



AGENDA

Geraldine Community Board Meeting

Wednesday, 2 October 2024

Date Wednesday, 2 October 2024

Time 6.30pm

Location Geraldine Library/Service Centre

File Reference 1709278

Timaru District Council

Notice is hereby given that a meeting of the Geraldine Community Board will be held in the Geraldine Library/Service Centre, on Wednesday 2 October 2024, at 6.30pm.

Geraldine Community Board Members

Jan Finlayson (Chairperson), Janene Adams (Deputy Chairperson), Wayne O'Donnell, McGregor Simpson, Shane Minnear, Rosemary Woods and Gavin Oliver

Local Authorities (Members' Interests) Act 1968

Community Board members are reminded that if you have a pecuniary interest in any item on the agenda, then you must declare this interest and refrain from discussing or voting on this item, and are advised to withdraw from the meeting table

Nigel Trainor
Chief Executive

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- 1 Apologies**
- 2 Public Forum**
- 3 Identification of Items of Urgent Business**
- 4 Identification of Matters of a Minor Nature**
- 5 Declaration of Conflicts of Interest**
- 6 Chairperson's Report**

7 Confirmation of Minutes

7.1 Minutes of the Geraldine Community Board Meeting held on 21 August 2024

Author: **Steph Forde, Corporate and Strategic Planner**

Recommendation

That the Minutes of the Geraldine Community Board Meeting held on 21 August 2024 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

Attachments

- 1. Minutes of the Geraldine Community Board Meeting held on 21 August 2024**



MINUTES

Geraldine Community Board Meeting

Wednesday, 21 August 2024

Ref: 1709278

**Minutes of Timaru District Council
Geraldine Community Board Meeting
Held in the Geraldine Library/Service Centre
on Wednesday, 21 August 2024 at 6.30pm**

Present: Jan Finlayson (Chairperson), Janene Adams (Deputy Chairperson), Wayne O'Donnell, Shane Minnear, Rosemary Woods

In Attendance: **Officers:** Andrew Dixon (Group Manager of Infrastructure), Suzy Ratahi (Land Transport Manager). Troy Titheridge (Development Liaison Officer) Samantha Molyneux (Operations Coordinator Community Services).

Public: Kirsty Burnett, Richard Spackman, Hugh McAfferty from Anglican Parish of Geraldine, Judy Little from Talbot Forrest Working Group and Corey Woods from Geraldine Athletics Club

1 Apologies

Apologies Received

Resolution 2024/198

Moved: Janene Adams

Seconded: Shane Minnear

That the apology from Mayor Nigel Bowen and Clr Gavin Oliver be received and accepted.

Carried

2 Public Forum

Corey Woods – Geraldine Athletics President spoke regarding the upgrade of the long jump at the Geraldine Domain. The unlevel run area effects the senior athletes as they attempt the exercise as they're nervous to put in their full efforts and juniors struggle to measure out their long jumps. Timaru District Council are supportive of the upgrade but no budget to assist. Quotes provided at 3.6 metres wide and range between \$9-\$11K for earth works and \$6-9K to lay turf. They intend to measure themselves as they believe 3.6 metres would be too wide and 2.8 metres would be sufficient and a lower cost. This would provide two run ups and be 25 metres in length instead of 30 metres to avoid having to traverse the ramp. Corey spoke to the size of the club, that training starts in October and runs until mid-March, the club is catered for with community people, 60 athletes involved most seasons, a large South Canterbury club meet in November which Geraldine currently holds the shield for and had a senior win first in the U18's at Nationals in hurdles. Corey further spoke to the club's small budget, the Trusts they intend to apply too and their intention to get the Geraldine Community Boards support in their endeavour and application.

The Chair mentioned the separate rates reserve for the Geraldine Community Board and requested that Corey email the information in the first instance to see whether there were any opportunities before opening the floor to questions.

Aoraki Foundation

Richard Spackman and Kirsty Burnett attended to provide a presentation to the board. They played a video of a gala dinner for the Foundations 15th birthday which told the story. The Aoraki Foundation is one of eighteen community foundations around the country working with other people, funders and charities and is a group of 8 volunteer trustees. They are actively seeking people for representation in every area and currently there is no one for Temuka and Geraldine which they'd like to change. Richard further discussed how these foundations work, being strategical giving, looking at the long term with funds donated from people as gifts left in their wills which is now equating to substantial funds in the charitable sector. It can take decades to establish these foundations but they now have \$5M invested, \$2M of which came in recent years. Told the story of the Fraser Ross fund and how other charities have created their own funds within Aoraki Foundations to further causes such as Age Concern Fund, Multiple Sclerosis Fund, Cody Hunter Fund, Mackenzie Charitable Fund and Hubbard Churcher Scholarship Fund. The goal is to fund the community with \$1M a year by 2030. They want a steer on how to help the community and what they can offer is structure, process and staff.

The Community Board members raised the point of the Geraldine Foundation and that the best time to meet with them would likely be next year. They commented it was great to see Aoraki foundation reaching out and connecting with communities and their respective funds and what they've achieved in the last 15 years is amazing, with collaboration and high-profile donators. Richard expressed their interest in doing a public event in Geraldine with the permission of the Geraldine charitable trust. Wayne O'Donnell agreed to bring this up with the other trustees.

Judy Little on behalf of the Talbot Forrest Park working group

Judy came to speak on behalf of Inese Stager, NZILA Landscape Architect regarding the proposed development around the Samuel Hewlings Totara tree at 58 Talbot Street.

The Totara Tree planted by Samuel Hewlings to commemorate the birth of his daughter being the first child of European descent in the district. The tree is in good shape, but the root zones are a major area of foot traffic and should not be encouraged. The plinth that holds the plaque is dominant and visually intrusive and has been lifted by the roots.

An incorporation panel, including an image of the bark hut and alluding to the replica hut that can be viewed, is proposed and can be placed on the footpath and not on the tree. It is surrounded by walls on 3 sides. Artificial turf instead of grass is questionable. It's not low maintenance as stated in the report, collecting leaves and debris and not cared for can look untidy. Cigarette butts also vandalise this area. Turf is a filled surface to remain clean and green look. Gently spray lawn each week to remove dirt, dust and pollen. Spraying for moss and algae, prevent this by following simple steps of regular inspection, spraying with chemicals 3 monthly if necessary. Lawn is meant to be used and encourage everyone to use it to the fullest. Permeable surface offers flexibility. If permeable paving is essential, it may be kept to the area where the two seats are, mulch around the tree and an interpretation panel. Planting against concrete walls is encouraged using native species and enhance the natural and historical setting.

Downlight onto the interpretation panel/plaque would be desirable. Talbot Forrest Working Group advised against fairy lighting due to its negative effects. Outdoor lighting needs to be hooded down lighting to protect local species like long tailed bats. The totara tree itself is already illuminated by the lights on talbot street.

Judy: I think the tree was planted in 1863 so it's less than 100 years old, but the NZ tree register must have looked at it on 30 April 2024 and says it looks a little stressed and small for its apparent age.

Chair advised that this topic is being discussed later in the agenda but that we'd like to keep a copy of the information Judy brought to the meeting for circulation also.

Hugh McAfferty from Anglican Parish of Geraldine

A few months ago, attended with Kylie Rates, with the proposal that we fund a CCTV camera in the cemetery because the ungodly were disturbing graves. Only question of the board was if they were prepared to take on ownership of monitoring this function.

This item is on the agenda and up for discussion at a later stage in the meeting.

3 Identification of Items of Urgent Business

No items of urgent business were received.

4 Identification of Matters of a Minor Nature

No matters of a minor nature were raised.

5 Declaration of Conflicts of Interest

No conflicts of interest were declared.

6 Chairperson's Report

6.1 Presentation of Chairperson's Report

Resolution 2024/199

Moved: Jan Finlayson

Seconded: Shane Minnear

The Chairperson attended a number of meetings including: The Geraldine Arts Council meeting and a show, Across the Great Divide. She also attended the Geraldine Histroic Society AGM, the Mundell's launch, supported the Geraldine Fire Brigades Helipad application, Geraldine Academy of Performing Arts meetings with the St Marys Hall potential purchase, responded to Geraldine Highschool gym issues, representation review and presented submissions at the hearings, but grateful to Councilors for the decision they've made with respects to that. Also has been involved in discussions regarding the pavillion, attended the Council emeting for representation review, Arowhenua hui, in discussions with Andrew Dixon on CCTV potential, 28th of August and the Strategic framework rework meeting. Contacted Nicole Timney about the town hall cinema and expect an update at the next meeting. Fresh informaiton from Miles Anderson for areas significant to Maori, there's some general allowance for Council to take some time and wait on their District plans until the end of the RMA review and will take 18 months to complete but will contain some direction on sites significant to Maori.

Carried

7 Confirmation of Minutes

7.1 Minutes of the Geraldine Community Board Meeting held on 3 July 2024

Amendments required:

- McGregor was not at the last meeting and needs to be amended to remove his attendance.
- Names of Brony Pagan, Rosie Morten and Helen Malkin
- Chairs Report – Geraldine Academy of Performing Arts
- “The Geraldine Community Arts Council is hosting the Geraldine Festival Arts Exhibition”
- “Canterbury Water Management Strategy”
- On Page 11 – The 3rd Paragraph: “discussion of report of costing around the square, Totara”
- Noting apologies are only for Community Board Members and not officers or members of the public.

Resolution 2024/201

Moved: Rosemary Woods

Seconded: Janene Adams

That the Minutes of the Geraldine Community Board Meeting held on 3 July 2024 be confirmed as a true and correct record of that meeting and that the Chairperson’s electronic signature be attached.

Carried

8 Reports

8.1 Update from Talbot Forest Working Group

This report is to update the Geraldine Community Board of the recent activities of the Talbot Forest Working Group.

Resolution 2024/202

Moved: Shane Minnear

Seconded: Janene Adams

That the Geraldine Community Board receive and note the report of the Talbot Forest Working Group.

Carried

8.2 Peel Forest Closed Landfill Remediation

To provide an update on the Peel Forest Closed Landfill Remediation.

The Group Manager Infrastructure provided an update regarding the consenting phase, Environment Canterbury are processing the consent and Timaru District Council said consent will be a limited notification to the residents of the affected road. Applying to the Ministry of Environment seeking funding from their Contaminated Sites Remediation Fund which is forwarded to an independent committee to assess who have advised they've made a recommendation to the Minister and we are awaiting the outcome which should be provided by end of September. The work is approximately \$12M in costs and could receive up to \$6M from Ministry of Environment.

Resolution 2024/203

Moved: Rosemary Woods

Seconded: Shane Minnear

That the Geraldine Community Board receive and note the Peel Forest Closed Landfill Remediation Update.

Carried

8.3 Timaru District Active Transport Strategy

1 The purpose of this report is to:

- Update the Geraldine Community Board on progress to complete the Timaru District Active Transport Strategy.
- Seek the Board's support for the draft active transport network maps and future projects relevant to Geraldine township.
- Seek the Board's feedback on the priority of future projects relevant to Geraldine township.

The Land Transport Manager, spoke to this report and discussed the sizable amount of work and involvement incorporating all the works done by Lions, Parks and Reserves and future plans that provide good connections within the community, not just active transport for the community but recreation as well. She explained documentation is being updated as they meet with every community board to go to Infrastructure committee in October.

What's in the strategy will drive future funding requests from National Government and local council. There's \$2M committed from "Better Off Funding" which is implemented towards the active transport strategy and \$500,000 has been allocated per annum in the Long Term Plan to implement active strategy. There is an additional \$100,000 contestable fund for active transport such as cycling, walking etc. which is all public funding but there's additional opportunity for private funding to be brought in if it can be sourced.

Geraldine Community Board now need to look at the map and consider areas where they would like to see the investment allocation for this area to be placed. Page 24 in the document which is the Northern Rural Trail network and the links proposed around the area. The solid green lines are trails already in place, the purple dotted trails are rural trails proposed.

The green dotted trail along the Waihi trail is still there, there are concerns around land ownership, flooding issues and whether you could have established tracks on the banks but it's being advised this is not a preferred course of action due to issues with wear and tear etc.

Need to discuss what the top two priorities are, remembreing that the pathway on highway 79 is committed too in an alternative budget from Templar Street to the Orchard Café. This isn't included in the active transport strategy but is being covered elsewhere.

The report going up to the Infrastrucutre Standing Committee will discuss the deliverability of the options.

The Community Board raised questions and further discussed with the Group Manager and Land Transport Manager items such as the 80km zone being reduced to 50km for pedestrians and cyclists from Bennett Road to Woodbury and beyond, the need for drainage and space in this area, the width and surfaces of trails (need for "Shared" pathways), connecting with other cycle trails in the region, the effects of flooding and alternative solutions such as fords/rural connectors.

The Community Board then narrowed down their options to those that have been high ranking in conversations of Geraldine to Woodbury, Geraldine to Temuka and Geraldine to Orari. The Woodbury connection being the preference due to earlier issues raised regarding speed zones, a popular café and school being there. It's the first link and stage. The Land Transport Manager discussed an alternate route which sat well with the board.

Agreed priorities were:

1. Alternative route to Woodbury
2. Geraldine – Orari Station Road – Winchester
3. Not cycle lanes on Talbot Street any time soon but will keep it there until it's viable.

Motion

Moved: Rosemary Woods

Seconded: Janene Adams

That an alternative route to Woodbury and a Geraldine – Orari Station Road – Winchester connection be noted as their two highest priorities for future projects.

That the Geraldine Community Board:

1. Note the update on the refreshed Timaru District Active Transport Strategy.
2. Note the Draft Timaru District Rural Trail Network Map and Draft Geraldine Active Transport Network Map and associated future projects.
3. Support the inclusion of the Draft Timaru District Rural Trail Network Map and Draft Geraldine Active Transport Network Map and associated future projects in the Timaru District Active Transport Strategy.
4. Identify the two highest priority future projects within, and connecting to, Geraldine township.

8.4 Totara Square Enhancement Concept and Project Options

To present to the Geraldine Community Board a concept for the enhancement of Totara Square and for the Board to consider project options.

The Development Liaison Officer, spoke to this report and acknowledged Judy for her submission on behalf of Inese and the synergies with what's been proposed and what's being delivered in the report.

He presented the report and discussed the \$40K the board agreed to allocate towards the space which resulted in his concept creation attached and seeks to enhance the space and drawing upon Judy and Inese's submission being topical having natives in the space, interpretation board and installation of artificial turf. He then welcomed any questions or comments from the Board.

Group Manager Infrastructure mentioned the need to still get signed agreements with relevant land owners. Clr Gavin Oliver is taking the charge on this.

The Board discussed whether it was worth holding off they met on the 28th to discuss with interest group, the suggestions made in the public forum, having natives and exotics celebrating dual heritage, painting the wall black so the plants are more vibrant which would require discussion with the property owner and funding the painted walls, natural grass versus artificial grass, the option of seating/park signs versus the presence and picturesqueness of the tree itself. Further discussions revolved around the concrete plinth being removed to enable the root system to thrive, wildlife living in the tree and no symbiotic relationship with nature if plastic grass is laid and if the chair was removed then foot traffic would reduce damage to natural grass, or a dedicated path that weaves around it. The Development Liaison Officer also agreed to look into down lighting and how that would work, which also requires conversations with owners and must stay within the \$40K allocated budget.

Workshopping on the strategic framework and will need to wait until the next Community Board meeting on 02 October 2024.

Resolution 2024/204

Moved: Shane Minnear

Seconded: Janene Adams

That the Geraldine Community Board continue the discussion on the 28th of August with the intent of making a decision.

1. Receive and note the Totara Square enhancement concept
2. Pursue the Totara Square Enhancement project in keeping with the concept.

Carried

9 Consideration of Urgent Business Items

No items of urgent business were received.

10 Consideration of Minor Nature Matters

No matters of a minor nature were raised.

11 Public Forum Issues Requiring Consideration

Geraldine Cemetery CCTV

The Group Manager of Infrastructure explained the work that would be involved to put cameras and CCTV in the cemetery. Explored 5 cameras which wouldn't cover the whole cemetery but majority of it with a good scope. It could feedback to recording but would not be live or feedback to the police. Police have never really convicted on the basis of CCTV as it's too difficult to tell. Capital cost of \$30K and in addition to that an annual operating cost of \$3200 and there is no funding for any of these works.

It was further discussed who owns the footage, being Council owned but only viewed by Police due to privacy reasons and they investigate on a case-by-case basis, the difficulty of obtaining the footage or utilising public footage as employees or contractors bound by the Privacy or Health and Safety Act.

Hugh raised that the original intention was to collect the money to finance this work and have it installed, and the request was merely for the Geraldine Community Board to own it thereafter. Hugh confirmed that there have been no other instances since it was brought to the Boards attention last year and it was discussed that these situations, whilst agreed traumatic for the deceased loved ones, is sporadic and generally occur in isolation. The Board asked various iterations of how it could be managed publicly, privately, by Council etc. and ultimately it was still Council owned footage which would be protected, and unless costs were privately funded by the community, it would need to come out of the Community Board Fund.

12 Board Member's Reports

The Chairperson and Community Board Members discussed various organisations they have met within the community and meetings they have attended.

The Meeting closed at 8:50pm.

Jan Finlayson
Chairperson

8 Reports

8.1 Declaration by Geraldine Community Board Member

Author: Stephen Doran, Group Manager Corporate and Communications

Authoriser: Nigel Trainor, Chief Executive

Recommendation

Members of the Geraldine Community Board are required to make and sign a declaration, pursuant to section 54(1) and clause 14 of Schedule 7 of the Local Government Act 2002.

Andrew John MCKAY

The wording of the Declaration is below.

Declaration by Community Board Member

1 I, *[full name of member]*, declare that I will faithfully and impartially, and according to the best of my skill and judgement, execute and perform, in the best interests of the Geraldine community, the powers, authorities, and duties vested in, or imposed upon me as a member of the Geraldine Community Board by virtue of the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987, or any other Act.

Attachments

Nil

8.2 Update from Talbot Forest Working Group

Author: **Steph Forde, Corporate and Strategic Planner**

Authoriser: **Stephen Doran, Group Manager Corporate and Communications**

Recommendation

That the Geraldine Community Board receive and note the Talbot Forest Working Group September 2024 report.

Purpose of Report

- 1 The purpose of this report is to update the Geraldine Community Board of the recent activities of the Talbot Forest Working Group.

Assessment of Significance

- 2 This matter is assessed to be of low significance under the Council's Significance and Engagement Policy.

Discussion

- 3 The Talbot Forest Working Group was established in 1997 to protect and improve the bats' habitat and forest eco systems. The forest scenic reserve has national significance as a low rainfall mixed podocarp hardwood forest.
- 4 The Working Group has provided an update of their recent activities that is outlined in Attachment 1.

Attachments

1. **Attachment to report 1707445: Talbot Forest Working Group update September 2024**



Update 16 September 2024

Space invaders Geraldine

Removal of invasive plants in the Geraldine Domain is ongoing by the contractor for TDC. Once the contractors have finished, a follow up to remove small seedlings is planned for early summer. Invasive plants are present on private properties adjacent to the Geraldine Domain and further afield. Public awareness is vital and a plea for people to remove unwanted plants essential, to reduce the risk of re-invasion. A media article is being prepared.

Hands on meetings in July & August

At the July hands on meeting, exotic trees, such as ash elm and sycamore were targeted in Talbot Forest Scenic Reserve. This work is ongoing.

Two further visits were undertaken by one member of the group to deal with a large passion vine in one of the areas we worked in.

Dense stands of sycamore appear to affect the soil. Natural regeneration does not seem to occur in areas invaded by sycamore. Recent berm planting of native plants in amongst a stand of sycamore in the Waihi River has been a failure, very few plants survived.

The August meeting had the group removing gorse and broom on the edges of TFSR along Davies Street. The seed of both species is long lived, hence multiple follow up is essential.

Barker's Fruit Processors factory extension

Members of TFWG met with a staff member of Barker's Fruit Processors, responsible for the factory extension and the associated resource consent. While the group acknowledges the contribution made to the commercial wellbeing of the Geraldine area and wider community, we are concerned about the impact of the proposed extensions, there are some matters of concern which were discussed. The discussion included the rural landscape character; ecological values; and outdoor lighting effect on Pekapeka-tou-roa/long-tailed bats habitat and flight path.

Hewling's tōtara

Two members of TFWG provided comments and advice to the Geraldine Community Board with regards to a concept for the Hewling's tōtara area that was presented.

Geraldine Water Headworks Resilience Strategy

TFWG has been invited to the meetings of the Geraldine Water Headworks Resilience Strategy. The water reservoir in TFSR has a limited life span and additional storage to increase reliable supply to the Geraldine township is being planned for in a strategy for the next 50 year. The importance of the bat habitat at the forest edges was explained by TFWG during the site visit to TFSR.

Upcoming meeting

The next meeting of TFWG is a planning meeting on Tuesday September 2024, 10.30 am at TFSR, Tripp Street (weather permitting).

Ines Stäger

8.3 District Pool 2024 – 2025 Summer Season Operational Hours Update Report.

Author: **Mike Wrigley, Recreation Facilities Manager**

Authoriser: **Beth Stewart, Group Manager Community Services**

Recommendation

That the Geraldine Community Board receive and note the District Pool 2024 – 2025 Summer Season Operational Hours Update report.

Purpose of Report

- 1 To provide an update to the Geraldine Community Board about the opening hours of the Geraldine District Pool over the 2024-2025 summer season.

Assessment of Significance

- 2 This matter has been assessed as being of low to medium significance under Council's Significance and Engagement Policy. This is due to the potential changes in levels of service over the season. It is recognised that the local community and users of the district pool may have a particular interest in this matter.

Discussion

- 3 Each year the Recreational Facilities Manager provides a pre-season update to the elected members and Community Boards to advise them of the anticipated operational hours for the District Outdoor Pools.

- 4 The opening period for the Geraldine District Pool is scheduled to commence on Friday 15 November 2024, and run until Sunday 16 March 2025. The peak period will be from opening until 9 February 2025.

- 5 The provisional opening hours for Geraldine Pool this season are:

- Monday to Friday 6am to 8pm
- Saturday and Sunday 10am to 7pm
- From 21 December 2024 until 6 January 2025 the hours will be 10am to 7pm
- District Pools will be closed on the Christmas and New Year's Day Statutory holidays

- 6 As discussed later in this report, an off-peak timetable will be introduced from 10 February 2025 until the end of season.

Recruitment, Poolsafe Accreditation and Health and Safety

- 7 All council owned and operated pools are accredited under the national Poolsafe Quality Management Scheme (Poolsafe). In order to retain Poolsafe accreditation and to ensure safe operation of the facilities, TDC requires a minimum of 2 appropriately trained and qualified lifeguards to be on duty at any given time during its operational hours. TDC provides in-house

training, 1st aid certification and requires all lifeguards to complete their Pool Lifeguard Practicing Certificate (PLPC) qualifications. All candidates are also required to be able to:

- Swim 200m in under 6 minutes (8 lengths of the 25m pool)
- Tread water for 5 minutes at the deepest part of the pool (3.5m)
- Pick up an object from the deepest part of the pool (3.5m)

8 Council is currently actively recruiting for lifeguards to enable the pool to be open to the public for the hours set out above, with application rounds open on the TDC website: <https://careers.timaru.govt.nz/jobs/4864581-seasonal-casual-lifeguards-senior-lifeguards-timaru-geraldine-pleasant-point-temuka>

9 While officers prioritise the fair rostering of lifeguards across all the district pools, if there is insufficient lifeguard coverage to maintain safe operations and Poolsafe accreditation, officers may need to review the opening hours over the holiday period.

10 Officers will update the Community Board once there is a greater visibility over the number of lifeguards it has available across the holiday and summer period.

11 It should be noted that, due to the nature of the seasonal work and the activity, the majority of summer lifeguards are students. Consequentially, every year TDC faces staffing challenges as students return to school and university from early February until the end of the season.

12 As lifeguards return to university and college, the anticipated staff shortages materialise. To help ensure the operation of the pool through to mid-March, Council encourages the application of community members to train as lifeguards and be available to work shifts alongside senior lifeguards from February to the close of season. Officers will engage Community Board channels to promote recruitment rounds and training schedules.

13 Council does not appoint volunteers as lifeguards as anyone performing the role must have obtained the aforementioned qualifications and training, and as such considers the paid appointment of such candidates the appropriate and preferred method of engagement. Casual roles are available and Council welcomes and encourages the application of any suitable community candidates for appointment as lifeguards over the summer period.

End of Season Hours

14 While the Geraldine pool trialled an extended summer opening season over the 2023 – 2024 period, this will not reoccur over the 2024 – 2025 season due to significant operational budget constraints for all district pools. The operational expenditure for operating the Geraldine pool is approximately \$30,000 per month, which covers staffing costs, heating, maintenance, water treatment and utilities. TDC aims to balance equity of access and levels of service for all district pools over the summer seasons, and must manage the operations and rosters fairly across all facilities.

15 Therefore, for the final five weeks of the summer season, when staffing becomes more problematic due to the loss of all our student lifeguards, a post peak timetable totalling 71 hours will be operating as below:

Geraldine Pool

- Monday 6am-7pm
- Tuesday 6am-7pm

- Wednesday 10am-6pm
- Thursday 6am-7pm
- Friday 10am-6pm
- Saturday 10am-6pm
- Sunday 10am-6pm

This timetable will commence from Monday 10 February 2025 – Sunday 16 March 2025.

16 In the event that any short notice pool closures need to occur, this will be communicated through standard channels as early as possible to inform community members, users and key stakeholders.

17 Furthermore, in order to retain Poolsafe accreditation lifeguards must attend regular training. In order to do this, it may be necessary for each district pool to be closed for one hour each month. We will endeavour to hold these mid-week at a low use time. These training times will be publicised in advance from the beginning of the season.

Section 17a Review

17 Under section 17a of the Local Government Act 2002, Council has an obligation to review its levels of service with respect to the costs and benefits of different options for funding, governance and delivery of its services. Levels of services at our district pools may undergo a review process in 2025 in accordance with this statutory requirement. The review process may consider the cost of operations, benefits to the community, longer term investment requirements and potential mechanisms for delivering the service. While due consideration must be given to community preferences and views, formal recommendations and results are to be presented to council for decision-making, regardless of whether the findings recommend change in service delivery or not. This process may override any proposal for an independent feasibility study for the district pools, however the review may be broader in scope.

Attachments

Nil

8.4 Strategic Framework Projects Selection

Author: **Rosie Oliver, Development Manager**

Authoriser: **Andrew Dixon, Group Manager Infrastructure**

Recommendation

That the Geraldine Community Board confirm the strategic project priorities for the \$70,000 capital expenditure funding provided in the 2024/25 Annual Plan year.

Purpose of Report

1 The purpose of this report is to:

- Present the list of scoped and costed projects prepared in accordance with the Geraldine, Woodbury, Peel Forest, Orari and Surrounds Community Strategic Framework 2023 - 33 (the Strategic Framework) that are eligible for the \$70,000 capital expenditure project funding in the 2024/25 Annual Plan; and
- Obtain a decision from the Geraldine Community Board on the project(s) that will receive this funding.

2 This report also provides basic scoping information for additional projects, as requested by the board, that are relevant to the delivery of the Strategic Framework but ineligible for the \$70,000 capital expenditure project funding. Should the board wish to progress any such project the next step would be to request a specific report from the relevant unit with a request to leverage the board's reserve funding to unlock the desired outcomes.

Assessment of Significance

3 This matter is of low significance in terms of the Timaru District Council Significance and Engagement policy because the Framework has been previously consulted on with approved funding in the Long Term Plan 2024-34. No change to funding or level of services is proposed.

Background

4 In late 2023 the Geraldine Community Board adopted the Geraldine, Woodbury, Peel Forest, Orari and Surrounds Strategic Framework and Year 1 – 3 Action Plan (the Strategic Framework), together with a suite of community projects leveraging FY2024-25 funding of \$200,000.

5 In the Long Term Plan 2024-34 deliberations on 29 May 2024, Council resolved to confirm further capital expenditure funding of \$70,000 per annum over the next ten years.

6 On 28 August 2024 the Geraldine Community Board then met to identify and explore project opportunities aligned with the Strategic Framework for FY 2024- 25. The discussion scope also included projects not completed during FY2023 – 24 and the prioritisation of associated carry forward funding (to a value of \$100,000) subject to Council approval, together with effective use of the funding available via the Geraldine Community Board targeted rates fund.

Discussion

7 Council officers have since reviewed the identified opportunities to refine each project scope and develop corresponding costings and, where appropriate, options. Eligible projects are outlined in the table below.

Projects Eligible for the \$70,000 CAPEX funding (and opex implications)

Project	Description	Cost Estimate (Geraldine Community to fund)	Inclusions	Exclusions
Totara Square	Totara Square with u-shaped pathway.	Capex \$10,000	U shaped crusher dust pathway (\$3,000) Native plants and planting (\$1,600) Historical information board lower down at front of tree with plaque integrated. Supply and install. (\$700) Mulch and edging (\$2,200) Tree pruning (\$1,100) Bench seats retained in current place Contingency (\$1,400)	No uplighting or downlighting
		Opex \$1,000 pa No funding allocated.	Pruning, corrective maintenance of Totara Tree Maintenance of path, benches, signs, gardens. This cost has not been funded and would require community funding from Community Board fund.	
	Totara Square with seating removed	Capex \$8,000	Historical information board lower down at front of tree with plaque integrated. (\$700) Native plants and plantings (\$1,700) Mulch and edging (\$2,200)	No crusher dust pathway. No existing bench seats retained.

		<p>Tree pruning (\$1,100)</p> <p>Removal of seating and remediation (\$800)</p> <p>Contingency (\$1,500)</p>	<p>No seating near the front of the tree.</p> <p>No uplighting or downlighting</p>
	<p>Opex \$1,000 pa</p> <p>No funding allocated.</p>	<p>Pruning and corrective maintenance of Totara Tree</p> <p>Maintenance of path, benches, signs, gardens.</p> <p>This cost has not been funded and would require community funding from Community Board fund.</p>	
<p>Totara Square with seating relocated to front</p>	<p>Capex \$8,000</p>	<p>Historical information board lower down at front of tree with plaque integrated (\$700)</p> <p>Native plants and plantings (\$1,700)</p> <p>Existing bench seating relocated near front of tree (\$800)</p> <p>Mulch and edging (\$2,200)</p> <p>Tree Pruning (\$1,100)</p> <p>Contingency (\$1,500)</p>	<p>No crusher dust pathway.</p> <p>No uplighting or downlighting.</p>
	<p>Opex \$1,000 pa</p> <p>No funding allocated.</p>	<p>Pruning and corrective maintenance of Totara Tree</p> <p>Maintenance of path, benches, signs, gardens.</p> <p>This cost has not been funded and would require community funding from Community Board fund.</p>	
	<p>Capex \$45,000</p>	<p>Purchase of new rhododendrons (\$1,000)</p>	

Cox Street Market Square	Cox Street Market Square Beautification	<p>Trimming and thinning out of remaining rhododendrons and x5 space invaders (\$7,300)</p> <p>Removal of chainlink fence and concrete posts, (\$1,900)</p> <p>Grass seeding of exposed areas (\$3,400)</p> <p>Bark chip mulch around tree groups and rhododendron beds (\$2,300)</p> <p>Raised planters and edging for rose beds (\$7,500)</p> <p>Construction of a crusher dust pathway along rose bed promenade (\$6,200)</p> <p>Labour (\$9,100)</p> <p>Retention of existing picnic tables (\$0)</p> <p>Contingency (\$6,300)</p>	
		<p>Opex \$2,500 pa</p> <p>No funding allocated.</p>	<p>Corrective maintenance and pruning of existing and new plants.</p> <p>This cost has not been funded and would require community funding from Community Board fund.</p>
Cox Street Market Square	Beautification	<p>Capex \$85,000 (without tree removal)</p>	<p>Option 1 (\$45,000) +</p> <p>Grass seed for market area (\$3,380)</p> <p>Meandering crusher dust pathway whole length of Cox Street Market Square (\$23,300)</p> <p>No gazebo (estimate \$20k+ to add and complex due to compliance requirements for a public space), would also carry significant opex costs.</p>

		\$140,000 (with removal of 3 elm trees)	<p>Picnic table refurbishment to Gld palette (\$5,000)</p> <p>Bark chip mulch of tree zones, rhodo zones (\$3,000)</p> <p>New rhododendrons (\$1,000)</p> <p>Contingency (\$4,320)</p> <p>Tree Removal Costs:</p> <p>Remove Elm Tree 1 ID17471 (\$25,600)</p> <p>Remove Elm Tree 2 ID17479 (\$10,000)</p> <p>Remove Elm Tree 3 ID17521 (\$10,200)</p> <p>Traffic Management (\$5,000)</p> <p>Contingency (\$4,200)</p>	
		Opex \$2,500 pa No funding allocated.	<p>Ongoing maintenance to picnic tables</p> <p>Corrective maintenance and pruning of existing and new plants</p> <p>This cost has not been funded and would require community funding from Community Board fund.</p>	
Self-Compacting Smart Bins	120L (E.g. Standard Red bin size)	Capex \$10,000	<p>Capacity for internal 120L wheelie bin</p> <p>Bin cost (\$9,000)</p> <p>Contingency (\$1,000)</p>	The option for a 240L bin was considered and excluded because of the lift load limit of our present waste management vehicles. Big Belly Bins were also considered and excluded due to manual handling.

				Pricing from several suppliers was investigated however the most consistent value – including ongoing opex costs – has indicated a preferred supplier
	Opex \$300 per bin per year	Smart monitoring Graffiti removal and maintenance		Collection and disposal is covered by existing contract
Seating around Geraldine Ward	In Geraldine colour/material palette	Capex \$50,000	<p>Ten bench seats (\$5,000 each) to be located at</p> <ul style="list-style-type: none"> • 7 For Woodbury (Library (1), Mail pick up points (5), Café (1) • 1 For Orari • 1 For Peel Forest • 1 For Riverbank behind Village Inn <p>Pricing includes unit with armrests (\$2,275 each), concrete pad (\$950 each), installation including any TTM requirements (est \$900 for transport and labour costs), and contingency of \$875.</p>	Installation costs need to be finalised once specific location/placement confirmed.
	Opex \$2,500 pa No funding allocated.	Maintenance, varnishing (\$150 per annum per seat)	This cost has not been funded and would require community funding from Community Board fund.	

Geraldine Ward Heritage Information Boards	In Geraldine colour/material palette	Capex \$10,500	<p>Three heritage information boards (\$3,327 each) to be located at</p> <ul style="list-style-type: none"> • 1 For Woodbury – near library or café • 1 For Orari – near blacksmith memorial (pending Waka Kotahi approval) • 1 For Peel Forest – near limestone carving <p>Pricing includes frame units (\$2,470 each), sign boards (\$357), the cost to establish concrete footings and install (estimated at \$500 depending on final placement), and contingency of \$173</p> <p>Designs/information to complement existing memorials/yesteryear sculptures.</p>	Installation costs need to be finalised once specific location/placement confirmed. Information/design for the boards (Community Board to source)
		Opex \$500 pa	Maintenance and graffiti removal	
Yesteryear Memorial for Woodbury	Yesteryear style memorial	Capex TBC Donated work or commissioned?	<p>A yesteryear style memorial for Woodbury similar to the memorials at Orari (blacksmith) and Peel Forest's Austen Dean's (limestone)</p> <p>Concrete plinths</p> <p>Crane hire depending on size and weight</p> <p>Transport</p> <p>Interpretation board or plaque</p> <p>Pathways</p>	

		Gardens/landscaping	
Opex \$500 pa		Maintenance and/or graffiti removal	

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- 8 The Board should consider and discuss the projects eligible for 2024/25 Annual Plan funding and make a decision on which project(s) will be prioritised for funding.
- 9 It is noted that where projects create an ongoing maintenance liability a commitment would be required from the board to meet these costs annually or as required (eg vandalism) from the Geraldine targeted rates funding. This is necessary as there is insufficient operating budget within Council units to meet these additional costs on an ongoing basis.

Options and Preferred Option

- 10 Option 1 (the Preferred Option) is that the Geraldine Community Board select the priority project(s) that will receive the \$70,000 capital funding in the 2024/25 Annual Plan. Priorities should also include projects to be allocated to the potential \$100,000 in carry forward capital funding from FY2024 – 25, yet to be confirmed by Council, together with any desired portion of the Geraldine Community Board's reserve funding.
- 11 Option 2 is that the Geraldine Community Board does not decide the project(s) to receive the \$70,000 capital funding in the 2023/24 Annual Plan and advises Council officers of next steps.

Consultation

- 12 The Strategic Framework has been developed through community consultation and no further formal consultation is considered necessary.
- 13 The details of individual projects remain of interest to community users and groups. Ongoing engagement with those affected should be led by the Board members leading each project.

Relevant Legislation, Council Policy and Plans

- 14 Timaru District Council Long Term Plan 2024-34 and 2024/25 Annual Plan.

Financial and Funding Implications

- 15 Capital expenditure funding of \$70,000 excluding GST has been allocated in the Approved 2024/25 Annual Plan. This funding is for capital improvements on Council infrastructure.
- 16 There is also a potential carry forward funding of unspent capital funding in the previous financial year (\$100,000) available due to project under expenditure in FY2024 – 25. This is subject to Council approval next month and also for capital improvements.
- 17 The value of the reserves held by the Geraldine Community Board currently sits at \$80,647.82 with estimated annual revenue of \$17,454 in the LTP FY2024-25. This funding can be spent on operational as well as capex projects.
- 18 The Geraldine Community Board therefore has discretion to consider projects to a maximum total value of \$250,647.82, always ensuring that any annualised operating costs incurred do not exceed a total value of \$17,454 as per clause 9 above.

Other Considerations

- 19 There are no other considerations.

Attachments

- Nil

- 9 Consideration of Urgent Business Items**
- 10 Consideration of Minor Nature Matters**
- 11 Public Forum Issues Requiring Consideration**

- 12 Board Member's Reports**