



# MINUTES

## Geraldine Community Board Meeting Wednesday, 27 January 2021

Ref: 1400838

**Minutes of Timaru District Council  
Geraldine Community Board Meeting  
Held in the Geraldine Library/Service Centre  
on Wednesday, 27 January 2021 at 6.30pm**

**Present:** Wayne O'Donnell (Chairperson) (Chairperson), Janene Adams (Deputy Chairperson), Jan Finlayson, Cr Gavin Oliver

**In Attendance:** Cr Sally Parker

Group Manager Infrastructure (Andrew Dixon), Strategy and Corporate Planning Manager Planning Manager (Mark Low), Land Transport Manager (Suzy Ratahi)(for item 8.1, until 6.51pm), Selina Kunac (Transport Community Engagement Advisor) (for item 8.1, until 6.51pm), Governance Support Officer (Joanne Brownie)

**1 Apologies**

**Resolution 2021/37**

Moved: Gavin Oliver

Seconded: Janene Adams

That the apologies received from Natasha Rankin and Jennine Maguire be accepted and leave of absence granted.

**Carried**

**2 Public Forum**

There were no public forum speakers.

**3 Identification of Items of Urgent Business**

There was no urgent business.

**4 Identification of Matters of a Minor Nature**

**Resolution 2021/38**

Moved: Janene Adams

Seconded: Jan Finlayson

That the Geraldine Strategic Plan be considered as a matter of minor nature at this meeting..

**Carried**

**5 Declaration of Conflicts of Interest**

There were no conflicts of interest declared.

## **6 Chairperson's Report**

The Chairperson reported on duties he had carried out on behalf of the Board since the last meeting including Geraldine Transportation Strategy meeting and drop in session, Geraldine Nature and Sculpture trail workshop, Board annual function, several Geraldine District Foundation meetings, meeting on LED lighting, Geraldine Bike Group public meeting as well as discussions with Council officers on buildings in Geraldine and roading and footpaths.

## **7 Confirmation of Minutes**

### **7.1 Minutes of the Geraldine Community Board Meeting held on 18 November 2020**

#### **Resolution 2021/39**

Moved: Jan Finlayson

Seconded: Janene Adams

That the Minutes of the Geraldine Community Board Meeting held on 18 November 2020 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

**Carried**

## **8 Reports**

### **8.1 Geraldine Transportation Strategy Update on Public Consultation Process and Next Steps**

The Board considered a report by the Land Transport Manager providing an update on the public consultation process on the draft Geraldine Transport Strategy; and requesting agreement from the Board on the proposed process to consider public feedback and finalise the Geraldine Transport Strategy including prioritisation of future transport investments.

The Land Transport Manager spoke to the report noting the 95 submissions received and the points raised in the submissions, which will take some time to consider and work through the process.

Carrying out a facilitated workshop will provide an opportunity to discuss the suggestions and identify those that may be more easily actioned (such as rest home linkages to the town centre) and those which will involve a longer term approach.

Following workshopping of the feedback, options can be prioritised, scoped and costed. The Board will have another opportunity to consider the options before making a recommendation to Council.

Agreed projects will be included in the 2021-31 Long Term Plan and Infrastructure Strategy 2021-2051. The Board was reminded that this is an opportunity to look ahead to long term transportation needs.

Discussion arose on the drop-off and pick-up points for the Geraldine Primary School, suggesting that the back entrance is a more suitable location for drop offs (as well as pick-ups) as it is away from the state highway. As part of this discussion it was suggested that a

school travel plan could be commenced in Geraldine. This will be given consideration by the roading unit.

Suggested dates for the facilitated transportation strategy workshop will be circulated by the Land Transport Manager.

### **Resolution 2021/40**

Moved: Jan Finlayson

Seconded: Janene Adams

That the Geraldine Community Board;

1. Receives the report from Abley Consultants "Geraldine Transport Strategy – Public Feedback Assessment"
2. Supports undertaking a facilitated workshop, comprising Geraldine Community Board members, Waka Kotahi (New Zealand Transport Agency) representatives and Timaru District Council officers to:
  - (a) Consider public feedback on the Draft Geraldine Transport Strategy
  - (b) Agree amendments to the Strategy based on public feedback
  - (c) Prioritise and agree the Geraldine Transport Strategy activity programme
3. Supports considering endorsing a final version of the Geraldine Transport Strategy by the Geraldine Community Board at a future Community Board meeting for recommended adoption by Council.

**Carried**

## **8.2 Long Term Plan 2021-31**

The Board considered a report by the Strategy and Corporate Planning Manager and the Management Accountant on the 2021-31 Long Term Plan (LTP). The Strategy and Corporate Planning Manager provided a brief overview of the LTP process, explaining the scope of the Plan (which encompasses Asset Management Plans, Infrastructure Strategy, Financial Strategy, Council policies and budgets) and outlining the opportunities for Community Board input into the plan, particularly in respect of Geraldine projects.

Preliminary budget information was tabled. Board members are to give some thought to any projects not listed on this initial financial information and how the Geraldine Strategic Plan will fit with the LTP. There will be another opportunity for the Board to contribute at a later stage, as more information becomes available.

### **Recommendation**

The Geraldine Community Board agreed to further discuss input to the 2021-31 Long Term Plan when additional information is available, particularly in terms of expenditure priorities.

### **Attachments**

- 1 Geraldine LTP projects

**9 Consideration of Urgent Business Items**

There was no urgent business.

**10 Consideration of Minor Nature Matters****Geraldine Strategic Plan**

The Board discussed the proposal to develop a Strategic Plan for Geraldine, which has been considered for some time and with funding of \$5,000 allocated to date to the project. There is some indication that Council is considering doing strategic planning with the three District Community Boards but there has been no progress on this as yet.

If Council takes the lead in the process, Geraldine would advance the Geraldine part of the strategic planning, which could then feed into the overall Council Strategic Planning for Community Boards. The plan would need to be consistent with the Long Term Plan, but have more detail specific to Geraldine.

Reference was made to the New Plymouth model as a useful guide to how Geraldine might prepare its Strategic Plan. This model involved preparation of a strategic plan which was open to review on an ongoing 3 year process around each election cycle. If Geraldine was to loosely follow this model the timeframe for preparation would need to be extended beyond the LTP over the next 16 months towards the next election.

The Board needs to decide what it is prepared to commit in terms of manpower and funding and who will champion the plan. Talking to Geraldine community groups should be an early part of the preparation. Funding needs to be considered including any possible funding available through economic development channels. Clear outcomes need to be identified, as does the extent of the plan – is it to include social, environmental, recreational, educational aspects?

The Board needs to put forward an initial proposal to Council. As a starting point the Board will plan to workshop the proposal in the next 2 weeks with the Chairperson coordinating a suitable date.

**11 Public Forum Issues Requiring Consideration**

There were no public forum issues for consideration.

**12 Exclusion of the Public****Resolution 2021/41**

Moved: Jan Finlayson

Seconded: Janene Adams

That the public be excluded from the following parts of the proceedings of this meeting on the grounds under section 48 of the Local Government Official Information and Meetings Act 1987 as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason

<p><b>13.1 - Public Excluded Minutes of the Geraldine Community Board Meeting held on 18 November 2020</b></p>	<p>s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(i) - The withholding of the information is necessary to enable the Council to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>To protect a person’s privacy</p> <p>To enable commercial or industrial negotiations</p>
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**Carried**

**13 Public Excluded Reports**

**13.1 Public Excluded Minutes of the Geraldine Community Board Meeting held on 18 November 2020**

**14 Readmittance of the Public**

**Resolution 2021/42**

Moved: Janene Adams

Seconded: Gavin Oliver

That the meeting moves out of Closed Meeting into Open Meeting.

**Carried**

**15 Board Member’s Reports**

Board members reported on meetings they had attended and duties they had carried out since the last Board meeting including a meeting of the Geraldine Bike Group, Board annual function, drop in session with the Mayor, workshop for nature and sculpture trail, Geraldine Arts Council, Creative Communities, Tourism Futures Taskforce Advisory Group, Crown Property High Country Advisory Group, Crown Pastoral land reforms, Standing Committee meetings, and meeting with Group Manager Environmental Services regarding Geraldine Strategic Plan.

The Board discussed holding a Board meeting at Peel Forest before winter, as has been the pattern over the last few years. The Chairperson will do some planning for this meeting.

**The Meeting closed at 7.45pm.**

**Minutes confirmed 10 March 2021.**

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**Wayne O’Donnell**  
**Chairperson**