



AGENDA

Pleasant Point Community Board Meeting Tuesday, 5 May 2026

Date Tuesday, 5 May 2026

Time 6:00 pm

Location Pleasant Point Town Hall

File Reference 1838809

Timaru District Council

Notice is hereby given that a meeting of the Pleasant Point Community Board will be held in the Pleasant Point Town Hall, on Tuesday 5 May 2026, at 6:00 pm.

Pleasant Point Community Board Members

Anna Lyon, Kathleen Wilkins, Leanne Fifield, Cale Toomey, Amy-Lee Trainor, Clrs Michelle Pye and Scott Shannon

Quorum – no less than 4 members

Local Authorities (Members' Interests) Act 1968

Community Board members are reminded that if you have a pecuniary interest in any item on the agenda, then you must declare this interest and refrain from discussing or voting on this item, and are advised to withdraw from the meeting table.

Nigel Trainor
Chief Executive

Order Of Business

1	Apologies	5
2	Public Forum	5
3	Identification of Items of Urgent Business.....	5
4	Identification of Matters of a Minor Nature	5
5	Declaration of Conflicts of Interest	5
6	Elected Member Update.....	5
7	Confirmation of Minutes	6
7.1	Minutes of the Pleasant Point Community Board Meeting held on 24 March 2026.....	6
8	Schedules of Functions Attended	17
8.1	Schedule of Functions Attended by the Chairperson	17
9	Reports	18
9.1	Actions Register Update	18
9.2	Pleasant Point Flood 40 - Accountability Report Received	23
10	Consideration of Urgent Business Items.....	37
11	Consideration of Minor Nature Matters.....	37
12	Public Forum Issues Requiring Consideration	37

- 1 Apologies**
- 2 Public Forum**
- 3 Identification of Items of Urgent Business**
- 4 Identification of Matters of a Minor Nature**
- 5 Declaration of Conflicts of Interest**
- 6 Elected Member Update**

7 Confirmation of Minutes

7.1 Minutes of the Pleasant Point Community Board Meeting held on 24 March 2026

Author: Meghan Taylor, Acting Democracy Services Lead

Recommendation

That the Minutes of the Pleasant Point Community Board Meeting held on 24 March 2026 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

Attachments

- 1. Minutes of the Pleasant Point Community Board Meeting held on 24 March 2026**



MINUTES

Pleasant Point Community Board Meeting Tuesday, 24 March 2026

Ref: 1838809

**Minutes of Timaru District Council
Pleasant Point Community Board Meeting
Held in the Cave Arms Tavern, 57 Elizabeth Street, Cave
on Tuesday, 24 March 2026 at 6:06 pm**

Present: Anna Lyon, Leanne Fifield, Cale Toomey, Clr Scott Shannon

In Attendance: Mayor Nigel Bowen and Clr Philip Harper

Officers: Suzy Ratahi (General Manager Land Transport), Darryn Grigsby (Emergency Management Lead), Meghan Taylor (Acting Democracy Services Lead)

Public: Gary Goodfellow, Diane King, Juanita Maxwell (Cave Residents)

1 Apologies

1.1 Apologies Received

Resolution 2026/246

Moved: Clr Scott Shannon

Seconded: Cale Toomey

That the apology of Clr Michelle Pye and Amy-Lee Trainor be received and accepted.

Carried

2 Public Forum

Gary Goodfellow – Speeding on Elizabeth Street, Cave

Gary raised concerns regarding vehicle speeds through the main street of Cave. It was acknowledged that works undertaken have had some positive effect, particularly to the right where traffic is slowed approaching the barrier and corner, however noted that to the left allows for high speeds over an extended straight, with vehicles reportedly accelerating significantly. Requested consideration of replacing rubber barriers with alternative traffic calming measures to better slow vehicles. It was also noted that the current barriers rattle residents windows when driven over at speed and by large trucks at all hours of the day and night.

Gary Goodfellow – Potholes outside of Cave Hall

Raised concerns about potholes located outside Cave Hall and noted that the potholes have been present for over five years and are located immediately adjacent to the road. Gary was advised of the Snap Send Solve process and how service requests can be lodged.

Diane King – Spraying

Raised concerns about incomplete roadside and verge spraying, particularly around mailboxes and transformers and requested follow-up spraying to maintain a tidy appearance. Diane was advised this is another Snap send solve or service request. Officers explained how the Snap Send Solve app provides GPS location data from submitted photos.

Juanita Maxwell – Cave domain lease/ownership

Raised questions regarding governance, ownership, and responsibility for upkeep of Cave Domain and associated buildings. Juanita advised that a horse arena is used by a club that believes it owns the facility and requires bookings and payment for use and noted historic issues where locks were installed and later removed by Council. The current use of the Domain by various groups including, dog walking, small-bore rifle shooting and other recreational horse riders were outlined. Unprecedented horse grazing and freedom camping were highlighted. Clarification was sought on whether formal leases exist and who holds responsibility for maintenance and management.

3 Identification of Items of Urgent Business

No items of urgent business were received.

4 Identification of Matters of a Minor Nature

The following matters of a minor nature were identified:

- Speed Limit of Main Street Pleasant Point around the supermarket
- Various Pleasant Point Domain Items
- Town Hall Keys

5 Declaration of Conflicts of Interest

No conflicts of interest were declared.

6 Elected Member Update

6.1 Elected Member Update Received

Clr Scott Shannon presented Clr Michelle Pye's elected members update in her absence.

Council is currently drafting the Annual Plan for 2026-2027 and as you can imagine with ongoing pressure on rate rises, we are having a serious look at how we can increase income and reduce expenses so we set ourselves up for a future that is likely to have rates capping. Good progress has been made over the last year with the forecast for this financial year to have substantially lower costs than budgeted and a very draft budget for next year which has us making a surplus rather than a \$5m loss (dependant on the level of rate rises we land on).

Some of the things discussed at the Public Council Workshop on 17 March 2026 included cutting the strategic plan funding for community boards. There are a number of reasons for this including that some Community Boards have struggled to spend their \$71,000 each year and the funding was originally in line with the CityTown budget which is no longer there. The thinking is that Community Boards should be putting together a list of projects identified in their Strategic Plans that should be included in the appropriate budgets (ie roading, parks etc) and considered with all other projects at the Long Term Plan (LTP). At the same time we should also be giving consideration to the amount of targeted rate we wish to propose in the LTP.

Mayor Nigel Bowen noted that the Community Board Strategic Funding was loan funded when it should have been rate funded and that ward strategic plans likely needed a review prior to the Long Term Plan 2027-37.

Resolution 2026/247

Moved: Clr Scott Shannon

Seconded: Anna Lyon

That the Pleasant Point Community Board receive and note the Elected Member update.

Carried

7 Confirmation of Minutes

7.1 Minutes of the Pleasant Point Community Board Meeting held on 17 February 2026

Resolution 2026/248

Moved: Clr Scott Shannon

Seconded: Leanne Fifield

That the Minutes of the Pleasant Point Community Board Meeting held on 17 February 2026 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

Carried

8 Schedules of Functions Attended**8.1 Schedule of Functions Attended by the Chairperson****Resolution 2026/249**

Moved: Leanne Fifield

Seconded: Anna Lyon

That the Schedule of Functions Attended by the Chairperson be received and noted.

Carried

9 Reports**9.1 Actions Register Update**

The General Manager Land Transport spoke to this report to provide the Pleasant Point Community Board with an update on the status of the action requests raised by Community Board Members at previous meetings.

Resolution 2026/250

Moved: Cllr Scott Shannon

Seconded: Leanne Fifield

That the Pleasant Point Community Board receives and notes the updates to the Actions Register.

Carried

9.2 Emergency Management Unit: Building Resilient Communities

The Emergency Management Lead spoke to the report to introduce the Emergency Management Unit, explain our function and limitations to Community Boards and discuss how we can continue to build resilient communities.

The importance of maintaining strong connections between Emergency Management and Community Boards was emphasised. A key focus is encouraging communities to take greater ownership of their own emergency preparedness and resilience, with Community Boards encouraged to champion this messaging and identify opportunities to promote resilience locally.

It was noted that there are currently very few Emergency Management volunteers in the Pleasant Point and Cave communities.

The Pleasant Point Flood 40-year event was discussed, noting strong community engagement and participation in the event.

The Emergency Management Lead advised that opportunities remain open for additional volunteers.

Resolution 2026/251

Moved: Leanne Fifield

Seconded: Cale Toomey

That the Pleasant Point Community Board receive and note the Emergency Management Unit: Building Resilient Communities Report.

Carried

9.3 Pleasant Point Community Board Targeted Rate 2026/27

The General Manager Land Transport spoke to this report to seek a preferred targeted rate from the Community Board for recommendation to council to be included in the Draft Annual Plan 2026/27 Information Publication.

Clr Scott Shannon advised the board of the decision made by the Temuka Community Board the previous evening to align their targeted rate with Geraldine.

Discussion included the targeted rate being used to enable the funding of projects and enhancements the board wishes to pursue.

Acting Democracy Services lead reminded the board that members of the community can apply the targeted rate for initiatives, projects or events within their community and that there had been an increase in applications since changes were made to the application process and increased advertising.

Further discussion included possible rate increases of \$12, \$11 and \$10.

Resolution 2026/252

Moved: Cale Toomey

Seconded: Anna Lyon

That the Pleasant Point Community Board:

1. Receive and note the Pleasant Point Community Board Targeted Rate 2026/27 report; and
2. Agree a preferred targeted rate of \$11 for Pleasant Point to be recommended for inclusion in the Draft Annual Plan 2026/27.

Carried

10 Consideration of Urgent Business Items

No items of urgent business were received.

11 Consideration of Minor Nature Matters

Speed Limit of Main Street Pleasant Point around the supermarket

Concerns were raised regarding the speed limit on the main street of Pleasant Point, outside the supermarket where pedestrians are crossing to the carpark on the opposite side of the road. The General Manager Land Transport advised that Council can raise speed concerns with NZTA, although outcomes can be variable. A request to reduce the speed limit from 70km/h to 50km/h outside the Domain has been consistently included in previous submissions by Council.

It was noted that changes to the speed environment are often more effective than signage alone. Members expressed interest in reviewing operating speed data during peak and high-use times. Police enforcement options were noted, including contacting *105 or *555 for safety concerns.

Other safety options were discussed, including median crossing points and road safety education, with potential engagement with schools and Police representatives to identify safer crossing locations.

Various Pleasant Point Domain Items

The Chairperson reported on a walk-through of the Pleasant Point Domain to review facilities and identify potential improvements. The camping ground cabins were noted to be in relatively poor condition, with opportunities identified to improve the camping area, including potential alignment with the motor caravan association and use of modern access and payment systems.

The Community Board request that officers prepare a report regarding options for the Camping ground to be presented to the Community Board.

The former tennis pavilion was observed to be unused and in poor condition. It was noted that the rugby club has previously expressed interest in repurposing the building, subject to a proposal and self-funding options.

The Tennis courts were discussed, with two courts potentially suitable for pickleball and one court requiring removal due to poor condition.

Public safety concerns were raised regarding playground equipment located in the middle of the driveway, with relocation options discussed. Members also noted The Pleasant Point Domain was one of the only domains that does not have a flower bed. Discussion included opportunities to enhance landscaping, including potential community-led planting or gardens by the Garden Circle, subject to Council approval and maintenance considerations.

The Community Board request that appropriate officers liaise with the Chairperson on options to potentially support appropriate community-led landscaping initiatives.

The Acting Democracy Services Lead provided an update on the new Domain drinking fountain. It was noted that the order had been placed, however the supplier had indicated these are on back-order until the end of April. Once the fountain had been received, Officers would arrange for install.

Town Hall Keys

The Chairperson noted that due to uncertainty around the number and location of keys and associated safety and insurance risks, Council initiated a lock change for the Town Hall.

Board Members noted community feedback regarding access to keys, with concerns raised about the need to travel into Timaru to collect them. Alternative local collection arrangements were discussed, Deputy Chairperson Anna Lyon offered to be a collection point for the keys. It was highlighted that bookings must be made through the Council Bookable system for insurance and security purposes. Electronic locking options were also discussed.

12 Public Forum Issues Requiring Consideration

Gary Goodfellow – Speeding on Elizabeth Street, Cave

Discussion included speed limit changes, traffic calming measures, speed feedback signs, and data collection through speed counters. The Land Transport Manager advised that there is currently no budget available to prioritise new road safety works, with road safety activity having been significantly deprioritised by central government and New Zealand Transport Agency (NZTA) funding

reduced over recent years. It was noted that speed cameras are operated by NZTA and prioritised for higher-volume roads.

Discussion occurred on whether changes to the road environment, constraints relating to minimum road widths for heavy vehicles and past decisions affecting available design options.

The Land Transport Manager advised that unlawful activity, including excessive speed and noise, should be reported directly to Police (*105 or *555), as Police are the enforcement authority and rely on reported incidents to determine increased presence.

Community Board Members agreed that collecting operating speed data would assist future discussions. The Land Transport Manager advised they would review available cable data and, if warranted, bring options back to the Community Board for consideration when supported by evidence and funding availability.

Gary Goodfellow – Potholes outside of Cave Hall

It was noted that the matter should be addressed through the Snap Send Solve process. Community Board Member Cale Toomey offered to place the snap send solve request.

Diane King – Spraying

It was noted that the matter should be addressed through the Snap Send Solve process. Community Board Member Cale Toomey offered to place the snap send solve request.

Juanita Maxwell – Cave domain lease/ownership

The Community Board requested that Council Officers review available information, lease and Domain arrangements and provide a report and follow-up correspondence to Juanita Maxwell.

13 Exclusion of the Public

Resolution 2026/253

Moved: Cllr Scott Shannon

Seconded: Leanne Fifield

That at 7.48pm the public be excluded from the following parts of the proceedings of this meeting, namely, —

14.1 Public Excluded Minutes of the Pleasant Point Community Board Meeting held on 17 February 2026

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason

14.1 - Public Excluded Minutes of the Pleasant Point Community Board Meeting held on 17 February 2026 Matters dealt with in these minutes: 14.1 - Pleasant Point Community Board Targeted Rate Funding Request - Supporting Documentation	Section 48(1) of the Local Government Official Information and Meetings Act 1987.	The public excluded minutes of the meeting held on 17 February 2026 are considered confidential pursuant to the provisions of the LGOIMA Act of 1987. The specific provisions of the Act that relate to these minutes can be found in the open minutes of the meeting held on 17 February 2026.
Carried		

Note

[Section 48\(4\)](#) of the Local Government Official Information and Meetings Act 1987 provides as follows:

- “(4)Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof)—
 - (a)shall be available to any member of the public who is present; and
 - (b)shall form part of the minutes of the local authority.”

14 Public Excluded Reports

14.1 Public Excluded Minutes of the Pleasant Point Community Board Meeting held on 17 February 2026

14.1 Pleasant Point Community Board Targeted Rate Funding Request - Supporting Documentation

15 Readmittance of the Public

Resolution 2026/254

Moved: Anna Lyon

Seconded: Cllr Scott Shannon

That the meeting moves out of Closed Meeting into Open Meeting at 7.49pm.

Carried

The Meeting closed at 7.49pm.

.....
Chairperson
Leanne Fifield

8 Schedules of Functions Attended

8.1 Schedule of Functions Attended by the Chairperson

Author: Meghan Taylor, Acting Democracy Services Lead

Authoriser: Stephen Doran, General Manager Corporate

Recommendation

That the Schedule of Functions Attended by the Chairperson be received and noted.

Functions Attended by the Chairperson for the Period 6 March 2026 and 17 April 2026.

<i>10 March 2026</i>	Pleasant Point Rugby Football Club Meeting regarding Domain Use.
<i>14 March 2026</i>	Pleasant Point Flood 40 Event
<i>19 March 2026</i>	Pleasant Point Domain Walk-about with Board members Anna Lyon and Kathy Wilkins
<i>24 March 2026</i>	Pleasant Point Community Board Meeting in Cave
<i>31 March 2026</i>	Attended the Environment Canterbury Public Transport Advisory Group Meeting

Meetings were also held with various ratepayers, businesses and/or residents on a range of matters.

Attachments

Nil

9 Reports

9.1 Actions Register Update

Author: Meghan Taylor, Acting Democracy Services Lead

Authoriser: Stephen Doran, General Manager Corporate

Recommendation

That the Pleasant Point Community Board receives and notes the updates to the Actions Register.

Purpose of Report

- 1 The purpose of this report is to provide the Pleasant Point Community Board with an update on the status of the action requests raised by Community Board Members at previous meetings.

Assessment of Significance

- 2 This matter is assessed to be of low significance under the Council's Significance and Engagement Policy as there is no impact on the service provision, no decision to transfer ownership or control of a strategic asset to or from Council, and no deviation from the Long Term Plan.

Discussion

- 3 The actions register is a record of actions requested by Community Board Members. It includes a status and comments section to update the Community Board on the progress of each item.
- 4 There are currently 5 items on the actions register.
- 5 3 items are marked as ongoing.
- 6 0 items are marked as completed and are proposed to be marked as removed at the next meeting.
- 7 There are 2 items marked to be removed and taken off the list at the next meeting.

Attachments

1. Pleasant Point Community Board Actions Register  

Information Requested from Pleasant Point Community Board

Key ■ = Completed, for removal ■ = 60+ Days ■ = 90+ Days ■ = Removed

Information Requested	Main Street Garden Bed Funding				
Date Raised:	1 October 2024			Status:	Ongoing
Issue Owner	General Manager Assets and Infrastructure	Due Date:		Completed Date:	
Background: The Pleasant Point Community Board requested Council Officers seek approval from Council to find another solution to fund the \$5,000 p/a to maintain the existing Main Street Garden flower beds. Update: The parks unit replaced the bedding in the island plots with flowering shrubs late 2024. This matter is complete and can now be closed. 11 February Community Board Meeting Update: It was agreed this action is not complete as no satisfactory solutions had been presented or consulted with the community board. This item is to remain on the action register, the Parks Manager and Land Transport Manager are to provide an update of options to the Community Board. Update March 2025: This will be dealt with in the annual plan process. For background, the approved LTP budget for Rural Road Gardens (just Pleasant Point gardens) budget is \$2,000 for the year. Last financial year we spent \$30,900, this year we have made savings and we are still on track for an over expenditure, even with reducing the level of service, though this did include the replanting which has colour and has a lower maintenance cost. The total forecast is \$28,788. I have put forward \$35,000 in the annual plan, but unsure if this will be accepted. Noting that there is currently no NZTA subsidy available for this work. Update April 2025: No change. This will be dealt with in the annual plan process Feedback from the PPCB meeting held 18 March 2025: The PPCB remains dissatisfied with the main street garden beds. They have raised concerns about the costs detailed in the actions register and are seeking verification. Additionally, the current condition of the gardens does not meet the standards expected by the PPCB and the public. The community board requests that someone from Parks meets with Raewyn Hessel and Michael Thomas to discuss these issues. Update May 2025: TDC Officer met with Raewyn Hessel on Monday 5th May to discuss the Community Board concern about the planting.					

#1733916

The edge planting has failed, and the central planting is not vibrant as expected Parks Unit is going to review and come up with alternative plant selection to improve the situation.

Update June 2025: – No further updates. Parks officers have spoken with Raewyn and the parks team are still working on it.

Feedback from the PPCB meeting 1 July 2025: Raewyn Hessel (Chairperson) to speak to the Parks team on different planting options for better visual effect and require minimal maintenance.

Feedback from the PPCB meeting 17 February 2026: The community board agreed this action has been completed and requested it be removed from the Actions register.

Information Requested	Report on the Properties owned by Council in the Pleasant Point Ward				
Date Raised:	11 February 2025			Status:	Ongoing
Issue Owner	General Manager Assets and Infrastructure	Due Date:	18 March 2025	Completed Date:	Biannual
Background: At the 11 February Pleasant Point Community Board meeting it was discussed during the Property Acquisition, Management and Disposal Policy consultation to provide the Community Board with a list of current council properties within the Pleasant Point Ward. Update: This briefing report is complete and will be presented on 18 March 2025. Update April 2025: An update on the property list and any possible land or buildings for divestment will be brought to the 1 July 2025 meeting. Update from PPCB meeting 18 March 2025: That this action remains open and that there be regular updates provided to the community board. Update May 2025: Further updates on property divestment or details of properties within the Pleasant Point Board area will be presented in August/September after Council have discussed the next quarterly report. Feedback from PPCB Meeting 20 May 2025: The piece of land owned by the PP Ward, just as you go into the walkway off Te Ngawai Road (next to the creek), it is overgrown and very unsightly. Action: Update on what is happening with this piece of land to tidy it.					

#1733916

Update June 2025: Officers have spoken to the Chairperson (Raewyn) and suspect that things have moved on since the meeting. Officers were there two weeks ago and were not particularly concerned about it but will do another check soon. The Parks contract currently provides for the maintenance of this area. This action is complete and can now be closed.

Feedback from the PPCB meeting 1 July 2025: This action to be left open, biannual reports to be brought to the PPCB on these properties.

Feedback from the PPCB meeting 17 February 2026: The Community Board agreed this is business as usual and request the action be closed and removed from the register.

Information Requested	Report on Options for the Pleasant Point Campground			
Date Raised:	24 March 2026		Status:	New
Issue Owner	General Manager Assets and Infrastructure	Due Date:		Completed Date:
Background: The Community Board request that officers prepare a report regarding options for the Camping ground to be presented to the Community Board. E.g. Motor caravan association.				

Information Requested	Pleasant Point Domain Community-Led landscaping options			
Date Raised:	24 March 2026		Status:	New
Issue Owner	General Manager Assets and Infrastructure	Due Date:		Completed Date:
Background: The Community Board request that appropriate officers liaise with the Chairperson on options to potentially support appropriate community-led landscaping initiatives for the Garden Circle at the Domain.				

#1733916

Information Requested	Cave Domain land lease and arrangements information				
Date Raised:	24 March 2026			Status:	New
Issue Owner	General Manager Assets and Infrastructure	Due Date:		Completed Date:	
Background: The Community Board requested that Council Officers review available information, lease and Domain arrangements and provide a report and follow-up correspondence to the member of the public.					

#1733916

9.2 Pleasant Point Flood 40 - Accountability Report Received**Author:** Meghan Taylor, Acting Democracy Services Lead**Authoriser:** Stephen Doran, General Manager Corporate**Recommendation**

That the Pleasant Point Community Board:

1. Receives and notes the Pleasant Point Flood 40 - Accountability Received Report; and
2. Accept the Pleasant Point Flood 40 Accountability report and associated documentation.

Purpose of Report

- 1 To present the Pleasant Point Community Board with the accountability report for the Pleasant Point Flood 40 Event, as required for the disbursement of Pleasant Point Targeted Rate funding.

Assessment of Significance

- 2 This matter is deemed as low significance under the Council's Significance and Engagement Policy as this has ongoing but limited community interest and only affects a small number of people in the community.

Discussion

- 3 As a condition of the targeted rate funding approved by the Pleasant Point Community Board, an accountability report and supporting evidence of expenditure were required to be provided within two months of the event.
- 4 The Accountability Report, itemised list of expenditure and associated receipts are attached to this report.
- 5 Council officers have assessed the documentation and consider that the accountability requirements have been met. Acceptance is recommended.
- 6 The Pleasant Point Community Board retains the discretion to decline acceptance of the accountability report where they deem requirements are not met and may provide feedback or request further information or clarification from the Pleasant Point Targeted rate funding recipient.

Attachments

1. Pleasant Point Targeted Rate Fund - Pleasant Point Flood 40 - Accountability Report [↓](#) 
2. Pleasant Point Target Rate Fund - Pleasant Point Flood 40 - Balance [↓](#) 
3. Pleasant Point Target Rate Fund - Pleasant Point Flood 40 - Receipts [↓](#) 
4. Pleasant Point Targeted Rate Fund - Pleasant Point Flood 40 - Event Photos [↓](#) 



For Office Use Only:
Funds Spent as per Application:
Grants Register Updated:

Community Board Targeted Rate Fund Accountability Report

Local Authorities and Community Boards must be satisfied that the ratepayer money collected and distributed through their respective Targeted Rate funds have been used for the purpose for which it was provided, therefore, the Timaru District Council requires that your organisation complete the appropriate accountability report.

Should all the funds not be expended on the project, Council requires that the unexpended funds are returned to the Timaru District Council for re-allocation by the Community Board.

Evidence of expenditure is required in the form of receipts or invoices, or itemised list of expenditure.

Please complete this form **within 2 months of the completion of the project or a specific date determined by the Community Board** and return it to:

governance@timdc.govt.nz or Governance at Timaru District Council, PO Box 522, Timaru 7940

Invoices/Statements/Receipts enclosed:



Purpose of Grant: Event to mark 40th anniversary of Pleasant Point Flood and to recognize progress towards a more resilient community.

Highlights / Benefits

Please give a brief description of the highlights/benefits that came from the funding you received.

Approximately 500 attended on 14 March, and 120 primary school pupils on 13 March. Keen interest shown in what happened 40 years ago and physical construction since as well as Emergency Management plans.

Manner in which Funding Assistance was **Publicly Acknowledged** (if applicable):

Name:

John Cross

Position in Organisation:

Chair

Organisation:

Flood 40 Committee

Amount of Grant:

\$ 1500-00

Date Grant made:

27 February 26

1794176



Signed:

Date:

[Signature]
27 March 2026

For Office Use Only:
Funds Spent as per Application:
Grants Register Updated:

1794176

Flood 40				
Income		Expenses		
TDC	\$1,500.00		Advertising Radio- MediaWorks	\$172.50
			Donations, equipment Geraldine Photography	\$100.00
			Lunches Shirleys Pantri	\$750.00
			Allied Media, Paper Courier Advert	\$279.45
			Play equip hire	\$150.00
			Paper, printer cartridge No receipt approx. \$110 less 50% persoanl use as left overs	\$55.00
Totals	\$1,500.00			\$1,506.95
Excess	-\$6.95			

INVOICE TEMPLATE – PARS ONLY

Organisation: The Y Central South Island

Attn: Pleasant Point Flood and Emergency Services 1986.

Email: kathy@ymcasc.org.nz

Date: 11/03/2026

Reference: pars

Activity, hours, and price per activity eg. Bubbleball 2 hours \$250 OR \$125 per hour

1: Bubble balls 3 hours \$150

2:

3:

4:

Total: \$150

Travel Price:

GST Inclusive/Exclusive: \$150

Staff Signature: K R Wilkins

Comments:



MediaWorks Radio Limited
17 Hargreaves Street, St Marys Bay, Auckland, 1011

Tax Invoice

2026-310975

GST Number: 112-162-127

Customer
Pleasant Point Flood 40 Year
Anniversary

Account number: 2227626

Sales Rep
Clare Tiplady

Ordered By
Kate Dobbin

TOTAL**Pay Now****\$172.50****Due Date: 13/03/2026**

Date	Advertiser	Order #	Credit Controller
13/03/2026		CBB 851527	Matthias Binggeli matthiasbinggeli@mediaworks.co.nz

Description	Currency	Quantity	Rate	Amount ex GST
Advance invoice for contract 851527 for Pleasant Point Flood Interviews	NZD	1	\$150.00	\$150.00

Payment Terms:	Subtotal	\$150.00
Immediate	GST @ 15%	\$22.50
	Total	\$172.50

Pol 17/03

Please make payment directly into our Bank Account. Our Account Number is:

MediaWorks Radio Limited Westpac 03-0713-0168284-00 (WPACNZ2W) (WPACNZ2W)

Please use your Account Code or Invoice Number as reference emailing a remittance to remittances@mediaworks.co.nz

**Note our bank account may differ from the account previously used*



INVOICE / RECEIPT

Allied Press Limited

P.O. Box 517, DUNEDIN, 9054

Phone 034774760 Email accounts@alliedmedia.co.nz

GST NO 27-997-198

Account Name	Pleasant point flood 40 yrs	Invoice/Receipt Date	06Mar26
Address	c/- timaru courier timaru 7910 timaru	Account Number	1008249
		Salesperson	Sarah McCambridge

Order Number	Issue	Publication	Placement	Style	Net
989844	12Mar26	Timaru Courier	Run of Paper		\$243.00

Sub Total	\$243.00
GST	\$36.45
Total Booking Price	\$279.45

Payment Summary:

Date	Paid Amount	Amount Owing
	\$0.00	\$279.45

Payment Method

Receipt Number

Payment Options :

Cash Ads - all cash adverts must be paid by deadline otherwise your ad will not be published.

Phone in to pay by credit card.

Come into one of our offices to pay.

Pay by direct credit, bank account name: Allied Press Ltd, bank account number: 02-0912-0103002-00

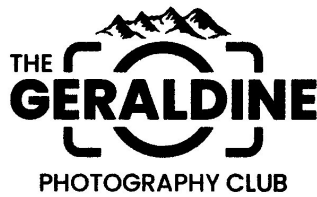
To ensure we allocate your payment correctly please use the following references when making payment:

Particulars: 1008249

Code: CASH AD

Reference: 989844

Pd. 02/03



Geraldine Photography Club
Receipt

Flood 40
Hire of the Geraldine Photography Club's
Photo Boards

Donation
Total Amount: \$100

Many thanks
Donna Shaw
Geraldine Photography Club

Shirley's Pantri
67 Kabul Street
Pleasant Point 7903

DATE: 15 / 3 / 2026

ORDER No.

No.F 90277

M
PI/PT Flood 40 Committee

TAX INVOICE
PURCHASE ORDER
STATEMENT

DESCRIPTION	QTY	RATE	AMOUNT
Lunch	50	15.00	750.00

Shirley's Pantri

06 0889 0250521 00

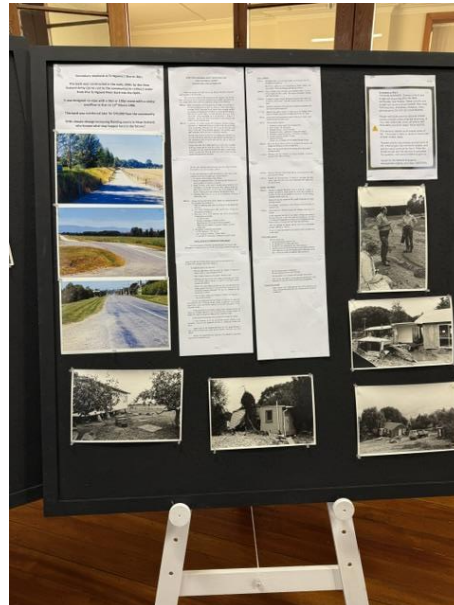
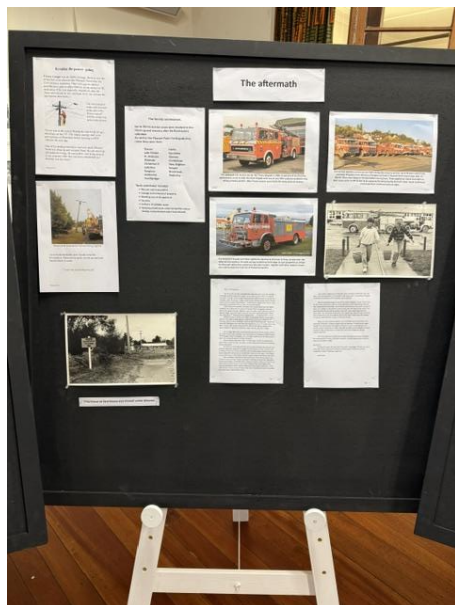
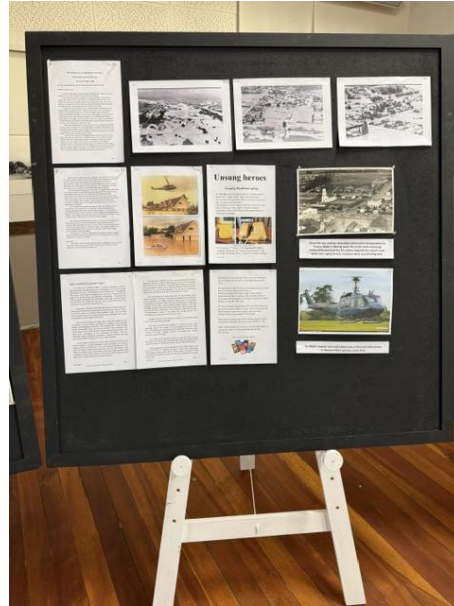
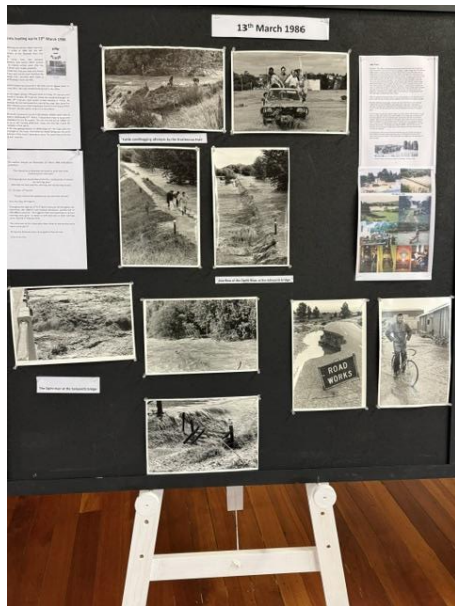
G.S.T. Reg. No.

SPECIAL INSTRUCTIONS
Pd.
17/03.

SUB TOTAL 750.00
G.S.T.
TOTAL \$ 750.00

RE-ORDER REF. R/MULTIBK2 1218581

REDIFORM®
FORMS LAYOUT & DESIGN © BLUE STAR











- 10 Consideration of Urgent Business Items**
- 11 Consideration of Minor Nature Matters**
- 12 Public Forum Issues Requiring Consideration**