

Application to

# Erect, Replace or Alter a Headstone or Monument

## Applicant Details

Name:

Address:

Phone:

Email:

I will ensure that all rules listed in this application are adhered to. I understand that failure to do so will result in a request to fix any issue(s) and /or the monument being removed at my cost.

Signature:

Date:

## Details of Deceased

Family Name:

First Name(s):

(Legal names as appear on the Death Certificate).

## Authority to Erect, Replace or Alter

Complete Section A where there is an executor or the exclusive right of interment holder is able.  
Complete Section B only when Section A cannot be completed.

**A** I am the **exclusive right of interment holder or executor of the estate** and hereby consent to this monument being erected, replaced or altered.

Family Name:

First Name(s):

Signature:

Date:

**B** I am **the exclusive right of interment holder** and have spoken with any and all family members of the interred and no one objects to the installation, replacement or alteration of the memorial.

Family Name:

First Name(s):

Signature:

Date:

## Plot Information

Cemetery:  Arundel  Geraldine  Pareora West

Pleasant Point  Temuka  Timaru

Plot Number:  Row:

Type of Plot  Full Burial  Ashes

## Monument Details

**Installation Type:**  New Installation  Alteration  Replacement

**Materials:**  Granite  Concrete  Marble

Other (specify):

Proposed Inscription:

3D Sketch or photo of proposed monument with measurements (must include total width, length and height.)

## Monumental Mason/Approved Installer

**ONLY A MONUMENTAL MASON OR SPECIALIST TRADESPERSON(S) WHO ARE APPROVED BY TIMARU DISTRICT COUNCIL CAN UNDERTAKE WORK ASSOCIATED WITH ANY MONUMENT IN A CEMETERY**

Name:

Phone:

## Official Use Only

Approved by:  Fee Paid:

Signed:  Date:

## Rules

All work in the cemeteries stated herein can only be carried out by monumental masons or installers approved by the Timaru District Council.

Arundel Cemetery  
Geraldine Cemetery  
Pareora West Cemetery  
Temuka Cemetery  
Timaru Cemetery

All work must be carried out in accordance with Timaru District Council's Cemetery By-Laws:

- 920.1 No person shall, without authority, remove from any cemetery or from any grave any kerb, headstone, monument or tablet.
- 929.1 No person may construct, create or place any headstone, plaque, fence, kerb or other enclosure on a grave unless it is approved by Council and any prescribed fees have been paid.
- 929.3 Concrete based work for all memorials shall not stand higher than 500mm above the highest point of the concrete berm or ground level, whichever is the higher, and shall, where required, allow insets for flower containers.
- 929.5 No erected memorial shall, at the head of any plot be higher than 1.50m from the centre point of the berm. Such memorial shall be acceptable to Council and will comply with the appropriate New Zealand Standard.
- 929.8 All memorials shall be maintained in good and safe repair by the purchaser of the allotment or their assignee. Subject to the provisions of the Burial and Cremation (Removal of Monuments and Tablets) Regulations 1967, all memorials of any kind which fall into a state of decay or disrepair, may at any time be removed from the cemetery by Council, and in the event of there being no one available to effect repairs or permit removal, a photographic record of the plot shall be taken before removal and filed with cemetery records.

### Payment Options:

Internet Banking

Bank Account Name:	Timaru District Council
Bank Account Number:	02 0888 0269159 00
Particulars:	W62.130.143
Code:	Memorials
Reference:	Name on Memorial

Alternative methods are by cheque, cash or eftpos (credit card options are not available).

Please return completed form and the fee to:

**Timaru District Council, PO Box 522. Timaru 7940**

### Approved Monumental Masons and Specialists:

#### **Aorangi and Harding Memorials Ltd.**

[www.aorangiharding.co.nz](http://www.aorangiharding.co.nz)

56 James Street

Timaru 7943

Tel: 03 684 4662

Email: [aorangi.harding@xtra.co.nz](mailto:aorangi.harding@xtra.co.nz)

#### **McBride Monumental Masons**

[www.aorakifuneralhomes.co.nz](http://www.aorakifuneralhomes.co.nz)

160 Mountain View Road

Timaru

Tel: 03 686 2148

Email: [jim@aoraki.kiwi.nz](mailto:jim@aoraki.kiwi.nz)