



AGENDA

Ordinary Council Meeting Tuesday, 9 March 2021

Date Tuesday, 9 March 2021

Time 3.00pm

Location Council Chamber
District Council Building
King George Place
Timaru

File Reference 1409491

Timaru District Council

Notice is hereby given that a meeting of the Ordinary Council will be held in the Council Chamber, District Council Building, King George Place, Timaru, on Tuesday 9 March 2021, at 3.00pm.

Council Members

Mayor Nigel Bowen (Chairperson), Cllrs Allan Booth, Peter Burt, Barbara Gilchrist, Richard Lyon, Gavin Oliver, Paddy O'Reilly, Sally Parker, Stu Piddington and Steve Wills

Quorum – no less than 5 members

Local Authorities (Members' Interests) Act 1968

Councillors are reminded that if they have a pecuniary interest in any item on the agenda, then they must declare this interest and refrain from discussing or voting on this item and are advised to withdraw from the meeting table.

Bede Carran

Chief Executive

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- 1 Opening Prayer and Waiata**
- 2 Apologies**
- 3 Public Forum**
- 4 Identification of Urgent Business**
- 5 Identification of Matters of a Minor Nature**
- 6 Declaration of Conflicts of Interest**

7 Confirmation of Minutes

7.1 Minutes of the Council Meeting held on 15 February 2021

Author: Jo Doyle, Governance Advisor

Recommendation

That the Minutes of the Council Meeting held on 15 February 2021 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

Attachments

- 1. Minutes of the Council Meeting held on 15 February 2021**



MINUTES

Ordinary Council Meeting Monday, 15 February 2021

Ref: 1409491

**Minutes of Timaru District Council
Ordinary Council Meeting
Held in the Council Chamber, District Council Building, King George Place, Timaru
on Monday, 15 February 2021 at 9am - Long Term Plan**

Present: Mayor Nigel Bowen (Chairperson), Cr Allan Booth, Cr Barbara Gilchrist, Cr Richard Lyon, Cr Gavin Oliver, Cr Paddy O'Reilly, Cr Sally Parker, Cr Stu Piddington, Cr Steve Wills

In Attendance: Chief Executive (Bede Carran), Group Manager Commercial and Strategy (Donna Cross), Group Manager People and Digital and Acting Group Manager Community Services (Symon Leggett), Group Manager Infrastructure (Andrew Dixon), Acting Group Manager Environmental Services (Erik Barnes), Chief Financial Officer (Azoora Ali), Strategy and Corporate Planning Manager (Mark Low), Programme Delivery Manager (Lili Delwaide), Drainage and Water Manager (Grant Hall), Land Transport Manager (Suzy Ratahi), Management Accountant (Sandy Hogg), Emergency Management Advisor (Lamorna Cooper), Policy Analyst (Fabia Fox), Corporate Planner (Ann Fitzgerald), Special Projects Consultant (Vincie Billante), Governance Advisor (Jo Doyle)

1 Opening Prayer and Waiata

Mike Coe of Connect Church offered a prayer for the work of Council. This was followed by the singing of the Timaru District Council Waiata.

2 Apologies

Resolution 2021/17

Moved: Mayor Nigel Bowen

Seconded: Cr Sally Parker

That the apology received from Cr Peter Burt be accepted and leave of absence granted.

Carried

3 Public Forum

There was no public forum.

4 Identification of Urgent Business

Resolution 2021/18

Moved: Cr Paddy O'Reilly

Seconded: Mayor Nigel Bowen

That Cr Paddy O'Reilly will add an item to be considered in the Budget titled "Heartland Trails".

Carried

5 Identification of Matters of a Minor Nature

There were no matters of minor nature.

6 Declaration of Conflicts of Interest

Cr Paddy O'Reilly – Director of Temuka Motor Camp Holiday Park

7 Reports

7.1 Long Term Plan 2021-31 Overview and Strategic Direction

Council was provided an overview of the remaining Long Term Plan (LTP) 2021-31 process and considered the final strategic direction for inclusion within the LTP.

The LTP takes into account the local government water and planning reforms, climate change, technology, covid-19, holistic focus and the four community wellbeings.

Workshops have been held along with community board involvement in the process.

Audit New Zealand are scheduled to review the LTP from next week.

Resolution 2021/19

Moved: Cr Steve Wills

Seconded: Cr Richard Lyon

That the Council adopts the Strategic Direction as presented for the Long Term Plan 2021-31.

Carried

7.2 Significant Forecasting Assumptions for Long Term Plan 2021-31

Council was presented with the significant forecasting assumptions used to prepare the Long Term Plan (LTP) 2021-31.

The assumptions set the foundation for the work progressing into the LTP. These are based on refreshed content from the last LTP and are based on a point in time.

Demographic assumptions have been made by Infometrics based on the latest population estimates and potential employment growth for district. Climate change and legislative assumptions are also included.

The financial assumptions include the inflation assumption, based on three scenarios which were prepared post covid-19 last year by BERL. The mid scenario has been selected as suitable for a council who has a high level of primary production, some tourism and strong in Government and education. This is considered the most appropriate for Timaru District Council.

The 9.3% decreased in employment assumption was queried as that is flowing into a negative population growth projection. It was discussed that this drop in employment was an estimate projected Post-Covid and may not all occur in the immediate future. However, advice and confirmation will be sought from Infometrics to ensure updated figures. This was not expected to impact the LTP significantly.

These numbers are relevant to Local Government, and are not the same as the Consumer Price Index (CPI) and the cost of contractors and material etc are factored into the calculation of the growth numbers.

The assumptions are independently prepared, which provides assurance to Audit NZ in regard to their reliability and applicability compared to other Councils who also use the BERL cost adjustors.

Resolution 2021/20

Moved: Mayor Nigel Bowen

Seconded: Cr Barbara Gilchrist

That the Long Term Plan 2021-31 Significant Forecasting Assumptions be confirmed.

Carried

7.3 Review of Significance and Engagement Policy

Council was presented with the amended Significance and Engagement Policy to Council for adoption, noting that a summary of the Policy will be included in the Long Term Plan 2021-31.

This policy has been workshopped with Council, and the principles of the policy were largely confirmed, which once implemented effect all decisions across Council.

A full rewrite has occurred and has improved the clarity of the policy for Councillor's and staff who are using the policy on a regular basis.

Resolution 2021/21

Moved: Cr Steve Wills

Seconded: Cr Barbara Gilchrist

- 1 That Council adopts the draft Significance and Engagement Policy as presented.
- 2 That Council agrees the amendments to the draft Significance and Engagement Policy do not represent material changes to the current Policy and therefore agrees that Council has sufficient information on community interests and preferences to enable the purpose of the Policy to be achieved without community consultation.
- 3 That Council notes that a summary of the Significance and Engagement Policy will be included in the Long Term Plan 2021-31.

Carried

7.4 Review of Revenue and Financing Policy

Council was presented with the draft Revenue and Financing Policy for adoption for consultation and as part of the supporting information to the Long Term Plan (LTP) Consultation Document.

This policy has been workshopped and the policy applies against all of councils activities.

The policy covers the principles of how Council funds its activities, including their public and private benefit.

Of the changes recommended by officers, the most significant is footpath funding. This change is recommended to simplify the funding is collected in line with the fully subsidised framework of Waka Kotahi. Rather than funding per township, this is proposed to come from one pool and being applied district-wide. This will have some impact on the distribution of the rate but not the total collected and it will continue to be collected on land value. It is considered a sufficiently significant amendment, that with the rest of the policy it will be consulted on alongside the LTP engagement consultation process.

Overall, the change in the rating collection will lead to an increased level of service in rural townships and a maintaining of the levels of service in the Timaru urban area.

The policy has undergone a full rewrite.

Resolution 2021/22

Moved: Cr Paddy O'Reilly

Seconded: Cr Sally Parker

- 1 That Council adopts the draft Revenue and Financing Policy for public consultation and inclusion in the supporting information to the Long Term Plan Consultation Document.
- 2 That Council agrees that the proposed changes to the funding of subsidised footpaths be included for consultation in the Draft Revenue and Financing Policy and Long Term Plan Consultation Document.
- 3 That Council notes that the draft Revenue and Financing Policy may be amended as a result of the Long Term Plan consultation process.
- 4 That Council notes that the Revenue and Financing Policy presented remains draft until it is adopted prior to the adoption of the final Long Term Plan.

Carried

Motion to include Supplementary Reports

Resolution 2021/23

Moved: Mayor Nigel Bowen

Seconded: Cr Barbara Gilchrist

That Council accepts the inclusion of the supplementary reports for consideration.

Carried

7.5 Infrastructure Strategy 2021-51

Council was presented with key aspects of the Draft Infrastructure Strategy (IS) for consideration as a part of the Long Term Plan 2021-31 (LTP).

The focus of this strategy is on 3Waters, roading and waste minimisation.

‘Liveable’ assets such as community facilities that will require replacement at some stage beyond the 10 year period of the LTP may be included but this is not required by legislation.

The effect of climate change, as understood currently, is also included in next 30 years.

A key point is the affordability over a long term view, and the projects identified will have a capital spend similar to first ten years over subsequent ten year periods.

The length of time was queried and how assets that have a 100 year cycle are accounted for. It was discussed that Council has the choice of any time frame, 30 years is the minimum. The Infrastructure Strategy is reviewed every 3 years with the LTP development.

Resolution 2021/24

Moved: Mayor Nigel Bowen

Seconded: Cr Steve Wills

That this report is received and noted.

Carried

7.6 Proposed Draft Budget for Long Term Plan 2021-31

The Mayor requested that this report be accepted as a supplementary report.

Council was presented with an overview of the draft budgets and a summary of the proposed capital and operating work programmes that will be included in the draft Long Term Plan (LTP) 2021-31 – entitled “Timaru District: Thriving Together”.

The Chief Executive provided an overview of projects that Council is considering over the next ten years, these span all the different groups and doesn’t just include renewals, but new projects and community projects.

The ability to deliver the large capital projects is important as this is a substantial work programme.

Key areas to consider are the corporate overheads, and the size of the capital programme which needs to be agreed by Council and the affordability of delivery.

This budget continues the renewal programme to replace assets when they reach their end of their useful life, this is derived from AMP’s. Continuing projects like the Theatre Royal are also included along with projects from the last LTP.

New projects are also included such as the Aorangi Stadium plan and the Claremont Water Treatment plan.

The major differences to the previous LTP are the increase in Community Support with the Airport expenditure increased to resurface the runway and an extension to the apron to provide greater capacity for aircraft.

Recreation and Leisure have significant increases with the Aorangi Master plan, the donation to

the CPlay playground, Highfield park development and Aigantighe Art Gallery and house strengthening.

Roading and Footpaths have increased with the city hub strategy included along with roading improvements. Sewer and Stormwater is similar to the last LTP with a slight increase in the stormwater related to consenting processes from Stormwater Management Plans.

Waste Minimisation has a significant increase due a need to develop new landfill cells, gas flare and a new bin.

Water has water metering to be considered which was covered in the previous LTP as well as the Seadown Water Supply and the implementation of microfiltration treatment process.

The following categories were discussed:

Airport Terminal Upgrade

It was queried why \$1.67m would be spent on an upgrade when this the terminal was only upgraded three years ago.

Group Manager Infrastructure explained that fire safety is the driver, with the midday flight there are two plane loads of passengers in the terminal. The Civil Aviation Authority have also indicated that security and screening will be required if larger aircraft come to Timaru, and space will be required to provide that.

Three years ago was a refresh, providing a new frontage and toilet facilities, there was no expansion at that time. Providing the higher security levels were not on the agenda at that time, however will now be a requirement in the future.

The increased car parks have been provided as the initial projections were for 80 with an option to increase to 100. Once that level was met the ability to expand was agreed.

Earthquake Strengthening

A query was raised on what buildings are covered in the \$6m required to bring buildings up to standard and whether any are currently a high public usage and will any be demolished that have low NBS rates.

Group Manager Commercial and Strategy advised that the cost is provisional and there are ten Council owned earthquake prone buildings. Engineers will work through the list and provide options, however buildings that have a low NBS percentage and are uneconomic to strengthen will be considered for demolition.

The list of buildings was provided – Temuka Service Centre, Caroline Bay Tearooms, Geraldine Medical Centre, Pleasant Point Hall, Art Gallery, Sophia Street (already demolished), Caroline Bay Lounge, Geraldine Cinema, Alpine Stadium Temuka, Carpet Court building.

The high use buildings will be the priority, and it was noted that TDHL do have earthquake prone buildings, however they are responsible for those buildings.

Vehicle Management

It was queried whether the vehicle stock renewals will be considered for lower carbon.

Group Manager Commercial and Strategy advised that the consideration will be given to climate change and carbon emissions, and changes within the fleet can be expected.

Chromeplaters

It was noted that the liability for completing the cleanup of this site has not been included as there

is an assumption that Council will not be liable.

Cemetery

It was queried whether new land is being sought for a new cemetery.

Group Manager People and Digital and Acting Group Manager Community Services reported that this is an ongoing issue and finding a suitable site for the activity is being investigated. A number of areas have been closely scrutinised, however they are not ticking all the boxes. Once land is secured that complies with resource consent, then the site will move ahead at pace.

Civil Defence

Has a decision been made around renewing the sirens?

Acting Group Manager Environmental Services advised that funding is included and a report is being prepared for the next Environmental Services Committee to discuss. There is a cost to both commissioning and decommissioning and therefore a decision needs to be made.

Pareora Dam

An update was requested on the dam, how is collaboration with Waimate, and is this likely to be resolved in the next 24 months?

Group Manager People and Digital and Acting Group Manager Community Services advised that this is still being considered with Waimate District Council. Council is taking the approach that the site needs to be remedied preferably with a contribution from Waimate, but there is a significant safety issue that needs to be resolved. This should be completed in the 24 month timeframe.

It was asked whether a professional consultant has been involved and provided a detailed report on the condition of the Dam.

A detailed report outlining significance, background and approach was requested.

Parking Meter Upgrades

A question was asked that why are parking meters being replaced when they have recently been updated, and will they be replaced by machines that no longer use coins.

Group Manager Infrastructure advised that this expenditure is for ongoing replacement of parking machines, there is an assumption that Council will move away from coins, however in the medium term the coin machines will remain. The parking equipment in the Farmers car park are also due for replacement.

Recreation and Leisure

Museum displays at the Heritage Hub, it has been indicated by specialists that a significant amount of money will be needed for creating new display spaces.

Group Manager People and Digital and Acting Group Manager Community Services reported that the Museum team have been investigating various options for displays with a wide range of interactive design exhibits, and there is a challenge to work within existing budgets.

Waste Minimisation

Is there an indication on the savings on the installation of the gas flare?

The Special Projects' Consultant advised that once the flare is installed a full year's assessment would be required to provide details of the carbon credits saved. A ring system is installed to capture all the gas that enters into that ring and that protects the public and the environment.

It was discussed that a new bin will be supplied, this bin will be specifically for glass collection.

The waste coming through the weighbridge is quite high, and this is a sign of a good economy and the diversion rate is 40% of product not going into the landfill.

Industrial waste is charge by the tonne, however setting these fees once a year can be a risk, and an on the spot rate is being considered.

Redruth is now taking Waimates and McKenzie's waste and a new site for a dump is being considered, however the life of the dump is still 28 years.

Sewer

The Drainage and Water Manager provided an overview of this activity. Primarily renewals are included in the budget, however the pump station at the original milliscreen needs to be refurbished.

The effect on coastal erosion on the treatment plant was discussed, there is provision to move the coastal stop bank back from the coastal edge which would extend a number of years. Coastal inundation is considered a higher risk with rising sea levels.

Water Supply Projects

It was asked why water metering and the Seadown scheme are being considered in early years when it is expected that the Government will be taking over the 3Waters.

Group Manager Infrastructure advised that whether the assets are owned by the Government or Council, the same people will be paying with their rates, and there is a need to reduce water demand.

It was discussed that if the assets were transferred, then the associated debt would also transfer. As an announcement is expected in the next few months, this could remain in the budget subject to the direction indicated by Government.

Clarification was sought on the Seadown Scheme as concern was expressed that not all the options had been investigated and there was a large cost associated with this asset.

The Drainage and Water Manager advised that there is significant concern for the users on this scheme and this work needs to be undertaken to get this water up to standards. There are options to convert the whole scheme into a restricted scheme which would cost significantly greater than what is in the budget. Major renewals could be undertaken and focus on parts of the scheme that suffer with restrictions, this may be able to life the level of service.

Users of this scheme pay a targeted rate, and these users would see a significant rate increase with the upgrade.

Personnel Increases

The increase of positions was discussed and the associated budgeted spend as set out by the Chief Executive in the Report.

Group Manager People and Digital and Acting Group Manager Community Services advised that a twelve month project has been undertaken on performance framework and remuneration. Through this exercise, Position Descriptions have been updated and compared to those in local government nationally and the remuneration for these roles. What has been discovered is that a number of staff are underpaid for their equivalent role nationally.

Comparisons have been made within the sector but also in the general market and private sector, and with increased pressure and competition, this is now becoming a factor. Recently, staff have

been lost to contractors who are contracting them back to Council at a much higher rate.

The remuneration gaps and gender equity issues need to be fixed with a drive to be a good employer and pay fairly.

It was requested that the split of the new positions associated with capital projects would be beneficial. This information is to be provided.

It was also requested that the numbers dating back to 2016 be provided as the increase is concerning and a large budget figure. If more staff are employed, is the spend on Consultants expected to reduce.

The Chief Executive reported that there is a number of drivers to remuneration increases, some reflect that as an organisation generally TDC has been under powered and this has had an impact on the ability to track and retain in a number of key areas over the past few years.

Also the increase of activities in Council, the drive to give greater assurance and visibility to the community.

The Government mandate is increasing as is the demand to progress capital work. Specialist consultants are required for many areas of Council, but where possible employing staff to fulfil this role is considered.

It was requested that actual figures from the past years be made available to compare, these figures are all based in the future and are not clear and transparent and justification is required.

In reference to consultants being used for stormwater it was asked if could be possible to get that skill set in house, and this question should be asked every time a consultant is used.

It was explained that a big range of skills and expertise is required, and consultants are needed that specialise in those areas and provide the best service for the rate payer.

Solicitor Fees

The increased spend over the last two years has been attributed to receiving advice on following proper process where Council is or may be challenged, conflicts of interest, ongoing challenges for making decisions in accordance with the rules of natural justice. The regulatory process, meeting obligations and statutory matters with planning, building or environmental health and parking enforcement have increased in demand with an increase in the legal advice required.

There has been consideration given to employment of a general counsel, however this comes with a large cost and while a person may have a good general legal knowledge, they would not be a specialist across all of Council's functions.

Activity Income and Expenditure Summary

It was asked where the funding comes from when overheads are increasing, is Council borrowing money to pay these operating expenses or is depreciation covering the cost. The last 4-5 years show a consistent increase but the rates take is not consistent.

The Chief Executive explained that the last 4-5 years have always run with a surplus, and the capital work has been under-delivered, so less borrowings, less interest and less depreciation required. Assets however have been consumed and therefore deteriorating at a higher rate than anticipated in the LTP, and AMPS are used to determine the annual work required to maintain the level of service, particularly with roading and three waters.

Group Manager Infrastructure explained the roading network has had increased activity in the district, with more heavy traffic on the road. With water, there has been increasing compliance

requirements.

Last year with Covid-19, this was different, and the short fall was funded from reserves.

Community Support

The increased personnel cost at the airport was discussed, and why is there an increased need for the safety management plans.

Group Manager Infrastructure advised that CAA have recently completed an audit, and this has led to a need to increase resourcing to maintain the system as the lead agency for the entire aerodrome.

Climate Change Programme

Group Manager Infrastructure advised that 2 staff and consultants are required for planning for the future climate change impact and the effects it may have. Zero carbon legislation is coming into effect and the Office of the Auditor General and Audit have made it clear Council needs to show action for climate change, and strategies need to be formed with long term benefit.

It was noted there is a Canterbury wide approach and a shared knowledge base.

Emergency Management Role

The Emergency Management Advisor explained this role is required to assist with the increasing level of requirements from the national agency in monitoring Council's response and reporting. There is an increase in events and an increase in public expectation.

More work is required with the community, and additional time and training is required to meeting national requirements for EOC and support personnel.

Social Housing

The rents are not yet cost neutral, and are considerably below market rents. The rents are being increased over a managed period, but there is still a balance with the intention to provide affordable rental housing.

Environmental Services

The marked increased in personnel costs in this team were discussed. The pay adjustment discussed earlier is one factor and the demand for specialist staff by private providers.

CBay Café and Fitness Centre Operating Revenue

A breakdown of the offset of costs was requested and will be provided later in the meeting.

The costs have increased across the entire group with different activities, Art Gallery, Fishing Huts, Halls, CBay Café and Parks Team.

It was discussed that CBay is a big absorber of overhead, but other revenue has increased significantly to absorb this overhead. The overhead allocation approach provides much clearer visibility and fees and charges are targeted.

Parks – Tree Safety Assessment

Group Manager People and Digital and Acting Group Manager Community Services advised that throughout the year, various safety assessments on the largest trees need to occur throughout the district on a rotating cycle. The Parks team do not have the capacity with the significant asset base across the district and specialists are required to undertake this work.

Art Gallery

The increase in personnel costs was discussed and that staff will be paid at appropriate and market rates. This advice has been provided by a specialist for remuneration for Local Government. This report will be made available for Councillors.

Theatre Royal and Heritage Hub

A query was raised that no staff have been allocated to run the two buildings once completed.

Group Manager Commercial and Strategy advised that the operating model is still being finalised and provisional funds have been allocated for this. The previous Theatre Manager was part time and there will be recruitment required to support shows with lighting, front of house and bar staff, however it is intended to be on a contract basis, corresponding with increased revenue.

It is a possibility the Theatre Manager may be changed to an employee.

Water Supply

The cost of installing water metering was discussed, the cost of installation for each unit and the price per unit of water would be a critical question for the public.

The Drainage and Water Manager that the initial budget had been determined, however the work on tariffs and costs is yet to be done. The assumption is that the water metering will be cost neutral, this is not a profit exercise but a demand management exercise. Recovery of funds would be the same as that collected via water rates.

New Property Positions

There is a requirement for more resource with property maintenance and administration. This is to optimise the management and returns within the property portfolio.

Water and Drainage – 4 new staff

The increasing compliance requirements, stormwater compliance and additional water treatment plant operations have made these positions essential. One of the position is a water treatment plant operator. Discussion on the benefits of consultants in substitution for staff on stormwater monitoring. Officers advised there is a high compliance requirement and that it was more efficient and cost effect to have employ officers to ensure the quality of the compliance against consent conditions on Council's stormwater consents.

Corporate Planning

The increasing amount of policy work from central government has driven this requirement, Council needs to be addressed appropriately. Policies are integral across the organisation.

The overall need for the full time equivalent roles was discussed, could any of the roles be reduced to a part-time role, as we have an aging workforce, there is the possibility of recruiting locally if not full time. It was requested that Council officers review the personnel requests, the Chief Executive agreed to undertake this review and report back.

Heartland Trails

Cr Paddy O'Reilly presented a proposal for financial assistance to provide the ongoing maintenance once this bike trail is completed. This trail joins towns together and fits with Council and Community Board strategies. It is expected that 90% of this trail will be on stop banks with a river crossing at one point, it is not expected this will make the trail vulnerable to flood events.

Economic Funding

An increase of \$50,000 specifically for event funding was discussed.

Cr Allan Booth declared a conflict of interest to Council, however was permitted to speak to this item.

Venture Timaru is dedicated to events and are forefront of seeing these events coming through, would make sense they have access to funds. These would be similar to grants but would be event specific.

The current structure with Council's Donations and Loans policy would need to be reviewed, and both scenarios to be presented back to Council.

Rate Increase

Discussion was held on the proposed rate increase, officers provided modelling that is dependent on how projects are phased and at different rate options.

A rate rise of 16% was presented, however is not recommended, it is a large sudden adjustment and doesn't address the capital programme delivery. Another option is to lower the rate rise, however this would strain council's ability to undertake the capital work, and there would be a need to push work out to future years.

This rate rise does reflect the shortfall funding of last year, and the loss of the Alpine Energy dividend through TDHL.

It is recognised that the auditor general is likely to question where the ability to deliver the capital work programme and the level of capital spend in the first 3 years is significantly higher than other years.

Council agreed that capital expenditure is creating assets for the district, and the infrastructure work is necessary along with community services. If projects are pushed further out, there is the possibility they will cost more as interest rates are low now.

The water metering project was agreed to be pushed out a further two years, and the microfiltration system bought forward to replace.

The microfiltration was discussed, consensus is that project should be brought forward, this enables more water to be treated when it is dirtier..

This microfiltration will provide the ability to filtrate extra water and the ability to use at all times of the year. This is considered a good long term goal for water supply.

Resolution 2021/25

Moved: Mayor Nigel Bowen

Seconded: Cr Stu Piddington

That the public be excluded from the following parts of the proceedings of this meeting on the grounds under section 48 of the Local Government Official Information and Meetings Act 1987 as follows:

7(2)(b)(ii)	The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.	Commercial sensitivity
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Carried

Resolution 2021/26

Moved: Cr Sally Parker

Seconded: Cr Gavin Oliver

That the meeting moves out of Close Meeting into Open Meeting

Carried

Resolution 2021/27

Moved: Cr Steve Wills

Seconded: Mayor Nigel Bowen

The Council approves the financial support to provide ongoing track maintenance for Heartland Trails from year 3 of the Long Term Plan budget 2021-31.

Carried

Resolution 2021/28

Moved: Mayor Nigel Bowen

Seconded: Cr Barbara Gilchrist

That Council approves increasing the budget for events funding to Venture Timaru by \$50,000 with further analysis to be provided in terms of the policy to provide this funding to applicants.

Carried

Resolution 2021/29

Moved: Cr Stu Piddington

Seconded: Cr Steve Wills

That Council approves the water metering project be pushed out two years in the Long Term Plan.

Carried

Resolution 2021/30

Moved: Cr Sally Parker

Seconded: Cr Steve Wills

That Council agrees to extend the length of the meeting beyond the six hour time limit in standing orders.

Carried

Resolution 2021/31

Moved: Cr Richard Lyon

Seconded: Cr Sally Parker

That Council agrees to bring forward the micro filtration water project to replace the water metering project in the Long Term Plan.

Carried

Resolution 2021/32

Moved: Mayor Nigel Bowen

Seconded: Cr Richard Lyon

That Council approves the draft 2021-31 budget for the purposes of developing the Long Term Plan 2021-31 and to provide supporting information to Long Term Plan Consultation Document.

Carried

Resolution 2021/33

Moved: Cr Steve Wills

Seconded: Cr Sally Parker

That Council approves the draft capital expenditure budget for the Corporate Overhead Activities Group for the purposes of developing the Long Term Plan 2021-31.

Carried

Resolution 2021/34

Moved: Cr Gavin Oliver

Seconded: Cr Barbara Gilchrist

That Council approves the draft capital expenditure budget for the Other Activities Group for the purposes of developing the Long Term Plan 2021-31.

Carried

Resolution 2021/35

Moved: Cr Richard Lyon
Seconded: Cr Stu Piddington

That Council approves the draft capital expenditure budget for the Community Support Group for the purposes of developing the Long Term Plan 2021-31.

Carried

Resolution 2021/36

Moved: Cr Allan Booth
Seconded: Cr Paddy O'Reilly

That Council approves the draft capital expenditure budget for the Environmental Services Group for the purposes of developing the Long Term Plan 2021-31.

Carried

Resolution 2021/37

Moved: Cr Steve Wills
Seconded: Mayor Nigel Bowen

That Council approves the draft capital expenditure budget for the Recreation and Leisure Group for the purposes of developing the Long Term Plan 2021-31

Carried

Resolution 2021/38

Moved: Cr Richard Lyon
Seconded: Cr Barbara Gilchrist

That Council approves the draft capital expenditure budget for the Roothing and Footpaths Group for the purposes of developing the Long Term Plan 2021-31.

Carried

Resolution 2021/39

Moved: Cr Gavin Oliver
Seconded: Cr Sally Parker

That Council approves the draft capital expenditure budget for the Waste Minimisation Group for the purposes of developing the Long Term Plan 2021-31.

Carried

Resolution 2021/40

Moved: Cr Stu Piddington
Seconded: Cr Paddy O'Reilly

That Council approves the draft capital expenditure budget for the Sewer Group for the purposes of developing the Long Term Plan 2021-31.

Carried

Resolution 2021/41

Moved: Cr Allan Booth

Seconded: Mayor Nigel Bowen

That Council approves the draft capital expenditure budget for the Stormwater Group for the purposes of developing the Long Term Plan 2021-31.

Carried**Resolution 2021/42**

Moved: Cr Barbara Gilchrist

Seconded: Cr Paddy O'Reilly

That Council approves the draft capital expenditure budget with the following amendments for the Water Group for the purposes of developing the Long Term Plan 2021-31.

1. The water metering project to be pushed out two years.

Carried

Recommendation

That Council approves the draft capital expenditure budget with the following amendments for the Water Group for the purposes of developing the Long Term Plan 2021-31

1. The microfiltration project should be bought forward to replace the water metering project.

In Favour: Ctrs Nigel Bowen, Barbara Gilchrist, Richard Lyon, Gavin Oliver, Paddy O'Reilly, Sally Parker, Stu Piddington and Steve Wills

Against: Clr Allan Booth

Carried 8/1**Resolution 2021/43**

Moved: Cr Richard Lyon

Seconded: Cr Barbara Gilchrist

That Council approves the draft operational expenditure budget for the Corporate Overhead Activities Group for the purposes of developing the Long Term Plan 2021-31.

Carried**Resolution 2021/44**

Moved: Cr Gavin Oliver

Seconded: Cr Sally Parker

That Council approves the operational expenditure budget for the Other Activities Group for the purposes of developing the Long Term Plan 2021-31.

Carried**Resolution 2021/45**

Moved: Cr Steve Wills

Seconded: Cr Paddy O'Reilly

That Council approves the draft operational expenditure budget for the Community Support Group for the purposes of developing the Long Term Plan 2021-31.

Carried

Resolution 2021/46

Moved: Cr Allan Booth

Seconded: Cr Stu Piddington

That Council approves the draft operational expenditure budget for the Environmental Services Group for the purposes of developing the Long Term Plan 2021-31.

Carried

Resolution 2021/47

Moved: Mayor Nigel Bowen

Seconded: Cr Richard Lyon

That Council approves the draft operational expenditure budget for the Recreation and Leisure Group for the purposes of developing the Long Term Plan 2021-31.

Carried

Resolution 2021/48

Moved: Cr Barbara Gilchrist

Seconded: Cr Gavin Oliver

That Council approves the draft operational expenditure budget for the Roading and Footpaths Group for the purposes of developing the Long Term Plan 2021-31.

Carried

Resolution 2021/49

Moved: Cr Sally Parker

Seconded: Cr Stu Piddington

That Council approves the draft operational expenditure budget for the Waste Minimisation Group for the purposes of developing the Long Term Plan 2021-31.

Carried

Resolution 2021/50

Moved: Cr Paddy O'Reilly

Seconded: Cr Allan Booth

That Council approves the draft operational expenditure budget for the Sewer Group for the purposes of developing the Long Term Plan 2021-31.

Carried

Resolution 2021/51

Moved: Mayor Nigel Bowen

Seconded: Cr Steve Wills

That Council approves the draft operational expenditure budget for the Stormwater Group for the purposes of developing the Long Term Plan 2021-31.

Carried

Resolution 2021/52

Moved: Cr Barbara Gilchrist

Seconded: Cr Gavin Oliver

That Council approves the draft operational expenditure budget for the Water Group for the purposes of developing the Long Term Plan 2021-31.

Carried

Attachments

- 1 Minutes Attachment - Council Meeting 15.02.21 - Heartland Trails Long Term Plan Submission
- 2 Minutes Attachment - Council Meeting 15.02.21 - 2021-31 Budgeted Additional FTE Positions

7.7 Long Term Plan 2021-31 Draft Consultation Document Outline and Key Issues for Consultation

Council was presented with an overview of the outline of the proposed LTP Consultation document and to confirm the issues and options for community engagement.

It was discussed whether the order of options can be altered to include climate change first as this will be overarching for all categories for Council. Differing views were voiced as to whether climate change should in fact be removed as it is out of our control. The auditor general however has communicated that a general requirement will be to consider the impact of climate change.

It was explained that because climate change is a new activity being proposed, the community feedback will provide their preference on this issue. This is an important opportunity to start the conversation, and will provide direction to make decisions.

An issue focused on rates increase was discussed, the options for how to present this to the community and whether different options for rating will be provided.

The option was a 10.5% rate increase in year one followed by 4.9% annually in the following 9 years.

Councillor's discussed that the reasons for the rate rise are clear however ratepayers should have the conversation and provide their feedback. It was decided not to specifically include other rating options.

As Council discussed the City Hub strategy – Mayor Nigel Bowen declared a conflict of interest and did not take part in the following discussion.

The City Hub strategy was discussed and the master plan for Caroline Bay should be specified with city connections a very important part of the city hub strategy.

A councillor requested that investigations be made into a possible second entrance to the port rather than relying on the port loop road which intersects with the CBD and whether an overbridge on North St could be considered.

It was discussed that a overbridge was decided as an option in 1965, but that it would only be used as a backup and would cost approximately \$15m and would then make the port reliant on two bridges.

The other possibility discussed was access to the port from the base of Church Street over the walkbridge and turning this area into a marine reserve that would mean passengers from cruise ships could walk directly into town.

This possibility is to be referred to the City Hub master plan.

Resolution 2021/53

Moved: Cr Steve Wills

Seconded: Cr Barbara Gilchrist

That Council confirms option 2 of the climate change key issue as the preferred option:

- Invest in research, data collection and planning for the long-term effects of climate change of the Timaru District and Council activities.
- Lead by example – take action to reduce emissions and reduce the carbon footprint association with Council activities.
- Approve an additional \$300,000 per year in the operating budget.

Carried

Resolution 2021/54

Moved: Cr Richard Lyon

Seconded: Cr Steve Wills

That Council confirms that a rate increase of 10.5% in year one followed by 4.9% in subsequent years be included in the Consultation Document.

Carried

Recommendation

That Council confirmed the option 3 Aigantighe Art Gallery Redevelopment as the preferred option at the Council meeting of 9 February 2021.

Resolution 2021/55

Moved: Mayor Nigel Bowen

Seconded: Cr Barbara Gilchrist

That Council confirmed option 1 of the Aorangi Master Plan State 1 implementation as the preferred option. Planning to start in year 2 and the budget will start in years 3,4 and 5 with the build starting in year 6.

Carried

Resolution 2021/56

Moved: Cr Steve Wills

Seconded: Cr Sally Parker

That Council confirm support for Option 2 to take an Enabling role for the regeneration of Central Timaru as the preferred option and funding to be included in the budget from Year 1.

Carried

Resolution 2021/57

Moved: Mayor Nigel Bowen

Seconded: Cr Barbara Gilchrist

That Council requests officers to report back with the break down of FTE positons at the next Council meeting.

Carried

8 Consideration of Urgent Business Items

The item of urgent business – Heartland Trails was discussed within the Proposed Draft Budget for Long Term Plan 2021-31.

9 Consideration of Minor Nature Matters

There were not matters of minor nature.

10 Public Forum Items Requiring Consideration

There was no public forum.

The meeting closed at 4.15pm.

.....
Mayor Nigel Bowen
Chairperson

7.2 Minutes of the Hearings Committee Meeting held on 23 February 2021

Author: Jo Doyle, Governance Advisor

Recommendation

That the Minutes of the Hearings Committee Meeting held on 23 February 2021 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

Attachments

- 1. Minutes of the Hearings Committee Meeting held on 23 February 2021**



MINUTES

Hearings Committee Meeting Tuesday, 23 February 2021

Ref: 1409491

**Minutes of Timaru District Council
Hearings Committee Meeting
Held in the Meeting Room 1, District Council Building, 2 King George Place, Timaru
on Tuesday, 23 February 2021 1.00pm**

Present: Cr Barbara Gilchrist (Chairperson), Cr Peter Burt, Cr Richard Lyon
In Attendance: Environmental Compliance Manager (Debbie Fortuin), Secretary (Ange Lumsden), Animal Control Officers (Joanne Hamilton and Karlee Cook), Adrian Balman (objector) and Claire Balman (objector)

1 Apologies

Nil

2 Declaration of Conflicts of Interest

Nil

3 Reports

6.1 Exclusion of the Public

Resolution 2021/1

Moved: Cr Barbara Gilchrist
Seconded: Cr Peter Burt

That That the Committee resolves to exclude the public.

The grounds on which part of the Council or Committee may be closed to the public are listed in s48(1)(a)(i) of the *Local Government Act 1987*.

s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons.

Carried

The Meeting closed at **enter time**.

.....
Cr Barbara Gilchrist
Chairperson

7.3 Minutes of the Tenders and Procurement Committee Meeting held on 24 February 2021

Author: Jo Doyle, Governance Advisor

Recommendation

That the Minutes of the Tenders and Procurement Committee Meeting held on 24 February 2021 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

Attachments

- 1. Minutes of the Tenders and Procurement Committee Meeting held on 24 February 2021**



MINUTES

Tenders and Procurement Committee Meeting Wednesday, 24 February 2021

Ref: 1409491

**Minutes of Timaru District Council
Tenders and Procurement Committee Meeting
Held in the Chief Executive's Office, District Council Building, King George Place, Timaru
on Wednesday, 24 February 2021 at 11.00am**

Present: Nigel Bowen (Chairperson), Cr Allan Booth, Cr Barbara Gilchrist (via Zoom Video Link), Cr Sally Parker

In Attendance: Group Manager Infrastructure (Andrew Dixon), Drainage and Water Manager (Grant Hall), Governance Advisor (Jo Doyle)

1 Apologies

Resolution 2021/6

Moved: Chairperson Nigel Bowen

Seconded: Cr Sally Parker

That the apology received from Cr Peter Burt and Chief Executive Bede Carran be accepted and leave of absence granted.

Carried

2 Identification of Items of Urgent Business

There was no urgent business.

3 Identification of Matters of a Minor Nature

There were no minor nature matters.

4 Declaration of Conflicts of Interest

There were no conflicts of interest.

5 Consideration of Urgent Business Items

There was no urgent business.

6 Consideration of Minor Nature Matters

There were no minor nature matters.

7 Exclusion of the Public

Resolution 2021/7

Moved: Chairperson Nigel Bowen

Seconded: Cr Barbara Gilchrist

That the public be excluded from the following parts of the proceedings of this meeting on the grounds under section 48 of the Local Government Official Information and Meetings Act 1987 as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason
8.1 - Contract 2403 - Washdyke Network Improvement - Section 1	s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	Commercial sensitivity

Carried

8 Public Excluded Reports

8.1 Contract 2403 - Washdyke Network Improvement - Section 1

9 Readmittance of the Public

Resolution 2021/8

Moved: Chairperson Nigel Bowen

Seconded: Cr Allan Booth

That the meeting moves out of Closed Meeting into Open Meeting.

Carried

The Meeting closed at 11.18am.

.....
Mayor Nigel Bowen
Chairperson

7.4 Minutes of the Extraordinary Directors and Trustee Appointment Subcommittee Meeting held on 2 March 2021

Author: Jo Doyle, Governance Advisor

Recommendation

That the Minutes of the Extraordinary Directors and Trustee Appointment Subcommittee Meeting held on 2 March 2021 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

Attachments

- 1. Minutes of the Extraordinary Directors and Trustee Appointment Subcommittee Meeting held on 2 March 2021**



MINUTES

Extraordinary Directors and Trustees Selection Subcommittee Meeting Tuesday, 2 March 2021

Ref: 1409491

**Minutes of Timaru District Council
Extraordinary Directors and Trustees Selection Subcommittee Meeting
Held in the Meeting Room 1, Timaru District Council, 2 King George Place, Timaru
on Tuesday, 2 March 2021 at 9.00am**

Present: Mayor Nigel Bowen, Cr Steve Wills (via Zoom Video Link), Cr Peter Burt, Cr Barbara Gilchrist

In Attendance: Chairperson of Venture Timaru (Mark Rogers), Group Manager Commercial and Strategy (Donna Cross), Governance Advisor (Jo Doyle)

1 Apologies

There were no apologies.

2 Identification of Items of Urgent Business

There was no urgent business.

3 Identification of Matters of a Minor Nature

There were no matters of minor nature.

4 Declaration of Conflicts of Interest

There were no conflicts of interest.

5 Consideration of Urgent Business Items

There was no urgent business.

6 Consideration of Minor Nature Matters

There were no matters of minor nature.

7 Exclusion of the Public

Resolution 2021/6

Moved: Member Barbara Gilchrist

Seconded: Member Peter Burt

That the public be excluded from the following parts of the proceedings of this meeting on the grounds under section 48 of the Local Government Official Information and Meetings Act 1987 as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason
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8.1 - Venture Timaru Director Appointments - Recommendations	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	To protect a person's privacy
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Carried

8 Public Excluded Reports

8.1 Venture Timaru Director Appointments - Recommendations

9 Readmittance of the Public

Resolution 2021/7

Moved: Mayor Nigel Bowen

Seconded: Member Barbara Gilchrist

That the meeting moves out of Closed Meeting into Open Meeting.

Carried

The meeting closed at 9.20am.

.....
Mayor Nigel Bowen
Chairperson

8 Reports

8.1 Affixing of the Common Seal

Author: Jo Doyle, Governance Advisor

Authoriser: Bede Carran, Chief Executive

Recommendation

That the affixing of the Common Seal to the following document be noted:

24 February 2021 Warrants of Appointment

Purpose of Report

- 1 To report the affixing of the Common Seal to Warrants of Appointment.


Attachments


1. Warrants of Appointment - 24 February 2021 [↓](#) 

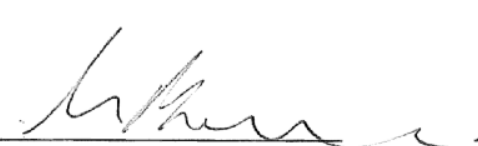


Approval of Warrants

I, Bede Carran, Chief Executive of the Timaru District Council have delegated authority pursuant to clause 8.2.2 of the Timaru District Council delegations manual to appoint and authorise the Council Officers listed in the table below, and issue warrants to those Council Officers under the relevant legislation and the Council's bylaws, including delegating the exercise of powers under those warrants, and affixing the Council's common seal to warrants. I hereby approve the attached warrants.


Bede Carran




Nigel Bowen

24/2/21
Date

Warrants x 2 - First Security Contractor - Enforcement Officer

8.2 Contracts Let From Tenders and Procurement Committee

Author: Jo Doyle, Governance Advisor

Authoriser: Andrew Dixon, Group Manager Infrastructure

Recommendation

That the following information on a contract let by the Tenders and Procurement Committee, be received.

Contract Description	Number of Tenders	Price Range	Successful Tenderer and Price
Contract 2403 – Washdyke Network Improvement – Section 1	3	\$2,227,727.74 to \$2,820,113.35	Rooney Earthmoving Limited \$2,227,727.74

Tenders were evaluated using Timaru District Council weighted attributes method.

All prices exclude GST

Purpose of Report

- 1 To advise of contracts let by the Tenders and Procurement Committee.

Attachments

Nil

9 Consideration of Urgent Business Items

10 Consideration of Minor Nature Matters

11 Public Forum Items Requiring Consideration

12 Exclusion of Public

12.1 Public Excluded Minutes of the Council Meeting held on 15 February 2021

12.2 Public Excluded Minutes of the Hearings Committee Meeting held on 23 February 2021

12.3 Public Excluded Minutes of the Tenders and Procurement Committee Meeting held on 24 February 2021

12.4 Venture Timaru Director Appointment Process

Recommendation

That the public be excluded from the following parts of the proceedings of this meeting on the grounds under section 48 of the Local Government Official Information and Meetings Act 1987 as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason
12.1 - Public Excluded Minutes of the Council Meeting held on 15 February 2021	s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	Commercial sensitivity
12.2 - Public Excluded Minutes of the Hearings Committee Meeting held on 23 February 2021	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	To protect a person’s privacy
12.3 - Public Excluded Minutes of the Tenders and Procurement Committee Meeting held on 24 February 2021	s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	Commercial sensitivity
12.4 - Venture Timaru Director Appointment Process	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	To protect a person’s privacy