

Council Meeting

Commencing at 3pm

on

Tuesday 30 October 2018

Council Chamber
District Council Building
King George Place
Timaru

Notice is hereby given that a meeting of the Timaru District Council will be held in the Council Chamber, District Council Building, King George Place, Timaru on Tuesday 30 October 2018, at 3pm.

The meeting will be preceded by a citizenship ceremony at 2pm.

Council Members

Mayor Damon Odey, Clrs Nigel Bowen, Peter Burt, Dave Jack, Andrea Leslie, Richard Lyon, Paddy O'Reilly, Sally Parker, Kerry Stevens, and Steve Wills

Local Authorities (Members' Interests) Act 1968

Councillors are reminded that if you have a pecuniary interest in any item on the agenda, then you must declare this interest and refrain from discussing or voting on this item, and are advised to withdraw from the meeting table.

Bede Carran
Chief Executive



Council Agenda

1		Opening Prayer – Shirley Hawke of the Temuka Anglican Parish
2		Apologies
3		Public Forum Denise Fitzgerald, Grey Power – CBD Development
4		Identification of Urgent Business
5		Identification of Matters of a Minor Nature
6		Declaration of Conflicts of Interest
7	1	Air Quality Winter Debrief
8	2	Confirmation of Minutes – Council Meeting – 18 September 2018
9	8	Confirmation of Minutes – Extraordinary Council Meeting – 2 October 2018
10	12	Confirmation of Minutes – Extraordinary Council Meeting – 16 October 2018
11	14	Schedule of Functions Attended by the Mayor and Deputy Mayor and Councillors
12	17	Schedule of Functions Attended by the Chief Executive
13	19	Proposed Road Closure for 'Timaru on Fire' Community Event
14	23	Council Meeting Calendar 2019
15		Consideration of Urgent Business Items
16		Consideration of Minor Nature Matters
17		Public Forum Items Requiring Consideration
18	24	Exclusion of the Public
19	25	Confirmation of Minutes –Council Meeting 18 September 2018
20	27	Confirmation of Minutes – Extraordinary Council Meeting 2 October 2018
21	29	Readmittance of the Public



Timaru District Council for the meeting of 30 October 2018

Report for Agenda Item No 7

Prepared by Environment Canterbury
Air Quality Winter Debrief
Representatives from Environment Canterbury will present an air quality winter debrief.
Recommendation
For information.



Timaru District Council for the meeting of 30 October 2018

Report for Agenda Item No 8

Prepared by Bede Carran
Chief Executive

Confirmation of Minutes – Council Meeting 18 September 2018

Minutes of the 18 September 2018 Council meeting.

Recommendation

That the minutes of the Council meeting held on 18 September 2018, excluding the public excluded section, be confirmed as a true and correct record.



Minutes of a Meeting of the Timaru District Council held in the Council Chamber, District Council Building, King George Place, Timaru on 18 September 2018 at 3pm

Present Mayor Damon Odey (Chairperson), Clrs Nigel Bowen,

Peter Burt, Dave Jack, Richard Lyon, Paddy O'Reilly,

Sally Parker, Kerry Stevens and Steve Wills

Apologies Proposed Clr O'Reilly

Seconded Clr Stevens

"That the apologies from Clr Andrea Leslie, and Raewyn Hessell of the Pleasant Point Community

Board, be accepted."

Motion carried

In Attendance Lloyd McMillan (Temuka Community Board)

Chief Executive (Bede Carran), Group Manager Community Services (Sharon Taylor), Group Manager Corporate Services (Tina Rogers), Group Manager Environmental Services (Tracy Tierney), Group Manager Infrastructure (Ashley Harper), People and Capability Manager (Symon Leggett), Corporate Planning Manager (Mark Low), Building Control Manager (Jayson Ellis), Communications Manager (Stephen Doran) and Council Secretary (Joanne

Brownie)

Opening Prayer Mike Coe of Connect Community Church offered a

prayer for the work of the Council.

Karakia The Mayor opened the meeting with a karakia

1. Public Forum

Jo O'Sullivan, Deputy Principal, Timaru South School Pareora Campus petitioned the Council to consider providing assistance with a number of issues relating to the impending closure of the school's Pareora Campus in December 2018. A community meeting has been held to talk through the issues and suggest ways of retaining the recreational facilities.

The issues identified by the community include –

- closure of the playground and with that, the informal meeting place of the youth of this area.
- closure of the school/community swimming pool



- Anzac monument is located on the school grounds
- the school is the local civil defence centre.

The playground is situated on one half of the school section, and includes a tennis court, basketball court, community swimming pool, playing field and playground equipment. The pool has a new liner, pump and cover and is open to the community, with oversight and maintenance assistance provided by a parent.

The playground is in the centre of town and is safe and visible. When the school closes there will be no place for the young people to play. There are at least 60 school age children in the community including 25 children who bus to secondary school. At weekends the school is a place for the young people to play sport and socialise.

The property includes a number of relocatable buildings that are likely to be relocated to other Ministry of Education facilities, leaving a permanent building on the property.

The disposal process is set out in legislation and is overseen by Land Information NZ. When the property is no longer required by the Crown, the community understands that a local authority can request the property under the Public Works Act for recreational values.

In recent months the Pareora Hall has been sold (due to lack of use), the Hall Society's constitution says that the sale funds are to be used within the community. A new committee is to be formed to decide where the money from the sale of the hall is to be spent. The playground equipment has been gifted to the Pareora community.

The community is asking if

- Council can help to retain the playground facilities on its existing site into the future
- supported by the funds from the sale of the Pareora Public hall,
 Council could buy the land that the playing field, playground,
 basketball court and swimming pool are on, for the community of Pareora
- Council representatives could talk to the community once Council has given the matter due consideration.

Proposed the Mayor Seconded Clr Jack

"That the public forum item be added to the agenda for discussion later in the meeting."



2. Suffrage Day Celebrations

The meeting acknowledged Suffrage Day on 19 September and recorded its appreciation for the Suffrage Day camellias supplied every year for the Council meeting, by the National Council of Women.

3. Identification of Urgent Business

Proposed Clr Bowen Seconded Clr Lyon

"That the passenger transport option site visit opportunity be considered as urgent business, with the public excluded, at this meeting."

Motion carried

4. Declaration of Conflicts of Interest

There were no conflicts of interest declared.

5. Confirmation of Minutes Council Meeting 7 August 2018

Proposed Clr Parker Seconded Clr O'Reilly

"That the minutes of the Council meeting held on 7 August 2018, be confirmed as a true and correct record."

Motion carried

6. Schedule of Functions Attended by the Mayor, Deputy Mayor and Councillors

Proposed Clr Wills Seconded Clr Stevens

"That the schedule of duties and functions attended by the Mayor, Deputy Mayor and Councillors be received and noted."

Motion carried

7. Schedule of Functions Attended by the Chief Executive

Proposed Clr Parker Seconded Clr Jack

"That the schedule of duties and functions attended by the Chief Executive be received and noted."



8. Statement of Proposal for the Identification of Priority Thoroughfares and Strategic Routes Relating to Earthquake Prone Buildings

The Council considered a report by the Building Control Manager and Corporate Planning Manager presenting the Statement of Proposal (SOP) for the identification of priority thoroughfares and strategic routes relating to earthquake prone buildings.

It was suggested that tick boxes be added to the submission form to provide an opportunity for submitters to indicate if they support/oppose the SOP.

Proposed Clr Stevens Seconded Clr Wills

- a "That the Statement of Proposal and Summary "Identifying Timaru District's Priority Buildings" identification of priority thoroughfares and strategic routes, be adopted for public release and submissions be invited in accordance with sections 83 and 87 of the Local Government Act 2002.
- b That the Mayor and Chief Executive be delegated authority to amend the dates for consultation if deemed appropriate."

Motion carried

9. Letter and Business Plan - Centennial Park

The Mayor advised the meeting that a young primary school student, Isla Cowan has submitted a business case and design for a café and dog walking business at Centennial Park. The Mayor commended Isla on her initiative and her well thought out proposal.

10. Consideration of Urgent Business - Pareora School Playground

The Council considered the issue raised in the Public Forum in regard to the closure of the Pareora School and the consequential impact for the community of the potential loss of the playground facilities. Council acknowledged there are a number of issues that need to be investigated in relation to the school closure, including contact with the RSA in regard to the Anzac memorial, possible purchase of the land, potential for continuation of the pool as a community facility, Council maintaining the playground equipment, etc.

Proposed the Mayor Seconded Clr Wills

"That all issues associated with possible Council involvement in the retention of the recreational facilities at the Pareora School be investigated and reported back to Council, including the process, costs and structure."



11. Exclusion of the Public

Proposed the Mayor Seconded Clr Burt

"That the Council resolves to exclude the public on the grounds contained in Section 48(1) of the Local Government Official Information and Meetings Act:

Rating Valuation Contract

Passenger Transport Site Visit

Section 7(2)(b)(ii)

The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the

information."

Motion carried

12. Readmittance of the Public

Proposed the Mayor Seconded Clr Jack

"That the public be readmitted to the meeting."

Motion carried

Chairperson	

The meeting concluded at 3.40pm.



for the meeting of 30 October 2018

Report for Agenda Item No 9

Prepared by Bede Carran
Chief Executive

Confirmation of Minutes – Extraordinary Council Meeting 2 October 2018

Minutes of the 2 October 2018 Extraordinary Council meeting.

Recommendation

That the minutes of the Extraordinary Council meeting held on 2 October 2018, excluding the public excluded section, be confirmed as a true and correct record.



Minutes of an Extraordinary Meeting of the Timaru District Council held in the Council Chamber, District Council Building, King George Place, Timaru on 2 October 2018 at 9am

Present Mayor Damon Odey (Chairperson), Clrs Nigel Bowen,

Peter Burt, Dave Jack, Andrea Leslie, Richard Lyon, Paddy O'Reilly, Sally Parker, Kerry Stevens and Steve

Wills

In Attendance Chief Executive (Bede Carran), Group Manager

Community Services (Sharon Taylor), Group Manager Corporate Services (Tina Rogers), Group Manager Infrastructure (Ashley Harper)(until 9.30am), Land Transport Manager (Andrew Dixon)(for public part of meeting), Development Manager (Frazer Munro)(for

public part of meeting), People and Capability

Manager (Symon Leggett), Communications Manager

(Stephen Doran) and Council Secretary (Joanne

Brownie)

Karakia The Mayor opened the meeting with a karakia

1. Declaration of Interests

There were no conflicts of interest declared.

2. Canterbury Regional Public Transport Plan – Timaru District Council Submission

The Council considered a report seeking Council approval of a draft Timaru District Council submission in response to the Canterbury Regional Public Transport Plan consultation document.

Proposed Clr Jack Seconded Clr Parker

"That Council approves the submission as presented, on the Draft Canterbury Regional Public Transport Plan and the Mayor and Chairperson of the Infrastructure Committee be delegated authority to finalise the submission."

Motion carried

3. Installation of a Standby Generator at Timaru Airport

The Council considered a report by the Group Manager Infrastructure on the installation of a standby generator at Timaru airport.



Proposed Clr Wills Seconded Clr Leslie

- a "That a permanent standby electricity generator be installed at the Timaru Airport Terminal.
- b That the estimated cost of \$40,000 plus GST be a charge to the contingency fund in the current financial year."

Motion carried

4. North Street Overbridge

The Council considered a report by the Development Manager on the North Street Overbridge Designation.

Proposed Clr Stevens Seconded Clr Jack

- a "That the reference to the correct Designation number be noted.
- b That the Council confirms that the North Street Overbridge Designation (No.198) be extended for 10 years."

Motion carried

5. Exclusion of the Public

Proposed Clr O'Reilly Seconded Clr Jack

"That the Council resolves to exclude the public on the grounds contained in Section 48(1) of the Local Government Official Information and Meetings Act:

Section	To protect information where the making available of the
7(2)(b)(ii)	information would be likely unreasonably to prejudice the
	commercial position of the person who supplied, or who was
	the subject of, the information.

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Section 7(2)(c)(i)	To protect information which is subject to an obligation of confidence, or which any person has been, or could be
	compelled to provide under the authority of any enactment
	where the making available of the information would be
	likely to prejudice the supply of similar information, or
	information from the same source, and it is in the public
	interest that such information should be continued to be supplied."



6. Readmittance of the Public

Chairperson

Proposed the Mayor Seconded Clr Wills

"That the public be readmitted to the meeting."

Motion carried

The meeting concluded at 10.10am.

Timaru District Council for the meeting of 30 October 2018

Report for Agenda Item No 10

Prepared by Bede Carran
Chief Executive

Confirmation of Minutes – Extraordinary Council Meeting 16 October 2018

Minutes of the Extraordinary Council meeting held on 16 October 2018.

Recommendation

That the minutes of the Extraordinary Council meeting held on 16 October 2018, be confirmed as a true and correct record.



Minutes of an Extraordinary Meeting of the Timaru District Council held in the Council Chamber, District Council Building, King George Place, Timaru on 16 October 2018 at 1pm.

Present Clr Richard Lyon (Acting Chairperson), Clrs Nigel

Bowen, Peter Burt, Dave Jack, Andrea Leslie, Paddy

O'Reilly, Sally Parker and Kerry Stevens

Apologies Proposed Clr Lyon

Seconded Clr Jack

"That the apologies from Mayor Damon Odey and Clr

Wills be accepted."

Motion carried

In Attendance Chief Executive (Bede Carran), Group Manager

Community Services (Sharon Taylor), Group Manager Corporate Services (Tina Rogers), Group Manager Infrastructure (Ashley Harper), People and Capability Manager (Symon Leggett), Communications Manager

(Stephen Doran) and Council Secretary (Joanne

Brownie)

Declaration of Interests

There were no conflicts of interest declared.

8. Representation Review 2018

The Council considered a report by the Corporate Planning Manager/Electoral Officer on the Representation Review 2018. The Acting Chairperson noted that the process had been a smooth one with only one submission being received and that submission being in support of the present structure.

Proposed Clr Jack Seconded Clr Stevens

- a) "That the submission on the Initial Proposal be received.
- b) That Council adopts the Initial Proposal as its Final Proposal for public notification under Section 19N of the Local Electoral Act."

Motion carried

The meeting concluded at 1.06pm.

Chairperson



for the Meeting of 30 October 2018

Report for Agenda Item No 11

Schedule of Functions Attended by the Mayor, Deputy Mayor and Councillors

Functions Attended by the Mayor

3 September	Attended meeting at Fonterra Clandeboye Met with representative of Aoraki Foundation
6 September	Teleconference for Timaru District Holdings Limited
13 September	Met with Chinese Consul General Attended PrimePort visit with Chinese Consul General
14 September	Attended Donations and Loans Subcommittee meeting Attended Anneke Besters, Soothe the Soul Opening
15 September	Attended Alzheimers Memory Walk
16 September	Attended the Battle of Britain Service
18 September	Chaired Industrial Relations Committee meeting Conducted Citizenship Ceremony Chaired Council meeting Attended Heritage workshop
19 September	Met with Keeping NZ Beautiful Judges Met with Rotary Club representatives Attended 125 year anniversary of Women's Suffrage at South Canterbury Museum
20 September	Teleconference with Digital Local Government representatives
25 September	Attended Audit and Risk Subcommittee meeting
26 September	Attended Earthquake Commission workshop Met with Chief Executive and Chair of Alpine Energy Attended National Day of China reception
27 September	Attended PrimePort Annual General meeting
28 September	Attended Claremont Reservoir visit Chaired Timaru District Holdings Limited teleconference meeting



2 October Chaired Extraordinary Council meeting
 3 October Chaired Timaru District Holdings Limited meeting
 Opened Pat Mulvey Drive in Temuka Domain
 8 October Met with Aoraki Development chairman
 10 October Met with TUIA representative and Councillor Sally Parker
 Met with representatives from the Rooney Group
 12 October Met with PrimePort representatives, Aoraki Development
 Chief Executive and representatives of Pricewaterhouse
 Cooper

In addition to the above appointments, I met with 2 members of the public on matters of concern to them.

Functions Attended by the Deputy Mayor

4 September	Attended Standing Committees meetings Attended Business Improvement District workshop Attended Milford Huts Natural Hazard Landscape meeting
6 September	Attended Timaru District Holdings Limited meeting
18 September	Attended Industrial Relations Committee meeting Attended Citizenship Ceremony Attended Council meeting Attended Heritage workshop
23 September	Attended and spoke at the Recommissioning of AB699 locomotive at Pleasant Point
25 September	Attended Orari Temuka Opihi Pareora Water Zone public feedback session in Fairlie
26 September	Met with Chief Executive and Chair of Alpine Energy Attended Orari Temuka Opihi Pareora Water Zone public feedback session in Temuka
27 September	Attended PrimePort Timaru Annual General meeting function
28 September	Timaru District Holdings Limited teleconference
1 October	Attended Temuka Community Board meeting
2 October	Attended Extraordinary Council meeting Chaired Pleasant Point Community Board
4 October	Attended Timaru District Holdings Limited meeting Attended Opening of Mulvey Drive



8 October Attended Orari Temuka Opihi Pareora Water Zone committee

meeting

Attended Orari Temuka Opihi Pareora Water Zone public feedback

session in Timaru

14 October Attended Seafarers Service & Trafalgar Day event

Attended Milford Huts Public meeting

15 October Attended Orari Temuka Opihi Pareora Water Zone workshop at

Arowhenua

Recommendation

That the report be received and noted.



for the Meeting of 30 August 2018

Report for Agenda Item No 12

Schedule of Functions Attended by the Chief Executive

Functions Attended by the Chief Executive

30 August	Met with Aoraki Development Chief Executive
31 August	Met with Alpine Energy Chief Executive
4 September	Attending Standing Committee meetings Attended Business Improvement District workshop Attended Council workshop on Milford Huts Natural Hazard Landscape
5 September	Attended Trevor Griffiths Rose Dead Headers meeting
6 September	Attended Timaru District Holdings Limited meeting Teleconference with Digital Local Government representatives
7 September	Attended LGNZ-DIA Three Waters Review Reference Group meeting Met with Enivronmental Protection Authority Chief Executive
12 September	Met with Temuka Community Board
17 September	Met with Labour MP – Jo Luxton
18 September	Attended Industrial Relations Committee meeting Attended Citizenship Ceremony Attended Council meeting Attended Heritage workshop
19 September	Met with Judges of 'Keeping New Zealand Beautiful' Met with Aoraki Development Chief Executive
20 September	Attended Chamber of Commerce Business after 5 event
21 September	Teleconference with Digital Local Government representatives
25 September	Attended Audit and Risk Subcommittee meeting



26 September	Met with Chief Executive and Chairman of Alpine Energy Ltd		
27 September	Met with Aoraki Development Chief Executive Attended PrimePort Annual General meeting		
28 September	Attended Claremont Reservoir visit Timaru District Holdings Limited teleconference meeting		
1 October	Met with Alpine Energy Chief Executive Attended Temuka Community Board meeting		
2 October	Met with National MP for Rangitata – Andrew Falloon Attended Extraordinary Council meeting		
3 October	Met with representatives of ARA		
4 October	Met with Civil Defence representatives Attended Opening of Mulvey Drive		
8 October	Attended Canterbury Operations forum		
9 October	Attended Friends of the Library meeting		
10 October	Teleconference with South Taranaki District Council Chief Executive Met with representatives of the Rooney Group.		
11 October	Met with representatives of Light Leathers		
12 October	Attended Digital Local Government meeting Attended EquiP Board Meeting		

Recommendation

That the report be received and noted.



for the Meeting of 30 October 2018

Report for Agenda Item No 13

Prepared by Andrew Dixon

Land Transport Manager

Proposed Road Closure	for the	'Timaru on	Fire'	Community	Event

Purpose of Report

9. To obtain the Council's approval for the temporary road closure of Stafford Street from Strathallan Street to George Street (as per the attached map) on Friday 7 December 2018 for 'Timaru on Fire' community event.

Background

- 10. The Timaru CBD Group Incorporated is proposing to hold an event to mark 150 years since the great fire of Timaru. The Timaru CBD Group Incorporated proposes to temporarily close Stafford Street from Strathallan Street to George Street on Friday 7 December 2018, from 5pm to 8pm.
- 11. The Timaru CBD Group Incorporated believes the great Timaru fire is an important part of Timaru's history and is keen to get the community involved in commemorating the 150 years since its occurrence. The Timaru CBD Group Incorporated wishes to mark the occasion with a community street event in the area of Stafford Street that was affected.
- 12. Temporary closures of roads are usually approved by Council Officers under delegated authority pursuant to the Transport (Vehicular Traffic Road Closure) Regulations 1965 which requires public notification at least 42 days prior to the event. Unfortunately the application was not received in sufficient time to allow the required advertising notice to be completed within the required time frame specified in the Regulations.
- 13. As this application does not comply with the requirements of the Transport Regulations 1965 procedure, the alternative is the Local Government Act 1974. The provisions of Sections 319 and 342 of the Local Government Act 1974, which require Council approval, must be used to close the road. The legislation requires that approval of temporary road closures for events pursuant to the Local Government Act cannot be delegated to Council Officers and requires approval of the Infrastructure Committee.



Options

- 14. To approve the temporary road closure pursuant to sections 319 and 342 and schedule 10 of the Local Government Act 1974 or decline the temporary road closure.
- 15. If the temporary road closure is not approved, the planned 'Timaru on Fire' event may not be able to proceed.

Identification of Relevant Legislation, Council Policy and Plans

- 16. Local Government Act 1974
- 17. Transport (Vehicular Traffic Road Closure) Regulations 1965

Assessment of Significance

18. This matter is not deemed significant under the Council's Significance and Engagement Policy.

Consultation

- 19. The affected businesses within the proposed road closure will be consulted by the Timaru CBD Group Incorporated as the organisers. The event will be promoted as a community event.
- 20. The temporary road closure will be publicly advertised prior to the event and emergency services will also be informed of the road closure.

Other Considerations

21. Temporary traffic management will ensure ordinary traffic are aware of the road closures and alternative routes are available.

Funding Implications

22. There are no funding implications.

Conclusion

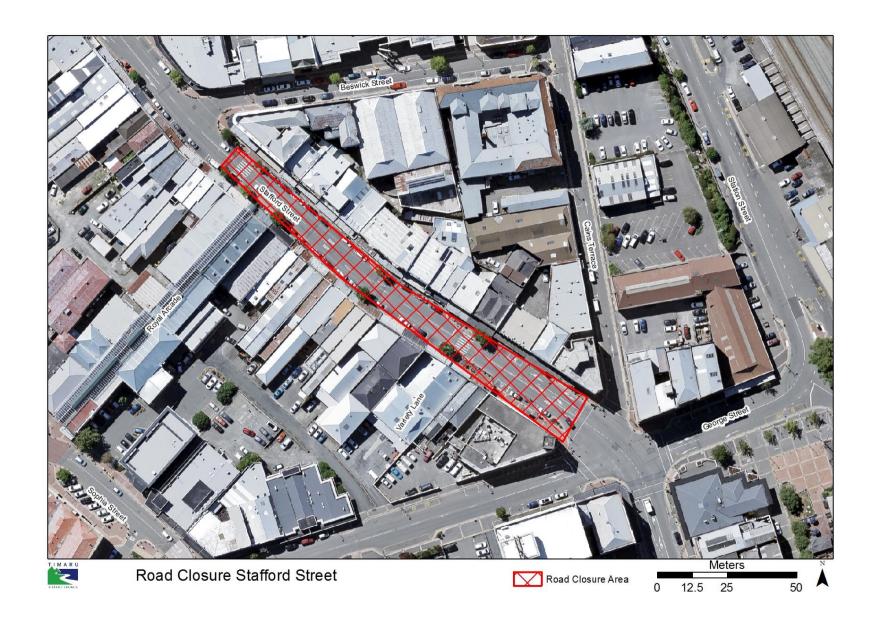
- 23. The proposed Timaru CBD Group 'Timaru on Fire' community event requires the temporary closure of part of Stafford Street from Strathallan Street to George Street.
- 24. Due to the late application for the road closure by the CBD Group the advertisement of these proposed closures could not be completed within the statutory time frame under the Transport (Vehicular Traffic Road Closure) Regulations 1965 that is normally used. Council must approve these road closures under the Local Government Act 1974 if the event is to proceed.



Recommendation

That Council approves the temporary closure of Stafford Street (from Strathallan Street to George Street) to ordinary vehicular traffic on Friday 7 December 2018 from 5.00pm to 8.00pm. This is pursuant to Sections 319 and 342 of the Local Government Act 1974 and the 10th Schedule, for the purpose of allowing the Timaru CBD Group Incorporated 'Timaru on Fire' community event.





2 King George Place - PO Box 522 Timaru 7940 - Telephone 03 687 7200

Timaru District Council for the meeting of 30 October 2018

Report for Agenda Item No 14

Prepared by Bede Carran
Chief Executive

2019 Council Meeting Calendar

The draft meetings calendar for next year will be separately circulated.

The calendar is based on the normal six weekly schedule, where possible.

The Senior Leadership Team has reviewed and approved the calendar.

Recommendation

For adoption



for the Meeting of 30 October 2018

Report for Agenda Item No 18

Exclusion of the Public	

Recommendation

That the Council resolves to exclude the public on the grounds contained in Section 48(1) of the Local Government Official Information and Meetings Act:

Confirmation of Minutes

Section 7(2)(b)(ii) To protect information where the making available of the

information would be likely unreasonably to prejudice the commercial position of the person who supplied, or who was

the subject of, the information.

Section 7(2)I(i) To protect information which is subject to an obligation of

confidence, or which any person has been, or could be compelled to provide under the authority of any enactment where the making available of the information would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should be continued to be

supplied.

