



MINUTES

Environmental Services Committee Meeting

Tuesday, 18 February 2025

Ref: 1740722

**Minutes of Timaru District Council
Environmental Services Committee Meeting
Held in the Council Chamber, District Council Building, King George Place, Timaru
on Tuesday, 18 February 2025 at 9:30 am**

Present: Cllr Michelle Pye (Chairperson), Cllr Owen Jackson (Deputy Chairperson), Cllr Sally Parker, Cllr Gavin Oliver, Cllr Stu Piddington, Cllr Allan Booth, Cllr Peter Burt, Cllr Stacey Scott, Cllr Scott Shannon, Mayor Nigel Bowen.

In Attendance: **Community Board Members:** Rosie Woods (Geraldine Community Board)

Officers: Nigel Trainor (Chief Executive), Paul Cooper (Group Manager Environmental Services), Stephen Doran (Group Manager Corporate and Communications), Justin Bagust (Chief Information Officer), Andrea Rankin (Chief Financial Officer), Rosie Oliver (Development Manager), Nicole Timney (Manager of Property Services and Client Representative), Andrew Dixon (Group Manager Infrastructure), Suzy Ratahi (Land Transport Manager), Aaron Hakkaart (Planning Manager - District Plan Review), Claire Copeland (Group Coordinator Environmental Services - *Minutes*), Jessica Kavanaugh (Team Leader Governance - *Tech*), Maddison Gourlay (Marketing and Communications Advisor - *Tech*).

1 Apologies

1.1 Apologies received

Apologies were received from Raewyn Hessel (Pleasant Point Community Board) and Alison Talbot (Temuka Community Board).

Resolution 2025/1

Moved: Cllr Scott Shannon

Seconded: Mayor Nigel Bowen

Carried

2 Public Forum

There were no public forum items.

3 Identification of Items of Urgent Business

No items of urgent business were received.

4 Identification of Matters of a Minor Nature

- Cllr Stu Piddington requested an update on the liquor license for Frazer Park.
- Cllr Michelle Pye noted with the timing of this meeting and the Proposed District Plan (PDP) Hearings that the committee receive a verbal update.

5 Declaration of Conflicts of Interest

- The following members expressed a conflict of interest regarding liquor licensing, Mayor Nigel Bowen, Cllr Peter Burt, Cllr Gavin Oliver and Cllr Owen Jackson.
- Cllr Stacey Scott expressed a conflict of interest regarding the PDP Hearings.

6 Chairperson's Report

6.1 Chairpersons Report – Cllr Michelle Pye

Cllr Pye noted it was a busy end to the year with normal Council and Committee meetings and citizenship ceremonies. The Chairperson attended an LGNZ Conference and Rural and Provincial Sector meeting in Wellington which had some good sessions on Water reform and rates capping, the Chair had a tour of the new organic facility at the Redruth Resource Centre. The Chairperson attended the launch of the Canterbury Climate Change Partnership Plan which is part of the Mayoral forum and TDC have supported this with both time and money. The main attraction of this combined plan is to work together and not duplicate work across Canterbury especially around gathering data. The Chairperson noted it was nice to have a break before getting back into normal Council business in mid-January.

Chairperson Cllr Pye along with Cllr Deputy Chair Jackson, of this committee met with Environmental Services Group Manager and Group Coordinator to discuss a meeting plan for the year ahead.

Unfortunately Cllr Pye was an apology for our first OTOP meeting of the year due to a work commitment. Cllr Pye recently visited the Canterbury Enviro Solutions site at Taiko, the Te Aitarakihi Community Garden on Bridge Street and acknowledged "the fantastic work Joy and her small team of helpers do there".

Finally last night along with some other councillors Cllr Pye joined an online LGNZ meeting with the new Minister of the South Island Minister James Meager. This was not only a good opportunity to hear about priorities from the Minister but also get an insight through Q&A of the issues that are priorities for our councillors.

Resolution 2025/2

Moved: Chairperson Michelle Pye

Seconded: Cllr Stacey Scott

Carried

6.2 Chairpersons report format

Mayor Bowen suggested that going forward the Chairpersons report be presented to the committee in the standard format used by the 'Mayor and Chief Executive' in the Council agenda, listing the events they have attended and the date. This is to be implemented by the governance team for the next meeting.

7 Confirmation of Minutes**7.1 Minutes of the Environmental Services Committee Meeting held on 19 November 2024****Resolution 2025/3**

Moved: Mayor Nigel Bowen

Seconded: Cllr Scott Shannon

That the Minutes of the Environmental Services Committee Meeting held on 19 November 2024 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

Carried

8 Consideration of Urgent Business Items

No items of urgent business were received.

9 Consideration of Minor Nature Matters**9.1 Frazer Park Liquor Licence**

Cllr Stu Piddington requested an update on the liquor licence for Frazer Park. Through the Chair Group Manager Environmental Services spoke to this.

When the original resource consent for the Frazer Park development was applied for it was written and a guarantee was given in writing that the licencing operation would not change (what so ever) which for all intent and purpose was a Club Licence for its members and guests. What transpired was the business activity changed and the original licence was no longer fit for purpose and that a full on-licence and the ability to host events was desired. To move forward with a liquor licence application, the building must have a building code of compliance and be signed off by the Planning unit that the activity is permitted in that location; effectively under the RMA this is a new consent.

Subsequently, the Frazer Park Trust have applied for a new resource consent, and a consultant planner for the Timaru District Council (TDC) is processing this application. TDC officers have given what advice we can as a regulator, on how best to present the application to give it the best chance of approval. The committee together with TDC have engaged a noise/acoustic specialist for a report.

Cllr Burt asked if the application would be notified or non-notified, to which the Group Manager Environmental Services, said this would is not yet known, the decision on whether it should be or not be is based on an assessment by the technical officer, once all the information is received.

It was briefly discussed what the on-licence (if approved) would enable them to do.

9.2 Update on the District Plan Review

The Planning Manager - District Plan Review, gave a verbal update on the Proposed District Plan, it is progressing well, having completed 4 of the 7 planned Hearings, the third hearing was held in November 2024, the fourth took place last week over three days the committee heard from 27

submitters with 180 submissions received in total. The reports for the fourth hearing covered sites and areas of significance to Māori, historic heritage and infrastructure and transport and had the most engagement in the hearing process so far. The fifth hearing is scheduled for the end of April beginning of May where the committee will be considering other district wide matters, eg signs, natural hazards and risks, designations, earth works surface water activities and the like. The sixth hearing is scheduled for July 2025 this will be the growth hearing with a specific focus on rezoning for growth in the district, and financial contributions, which will be a twostep process where officers consider and collate the feedback ahead of the hearing to allow for deeper consideration by the committee. There is likely to be a hearing in September to tidy things up and conclude the hearings process.

Clr Burt asked about “signs” to be considered in the fifth hearing, The Planning Manager - District Plan Review, noted this is the ‘signs chapter’ for the district that needs to be heard, which looks at what provisions have been considered for onsite signage and provides for the roading technical signs. Clr Burt asked if the chapter changes would the requirement be retrospective. It was confirmed that existing rights are permitted as long as the sign was established under the rules of the RMA.

10 Public Forum Items Requiring Consideration

There were no public forum items for consideration.

The Meeting closed at 9.47am

Minutes Confirmed 15 April 2025



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Clr Michelle Pye
Chairperson