



# MINUTES

## Extraordinary Tenders and Procurement Committee Meeting Tuesday, 26 January 2021

Ref: 1403174

**Minutes of Timaru District Council  
Extraordinary Tenders and Procurement Committee Meeting  
Held in the Chief Executive's Office, District Council Building, King George Place, Timaru  
on Tuesday, 26 January 2021 at 1.30pm**

Present: Cr Barbara Gilchrist (Chairperson), Cr Peter Burt, Cr Sally Parker

**In Attendance:** Chief Executive (Bede Carran), Group Manager Infrastructure (Andrew Dixon), Land Transport Manager (Susannah Ratahi), Executive Assistant Infrastructure Group (Michelle Heal)

**1 Apologies**

**Resolution 2021/2**

Moved: Cr Peter Burt

Seconded: Cr Barbara Gilchrist

That the apology received from Mayor Nigel Bowen be accepted and leave of absence granted.

**Carried**

**2 Identification of Items of Urgent Business**

There were no items of urgent business.

**3 Identification of Matters of a Minor Nature**

There were no minor nature matters.

**4 Declaration of Conflicts of Interest**

There were no conflicts of interest.

**5 Consideration of Urgent Business Items**

There were no items of urgent business.

**6 Consideration of Minor Nature Matters**

There were no minor nature matters.

**7 Exclusion of the Public**

**Resolution 2021/3**

Moved: Cr Sally Parker

Seconded: Cr Peter Burt

That the public be excluded from the following parts of the proceedings of this meeting on the grounds under section 48 of the Local Government Official Information and Meetings Act 1987 as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason
<b>8.1 - Procurement for Maintenance of Traffic Signals, Carpark Equipment and Parking Meters</b>	s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	Commercial sensitivity

**Carried**

#### **Resolution 2021/4**

Moved: Cr Barbara Gilchrist

Seconded: Cr Sally Parker

That the meeting moves out of Closed Meeting into Open Meeting.

**Carried**

#### **8 Public Excluded Reports**

##### **8.1 Procurement for Maintenance of Traffic Signals, Carpark Equipment and Parking Meters**

#### **9 Readmittance of the Public**

**The Meeting closed at 1.42pm.**

**Minutes confirmed 2 March 2021.**

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**Mayor Nigel Bowen**  
**Chairperson**