



MINUTES

Infrastructure Committee Meeting Tuesday, 13 February 2024

Ref: 1650467

**Minutes of Timaru District Council
Infrastructure Committee Meeting**

**Held in the Council Chamber, Timaru District Council Building, 2 King George Place, Timaru
on Tuesday, 13 February 2024 Following Environmental Services Committee 10.42am**

Present: Cllr Sally Parker (Chairperson), Cllr Gavin Oliver (Deputy Chairperson), Mayor Nigel Bowen, Cllr Stu Piddington, Cllr Peter Burt, Cllr Owen Jackson, Cllr Allan Booth, Cllr Stacey Scott, Cllr Michelle Pye

In Attendance: **Community Board Members:** Gaye Broker (Temuka Community Board), Rosie Woods (Geraldine Community Board), Michael Thomas (Pleasant Point Community Board)

Officers: Nigel Trainor (Chief Executive), Andrew Dixon (Group Manager Infrastructure), Paul Cooper (Group Manager Environmental Services), Andrea Rankin (Chief Financial Officer), Beth Stewart (Group Manager Community Services), Nicole Timney (Manager of Property Services and Client Representative), Hannah Goddard-Coles (Group Manager Engagement & Culture), Grant Hamel (Waste Operations Manager), Claire Barlow (Community Experience Manager), Stephen Doran (Communications & Engagement Manager), Rosie Oliver (Development Manager), Matt Sisson (Property Projects Officer), Jessica Kavanaugh (Team Leader Governance), Rachel Scarlett (Governance Advisor)

1 Apologies

1.1 Apologies Received

Resolution 2024/1

Moved: Cllr Sally Parker

Seconded: Mayor Nigel Bowen

That the apology of Cllr Scott Shannon be received and accepted.

Carried

2 Public Forum

There were no public forum items.

3 Identification of Items of Urgent Business

No items of urgent business were received.

4 Identification of Matters of a Minor Nature

No matters of a minor nature were raised.

5 Declaration of Conflicts of Interest

No conflicts of interest were declared.

6 Chairperson's Report**5.1 Presentation of Chair Person's Report****Resolution 2024/2**

Moved: Clr Sally Parker

Seconded: Clr Owen Jackson

The Chairperson has attended a number of meetings including: Council meetings, Workshop, Extraordinary Council Meetings, AGM for Venture Timaru and TDHL, City Town Steering Group Meeting, People and Performance Committee, Citizenship Ceremony, Tenders and Procurement Meeting, Aorangi Stadium Trust Discussion and a Meeting with the Group Manager Infrastructure.

Carried

7 Confirmation of Minutes**7.1 Minutes of the Infrastructure Committee Meeting held on 14 November 2023****Resolution 2024/3**

Moved: Mayor Nigel Bowen

Seconded: Clr Allan Booth

That the Minutes of the Infrastructure Committee Meeting held on 14 November 2023 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

Carried

8 Reports**8.1 Actions Register Update**

The Chairperson spoke to the report to provide the Infrastructure Committee with an update on the status of the action requests raised by councillors at previous Infrastructure Committee meetings.

Update included –

- Peel Forest Landfill risk assessment report coming back to the Infrastructure committee with the inclusion of commentary from Environment Canterbury and Iwi.
- Keep CityTown ongoing and request a breakdown of the 1.5m budget.
- Pareora Dam to be remain ongoing, and a requested a report in relation to the new legislation.

There was discussion on the State of the Highways, Seal Extension Policy, Waka Kotahi's update.

Resolution 2024/4

Moved: Clr Sally Parker

Seconded: Clr Owen Jackson

That the Infrastructure Committee receives and notes the updates to the Actions Register.

Carried

8.2 2024 - 2030 Draft Waste Management and Minimisation Plan

The Waste Operations Manager spoke to the report to present the Timaru District Council (TDC) Draft Waste Management and Minimisation Plan (WMMP) 2024 – 2030 (Attachment 1) and seek approval for the Plan to proceed with consultation with the community as required by legislation.

Discussion included estimated time lines and growing percentages of Timaru's waste collection due to curb side changes, benefits of recording composted waste data, enfances on Council engaging with the public of the changed to Bin regulations by media coverage, a mail drop and focusing on working with businesses around the district to educate them to reduce their waste.

Discussion also included clarification of the weigh bridges functions at the Timaru waste management site and operations used at the site to gather waste data and time line of public consultation.

Resolution 2024/5

Moved: Mayor Nigel Bowen

Seconded: Clr Michelle Pye

That the Infrastructure Committee

1. Receives and endorses the Draft 2024 – 2030 Waste Management and Minimisation Plan for consultation.
2. Adopts the Statement of Proposal for community consultation in accordance with Section 83 of the Local Government Act 2002.

Carried

9 Consideration of Urgent Business Items

No items of urgent business were received

10 Consideration of Minor Nature Matters

No matters of a minor nature were raised.

11 Public Forum Items Requiring Consideration

There were no public forum items.

It is noted that due to a Conflict of Interest in item 13.1 Development Area Plans Cllr Stacey Scott left the room during the Public Excluded report at 11.14am.

12 Exclusion of the Public

Resolution 2024/6

Moved: Cllr Sally Parker

Seconded: Mayor Nigel Bowen

That the public be excluded from the following parts of the proceedings of this meeting on the grounds under section 48 of the Local Government Official Information and Meetings Act 1987 as follows at 11.15am:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason
13.1 - Development Area Plans	s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information s7(2)(j) - The withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage	To protect commercially sensitive information To prevent use of the information for improper gain or advantage

Carried

13 Public Excluded Reports

13.1 Development Area Plans

14 Readmittance of the Public

Resolution 2024/7

Moved: Cllr Allan Booth

Seconded: Mayor Nigel Bowen

That the meeting moves out of Closed Meeting into Open Meeting at 12.10pm.

Carried

The Meeting closed at 12.11pm.

Minutes Confirmed 12 March 2024.



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Clr Sally Parker

Chairperson