



AGENDA

Community Services Committee Meeting Tuesday, 26 July 2022

Date Tuesday, 26 July 2022

Time following the Infrastructure Committee

Location Council Chamber
District Council Building
King George Place
Timaru

File Reference 1515370

Timaru District Council

Notice is hereby given that a meeting of the Community Services Committee will be held in the Council Chamber, District Council Building, King George Place, Timaru, on Tuesday 26 July 2022, at the conclusion of the Infrastructure Committee meeting.

Community Services Committee Members

Richard Lyon (Chairperson), Stu Piddington (Deputy Chairperson), Mayor Nigel Bowen, Steve Wills, Allan Booth, Peter Burt, Barbara Gilchrist, Gavin Oliver, Paddy O'Reilly and Sally Parker

Quorum – no less than 2 members

Local Authorities (Members' Interests) Act 1968

Committee members are reminded that if you have a pecuniary interest in any item on the agenda, then you must declare this interest and refrain from discussing or voting on this item, and are advised to withdraw from the meeting table.

Erik Barnes

Acting Group Manager Recreation and Cultural Services

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- 1 Apologies**
- 2 Identification of Items of Urgent Business**
- 3 Identification of Matters of a Minor Nature**
- 4 Declaration of Conflicts of Interest**
- 5 Chairperson's Report**

6 Confirmation of Minutes

6.1 Minutes of the Community Services Committee Meeting held on 14 June 2022

Author: Andrew Feary, Governance Advisor

Recommendation

That the Minutes of the Community Services Committee Meeting held on 14 June 2022 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

Attachments

- 1. Minutes of the Community Services Committee Meeting held on 14 June 2022**



MINUTES

Community Services Committee Meeting Tuesday, 14 June 2022

Ref: 1515370

**Minutes of Timaru District Council
Community Services Committee Meeting
Held in the Council Chamber, District Council Building, King George Place, Timaru
on Tuesday, 14 June 2022 following the Infrastructure Committee**

Present: Cr Richard Lyon (Chairperson), Cr Stu Piddington (Deputy Chairperson), Mayor Nigel Bowen, Cr Steve Wills, Cr Allan Booth, Cr Peter Burt, Cr Barbara Gilchrist, Cr Gavin Oliver, Cr Paddy O'Reilly, Cr Sally Parker

In Attendance: Bede Carran (Chief Executive), , Andrew Dixon (Group Manager Infrastructure), Hannah Goddard-Coles (Director Engagement & Culture), Beth Stewart-Wright (Director User Experience & Community Engagement), Jason Rivett (Acting Group Manager Commercial & Strategy), Adele Hewlett (Libraries Manager)

1 Apologies

Apology

Resolution 2022/7

Moved: Cr Richard Lyon

Seconded: Mayor Nigel Bowen

That the apology received from Cr Steve Wills be accepted.

Carried

2 Identification of Items of Urgent Business

2.1 Report on Theatre Royal façade

Resolution 2022/8

Moved: Cr Richard Lyon

Seconded: Cr Stu Piddington

That the Report on the Theatre Royal façade be tabled under Urgent Business as item 8.1

Carried

3 Identification of Matters of a Minor Nature

No matters of a minor nature were raised.

4 Declaration of Conflicts of Interest

No conflicts of interest were declared.

5 Chairperson's Report

5.1 Chairman's report

Since the last Community Services Committee, the Chairman has attended various meetings including the Three Waters gathering on Saturday morning – commendations to the Mayor on his work he is doing on the Three Waters issue.

Resolution 2022/9

Moved: Cr Richard Lyon

Seconded: Cr Sally Parker

That the Chairman's report be received and noted.

Carried

6 Confirmation of Minutes

6.1 Minutes of the Community Services Committee Meeting held on 26 April 2022

Resolution 2022/10

Moved: Cr Paddy O'Reilly

Seconded: Cr Barbara Gilchrist

That the Minutes of the Community Services Committee Meeting held on 26 April 2022 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

Carried

7 Reports

7.1 Timaru District Libraries - Engaging and Supporting our Community

The Libraries Manager spoke to this report to provide an update to the Community Services Committee on some of the current activities and new initiatives highlighting how the Timaru District Libraries are engaging and supporting our community.

Timaru District Libraries continues to lead innovations to address the needs of the community; paving a way for other libraries throughout New Zealand.

Discussion from the Committee members included property facility issues at the Timaru Library and monitoring anti-social behaviour.

Resolution 2022/11

Moved: Cr Barbara Gilchrist

Seconded: Cr Gavin Oliver

That the report be received and noted.

Carried

8 Consideration of Urgent Business Items**8.1 Theatre Royal Façade**

The Property Manager spoke to the proposed façade for the Theatre Royal artist renderings to gauge Committee preference of the façade material/design. The options presented for decision were either a flat cladding or a fluted cladding. The difference in cost of the two designs are estimated at approximately between \$100k - \$200K.

Resolution 2022/12

Moved: Cr Richard Lyon

Seconded: Cr Allan Booth

That the Committee recommends the mid-end finish (fluted cladding) design for the Theatre Royal façade.

Carried

9 Consideration of Minor Nature Matters

No matters of a minor nature were raised.

10 Exclusion of the Public**Resolution 2022/13**

Moved: Cr Richard Lyon

Seconded: Mayor Nigel Bowen

That the public be excluded from the following parts of the proceedings of this meeting on the grounds under section 48 of the Local Government Official Information and Meetings Act 1987 as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason
11.1 - Public Excluded Minutes of the Community Services Committee Meeting held on 26 April 2022	s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	Commercial sensitivity

Carried

11 Public Excluded Reports

11.1 Public Excluded Minutes of the Community Services Committee Meeting held on 26 April 2022

12 Readmittance of the Public

Resolution 2022/14

Moved: Cr Richard Lyon

Seconded: Cr Paddy O'Reilly

That the meeting moves out of Closed Meeting into Open Meeting.

Carried

The Meeting closed at 12:02pm.

.....
Cr Richard Lyon
Chairperson

Unconfirmed

7 Reports

7.1 South Canterbury Museum - Current Projects and Activities Report

Author: Philip Howe, Museum Director

Authoriser: Erik Barnes, Acting Group Manager Recreation and Cultural Services

Recommendation

1. That the report is received and noted.

Purpose of Report

- 1 To provide an update to the Community Services Committee on current operations and projects at the South Canterbury Museum.

Assessment of Significance

- 2 The information in this report has been assessed as of low significance in terms of our Significance and Engagement Policy, as there are no proposed changes to level of service or funding implications.

Discussion

- 3 The past six months have continued to see the effects of the current COVID situation on museum operations, with reduced visitor numbers (particularly schools in Term 1), cancellation of some public programmes, and periodic split-shifts shared between weekday staff, leading to some reduction in planned outputs. Currently however, numbers are now increasing to near pre-COVID levels, despite ongoing measures such as mask-wearing, reduced public programming and archival access hours.
- 4 The South Canterbury Museum is currently moving towards a highly significant part of its development as a key cultural heritage facility for the district. Museum staff have been involved with the following major capital projects related to the Museum's future development:
 - participating in planning and design review of the Heritage Hub complex through the Project Steering Group;
 - developing planning models to support a new operational plan designed to activate and operate the proposed combined theatre/museum facility;
 - developing designs for new high-impact local heritage exhibitions for the proposed long-term exhibition area; fundraising for this exhibition development;
 - beginning work on planning the refit of the current Perth Street site as a heritage collection facility as per the Long Term Plan (LTP).
- 5 The Museum has engaged exhibition design company Workshop E to work with the Museum team to plan and develop new exhibitions for the proposed long-term exhibition area in the new heritage centre. These exhibitions aim to be high impact and world-class, creating a

heritage asset that locals will enjoy, positioning the new facility as a primary location of interest in Timaru. A preliminary plan and budget indicates an estimated cost of \$3m to achieve this objective, which will require considerable fundraising to augment the \$600,000 in the LTP. The South Canterbury Museum Development Trust are working to assist with this, and have had some initial success.

- 6 Work continues on all areas identified in the Long Term Plan as Museum, this includes:
- heritage collection care and development;
 - maintaining and improving long-term exhibition components and running an ongoing temporary exhibition programme;
 - operating the Heritage Education Service to local schools and early childcare centres;
 - providing regular public programmes;
 - providing research access to the 100,000+ items held in the collections
 - undertaking all necessary maintenance and health and safety tasks with the building and plant;
 - undertaking all associated required Timaru District Council administrative tasks.
- 7 The recent award of a 3.5 year contract from the Ministry of Education for delivering Enriching Local Curriculum programmes will ensure the Museum remains an essential local heritage educational resource.

Attachments

Nil

8 Consideration of Urgent Business Items

9 Consideration of Minor Nature Matters