

CORRIDOR MANAGEMENT NEWSLETTER

Welcome to the October issue of the Timaru District Council Corridor Management Newsletter!

With construction season now in full swing, it's a great time to catch up on the latest updates and ensure your teams are informed. A simple way to do this is by placing copies on lunchroom or coffee tables so everyone has the chance to stay up to date with key information. In this issue, we highlight our approach to transitioning to the New Zealand Guide to Temporary Traffic Management (NZGTTM) on local roads, outline our planned holiday shutdown period, and offer tips on how you can keep the community informed using myWorksites.

As the weather warms up, it's more important than ever to make sure crews are well supported on the ground. That means having the right tools for the job, staying hydrated, and following health and safety best practices to ensure everyone stays safe.

Our goal is to keep operations running smoothly while maintaining transparency and safety for both staff and the community. As always, the Corridor Management team is here to provide support whenever it's needed!



WHERE TO FIND HELPFUL INFORMATION: TIMARU.GOV.TZ/WORK-IN-ROAD

We know navigating corridor access requirements can be a bit of a process, especially with so many changes lately! We've made it easy to find everything you need in one place: timaru.govt.nz/work-in-road

On this page you'll find:

- Guidance on when a Corridor Access Request (CAR) is needed.
- Instructions on how to apply
- Handy forms, templates, and resources to make the process smoother.

What's new?

- Guidelines for working within district CBD areas.
- An updated Corridor Access Local Operating Procedures (LOPs) – if you've got an older version saved, please delete it and switch to the new one.

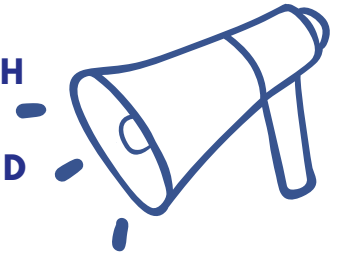
Keeping up with the latest guidance helps make sure sites are safe, consistent, and compliant across the district.

2025/2026 HOLIDAY SHUT DOWN PERIOD

As we approach the holiday season, please be reminded that all traffic management activities across the road network will temporarily shut down. To ensure approval before this period, applications for work scheduled in the first week of the new year must be submitted by: **Wednesday, 17 December 2025.**

This annual shutdown helps ensure our roads remain as clear and safe as possible during the busy holiday travel period. Please plan your works accordingly and ensure all activities are completed or paused ahead of these dates. Applications for work taking place in the new year need to be submitted by Wednesday December 17, 2025 for approval before the shut down period.

ALL ROAD/FOOTPATH OPENINGS MUST BE SEALED/SURFACED BEFORE THE SHUTDOWN PERIOD!



LAST DAY ON THE NETWORK:

19 DECEMBER 2025

FIRST DAY BACK ON THE NETWORK:

5 JANUARY 2026

Now - Feb 2026 Trial & Learning

- Third party operators can join voluntary trials
- Build capability and awareness
- No contractual requirements yet

March 2026 - June 2027 Progressive Implementation

- Gradual uptake by third party operators as skills grow
- Support and training available
- Still optional, but encouraged

From July 1, 2027 Full Adoption - Capital Contracts

- NZGTTM required for all new NZTA funded capital works contracts
- Third party operators must be working from a fully integrated risk based system

From July 1, 2028 Full Adoption - All Term Contracts

- NZGTTM required for all new term contracts
- Third party operators must be working from a fully integrated risk based system

TRANSITION TO NZGTTM: OUR TIMELINE & UPSKILLING OPPORTUNITIES

We are rolling out the New Zealand Guide to Temporary Traffic Management (NZGTTM) in stages to ensure a safe, consistent, and well-supported transition for both staff and contractors – and you can start now! This staged approach aims for full NZGTTM implementation by 1 July 2028, meeting NZTA requirements and maintaining funding eligibility.

As we transition to NZGTTM, it's a great time for businesses to upskill their teams. Connexis offers a range of training programmes designed for both field staff and front-line leaders, focused on NZGTTM practices and Health and Safety at Work Act (HSWA) obligations.

These courses help teams gain the knowledge and skills needed to manage risks safely and effectively while working in the road corridor. By participating, businesses can ensure their staff are prepared for the transition, improve on-site safety, and maintain compliance with NZGTTM and HSWA requirements.

Investing in training now means your team is ready to work confidently and safely under the new standards, keeping operations smooth and everyone returning home safely.

ROAD CONE HOTLINE UPDATE

The WorkSafe Road Cone Hotline has now been live for three months. To date, we've received just three complaints (two from the same individual and all relating to a single site).

This is a strong indication that teams across the network are doing a great job managing site clutter and maintaining tidy, compliant work zones. Fewer cones out of place means safer worksites and happier public! Keep up the great work, Andy would be proud!



MYWORKSITES: A TOOL FOR THE COMMUNITY TOO!

myWorksites isn't just a tool for managing road corridor access and coordinating work with other providers, it's also a way for the public to see what's happening in their area!

To make this easier, we've created a visual guide to help you fill out the fields in myWorksites that are visible to the public. These fields should be simple and easy to understand, so residents can quickly see what work is planned.

By taking a few extra steps to provide clear information, you're helping the community avoid disruption, stay informed, and see Council working transparently. Thank you for supporting this effort!

This is what the public sees:

**Woollcombe Street -
Watermain Replacement**

Woollcombe Street closed
between Barnard Street and
Latter Street.

TMP Number

12345678

Impact Category

Total road closure

Start

1 July 2025

End

3 July 2025

Last updated

15 Apr 2025

This is what you fill in:

Worksite:

***Worksite Name**

Worksite name * *This should specify the overall work*

Woollcombe Street - Watermain Replacement

***Layout Description**

Layout Description * *This should mention the the location and TTM Impact*

Description - Please provide a summary of the works and the likely impact - this is visible to the public

Woollcombe Street closed between Barnard Street and Latter Street

***Impact**

Impacts *You should choose the most relevant Impact*

Category *

***Layout Details**

This should specify the TTM layout timeframe e.g If a worksite is active for 5 weeks, but a road closure is required for three days - a layout needs to be created for that 3 day period.

Layout Details

Start date *

End date *

Traffic control in *

Site cleared *

UPDATE FOR GENERIC TMP HOLDERS

If you're a GTMP holder who hasn't yet moved to myWorksites with a Global application, now's a great time to do so!

A Global permit lets you self-approve non-excavation works on our quieter roads, this will save you time and making approvals easier. Got questions or want to get started? Reach out to a member of the Corridor Management team for more details.



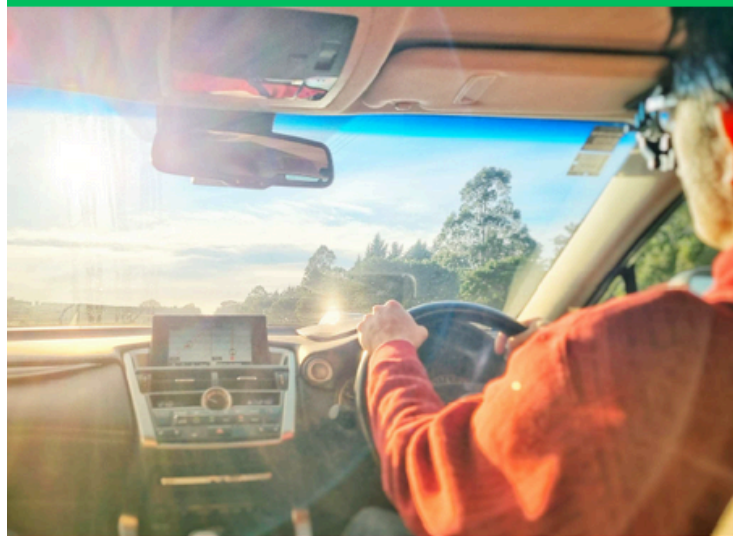
REMINDER: ALL REQUIRED PERMITS MUST BE IN PLACE BEFORE WORK BEGINS!

Before starting any work, applicants must ensure they have obtained all necessary permissions and permits not just an approved TMP. We've seen recent cases where contractors began work after receiving TMP approval, but had not yet been issued a WAP. Please note that TMPs and WAPs are not always processed by the same department, especially when NZTA is involved. Starting work without the correct permits may result in enforcement action or delays.

Please always double-check that all approvals are in place before establishing on site!

SPRING DRIVING HAZARDS TO BE AWARE OF! Provided by South Canterbury Road Safety

SPRING DRIVING HAZARDS



1. POTHOLES

Potholes that form during bad weather can disrupt the alignment of your wheels - check your tyres regularly.

2. SUNSTRIKE

Sun glare is particularly common during sunrise and sunset in Spring. Wear sunglasses, keep your windscreen clean (inside and out), slow down or pull over and wait it out.

3. MOTORCYCLISTS

Motorcyclists are out on the road again en masse in Spring. Make sure you check again for motorbikes at intersections.

4. KIDS PLAYING OUTSIDE

As the weather improves, kids get outside to kick a ball or play with friends. Children are often not aware of their surroundings and can become unintentional hazards.

5. ANIMALS

Be alert for horses and riders or livestock and dogs. Give animals a wide berth, slow down and don't use your horn.

6. UNPREDICTABLE WEATHER

While the temperatures and daylight hours increase in Spring, weather can often be unsettled including heavy rain, wind and even snow or ice. Stay informed on conditions by checking the MetService, NZTA and Council websites.

7. POLLEN

Allergy sufferers are at increased risk of sneezing during Spring so stock up on hayfever medication (low-drowsy) to avoid becoming affected and distracted while driving.



From our team to yours, stay safe out there!

CONTRACTOR SHOUTOUTS!

Congratulations to Ollie Wells from Paul Smith Earthmoving for his efforts in managing an exceptionally well-organized TTM site on Barker Street, Geraldine. As a TMO-P, Ollie has truly stepped up — taking ownership of the traffic management with confidence and professionalism, he even received compliments from residents for his job well done! The site was tidy, the needs of the public are well considered, and audit feedback has been taken on board and actioned. It's great to see such a high standard being maintained. Keep up the fantastic work! Enjoy the Coffee!



And shout-out to Melissa Smith from Men At Work, for outstanding work on the recent urban asphalt projects! Her briefings were clear and well-structured, communication was consistent and proactive throughout, and all paperwork was completed to an excellent standard. A great example of professionalism and leadership on site—well done Melissa!

WILL YOU BE OUR NEXT CONTRACTOR SHOUTOUT?

Thank you for reading!

Kā mihi,

**Paul, Rachel & Casey
The Road Corridor Team**

CORRIDOR ACCESS REQUEST STATISTICS

JULY: 122
AUGUST: 102
SEPTEMBER: 91

1,025

RECEIVED YEAR TO DATE!

**HAVE A QUESTION?
EMAIL US AT CAR@TIMDC.GOVZ.NZ**