



# AGENDA

## Local Arts Scheme Subcommittee Meeting Thursday, 9 December 2021

**Date** Thursday, 9 December 2021

**Time** 12.30pm

**Location** Meeting Room 1  
District Council Building  
King George Place  
Timaru

**File Reference** 1464995

## **Timaru District Council**

**Notice is hereby given that a meeting of the Local Arts Scheme Subcommittee will be held in Meeting Room 1, District Council Building, King George Place, Timaru, on Thursday 9 December 2021, at 12.30pm.**

### **Local Arts Scheme Subcommittee Members**

Cr Richard Lyon (Chairperson), Cr Stu Piddington, Kera Baker, Alice Sollis, Elaine Taylor, Jan Finlayson and Rosie Staite

Quorum – no less than 2 members

### **Local Authorities (Members' Interests) Act 1968**

Subcommittee members are reminded that if you have a pecuniary interest in any item on the agenda, then you must declare this interest and refrain from discussing or voting on this item, and are advised to withdraw from the meeting table.

Symon Leggett

**Group Manager Recreation & Cultural Services**

**Order Of Business**

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<b>2</b>	<b>Identification of Items of Urgent Business.....</b>	<b>5</b>
<b>3</b>	<b>Identification of Matters of a Minor Nature .....</b>	<b>5</b>
<b>4</b>	<b>Declaration of Conflicts of Interest .....</b>	<b>5</b>
<b>5</b>	<b>Confirmation of Minutes .....</b>	<b>6</b>
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- 1 Apologies**
- 2 Identification of Items of Urgent Business**
- 3 Identification of Matters of a Minor Nature**
- 4 Declaration of Conflicts of Interest**

## **5 Confirmation of Minutes**

### **5.1 Minutes of the Local Arts Scheme Subcommittee Meeting held on 9 September 2021**

**Author:** Grant Hamel, Customer Services Manager

#### **Recommendation**

That the Minutes of the Local Arts Scheme Subcommittee Meeting held on 9 September 2021 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

#### **Attachments**

- 1. Minutes of the Local Arts Scheme Subcommittee Meeting held on 9 September 2021**



# MINUTES

## Local Arts Scheme Subcommittee Meeting Thursday, 9 September 2021

Ref: 1464995

**Minutes of Timaru District Council  
Local Arts Scheme Subcommittee Meeting  
Held via Microsoft Teams  
on Thursday, 9 September 2021 at 12.30pm**

**Present:** Cr Stu Piddington (Chairperson), Kera Baker, Alice Sollis, Elaine Taylor, Jan Finlayson, Rosie Staite

**In Attendance:** Grant Hamel (Customer Services Manager), Cassidy Willetts (User Experience and Community Engagement Support Officer), Andrew Feary (Governance Advisor)

## **1 Apologies**

### **Apology**

Cr Richard Lyon was not present at the meeting due to technical difficulties.

### **Resolution 2021/37**

Moved: Ms Jan Finlayson

Seconded: Ms Alice Sollis

**Carried**

## **2 Identification of Items of Urgent Business**

There were no items of matters of urgent business identified.

## **3 Identification of Matters of a Minor Nature**

Grant Hamel identified that the FLAVA event that had funding approved in the last funding round have had to postpone their event due to COVID-19; will give update prior to next meeting on postponement date.

## **4 Declaration of Conflicts of Interest**

Alice Sollis declared a conflict of interest with the South Canterbury Drama League application. It was agreed that she would be excluded from the decision making process.

## **5 Confirmation of Minutes**

### **5.1 Minutes of the Local Arts Scheme Subcommittee Meeting held on 9 June 2021**

### **Resolution 2021/38**

Moved: Ms Rosie Staite

Seconded: Ms Kera Baker



That the Minutes of the Local Arts Scheme Subcommittee Meeting held on 9 June 2021 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

**Carried**

## **6 Reports**

### **6.1 Correspondence Received**

1 To present correspondence from recipients of Creative Community funding.

#### **Resolution 2021/39**

Moved: Mrs Elaine Taylor

Seconded: Ms Rosie Staite

That the correspondence be received and noted.

**Carried**

### **6.2 Funds Available**

1 To inform the Local Arts Scheme Subcommittee of the funds available for distribution.

#### **Resolution 2021/40**

Moved: Cr Stu Piddington

Seconded: Ms Jan Finlayson

That the information be received and noted.

**Carried**

## **7 Consideration of Urgent Business Items**

There were no urgent business items to discuss.

## **8 Consideration of Minor Nature Matters**

There were no matters of a minor nature to discuss.

## **9 Exclusion of the Public**

#### **Resolution 2021/41**

Moved: Cr Stu Piddington

Seconded: Ms Kera Baker

That the public be excluded from the following parts of the proceedings of this meeting on the grounds under section 48 of the Local Government Official Information and Meetings Act 1987 as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason
<b>10.1 - Public Excluded Minutes of the Local Arts Scheme Subcommittee Meeting held on 9 June 2021</b>	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	To protect a person's privacy
<b>10.2 - Funding Applications</b>	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	To protect a person's privacy

Carried

## 10 Public Excluded Reports

### 10.1 Public Excluded Minutes of the Local Arts Scheme Subcommittee Meeting held on 9 June 2021

### 10.2 Funding Applications

## 11 Readmittance of the Public

### Resolution 2021/42

Moved: Ms Jan Finlayson

Seconded: Ms Rosie Staite

That the meeting moves out of Closed Meeting into Open Meeting.

Carried

The meeting closed at 1:44 p.m..

.....  
Cr Stu Piddington

Chairperson

## 6 Reports

### 6.1 Funds Available

**Author:** Grant Hamel, Customer Services Manager

**Authoriser:** Symon Leggett, Group Manager Recreation & Cultural Services

#### Recommendation

That the information be received and noted.

#### Purpose of Report

- 1 To inform the Local Arts Scheme Subcommittee of the funds available for distribution.

#### Assessment of Significance

- 2 While the provision of funding for community groups is important, this matter is not deemed significant under the Council's Significance and Engagement Policy.

#### Discussion

- 3 Creative New Zealand allocates approximately \$43,380 GST exclusive annually in six month instalments to the Timaru District Council.
- 4 All funding applications to the Creative Communities Scheme Timaru District are considered by the Local Arts Scheme Subcommittee.
- 5 The Subcommittee meets four times each financial year. This is the second meeting for the financial year.
- 6 The Timaru District Council is contracted to Creative New Zealand to distribute funds under the Creative Communities Scheme Guidelines. Council's Local Arts Scheme Subcommittee follows the Guidelines and allocates funds accordingly.

#### Unallocated Funds

- 7 At the end of June each year any unallocated funds in excess of 15% of the annual allocation from Creative New Zealand may be required to be paid back to Creative New Zealand.

#### Conclusion

- 8 Funds available as at 9 December 2021: \$39,000.67 GST exclusive

This is the second of four meetings for the year. The total funding available at 1 July 2021 was \$56,400.67, which included carry-over funds of \$13,020.67. Funding of \$17,400.00 was allocated in the September round leaving \$39,000.67 available for allocation over the remaining three meetings.

#### Attachments

Nil

**7 Consideration of Urgent Business Items**

**8 Consideration of Minor Nature Matters**

## 9 Exclusion of the Public

### Recommendation

That the public be excluded from the following parts of the proceedings of this meeting on the grounds under section 48 of the Local Government Official Information and Meetings Act 1987 as follows:

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**10 Public Excluded Reports**

**10.1 Funding Applications**

**11 Readmittance of the Public**