



AGENDA

Temuka Community Board Meeting Monday, 12 April 2021

Date Monday, 12 April 2021

Time 5pm

Location Temuka Library/Service Centre
King Street
Temuka

File Reference 1415397

Temuka Community Board

Notice is hereby given that a meeting of the Temuka Community Board will be held in the Temuka Library/Service Centre, King Street, Temuka, on Monday 12 April 2021, at 5pm.

Temuka Community Board Members

Cr Paddy O'Reilly (Chairperson), Alison Talbot (Deputy Chairperson), Cr Richard Lyon, Stephanie McCullough, Lloyd McMillan, Charles Scarsbrook and Gaye Broker

Local Authorities (Members' Interests) Act 1968

Community Board members are reminded that if you have a pecuniary interest in any item on the agenda, then you must declare this interest and refrain from discussing or voting on this item, and are advised to withdraw from the meeting table

Bede Carran
Chief Executive

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- 1 Apologies**
- 2 Public Forum**
- 3 Identification of Items of Urgent Business**
- 4 Identification of Matters of a Minor Nature**
- 5 Declaration of Conflicts of Interest**
- 6 Chairperson's Report**

7 Confirmation of Minutes

7.1 Minutes of the Temuka Community Board Meeting held on 8 March 2021

Author: Jo Doyle, Governance Advisor

Recommendation

That the Minutes of the Temuka Community Board Meeting held on 8 March 2021 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

Attachments

- 1. Minutes of the Temuka Community Board Meeting held on 8 March 2021**



MINUTES

Temuka Community Board Meeting Monday, 8 March 2021

Ref: 1415397

**Minutes of Timaru District Council
Temuka Community Board Meeting
Held in the Temuka Library/Service Centre, King Street, Temuka
on Monday, 8 March 2021 at 5pm**

Present: Cr Paddy O'Reilly (Chairperson), Alison Talbot (Deputy Chairperson), Cr Richard Lyon, Stephanie McCullough, Lloyd McMillan, Charles Scarsbrook, Gaye Broker

In Attendance: Chief Executive (Bede Carran), Cr Sally Parker, Strategy and Corporate Planning Manager (Mark Low), Minute Secretary (Ange Lumsden)

1 Apologies

There were no apologies.

2 Public Forum

Ian Jackson attended the meeting to raise the issue of the speed of trucks travelling down Wood Street. He had previously raised this issue at the November Temuka Community Board meeting and contacted the Mayor. The Chair noted that Ewen Road is currently closed so there has been an increase in traffic. Cr Parker suggested Mr Jackson contact the trucking companies directly. The Chair is to follow up with Land Transport and advise Mr Jackson of any progress.

3 Identification of Items of Urgent Business

There were no items of urgent business.

4 Identification of Matters of a Minor Nature

The Board agreed to discuss the following items of a minor nature:

- Letter received from Te Runanga o Arowhenua Society regarding Speed Limits
- Library Report
- Update on Projects Trust
- Parking in Temuka Township
- Communications to Residents

5 Declaration of Conflicts of Interest

There were no conflicts of interest received.

6 Chairperson's Report

The Chairperson reported on duties he had carried out since the last meeting including attending Council meetings, Downlands meeting, met with Parks and Recreation Manager regarding the Domain, met with District Planning Manager regarding Vine Street, and met with a resident regarding a subdivision.

7 Confirmation of Minutes

7.1 Minutes of the Temuka Community Board Meeting held on 25 January 2021

Resolution 2021/11

Moved: Stephanie McCullough

Seconded: Charles Scarsbrook

That the Minutes of the Temuka Community Board Meeting held on 25 January 2021 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

Carried

8 Reports

8.1 Long Term Plan 2021-31 Update

The Community Board were updated on progress with the 2021-31 Long Term Plan and given the opportunity to provide feedback.

Discussion was held on the Downlands Water supply increase and the Strategy and Corporate Planning Manager clarified that the increases won't apply to existing users, only new and additional users. This increase reflects the cost of providing for growth in the upgrade for the Downlands Water Supply Scheme.

The Community Board were asked to think about whether they are aware of any groups who would like to hear from the Council about what is proposed in the LTP.

Strategy and Corporate Planning Manager also noted that the Temuka Community Board is able to submit feedback.

The Community Board thanked the team for their work on the LTP.

Resolution 2021/12

Moved: Richard Lyon

Seconded: Gaye Broker

That the Temuka Community Board receive and note this report.

Carried

9 Consideration of Urgent Business Items

There were no urgent business items to consider.

10 Consideration of Minor Nature Matters

The Community Board noted a letter received from Te Runanga o Arowhenua Society regarding reducing the speed limit on State Highway 1 from 80km to 50km through to the Opihi River Bridge.

The Community Board has discussed this matter at previous meetings and the Land Transport Manager provided information on the process involved in a speed change request. Waka Kotahi

(NZ Land Transport) advised that they are currently identifying roads where speed limits could make a difference in communities.

Attachments

- 1 Te Runanga o Arowhenua Society Letter Supporting Speed Change 02/03/2021

Letter received from Te Runanga o Arowhenua Society regarding Speed Limits

The Community Board noted a letter received from Te Runanga o Arowhenua Society regarding reducing the speed limit on State Highway 1 from 80km to 50km through to the Opihi River Bridge.

The Community Board has discussed this matter at previous meetings and the Land Transport Manager provided information on the process involved in a speed change request. Waka Kotahi (NZ Land Transport) advised that they are currently identifying roads where speed limits could make a difference in communities.

Library Report

The Mayor, Chair and Lloyd McMillan attended a community meeting at the library. The main subjects were overhanging trees and gutters into driveways being an issue for mobility scooters.

Gaye Broker departed the meeting at 5.45pm.

Update on Projects Trust

The Disc Golf and Dog Park have been progressed.

A mural for the swimming pool is being created by Opihi School art class and \$2,000 funding is being contributed to this by Projects Trust.

The Projects Trust is also working on gathering Temuka history information and getting it displayed appropriately.

Discussion was held on the look of Vine Street and whether large planters could be placed on Vine Street. This is to be clarified with the Land Transport Manager.

Parking in Temuka Township

The Transportation Team Leader will be attending the next Community Board meeting to gather feedback on parking in the Temuka township / commercial zones.

Communications to Residents

The Chair has suggested that the Temuka Community Board write a monthly notice in the newspaper, around items of interest to Temuka residents. Ideas for this are to be sent to the Chair and he is to work with the Communications staff.

Other Items discussed:

- My Way transport system and positive feedback on this.
- The Environment Canterbury rates being collected by Timaru District Council.

11 Public Forum Issues Requiring Consideration

The issues with the Wood Street truck speed raised in the public forum was discussed earlier in the meeting when the public forum speaker was in attendance.

The Meeting closed at 6.15pm.

.....
**Cr Paddy O'Reilly
Chairperson**

8 Reports

8.1 Temuka Central Business District Northern Area Parking

Author: Simon Davenport, Transportation Team Leader

Authoriser: Andrew Dixon, Group Manager Infrastructure

Recommendation

That the Temuka Community Board endorse Option 2, the installation of time designated parking – 'P60-8am to 5pm – Monday to Friday' on both sides of King Street between Wood Street and Dyson Street, and to both kerbsides on Wood Street, from King Street to a midblock point on the Hally Terrace Block – in the northern area of the Temuka Central Business District.

Purpose of Report

- 1 For the Temuka Community Board to consider if time designated kerbside parking should be installed on the currently undesignated time kerbsides in the northern area of the Temuka Central Business District (CBD), following two requests from property owners/occupiers that it be considered.

Assessment of Significance

- 2 This issue is deemed of low significance under the Council's Significance and Engagement Policy. The issue has medium, to high significance for the abutting property owners and occupiers, and low significance for the Temuka community.

Background

- 3 The management of Temuka Transport Limited have requested that the undesignated time kerbside parking on the King Street block, between Wood Street and Dyson Street be converted to time designated parking. They indicated that they would like to have both parking turnover and availability for their abutting offices/board room.
- 4 It was noted that time designated parking could also be of benefit to clients of the Doctors surgery (Temuka Family Practice), Dentist surgery (Lumino the Dentists) and New World Supermarket on this street block.
- 5 Currently the eight (8) car park spaces on this King Street block are occupied for extended periods, Monday to Friday by workers and commuters.
- 6 During recent engagement with the property owners and occupiers in this King Street block there was no adverse feedback received about a proposal to install 'P60 - 8am to 5pm - Monday to Friday' parking.
- 7 That engagement also prompted a request for consideration being given to having time designated parking installed on the Wood Street block, between King Street and Hally Terrace, that also has existing undesignated time parking used by workers and commuters.

- 8 The management of Hammer Hardware, who made that request commented that some parking turnover and availability would be of benefit on Wood Street, which has a second community Doctors surgery (Wood Street Surgery) on the north side.

Discussion

- 9 The streets in the Temuka CBD Northern Area being considered for the installation of time designated parking are Wood Street, King Street (between Wood Street) and Dyson Street.
- 10 Vine Street (State Highway 1) is not being considered because it does not have any kerbside parking.
- 11 Meanwhile, Hally Terrace is not being considered because it currently does not have high demand on it for kerbside parking. As such it has available capacity to accommodate any workers and commuters that would be displaced if the Board decided to introduce time designated parking to other streets in the northern CBD area.
- 12 Wood Street has two blocks, extending in both directions from King Street.
- 13 The western block of Wood Street, between Vine St (SH 1) and King Street has a total of eight (8) kerbside car park spaces. These spaces are generally occupied by workers and commuters. There has been no request received to time restrict this street block.
- 14 The eastern block of Wood Street, between King Street and Hally Terrace has a total of twenty nine (29) kerbside car park spaces. The spaces in the western, King Street end of this block are generally occupied by workers and commuters, whilst the spaces in the eastern end of this block tend to have parking turnover throughout week days. As indicated above, a request has been received to have time designated parking installed along this block. In that regard, new time designated parking could be installed in the western half only of this block, between King Street and the east boundary of the Wood Street Surgery property. These sixteen (16) x car parking spaces are indicated in orange on the attached drawing.
- 15 King Street, between Wood Street and Dyson Street has been described above. It should also be noted that pick-up and drop-off users of the existing Intercity bus stops would benefit from the introduction of time designated parking in the area.
- 16 Dyson Street has kerbside parking on both sides, together with nose-through parking along its central median. The spaces in the western, King Street end of this street are generally occupied by workers and commuters, whilst the spaces in the eastern end of this street tend to be unoccupied throughout week days. It is noted that there is high demand for parking in this street on a weekday when there is a funeral, or function at the Anglican Church.
- 17 The majority of the existing time designated kerbside parking in the Temuka CBD area south of Wood Street is P60. As such, in terms of consistency and ease of enforcement it is considered prudent that any new time designated parking installed in the northern area of the CBD also be P60.

Options and Preferred Option

- 18 Three options are presented in this report for the consideration of the Board;
- 18.1 **Option 1:** Retain the undesignated time kerbside parking in the Temuka CBD northern area as existing.
- 18.2 **Option 2:** Introduce new 'P60 - 8am to 5pm - Monday to Friday' time designated parking, as requested to both kerbsides on King Street, between Wood Street and Dyson Street,

and to both kerbsides on Wood Street, from King Street to a midblock point on the Hally Terrace block. The location and extent of this option is indicated on the attached drawing.

- 18.3 Option 3:** Introduce new time designated parking to the kerbsides in King Street and Wood Street, as detailed in option 2 and also introduce new time designated parking to the kerbsides on the western block of Wood Street, between Vine Street (SH1) and King Street and/or the western end of Dyson Street, near King Street.

Consultation

- 19 Engagement took place earlier this year with King Street property owners and occupiers about the installation of new time designated parking on that street.
- 20 A fresh round of engagement with property owners and occupiers would be undertaken if the Board decided to install new time designated parking on streets in the Temuka CBD northern area.
- 21 Greater Temuka community notification of any new time designated parking would be by way of the Timaru Herald and The Courier newspapers, the Temuka Mail community newspaper and the Temuka community Facebook page.

Relevant Legislation, Council Policy and Plans

- 22 Timaru District Council Long Term Plan 2018-28 that provides Council funding and project direction.
- 23 Land Transport Management Act 2003 which drives the government financial assistance funding.

Financial and Funding Implications

- 24 The costs of any approved parking signs and poles, and the making good of the surrounding footpath are low.
- 25 Sufficient funding is available from the current approved Land Transport New Signs budget.

Other Considerations

- 26 There are no other considerations.

Attachments

1. **Temuka Central Business District Northern Area Parking drawing**

TEMUKA CENTRAL BUSINESS DISTRICT NORTHERN AREA PARKING



8.2 Refurbishment of Thomas Hobson Memorial

Author: Ange Lumsden, Executive Assistant

Authoriser: Grant Hamel, Customer Services Manager

Recommendation

That the update be received and noted.



Purpose of Report

- 1 Further to the correspondence received at the Temuka Community Board meeting on 16 November 2020 regarding maintenance of the Thomas Hobson Gravestone, we confirm that the memorial has been refurbished and attach photos and invoice for your information.

Assessment of Significance

- 2 This matter is not deemed significant under the Council's Significance and Engagement Policy.

Attachments

1. **Thomas Hobson Memorial (Prior to Refurbishment)** [↓](#) 
2. **Thomas Hobson Memorial (Refurbished)** [↓](#) 
3. **Invoice for Refurbishment of Thomas Hobson Memorial**





8.3 Update on Property Matters

Author: Nicole Timney, Manager of Property Services and Client Representative

Authoriser: Ashley Harper, Acting Group Manager Commercial and Strategy

Recommendations

1. That this report is received.
2. That the offer to gift the Temuka Netball Centre building be discussed.
3. That a recommendation be made to the Commercial and Strategy Committee.

Purpose of Report

- 1 To update the Temuka Community Board on the offer from the Temuka Netball Centre to vest or gift the ownership of the building in the Temuka Domain and their request for continued support in booking the site thereafter at a reduced rate for Netball and the Temuka Tennis Club.

Assessment of Significance

- 2 In terms of Councils Significance and Engagement Policy this matter is considered to be of low significance.

Discussion

- 3 Council has been approached by the Temuka Netball Centre advising that the club are no longer in a financial position to maintain the club building located in the Temuka Domain.
- 4 With ongoing costs for power and insurance, the club has reached a decision to offer the building to the Timaru District Council by way of vestment or gift.
- 5 This site is ideal for small groups to meet, for children's events and use by other clubs. This building would be an addition to the community facilities in the domain surrounds. Under Council ownership there will an improved maintenance regime and greater opportunities for other community groups to use the facility.
- 6 The financial implications on the property maintenance budget will be of the order of \$3000 to \$5000 per annum initially. This can be juggled within the budget for year 1 of the Long Term Plan.
- 7 The Temuka Netball Club have also requested the opportunity to be able to hire the facility, along with the Temuka Tennis Club at an agreed reduced rate after vestment or gifting of the building. It is suggested that any reduction in rent be not less than the rent payable for other similar facilities in Temuka.

Attachments

1. Temuka Netball Club Building Offer

From: Diane Lyne <diane@footes.co.nz>
Sent: Tuesday, 16 March 2021 12:32 PM
To: Phillipa Steans <phillipa.steans@timdc.govt.nz>
Cc: Paddy O'Reilly <paddy.oreilly@timdc.govt.nz>; Leah Blackmore <grantleahblackmore@gmail.com>
Subject: Temuka Netball Pavilion re Meeting Held

Hi Pip

Well we had the "Special Meeting" last Sunday in regards to the future of our Temuka Netball Pavilion.
There were 13 of us with 6 apologies so not a bad turnout.

It was agreed that the Netball Centre can't afford any maintenance on the building plus all ongoing costs e.g. power and insurance due to not having the Netball Teams re Subs and no Fundraising coming into the bank account. Please note that the Netball Centre only has enough funds in the bank account to cover the power for the next 12 months.

So the outcome from all those that were in attendance at the meeting was that "YES" we move forward and approach the Timaru District Council to see if they are keen to take over the Pavilion.

I look forward to your reply on this.

Regards
Diane Lyne (Treasurer – Temuka Netball Centre)

Diane Lyne | Senior Client Manager

 53-55 Sophia St, Timaru | PO Box 531, Timaru 7940
Ph (03) 687-2036 Fax (03) 684-8032
Web: www.footes.co.nz

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8.4 Long Term Plan 2021-31 Consultation

Author: Mark Low, Strategy and Corporate Planning Manager

Authoriser: Bede Carran, Chief Executive

Recommendation

That the Temuka Community Board receive and note this report.

Purpose of Report

- 1 To update the Community Board on the Long Term Plan 2021-31 consultation and invite feedback.

Assessment of Significance

- 2 The Long Term Plan 2021-31 Consultation Document, and the supporting information is assessed as being of high significance. Extensive community engagement will be undertaken on the proposed content of the LTP.
- 3 There is a statutory requirement to consult on the proposals in the Long Term Plan in accordance with section 93A of the Local Government Act, using the special consultative procedure. This includes requirements to make information about what Council is proposing in the Long Term Plan widely available, provide a period of not less than month for the public to make their views known to Council, and to provide an opportunity for people to present their views to Council.

Background

- 4 Reports have been presented to the Board over the last few meetings giving an overview of the LTP 2021-31 process and intended next steps.
- 5 Since the last Board meeting, work on the LTP has included:
 - Final preparation of the draft LTP Consultation document and supporting information
 - LTP Audit by Audit NZ
 - Preparation of LTP engagement materials and tools
- 6 At the date of writing this report, we are still awaiting final audit clearance. We are hoping that this will be finalised by Friday 9 April, to enable Council adoption and the LTP consultation to proceed.

LTP Engagement

- 7 Pending final audit clearance and Council adoption, the following programme will apply:

Date	Task
10 April – 10 May	LTP Community Engagement
31 May – 2 June	LTP Hearings
14 June	Final LTP audit commences

29 June

LTP Adoption

- 8 Should this timetable not be achievable, a new timetable will be advised at the meeting.
- 9 The LTP Consultation Document (CD) is the key mechanism through which Council presents the proposed key elements of the Long Term Plan to the community for their consideration. The Consultation Document presents four key issues and options for addressing these, namely:
- 9.1 Climate Change – Preparing for the Challenge – How much should Council do?
 - 9.2 Aigantighe Art Gallery Redevelopment – What’s the best option?
 - 9.3 Developing Aorangi Park and Stadium – When should we do this?
 - 9.4 A vibrant Timaru City Hub – What is Council’s role in the regeneration?
- 10 Alongside the 4 key issues outlined in the CD is a range of information on other Council projects, financial and infrastructure information, rates impact and how to have your say.
- 11 The CD is underpinned by Supporting Information that forms the bulk of the Long Term Plan, including Council’s Financial Strategy, Infrastructure Strategy, policies, strategic direction and financial information. All supporting information discussed in this report will be available to the public during the consultation period (10 April 2021 – 10 May 2021) on the Thriving Together website and in hardcopy on request. Feedback and submissions received on the LTP will be presented to Council for consideration as part of the LTP decision-making process.
- 12 In addition, Council is also consulting on the Revenue and Financing Policy via a concurrent consultation, which outlines the proposed change to footpath funding, outlined previously to the Board. Copies of this and the main LTP Consultation Document will be provided separately, following Council adoption.

Community Engagement Tools

- 13 The *Timaru District Thriving Together* brand will be used heavily during the consultation period. The Mayor and Councillors will provide the ‘face’ of the LTP consultation process. The LTP consultation process represents the most significant consultation during a Council term.
- 14 Individual Councillors are “sponsors” for selected topics in the Consultation Document, and will promote discussion around the proposals through presence at events, short videos on sponsor topics, speaking at a range of community organisation meetings, and hosting community drop-in sessions.
- 15 The scheduled Mayoral Drop in sessions during April will also be promoted as an opportunity to chat with the Mayor about matters in the Consultation Document.
- 16 Pending audit clearance and Council adoption, the Consultation Document will be distributed to residents via The Courier community newspaper on 15 April and will be available on the Thriving Together website from 10 April 2021.
- 17 A specific website has been prepared focused on the LTP 2021-31 consultation – www.thrivingtogether.co.nz. This will present information in a user-friendly way, enable making of online submissions, include all information in the Consultation Document, a range of supporting information, Councillor videos and other information.
- 18 The four week consultation period and the range of engagement initiatives will be themed according to the four key issues:

- Week 1 – Climate Change
- Week 2 – Aigantighe Art Gallery
- Week 3 – Aorangi Park
- Week 4 - Timaru City Hub

19 A wide range of engagement initiatives are planned, including:

- Stands– where Councillors will have a presence at Farmers Markets, Strathallan Corner, Aorangi Park, Aigantighe Art Gallery and any other opportunities that arise
- Meetings – where Councillors have been invited to address groups or organisations
- Social media promotion
- Weekly promotion in the Courier with feature pages per key issue
- Other media promotion including the Timaru Herald, Radio advertising, Stuff wraparound
- Promotion on MyWay buses
- Prominent displays and information at key Council venues
- A youth focused competition is to encourage youth input - entrants to choose one of the '4 Big Issues' in the Consultation Document and answer the following questions:
 - Why do you think this issue is the most important?
 - How should the Timaru District Council help solve this issue?

Entrants are invited to submit their entry in any creative form – be it an essay, a song, a piece of artwork, a video. Prizes will be offered for winning entries and will include presentation of the entry at the Long Term Plan hearing.

In addition, a “Big Issue” themed colouring competition will be promoted online and through Council’s community facilities. Prizes will be offered for winning entries.

20 Events or stakeholder meetings confirmed for the Temuka Community Board area are:

- Monday April 12 – Mayoral Drop-in, Temuka Service Centre
- Saturday April 24 – Temuka Farmers Market
- Wednesday May 5 – Temuka and Districts Project Trust (tbc)

21 Further events can be planned where required. If Community Board members are aware of any groups who would like to hear from the Council about what is proposed in the LTP, and have an opportunity to discuss this with Councillors over the consultation period, please let Ann Fitzgerald, Corporate Planner know.

Financial and rating impact

22 As previously outlined, the Plan proposes an overall increase in Council’s rate take (i.e. the amount of money Council collects in rates) of 10.5%, with 4.9% increases annually in each of the following years of the LTP.

23 The individual property impact of proposals contained in the Plan will vary across the District and within individual Board areas. As outlined in the Consultation Document, the impact on rates on individual properties in the Temuka Community Board area will vary depending on:

1. The Land Value of your property and how this has changed in the latest revaluation
 2. The Property category you belong to (e.g. residential, commercial)
 3. The Services you receive (e.g. water supply, waste minimisation)
 4. Where you live in the District
 5. Changes in Council's budget and how this is funded
- 24 The biggest proposed change is to the General Rate. This rate is used to fund a lot of services that benefit the community generally such as maintaining parks and roading. This is charged based on the land value of your property and adjusted through differentials. The overall General Rate is proposed to increase from \$17.7M to \$21.1M or by about \$4.4M, to cover:
- Increased expenditure on Roading – Impact: approx. \$1.5M
 - A reduction in what we receive from dividends (i.e. Alpine Energy - previously used to subsidise rates) – Impact: approx. \$1M
 - A change in how we pay for footpaths expenditure (see our Revenue and Financing Policy change) – Impact: approx. \$500,000
 - Other increases to the cost of running Council (e.g. minimum wage increases, new positions, increase in carbon credits) or changes to funding of Council services – Impact: approx. \$1.4M
- 25 Other rates are also proposed to change under the plan, including:
- Uniform Annual General Charge (UAGC) – this is a flat charge that all ratepayers pay covering a bucket of Council Services that benefit the community. Under the Plan this is proposed to increase to \$863.
 - Community Services Works and Services rate – this will reduce due to the Footpath funding change
 - Targeted Rates changes – these are specific rates applied to particular services (e.g. Water Supply, Sewer and Waste Minimisation), and apply where an individual property gets this service. These will increase under the Plan for Water Supply, but reduce for Sewer and Waste Minimisation.
- 26 Generally, all properties pay a portion of the General rate and a Uniform Annual General Charge. Properties in the Temuka Community Board area may also pay a portion of the Temuka Community Works and Services rate, and a flat Temuka Community Board rate. Where services are received, properties will also pay specific charges for sewer, water supply and waste minimisation. Example properties are included in the Consultation Document. These reflect both the proposals in the Plan and property revaluation changes.

Next Steps

- 27 The Board may wish the opportunity to find out more on any of the issues associated with the Long Term Plan.
- 28 Feedback on the Draft LTP is welcome from the Board and can be made via submission. As per the *Community Board Functions, Duties and Powers Policy*, Boards can “Provide input into Council's annual plan process relating to expenditure in the particular Community Board area and to recommend the prioritisation of items where appropriate.

Attachments

Nil

- 9** **Consideration of Urgent Business Items**
- 10** **Consideration of Minor Nature Matters**
- 11** **Public Forum Issues Requiring Consideration**