

LICENCE TO SERVE

ISSUE 018

News from the Liquor Licencing team



This newsletter is jointly produced by the Timaru District Council Alcohol Licensing Team, the Police Alcohol Harm Reduction Officer and the Community and Public Health Alcohol Licensing Officer.

We encourage all licensees to circulate this newsletter to all staff, especially Duty Managers.

THE CLOCK STARTS AGAIN

Reinstatement of 'The Requirement To Undertake Trial Evacuations'

As most of you know due to the continuing impact of COVID-19 modifications were made to the Fire and Emergency New Zealand (Fire Safety, Evacuation Procedures and Evacuation Schemes) Regulations 2018. These changes meant that the requirement to conduct trial evacuations, or evacuation training programmes, was suspended while the Epidemic Preparedness (COVID-19) 2020 Notice (the Epidemic Notice) was in force. The suspension started on 22 May 2020.

The 'timer' for calculating the 6-month period within which those requirements needed to be satisfied was also temporarily halted ('the clock stopped'), effective back to 25 March 2020 (when the Epidemic Notice came into force).

The requirement for building owners to conduct trial evacuations or evacuation training programmes will be reinstated from 1 February 2021, provided there are no physical distancing requirements in place for the area in which the building

is located. Specific exclusions have been included in the changes to accommodate those buildings which are in use as Managed Isolation and Quarantine Facilities. A copy of the amendment regulations can be found here:

[www.legislation.govt.nz/regulation/public/2020/03/12/latest/LMS432686.html?search=ts_act%40bill%40regulation%40deemedreg_Fire+and+Emergency+New+Zealand+\(COVID-19%e2%80%94Fire+Safety%2c+Evacuation+Procedures%2c+and+Evacuation+Schemes\)+Amendment+Regulations+2020_reseL_25_a&p=1](http://www.legislation.govt.nz/regulation/public/2020/03/12/latest/LMS432686.html?search=ts_act%40bill%40regulation%40deemedreg_Fire+and+Emergency+New+Zealand+(COVID-19%e2%80%94Fire+Safety%2c+Evacuation+Procedures%2c+and+Evacuation+Schemes)+Amendment+Regulations+2020_reseL_25_a&p=1)

Building owners are not expected to resume trial evacuations or evacuation training programmes immediately when the changes come into force. To work out when the next trial evacuation or training programme notification is due, you calculate a 6-month period that excludes the time from 25 March 2020 to 31 January 2021.

For example, this means, if a building was due to have a trial evacuation conducted by 10 April 2020, 17 days after the suspension began, there will be a requirement to conduct a trial 17 days after the changes take effect which will mean 17 February 2021. This is provided there are no physical distancing requirements in force. Where building owners have been continuing trial evacuations and training programs during the suspension period the requirements remain unchanged.

Best wishes to you all for the coming months. If we can be of any assistance, please call me. Of course if you need urgent assistance dial 111.

Craig Chambers
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CHANGE OF GUARD

Welcome to Olivia Ensor

Kia ora everyone, I commenced as the Alcohol Licensing Officer and Health Promoter at Community and Public Health on 12 January.

I realise that I have some big shoes to fill after Wayne's time in this position, but I am excited about jumping in and continuing these strong relationships and focusing on reducing alcohol related harm in South Canterbury.

I am originally from a farming community in Mid-Canterbury and completed qualifications in public health policy and health promotion. I have spent the last few years in the North Island working in various regulatory and operational roles within the health sector.

Since I have been in this role I have seen a number of special licences. I am particularly interested in looking at the host responsibility aspects of these applications and seeing how the applicants have created a responsible drinking environment to ensure that everyone enjoys themselves in a safe and responsible way.

I am excited about being back in the South Island and to working with as many people as possible in the industry and being a part of the Tri Agency team.

Olivia Ensor



Welcome to Sgt Dallas Robertson

Hello everyone, I have recently taken over the Aoraki Region Alcohol Harm Reduction Officers role for the Police, following the departure of Sam WINCHESTER back to front line policing after his two years in this role.

A little bit about me:

I lived in Ashburton and worked as a plasterer before I joined the police 11 years ago. After completing the recruitment course in Porirua I moved to Timaru with my wife. I have one adult daughter and three grandchildren. I enjoy playing most sports which unfortunately has had me on light duties since August after an injury, but hopefully I will be back to full duties by the end of this month.

I have quite a lot to learn in my new role, having spent the last 10 years in mostly front-line policing. I'm lucky to have the support of my partner agencies while I get my head around the processes and intricacies of this new role.

I'm looking forward to getting out and trying to meet everyone in the area and addressing any issues / concerns they may have for police.

With the re-emergence of COVID recently in Auckland I know a lot of businesses are struggling going forward. Here's hoping this year is better than 2020.

Any questions or comments feel free to flick me an email at Dallas.Robertson@police.govt.nz



LCQ Training Dates 2020

In the Timaru / Waimate / Mackenzie district there are two providers that offer NZQA Unit Standards 4646 and 16705 training.

During the lockdown ServiceIQ announced that they would be providing the LCQ Certificate electronically now which will hopefully reduce the wait time people have been experiencing.

ARA course dates for 2021:

| | |
|---------------------------------|---|
| 10th May with exam on 24th May | 2nd August with exam on 16th August |
| 21st June with exam on 5th July | 18th October with exam on 1st November. |

(The course runs 8.30am to 4.30pm on the first day and the exam starts at 1.00pm)

As well as the ARA courses there are also the online version which is done through another organisation called GetLCQ (located in Dunedin) and their website is www.getlcq.co.nz if your staff would prefer to do it online.

ServeWise

In previous newsletters we have discussed ServeWise and this is excellent for those staff that you have working behind the bar who may not wish to go to the next level of obtaining their LCQ. This is a free training system and you can access this by going to www.alcohol.org.nz and search for 'Servewise'.



Newsletter Library

If anyone is looking for any previous newsletters you can find these on our website now.

The link is: <https://www.timaru.govt.nz/tri-agency>

APPLY NOW!

Dates for Easter and ANZAC Day Special Licence Applications

This year these dates fall on:

Good Friday – 2 April 2021

Easter Sunday – 4 April 2021

ANZAC Day – Saturday 25 April 2021

While the Monday 27th is a public holiday, it is not a sacrosanct day for alcohol license trading purposes

Unfortunately the Easter deadline has already past by the time you receive this newsletter however you need to get your special licence applications in as soon as possible for your ANZAC Day events. Special Licence applications will not be accepted for continuation of normal trading.

All applications must be made at least 20 working days prior to the event being held.

With this in mind the deadline for accepting of ANZAC Day event specials will be Thursday 25 March 2021.

Together we can thrive

Timaru District Council Long Term Plan | 2021-31 Consultation

Timaru District Council has drafted a Long Term Plan for the Timaru District that lays out some of the big challenges we're facing, and some options to solve them.

Many of these challenges and their possible solutions may affect you and our hospitality community. Some of the key issues we need to make decisions on will affect our ability to host events, attract visitors to our district and ensure we have a vibrant and welcoming city centre

To find out more look out for our Consultation Document in The Courier on April 8, or visit

thrivingtogether.co.nz

The key issues we want your feedback on are:

Climate Change – Preparing for the challenge – How much should Council do?

Aigantighe Art Gallery Redevelopment
What's the best option?

Developing Aorangi Park and the Stadium
When should we do this?

A vibrant Timaru City Hub – What is Council's role in the regeneration?

**Tell us
what you think**

**8 April - 10 May
2021**



**Timaru District
Thriving Together**

Winter sports!

It's that exciting time of year when the weather starts to cool and everyone is gearing up for a busy winter sports season. As we enter this time, please remember that the responsible management of alcohol in clubs will provide a safe and enjoyable environment for members, their families and the community.

As hosts, I encourage you to follow the six concepts that make up host responsibility. This should be your strategy to make sure your club is a responsible environment where alcohol is only ever consumed in moderation.

1. Prevents intoxication.
2. Does not serve alcohol to minors.
3. Provides and actively promotes low alcohol and non-alcoholic alternatives.
4. Provides and actively promotes substantial food.
5. Arranges safe transport options.

I also urge you to ensure you are meeting your legal obligations of holding a club licence. It's important to remember that a club licence only allows the sale and supply of alcohol for consumption on the premises to any person who is an 'authorised customer'.

Authorised customer means;

- a member of the club
- is in the premise at the invitation of and is accompanied by a member of the club, or
- is a member of some other club with which the club has an arrangement for reciprocal visiting rights for members.

I hope that you all have a safe and enjoyable season.



From the Secretary's Desk

Kia ora koutou

The year has kicked off to a busy start and our Liquor Licensing Team has been hard at work ensuring business as usual continues to operate in our current COVID disrupted environment.

The changes in COVID levels has meant some special events have not been able to go ahead. If you have had to cancel a special license due to a COVID level change, please contact our Liquor Licensing Team to discuss your options.

A key part of our job is to ensure that we meet statutory deadlines. This means that applications have to be submitted 20 working days prior to the event or expiry of a license.

Unfortunately we have had to decline a couple of applications for specials recently due to the fact that applications were submitted outside of the timeframes permitted. To avoid disappointment please ensure your applications are submitted in plenty of time.

Thank you all for your continued support and understanding when dealing with our Liquor Licensing Team. We truly appreciate it.

Ngā mihi,

Debbie Fortuin

Secretary

Future Topic Suggestions

Do you find the newsletter useful?

We are looking for suggestions from you as licensees as to what sort of articles or items you would like to see in future newsletters. If you have any suggestions please feel free to email me on sharon.hoogenraad@timdc.govt.nz