



MINUTES

Ordinary Council Meeting Tuesday, 21 September 2021

Ref: 1447731

**Minutes of Timaru District Council
Ordinary Council Meeting
Held in the Council Chamber, District Council Building, King George Place, Timaru
on Tuesday, 21 September 2021 at 3pm**

Present: Mayor Nigel Bowen (Chairperson), Cr Allan Booth, Cr Peter Burt, Cr Barbara Gilchrist, Cr Richard Lyon, Cr Gavin Oliver, Cr Paddy O'Reilly, Cr Sally Parker, Cr Stu Piddington, Cr Steve Wills

In Attendance: Bede Carran (Chief Executive), Janene Adams (Geraldine Community Board – via Zoom), Hannah Goddard-Coles (Director Engagement & Culture), Paul Cooper (Group Manager Environmental Services), Symon Leggett (Group Manager Recreation & Cultural Services), Erik Barnes (Acting Group Manager Commercial and Strategy), Andrew Dixon (Group Manager Infrastructure), Nicole Timney (Manager of Property Services and Client Representative), Philip Howe (Museum Director)

1 Opening Prayer

Andrew Bright of Salvation Army offered a prayer for the work of Council. This was followed by the singing of the Council waiata.

An acknowledgement was given from the Mayor of the passing of Ian Bowan former Deputy Mayor, to Chief Executive Bede Carran on the loss of his father and to the South Canterbury District Health Board staff and members affected by the tragic event of last week.

2 Apologies

Resolution 2021/115

Moved: Cr Richard Lyon

Seconded: Mayor Nigel Bowen

That the apologies of Wayne O'Donnell; Lloyd McMillan & Raewyn Hessel are accepted.

Carried

3 Public Forum

Jason Power of the South Canterbury District Health Board (SCDHB) attended to speak to the Council to update on the South Canterbury District Health Board. Mr Power acknowledged the event of last week and its profound impact on staff & the District Health Board.

The South Canterbury District Health Board is well placed on Covid-19 vaccination programme with 65,000 doses administered to date. Despite the impacts of Covid-19, the Health Board continues to deliver services to the community with aged services goals continually being met. The Health Board is in a position to grow its services within the community. Non-Government Organisation

(NGO) services are set up to provide support services. Rural services are also well established and perform an important support function to the community and SCDHB.

All District Health Boards are being disestablished and as at 1 July 2022 will be reform into a single entity, Health NZ which will still be governed by the Ministry of Health. The Health Board is capitalising on Timaru District's benefits as a place to live as an advantage in recruitment of staff. Their focus is now to prepare for the transition to Health NZ getting systems & processes in place for a smooth transition. Mr Power did not believe the proposed changes to the Health Board will upset the balance between the private and public health care providers in Timaru.

Mr Power was asked about the Covid-19 vaccination rates, to which Mr Power clarified of the 65,000 doses, 40,000 were the first dose. They recently had 10,000 appointments made for doses over a two week period. The focus on vaccinations is protecting the community and giving the right information to enable an informed decision.

The Health Board is undertaking a \$30 million major rebuild programme with the Timaru Hospital with a new entrance foyer and café in its final stages. A new Assessment, Treatment and Rehabilitation Unit is set to open in November. They are in the process of upgrading floors one by one over a 3½ year period and switching the heating system from a coal boiler to an air sourced heat pump system in early December. This switch will involve closing the theatres for four days. Despite a slowdown over lockdown restrictions, all projects are within their respective budgets.

Mr Power reiterated the importance of the relationship between the SCDHB and the Council and expressed his wish for it to continue positively.

4 Identification of Urgent Business

A motion was proposed to remove item 13.3 – Theatre Royal & Heritage Facility Project Option, out of Public Excluded and into the Ordinary Meeting for the reasons of transparency for the public on how the Council came to its decision. Advice from Officers indicated there would be significant risk to the Council's negotiating position should the matter be discussed outside of Public Excluded.

Resolution 2021/116

Moved: Cr Stu Piddington

Seconded: Cr Gavin Oliver

That item 13.3 be brought out of Public Excluded.

In Favour: Clrs Allan Booth, Gavin Oliver and Stu Piddington

Against: Clrs Nigel Bowen, Peter Burt, Barbara Gilchrist, Richard Lyon, Paddy O'Reilly, Sally Parker and Steve Wills

Lost 3/7

5 Identification of Matters of a Minor Nature

There were no matters of matters of minor nature.

6 Declaration of Conflicts of Interest

There were declarations of conflicts of interest relating to Item 9.1 from the following Councillors:

- Cr Stu Piddington declared a conflict of interest in relation to item 9.1, due to being a member of the Tennis South Canterbury Board.
- Cr Gavin Oliver declared a conflict of interest in relation to item 9.1, due to involvement with the Combined Sports Trust
- Cr Paddy O'Reilly declared a conflict of interest in relation to item 9.1, due to involvement with the Temuka Projects Trust

7 Confirmation of Minutes

7.1 Minutes of the Council Meeting held on 10 August 2021

Resolution 2021/117

Moved: Cr Barbara Gilchrist

Seconded: Cr Steve Wills

That the Minutes of the Council Meeting held on 10 August 2021 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

Carried

8 Schedules of Functions Attended

8.1 Schedule of Functions Attended by the Mayor, Deputy Mayor and Councillors

Resolution 2021/118

Moved: Mayor Nigel Bowen

Seconded: Cr Paddy O'Reilly

That the report be received and noted.

Carried

8.2 Schedule of Functions Attended by the Chief Executive

Resolution 2021/119

Moved: Cr Gavin Oliver

Seconded: Cr Sally Parker

That the report be received and noted.

Carried

9 Reports

9.1 Stimulus Fund Accountability and Extension Requests Received

The Acting Group Manager Commercial & Strategy presented this report as an overview of projects completed through stimulus fund and requests received for extensions. The Acting Group Manager Commercial and Strategy advised & clarified an update from CPlay who have indicated CPlay is not looking for an extension but wished to acknowledge the relationship and collaboration with Council.

Resolution 2021/120

Moved: Cr Barbara Gilchrist

Seconded: Cr Peter Burt

That Council:

1. Receives and notes the Accountability Form from applicants of completed projects from the 2020/21 Timaru District Council Stimulus Fund; and
2. Approves the request for extensions for the noted applicants, including any conditions.

Completed projects.

South Canterbury Car Club Inc. – Levels Raceway Resealing Project

Lions Club of Timaru Suburban – South Canterbury Bike Park Skills

South Canterbury Traction Engine & Transport Museum – New Classic Truck & Vintage Tractor Building

Temuka & Geraldine Agricultural & Pastoral Association – Re-roofing of the main building at the Winchester Domain / Showground

Carried

Resolution 2021/121

Moved: Cr Barbara Gilchrist

Seconded: Cr Peter Burt

That the Accountability Forms for completed projects be received.

Carried

Resolution 2021/122

Moved: Cr Steve Wills

Seconded: Cr Peter Burt

Fraser Park Community Trust

That the extension requested is approved.

Carried

Resolution 2021/123

Moved: Cr Sally Parker

Seconded: Cr Allan Booth

Temuka District Projects Trust

That the extension requested is approved.

Carried**Resolution 2021/124**

Moved: Cr Paddy O'Reilly

Seconded: Cr Barbara Gilchrist

Central South Island Cycle Trails Inc.

That the extension requested is approved.

Carried**CPlay Timaru**

Noted; extension not requested.

Resolution 2021/125

Moved: Cr Peter Burt

Seconded: Cr Gavin Oliver

Tennis South Canterbury Inc.

That the extension requested is approved.

Carried**Resolution 2021/126**

Moved: Cr Steve Wills

Seconded: Cr Peter Burt

Geraldine Combined Sports Inc. (GCS)

That the extension requested is approved.

Carried**9.2 Director and Trustee Appointment Committee Membership**

The Acting Group Manager Commercial and Strategy spoke this report for Council to consider a proposal to increase the size of the Director and Trustee Appointment Subcommittee from three to four members and provide the Chair with the delegated authority to appoint a replacement member or members to the Director and Trustee Appointment Subcommittee in the event of a sitting member or members being unavailable.

Resolution 2021/127

Moved: Cr Sally Parker

Seconded: Cr Barbara Gilchrist

1. That the Director and Trustee Appointment Committee be increased in membership from three to four members.
2. That Council delegate authority to the Chair to appoint a replacement member or members to the Director and Trustee Appointment Committee in the event of a sitting member or members being unavailable.

Carried**9.3 Tenders and Procurement Committee Delegations**

The Acting Group Manager Commercial and Strategy spoke this report to consider a proposal to revise the existing membership and delegations of the Tenders and Procurement Committee to enable all Council Members to be involved in tenders decision-making relating to the Theatre Royal and Heritage Facility project.

Resolution 2021/128

Moved: Cr Sally Parker

Seconded: Cr Barbara Gilchrist

1. That the Tenders and Procurement Committee delegations be adjusted as outlined:
 - i. Membership: For carrying out Delegation 2 below, the membership is the Mayor as Chairperson and all Elected Members.
 - ii. Delegation 2: Delegated authority for the Theatre Royale and Heritage Facility Project until the point in time when the main contract is signed, to accept tenders and contracts exceeding \$750,000, and approve changes to the scope of work, cost or the procurement plan, provided the cost remains within Council's overall budget.

Carried**9.4 TDHL Director Skills Matrix**

The Acting Group Manager Commercial and Strategy spoke this report to consider a request to confirm, or otherwise, the recommendations from the Directors and Trustees Selection Subcommittee on the skills matrix to be used for the Timaru District Holdings Limited Director position.

Resolution 2021/129

Moved: Cr Steve Wills

Seconded: Cr Peter Burt

That Council approves the Skills Matrix to be used to identify appropriate candidates for the Timaru District Holdings Limited Director position.

Carried

9.5 Reporting of Council Controlled Organisations

The Acting Group Manager Commercial and Strategy spoke this report for Council to consider amending the delegation such that Timaru District Holdings Limited and Venture Timaru report directly to full Council as opposed to the Commercial and Strategy Committee. The Acting Group Manager Commercial and Strategy spoke to Council stating the changing in reporting would make for an effective decision making process.

Resolution 2021/130

Moved: Mayor Nigel Bowen

Seconded: Cr Barbara Gilchrist

That Council approves that Timaru District Holdings Limited and Venture Timaru report directly to full Council.

Carried

10 Consideration of Urgent Business Items

There were no matters of Urgent Business

11 Consideration of Minor Nature Matters

There were no matters of Minor Nature

12 Public Forum Items Requiring Consideration

There were no matters of Public Forum requiring consideration.

13 Resolution to Exclude the Public

Resolution 2021/131

Moved: Cr Gavin Oliver

Seconded: Cr Barbara Gilchrist

That the public be excluded from the following parts of the proceedings of this meeting on the grounds under section 48 of the Local Government Official Information and Meetings Act 1987 as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason
13.1 - New Zealand (Emissions) Units - Options to Acquire	s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the	Commercial sensitivity

	person who supplied or who is the subject of the information	
13.2 - TDHL Director Reappointment	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	To protect a person's privacy
13.3 - Theatre Royal & Heritage Facility Project Option	s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information s7(2)(i) - The withholding of the information is necessary to enable the Council to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Commercial sensitivity To enable commercial or industrial negotiations

Carried

Resolution 2021/132

Moved: Cr Steve Wills

Seconded: Cr Peter Burt

That persons to speak to Council on the matters to be discussed in the Public Exclusion may remain for that purpose.

Carried

14 Public Excluded Reports**13.1 New Zealand (Emissions) Units - Options to Acquire****13.2 TDHL Director Reappointment****13.3 Theatre Royal & Heritage Facility Project Option**

15 Readmittance of the Public

Resolution 2021/133

Moved: Mayor Nigel Bowen

Seconded: Cr Richard Lyon

That the meeting moves out of Closed Meeting into Open Meeting.

Carried

The meeting closed at 6.09pm.

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Mayor Nigel Bowen
Chairperson