Identification of Matters of a Minor Nature**

- i. Some correspondence has come in after the agenda has been run. Quotes from Valerie Hargraves for the pipe organ performances. This was made available for the committee to view.
- ii. This will be the last Public Excluded meeting with Council moving to a more transparent meeting structure. Alice Solis would like it noted she has concerns around this.
- iii. Applicants coming to speak to their application as follows:

12:40 Lesley - Lesley Rea Brown – Picture This Pleasant Point

1:00 **By Phone** Jerome - The Humorous Arts Charitable Trust Board – Saturday Laughs at the Landing Services Centre

1:10 Phil - South Canterbury Highland Pipe Band – Royal NZ Pipe Association Summer School 2024

1:20 John - Living With Style – Retro Rock at the Museum 2024

1:30 Thi Diem Quyen Tran - Geraldine District Projects Trust – Geraldine Lunar New Year Celebration

#### **4 Declaration of Conflicts of Interest**

Jan Finlayson declared a conflict for the Geraldine District Projects Application for the Luna New Year Celebration.

#### **5 Confirmation of Minutes**

##### **5.1 Minutes of the Local Arts Scheme Subcommittee Meeting held on 14 September 2023**

##### **Resolution 2023/65**

Moved: Ms Jan Finlayson

Seconded: Ms Rosie Staite

That the Minutes of the Local Arts Scheme Subcommittee Meeting held on 14 September 2023 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

**Carried**

#### **6 Reports**

##### **6.1 Creative Communities Scheme Funding Allocation**

- 1 To inform the Local Arts Scheme Subcommittee of the funds available for distribution for Round 2 of the 2023/2024 Creative NZ funding year.

##### **Assessment of Significance**

- 2 This matter is deemed to be of low significance under the Council's Significance and Engagement Policy as this has ongoing but limited community interest and affects a small number of people in the community.

##### **Background**

- 3 Creative New Zealand allocates approximately \$43,380.00 (excl. GST) annually in six-month instalments to the Timaru District Council to distribute as part of the Creative Community Grants programme.
- 4 For the 2023/2024 year Creative New Zealand have allocated \$13,816.47 to Timaru District Council for Festival Funding.
- 5 The Timaru District Council is contracted annually by Creative New Zealand to distribute funds under the Creative Communities Scheme Guidelines. Council's Local Arts Scheme Subcommittee follows these Guidelines and allocates funds accordingly.
- 6 All funding applications to the Creative Communities Scheme Timaru District are considered by the Local Arts Scheme Subcommittee.

- 7 The Subcommittee meets four times each financial year. This is the second meeting for the 2023/2024 financial year.

### Unallocated Funds

- 8 At the end of June each year any unallocated funds in excess of 15% of the annual allocation from Creative New Zealand may be required to be paid back to Creative New Zealand.
- 9 As of 18 September 2023, the funds available were \$35,350.43 with \$8,816.47 available for festival funding.

### Funds Available

10 Funds available as of 28 August 2023:	<b>\$35,350.43 (excl. GST)</b>
Festival funds available	<b>\$8,816.47</b>

This comprises of:

Annual allocation of funding from Creative NZ	\$43,380.00
Carry-over funds of from the 2022/2023	\$11,240.33
<u>Sub Total</u>	<u>\$54,620.33</u>
Less funds allocated at September 2022/23 Meeting	\$19,269.90
<b>Balance</b>	<b>\$35,350.43</b>
Festival one-off payment from Creative NZ for 2023/2024	\$13,816.47
<u>Sub Total</u>	<u>\$13,816.47</u>
Less funds allocated at September 2022/23 Meeting	\$5,000.00
<b>Balance - Festival Funding</b>	<b>\$8,816.47</b>

### Resolution 2023/66

Moved: Clr Stu Piddington

Seconded: Ms Alice Sollis

That the Creative Communities Scheme Funding Allocation report be received and noted.

**Carried**

### 7 Consideration of Urgent Business Items

**8 Consideration of Minor Nature Matters****9 Exclusion of the Public****Resolution 2023/67**

Moved: Cllr Stu Piddington

Seconded: Ms Rosie Staite

That the public be excluded from the following parts of the proceedings of this meeting on the grounds under section 48 of the Local Government Official Information and Meetings Act 1987 as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason
<b>10.1 - Creative Communities Scheme Funding Applications</b>	s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	To protect commercially sensitive information
<b>10.2 - Public Excluded Minutes of the Local Arts Scheme Subcommittee Meeting held on 14 September 2023</b>	s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	To protect commercially sensitive information

**Carried**

**10 Public Excluded Reports**

**10.1 Creative Communities Scheme Funding Applications**

**10.2 Public Excluded Minutes of the Local Arts Scheme Subcommittee Meeting held on 14 September 2023**

**11 Readmittance of the Public**

**Resolution 2023/68**

Moved: Ms Jan Finlayson

Seconded: Ms Kera Baker

That the meeting moves out of Closed Meeting into Open Meeting.

**Carried**

**The meeting closed at 1:58pm.**

**Minutes Confirmed 7 March 2024**



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**Stu Piddington**  
**Chairperson**