

Timaru District Council

Minutes of a Meeting of the Timaru District Council Held in the Council Chamber, District Council Building, King George Place, Timaru on 18 March 2019 at 9am

- Present** Mayor Damon Odey (Chairperson), Cllrs Peter Burt, Nigel Bowen, Dave Jack, Andrea Leslie, Richard Lyon, Paddy O'Reilly, Sally Parker, Kerry Stevens (by telephone link) and Steve Wills
- In Attendance** Chief Executive (Bede Carran), Group Manager Infrastructure (Ashley Harper), Group Manager Environmental Services (Tracy Tierney), Group Manager Community Services (Sharon Taylor), Acting Group Manager Commercial and Strategy (Stephen Halliwell), Chief Financial Officer (David Codyre), Management Accountant (Sandy Hogg), Communications Manager (Stephen Doran), Strategy and Corporate Planning Manager (Mark Low) and Policy Analyst (Fabia Fox)(for item 3) and Council Secretary (Joanne Brownie)
- Opening Prayer** Pauline Geddes of St Philips and All Saints Anglican Church offered a prayer for the work of the Council
- Karakia** The Mayor opened the meeting with a karakia
- Minutes Silence** The Mayor acknowledged the horrific shootings at the Christchurch mosques on 15 March and the Council stood in silence out of respect for the deceased, injured and families affected.

1. Declaration of Conflicts of Interest

There were no conflicts of interest declared.

2. Proposed Annual Plan and Budget for the Period 1 July 2019 to 30 June 2020

The Council considered a report by the Acting Group Manager Commercial and Strategy, Chief Financial Officer and the Strategy and Corporate Planning Manager, together with the proposed Annual Plan, draft budget, draft rates calculation sheet and fees and charges. The Acting Group Manager Commercial and Strategy provided further background to the report, the draft budget position and the overall rating situation (including reasons for changes in various rates) as it stands at this point.

The Council noted the recommendations from the three Community Boards, in particular, the Temuka swimming pool upgrade and the Coach/Tiplady/Winchester-Geraldine intersection roundabout.

The Mayor acknowledged the work undertaken by staff in the preparation of the documents for the meeting.

The Council considered the items listed in Appendix 1 of the report and made decisions as below:

Appendix 1

Project	Comments	Decision
Footpaths/berms		No change
Highfield Golf Course	<ul style="list-style-type: none"> • Need a plan to be prepared, with more detailed costings • Good opportunity to plan for stormwater and sewer works • Parties other than Council, need to substantially contribute to overall project • Note land in upper part of area may be sold in future, fund internally then 'top up' with revenue from the sales 	\$75,000 from Council, reduced from proposed \$150,000
Pareora Dam	Ownership primarily sits with the TDC therefore responsibility predominantly lies with TDC	No change
Parks Operational Budget	Discussion on possible increase in service levels and corresponding increase in budget - leave at level recommended by staff at this stage	\$125,000 annually from 2019/20 (rates) but work with parks on future needs
Temuka Pool Upgrade		No change
Winchester-Geraldine/Coach/Tiplady Roads intersection improvements		No change

Fees and Charges

Liquor Licence Advertising Fee

The Council was advised of a proposed new fee of \$50, under Liquor Licence fees for online advertising, which is expected to result in streamlining the process for applicants and the authority, reduce printed costs, is supported by stakeholders and the industry and is in line with other local authorities. The fee is also proposed for the Waimate and Mackenzie District Councils. Council supported the proposed fee.

Caroline Bay Soundshell Fencing/Labour

In regard to this charge, it was agreed to revert to 'At cost' but a note would be added to indicate that \$2,000 was an indicative base figure for this service.

Annual Plan Consultation and Engagement

It was noted that Council agreed in January that no formal consultation for the 2019/20 Annual Plan was necessary unless a significant variation was identified. As there is no significant variation proposed, the Council agreed that there is no need to undertake a full formal consultation process.

A document highlighting key projects will be produced, including overall financial information. This will be available through printed media and the Council website and promoted using normal Council channels.

a Proposed Clr Jack
Seconded Clr Leslie

"That the Council instructs the Chief Executive to prepare an Annual Plan on the basis of the information provided in the report considered at this meeting, with one adjustment in regard to the Highfield Golf Course (\$75,000 Council contribution) and Council confirms that there is no need to undertake full formal consultation."

Motion carried

b Proposed the Mayor
Seconded Clr O'Reilly

"That the proposed Fees and Charges schedule be adopted subject to minor wording changes in regard to the Caroline Bay soundshell fencing and approval of the new \$50 liquor licensing online advertising fee."

Motion carried

3. Environment Canterbury Draft Annual Plan 2019/20 – Timaru District Council Submission

The Council considered the draft Timaru District Council submission on the Environment Canterbury draft Annual Plan 2019/20. The Policy Analyst clarified the basis on which the draft submission had been prepared.

Proposed Clr Wills
Seconded Clr Jack

“That Council approves the submission to Environment Canterbury’s draft Annual Plan 2019/20, as presented.”

Motion carried

The Mayor thanked the councillors and staff for their work and noted attention now will be given to working within the budget here defined.

The meeting concluded at 10.35am.

Chairperson

Unconfirmed