



MINUTES

Sister Cities Subcommittee Meeting Monday, 6 May 2024

Ref: 1669031

**Minutes of Timaru District Council
Sister Cities Subcommittee Meeting
Held in the Meeting Room 2, District Council Building, King George Place, Timaru
on Monday, 6 May 2024 at 11am**

Present: Barrie Suter (Chairperson), Mayor Nigel Bowen (late), Nigel Davenport, Scott Shannon,

In Attendance: Alesia Cahill (Executive Support Manager), Kerri Doy (Education South Canterbury)

1 Apologies

Apology

Resolution 2024/31

Moved: Mayor Nigel Bowen

Seconded: Cllr Scott Shannon

That the apology received from Jessica Hurst (Community Development Advisor), Cllr Stacey Scott be accepted.

Carried

2 Identification of Items of Urgent Business

No items of urgent business were received.

3 Identification of Matters of a Minor Nature

No matters of a minor nature were raised.

4 Declaration of Conflicts of Interest

No conflicts of interest were declared.

5 Confirmation of Minutes**5.1 Minutes of the Sister Cities Subcommittee Meeting held on 12 February 2024****Resolution 2024/32**

Moved: Cllr Scott Shannon

Seconded: Mr Nigel Davenport

Recommendation

That the Minutes of the Sister Cities Subcommittee Meeting held on 12 February 2024 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

Carried

6 Reports**6.1 Sister Cities Exchanges**

2024 Sister Cities Exchanges

Report taken as read.

2.1 Eniwa, Japan to Timaru

Discussion regarding the success of the 2024 Eniwa to Timaru exchange.

Action: Akemi to write a brief paper on what went well and what could be improved from a translators and cultural perspective post exchange which can then be used to better future exchanges.

Action: 2025 Exchange – start advertising Friday, 30 August 2024.

2.2 Timaru to Eniwa, Japan

Nigel Davenport will be the Chaperone for the 2024 exchange. Nigel has been communicating with Masa in Eniwa and formulating an agenda for his stay.

Eric and Barrie are co-ordinating the information evening that all students and Chaperone attend prior to travelling to Eniwa.

Action: Alesia to connect the 2023 Eniwa students with the 2024 students. This will help prepare the 2024 students for their trip.

2.3 Orange, New South Wales

Action: Mayor to speak to the Chief Executive regarding a 2024/2025 exchange and which Council Officers would be appropriate to attend.

Resolution 2024/33

Moved: Mr Barrie Suter

Seconded: Mr Nigel Davenport

Recommendation

To update the Sister Cities Subcommittee on the 2024 International Exchanges.

Carried

6.2 Budget

- 1 Update the Subcommittee on the Sister Cities funds.

Discussion was had regarding the current budget and if the full cost of the Orange Exchange should sit in the Sister Cities Budget or a Staff Development Budget. It was agreed that this should stay in the Sister Cities Budget.

Resolution 2024/34

Moved: Mr Nigel Davenport

Seconded: Cllr Scott Shannon

Recommendation

To update the Sister Cities Subcommittee of the available budget.

Carried

6.3 General Business

- 1 General Business

No matters of General Business were raised.

7 Consideration of Urgent Business Items

No items of urgent business were received.

8 Consideration of Minor Nature Matters

No items of a minor nature were raised.

The meeting closed at 11.38am.

Minutes Confirmed 10 September 2024.



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Chairperson