



Council Meeting

Commencing at 3pm

on

Tuesday 18 September 2018

**Council Chamber
District Council Building
King George Place
Timaru**

Timaru District Council

Notice is hereby given that a meeting of the Timaru District Council will be held in the Council Chamber, District Council Building, King George Place, Timaru on Tuesday 18 September 2018, at 3pm.

The meeting will be preceded by a citizenship ceremony at 2pm.

Council Members

Mayor Damon Odey, Cirs Nigel Bowen, Peter Burt, Dave Jack, Andrea Leslie, Richard Lyon, Paddy O'Reilly, Sally Parker, Kerry Stevens, and Steve Wills

Local Authorities (Members' Interests) Act 1968

Councillors are reminded that if you have a pecuniary interest in any item on the agenda, then you must declare this interest and refrain from discussing or voting on this item, and are advised to withdraw from the meeting table.

Bede Carran
Chief Executive

Agenda

- 1** **Opening Prayer – Mike Coe, Connect Community Church**
- 2** **Apologies**
- 3** **Public Forum Jo O’Sullivan, Deputy Principal, Timaru South School Pareora Campus**
- 4** **Identification of Urgent Business**
- 5** **Identification of Matters of a Minor Nature**
- 6** **Declaration of Conflicts of Interest**
- 7** **1** **Confirmation of Minutes – Council Meeting – 7 August 2018**
- 8** **8** **Schedule of Functions Attended by the Mayor and Deputy Mayor and Councillors**
- 9** **11** **Schedule of Functions Attended by the Chief Executive**
- 10** **13** **Statement of Proposal for the identification of Priority Thoroughfares and Strategic Routes relating to Earthquake Prone Building**
- 11** **Consideration of Urgent Business Items**
- 12** **Consideration of Minor Nature Matters**
- 13** **Public Forum Items Requiring Consideration**
- 14** **32** **Exclusion of the Public**
- 15** **33** **Confirmation of Minutes – Tenders Committee 4 September 2018**
- 16** **37** **Readmittance of the Public**

Timaru District Council
for the meeting of 18 September 2018

Report for Agenda Item No 7

Prepared by Bede Carran
Chief Executive

Confirmation of Minutes – Council Meeting 7 August 2018

Minutes of the 7 August 2018 Council meeting.

Recommendation

That the minutes of the Council meeting held on 7 August 2018, be confirmed as a true and correct record.

Timaru District Council

Minutes of a Meeting of the Timaru District Council held in the Council Chamber, District Council Building, King George Place, Timaru on 7 August 2018 at 3pm

Present	Mayor Damon Odey (Chairperson), Cirs Peter Burt, Dave Jack, Andrea Leslie, Richard Lyon, Paddy O'Reilly, Sally Parker, Kerry Stevens and Steve Wills
Apologies	Clr Bowen Ali Talbot (Temuka Community Board)
In Attendance	Bernie Wilson – Pleasant Point Community Board Chief Executive (Bede Carran), Group Manager Community Services (Sharon Taylor), Group Manager Corporate Services (Tina Rogers), Acting Group Manager Environmental Services (Jayson Ellis), Group Manager Infrastructure (Ashley Harper), People and Capability Manager (Symon Leggett), Corporate Planning Manager (Mark Low) and Council Secretary (Joanne Brownie)
Opening Prayer	Alistair McNaughton of the St Andrews Presbyterian Parish of Geraldine offered a prayer for the work of the Council.
Karakia	The Mayor opened the meeting with a karakia

1. **Commemoration of 150th Anniversary of the Establishment of the Timaru Borough Council**

The Mayor commenced the meeting with an address to acknowledge the 150th anniversary of the establishment of the Timaru Borough Council. He read from the original, handwritten minutes from the first meeting of that Council held on 3 August 1868, noting the item in the minutes to appoint the very first town clerk, and making reference to other items at that first meeting, not too dissimilar to current matters such as roading issues and the formation of committees.

To mark this auspicious occasion the minutes of 150 years ago were 're-confirmed' on a resolution moved by Clr Lyon and seconded by Clr O'Reilly as being a true and correct record.

The Mayor thanked all elected members and staff for being part of this important milestone in the history of our local government.

2. **Identification of Urgent Business – Gifting of Sculpture**

Proposed Clr Jack
Seconded Clr Wills

“That the offer to gift a sculpture to the District be discussed as urgent business at this meeting, the timely consideration of the item being to help to mark the 150th anniversary of local government in this district.”

Motion carried

3. **Declaration of Conflicts of Interest**

There were no conflicts of interest declared.

4. **Confirmation of Minutes Council Meeting 26 June 2018**

Proposed Clr Stevens
Seconded Clr Wills

“That the minutes of the Council meeting held on 26 June 2018, be confirmed as a true and correct record.”

Motion carried

5. **Schedule of Functions Attended by the Mayor, Deputy Mayor and Councillors**

Proposed the Mayor
Seconded Clr O’Reilly

“That the schedule of duties and functions attended by the Mayor, Deputy Mayor and Councillors be received and noted.”

Motion carried

6. **Schedule of Functions Attended by the Chief Executive**

Proposed Clr Stevens
Seconded Clr Jack

“That the schedule of duties and functions attended by the Chief Executive be received and noted.”

Motion carried

7. **Loan Raising Programme 2018/2019**

The Council considered a report by the Group Manager Corporate Services on the loan raising programme for 2018/19.

Proposed Clr Lyon
Seconded Clr Parker

“That Council adopts the resolution below in regard to the following loans:

Development Loan No. 1 2018	\$21,239,000
Development Loan No. 2 2018 (DWS)	\$4,555,000

WHEREAS:

- A. As required by the Local Government Act 2002 (“the Act”), the Council has adopted the funding and financial policies set out in section 102(2) of the Act, which are outlined in the Council’s Long Plan (“LTP”).
- B. The Council borrows as it considers appropriate and exercises its flexible and diversified borrowing powers pursuant to the Local Government Act 2002 and the Local Government Borrowing Act 2011. The Council recognises that it can essentially act as a normal corporate entity in its borrowing activities. The Council approves, by resolution, the borrowing requirement for each financial year during the LTP or Annual Planning process.
- C. It is necessary for the Council to delegate to certain Council officers, the authority to agree to precise terms and conditions of any borrowing or incidental arrangement, and any security to be given by the council.

RESOLUTIONS

It was therefore resolved by the Council that:

1. The Council borrows as provided in the LTP, Annual Plan and subsequent Council decisions as to any limits set out in the Liability Management policy under section 102(2)(b) of the Act.
2. Such borrowing shall be secured by the issue of Stock under the terms of the Council’s Debenture Trust Deed dated 15 May 1998 (as amended 10 September 2002, 29 March 2004, 13 September 2012 and 14 February 2013) and, in the case of borrowing from the Local Government Funding Agency ("LGFA"), shall also be secured by a cross guarantee entered into by the Council on 18 February 2013 (which is entered into by all councils borrowing from the LGFA).
3. The Council has considered the risks and benefits to the Council of undertaking such borrowing and incidental arrangements, and giving such security, as provided for in the LTP and the Annual Plan.
4. The Council is satisfied that the general terms and conditions of such borrowing, incidental arrangements and security are in accordance with the Annual Plan and LTP and, in particular, the limits and guidelines set out in the Liability Management Policy and other funding and financial policies of the Council.
5. The following officers of the Council (including any replacement or successor officer):
 - Group Manager Corporate Services; and
 - Finance Manager,

(“Authorised Persons”)

Be authorised to act on the Council’s behalf in:

- a. negotiating and agreeing the terms and conditions of each borrowing and/or incidental arrangement entered into by the Council from time to time, in accordance with the LTP (including the funding and financial policies) and the Annual Plan;
 - b. negotiating, agreeing and executing all documents and taking all actions as they consider necessary or desirable for the purpose of giving effect to any borrowing or incidental arrangement and any security which may be given in respect thereof.
6. Any Authorised Person may in writing appoint a substitute to exercise any of the authorities conferred upon the appointment or/and may revoke any such appointment from time to time and the references to “Authorised Person” in these Resolutions shall include any such substitute, provided that:
- a. the power of substitution conferred by this Resolution shall not be conferred upon any such substitute; and
 - b. a substitute shall not be able to act hereunder jointly with the Authorised Person who appointed him, but may only act with another Authorised Person or a substitute appointed by another Authorised Person.
7. The authorisations set out in Resolutions 5 and 6 above:
- a. shall remain in full force and effect until written notice of their revocation by Council resolution has been received by the Authorised Persons, provided that any person dealing with the Authorised Persons (or any two or more of them) shall be entitled to assume that the authorisations have not been revoked and remain in full force and effect and, in so assuming, shall be protected unless and until he or she has actual notice of such revocation; and
 - b. shall be exercisable by the Authorised Persons without, and be valid and effective to bind the Council notwithstanding the absence of, notice to, or approval by, the members of the Council, but (subject to the foregoing) shall not operate to the exclusion of the Councillors’ powers in respect of matters referred to therein, to the effect that the Councillors may continue to exercise those powers themselves notwithstanding the Authorisations.”

Motion carried

8. **Representation Review 2018 – Adoption of Initial Proposal**

The Council considered a report by the Corporate Planning Manager/ Electoral Officer recommending the formal adoption of the Council’s initial (Draft) proposal for representation arrangements for the 2019 and 2022 elections.

Proposed Clr Wills
Seconded Clr Leslie

1. "That the Timaru District Council adopts as its Initial Proposal for the Representation Review for the local election to be held in 2019 and subsequent elections until altered by any subsequent decisions the following:
 - (a) That the Council comprise nine (9) Councillors elected from three (3) wards, and the Mayor elected at large;
 - (b) That the Council retain the existing ward names of Timaru, Pleasant Point-Temuka and Geraldine;
 - (c) That the proposed boundaries of the three (3) wards remain as they are at present and as shown on the attached map (Attachment 3);
 - (d) That the population each ward will represent will be as follows:

Wards	General Electoral Population	Number of councillors per constituency	Population per councillor	Deviation from district average population per councillor	% deviation from district average population per councillor
Timaru	31,800	6	5,300	68	1.30
Pleasant Point-Temuka	9,560	2	4,780	-452	-8.64
Geraldine	5,730	1	5,730	498	9.52
Total	47,090	9	5,232		

- (e) That there be three (3) Community boards representing the communities of Pleasant Point, Temuka and Geraldine;
- (f) That the proposed boundaries of the three (3) communities remain as they are at present and as shown on the attached map (Attachment 4);
- (g) That for the Pleasant Point Community Board there be five (5) members elected at large from the Pleasant Point community and two members appointed by the Council representing the Pleasant Point-Temuka Ward;
- (h) That for the Temuka Community Board there be five (5) members elected at large from the Temuka community and two members appointed by the Council representing the Pleasant Point-Temuka Ward;
- (i) That for the Geraldine Community Board there be six (6) members elected at large from the Geraldine community and one member appointed by the Council representing the Geraldine Ward;

2. The reasons for the Council's decisions include:
- All wards comply with the legislative requirements and provide for fair representation;
 - The growth patterns predicted in the Draft District Growth Strategy indicate that compliance will continue in future years;
 - The existing ward and community board structure is well understood by the electors;
 - The Council is satisfied that the existing structure will continue to provide effective representation for the District's distinct communities of interest; and
 - No significant changes have occurred since 2012 to indicate that the Council should be proposing changes to its representation arrangements at this time.

That public notice is given of the Initial Proposal as contained in this resolution;

That the Timaru District Council will hear submissions on this Initial Proposal."

Motion carried

9. **Consideration of Urgent Business – Gifting of Sculpture**

The Council considered a report by the Group Manager Community Services on the gifting to Council of a sculpture from the Aoraki Art Charitable Trust. The Council was appreciative of the offer and supported the proposal.

Proposed Clr Jack
Seconded Clr Wills

That Council accepts the gift of the 'Eyes on the Face' sculpture.

- a) That the Mayor sends a thank you letter for the gifting of the 'Eyes on the Face' sculpture to the Aoraki Art Charitable Trust.
- b) That the Group Manager Community Services continues to liaise with the Trust to finalise this process."

Motion carried

The Mayor declared the official business of the Timaru Council, in its 150th year, completed.

The meeting concluded at 3.25pm.

Chairperson

Timaru District Council
for the Meeting of 18 September 2018

Report for Agenda Item No 8

Schedule of Functions Attended by the Mayor, Deputy Mayor and Councillors

Functions Attended by the Mayor

<i>18 July</i>	Met with Chair of Arowhenua Marae Attended Business After 5 Airport Reopening
<i>19 July</i>	Met with representatives of Highfield Golf Club Chaired Safer Communities Committee meeting
<i>20 July</i>	Met with Labour MP Jo Luxton Attended South Canterbury Museum tour Opened Geraldine Ukefest event
<i>23 July</i>	Met with consultant regarding Canterbury Mayoral Forum Regional Economic and Development Strategy Attended Institute of Directors meeting
<i>24 July</i>	Attended Standing Committee meetings Attended AF8 briefing meeting
<i>26 July</i>	Chaired Timaru District Holdings Limited meeting Attended Alpine Energy Limited Annual General meeting
<i>27 July</i>	Attended a Welcome for Japanese International Students
<i>30 July</i>	Met with representatives of the Timaru Herald Met with Aoraki Development Chairman Met with TUIA representative
<i>31 July</i>	Attended Digital Economy and Digital Inclusion Ministerial Advisory Group meeting
<i>1 August</i>	Met with General Manager of Arowhenua Marae Spoke at the Timaru Suburban Lions meeting
<i>2 August</i>	Opened Placemakers Showroom
<i>4 August</i>	Opened Our History Illuminated event
<i>6 August</i>	Met with GAIA Enterprise students

<i>7 August</i>	Attended Draft District Plan workshop Conducted Citizenship Ceremony Chaired Council meeting Attended Timaru 150 th year anniversary event
<i>8 August</i>	Met with representatives of the Ministry of Business Innovation and Employment and Chief Executives of PrimePort and Aoraki Development
<i>13 August</i>	Met with Aoraki Development Chairman Met with representative of the Canterbury Mayoral Forums Economic Development Strategy for Digital Connectivity
<i>15 August</i>	Attended Digital Local Government Summit
<i>20 August</i>	Interview with the Breakfast show Attended Sister City Committee meeting
<i>21 August</i>	Met with Aoraki Development and PrimePort Chief Executives
<i>22 August</i>	Unveiled Rotary plaque at CBay
<i>23 August</i>	Attended Friday Footpath Frenzy at Gleniti School Met with representatives of Visitor Solutions
<i>27-28 August</i>	Opened Temuka Employment Expo Attended PrimePort meetings

In addition to the above appointments, I met with 5 members of the public on matters of concern to them.

Functions Attended by the Deputy Mayor

<i>18 July</i>	Met with community members about roading issue
<i>24 July</i>	Attended Standing Committee meetings Attended AF8 briefing meeting Attended an Animal Control hearing
<i>25 July</i>	Attended Timaru District Holdings Limited meeting Attended Alpine Energy Limited Annual General meeting
<i>4 August</i>	Attended Our History Illuminated event

<i>25 July</i>	Attended Timaru District Holdings Limited meeting Attended Alpine Energy Limited Annual General meeting
<i>4 August</i>	Attended Our History Illuminated event
<i>6 August</i>	Attended Orari Temuka Opihi Pareora Water Zone Committee meeting
<i>7 August</i>	Attended Animal Control hearing Attended Draft District Plan workshop Attended Citizenship Ceremony Attended Council meeting Attended Timaru 150 year anniversary event
<i>10 August</i>	Spoke to Environment Canterbury Representation Review Submission
<i>13 August</i>	Attended Orari Temuka Opihi Pareora Water Zone Committee workshop
<i>14 August</i>	Attended Environment Canterbury Transport Engagement workshop
<i>17 August</i>	Attended Alpine House Opening
<i>18 August</i>	Spoke at the Long Tan Day Commemoration Ceremony

Recommendation

That the report be received and noted.

Timaru District Council
for the Meeting of 18 September 2018

Report for Agenda Item No 9

Schedule of Functions Attended by the Chief Executive

Functions Attended by the Chief Executive

<i>18 July</i>	Met with members of the community to discuss roading issues Attended Business After 5 Airport Reopening
<i>23 July</i>	Attended Institute of Directors meeting
<i>24 July</i>	Attended Standing Committee meetings Attended AF8 Briefing meeting Met with Digital Specialist regarding Digital Local Government Partnerships
<i>25 July</i>	Met with Aoraki Development Chief Executive
<i>26 July</i>	Attended Timaru District Holdings Limited meeting Attended Alpine Energy Limited Annual General meeting
<i>27 July</i>	Met with Alpine Energy Chief Executive Met with Midland Contracting Managing Director Attended Museum exhibition opening
<i>30 July</i>	Met with representatives of the Timaru Herald
<i>31 July</i>	Presented at Society of Local Government Managers Accelerated Leadership Programme
<i>1 August</i>	Met with Arowhenua General Manager Attended Pareora Catchment Group meeting
<i>2 August</i>	Attended a presentation by the Privacy Commissioner Teleconference with Digital Local Government Representatives
<i>3 August</i>	Met with Aoraki Development Chief Executive
<i>4 August</i>	Attended Our History Illuminated event

- 6 August* Attended Canterbury Chief Executives forum
 Attended Canterbury Civil Defence Emergency Management
 Co-ordinating Executive Group meeting
 Attended Friends of Aigantighe meeting
- 7 August* Teleconference with representative of Digital Local
 Government
 Attended Draft District Plan workshop
 Attended Citizenship Ceremony
 Attended Council meeting
 Attended Timaru's 150th year anniversary function
- 8 August* Met with representatives of the Ministry of Business,
 Innovation and Employment, Primeport and Aoraki
 Development Chief Executives
- 10 August* Attended Local Government New Zealand and Department
 of Internal affairs Three Waters Reference Group meeting
- 13 August* Attended Aoraki Rooding Collaboration meeting
 Teleconference with representatives of Digital Local
 Government
- 14 August* Attended Environment Canterbury Transport Engagement
 meeting
 Attended Improving Productivity and High Value
 manufacturing workshop
- 15 August* Attended Launch of Digital Local Government Partnership
- 16 August* Met with representative of DB Brewery
- 17 August* Teleconference with representative of Local Government
 Digital Partnership
 Attended Equip Board meeting
- 21 August* Met with PrimePort and Aoraki Development Chief
 Executives
- 22 August* Met with Timaru Environment Canterbury Manager
- 29 August* Met with representatives of Barkers of Geraldine

Recommendation

That the report be received and noted.

Options

6. The options available to Council are:
 - to adopt the SOP for consultation as is; or
 - to recommend changes prior to adoption.

Legislation

Local Government Act 2002

Building Act 2004

Building (Earthquake-prone Buildings) Amendment Act 2016

Sections 133AE (1)(e) and (f) of the Building Act 2004 describe when certain buildings should be prioritised based on community consultation. These are:

- parts of URM buildings that could fall in an earthquake onto certain thoroughfares with sufficient vehicular or pedestrian traffic to warrant prioritisation
- buildings that could collapse and impede transport routes of strategic importance.

Assessment of Significance

7. The matter has medium significance as assessed against the Council's Significance and Engagement Policy. The community as a whole has a stake in the process that determines priority thoroughfares and strategic routes, and ultimately priority buildings. The proposal is likely to hold more significance for residents and building owners on the priority thoroughfares and strategic routes.
8. The Building Act 2004 requires the Council to use a Special Consultative Procedure (SCP) to consult on the Proposal, despite any assessment of significance.

Consultation

9. Legislation requires that the SCP be used to determine the prioritisation of thoroughfares and strategic routes and therefore priority buildings.
10. A mailing list has been prepared including local iwi, emergency services organisations, and key individuals and organisations who are anticipated to have a special interest in the proposal.
11. The process of consultation will allow Council to hear views from members of the community and take those views into consideration during its decision making.
12. Consultation on the Statement of Proposal will include:
 - A summary of the proposal delivered via the Courier on Thursday 27 September to all Timaru District residents.
 - Mail-out to stakeholders
 - Availability through the Council offices, libraries and website.
 - Publicity via media releases, Facebook etc.

13. Key dates for the consultation process are:
- | | |
|-------------------|--|
| 27 September 2018 | Statement of Proposal released for consultation and submissions open |
| 29 October 2018 | Submissions close |
| 20 November 2018 | Council considers submissions (<i>hearing if required</i>) |
| December 2018 | Council decision. |

Other Considerations

14. There are no other considerations relevant to this matter.

Funding Implications

15. Consultation on this matter has been budgeted for.

Conclusion

16. Council is required to use the Special Consultative procedure to provide the public with the opportunity to make submissions and offer feedback on the proposed prioritisation of thoroughfares and strategic routes.

Recommendations

- a. **That the Statement of Proposal and Summary “Identifying Timaru District’s Priority Buildings” – identification of priority thoroughfares and strategic routes, be adopted for public release and submissions be invited in accordance with sections 83 and 87 of the Local Government Act 2002.**
- b. **That the Mayor and Chief Executive be delegated authority to amend the dates for consultation if deemed appropriate.**

Statement of Proposal



Making our Communities Safer: Identifying Timaru Districts Priority Buildings



Submissions close 5.00pm Monday 29 October 2018

www.timaru.govt.nz

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Purpose of this Statement of Proposal

This Statement of Proposal is seeking public feedback on the identification of priority thoroughfares and strategic routes under the Building Act 2004.

The consultation uses the Special Consultative Procedure under section 83 and 87 of the Local Government Act 2002. The special consultative procedure gives the public an opportunity to make submissions and provide feedback on the proposal. Once the submission period closes, Council will conduct hearings for anyone who wishes to speak in support of their submissions.

It includes making publicly available –

- The proposal and the rationale behind this;
- Other reasonably practicable options; and
- A description of the consultation and submission process, including the period within which views on the proposal may be provided.



A new way

New Zealand is more prone to earthquake events than some other parts of the world. Events in recent years have led to a review of how we can best manage and lower the risk to public safety that is currently posed by certain buildings in the event of an earthquake.

Out of this review came the Building (Earthquake Prone Buildings) Amendment Act 2016. This Act and its methodology has introduced a consistent system has been introduced across New Zealand for identifying and remediating Earthquake-Prone buildings.

The assessment of earthquake-prone buildings is based on seismic risk areas - high, medium and low. Timaru District has been assessed as a medium seismic risk area. The legislation introduces set timeframes to assess and remediate buildings.

It focuses on the most vulnerable buildings in terms of public safety, primarily non-residential buildings; although it does include larger residential buildings of 2 or more storeys containing 3 or more household units.

Go to www.timaru.govt.nz and search "Earthquake-Prone buildings" to access all relevant links to the legislation and related information.

What's this consultation all about?

To make our communities safer, the legislation requires Councils to identify what are called 'Priority Buildings'.

Priority buildings pose a high risk to life safety, or are critical to recovery in an emergency.

Some buildings are automatically categorised as priority buildings based on their purpose (e.g. hospitals, emergency response services such as police).

Other buildings may be identified as priority buildings due to their proximity to priority thoroughfares and strategic routes and their potential for failure in an earthquake.

To identify priority buildings we must first identify priority thoroughfares and strategic routes.

A thoroughfare may warrant prioritising due to its high pedestrian and vehicle movements, and if it is at risk if an Unreinforced Masonry Building (URM) was to collapse on it during an earthquake.

A Strategic route may warrant prioritisation if the route would be blocked should a URM collapse on it during an earthquake, preventing emergency response. These strategic routes are routes for emergency services to gain access after an event, and are essential for a number of reasons, most importantly saving lives. Buildings impeding a strategic transport route in an earthquake could delay an emergency response to the detriment of the community (i.e. loss of life, if access to emergency care is not possible).

As part of this process we are seeking your views on the routes you use the most when you travel in a vehicle, bike or on foot.

Our proposal

The attached maps show the areas we propose as priority thoroughfares (marked blue) and strategic routes (marked red) in the Timaru District.

We applied one or more of the following criteria to identify roads, footpaths or other thoroughfare that could be priority thoroughfares or strategic routes.

These areas have been proposed due to the higher concentration of Unreinforced Masonry Buildings (URMs) in relation to strategic routes and priority thoroughfares.

(Note: The maps only show the location of emergency service buildings within these areas.)

1. High pedestrian areas (people not in vehicles)

Description of use	Description of area	Example of application
Areas relating to social or utility activities	Areas where shops or other services are located	City and suburban areas with shops, cafes, restaurants, bars, theatres, shopping area on the main street, community centre
Areas relating to work	Areas where concentrations of people work and move around	Areas around office buildings or other places of work where there is a concentration of workers
Areas relating to transport	Areas where concentrations of people access transport	Areas around transport hubs, bus stops, car parks, tourist centres
Key walking routes	Key walking routes that link areas where people are concentrated	Routes from transport hubs or other areas relating to transport to areas where shops, other services or areas people work are located

2. Areas with higher vehicular traffic volumes (people in motor vehicles/on bikes)

Description of use	Description of area	Example of application
Key traffic routes	Key traffic routes regularly used by vehicles including public transport	Central business district streets, well trafficked suburban streets, main street, arterial routes, section of state highway, heavy use bus routes
Areas with concentrations of vehicles	Areas where high concentrations of vehicles build up	Busy intersections, areas where traffic builds up at peak hours

3. Emergency routes likely to be used by emergency services in:

- transiting from their bases to areas of need in a major event and/or
- optional routes to enable Emergency services to access hospital/medical centres from all parts of the CBD when at least one building located on them that, if it collapsed, would impede the route.

4. Potential for part of an unreinforced masonry building to fall onto the identified thoroughfare.

Our proposal continued...

Assessing priority buildings

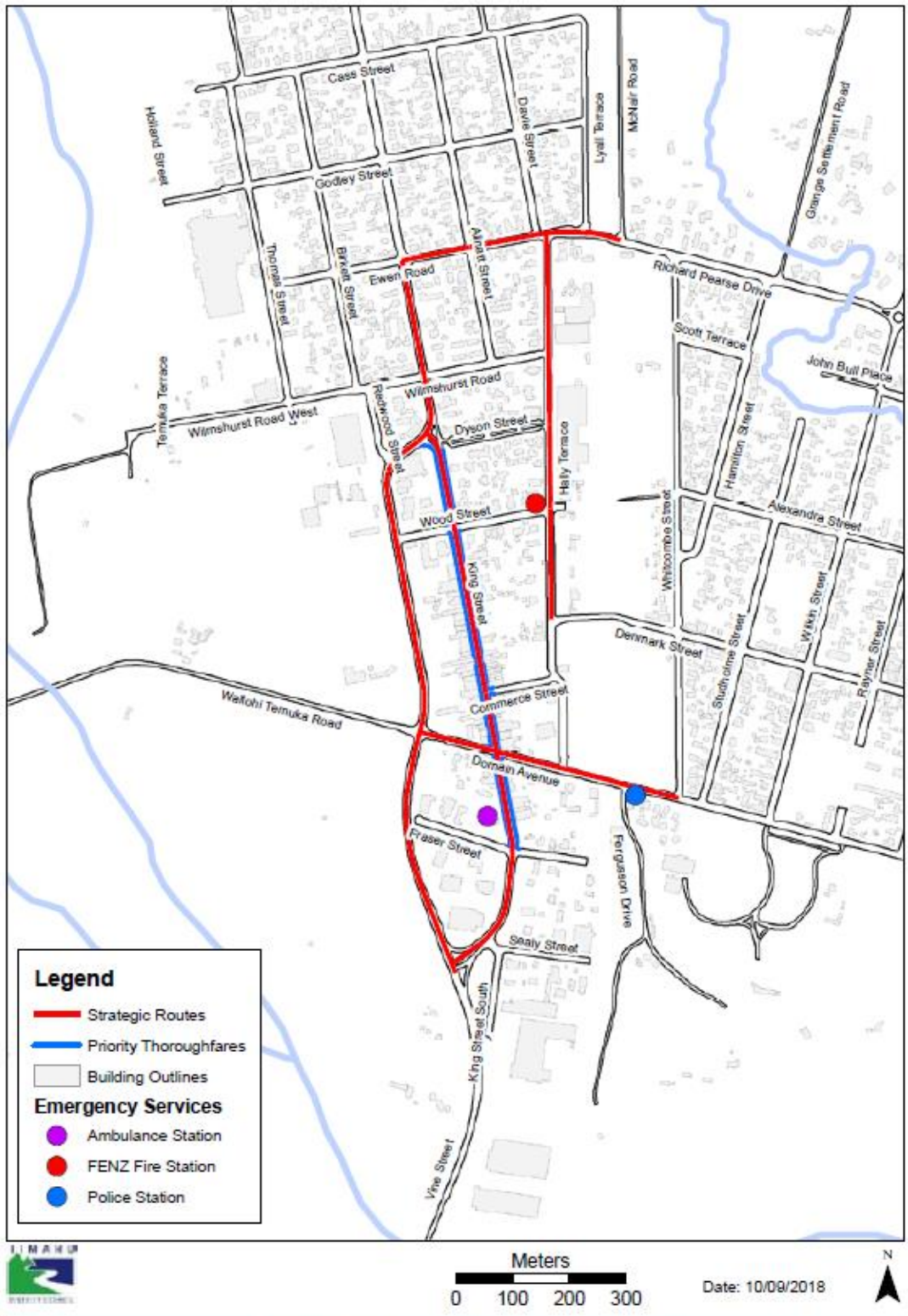
Once the identification of priority thoroughfares and strategic routes has been confirmed by Council, this will then enable us to assess any priority (URM) buildings alongside these routes.

A priority building owner will be contacted within the first 5 years of assessments under the Act. If buildings are assessed below 34%NBS, owners will be required to remediate them in the following 12.5 years.

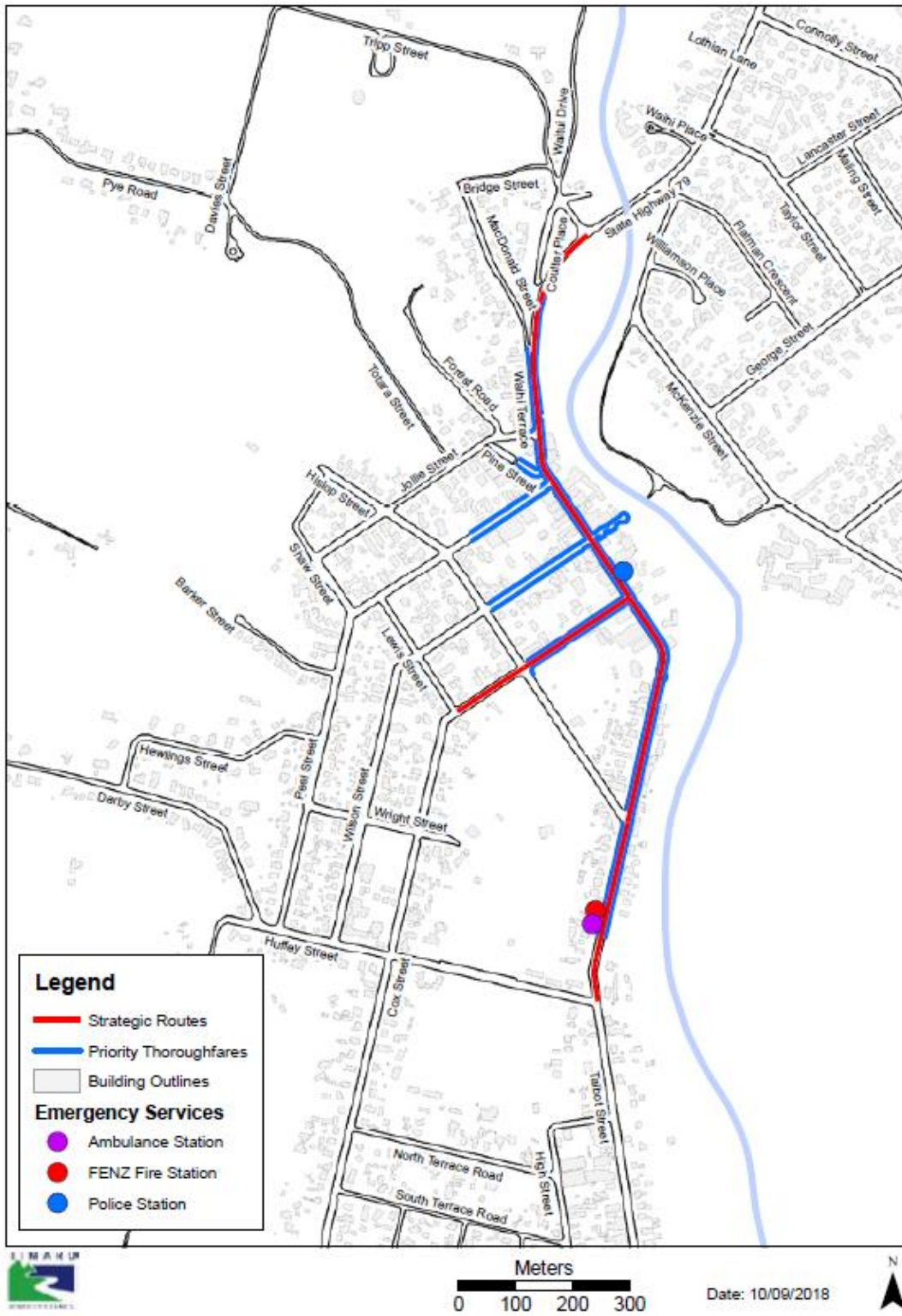
Questions

1. Do you agree with the proposed priority thoroughfares and strategic routes we have identified?
2. If not, which priority thoroughfares or strategic routes do you disagree with and why?
3. Are there any other priority thoroughfares or strategic routes that you think meet the criteria but are not listed?

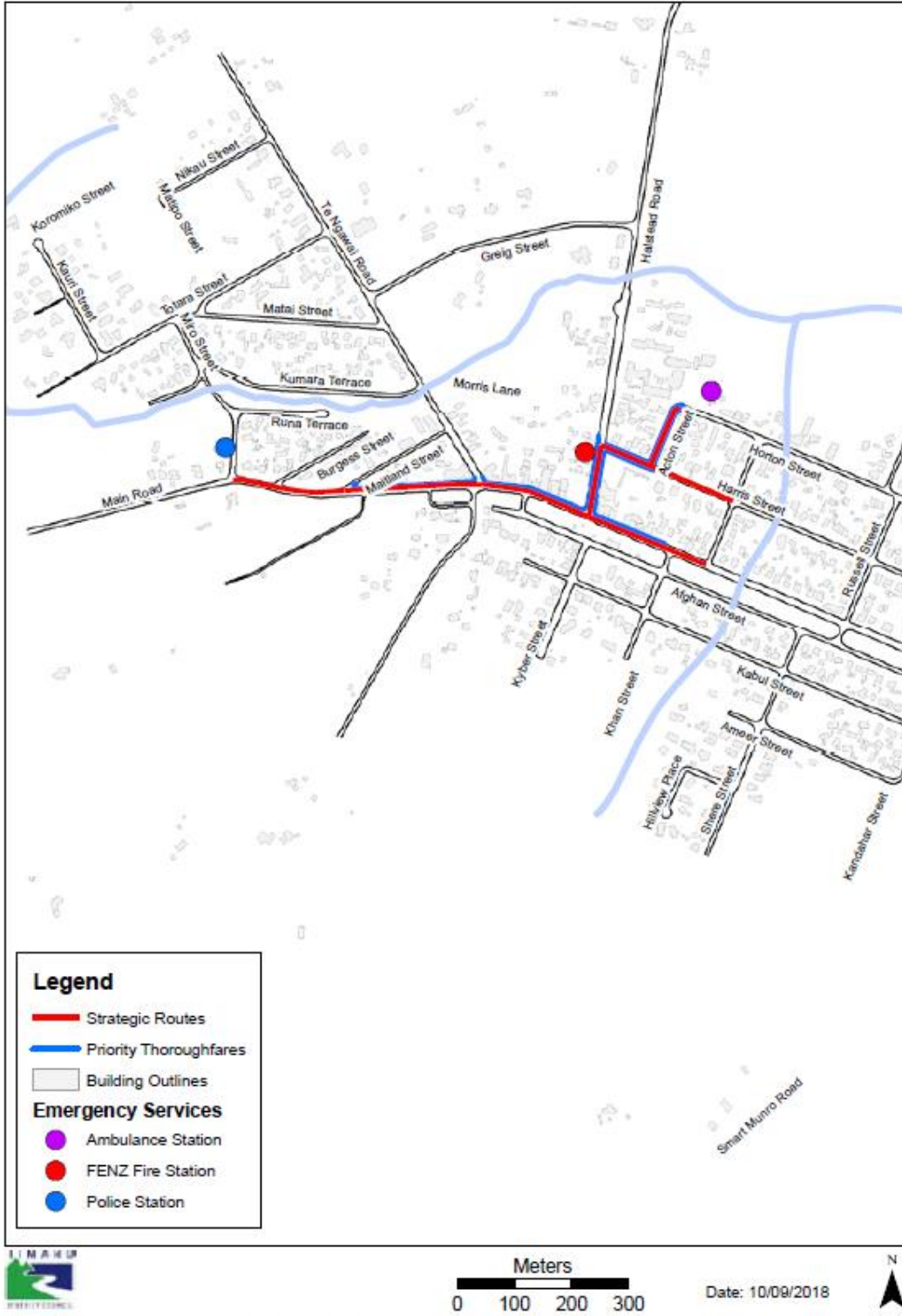
Proposed priority thoroughfares and strategic routes – Temuka



Proposed priority thoroughfares and strategic routes – Geraldine



Proposed priority thoroughfares and strategic routes – Pleasant Point



Definitions

It may be helpful to understand a few terms that are referred to here and in the legislation.

Term	Definition
Earthquake-Prone Building (EPB)	A building built prior to 1976 that, after an assessment by a structural engineer, is found to have a rating lower than 34%NBS.
New Building Standard (NBS)	The %NBS figure describes the degree to which an existing building on the site would perform when compared with a new building designed to meet the seismic ratings that existed on 1 July, 2017. For example, a building built in 1927 that is rated as 20%NBS, means it would meet 20% of the current seismic building standard, whereas a new building in the same place would be 100%NBS (or more).
Priority Buildings	Certain buildings in high and medium risk seismic areas are considered to be of greater risk due to their type of construction, use or location. They need to be identified and remediated in half the timeframe of other buildings, (i.e. 12.5 years). Further guidance on priority buildings is available at: https://www.building.govt.nz/managing-buildings/managing-earthquake-prone-buildings/resources/
Thoroughfare	An area with high pedestrian and vehicle movements
Remediation	When a building is assessed and found to have all or parts of the building below the minimum 34%NBS, building owners can deal with this by either strengthening those elements to exceed the minimum rating, or remove that element or all of the building.
Strategic Route	A route deemed of strategic importance which if impeded may lead to an inability to provide an emergency response
Unreinforced Masonry Buildings (URM)	Generally a building that has no additional reinforcing elements, often with parapets, facades, verandas or balconies facing a road or footpath.



Frequently Asked Questions

Q

A

When did this law come into effect?

The new law came into effect on 1 July 2017 with an amendment to the Building Act 2004.

What are the timeframes for identifying and strengthening in the medium seismic zone?

Timaru District is in the medium seismic zone. Timeframes are:

	Priority Buildings	Other Buildings
Council must identify potentially Earthquake-Prone buildings by:	1 July 2022	1 July 2027
Owners of Earthquake-Prone buildings must carry out seismic work within (timeframes apply from issue of an EPB notice):	12.5 years	25 years

What does Earthquake-Prone mean?

A building, or part of a building, is Earthquake-Prone if it will have its ultimate capacity exceeded in a moderate earthquake, and, if it were to collapse, would do so in a way likely to cause injury or death to persons in or near the building or on any other property, or cause damage to any other property.

What happens once final decisions are made?

Once priority thoroughfares/strategic routes have been finalised, Timaru District Council will look at buildings on those thoroughfares to determine whether they are potentially earthquake prone in accordance with the EPB methodology².

What does this mean for me as a Building Owner?

Affected building owners will be notified. Owners of potentially Earthquake-Prone buildings, whether a priority building or not, have 12 months to provide an engineering assessment. Timaru District Council will then determine whether the building is earthquake prone, and notify the building owner of this decision.

What does this mean for me as a resident?

As a resident, this process is part of changes designed to make communities safer, particularly in the event of an earthquake.

²The EPB methodology is a regulatory tool that sets out the types of buildings that Council must identify as potentially earthquake prone.

Further information

Find out more

Further information on the new system for managing earthquake prone buildings can be found at: <https://www.building.govt.nz/managing-buildings/managing-earthquake-prone-buildings/>

Go to www.timaru.govt.nz and search "Earthquake Prone buildings" to access all necessary links to the legislation and related information.

If you have any questions about the Building (Earthquake Prone Buildings) Amendment Act 2016 please contact:

Jonathan Craig jonathan.craig@timdc.govt.nz

Jayson Ellis jayson.ellis@timdc.govt.nz

If you have any questions about the consultation process, please contact:

Mark Low (mark.low@timdc.govt.nz)

Ann Fitzgerald (ann.fitzgerald@timdc.govt.nz)

or telephone 03 687 7200

Tell us what you think

Let us know what you think about our proposed priority thoroughfares and strategic routes.

Make a Submission

Submissions are invited and must be received by Council no later than 5.00pm on Monday 29 October 2018. To make your submission, either:

- Go to the Council website – www.timaru.govt.nz – and complete the online feedback form
- Fill out the submission form at the end of this document with your feedback and Freepost it back to Council (instructions on the form)
- Scan your feedback form and email to submission@timdc.govt.nz
- Deliver your submission back to Council:
 - Timaru District Council Offices – 2 King George Place, Timaru
 - Temuka Library/Service Centre – 72-74 King Street, Temuka
 - Geraldine Library/Service Centre – 78 Talbot Street, Geraldine

Timeline

Timeline for considering the proposal.

27 September 2018	Submissions open
29 October 2018	Submissions close
20 November 2018	Council Hearing (if required)
December 2018	Final Decisions

Submission Form

Your details

First name:

Last name:

Organisation (if applicable):

Phone (landline or mobile):

Email address:*

Postal address:**

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Do you want to speak about your submission at a Council Hearing? (tick a box)**:

Yes

No

*we require your email address and/or your physical postal address. **must complete. If you do not complete, we will assume you do not wish to speak.

Your feedback

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Submissions are public information

Submissions made to Council, including submitters' name, will be included in papers available to the Council, media and the public.

If requested, Council is legally required to make all written & electronic submissions available to the public including the name and contact details of the submitter, subject to the provisions of the Local Government Official Information and Meetings Act 1987.

If you believe there are compelling reasons why your contact details or submission should be kept confidential, please contact us.

Need more room?

Please use extra paper if required and attach with your submission.

How to return this form via FreePost

Complete **Your details** and **Your feedback** sections

Put your form in a sealed envelope and address to:

FreePost Authority Number 95136
Earthquake Priority Building Consultation
Timaru District Council
PO Box 522
TIMARU 7940

Thank you.





Timaru District Council

2 King George Place
PO Box 522, Timaru 7940
T (03) 687 7200
F (03) 687 7209
E enquiry@timdc.govt.nz
www.timaru.govt.nz



Timaru District Council
for the Meeting of 18 September 2018

Report for Agenda Item No 14

Prepared by **Bede Carran**
 Chief Executive

Exclusion of the Public

Recommendation

That the Council resolves to exclude the public on the grounds contained in Section 48(1) of the Local Government Official Information and Meetings Act:

Rating Valuation Contract

Section 7(2)(b)(ii)

The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information."