



# AGENDA

## Temuka Community Board Meeting Monday, 15 April 2024

**Date** Monday, 15 April 2024

**Time** 5.00pm

**Location** Temuka Library/Service Centre  
King Street  
Temuka

**File Reference** 1665118

## **Temuka Community Board**

**Notice is hereby given that a meeting of the Temuka Community Board will be held in the Temuka Library/Service Centre, King Street, Temuka, on Monday 15 April 2024, at 5.00pm.**

### **Temuka Community Board Members**

Charles Scarsbrook (Chairperson), Alison Talbot (Deputy Chairperson), Gaye Broker, Aimee Baird, Nicola Nimo, Clr Michelle Pye and Clr Scott Shannon

### **Local Authorities (Members' Interests) Act 1968**

Community Board members are reminded that if you have a pecuniary interest in any item on the agenda, then you must declare this interest and refrain from discussing or voting on this item, and are advised to withdraw from the meeting table

Nigel Trainor  
**Chief Executive**

**Order Of Business**

**1 Apologies ..... 5**

**2 Public Forum ..... 5**

**3 Identification of Items of Urgent Business..... 5**

**4 Identification of Matters of a Minor Nature ..... 5**

**5 Declaration of Conflicts of Interest ..... 5**

**6 Chairperson’s Report..... 5**

**7 Elected Member Update..... 5**

**8 Confirmation of Minutes ..... 6**

    8.1 Minutes of the Temuka Community Board Meeting held on 4 March 2024..... 6

**9 Reports ..... 14**

    9.1 Venture Timaru Economic Update ..... 14

    9.2 Representation Review update ..... 15

    9.3 Fees and Charges 2024/25 Update ..... 47

**10 Consideration of Urgent Business Items..... 116**

**11 Consideration of Minor Nature Matters..... 116**

**12 Public Forum Issues Requiring Consideration ..... 116**



- 1 Apologies**
- 2 Public Forum**
- 3 Identification of Items of Urgent Business**
- 4 Identification of Matters of a Minor Nature**
- 5 Declaration of Conflicts of Interest**
- 6 Chairperson's Report**
- 7 Elected Member Update**

## **8 Confirmation of Minutes**

### **8.1 Minutes of the Temuka Community Board Meeting held on 4 March 2024**

**Author:** Rachel Scarlett, Governance Advisor

#### **Recommendation**

That the Minutes of the Temuka Community Board Meeting held on 4 March 2024 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

#### **Attachments**

- 1. Minutes of the Temuka Community Board Meeting held on 4 March 2024**



# MINUTES

## Temuka Community Board Meeting Monday, 4 March 2024

Ref: 1665118

**Minutes of Timaru District Council  
Temuka Community Board Meeting  
Held in the Temuka Library/Service Centre, King Street, Temuka  
on Monday, 4 March 2024 at 5.00pm**

**Present:** Charles Scarsbrook (Chairperson), Alison Talbot (Deputy Chairperson), Gaye Broker, Aimee Baird, Nicola Nimo, Clr Michelle Pye, Clr Scott Shannon

**In Attendance:** **Councillors:** Clr Allan Booth

**Officers:** Vincie Billante (LTP Project Lead), Steph Forde (LTP Project Officer), Andrea Rankin (Chief Financial Officer), Rosie Oliver (Development Manager), Jessica Kavanaugh (Team Leader Governance), Rachel Scarlett (Governance Advisor)

**Public:** Amanda Scarsbrook, Sarah Young

## 1 Apologies

### 1.1 Apologies Received

#### Resolution 2024/87

Moved: Charles Scarsbrook

Seconded: Clr Michelle Pye

The apology of Mayor Nigel Bowen be received and accepted.

**Carried**

## 2 Public Forum

**Amanda Scarsbrook:** Spoke to the Community Board to express concern about her experience with the application process at the Temuka Pools, the lack of communication that accompanied it.

Amanda spoke about her previous experience of helping out at the Geraldine and Temuka pools. The Life Guard certificate she expressed she wanted, and the lack of follow up.

**Sarah Young:** Spoke to the Community Board to express concern about the Temuka Pools. Her concerns included the lack of communication around the process of getting her life guard license. Applications for life guard roles not being followed up, pool closures without any notification from the official channel and lack of points of contacts between the community and CBAY administrators.

## 3 Identification of Items of Urgent Business

No items of urgent business were received.

## 4 Identification of Matters of a Minor Nature

The committee asked to discuss the following.



- Rangitata Huts Complaints
- Removal of rubbish bins in Temuka
- Temuka Museum storage issues

## 5 Declaration of Conflicts of Interest

- Nicola Nimo declared a conflict of interest in item 9.3 Temuka Community Rate: Application from Boost Temuka, and will sit back from the table during this item.

## 6 Chairperson's Report

### 6.1 Presentation of Chairperson's Report

#### Resolution 2024/88

Moved: Charles Scarsbrook

Seconded: Clr Michelle Pye

The Chairperson has attended a number of meetings including; A retirement at Arowhenua Marae, a Council Meeting, sat in on the National Community Boards Hui, chaired a meeting of the Temuka Community Vehicle Trust, attended a meeting to discuss the removal of rubbish bins in Temuka, attended a meeting with Clr Michelle Pye to discuss particular rate rises and the Theatre Royal Project, attended the 100 Year celebrations for New Zealand Insulators and had discussions with members from the Temuka Promotions regarding Boost Temuka.

**Carried**

## 7 Elected Member Update

### 7.1 Presentation of Elected Member's Update

#### Resolution 2024/89

Moved: Clr Michelle Pye

Seconded: Alison Talbot

The Elected Member provided updates to the Community Board on the following; Encouragement to the Community Board to provide formal submissions which was an outcome from the Long Term Plan Council meetings, attended a meeting along side Clr Shannon, the Land Transport Manager and Group Manager Infrastructure to speak about speed zones and suggested changes to the Speed Management Plan. The Elected Member also attended a meeting alongside Councillors at the upper Rangitata Care Group to speak about the groups Revival Strategy, and had correspondence with the Rangitata Community Group.

**Carried**

**8 Confirmation of Minutes****8.1 Minutes of the Temuka Community Board Meeting held on 6 November 2023****Resolution 2024/90**

Moved: Gaye Broker

Seconded: Aimee Baird

That the Minutes of the Temuka Community Board Meeting held on 6 November 2023 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

**Carried**

**9 Reports****9.1 Long Term Plan 2024-34 Update**

The LTP Project Lead and LTP Project Officer spoke to this report to provide a brief update on the Long-Term Plan 2024-34 (LTP) project to supplement the verbal update at the Temuka Community Board Meeting.

Discussion included, clarity around the proposed rate increases, capital projects to be consulted on, the replacement of aging infrastructure and the water replacement programmes, and submissions to Council for the Community Boards targeted rate funds.

Further discussion included the consultation process and the ability for the Community Board to discuss what to submit on the upcoming Community board meeting on the 15 April 2024 as part of the submission process.

**Resolution 2024/91**

Moved: Charles Scarsbrook

Seconded: Nicola Nimo

That the Temuka Community Board receives and notes the update on the Long-Term Plan 2024-34 project and projected community consultation timeline.

**Carried**

**Resolution 2024/92**

Moved: Clr Scott Shannon

Seconded: Gaye Broker

The Temuka Community Board approves to go out to consultation with an increase to the Temuka Targeted Rate by \$1.

**Carried**

## 9.2 Strategic Plan Community Projects Update

The Development Manager spoke to this report to provide a progress report on the community projects approved corresponding with the Strategic Plan.

Discussion included planter costings, colouring, and planter viewing from the Menz Shed.

Discussion also included, banners and gateway signage ideas that will reflect the community, communication with Boost Temuka about signage colourways, and community consultation to gather art design feedback, and liaising with Arowhenua.

### Resolution 2024/93

Moved: Charles Scarsbrook

Seconded: Clr Scott Shannon

That the Temuka Community Board receive and note the Strategic Plan Community Projects Update.

**Carried**

## 9.3 Temuka Community Rate: Application from Boost Temuka

The Chief Financial Officer spoke to the Temuka Community Board (TCB) to consider the funding request Boost Temuka for a grant of \$4,360 towards their startup costs Funding would be allocated from the Temuka Community Board targeted rate fund.

### Resolution 2024/94

Moved: Clr Scott Shannon

Seconded: Gaye Broker

That the Temuka Community Board receives the report titled Temuka Community Rate: Application from Boost Temuka and:

1. The Temuka Community Board approves funding from the Temuka Community Board Targeted Fund to the amount of (to be determined), to go towards the startup costs of Boost Temuka, and
2. Where an amount is approved it is subject to review and acceptance of quotes by officers, the Ward Councillors and the Chair of the Community Board.

**Carried**

## 10 Consideration of Urgent Business Items

No items of urgent business were received.

**11 Consideration of Minor Nature Matters**

**11.1 Rangitata Huts Complaints**

A complaint letter was addressed to the Temuka Community Board, the board will follow up with Hut Holders and the Camping Ground Holders.

**11.2 Removal of Rubbish Bins in Temuka**

Some of Temuka bins have been removed, which is creating issues with rubbish dumping. The Temuka Community Board discussed ideas of placing bins outside of the Temuka Transfer Centre.

**11.3 Temuka Museum Storage Issues**

The old mortuary stands on separate land from the Temuka Museum Title, which is creating issues for the Temuka Museums storage.

**12 Public Forum Issues Requiring Consideration**

That the Group Manager Community Services communicate with the Community Pool Staff, to resolve concerns and follow up with issues.

**13 Exclusion of the Public at 7.32pm**

**Resolution 2024/95**

Moved: Charles Scarsbrook

Seconded: Clr Scott Shannon

That the public be excluded from the following parts of the proceedings of this meeting on the grounds under section 48 of the Local Government Official Information and Meetings Act 1987 as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason
<p><b>14.1 - Public Excluded Minutes of the Temuka Community Board Meeting held on 6 November 2023</b></p>	<p>s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the</p>	<p>To protect a person’s privacy, including the privacy of deceased persons</p> <p>To protect commercially sensitive information</p>

	person who supplied or who is the subject of the information	
--	--------------------------------------------------------------	--

**Carried**

**14 Public Excluded Reports**

**14.1 Public Excluded Minutes of the Temuka Community Board Meeting held on 6 November 2023**

**15 Readmittance of the Public**

**Resolution 2024/96**

Moved: Clr Scott Shannon

Seconded: Clr Michelle Pye

That the meeting moves out of Closed Meeting into Open Meeting at 7.33pm.

**Carried**

**The Meeting closed at 7.33pm**

.....

**Charles Scarsbrook**

**Chairperson**

## 9 Reports

### 9.1 Venture Timaru Economic Update

**Author:** Jessica Kavanaugh, Team Leader Governance

**Authoriser:** Mark Abbot, Acting Strategy and Corporate Planning Manager

#### Recommendation

That the Temuka Community Board receive and note the report from Venture Timaru.

#### Purpose of Report

- 1 The purpose of this report is for Venture Timaru to provide a verbal update to the Temuka Community Board as the Economic Development and Regional Tourism Organisation (RTO) for Timaru District.

#### Assessment of Significance

- 2 This matter is assessed to be of low significance under the Council's Significance and Engagement Policy.

#### Discussion

- 3 The Chief Executive of Venture Timaru will provide a verbal update to the Temuka Community Board.
- 4 The presentation will include the following topics.
  - 4.1 Current economic environment – Local/national
    - Enablers – People, Energy, Water, Infrastructure and Housing
  - 4.2 Visitor/Events update
  - 4.3 Special Projects
    - Towards 2050 – an aspirational look at our district
    - Inner/near city and town living
    - Sustainable is Attainable
- 5 General discussion

#### Attachments

Nil

## 9.2 Representation Review update

**Author:** Brendan Madley, Policy Advisor

**Authoriser:** Mark Abbot, Acting Strategy and Corporate Planning Manager

### Recommendation

That the Temuka Community Board:

1. Receives the report “Representation Review update” and;
2. Provides feedback about the current representation arrangements to inform the review.

### Purpose of Report

- 1 To provide an update about the ongoing Timaru District Council (Council) Representation Review; to provide an opportunity for discussion and feedback, and; to inform members about other opportunities to contribute to the review.

### Assessment of Significance

- 2 This report is assessed as having low significance when considered against Council’s Significance and Engagement Policy because it provides an informational update and no decisions are being made.

### Discussion

- 3 Territorial authorities are required to undertake a Representation Review at least once every six years (s19H of the Local Electoral Act 2001 (LEA)). Council last undertook a Representation Review in 2018.
- 4 The purpose of the Representation Review is to allow Council to consider its representative arrangements and how it can best provide for, “effective representation of communities of interest” (s19U LEA) and “fair representation of electors” (s19V LEA). Districts are assumed to potentially comprise of distinct and identifiable communities of interest which may require specific representation at Council. Whilst the LEA does not define communities of interest, they are considered to, in practice, have perceptual, functional, and political characteristics.
- 5 The key decisions that Council must resolve (for the governing Council body and any community boards) are:
  - The basis of election – whether by a ward system, at large, or a combination.
  - The total number of elected members, and the number elected per ward if applicable.
  - The names and boundaries of each ward.
- 6 Council has held three Representation Review workshops to date.
- 7 The first workshop, in August 2023, outlined the legislative context and highlighted that the shifting demographics within the District since the 2018 review presents challenges to retaining the status quo arrangements; namely that, based on the 2023 population estimates, the Geraldine Ward is under-represented by elected members per capita relative to the Timaru Ward and the Temuka-Pleasant Point Ward.

- 8 The number of elected members per capita per ward must be within +/- 10% of the district wide average to facilitate fair representation, unless meeting this would disadvantage an island or isolated community or limit effective representation by splitting a community of interest or artificially uniting different communities of interest (s19V LEA). The Temuka-Pleasant Point Ward remains within the +/- 10% scope.
- 9 The second workshop, in November 2023, presented potential options to address this matter, primarily by relocating the electoral ward boundary at Orari. Councillors requested additional information be presented to them at a third workshop. A workshop was also held for Community Boards at this time.
- 10 The third workshop, in March 2024 (Powerpoint slides attached for reference), presented Council with four boundary change options for discussion and considered altering the total number of elected members. The four boundary options were:
  - a) Retaining the status quo boundaries and seeking a Local Government Commission (LGC) determination as the Geraldine Ward would be outside the +/- 10% scope.
  - b) Moving the boundary at Orari, so that either (2a) the entire township moved from the Geraldine Ward into the Temuka-Pleasant Point Ward or (2b) that the boundary was as closely aligned to the state highway as possible; either would address the under-representation issue.
  - c) Adding a fourth ward by splitting the Temuka-Pleasant Point Ward along the Community Board boundaries.
  - d) Creating an Urban Ward and a Rural Ward, noting that further information would be required to progress this option.
- 11 Councillors requested that Options 1, 2a, and a new option (replacing the current three wards with a “North of the Opihi Ward” and a “South of the Opihi Ward”) be prepared in a Council report for consideration at the May Council meeting.
- 12 The tentative timeframe is:
 

7 May 2024	Council decision on Initial Proposal
May – June 2024	Public consultation on Initial Proposal
July 2024	Hearing (if applicable) and Deliberations
13 August 2024	Council decision on Final Proposal
August – September 2024	Public Notice of Final Proposal and Appeal/ Objection Period
- 13 The LGC will make a final determination if any appeals or objections are received, or if any ward in the Final Proposal is outside the +/- 10% scope. Their determination can only be appealed on a point of law, to the High Court.
- 14 Officers seek to facilitate a free-format discussion with members to, first, receive feedback that can be factored into the review and, second, answer questions.
- 15 Community Boards can provide additional feedback by communicating directly with Councillors and by making a submission on the Initial Proposal.

**Attachments**

1. **Representation Review workshop - 12 March 2024**  





# Representation Review workshop

12 March 2024

Mark Abbot, Brendan Madley & Tash Port



# Contents

- Recap
- Communities of interest exercise
- Four boundary options
- Number of Elected Members exercise
- Guidance and next steps



# Part One: Recap

- s19H of the Local Electoral Act 2001 requires a Representation Review to be undertaken at least once every six years – critical legislative requirement
- Last review undertaken in 2018
- To facilitate fair and effective representation for individuals and communities



## Focusing questions (from LGC)

- Is the current electoral system appropriate for the local authority?
- Does the present number of councillors provide effective representation for communities of interest?
- Have there been significant changes in population in some areas which impact on fair representation, that is, approximate equality between councillors in the numbers represented?
- Is the current basis of election (that is, a ward system, an at-large system or a mixed system) appropriate for the local authority?
- Are current community boards appropriate? If not, is there a need for the establishment of new boards, or the de-establishment or merger of current boards?



# Parameters

- Required to adhere to mesh block boundaries
- Population data provided by StatsNZ (2023 estimated rounded population, and meshblocks)
- Required to adhere to legislative timeframes (e.g. initial proposal resolution and public notice by 8 September 2024)
- Council is the decision maker (will update Community Boards at their April meetings)



# Key decisions

- (not for today)
- For Council and each of the Community Boards (if retained):
  - Basis of election: wards, at large, or a combination
  - Total number of elected members, and number elected by each ward if applicable
  - Names and boundaries of each ward



# Timeline

## To date

- August 2023 – First Council workshop
- September 2023 – Council decision on electoral system
- November 2023 – Second Council workshop, and Community Board workshop
- March 2024 – Third Council workshop

## Tentative future dates (no earlier than)

- 7 May 2024 – Council decision on Initial Proposal
- May to June 2024 – Public consultation on Initial Proposal (at least one month)
- July 2024 – Hearing (if applicable)
- 13 August 2024 – Council decision on Final Proposal
- August to September 2024 – Public notice and Appeal/ Objection period (if applicable)
- TBC – LGC determination process (if applicable)





# The workshops to date

## What we've heard

- Rangitata Huts community more closely aligned to Temuka than Geraldine
- Orari community more closely aligned to Geraldine than Temuka
- Retaining the wards and community boards ensures that Timaru township does not disproportionately dominate
- Appetite to review # of EMs (in total, and membership of community boards); potential Pareora Community Board
- Correspondence from Geraldine Community Board

## What we were asked to do

- Model a number of scenarios
  - Urban v rural
  - Consider a fourth ward
- Model amending the number of EMs
- Consider addition of Community Board
- Check access to Census data



## Part Two: Communities of interest exercise

- LGC guidance provides three characteristics:

*perceptual*: a sense of identity and belonging to a defined area or locality as a result of factors such as distinctive geographical features, local history, demographics, economic and social activities

*functional*: ability of the area to meet the needs of communities for services such as local schools, shopping areas, community and recreational facilities, employment, transport and communication links

*political*: ability to represent the interests of local communities which includes non-council structures such as for local iwi and hapū, residents and ratepayer associations and the range of special interest groups.

- Communities of interest may change over time so identifying current communities of interest during a representation review is necessary



# LGC guidance

We note that in many cases councils, communities and individuals tend to focus on the 'perceptual' dimension of communities of interest. That is, they focus on what intuitively they 'feel' are existing communities of interest. While this is a legitimate view, more evidence may be required to back this up. It needs to be appreciated that the other dimensions, particularly the 'functional' one, are important and that they can also reinforce the 'sense' of identity with an area. In other words, all three dimensions are important but should not be seen as independent of each other.

In addition to demonstrating existing communities of interest, evidence also needs to be provided of *differences* between neighbouring communities, i.e. that they may have "few commonalities". This could include the demographic characteristics of an area (e.g. age, ethnicity, deprivation profiles) and how these differ between areas, and evidence of how different communities rely on different services and facilities.



# Take Ten – are the existing communities of interest fit-for-purpose?

- Where is population growth and decline occurring?
- How do people move around the district?
- Where do people work, shop, go to school, and use facilities?
- Who visits which library branches and service centres?
- How do communities react in an emergency?
- What geographic features impact community identity?
- Are there any relevant socio-economic and ethnic considerations?
- Are there any relevant historical or traditional factors?
- How has any of this changed since 2018?



# Part Three: Four boundary options

- The 2018 situation (#s do not include Mayor)

Timaru DC Wards  
TDC 2018 Fair Representation Calculation

YULE ALEXANDER

Ward	Pop	EMs	Pop/EM Ratio	Difference from Quota	% Difference from Quota
Geraldine	5730	1	5730	498	9.52
Pleasant Point-Temuka	9,560	2	4,780	- 452	-8.64
Timaru	31,800	6	5,300	68	1.3
<b>Total</b>	<b>47,090</b>	<b>9</b>	<b>5,232</b>		



- The 2023 situation

2023 estimates (2018 Census base)

Ward	Population	EMs	Pop/EMs ratio	Difference from quota	% difference from quota
Geraldine Ward	6,240	1	6,240	799	<b>14.68</b>
Pleasant Point-Temuka Ward	9,930	2	4,965	-476	-8.75
Timaru Ward	32,800	6	5,467	26	0.47
<b>Total</b>	<b>48,970</b>	<b>9</b>	<b>5,441</b>		



# Option 1: Status quo boundaries

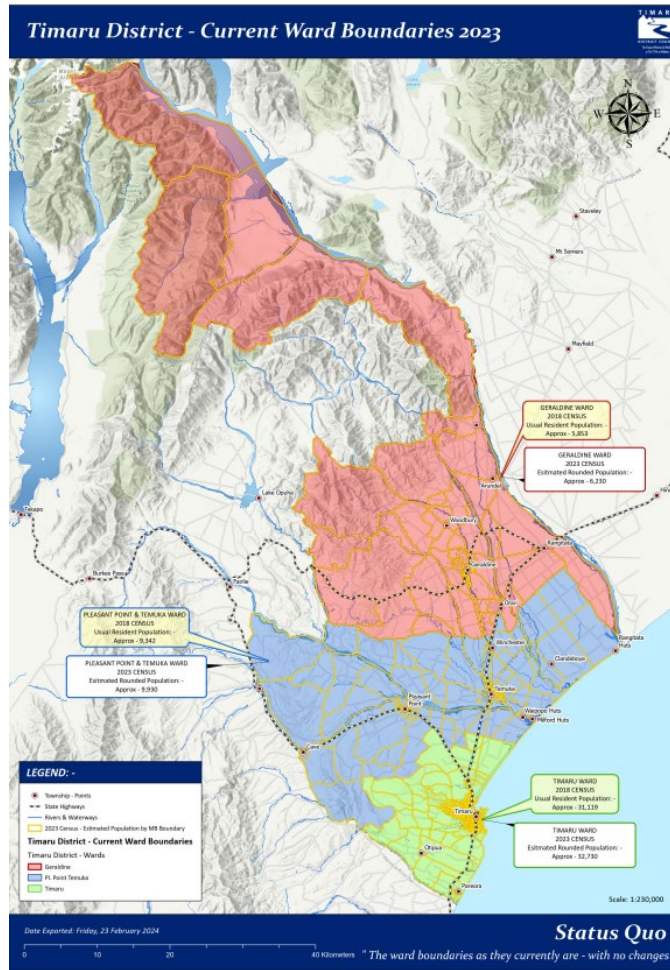
- Options: amend number of elected members to comply with +/- 10%, or appeal to LGC for a determination; the first objective must be to attempt to comply
- The below is illustrative only – how # of EMs could meet +/-10%

2023 estimates (2018 Census base)

Ward	Population	Current	EMs	Pop/EMs ratio	Difference from quota	% difference from quota
Geraldine Ward	6,240	1	2	3,120	-145	-4.43
Pleasant Point-Temuka Ward	9,930	2	3	3,310	45	1.39
Timaru Ward	32,800	6	10	3,280	15	0.47
<b>Total</b>	<b>48,970</b>	<b>9</b>	<b>15</b>	<b>3,265</b>		

numbers do not include the Mayor or any at-large members







# Grounds for +/-10% to potentially not apply (s19V LEA 2001)

- (2) For the purposes of giving effect to subsection (1), the territorial authority or regional council and, where appropriate, the Commission must ensure that the population of each ward or constituency or subdivision, divided by the number of members to be elected by that ward or constituency or subdivision, produces a figure no more than 10% greater or smaller than the population of the district or region or local board area or community divided by the total number of elected members (other than members elected by the electors of a territorial authority as a whole, if any, and the mayor, if any).
- (3) Despite subsection (2),—
- (a) if the territorial authority or the Commission considers that 1 or more of the following apply, wards and subdivisions of a local board area or a community may be defined and membership distributed between them in a way that does not comply with subsection (2):
- (i) non-compliance with subsection (2) is **required for effective representation of communities of interest within island communities** or isolated communities situated within the district of the territorial authority; or
  - (ii) compliance with subsection (2) **would limit effective representation of communities of interest by dividing a community of interest between wards or subdivisions**; or
  - (iii) compliance with subsection (2) **would limit effective representation of communities of interest by uniting within a ward or subdivision 2 or more communities of interest with few commonalities of interest**.
- (b) if the regional council or the Commission considers that effective representation of communities of interest so requires, constituencies may be defined and membership distributed between them in a way that does not comply with subsection (2).



The following councils required determinations relating to the +/-10% rule in their last Representation Review = 17/78 = 22% (Source: LGC)

- Far North District
- South Taranaki District
- Ōtorohanga District
- Mackenzie District
- Whakatane District
- Wellington City
- Waikato District
- Manawatū-Whanganui Regional (Horizons)
- Horowhenua District
- Rangitikei District
- Kapiti Coast District
- Marlborough District
- Taranaki Regional
- Taupo District
- Christchurch City
- Hawkes Bay Regional
- Hastings District



## Option 2a and 2b: Moving the boundary around Ōrari

- The old option 1 (move the entire community) and option 3 (follow SH1 as closely as possible within the constraints of mesh blocks)
- Did not include the old option 2 – appeared to be a lack of appetite to split the community arbitrarily



2023 estimates (2018 Census base) (meshblocks)

Ward	Population	EMs	Pop/EMs ratio	Difference from quota	% difference from quota	#2a
Geraldine Ward	5,590	1	5,590	158	2.90	
Pleasant Point-Temuka Ward	10,570	2	5,285	-147	-2.71	
Timaru Ward	32,730	6	5,455	23	0.42	
<b>Total</b>	<b>48,890</b>	<b>9</b>	<b>5,432</b>			

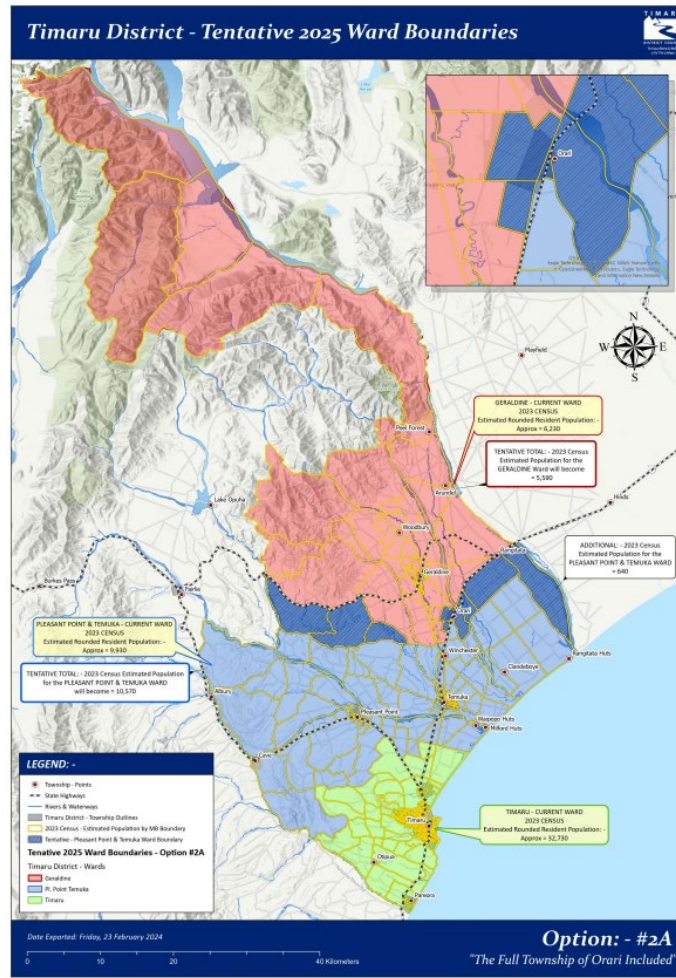
numbers do not include the Mayor or any at-large members

2023 estimates (2018 Census base) (meshblocks)

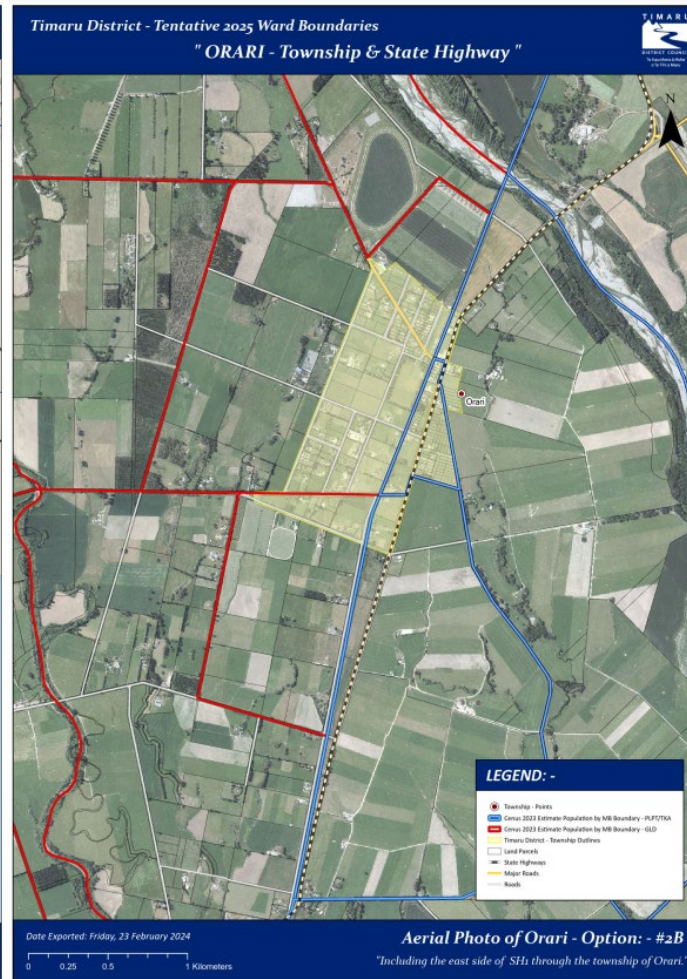
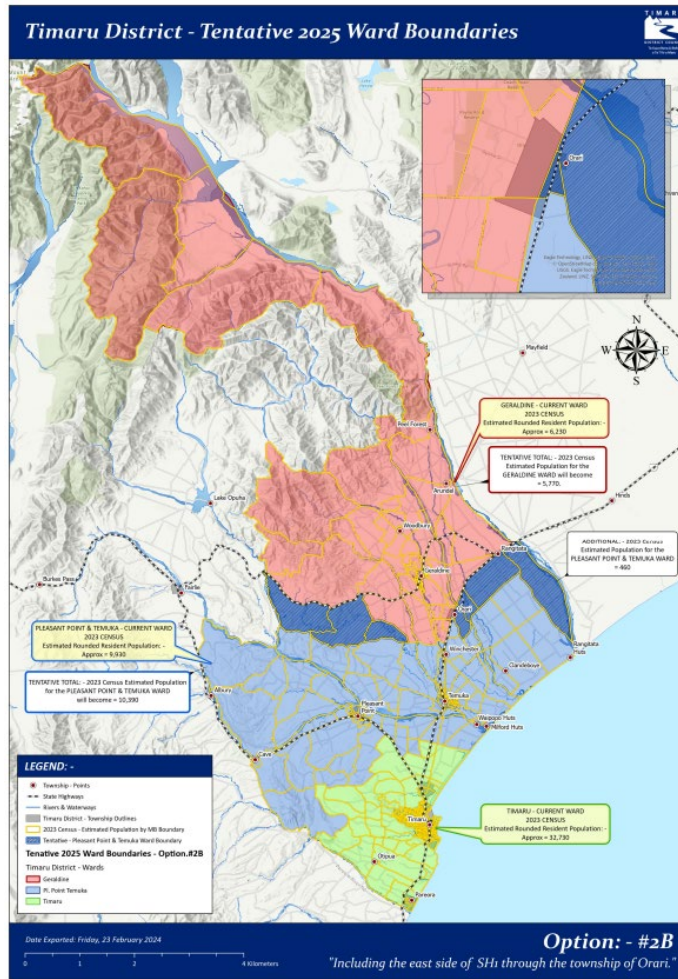
Ward	Population	EMs	Pop/EMs ratio	Difference from quota	% difference from quota	#2b
Geraldine Ward	5,770	1	5,770	338	6.22	
Pleasant Point-Temuka Ward	10,390	2	5,195	-237	-4.37	
Timaru Ward	32,730	6	5,455	23	0.42	
<b>Total</b>	<b>48,890</b>	<b>9</b>	<b>5,432</b>			

numbers do not include the Mayor or any at-large members







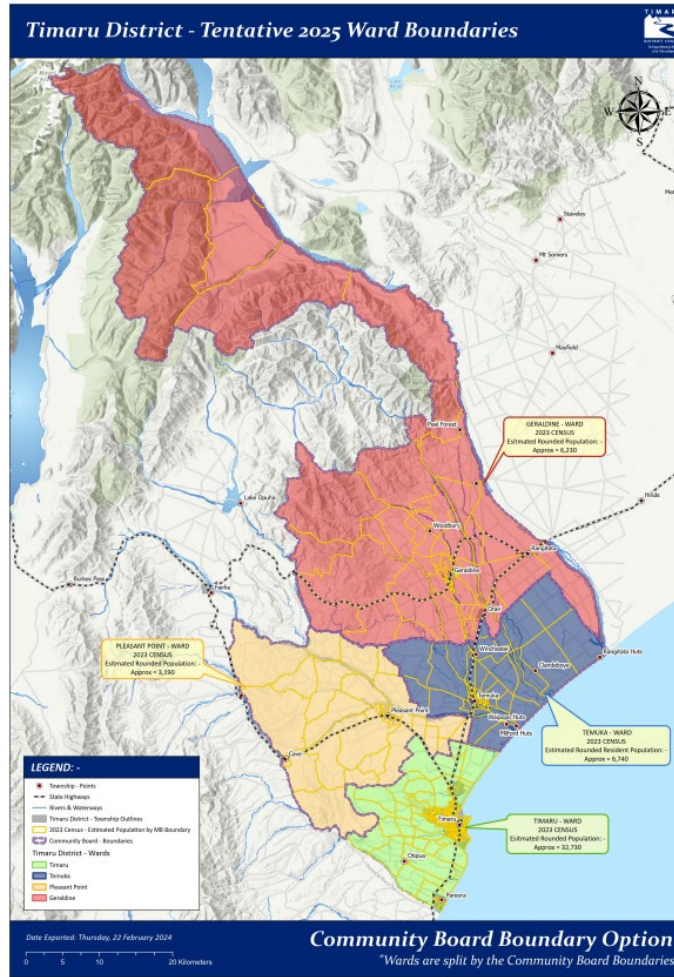


# Option 3: Adding a fourth ward

- Informed by the Communities of Interest exercise earlier in the workshop
- To start this discussion, the simplest option was to split Pleasant Point-Temuka into two wards based on their Community Board boundaries

2023 estimates (2018 Census base) (meshblocks)					
Ward	Population	EMs	Pop/EMs ratio	Difference from quota	% difference from quota
Geraldine Ward	6,230	1	6,230	798	<b>14.69</b>
Pleasant Point Ward	3,190	1	3,190	-2,242	<b>-41.28</b>
Temuka Ward	6,740	1	6,740	1,308	<b>24.07</b>
Timaru Ward	32,730	6	5,455	23	0.42
<b>Total</b>	<b>48,890</b>	9	5,432		
numbers do not include the Mayor or any at-large members					







## Option 4: Urban-rural wards

- This example is illustrative only – we require additional guidance if Council is interested in exploring this option further
- Define “urban” and “rural” (refer to the communities of interest exercise)
- Based on legal town zones (urban sprawl extends beyond and doesn’t match mesh blocks), rating zones, or Operative/ Proposed District Plan zones (including/ excluding which zones?)

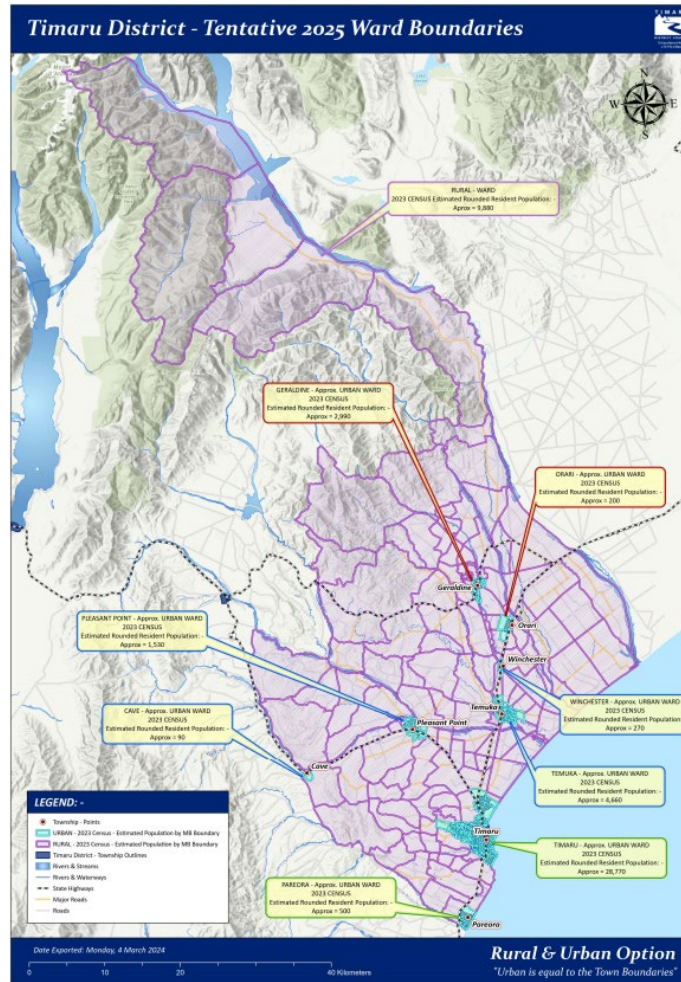


2023 estimates (2018 Census base) (meshblocks)

Ward	Population	EMs	Pop/EMs ratio	Difference from quota	% difference from quota
Urban Ward	39,010	8	4,876	-13	-0.26
Timaru	28,770				
Temuka	4,660				
Geraldine	2,990				
Pleasant Point	1,530				
Pareora	500				
Winchester	270				
Orari	200				
Cave	90				
Rural Ward	9,880	2	4,940	51	1.04
<b>Total</b>	<b>48,890</b>	<b>10</b>	<b>4,889</b>		

numbers do not include the Mayor or any at-large members





# Other matters

- Pareora Community Board
- Consideration of “at-large” members
- Anything else?

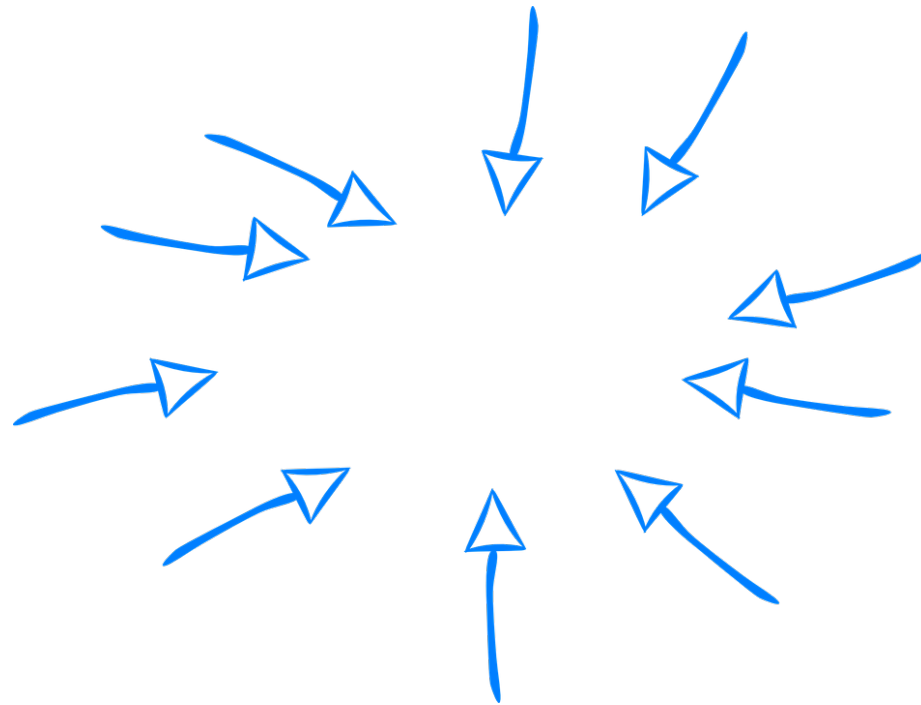


## Part Four: Number of Elected Members

- Opportunity for you to consider number of total Elected Members and their ward split (if applicable) within the options proposed
- Refer to the link that you have been emailed



# Part Five: Guidance and Next Steps



### 9.3 Fees and Charges 2024/25 Update

**Author:** Diana Somerville, Senior Finance Business Partner

**Authoriser:** Andrea Rankin, Chief Financial Officer

#### **Recommendation**

That the Temuka Community Board

1. Receives and notes the information for consultation contained in this report which provides a basis for the Draft Fees and Charges 2024/25.

#### **Purpose of Report**

- 1 The purpose of this report is to introduce the proposed Draft Fees and Charges 2024/25 schedule relating to Temuka Community Services.

#### **Assessment of Significance**

- 2 The schedule of fees and charges for 2024/25 includes mostly modest increases for all activities to reflect the costs associated with providing these services and facilities. The revised schedule of fees and charges apply from 1 July 2024.

#### **Discussion**

- 3 The total impact of the changes made to the 2024/25 Fees and Charges is modest. As per Council's request, all fees and charges were increased by 15%, with exception to the Art Gallery, Library, Planning, Swimming pools and Parking which reflect the services provided to the community.
- 4 Several Activities have removed fees, and other activities have introduced new fees to replicate the current economic environment as follows:

(i). **Removed Fees:**

- **Cemeteries**

All Cemeteries – Single Concrete Beam (\$400, page 11)

All Cemeteries – Other Concrete Beam (\$205, page 11)

- **Planning**

Certificates for LMVD (\$640, page 45)

- **Sewer**

Additional charge for high solids content (\$190, page 48)

(ii). **New Fees:**

- **Building Control**

Minor Variation and Amendment (Invoice, page 8)

Dangerous, Affected and Insanitary Building (Invoice, page 9)

Application/Consent being refused, withdrawn or cancelled (Invoice, page 11)

- **Cemeteries**

Natural Burial – Single Interment (\$2,000, page 11)

Natural Burial Infant Interment (\$920, page 11)

Natural Burial – Single Plot Purchase (\$2,300, page 11)

Natural Burial – Infant Plot Purchase (\$1,000, page 11)

- **Facilities (page 14 – 28)**

Cancellation fee – Forfeit of Deposit

Public Liability Insurance Cover (if required) - \$16 per hire

Deposit for Alpine Energy Community Centre Temuka Facility - \$100

- **Land Transport**

Working in Road Reserve without an approved Corridor Access Request (\$1,000, page 32)

Working in Road Reserve without an approved Temporary Traffic Management Plan (\$1,000, page 32)

CAR and/to Temporary Traffic Management time extension fee (\$250, page 32)

Road Closures Community Events – Advertising and Traffic Management Costs (No charge, page 33)

Road Closures Commercial/Industrial – Advertising and Traffic Management Costs (Actual Cost, page 33)

- **Licence Fees**

MPI Titiro Database (\$13.50 per premises, page 37)

- **Research and Information Services**

Staff Time – Managers and Team Leaders (\$125 per hour, page 47)

Staff Time – Professional and Technical (\$110 per hour, page 47)

Staff Time – Administrative (\$95 per hour, page 47)

- **Sewer**

Permitted connection – annual charge (\$1,000, page 48)

- **Stormwater**

Flood Risk Certificate - Standard (\$200, page 52)

Flood Risk Certificate - Detailed (Actual processing cost, page 52)

- 5 Building Control has changed Exempt Building Work from \$277 to invoice and Technical Process Fees from \$100 to invoice, as the set fees in 2023/24 did not reflect the time spend for completing the work.



6 Licence Fees has changed the Travel charges applied to their fees from \$10 fixed charge per visit to invoice.

7 The schedule of draft Fees and Charges is attached as Appendix 1.

#### **Relevant Legislation, Council Policy and Plans**

8 Long Term Plan 2024-34

9 Local Government Act 2002, Section 82, 95, 95A, Schedule 10

#### **Other Considerations**

10 There are no further considerations.

#### **Attachments**

1. Fees and Charges 2024/25 Schedule [↓](#) 



# Fees and Charges

**For period 1 July 2024 to 30 June 2025**

**Adopted by Council 27 June 2024**

## Table of Contents

Airport.....	1
Animal Control – Dog Registration .....	2
Animal Control – Dog Impounding Fees.....	4
Animal Control – Impounding Fees (other than dogs) .....	4
Art Gallery .....	5
Assignment of Other Leases (Residential / Commercial / Rural) .....	7
Building Control Services .....	8
Cemeteries .....	11
Council and Standing Committee Agendas.....	13
Infrastructure Group Administration Fees .....	30
Facility Hire – Alpine Energy Community Centre, Temuka .....	14
Facility Hire – Aorangi Pavilion, Timaru .....	15
Facility Hire – Caroline Bay Entertainment Centre .....	16
Facility Hire – Caroline Bay Lounge .....	17
Facility Hire – Caroline Bay Hall .....	18
Facility Hire – Caroline Bay Soundshell.....	19
Facility Hire – Geraldine Pavilion.....	21
Facility Hire – Pleasant Point Town Hall.....	22
Facility Hire – Pleasant Point Gymnasium.....	23
Facility Hire – The Southern Trust Events Centre .....	24
Facility Hire – Theatre Royal Timaru.....	26
Facility Hire – Washdyke Community and Sports Centre .....	27
Facility Hire – West End Hall .....	28
Fishing Huts .....	29
Land Information Memorandum .....	31
Land Transport.....	32
Latter Street Car Park.....	31
Library .....	34
Licence Fees.....	35



Museum ..... 40

Motor Camps ..... 42

Parking ..... 43

Planning..... 44

Research and Information Services Charges ..... 41

Sewer ..... 48

Social Housing..... 49

Sports Grounds ..... 51

Stormwater..... 52

Swimming Pools: Geraldine, Pleasant Point and Temuka ..... 53

Swimming Pools: Caroline Bay Trust Aoraki Centre (CBay) ..... 54

Water ..... 56

Waste Minimisation ..... 58

DRAFT

DRAFT

## Airport

Description	Weight Category (kgs)	2024/25 (GST incl.)	2023/24 (GST incl.)
<b>a) Terminal users</b>			
MTOW	20,001 – 30,000	\$549.50	\$447.50
MTOW	10,001 – 20,000	\$362.50	\$315.00
MTOW	5,001 – 10,000	\$103.00	\$89.50
MTOW	3,501 – 5,000	\$79.00	\$68.50
MTOW	2,001 – 3,500	\$60.50	\$52.50
MTOW	< 2,000	\$24.50	\$21.00
<b>b) Non-terminal users</b>			
MTOW	> 30,000	\$315.00	\$273.50
MTOW	20,001 – 30,000	\$140.00	\$121.00
Business Jet		\$182.00	\$158.00
MTOW	10,001 – 20,000	\$73.00	\$63.00
MTOW	5,001 – 10,000	\$55.00	\$47.50
MTOW	3,501 – 5,000	\$42.00	\$36.50
MTOW	2,001 – 3,500	\$36.50	\$31.50
*MTOW	701 – 2,000	\$12.00	\$10.50
*MTOW	< 700	\$12.00	\$10.50
Helicopters		\$12.00	\$10.50
Glider Tow Planes		\$12.00	\$10.50
<b>Airport parking</b>			
Daily charge		\$13.00	\$11.00
Lost Ticket		\$65.00	\$55.00

Note:

- Touch and Go Practice Landings Treated as One Landing.
- Tow Plane and Glider Charged for Tow Plane Only.
- Scheduled service providers subject to separate agreement.
- Unpaid landing fees will incur an administration fee of \$25.00.

## Animal Control – Dog Registration

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
First Registration Fee for a New Puppy (3 months to 12 months)	\$46.00	\$40.00
Registration Fees for Working Dogs, Rural Pet Dogs, and Selected Dog Owner	\$50.00	\$42.00
Registration Fees for Neutered Dogs (12 months and above)	\$80.00	\$69.00
Registration Fees for Entire Dogs (not desexed) (12 months and above)	\$150.00	\$121.00
Registration Fees for Disability Assist Dog (Certified In Training / Trained)	No charge	No charge

Late Registration: Plus 50% of the appropriate fee (as provided by Statute) in the event of a dog not being re-registered by 1 September.

Dangerous Dog: Plus 50% of the appropriate fee (as provided by Statute) for Dog classified as Dangerous.

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Dangerous Dogs – Entire	\$225.00	\$181.00
Dangerous Dogs – Neutered	\$120.00	\$103.00
Dangerous Dogs – Rural/Working	\$75.00	\$63.00
Selected Owners Policy (SOP) Application Fee (New Fee)	\$52.00	\$46.00
3 Plus Licence	\$52.00	\$46.00
SOP/3 Plus Dual Application Fee (New Fee)	\$77.00	\$67.00
SOP/3 Plus Re Inspection Fee	\$42.00	\$37.00
Replacement registration tag	\$6.00	\$5.00



Dog Registration / Refunds for Deceased Dogs and Registration / Refunds Pro Rata of Current Fees

Month	Pets (> 1 year)	Pets (> 1 year)	Neutered	Neutered	Working	Working	Rural Pets	Rural Pets	Selected Owner Policy	Selected Owner Policy	Puppy Refunds Only (Deceased)	Puppy Refunds Only (Deceased)
	2024/25 (GST incl.)	2023/24 (GST incl.)	2024/25 (GST incl.)	2023/24 (GST incl.)	2024/25 (GST incl.)	2023/24 (GST incl.)	2024/25 (GST incl.)	2023/24 (GST incl.)	2024/25 (GST incl.)	2023/24 (GST incl.)	2024/25 (GST incl.)	2023/24 (GST incl.)
July	\$150.00	\$121.00	\$80.00	\$69.00	\$50.00	\$42.00	\$50.00	\$42.00	\$50.00	\$42.00	\$46.00	\$40.00
August	\$138.00	\$110.00	\$74.00	\$62.00	\$46.00	\$38.00	\$46.00	\$38.00	\$46.00	\$38.00	\$42.00	\$38.00
September	\$126.00	\$100.00	\$68.00	\$56.00	\$42.00	\$35.00	\$42.00	\$35.00	\$42.00	\$35.00	\$38.00	\$35.00
October	\$114.00	\$90.00	\$62.00	\$50.00	\$38.00	\$31.00	\$38.00	\$31.00	\$38.00	\$31.00	\$34.00	\$31.00
November	\$102.00	\$80.00	\$56.00	\$45.00	\$34.00	\$28.00	\$34.00	\$28.00	\$34.00	\$28.00	\$30.00	\$28.00
December	\$90.00	\$70.00	\$50.00	\$39.00	\$30.00	\$24.00	\$30.00	\$24.00	\$30.00	\$24.00	\$26.00	\$24.00
January	\$78.00	\$60.00	\$44.00	\$34.00	\$26.00	\$21.00	\$26.00	\$21.00	\$26.00	\$21.00	\$22.00	\$21.00
February	\$66.00	\$50.00	\$38.00	\$28.00	\$22.00	\$17.00	\$22.00	\$17.00	\$22.00	\$17.00	\$18.00	\$17.00
March	\$54.00	\$40.00	\$32.00	\$22.00	\$18.00	\$14.00	\$18.00	\$14.00	\$18.00	\$14.00	\$14.00	\$14.00
April	\$42.00	\$30.00	\$26.00	\$16.00	\$14.00	\$10.00	\$14.00	\$10.00	\$14.00	\$10.00	\$10.00	\$10.00
May	\$30.00	\$20.00	\$20.00	\$11.00	\$8.00	\$7.00	\$8.00	\$7.00	\$8.00	\$7.00	\$6.00	\$7.00
June	\$18.00	\$10.00	\$14.00	\$5.00	\$4.00	\$3.00	\$4.00	\$3.00	\$4.00	\$3.00	\$2.00	\$3.00

Note: The Registration of a new puppy is always \$46.00. There is no pro-rata for Registration.





## Animal Control – Dog Impounding Fees

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
First impoundment in a 12 month period – Dog microchipped	\$98.00	\$86.00
First impoundment in a 12 month period – Dog not wearing tag/not microchipped	\$138.00	\$121.00
Second impoundment in a 12 month period	\$115.00	\$100.00
Second impoundment in a 12 month period – Dog not wearing tag ( <sup>1</sup> plus micro-chipping charge)	Delete as simplifying fees	\$131.00
Third impoundment in a 12 month period – Dog wearing tag ( <sup>2</sup> plus \$200 infringement may apply)	\$126.00	\$109.00
Third impoundment in a 12 month period – Dog not wearing tag ( <sup>2</sup> plus \$200 infringement may apply)	Delete as simplifying fees	\$141.00
Daily sustenance	\$18.00	\$16.00
Micro-chipping fee – Pound	\$60.00	\$52.00
Micro-chipping fee – community	\$60.00	\$52.00
Surrender	\$50.00	\$40.00
Seizure	\$60.00	\$60.00
Barking collar hire (Hire \$30 & Bond \$30.00)	\$60.00	\$55.00
Adoption from Pound	\$125.00	\$110.00
After hours fee	\$30.00	\$25.00

1. Second impoundment also results in a micro-chipping charge of \$60.00 per dog.
2. Third impoundment may result in a \$200.00 infringement for failing to control a dog.

Appropriate impounding fee applies to dogs returned home by an Animal Control Officer.  
 Unregistered dog – above fees plus appropriate registration and micro-chipping charge.

## Animal Control – Impounding Fees (Dogs and other animals)

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Rangers charge out rate	\$90 per hr	\$84.00 per hour
Travel charge per km	\$0.95	\$0.90

To be charged at the actual charge out rate per hour or part thereof plus any other costs including travel and impounding fees and a 25% administration fee.



## Art Gallery

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
<b>Exhibition Hire (subject to contractual approval and management of the exhibition)</b>		
Main Gallery	\$50.00	\$44.00 per day
Main Gallery – Community Groups	\$39.00	\$39.00 per day
Main Gallery – Corporate Groups	\$100.00	\$88.00 per day
Octagon Foyer	\$30.00	\$27.00 per day
After Hours	\$85 per hour plus \$36 per hour staff charge	\$84 per hour plus \$32 per hour staff charge
Hourly staff rate for after hour events	\$36.00	\$32.00
<b>Research Fee (first 15 minutes free)</b>	\$30.00 per half hour	\$27.00 per half hour
<b>Student Research fee</b>	Free	Free
<b>Reproduction Fee (per image outside Copyright)</b>		
Laser print A4	\$8.50	\$8.50
Laser print A3	\$12.50	\$12.50
Digital image (300 dpi jpeg via online link)	\$21.00	\$21.00
A4 Poster	\$63.00	\$63.00
A3 poster	\$84.00	\$84.00
A2 Poster	\$105.00	\$105.00
A1 Poster	\$126.00	\$126.00
Custom size poster	\$POA	\$POA



For images under copyright the applicant is required to produce written authorization from the copyright holder before the Gallery can reproduce the image/s. Any fees payable to a copyright holder is an additional to fees due to the gallery. If the applicant requires the gallery to seek copyright authorisation from the copyright holder this will be charged at research fee rate		
<b>Photography Fees</b>		
Staff hourly rate for photography of artworks (when a new image needs to be created from an original artwork. This fee covers the staff time involved in retrieval of collection items, installation, and photography setup and production)	\$144.90	\$126.00
<b>Publication Fee</b> (per image and per print run)		
Books, Periodicals, Internet	\$84.52	\$73.50
Calendars, Book Covers	\$345	\$300.00
Advertising / Publicity (labels, packaging, posters)	\$300.00	\$300.00
TV Programmes and Commercial Films (New Zealand)	\$300.00	\$300.00
TV Programmes and Commercial Films (International)	\$630.00	\$630.00
TV Commercials	\$630.00	\$630.00
Commercial Still Photography and Filming in the Gallery	\$300.00	\$300.00
Postage within NZ	\$10.50	\$10.50
Postage International	\$31.50	\$31.50

Exhibitions initiated by Gallery: No rental, but 30% commission if works are for sale.

**Exhibitions not initiated by Gallery (subject to approval of Gallery Manager)**

Community i.e. "non-profit" Groups No commission but rental (also refer note below)  
 Single Artist / Artist Groups 30% commission plus daily rental  
 Young South Canterbury Solo Artist 25% commission within minimum daily rental  
 Corporate / Commercial (selling) Exhibition 25% commission and double daily rental

**Note:**

- No commission or rental charge for Friends of Aigantighe.
- Exhibitions falling outside categories to be charged at Gallery Manager's discretion.



## Assignment of Other Leases (Residential / Commercial / Rural)

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
<b>Lease details</b>		
Deed of Assignment of Lease requested by Counter Party – Administration Fee	\$240.00	\$210.00
		+ actual and reasonable legal costs and LINZ registration fees (if applicable)

DRAFT



## Building Control Services

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
<b>Lodgement / Administration / Code Compliance fee</b>		
Work with a value of less than \$20,000	\$348.00	\$227.00
Work with a value of between \$20,001 and \$100,000	\$435.00	\$303.00
Works with a value of between \$100,001 and \$500,000	\$522.00	\$454.00
Work with a value of more than \$500,000	\$783.00	\$681.00
Amendments	\$261.00	\$227.00
Certificate of Acceptance	\$261.00	\$227.00
<b>Minor Applications (set fee)</b>		
Solid and Liquid Fuel Heating Appliances	\$547.00	\$460.00
Solid Fuel Heater (insert/inbuilt 2 inspections required)	\$777.00	\$652.00
Marquees	\$547.00	\$460.00
Demolition (Residential Only)	\$547.00	\$460.00
Solar Hot Water Systems	\$547.00	\$460.00
<b>Project Information Memorandum (PIM)</b>		
PIM Application	\$547.00	\$452.00
Existing PIM Assessment (if applicable to new building consent application)	\$202.00	\$170.00
<b>Building Consents / Amendments / Minor Variations</b>		
Advice Notes (Minor)	\$202.00	\$176.00
Advice Notes (All other work)	\$547.00	\$452.00
Technical Processing (per half hour or part thereof)	\$115.00	\$100.00
Full Inspection	\$230.00	\$201.00
Waivers & Modifications (technical processing hourly rate or part thereof – min charge ½ hr)	Invoice	Invoice
Minor Variation (technical processing hourly rate or part thereof – min charge ½ hr)	Invoice	
Amendment (technical processing hourly rate or part thereof – min charge ½ hr)	Invoice	
<b>Exempt Building Work (schedule one)</b>		
Exempt Building Work Notification	\$174.00	\$151.00



Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Exempt Building Work (Discretionary - technical processing ½ hr rate or part thereof – min charge ½ hr)	Invoice	\$277.00
<b>Compliance Schedules and BWOFS</b>		
Compliance Schedules (Issue & Register)	\$432.00	\$364.00
Amended and Provision of Existing Compliance Schedules	\$174.00	\$146.00
Compliance Schedule (one specified system only)	\$174.00	\$146.00
Receiving Building Warrant of Fitness	\$174.00	\$146.00
Audit of Building Warrant of Fitness	\$432.00	\$340.00
Re-Inspection following non-compliance	\$230.00	\$201.00
<b>Certificates of Acceptance</b>		
Technical Process (technical processing ½ hr rate or part thereof – min charge ½ hr)	Invoice	\$100.00
Inspection	\$230.00	\$202.00
<b>Other Building Regulatory Charges</b>		
Notice to Fix – Technical Check and Administration (plus relevant inspections at full inspection rate)	\$777.00	\$553.00
Dangerous, Affected and Insanitary Building (technical processing ½ hr rate or part thereof+ Inspections + Consultant + 10%)	Invoice	
Certificate under Sale and Supply of Liquor Act 2012 (plus all inspections and other action necessary to confirm compliance)	\$115.00	\$90.00
Extension of Time (Building Consent EOT new start or completion date)	\$202.00	\$176.00
Non-consent Inspections	\$230.00	\$201.00
Section 73 Notice (Building on land subject to natural hazards)	\$777.00	\$654.00
Section 77 Notice (Building on two or more allotments)	\$777.00	\$654.00
Section 83 (removal of section 77 notice)	\$202.00	\$277.00
Building Record Update (Non-Technical Check and Administration)	\$317.00	\$277.00
Change of Use/Extension of Life/Subdivision of Building (assessment and record) (per ½ hr or part thereof)	\$174.00	\$101.00
Certificate for Public Use (technical check, administration, plus relevant inspections at full inspection rate) Note: Cost of any subsequent CPU application = previous charge x 2.	\$434.00	\$378.00
Amusement Device (charges set by legislation) (for 1 device, for the first 7 days of proposed operation or part thereof)	\$11.50	\$11.50



Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Amusement Device (charges set by legislation) (for each additional device operated by the same owner, for the first 7 days or part thereof)	\$2.30	\$2.30
Amusement Device (charges set by legislation) (for each device for each further period of 7 days or part thereof)	\$1.15	\$1.15
Building File Request (fee \$ x number of parcels)	\$87.00	\$50.00
Administration fee (per half hour or part thereof)	\$87.00	\$76.00
<b>Fencing of Residential Swimming Pools</b>		
Exemptions (Schedule One)	\$174.00	\$151.00
Registration of Swimming Pool (new)	\$317.00	\$227.00
Administration (per half hour or part thereof)	\$87.00	\$76.00
Pool Safety Audit (3 yearly inspection)	\$202.00	\$201.00
Re-inspection follow-up (resulting from pool safety audit)	\$230.00	\$201.00
<b>South Island IQP Processing</b>		
Application	\$322.00	\$280.00
Per feature / specified system	\$23.00	\$20.00
Annual Renewals	\$138.00	\$120.00
<b>Earthquake Prone Buildings</b>		
Registration and maintenance of Earthquake Prone Building Register (per building)	\$404.00	\$441.00
If technical assessments or reviews are required in addition to the above registration fee, time will be charged at a technical rate per half hour or part thereof	\$115.00	\$76.00
<b>Contractors and Consultants</b>		
Due to the nature of some applications or the incorporation of specialist services the Council may, at its discretion, refer these applications to consultants for checking. The fees and charges incurred will be additional to the fees identified on this schedule	At Cost	At Cost

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Printing /photocopying of a full Building Consent or additional copies (other than minor consents)	Invoice	By Invoice
USB Drive	\$30.00	\$21.00
Building Consent Statistics monthly report (fee per month)	\$87.00	\$48.00
BCA Accreditation levy (minor building consent applications)	\$10.00	



Description	2024/25 (GST incl.)	2023/24 (GST incl.)
BCA Accreditation levy (all other building consent applications)	\$50.00	
<b>Certain charges remain applicable if an application/consent is refused, withdrawn or cancelled.</b>	Invoice	
<b>The Building Control Manager has delegated authority to use discretion as required for any of the fees within this list or any other fee or charge relating to Building Control Services.</b>		

## Cemeteries

Description	Type	Plot Purchase	Plot Purchase	Interment	Interment	Concrete Beam	Concrete Beam
		2024/25 (GST incl.)	2023/24 (GST incl.)	2024/25 (GST incl.)	2023/24 (GST incl.)	2024/25 (GST incl.)	2023/24 (GST incl.)
All Cemeteries	Single	\$2000.00	\$1340.00	\$1700.00	\$1450.00	0	\$400.00
	Infant (Four years and under)	\$500.00	\$450.00	\$800.00	\$680.00	0	\$205.00
	Stillborn	\$350.00	\$300.00	\$0.00	\$0.00	0	\$205.00
	Ashes	\$600.00	\$300.00	\$360.00	\$310.00	0	\$205.00
Natural Burial	Single	\$2300.00		\$2000.00	\$0.00	\$400.00	\$0.00
	Infant	\$1000.00		\$920.00	\$0.00	\$400.00	\$0.00
RSA Sections (Timaru, Temuka, Geraldine)	Single		-	\$1700.00	\$1450.00		-
	Ashes		-	\$360.00	\$310.00		-

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
<b>Additional Charges</b>		
Record search more than ONE request per day	\$25.00	\$20.00 per enquiry





Description	2024/25 (GST incl.)	2023/24 (GST incl.)
*Funeral – Saturday (completed 12.00pm to 4.00pm)	\$770.00	\$670.00
*Funeral – Saturday (completed after 4.00pm)	\$1840.00	\$1600.00
*Funeral - Statutory Holiday/Sunday (completed 10.00am to 4.00pm)	\$1400.00	\$1225.00
*Funeral – Statutory Holiday/Sunday (completed after 4.00pm)	\$2200.00	\$1900.00
Funeral – Monday to Friday (completed after 4.00pm)	\$770.00	\$670.00
Dig Grave – Statutory Holiday/Saturday/ Sunday (where requested)	\$770.00	\$670.00
Concrete Removal	\$770.00	\$670.00
Extra Depth (3 Burials in One Plot)	\$770.00	\$670.00
Lowering Device Placement (where supplied by Funeral Director)	\$150.00	\$132.00
Arundel Burial Surcharge	\$1100.00	\$0.00
Memorial Application Approval	\$43.00	\$37.00

- Burial Warrants (interment) - Must be received by the Customer Services staff at least eight working hours before a burial.  
For funerals to take place before 2.00pm on Monday or the day following a Statutory Holiday, burial warrants must be received by Customer Services staff prior to 4.00pm on the previous Council work day.  
\* Funerals on weekends or statutory holiday are subject to availability.
- RSA - Pleasant Point, Pareora West and Arundel do not have an RSA section and Arundel does not have concrete burial berms.
- Memorial Application Approval – All headstones, plaques and other memorials erected in cemeteries must be approved by Council for compliance with the appropriate New Zealand Standard and be applied for and erected by a Monumental Mason.

## Council and Standing Committee Agendas

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Organisations and individuals who request copies of the Council and Standing Committee agendas on a regular basis may be charged a fee of \$30.00 per copy.	\$30.00	\$25.00 per copy

Note: This shall not apply to the media.

- Agendas are available from Timaru District Council Website at no cost.

DRAFT



## Facility Hire – Alpine Energy Community Centre, Temuka

**Preparation time** (must be arranged at the time of booking the facilities. This will be charged at the normal hire charge)

**Hire** (minimum hire charge of two hours per hire including preparation / pack out time).

**Public Liability Insurance** The hirer is required to have Public Liability Insurance and provide a confirmation of this to the Council before the booking is confirmed. If the hirer does not have Public Liability Insurance the Council will charge \$16.00 per hire. This provides cover to a maximum of \$2,000,000.

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Deposit	\$100.00	
Bond (function involving alcohol)	\$800.00	\$750.00
Cancellation Fee (for cancellations made within 48 days of the hire date)	Forfeit of Deposit	
<b>AD Hally Lounge (upstairs)</b>		
Meetings only	\$25.00 per hour	\$22.00 per hour
Others:		
morning to 6.00pm	\$32.00 per hour	\$28.00 per hour
6.00pm to 2.00am	\$36.00 per hour	\$32.00 per hour
Preparation/pack-in night before event and pack-out/clean up morning after event, charged at normal hourly rate		
Maximum Daily Rate (day/night events, multi-day events)	\$295.00	\$265.00
Kitchenette	\$11.50 per hire	\$10.00 per hire
<b>Stadium</b>		
Sporting Activity	\$18.00 per hire	\$16.00 per hire
Others:		
morning to 6.00pm	\$35.00 per hire	\$31.00 per hire
6.00pm - 2.00am	\$41.00 per hour	\$36.00 per hour
Preparation/pack-in night before event and pack-out/clean up morning after event, charged at normal hourly rate		
Maximum Daily Rate (day/night events, multi-day events)	\$395.00	\$345.00
Main Kitchen (Tea/Coffee only)	\$14.00 per hour	\$12.00 per hour
Changing Rooms and Showers	\$31.00 per room plus cleaner with Club's agreement	\$27.00 per room plus cleaner with Club's agreement
Heater – Downstairs Stadium	\$2.00	\$2.00 coin operated



Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Public Liability Insurance Cover (if required)	\$16.00 per hire	\$14.00 per hire
<b>Regular Users Rates Per Annum</b>		
Temuka Fitness Centre	\$1,950.00	\$1,750.00
Temuka Small Bore Rifle Club	\$1,650.00	\$1,450.00
Temuka Cricket Club	\$160.00	\$145.00

## Facility Hire – Aorangi Pavilion, Timaru

The Aorangi Pavilion, Lounge, Aorangi Park may be used for sporting events, wedding receptions, exhibitions and public meetings as approved by Council. Other uses are considered on an individual basis. The facilities available are the Lounge which is licensed for 80.

**Preparation time** (must be arranged at the time of booking the facilities. This will be charged at the normal hire charge)

**Hire** (minimum hire charge of two hours per hire including preparation / pack out time).

**Public Liability Insurance** The hirer is required to have Public Liability Insurance and provide a confirmation of this to the Council before the booking is confirmed. If the hirer does not have Public Liability Insurance the Council will charge \$16.00 per hire. This provides cover to a maximum of \$2,000,000.

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Deposit	\$50.00	
Bond (function involving alcohol)	\$800.00	\$750.00
Cancellation Fee (for cancellations made within 48 days of the hire date)	Forfeit of Deposit	
<b>Hire</b>		
Hourly Rate (includes kitchen)	\$25.00 per hour	\$22.00 per hour
Public Liability Insurance Cover (if required)	\$16.00 per hire	

## Facility Hire – Caroline Bay Entertainment Centre

*\*This facility is now leased to the Caroline Bay Association and is no longer available for hire.*

DRAFT



2 King George Place - PO Box 522 Timaru 7940 - Telephone 03 687 7200

## Facility Hire – Caroline Bay Lounge

The Caroline Bay Lounge may be used for meetings, seminars, receptions and smaller functions for up to 100 people.

**Hire** Minimum hire charge of two hours per hire. Hirer will be charged from start of booking (including pack in and pack out) until end of booking including hirer’s clean up.

**Public Liability Insurance** The hirer is required to have Public Liability Insurance and provide a confirmation of this to the Council before the booking is confirmed. If the hirer does not have Public Liability Insurance the Council will charge \$16.00 per hire. This provides cover to a maximum of \$2,000,000.

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Deposit	\$50.00	
Bond (function involving alcohol)	\$800.00	\$750.00
Cancellation Fee (for cancellations made within 48 days of the hire date)	Forfeit of Deposit	
<b>Hire</b>		
Hourly Rate (includes kitchen)		
- Up to 11pm	\$20.00 per hour	\$17.00 per hour
- After 11pm	\$23.00 per hour	\$20.00 per hour
- Preparation/pack-in night before event (after 5pm) and pack-out/clean up, morning after event (before 12pm) charged at normal hourly rate		
Maximum Daily Charge (day/night events, multi-day events)	\$250.00	\$220.00
Electrical facilities (Heating, Lighting etc.)	\$0.60 per unit	\$0.53 per unit
Public Liability Insurance Cover (if required)	\$16.00 per hire	\$14.00 per hire
* Security Check	\$48.00 per check	\$42.00 per check

\* **Security:** Please note an additional charge of securing the lounge will apply to any hire closing **from 11.00pm onwards** as per the security company’s scale of charges. Should this fee change, any hirer who requires this service is notified by letter. District Plan rules and bylaws apply limiting hours of use (e.g. noise control).



## Facility Hire – Caroline Bay Hall

The Caroline Bay Hall may be used for dances, socials, cabarets, wedding receptions, exhibitions and public meetings.

**Hire** Minimum hire charge of two hours per hire, including pack in and pack out) until end of booking including clean up.

**Public Liability Insurance** The hirer is required to have Public Liability Insurance and provide a confirmation of this to the Council before the booking is confirmed. If the hirer does not have Public Liability Insurance the Council will charge \$16.00 per hire. This provides cover to a maximum of \$2,000,000.

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Deposit (required one month prior to your reservation)	\$60.00	\$50.00
Bond (function involving alcohol)	\$800.00	\$750.00
Cancellation Fee (for cancellations made within 48 days of the hire date)	Forfeit of Deposit	
<b>Hire</b>		
Hourly Rate		
- Up to 6pm	\$35.00 per hour	\$31.00 per hour
- 6pm-11pm	\$78.00 per hour	\$68.00 per hour
- After 11pm	\$110.00 per hour	\$98.00 per hour
- Preparation/pack-in night before event and pack-out/clean up, morning after event charged at normal hourly rate		
Maximum Daily Rate (day/night events, multi-day events)	\$710.00	\$640.00
Electrical facilities (Heating, Lighting etc.)	\$0.60 per unit	\$0.53 per unit
Kitchen facilities if not hiring any other part of the Hall	\$35.00 per hour	\$31.00 per hour
Public Liability Insurance Cover (if required)	\$16.00 per hire	\$14.00 per hire
Security Check*	\$48.00 per check	\$42.00 per check
<b>Miscellaneous Charges</b>		
Conference chairs for use <u>within</u> the hall (if alcohol or food is served)	\$1.80 each per day	\$1.60 each per day
Use of baby grand piano	\$100.00	\$50.00

\* **Security:** Please note an additional charge of securing the hall will apply to any hire closing **from 11.00pm onwards** as per the security company's scale of charges. Should this fee change, any hirer who requires this service is notified by letter. District Plan rules and bylaws apply limiting hours of use (e.g. noise control).

## Facility Hire – Caroline Bay Soundshell

The Caroline Bay Soundshell is an outdoor venue with seating for 1,780.

**Deposit** - A deposit is required on signing the Agreement to cover the Statutory Advertising. This will only be refundable if cancellation notice is given one week prior to concert.

**Public Liability Insurance** The hirer is required to have Public Liability Insurance and provide a confirmation of this to the Council before the booking is confirmed. If the hirer does not have Public Liability Insurance the Council will charge \$16.00 per hire. This provides cover to a maximum of \$2,000,000.

**Screen Fencing** - Council can provide screen fencing for the Bay Hill frontage from the Piazza to about opposite the restaurant. This would be erected on the afternoon of the concert if it is required. The cost of fencing will vary accordingly to the requirements of each concert, typically at a cost of \$2,500 - \$3,000.

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
<b>Hire - Show Charging Admission</b>		
Deposit (refundable)	\$345.00	\$300.00
Soundshell hire, electricity supply, clean up/labour, two public notices re Liquor ban / exclusive use and admission charge	\$700.00	\$650.00
Fencing / labour	At cost	At cost
<b>Hire – Show with No Admission Charge or Community Event</b>		
A Community Events is when admission is by donation (gold coin or similar) and/or the net proceeds are being donated to an approved charity or community cause		
Deposit (refundable)	\$230.00	\$200.00
Hire	\$140.00	\$125.00
Covers limited electricity supply: Any additional electricity supply must be arranged for and paid by the hirer.		
Clean up: Any additional clean up / rubbish removal etc. must be paid by the hirer.		
Public Liability Insurance Cover (if required)	\$16.00 per hire	\$14.00 per hire
Cancellation Fee (for cancellations made within 48 days of the hire date)	Forfeit of Deposit	

Council does **NOT** offer the following Services: Security, Ticket Sales/Booking Agent, Ushers, Sound, Electrician, Additional Electrical Supply, Additional Spot Lighting, and Additional Stage Lighting. Please make your own arrangements for these services. A list of service providers can be supplied if required.

**The Hirer's attention is drawn to the following legal requirements of the Electrical Regulations covering outdoor venues:**

- Should the Hirer's 'Electrical Load' requirements exceed the capacity of the 'Residual Current Device Protected 3 Phase 5 Pin Sockets' then a power supply of '3 Phase 150 Amp' may be drawn from a fuse/switch provided.
- The Hirer's electrician when taking a power connection from the fuse/switch is responsible for arranging his own Electrical Permit and assumes full legal responsibility at all times for the temporary electrical installation whilst it is connected to a power supply.



- The Council shall **NOT** accept any responsibility or claims for compensation of loss due to power failure at the venue for whatever reason. The Hirer and the hirer's electrician are totally responsible for all electrical safety of performers, staff and the public.

DRAFT



## Facility Hire – Geraldine Pavilion

**Preparation time** (must be arranged at the time of booking the facilities. This will be charged at the normal hire charge)

**Hire** (minimum hire charge of two hours per hire including preparation / pack out time).

**Public Liability Insurance** The hirer is required to have Public Liability Insurance and provide a confirmation of this to the Council before the booking is confirmed. If the hirer does not have Public Liability Insurance the Council will charge \$16.00 per hire. This provides cover to a maximum of \$2,000,000.

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Deposit	\$50.00	
Bond (function involving alcohol)	\$800.00	\$750.00
Cancellation Fee (for cancellations made within 48 days of the hire date)	Forfeit of Deposit	
<b>Lounge (upstairs)</b>		
Hourly Rate (includes kitchen)		
- Up to 11pm	\$25.00 per hour	\$22.00 per hour
- After 11pm	\$25.00 per hour	\$22.00 per hour
- Preparation/pack-in night before event (after 5pm) and pack-out/clean up, morning after event (before 12pm) charged at normal hourly rate		
Public Liability Insurance Cover (if required)	\$16.00 per hire	\$14.00 per hire
<b>Changing Rooms (downstairs)</b>		
Hire	\$30.00 per hire	\$26.00 per hire
Storage Rooms	By arrangement	By arrangement

## Facility Hire – Pleasant Point Town Hall

**Hire** Minimum hire charge of two hours per hire. Hirer will be charged from start of booking (including pack in and pack out) until end of booking including clean up. Preparation time to be arranged at time of booking (charged at normal rates).

**Public Liability Insurance** The hirer is required to have Public Liability Insurance and provide a confirmation of this to the Council before the booking is confirmed. If the hirer does not have Public Liability Insurance the Council will charge \$16.00 per hire. This provides cover to a maximum of \$2,000,000.

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Bond – Dances, Socials, Cabarets including alcohol	\$800.00	\$750.00
Deposit – Dances, Socials, Cabarets	\$115.00	\$100.00
Cancellation Fee (for cancellations made within 48 days of the hire date)	Forfeit of Deposit	
<b>Hire</b>		
Hourly Rate – Meetings only	\$17.00 per hour	\$15.00 per hour
Hourly Rate – Sports only	\$12.50 per hour	\$11.00 per hour
Others – morning to 6pm	\$20.00 per hour	\$17.00 per hour
Others – 6pm - midnight	\$26.00 per hour	\$23.00 per hour
Others – midnight to 2am	\$28.00 per hour	\$25.00 per hour
Preparation/pack-in night before event (after 5pm) and pack-out/clean up, morning after event (before 12pm) charged at normal hourly rate		
Maximum Daily Rate (day/night events, multi-day events)	\$240.00	\$210.00
<b>Miscellaneous</b>		
Heating	\$2.30 per hour of use	\$2.00 per hour of use
Kitchen facilities	\$12.00 per hour	\$11.00 per hour
Memorial Lounge only	\$14.00 per hour	\$12.00 per hour
Supper Room only	\$14.00 per hour	\$12.00 per hour
Public Liability Insurance Cover (if required)	\$16.00 per hire	\$14.00



## Facility Hire – Pleasant Point Gymnasium

*The gymnasium is now leased to the Pleasant Point Community Health & Fitness Club Incorporated. Fees and charges are set by the lessee.*

DRAFT



## Facility Hire – The Southern Trust Events Centre

The Southern Trust Events Centre features a large multi-purpose Stadium, a Lounge including Kitchen and Bar, and a Meeting Room.

Commercial and special events rates are available on request. Quoted prices will vary depending on the type of event, spaces required, door charges, services requested etc.

A bond of up to \$1,000 may be charged depending on the usage/function. **Stadium** (up to 2,400 people).

**Public Liability Insurance** The hirer is required to have Public Liability Insurance and provide a confirmation of this to the Council before the booking is confirmed. If the hirer does not have Public Liability Insurance the Council will charge \$16.00 per hire. This provides cover to a maximum of \$2,000,000.

Description	Adult / Senior Competition	Adult / Senior Competition	School Usage Junior Competition	School Usage Junior Competition
	2024/25 (GST incl.)	2023/24 (GST incl.)	2024/25 (GST incl.)	2023/24 (GST incl.)
<b>Full Stadium Floor (three sections)</b>				
Hourly	\$129.00	\$112.00	\$104.00	\$90.00
Full Day (8.00am-5.00pm)	\$850.00	\$756.00	\$698.00	\$607.00
Full Day and Evening (8.00am-11.00pm)	\$1,450.00	\$1,260.00	\$1,164.00	\$1,012.00
Lighting per hour (electricity)	\$52.00	\$45.00	\$52.00	\$45.00
Heating per hour (gas)	\$70.00	\$61.00	\$70.00	\$61.00
Air vents / Circulation per hour (electricity)	\$52.00	\$45.00	\$52.00	\$45.00
<b>Two Thirds Stadium Floor (two sections)</b>				
Hourly	\$85.00	\$74.00	\$69.00	\$60.00
Full Day (8.00am-5.00pm)	\$575.00	\$499.00	\$465.00	\$405.00
Full Day and Evening (8.00am-11.00pm)	\$955.00	\$832.00	\$765.00	\$675.00
Lighting per hour (electricity)	\$35.00	\$30.00	\$35.00	\$30.00
Heating per hour (gas)	\$45.00	\$41.00	\$45.00	\$41.00
Air vents / Circulation per hour (electricity)	\$35.00	\$30.00	\$35.00	\$30.00
<b>One Third Stadium Floor (one section)</b>				
Hourly	\$43.00	\$37.00	\$35.00	\$30.00
Full Day (8.00am-5.00pm)	\$340.00	\$296.00	\$280.00	\$245.00
Full Day and Evening (8.00am-11.00pm)	\$575.00	\$499.00	\$465.00	\$405.00
Lighting per hour (electricity)	\$17.00	\$15.00	\$17.00	\$15.00



Description	Adult / Senior Competition	Adult / Senior Competition	School Usage Junior Competition	School Usage Junior Competition
Heating per hour (gas)	\$23.50	\$20.50	\$23.50	\$20.50
Air vents / Circulation per hour (electricity)	\$17.00	\$15.00	\$17.00	\$15.00

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
<b>Upstairs Meeting Room (up to 40 people)</b>		
Hourly	\$40.00	\$35.00
Morning, Afternoon or Evening	\$90.00	\$80.00
<b>Upstairs Lounge, Kitchen and Bar (up to 300 people)</b>		
Morning or Afternoon	\$144.00	\$125.00
Full Day (8.00am-5.00pm)	\$288.00	\$250.00
Full Day and Evening (8.00am-11.00pm)	\$360.00	\$315.00
Evening only	\$190.00	\$165.00
Weddings	\$678.00	\$590.00
Other Social Functions	\$430.00	375.00
Exercise class with own instructor per hour	\$48.00	\$42.00
<b>Other Charges</b>		
Cancellation of Booking - at Manager's discretion	\$36.00 minimum	\$31.50 minimum
Set up/pack down equipment (per hour) - at Manager's discretion	\$48.00	\$42.00
External Changing Rooms (per room per half day)	\$120.00	\$104.00
Downstairs commercial kitchen (large functions and events)	\$380.00	\$330.00
Electricity per kwh	\$0.32	\$0.28
Additional clean up (per hour) – at Manager's discretion	\$48.00	\$42.00
Security Unlock / Lock up	\$84.50	\$73.50
Public Liability Insurance Cover (if required)	\$16.00 per hire	

Note: The Centre reserves the right to adjust the final account based on the actual level of use, additional services provided and any damage incurred.

Note: The lounge is not available for hire should the activity involved dancing, jumping and dance music as this creates dynamic floor movements.



## Facility Hire – Temuka Domain Pavilion

**Preparation time** (must be arranged at the time of booking the facilities. This will be charged at the normal hire charge)

**Hire** (minimum hire charge of two hours per hire including preparation / pack out time).

**Public Liability Insurance** The hirer is required to have Public Liability Insurance and provide a confirmation of this to the Council before the booking is confirmed. If the hirer does not have Public Liability Insurance the Council will charge \$16.00 per hire. This provides cover to a maximum of \$2,000,000.

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Deposit	\$100.00	
Bond (function involving alcohol)	\$800.00	\$750.00
Cancellation Fee (for cancellations made within 48 days of the hire date)	Forfeit of Deposit	
<b>Hire</b>		
Hourly Rate	\$18.00 per hour	\$16.00 per hour
Public Liability Insurance Cover (if required)	\$16.00 per hire	

## Facility Hire – Theatre Royal Timaru – currently closed for The Theatre Royal Upgrade/Heritage Facility Project



## Facility Hire – Washdyke Community and Sports Centre

The Washdyke Community and Sports Centre may be used for meetings, seminars, receptions and functions for up to 200 people.

**Hire of the Lounge and Bar:** Contact Soccer South Canterbury, telephone 03 693 8594 or 027 637 4775.

**Hire of the Squash Courts:** Contact Don McLean, telephone 03 688 6330.

Council administers the hire of the **Gymnasium and the Squash Lounge as follows:**

- **Hire** Minimum hire charge of two hours per hire. Hirer will be charged from start of booking (including pack in and pack out) until end of booking including clean up.
- **Public Liability Insurance** The hirer is required to have Public Liability Insurance and provide a confirmation of this to the Council before the booking is confirmed. If the hirer does not have Public Liability Insurance the Council will charge \$16.00 per hire. This provides cover to a maximum of \$2,000,000.

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Bond – Functions including alcohol	\$800.00	\$750.00
Deposit – Required one month prior to reservation	\$60.00	\$50.00
Cancellation Fee (for cancellations made within 48 days of the hire date)	Forfeit of Deposit	
Hire	\$20.00 per hour	\$18.00 per hour
- Minimum Charge 2 hours \$36.00		
Electrical facilities (heating / lighting)	\$0.60 per unit	\$0.53 per unit
Public Liability Insurance Cover (if required)	\$16.00 per hire	\$14.00 per hire
*Security check	\$48.00 per check	\$42.00 per check

\* Please note: An additional charge for a **security** check of the Centre will apply to all functions at which alcohol is served and to any reservation closing from 11.00pm onwards as per the security company’s scale of charges. Should this fee change, any hirer who requires this service is notified by letter.



## Facility Hire – West End Hall

The West End Hall may be used for meetings, seminars, receptions and functions for up to 200 people.

**Hire** Minimum hire charge of two hours per hire. Hirer will be charged from start of booking (including pack in and pack out) until end of booking including hirer’s clean up.

**Public Liability Insurance** The hirer is required to have Public Liability Insurance and provide a confirmation of this to the Council before the booking is confirmed. If the hirer does not have Public Liability Insurance the Council will charge \$16.00 per hire. This provides cover to a maximum of \$2,000,000.

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Deposit	\$100.00	
Bond – Functions including alcohol	\$800.00	\$750.00
Cancellation Fee (for cancellations made within 48 days of the hire date)	Forfeit of Deposit	
<b>Hire</b>		
Meeting Room (can be hired separately)	\$24.00 per hour	\$21.00 per hour
Hall Hireage		
Hourly Rate		
- Morning to 6pm	\$35.00 per hour	\$31.00 per hour
- 6pm to midnight	\$47.00 per hour	\$41.00 per hour
- Midnight to 2am	\$55.00 per hour	\$48.00 per hour
Preparation/pack-in night before event (after 5pm) and pack-out/clean up, morning after event (before 12pm) charged at normal hourly rate		
Maximum Daily Charge – day/night events, multi-day events	\$505.00	\$440.00
Kitchen Facilities (can be hired separately)	\$28.00 per hour	\$25.00 per hour
West End Bowls	\$25.00 per hour	\$20.00 per hour
Committee Room (Masonic Lodge)	\$21.00 per hour	\$19.00 per hour
Ante Room (available only when Committee Room and Lodge Room not in use)	\$15.00 per hour	\$13.00 per hour
Public Liability Insurance Cover (if required)	\$16.00 per hire	\$14.00 per hire

**Cleaning Costs:** Should the Hall require additional cleaning following hire, the hirer will be charged at an hourly rate.

## Fishing Huts

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Lease Transfer	\$240.00	\$200.00
Rangitata Hut Lease	\$760.00	\$745.00
Rangitata Hut Lease – Permanent Resident	\$1,110.00	\$1,095.00
Stratheona Hut Lease	\$760.00	\$745.00

DRAFT



## Infrastructure Group Administration Fees

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
<b>Services Consents (Connection/Disconnections to Public Infrastructure)</b>		
Application Fee	\$650.00	\$550.00
Amendment Fee	\$325.00	\$275.00
Retrospective Approval Fee (additional to application fee)	\$325.00	\$275.00
Inspection / Re-inspection Fee for non-compliant works or missing information (per inspection)	\$350.00	\$275.00
Charge for works that are non-remedied after non-complaint inspection	Monthly Fee per site \$250.00	Monthly Fee per site - \$100.00
Bond Application Fee	\$800.00	\$550.00
Request for Time Extension (for other than minor changes)	\$200.00	\$150.00
Acceptance of Engineering Design (for new assets to be vested to Council)	Actual Cost	Actual Cost
<b>Occupation of Road Reserve (Installation of Private Services)</b>		
Application Fee	\$350.00	\$300.00
Amendment Fee	\$175.00	\$150.00
<b>Charge Rates (staff time rate)</b>		
Group Manager	\$350.00 per hour	\$300.00 per hour
Unit Manager	\$250.00 per hour	\$210.00 per hour
Senior Engineer	\$200.00 per hour	\$175.00 per hour
Engineer/Technician	\$180.00 per hour	\$140.00 per hour
Infrastructure Planner	\$200.00 per hour	\$175.00 per hour
Administration Staff	\$100.00 pr hour	\$95.00 per hour

## Land Information Memorandum

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Residential Single Unit Properties (based on rating differential)	\$450.00	\$336.00
All Other Properties	\$650.00	\$472.50

## Latter Street Car Park

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Clamping release fee for unauthorised vehicles	\$90.00	\$84.00



## Land Transport

Note refer to Infrastructure Group Administration Fees for Staff hourly rates. Description	2024/25 (GST incl.)	2023/24 (GST incl.)
<b>Services Consents (Connection/Disconnections to Public Infrastructure)</b>		
Application fee	\$650.00	\$550.00
Vehicle crossing – application fee	Refer CAR fees below	Refer to CAR Fees below
<b>Occupation of Road Reserve (Installation of Private Services)</b>		
Application fee	\$350.00	\$300.00
Amendment fee	\$175.00	\$150.00
Road Occupation Inspection Fee	\$175.00	\$125.00
Private Bridge / Stock Underpass Structural Inspection Fee	\$800.00	\$640.00
<b>Corridor Access Request (CAR) – Application Fees</b>		
Works within footpaths/berms:		
<ul style="list-style-type: none"> <li>Type FB1 (Minor) Up to 6 square metres and/or 20 lineal metres</li> </ul>	\$100.00	\$100.00
<ul style="list-style-type: none"> <li>Type FB2 (Major) Greater than 6 square metres and/or 20 lineal metres, but less than 10 square metres and/or 100 lineal metres</li> </ul>	\$700.00	\$550.00
Works within road carriageway (formed road):		
<ul style="list-style-type: none"> <li>Type C1 (Minor) Up to 2 square metres and/or 5 lineal metres</li> </ul>	\$700.00	\$500.00
<ul style="list-style-type: none"> <li>Type C2 (Major) Greater than 2 square metres and/or 5 lineal metres, but less than 10 square metres and/or 15 lineal metres</li> </ul>	\$2000.00	\$1,500.00
Project Work Areas greater than the above category types	At Cost	At Cost
<b>All Infrastructure Consents / CAR's</b>		
Working in Road Reserve without an approved Corridor Access Request	\$1000.00	(new fee)
Working in Road Reserve without an approved Temporary Traffic Management Plan	\$1000.00	(new fee)
CAR and/or Temporary Traffic Management time extension fee	\$250.00	(new fee)
Reinspection Fees for non-compliant works or missing information	\$350.00	\$275.00
Charge for works that are not remedied after non-compliant inspection – monthly fee per site (CAR)	\$250.00	\$150.00
Temporary Traffic Management Audit fees	Actual cost + 15%	At cost on charge



<b>Overweight and Overdimension Permit Fees</b>		
Permit Fees are in accordance with Waka Kotahi - Vehicle dimensional and mass permitting manual (volume 1).	As per NZTA (Waka Kotahi) fees	As per Waka Kotahi Permit Fees
Additional costs can be charged for applications with less than 3 days' notice	Actual Cost	Actual Cost
Additional costs for investigation into feasibility of crossing bridges within proposed route	Actual Cost	Actual Cost
Any work to facilitate the movement of an overweight or overdimension vehicle (ie signs / bridge engineering supervision)	Actual Cost	Actual Cost
<b>Road Closures</b>		
Community Events - Advertising and Traffic Management Costs	No Charge	Previously not listed in F&C
Commercial / Industrial – Advertising and Traffic Management Cost	Actual Cost	Previously not listed in F&C

DRAFT



## Library

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Out of District Membership – per adult member	Free	Free
Temporary Membership – residing in Timaru District – 1 week – 6 months	Free	Free
Fines - Adult	Free	Free
Fines - Children	Free	Free
Adult Reserves	Free	Free
Interloans	From \$7.00	From \$6.00
Lost Borrower Card	Free	Free
<b>Photocopying</b>		
A4	\$0.10 per page \$0.20 double sided	\$0.10 per page \$0.20 double sided
A4 Colour	\$1.00 per page \$2.00 double sided	\$1.00 per page \$2.00 double sided
A3	\$0.20 per page \$0.40 double sided	\$0.20 per page \$0.40 double sided
A3 Colour	\$1.50 per page \$3.00 per page	\$1.50 per page \$3.00 per page
<b>Other</b>		
Temuka Meeting Room	\$21.00 per hour Free to Community Groups	\$18.50 per hour Free to Community Groups
Geraldine Meeting Room	\$21.00 per hour Free to Community Groups	\$18.50 per hour Free to Community Groups
Lost/Damaged Item - Administration fee – per invoice	\$10.00	\$10.00
Lost Book	Replacement cost	Replacement cost



## Licence Fees

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
<b>Bylaws Licences</b>		
Taxi Stands – Cab Fee This fee is now obsolete	\$0.00	\$107.00 per year
Annual Mobile shop or stall permit / public trader	\$185.00	\$157.00
Annual Multiple mobile shop outlets for same produce/same trader (New Fee)	\$185.00 for first unit plus 25% for each additional unit	\$157.00 for first unit plus 25% for each additional unit
Monthly Mobile Shop or stall permit / public trader	\$125.00	\$105.00
One Day Mobile Shop / Stall or Hawkers permit / public trader	\$50.00	\$42.00
Street Dining Areas (Permit to Occupy) Timaru, Geraldine, Temuka and Pleasant Point:		
Seat up to 17 persons	\$340.00	\$285.00
Seat 17 + persons	\$665.00	\$555.00
<b>Health Licences</b>		
<b>Application for / Renewal of: -</b>		
Camping Grounds	\$375.00	\$315.00
<b>Food Premises:</b>		
Charge-out rate – to apply to any activities that requires recovery of costs	\$180.00	\$163.00 per hour
Administration fees (Food/Health)	\$80.00	\$78.75 per hour
<b>Application for / Renewal of:</b>		
Hairdressers	\$230.00	\$193.00
Public Health – Low Risk (i.e. Beauty Therapists [makeup only] - Non-Transferable	\$200.00	\$130.00
Public Health–High Risk (i.e. Skin piercing, Tattooing, etc) - Non-Transferable	\$300.00	\$225.00
Offensive Trades	\$300.00	\$225.00





Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Funeral Directors	\$300.00	\$225.00
Public Health Pool Registration/Renewal (Bylaw) includes inspection	\$300.00	\$220.00
Pre-Opening, etc – Cost of licence plus charge out rate per hour or part thereof.	Cost of relevant license plus \$180.00/hr and travel costs	\$220.00 - \$415.00+\$168.00 per hour
<b>New Registration</b>		
Food Control Plan - single site	\$180.00 fixed fee plus \$90/half hr after 1 <sup>st</sup> hour	\$150.00 fixed fee plus \$77.50 per half hour after 1st hour
Food Control Plan – multi site	\$270.00 fixed fee plus \$90.00 per half hour after 1 <sup>st</sup> hour	\$225.00 fixed fee plus \$77.50 per half hour after 1 <sup>st</sup> hour
National Programme	\$180.00 fixed fee plus \$90/half hr after 1 <sup>st</sup> hour	\$150.00 fixed fee plus \$77.50 per hour after 1 <sup>st</sup> hour
Consultancy (optional) – new business set up assistance/preopening visit	\$180.00/hr	\$155.00 per hour
Food Control Plan Mentoring (optional)	\$360.00 fixed fee	\$310.00 fixed fee
<b>Registration Renewal</b>		
12 month renewal Food Control Plan - single site	\$180.00 fixed fee	\$150.00 fixed fee
12 month renewal Food Control Plan - multi site	\$270.00 fixed fee	\$225.00 fixed fee
24 month renewal National Programme	\$270.00 fixed fee plus \$90 per half hour after 1 <sup>st</sup> hour	\$150.00 fixed fee plus \$77.50 per half hour after 1 <sup>st</sup> hour
Food Control Plan Mentoring (optional)	\$360.00 fixed fee	\$300.00 fixed fee
<b>Compliance and Monitoring</b>		
Food Control Plan – annual allocation	\$90.00	\$75.00 fixed fee
National Plan – 24 month	\$180.00	\$150.00 fixed fee
<b>Verification (Audit)</b>		



Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Food Control Plan – single site audit	\$360.00 fixed fee plus \$90 per half hr after first 2 hrs	\$300.00 fixed fee plus \$77.50 per half hour after the first 2 hours
Food Control Plan – multi site audit	\$360.00 fixed fee plus \$90 per half hr after first 2 hrs	\$300.00 fixed fee plus \$77.50 per half hour after the first 2 hours
Food Control Plan Audit close-out over 15 minutes	\$180.00 per hour	\$155.00 per hour
National Plan 1 Check (one off)	\$180.00 per hour	\$155.00 per hour
National Plan 2 Audit – 3 yearly	\$180.00 per hour	\$155.00 per hour
National Plan 3 Audit – 2 yearly	\$180.00 per hour	\$155.00 per hour
<b>Complaint Driven Investigation</b>		
Complaint resulting in issue of improvement notice	\$180.00 per hour plus actual travel costs and disbursement	\$155.00 per hour plus actual travel costs and disbursement
<b>Exemption</b>		
Application and Assessment	\$180.00 per hour	\$155.00 per hour
<b>Travel Charges (applied to the fees above as appropriate)</b>		
Timaru District Obsolete fee – change in fee structure – charging out actual costs	Actual	\$10.00 fixed charge per visit
Actual Travel Costs	\$0.95 per km plus travel time @ \$180.00 per hour	Where applicable, charges at 0.85c per km plus staff travel time at \$155.00 per hour
<b>Miscellaneous Licences / Fees</b>		
Re-inspection for Non Compliance - All licences	\$180.00 per hour	\$168.00 per hour
Environmental Health Regulatory Functions and Enforcement	\$180.00 per hour	\$168.00 per hour
Transfer Fee	\$135.00	\$110.00
MPI Titiro Database license charge	\$13.50 per premises charged at time of verification	NEW FEE
Gambling Act Consent Fee – Deposit (Includes processing of application up to a maximum of 2 hours: Charge out fee per hour or part thereof applies thereafter)	\$400.00 plus \$180.00 charge out fee of \$180.00 per hour or part thereof	\$330.00



Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Public Swimming and Spa Pools – Investigation and Tests	\$180.00 per hr plus lab costs	\$168.00 per hour plus lab costs
<b>Liquor</b>		
Application fees (On, Off, Club)		
Very low	\$386.00	\$386.00
Low	\$640.00	\$640.00
Medium	\$857.00	\$857.00
High	\$1,075.00	\$1,075.00
Very high	\$1,268.00	\$1,268.00
Annual fees (On, Off, Club)		
Very low	\$169.00	\$169.00
Low	\$410.00	\$410.00
Medium	\$664.00	\$664.00
High	\$1,087.00	\$1,087.00
Very high	\$1,509.00	\$1,509.00
Special licence		
Class 3: one or two small events	\$66.50	\$66.50
Class 2: three to twelve small events or one to three medium events	\$217.00.	\$217.00
Class 1: one large event, more than three medium events, more than twelve small events	\$604.00	\$604.00
Other application fees		
Public Notice of Application Fee	\$52.50	\$52.50
Managers certificate application and renewal	\$332.00	\$332.00
Temporary authority	\$311.50	\$311.50
Temporary licence	\$311.50	\$311.50



Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Appeal to Alcohol Regulatory Licensing Authority (paid to ARLA)	\$543.00	\$543.00
Extract of register	\$60.00	\$60.00
Permanent club charter	\$664.00	\$664.00
<b>Bylaws Regulatory function and Enforcement <sup>3</sup></b>		
Removal of advertising signs	\$135.00	\$110.00
Removal of abandoned vehicles	\$125.00 per hour staff time plus actual cost of towage	\$105.00 per hour staff time plus actual cost of towage
<b>Litter</b>		
a) As permitted under the Litter Act 1979	\$420.00	\$420.00
b) Clean – up relating to litter and illegal dumping	Actual cost of contractor plus \$60 administration fee	Actual cost of contractor + \$52.50 administration fee
<b>Animals Seized under Local Government Act 2002</b>		
Sustenance Fee per animal (New Fee)	\$18 per day per animal	\$16 per day
<b>Bylaws Regulatory functions and enforcement</b>		
Breach of Bylaw	\$525.00	\$525.00

- 1 Applies to applications for new licences, renewals of licences and variations to licences.
- 2 Event Definitions:
  - Small Event (0 – 100 people)
  - Medium Event (100 – 400 people)
  - Large Event (more than 400 people)
- 3 Bylaw fees and fines are charged under the LGA 2002. When the cost of bylaw monitoring and or enforcement related processes exceeds the stated fee, (min. charge), Council may recover all additional costs on a time and cost bases

**Note:** All Liquor Licence Fees are set by Government Statute and are subject to change.



## Museum

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
<b>Room rental</b>		
Open Hours	\$35.00 per hour	\$30.00 per hour
After Hours	\$45.00 per hour plus \$35.00 staff charge	\$40.00 per hour plus \$30.00 staff charge

**Note:** Use of Digital Theatre equipment will attract further charge to South Canterbury Museum Development Trust. Rental fees may be reduced for organisations linked to the South Canterbury Museum at the Museum Director’s discretion.

Description	Public	Public	SC Historical Society /Friends of the Museum	SC Historical Society /Friends of the Museum
	2024/25 (GST incl.)	2023/24 (GST incl.)	2024/25 (GST incl.)	2023/24 (GST incl.)
Photocopying –B/W	\$1.00	\$0.50	\$0.50	\$0.30
Photocopying – Colour	\$1.50	\$1.00	\$1.00	\$0.50
Microfilm scans / digital images / colour copies – A4	\$1.50	\$1.00	\$1.00	\$0.50
Microfilm scans / digital images / colour copies – A3	\$2.00	\$1.50	\$1.50	\$1.00
Database printouts – per page	\$1.50	\$1.00	\$1.00	\$0.50
<b>Research</b>				
SC Genealogy Society fee <sup>1</sup>	\$2.00	\$2.00	\$2.00	\$2.00
Research by staff	\$35.00 per ½ hour	\$31.50 per ½ hour	\$31.50 per ½ hour	\$31.50 per ½ hour

1 Fee applies to use of South Canterbury Genealogy Society resources by person who is not a member of the Society.

Description	Public	Public	SC Historical Society/ Friends of the Museum	SC Historical Society/ Friends of the Museum
	2024/25 (GST incl.)	2023/24 (GST incl.)	2024/25 (GST incl.)	2023/24 (GST incl.)
<b>Digital reprints<sup>2</sup></b>				
Catalogue print	\$2.00	\$1.00	\$1.00	\$0.50
Laser print – A5 / A4	\$0.00	\$8.00	\$0.00	\$7.00
Laser print – A3	\$0.00	\$12.00	\$0.00	\$10.00
Digital images (300dpi JPG on CD)	\$25.00	\$20.00	\$20.00	\$20.00
Commercial use of single image	\$70.00	\$50.00 per image	\$50.00	\$50.00 per image
Television or commercial filming in museum <sup>3</sup>	\$300.00	\$280.00	\$250.00	\$280.00
Delivery timeframe (indicative)		5-10 working days Postal charges apply		5-10 working days Postal charges apply

2 Prices given are for personal, private and non-commercial purposes. Commercial use of the museum’s images will incur further charges.

3 Fee may be reduced or waived with agreement from Museum Director. Filming for advertisements will be charged double the fee.



## Motor Camps

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
<b>Pleasant Point</b>		
Cabins	\$36.00 adult / \$15.00 child	\$32.00 adult / \$13.00 child
Caravan power sites	\$25.00 adult / \$9.00 child	\$22.00 adult / \$8.00 child
Unpowered sites	\$19.00 adult / \$8.00 child	\$17.00 adult / \$7.00 child

These motor camps are leased on term contracts.

- Geraldine Holiday Park
- Rangitata South Reserve
- Temuka Motor Camp
- Winchester Motor Camp

DRAFT

## Parking

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
On Street Meters	\$1.40 per hour	\$1.40 per hour
Sophia Street Carpark		\$1.20 per hour
Sophia Street Farmers	\$0.90 per half hour	\$0.80 per half hour
Library	NA	\$1.00 per hour
Barnard Street	NA	\$0.80 per hour
The Landing Services	\$1.60	\$1.40 per hour
Cains Terrace	\$1.60	\$1.00 per hour
Bay Hill On Street	\$1.60	\$1.40 per hour
Cone Hire	\$20.00	\$15.00 per day
<b>Infringement Fees</b> Any parking offence involving parking on a road in breach of a bylaw, in excess of a period fixed by a meter or otherwise, where the excess time is:	(Legislation set)	
Not more than 30 minutes	\$12.00 discounted \$2.00 for prompt payment	\$12.00 discounted \$2.00
More than 30 minutes but not more than 1 hour	\$15.00 discounted \$2.00 for prompt payment	\$15.00 discounted \$2.00
More than 1 hour but not more than 2 hours	\$21.00 discounted \$2.00 for prompt payment	\$21.00 discounted \$2.00
More than 2 hours but not more than 4 hours	\$30.00 discounted \$2.00 for prompt payment	\$30.00 discounted \$2.00
More than 4 hours	\$42.00 discounted \$2.00 for prompt payment	\$42.00 discounted \$2.00
More than 6 hours	\$57.00 discounted \$2.00 for prompt payment	\$57.00 discounted \$2.00
Failing to display 'Pay & Display' Receipt or pay 'Pay & Park' fee	\$40.00	\$40.00

**Note:** Discounts apply if paid within 14 days. Infringement fees are set by Statute.





## Planning

### Resource Management Fees

Section 36 of the Resource Management Act 1991 enables Council to charge additional fees to recover actual and reasonable costs where the Lodgement Fee is inadequate.

When the total cost to process an application exceeds the Lodgement Fee in Table One, the additional fees are charged at the rates specified in Table Two of this fee schedule.

The Council also reserves its discretion to refund part of the fixed fee if the work required to process the application is less than usual.

The Lodgement Fee will be required to accompany the application. An invoice will be sent for any additional fees. The Lodgement Fee is a deposit only and may not be the complete charge. There may be additional fees or a part refund as explained above.

Discounts shall be paid on administrative charges for applications for resource consent and applications to change or cancel conditions that are not processed within the statutory timeframes. The discounts shall be in accordance with the Regulations to the Resource Management Act 1991.

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
<b>Table 1:</b>		
<b>Lodgement Fees (Deposit)</b>		
Notified Consent	\$7,500.00	\$7,500.00
Limited Notified (service only) Consent	\$5,000.00	\$5,000.00
Non-notified Subdivision Consent	\$2,000.00	\$2,000.00
Non-notified Land Use Consent	\$1,800.00	\$1,800.00
Monitoring deposit for all land use consent (2hours * monitoring officer)	\$310.00	\$270.00
Non-notified Subdivision Consent - Change to Flats Plan or Unit Title	\$900.00	\$780.00
Right of Way Approval (not included in Subdivision Consent)	\$900.00	\$780.00
Revocation of Easements and Consent Notices (not included in Subdivision Consent)	\$900.00	\$780.00
Existing Allotments Section 226 Certificate (new titles created)	\$900.00	\$780.00
Section 223 Certificate (survey plan approval)	\$725.00	\$630.00
Section 224(c) Certificate	\$725.00	\$630.00
Section 224(c) Certificate including Section 223 Certificate	\$725.00	\$630.00
Removal of Building Line Restriction	\$900.00	\$780.00
Certificates of Compliance	\$900.00	\$780.00

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Change or Cancellation of Conditions	\$900.00	\$780.00
Existing Use Rights and Existing Use Certificate	\$900.00	\$780.00
Extension of Time	\$900.00	\$780.00
Outline Plan	\$900.00	\$780.00
Waiver of Outline Plan	Actual Cost	Actual cost
Alteration to a Designation	\$1,200.00	\$1,200.00
Extension of Time to a Designation	\$1,200.00	\$1,200.00
Plan Change	\$20,000.00	\$20,000.00
Notice of Requirements for Designations or Heritage Order	\$6,000.00	\$6,000.00
Certificates for LMVD	\$0.00	\$640.00
Overseas Investment Office Certificate	Actual cost	Actual cost
Pre-Lodgement Work – Staff time conducting assessments, attending meeting(s) and writing correspondence prior to the lodgement of specific resource consent application(s) and private plan change(s).	Actual cost after first half hour free	Actual cost after first half hour free
Permitted Boundary Activity Notice	\$750.00	\$640.00
Permitted Activity Notice	\$750.00	\$640.00
Monitoring of Permitted Activity under the National Environmental Standards	\$160.00	\$135.00 per hour
Monitoring of resource consents and monitoring of non-compliance with the Timaru District Plan or the Resource Management Act 1991	\$160.00	\$135.00 per hour
Description	2024/25 (GST incl.)	2023/24 (GST incl.)
<b>Table 2:</b>		
<b>Charge Rates (staff time rate)</b>		
District Planning Manager	\$265.00	\$230.00 per hour
Team Leader	\$225.00	\$195.00 per hour
Senior Planner	\$190.00	\$165.00 per hour
Planner	\$160.00	\$135.00 per hour
Subdivision and Compliance Officer	\$160.00	\$135.00 per hour
Monitoring Officer / Biodiversity Officer	\$160.00	\$135.00 per hour
Administration Staff	\$105.00	\$90.00 per hour



Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Council Staff from other Units	hourly rate as specified for their role	hourly rate as specified for their role
Public Notices	At cost	At cost
Disbursements	At cost	At cost
Consultants/Legal Advice (incl Aoraki Environmental Consultancy)	At cost	At cost
Commissioning Special Reports	At cost	At cost
<b>Hearing costs</b>		
Hearings Committee	\$116.00 per hour for the chairperson \$93.00 per hour per member who is not the chairperson	\$116.00 per hour for the chairperson \$93.00 per hour per member who is not the chairperson
Commissioner	At Cost	At cost
<b>Other Charges</b>		
Hard copy of Timaru District Plan (Operative)	250.00 + postage	\$250.00 + postage
Update to the hard copy of District Plan	At cost	At cost
Allocation of new Rapid Number (includes Plate)	\$70	\$60.00
Replacement Rapid Number Plate	\$35.00	\$30.00
Bond Application	\$650.00	\$550.00
Bond Refund	Variable	Variable
Road name request	\$900.00	\$750.00



## Research and Information Services Charges

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Staff time	\$0.00	\$55.00 per half hour
<b>Official Information Enquiries</b>		
<b>Staff time – first half &amp; hour is free - then</b>		
Staff time – per half hour, or part thereof	\$0.00	\$40.00
Executive Staff (per hour)	\$160.00	
Managers and Team Leaders (per hour)	\$125.00	
Professional and Technical Staff (per hour)	\$110.00	
Administrative Staff (per hour)	\$95.00	

DRAFT



## Sewer

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
<b>Services Consents (Connection/Disconnections to Public Infrastructure)</b>		
Application Fee	\$650.00	\$550.00
Inspection/Re-inspection fee for non-compliant works or missing information (per inspection)	\$350.00	\$275.00
Charge for works that are not remedied after non-compliant inspection	Monthly Fee per site - \$250.00	Monthly Fee per site - \$100.00
<b>Connection/Disconnection (Physical Works)</b>		
All pipe sizes and manholes – all locations	Actual Cost	Actual Cost
<b>Trade Waste Charges</b>		
Fixed costs – per cubic metre of consented median discharge volume per day	\$0.98	\$0.78
Variable costs – per cubic metre of discharge	\$0.17	\$0.14
(Invoiced after 1 July irrespective of time period covered)		
Non-routine unscheduled Inspection or Investigation (per visit)	\$350.00 + actual costs (e.g. lab fees) + 10% admin fee	\$275.00
<b>Special Liquid Waste Charges</b>		
Disposal charge (per cubic metre)	\$15.70	\$10.50
Additional charge for high solids content (per cubic metre) – dependant on solids content – Minimum charge 1 cubic metre	\$0.00	\$190.00
Solid waste requiring landfill disposal	\$450.00 minimum charge + \$107.00 / t for each subsequent tonne	\$350.00
Permitted connection* annual charge <i>*Permitted connection being a trade waste permit holder that is not metered or subject to an Individual Agreement</i>	\$1,000.00	



## Social Housing

In accordance with amendments to the Residential Tenancies Act, rent may only be increased every 12 months.

	Single (weekly) [If full cost recovery required]	Single (weekly) [If full cost recovery required]	Double (weekly) [If full cost recovery required]	Double (weekly) [If full cost recovery required]
	2024/25 (GST incl.)	2023/24 (GST incl.)	2024/25 (GST incl.)	2023/24 (GST incl.)
<b>Timaru</b>				
Clyde Street / Le Cren Street – One bedroom	\$161.00	\$151.00	\$195.00	\$181.00
Clyde Carr Crescent – One bedroom	\$151.00	\$141.00	\$175.00	\$161.00
Clyde Carr Crescent – Bedsits	\$125.00	\$115.00	\$150.00	\$135.00
Craigie Avenue – One bedroom	\$156.00	\$146.00	\$180.00	\$166.00
Edinburgh Street – One bedroom	\$176.00	\$166.00	\$195.00	\$181.00
Flemington Street – One bedroom	\$176.00	\$166.00	\$195.00	\$181.00
Hanan Place – One bedroom	\$151.00	\$141.00	\$175.00	\$161.00
7A – 9A Harper Street – One bedroom	\$151.00	\$141.00	\$175.00	\$161.00
9 Harper Street – One bedroom	\$161.00	\$151.00	\$190.00	\$176.00
James Street / Keith Street – One bedroom	\$151.00	\$141.00	\$180.00	\$166.00
Jonas Street – One bedroom	\$166.00	\$156.00	\$195.00	\$181.00
Maltby Avenue – One bedroom	\$176.00	\$166.00	\$195.00	\$181.00
Princes Street – One bedroom	\$156.00	\$146.00	\$180.00	\$166.00
Rhodes Street – One bedroom	\$151.00	\$141.00	\$175.00	\$161.00
Taylor Street – One bedroom	\$136.00	\$126.00	\$160.00	\$146.00
Taylor Street – Bedsits	\$125.00	\$115.00	\$150.00	\$135.00
Victoria Street – One bedroom	\$181.00	\$171.00	\$200.00	\$186.00
Wilson Street – One bedroom	\$151.00	\$141.00	\$175.00	\$161.00
Woodlands Road – One bedroom	\$151.00	\$141.00	\$175.00	\$161.00

In accordance with amendments to the Residential Tenancies Act, rent may only be increased every 12 months.

	Single (weekly) [If full cost recovery required)	Single (weekly) [If full cost recovery required)	Double (weekly) [If full cost recovery required)	Double (weekly) [If full cost recovery required)
	2024/25 (GST incl.)	2023/24 (GST incl.)	2024/25 (GST incl.)	2023/24 (GST incl.)
<b>Temuka</b>				
Hamilton Street – One bedroom	\$151.00	\$141.00	\$175.00	\$161.00
Hewlings Place – One bedroom	\$156.00	\$146.00	\$190.00	\$176.00
King Street – One bedroom	\$156.00	\$146.00	\$175.00	\$161.00
Levens Lane – One bedroom	\$156.00	\$146.00	\$190.00	\$176.00
Whitcombe Street – Bedsits	\$125.00	\$115.00	\$150.00	\$135.00
Wilkin Street – One bedroom	\$151.00	\$141.00	\$175.00	\$161.00
Wilmshurst Road – One bedroom	\$151.00	\$141.00	\$180.00	\$166.00
Wilmshurst Road – Bedsits	\$125.00	\$115.00	\$150.00	\$135.00
Wilmshurst Road / King Street – One bedroom	\$176.00	\$166.00	\$195.00	\$181.00
<b>Geraldine</b>				
Huffey Street – One bedroom	\$156.00	\$146.00	\$175.00	\$161.00
89 Talbot Street – One bedroom	\$143.00	\$133.00	\$168.00	\$153.00
113-115 Talbot Street – One bedroom	\$176.00	\$166.00	\$195.00	\$181.00
<b>Pareora</b>				
King Street – One bedroom	\$156.00	\$146.00	\$180.00	\$166.00
<b>Pleasant Point</b>				
Horton Street – One bedroom	\$151.00	\$141.00	\$175.00	\$161.00
Horton Street – Bedsits	\$120.00	\$110.00	\$145.00	\$130.00



## Sports Grounds

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Private hire per ground	\$60.00	\$50.00
<b>Site Fees</b> - Clubs with facilities on Council land will pay site fees of:		
Up to 200m <sup>2</sup>	\$40.00	\$35.00 per annum
200m <sup>2</sup> – 5,000m <sup>2</sup>	\$125.00	\$110.00 per annum
5,000m <sup>2</sup> – 10,000m <sup>2</sup>	\$255.00	\$220.00 per annum
10,000m <sup>2</sup> – 50,000m <sup>2</sup>	\$400.00	\$340.00 per annum
50,000m <sup>2</sup> – 100,000m <sup>2</sup>	\$530.00	\$460.00 per annum
100,000m <sup>2</sup> – 200,000m <sup>2</sup>	\$700.00	\$600.00 per annum
Greater than 200,000m <sup>2</sup>	\$1400.00	\$1200.00 per annum

**Sports fields** - Charges for sports fields will be based on the extra cost of maintaining the area at sports field standard, compared with just maintaining it as a passive green area. These are additional to any Site Fees and reflect the actual marginal cost.

**Hardcourts** - Charges for publicly available Hardcourts and sealed areas will be based on:

- A 25% user capital contribution when the courts are constructed or resealed.
- 20% of the balance being recovered through user charges spread over the life of the improvements
- 20% of the annual maintenance cost recovered from user charges.



## Stormwater

Note refer to Infrastructure Group Administration Fees for Staff hourly rates	Description	2024/25 (GST incl.)	2023/24 (GST incl.)
<b>Services Consents (Connection/Disconnections to Public Infrastructure)</b>			
	Application Fee	\$650.00	\$550.00
	Inspection/Re-inspection Fee for non-compliant works or missing information (per inspection)	\$350.00	\$275.00
	Charge for works that are non-remedied after non-compliant inspection	Monthly fee per site - \$250.00	Monthly fee per site - \$100.00
	All pipe sizes and manholes – all schemes	Actual Cost	Actual Cost
	Pipe to water table – rural schemes	Actual Cost	Actual Cost
<b>Application for Stormwater Discharge</b>			
	Application Fee – using Council acceptable solution	No Charge	No Charge
	Application Fee – Specific Design	Actual Processing Cost	Actual Processing Cost
<b>Flood Risk Certificate</b>			
	Standard	\$200.00	New
	Detailed	Actual Processing Cost	New

## Swimming Pools: Geraldine, Pleasant Point and Temuka

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
<b>Admission</b>		
One Preschool (under 5 years) with a paying Adult	No Charge	No Charge
Junior (5 - 17 years)	\$4.00	\$3.00
Adult	\$6.00	\$5.00
i Adult 65 years and over	\$5.00	\$4.00
ii Adult 80 years and over (upon application)	Free Entry	Free entry
<b>Family Group Admission</b>		
Adult with 2 Preschoolers (under 5 years)	\$8.00	\$6.00
i Adult 65 years and over with 2 Preschoolers (under 5 years)	\$7.00	\$5.00
Adult with Child under 8 (5 to 7 years)	\$7.00	\$6.00
i Adult 65 years and over with Child under 8 (5 to 7 years)	\$7.00	\$6.00
<b>Entry Only Discounts</b>		
Buy 10 receive 11	\$40.00 junior / \$60.00 adult / \$50.00 for 65+	\$30.00 junior / \$50.00 adult / \$40.00 for 65+
Buy 20 receive 23	\$80.00 junior / \$120.00 adult / \$100.00 for 65+	\$60.00 junior / \$100.00 adult / \$80.00 for 65+
Buy 50 receive 60	\$200.00 junior / \$300 adult / \$250.00 for 65+	\$150.00 junior / \$250.00 adult / \$200.00 for 65+
Seasonal swim membership	\$150.00 junior / \$250.00 adult / \$200.00 65+	\$126.00 junior / \$200.00 adult / \$160.00 65+
Aqua classes (plus admission)	\$2.00	\$2.00

**Notes:**

- The Recreation Facilities Manager has delegated authority to negotiate the hire of a portion of the facilities.
- One Pre-school child will be admitted to the pool with one paying Adult and the child must remain within arms length.
- <sup>i</sup> Adult 65 years and over - please supply proof of age
- <sup>ii</sup> Adult 80 years and over – application must be made and approved. Application Forms are available on request.



## Swimming Pools: Caroline Bay Trust Aoraki Centre (CBay)

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
<b>Admission</b>		
One Preschool (under 5 years) with a paying Adult	No Charge	No charge
Junior (5 - 17 years)	\$4.00	\$4.00
Adult	\$6.50	\$6.50
i Adult 65 years and over	\$5.50	\$5.50
ii Adult 80 years and over (upon application)	Free Entry	Free entry
<b>Family Group Admission</b>		
Adult with 2 Preschoolers (under 5 years)	\$8.50	\$8.50
i Adult 65 years and over with 2 Preschoolers (under 5 years)	\$7.50	\$7.50
Adult with Child under 8 (5 to 7 years)	\$8.50	\$8.50
i Adult 65 years and over with Child under 8 (5 to 7 years)	\$7.50	\$7.50
Hydro slide per session (plus admission)	\$4.00	\$4.00
Sauna / steam / spa per session (plus admission)	\$3.50	\$3.00
<b>Entry Only Discounts</b>		
Buy 10 receive 11	\$40.00 junior / \$65.00 adult / \$55.00 over 65 years	\$40.00 junior / \$65.00 adult / \$55.00 over 65 years
Buy 20 receive 23	\$80.00 junior / \$130.00 adult / \$110.00 over 65 years	\$80.00 junior / \$130.00 adult / \$110.00 over 65 years
Buy 50 receive 60	\$200.00 junior / \$325.00 adult / \$275.00 over 65 years	\$200.00 junior / \$325.00 adult / \$275.00 over 65 years
Buy 100 receive 125	\$400.00 junior / \$650.00 adult / \$550.00 over 65 years	\$400.00 junior / \$650.00 adult / \$550.00 over 65 years
<b>Annual swim membership</b>	\$500.00 junior / \$750.00 adult / \$625.00 over 65 years	\$500.00 junior / \$750.00 adult / \$625.00 over 65 years
<b>Learn to Swim classes</b>		
Explore and Learn - Pipi-frog (was Pipi-swordfish)	\$10.50	\$10.50
Explore and Learn - Turtle-swordfish	\$12.00	\$12.00
400Gold – per class – Seal-silver (CBay Learn to Swim After School Programme)	\$13.00	\$13.00



Description	2024/25 (GST incl.)	2023/24 (GST incl.)
<b>Aqua classes (plus admission)</b>		
Aqua gentle - morning	\$3.00	\$3.00
Aqua fit – evenings	\$5.00	\$5.00
<b>Fitness Pricing (prices to increase from 6 August – when pool reopens)</b>		
Casual Gym Visit (Includes Group Fitness classes including GRIT & RPM booking in may be required)	\$20.00	\$16.00
CBay Fitness Locker (3 hours use)	Free	Free
Premium Full Membership	\$24.50 per week or \$1,050.00 one year membership upfront payment	\$24.50 per week or \$1,050.00 one year membership upfront payment
Premium Off-Peak Membership	\$17.50 per week or \$840.00 one year membership upfront payment	\$17.50 per week or \$840.00 one year membership upfront payment
Standard Full Membership	\$18.50 per week or \$895.00 one year membership upfront payment	\$18.50 per week or \$895.00 one year membership upfront payment
Standard Off-Peak Membership	\$14.50 per week or \$685.00 one year membership upfront payment	\$14.50 per week or \$685.00 one year membership upfront payment

**Notes:**

- The Recreation Facilities Manager has delegated authority to negotiate the hire of a portion of the facilities.
- One Pre-school child will be admitted to the pool with one paying Adult and the child must remain within arms length.
- <sup>i</sup> Adult 65 years and over - please supply proof of age.
- <sup>ii</sup> Adult 80 years and over – application must be made and approved. Application Forms are available on request.
- Premium Fitness memberships include all facilities - The Pools, Gym, all Les Mills Group Fitness Classes inc. GRIT, RPM, all Aqua Fitness Classes and the Chillax Area (Steam, Sauna & Spa). Standard Fitness memberships include gym facilities only - The Gym, all Les Mills Group Fitness Classes inc. GRIT & RPM Classes.



## Water

Note refer to Infrastructure Group Administration Fees for Staff hourly rates.

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
<b>Services Consents (Connection/Disconnections to Public Infrastructure)</b>		
Application Fee - Connection/Disconnection/Flow Alteration – all schemes	\$650.00	\$550.00
Application Fee – Request to deviate from Downlands Policy	\$920.00	\$820.00
Inspection / Re-inspection fee for non-compliant works or missing information (per inspection)	\$350.00	\$275.00
Charge for works that are non-remedied after non-compliant inspection	Monthly fee per site - \$250.00	Monthly fee per site - \$100.00
<b>Connections/Disconnections/Flow Alterations (Physical Works)</b>		
Connections - All pipe sizes – all schemes	Actual Cost	Actual Cost
Disconnections - Permanent/ Temporary/Reconnections	Actual Cost	Actual Cost
Flow Alterations – Jet Alterations – all schemes	Actual Cost	Actual Cost
<b>Backflow Preventor and Water Meter</b>		
Backflow Testing – By Owner	Actual Cost	Actual Cost
Backflow Testing – By Council	\$500.00	\$300.00
Installation	Actual Cost	Actual Cost
<b>Sale Price of Water (per cubic metre) (Invoiced after 1 July irrespective of time period covered)</b>		
Geraldine	\$0.95	\$0.83
Pleasant Point	\$0.95	\$0.83
Seadown	\$1.24	\$1.08
Temuka	\$0.95	\$0.83
Timaru	\$0.95	\$0.83
Winchester	\$0.95	\$0.83
<b>Rural Schemes – Connection Fee</b>		
Downlands – per new connection (ie each additional tank)	\$7,500.00	\$6,500.00
Downlands – per Unit	\$9,200.00	\$8,000.00
Orari	\$800.00	\$700.00
Seadown	\$2,050.00	\$1,750.00
Te Moana Downs – per new connection (ie each additional tank)	\$7,500.00	\$6,500.00



Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Te Moana Downs – per Unit	\$9,200.00	\$8,000.00
<b>Other Fees</b>		
Bond to cover remedial work	\$800.00 minimum to 10% of estimated value of work	\$600.00 minimum to 10% of estimated value of work
Damage to network infrastructure by third party	Actual cost + 10% admin fee	Actual cost
Unauthorised water tampering or take from all water supplies (including illegal use of standpipes)	\$2,500.00 plus actual cost	\$2,000.00 plus actual cost
Upper Pareora Water Supply (annual charges) - per Tank Connection	\$692.00	\$692.00
Upper Pareora Water Supply (annual charges) - per Unit	\$277.00	\$277.00

DRAFT



## Waste Minimisation

The small and large options are available upon application.

**Extra Bins** - It is likely that there will be situations where people will require extra bins (limits will apply – contact Council if required – up to two sets per property). For example, an extra recycle or rubbish bin for businesses, an extra compost bin for properties with a large garden. This option is available on application and will be invoiced pro-rata in the first year, after which costs will be charged on rates.

Extra Bin Fee	Compost		Recycle		Rubbish		Glass (New)	
	2024/25 (GST incl.)	2023/24 (GST incl.)	2024/25 (GST incl.)	2023/24 (GST incl.)	2024/25 (GST incl.)	2023/24 (GST incl.)	2024/25 (GST incl.)	2023/24 (GST incl.)
Standard 140L	\$300.00	\$257.00	\$200.00	\$168.00	\$550.00	\$356.00	\$200.00	\$168.00
Large 240L	\$360.00	\$306.00	\$250.00	\$197.00	\$750.00	\$494.00	\$250.00	\$197.00

Replacement Bin Fee	2024/25 (GST incl.)	2023/24 (GST incl.)
	Standard 140L	\$200.00
Large 240L	\$250.00	\$200.00

Bin Reinstatement Fee	2024/25 (GST incl.)	2023/24 (GST incl.)
	Return of bins after removal for non-compliance	\$140.00



**Geraldine, Pleasant Point, Temuka and Timaru Transfer Station charges (for non-permitted users)**

A Waste Levy of \$69.00 per tonne is recovered by Council on behalf of Central Government. This is incorporated into the fees.

Key: t = Tonne

Description (all vehicles charged by weight)	Charge by Tonne	Charge by Tonne	Minimum Charge	Minimum Charge
	2024/25 (GST incl.)	2023/24 (GST incl.)	2024/25 (GST incl.)	2023/24 (GST incl.)
Rubbish	\$365.00	\$323.00 /t	\$20.00	\$17.00
Sand, Soil, Clay*	\$13.50	\$12.00 /t	\$15.00	\$12.00
Bricks, Blocks, Concrete	\$120.00	\$98.00 /t	\$15.00	\$12.00
Organic	\$110.00	\$93.00 /t	\$15.00	\$12.00
Recyclable °	\$85.00	\$71.00 /t	\$15.00	\$12.00

Description	Minimum Charge	Minimum Charge
	2024/25 (GST incl.)	2023/24 (GST incl.)
Public weigh	\$15.00	\$13.00

\* Sand, Soil, Clay not currently accepted at Pleasant Point Transfer Station

° Applies to recycling delivered to the Materials Recovery Facility only

Free drop-off facilities for recyclable materials are provided at all transfer stations.





### Special Waste Streams

A **Waste Levy** of \$69.00 per tonne is recovered by Council on behalf of Central Government. This is incorporated into the fees.

Key: t = Tonne

#### Waste Materials Requiring Permits

Criteria apply for the delivery of the following goods. Customers may apply to Enviro NZ for the following permits:

Permit Type	Description of Materials	Cost of Permit	Cost of Permit	Cost of Materials (GST incl.)	Cost of Materials (GST incl.)
Organics Permit	Delivery of organic materials to the Compost Facility	Set by EnviroNZ	\$55.00	\$107.00 / t Minimum fee: \$15.00	\$93.00 / t Minimum fee: \$12.00
Polystyrene Permit	Delivery of clean packaging polystyrene to the Materials Recovery Facility		\$0.00		\$5.00/woolsack \$ 10.00 / m3
Landfill Access Permit (LAP) Waste Category	Delivery of waste to Redruth Landfill	Set by EnviroNZ	\$55.00	Waste \$325.00 / t Minimum fee: \$50.00	Waste \$290.00 / t Minimum fee: \$45.00
Landfill Access Permit (LAP) Clean fill Category	Delivery of clean fill to Redruth Landfill	Set by EnviroNZ	\$55.00	Sand, soil, clay \$13.50 / t Minimum fee \$15.00  Slurry \$100.00 / t Minimum fee \$15.00  Hardfill: bricks, blocks, concrete \$112.00 / t Minimum fee \$15.00 Other clean fill as notified	Sand, soil, clay \$12.00 / t Minimum fee \$12.00  Slurry \$40.00 / t Minimum fee \$12.00  Hardfill: bricks, blocks, concrete \$98.00 / t  Other clean fill as notified
Waste Manifest	Required for Special or Hazardous Waste			\$365.00 / t Minimum fee \$20.00	\$323.00 / t Minimum fee \$12.00



Cover – Recreational Guidelines – testing and approval required, along with Waste Manifest approval		\$65.00 / t	\$54.00 / t

### Recycling Services

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
<b>ESCRAP</b>		
Computer Screen	\$18.00	\$15.00
Televisions and Microwaves	\$20.00	\$18.00
Photocopier/Printer - small - medium (0.1 – 0.5m3)	\$35.00	\$30.00
Photocopier/Printer - large (>0.5m3)	\$60.00	\$52.00
<b>All other miscellaneous electronic items accepted at no charge for households only. Commercial deliveries (schools, organisations, businesses) please contact Council.</b>		
Mice, cellphones, GPS units and digital cameras free for deliveries.		
Child car seat	\$8.00	\$5.00
Whiteware and any other item that requires de-gassing	\$35.00	
<b>Tyres – Subject to Legislative Requirements</b>		
Car / 4x4 / Light Truck	\$10.00	\$8.00
Heavy Truck	\$30.00	\$23.00
Tractor	\$100.00	\$85.00
Per tonne (must be de-rimmed or per tyre charge applies)	\$885.00	\$770.00



Transfer Station Administration Fees	2024/25 (GST incl.)	2023/24 (GST incl.)
Monday to Friday after hours opening. Actual cost charged if exceeds minimum	\$150.00 Minimum fee	\$120.00 Minimum fee
Saturday, Sunday and Public Holidays after hours opening. Actual cost charged if it exceeds minimum	\$200.00 Minimum fee	\$175.00 Minimum fee
Drive off Administration Fee	\$50.00	\$35.00
Delivery of non-compliant materials	\$150.00 Minimum fee or charged at cost	\$125.00 Minimum fee or charged at cost

DRAFT



- 10      Consideration of Urgent Business Items**
- 11      Consideration of Minor Nature Matters**
- 12      Public Forum Issues Requiring Consideration**