



MINUTES

Temuka Community Board Meeting Monday, 7 November 2022

Ref: 1538805

**Minutes of Timaru District Council
Temuka Community Board Meeting
Held in the Temuka Library/Service Centre, King Street, Temuka
on Monday, 7 November 2022 at 5pm**

Present: Alison Talbot, Charles Scarsbrook, Gaye Broker, Aimee Baird, Nicola Nimo, Clr Michelle Pye, Clr Scott Shannon

In Attendance: Mayor Nigel Bowen, Bede Carran (Chief Executive), Jacky Clarke (Governance and Executive Support Manager), and Jess Hurst (Governance and Executive Support Coordinator)

1 Declarations by Temuka Community Board Members

Charles Scarsbrook, Alison Talbot, Aimee Baird, Nicola Nimo and Gaye Broker, who as a result of the elections held during the period commencing on Friday 16 September 2022 and ending on Saturday 8 October 2022, were duly elected as members of the Temuka Community Board, made and signed declarations as required by the provisions of Clause 14, Schedule 7 of the Local Government Act 2002.

1 Election of Chairperson

The Chief Executive called for nominations for the position of Chairperson.

Resolution 2022/62

Moved: Gaye Broker

Seconded: Alison Talbot

1. That the Temuka Community Board uses System B pursuant to clause 25(4) schedule 7 of the Local Government Act 2002 to elect one of its members as its Chairperson.
2. That the Temuka Community Board elects Charles Scarsbrook as the Chairperson.

Carried

2 Election of Deputy Chairperson

The Chairperson called for nominations for the position of Deputy Chairperson.

Resolution 2022/63

Moved: Charles Scarsbrook

Seconded: Gaye Broker

1. That the Temuka Community Board uses System B pursuant to clause 25(4) schedule 7 of the Local Government Act 2002 to elect one of its members as its Deputy Chairperson.
2. That the Temuka Community Board elects Alison Talbot as the Deputy Chairperson.

Carried

3 Election of Deputy Chairperson

The Chairperson called for nominations for the position of Deputy Chairperson.

Resolution 2022/64

Moved: Charles Scarsbrook

Seconded: Gaye Broker

1. That the Temuka Community Board uses System B pursuant to clause 25(4) schedule 7 of the Local Government Act 2002 to elect one of its members as its Deputy Chairperson.
2. That the Temuka Community Board elects Alison Talbot as the Deputy Chairperson.

Carried

4 General Explanation by the Chief Executive

The Chief Executive spoke to the report to give an overview of key legislation and its application to members of the Temuka Community Board.

The Chair made note that three Community Board members own businesses in the main street of Temuka, and queried whether this would affect their ability to make decisions around town strategy planning.

The Chief Executive advised that most discussions around strategic planning will be in workshops, where decisions are unable to be made, and that he would seek advice on the legalities around participation and report back to the Board.

Resolution 2022/65

Moved: Gaye Broker

Seconded: Aimee Baird

That the Temuka Community Board receives and notes the advice of the Chief Executive regarding key legislation that applies to members of the Community Boards.

Carried

5 Apologies

Nil

6 Public Forum

There were no public forum items.

7 Identification of Items of Urgent Business

No items of urgent business were received

8 Identification of Matters of a Minor Nature**8.1 Minor Nature Items****Resolution 2022/66**

Moved: Charles Scarsbrook

Seconded: Clr Michelle Pye

The Board agreed to consider the following minor nature matters at this meeting:

- Temuka District Plan
- Letter received from a member of the public

Carried

9 Declaration of Conflicts of Interest

No conflicts of interest were declared.

10 Chairperson's Report

No Chairperson's Report was provided due to this being the first meeting of the triennium.

11 Reports**11.1 Appointment of Community Board Representatives to Organisations**

The Community Board discussed the appointments of members, as required, to local organisations.

Resolution 2022/67

Moved: Nicola Nimo

Seconded: Clr Michelle Pye

- 1 That the Temuka Community Board makes a recommendation to Council in relation to the appointment of Gaye Broker to the Temuka and Districts Historical Society.
- 2 That the Temuka Community Board resolves to appoint Aimee Baird as a non-voting liaison person to the Temuka Promotions Association

Carried

11.2 Temuka Community Board Meeting Dates

The purpose of the report is to receive and confirm the Temuka Community Board meeting dates and meeting start times for the 2023 calendar year.

Resolution 2022/68

Moved: Clr Scott Shannon

Seconded: Clr Michelle Pye

1. That the proposed Temuka Community Board 2023 meeting dates:
 - i. be noted and confirmed, with an amendment of the date for the 6 November 2023 meeting and
 - ii. the meeting start time of 5pm is confirmed.

Carried

11.3 Adoption of Standing Orders

The Chief Executive spoke to the report to propose the adoption of a new set of Standing Orders for use by the Temuka Community Board and to explain the options regarding speaking and moving motions.

Resolution 2022/69

Moved: Gaye Broker

Seconded: Clr Scott Shannon

1. That the Temuka Community Board confirms Option C as the default option for speaking and moving motions.
2. That the Temuka Community Board adopts the proposed Standing Orders 2022, and
3. Adopts clause 4.7 (relating to Workshops) and the reference to Council and Committee Chairperson shall be read as a reference to Temuka Community Board and Chairperson of the Board accordingly, and
4. The Mayor with the Chief Executive may make minor amendments to the Standing Orders to correct grammatical or formatting irregularities.

Carried

11.4 Adoption of Code of Conduct

The Chief Executive spoke to the report for approval of the proposed Code of Conduct for Temuka Community Board's elected members that will set the expected behaviours towards each other, the Chief Executive, officers of Council, the media, and general public during the current term of the Board.

Resolution 2022/70

Moved: Clr Michelle Pye

Seconded: Nicola Nimo

That Temuka Community Board:

- i. adopts the proposed Code of Conduct for its Members, and
- ii. the Mayor together with the Chief Executive may make minor amendments to the code of conduct to correct typographical, grammatical or formatting irregularities.

Carried

12 Consideration of Urgent Business Items

No items of urgent business were received

13 Consideration of Minor Nature Matters**13.1 Letter to Community Board**

A letter was received from local resident Orma MacLeod (as attached). The Chairperson will draft a response to the letter.

Attachments

- 1 #1540551 Letter from O MacLeod to Temuka Community Board

Wednesday 2nd November 2022.

To the Chairpersons,

Congratulations to all members of the Temuka Community Board, re-elected and newly elected.

Wishing you all a successful year of achievement.

My concern is brightening up our main street as it is completely devoid of colour.

Could we not have planter boxes painted in pretty colours, filled with colourful flowers?

What an impact that would make.

Perhaps have them why can't we?

Also the power boxes are dirty and would benefit from a coat of paint.

Our history boards are a great success and our new trees are growing well.

Let's brighten up this little town and make it something to be proud of.

Yours Sincerely

Olivia MacLeod

6A Davie St

Temuka.

13.2 Strategic Plan

There was discussion around the District Plan having just been notified and the reaction from some members of the public regarding Significant Natural Areas and Sites and Areas of Significance to Māori.

The Chief Executive confirmed that should members of the public have specific questions they can call the Timaru District Council call centre for support. Public meetings have also been held, and information has been published in the Courier Newspaper.

It was agreed that it would be beneficial to Community Board members to receive further information around the District Plan from Timaru District Council Officers.

This will happen on **Monday 28 November 2022** following the Extraordinary Temuka Community Board Meeting.

Thomas Hobson Trust Funding Applications will also be brought to this meeting.

14 Public Forum Issues Requiring Consideration

There were no public forum items.

The Meeting closed at 6.30pm.

Minutes confirmed 28th November 2022



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Charles Scarsbrook
Chairperson