



# AGENDA

## Local Arts Scheme Subcommittee Meeting Thursday, 25 March 2021

**Date** Thursday, 25 March 2021

**Time** 12.30pm

**Location** Meeting Room 1  
District Council Building  
King George Place  
Timaru

**File Reference** 1410781

## Timaru District Council

**Notice is hereby given that a meeting of the Local Arts Scheme Subcommittee will be held in Meeting Room 1, District Council Building, King George Place, Timaru, on Thursday 25 March 2021, at 12.30pm.**

### **Local Arts Scheme Subcommittee Members**

Cr Richard Lyon (Chairperson), Cr Stu Piddington, Kera Baker, Margaret Foley, Alice Sollis, Elaine Taylor and Jan Finlayson.

Quorum – no less than 2 members

### **Local Authorities (Members' Interests) Act 1968**

Subcommittee members are reminded that if you have a pecuniary interest in any item on the agenda, then you must declare this interest and refrain from discussing or voting on this item, and are advised to withdraw from the meeting table.

Symon Leggett

**Group Manager People and Digital**

**Order Of Business**

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- 1 Apologies**
- 2 Identification of Items of Urgent Business**
- 3 Identification of Matters of a Minor Nature**
- 4 Declaration of Conflicts of Interest**

## **5 Confirmation of Minutes**

### **5.1 Minutes of the Local Arts Scheme Subcommittee Meeting held on 10 December 2020**

**Author:** Grant Hamel, Customer Services Manager

#### **Recommendation**

That the Minutes of the Local Arts Scheme Subcommittee Meeting held on 10 December 2020 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

#### **Attachments**

- 1. Minutes of the Local Arts Scheme Subcommittee Meeting held on 10 December 2020**



# MINUTES

## Local Arts Scheme Subcommittee Meeting Thursday, 10 December 2020

Ref: 1410781

**Minutes of Timaru District Council  
Local Arts Scheme Subcommittee Meeting  
Held in the Meeting Room 1, District Council Building, King George Place, Timaru  
on Thursday, 10 December 2020 at 12.30pm**

**Present:** Cr Richard Lyon, Cr Stu Piddington, Kera Baker, Alice Sollis, Elaine Taylor, Jan Finlayson

**In Attendance:** Grant Hamel (Customer Services Manager), Lucy Johnson (Executive Assistant People and Digital)

**Apology**

**Resolution 2020/36**

Moved: Cr Richard Lyon

Seconded: Ms Jan Finlayson

That the apology received from Margaret Foley be accepted and leave of absence granted.

**Carried**

**1 Identification of Items of Urgent Business**

There were no items of urgent business.

**2 Identification of Matters of a Minor Nature**

Application number one on page 16 of the Public Excluded Agenda needed to be amended so that the maximum amount of funding that can be awarded is \$4,590.00 – this application had ineligible costs.

**3 Declaration of Conflicts of Interest**

There were no declarations of conflict of interest.

**4 Confirmation of Minutes**

**5.1 Minutes of the Local Arts Scheme Subcommittee Meeting held on 10 September 2020**

**Resolution 2020/37**

Moved: Ms Kera Baker

Seconded: Ms Alice Sollis

That the Minutes of the Local Arts Scheme Subcommittee Meeting held on 10 September 2020 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.



Carried

## 5 Reports

### 6.1 Correspondence Received

1 To present correspondence from recipients of Creative Community funding.

#### Resolution 2020/38

Moved: Ms Alice Sollis

Seconded: Ms Jan Finlayson

That the correspondence be received and noted.

Carried

### 6.2 Funds Available

1 To inform the Local Arts Scheme Subcommittee of the funds available for distribution.

#### Resolution 2020/39

Moved: Cr Richard Lyon

Seconded: Ms Alice Sollis

That the information be received and noted.

Carried

## 6 Consideration of Urgent Business Items

There were no items of urgent business.

## 7 Consideration of Minor Nature Matters

These were discussed in item 3.

## 8 Exclusion of the Public

#### Resolution 2020/40

Moved: Cr Stu Piddington

Seconded: Ms Jan Finlayson

That the public be excluded from the following parts of the proceedings of this meeting on the grounds under section 48 of the Local Government Official Information and Meetings Act 1987 as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason
<b>10.1 - Public Excluded Minutes of the Local Arts Scheme Subcommittee Meeting held on 10 September 2020</b>	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	To protect a person's privacy
<b>10.2 - Funding Applications</b>	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	To protect a person's privacy

**Carried**

### **Resolution 2020/41**

Moved: Cr Richard Lyon

Seconded: Mrs Elaine Taylor

That the meeting moves out of Closed Meeting into Open Meeting.

**Carried**

## **9 Public Excluded Reports**

**10.1 Public Excluded Minutes of the Local Arts Scheme Subcommittee Meeting held on 10 September 2020**

**10.2 Funding Applications**

**10 Readmittance of the Public**

**12 Funding Application Decisions**

### **Resolution 2020/42**

Moved: Ms Kera Baker

Seconded: Ms Jan Finlayson

The Subcommittee resolved that the following decisions, made with the public excluded, be made public:

The following applications were approved:

Malia Amato – Deliver Tongan Performing Arts Classes and Workshops - \$2,000.00

Max Paterson – Deliver Film making workshops - \$2,500.00

Y.M.C.A South And Mid Canterbury – Towards the V.O.I.C.E Art Exhibition - \$2,715.08

Waimataitai School Brass Band – Towards the Waimataitai School Brass Band 79<sup>th</sup> Jubilee - \$1,966.48

South Island Suzuki – South Island Suzuki Summer Camp 2021 - \$2,000.00

CanInspire Charitable Trust – Towards CanBead workshops - \$1,950.00

Baroque Music and Educational Trust of NZ - Baroque Music Concert tour - \$2,000.00

**Carried**

**The meeting closed at 2.05pm.**

.....  
**Richard Lyon**  
**Chairperson**

## 6 Reports

### 6.1 Correspondence Received

**Author:** Grant Hamel, Customer Services Manager

**Authoriser:** Symon Leggett, Group Manager People and Digital

#### Recommendation

That the correspondence be received and noted.

#### Purpose of Report

1 To present correspondence from recipients of Creative Community Funding.

#### Assessment of Significance

2 This matter is not deemed significant under the Council's Significance and Engagement Policy.

#### Discussion

3 Project Report Forms are required for donations approved by the Local Arts Scheme Subcommittee through the Creative Communities Scheme.

4 The following is attached for the Subcommittee's information:

- Project Report Form – Jan Hill - \$1,000.00 – Geraldine Poetry Anthology
- Project Report Form – Baroque Music - \$2,000.00 – Baroque Music Concert Tour
- Project Report Form – SC Bonsai - \$1,200.00 – Exhibition of the best Bonsai
- Project Report Form – Timaru Girls High School - \$479.88 – For the creation of a mural on the TGHS School Tennis Court wall
- Project Report Form – InHarmony Choir - \$2,000.00 – Christmas on the Bay

#### Attachments

1. Project Report Form - Creative Communities Scheme - Jan Hill [!\[\]\(0a8200bef1826f1b69430bdc847acc6c\_img.jpg\) !\[\]\(272c040f947f8a35a12dff8a9e82a642\_img.jpg\)](#)
2. Project Report Form - Creative Communities - Baroque Music and Community and Educational Trust of NZ [!\[\]\(6e7166fe7ccd2300d65793c71f2f279a\_img.jpg\) !\[\]\(67aeab2871c33e9bbf7b8ada9bfdc6a5\_img.jpg\)](#)
3. Project Report Form - Creative Communities - South Canterbury Bonsai Club [!\[\]\(7f4b24a85884e949a4da3eb33268f7e6\_img.jpg\) !\[\]\(03856499c4ab26116605663f8ac4b9b6\_img.jpg\)](#)
4. SC Bonsai Club - Photos from Exhibition [!\[\]\(87e9f4aa7fa560cae336849b2d9c87e1\_img.jpg\) !\[\]\(a4d41fea76dae6280d89e85801059778\_img.jpg\)](#)
5. Project Report Form - Creative Communities - Timaru Girls High School [!\[\]\(34b0c1ae23e0f3944caa5de0c601ed31\_img.jpg\) !\[\]\(c9ca2fa5f8482656445173cfdc83e1dd\_img.jpg\)](#)
6. Project Report Form - Creative Communities - InHarmony Choir [!\[\]\(516339c7857644d248c84db138e0edbd\_img.jpg\) !\[\]\(b65aab08b0d9780a42174c7a78b38af6\_img.jpg\)](#)

191602



# Creative Communities Scheme Project completion Report form



All recipients of funds from the Creative Communities Scheme must complete this form within two months after their project is completed.

If you do not complete and return this form you will not be eligible for future funding through this scheme.

Please return the completed form to –

Grant Hamel  
Customer Services Manager  
Timaru District Council  
PO Box 522  
Timaru 7940

1. Project title	COUNTING THE BEATS A second Geraldine Anthology (Poetry)
2. Name of applicant	JANET (JAN) H. M. HILL
3. Name & location of project	Publishing Poetry Anthology, Geraldine
4. Date of Project	2019 - 2020
5. Amount received from the Creative Communities Scheme	\$ 1,000 — 00

# 931605

6. Please give details of how the money was spent. Please account for both the Creative Communities Scheme funding and your own financial contribution to the project.

Your financial information will remain confidential.

Project Costs *see separate sheet.*

Item	Detail	Amount
<i>e.g Hall Hire</i>	<i>e.g 3 days hire at \$100.00 per day</i>	<i>e.g \$300.00</i>
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
<b>A : Total Costs</b>		\$

Project Income

Item	Detail	Amount
<i>e.g Ticket Sales</i>	<i>e.g 250 tickets at \$15 per ticket</i>	<i>e.g \$3750.00</i>
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
<b>B : Total Income</b>		\$

*Own contribution:*  
*Countless hours of editing work*  
*(Poems + Art work donated)*  
*Cost of food & drink for lunches \$1301*  
*Venues - entry by donation - \$212.30 given to*  
*Anglican Parish of Bendigo & \$1000 to Bendigo*  
*Academy in lieu of hire fee.*

# 931605

**Counting the Beats**  
A second Geraldine anthology

**Project Cost**

Item	Detail	Qty	\$	Amount	
Editor	Jan Hill			-\$835.70	
Design	Raybran Design - version 2 (Invoice 200623)			-\$80.00	
Design	Raybran Design - version 1 (Invoice 190614)			-\$350.00	
Printing	Corporate print - 160 books (Invoice 16889)	160		<u>-\$1,934.30</u>	
				<b>-\$3,200.00</b>	<i>Cost Price</i>
					<i>\$20.00</i>

**Project Income**

Item	Detail	Qty	\$	Amount
Grant	Creative Communities			\$1,000.00
Donation	Books - Donated	35	\$0.00	\$0.00
Sales	Books - Sold as at 17/02/21	64	\$20.00	<u>\$1,280.00</u>
				<b>\$2,280.00</b>

**Project Total as at 17/02/20**


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**-\$920.00**

**In Stock**

Item	Detail	Qty	\$	Amount
	Books - remaining in stock and shops	61		

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7. How many people?  
 - Write down the numbers of people that actively participated  
 - Write the number of people that attended (such as the audience members)

4 poets, 1 artist, 1 designer, 1 proof reader, 1 editor + social printers  
 8+  
 120 so far  
 expected + 2 events coming up -  
 expected numbers 12+23

8. Highlights: Give a brief description of the highlights of your project. Also describe what didn't work so well and what you might do differently next time?

Sunday 1st Nov.

- 1 held 3 launch events
- ① For family members, friends + people in the garden. At a private house + poems. with wine, cheese etc. Intro Music - keyboard player; + later a song which was a poem + guitar. 40+ including 7 teenagers. Waked brilliantly. lovely occasion.
  - ② At Geraldine Academy along with the Poets' Group; Fri 20th. (First half - Steve, Simon + me with Simon's granddaughter singing, and Steve + 8 poets in a blackboard event second half. Waked really well, despite so many coinciding events or - No cost of venue but donated over \$100 to the Academy (entry by donation).
  - ③ At St Mary's Church (with the City Jazz band in Lodge Rente at the time) approx 21 attended. 2 different musicians (with at beginning - classical piano to finish 2 poetry readers. No charge for church but entry by donating to St Mary's parish over \$200. lovely afternoon tea.
  - ④ A highlight was Simon + I were invited by the poet laureate, David Eagleton, to perform a poem or two on his 'Say it with Flaws' tour in the Geraldine Academy. (numbers included above).



9. How did your project benefit your community?

From before: What did's work so well was that because of Covid, there was a bottleneck of entertainers going on (including the Geraldine Festival) during November.  
 Benefit to the Community.

Mimes raised for charitable causes (see previous page). Performers encouraged, Teenagers enjoyed poetry. One 16 yr old boy said "I really enjoyed it. I did's realise every poem had a story". Another played her guitar for me & sang for the first time in public. A church member who did's really was to come said "I surprised myself by really enjoying the afternoon".

This report was completed by:

Jan Hill

#931605

# Creative Communities Scheme <sup>seal</sup> Project completion Report form

Timaru District



All recipients of funds from the Creative Communities Scheme must complete this form within two months after their project is completed.

If you do not complete and return this form you will not be eligible for future funding through this scheme.

Please return the completed form to –

Grant Hamel  
Customer Services Manager  
Timaru District Council  
PO Box 522  
Timaru 7940

1. Project title

Baroque Music Concert Tour

2. Name of applicant

trust of NZ: Baroque Music Community & educational

3. Name & location of project

Timaru Basilica, Timaru

4. Date of Project

7/2/21

5. Amount received from the Creative Communities Scheme

\$ 2000

# 931605



6. Please give details of how the money was spent. Please account for both the Creative Communities Scheme funding and your own financial contribution to the project.

Your financial information will remain confidential.

**Project Costs**

Item	Detail	Amount
e.g Hall Hire	e.g 3 days hire at \$100.00 per day	e.g \$300.00
Promotional costs	Flyers, posters, facebook ads, billboard	\$ 150
Personnel costs		\$ 2700
Admin costs		\$ 1620
Per Diem	Per diem allowance (staff)	\$ 480
Student lunch	lunch for touring Musicians	\$ 150
Venue hire	Timaru basilica	\$ 100
		\$
		\$
		\$
		\$
		\$
		\$
<b>A : Total Costs</b>		<b>\$ 5200</b>

**Project Income**

Item	Detail	Amount
e.g Ticket Sales	e.g 250 tickets at \$15 per ticket	e.g \$3750.00
Ticket Sales	(Avg ~\$32 / ticket)	\$ 3200
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
<b>B : Total Income</b>		<b>\$ 3200</b>

- 
7. How many people?
- Write down the numbers of people that actively participated ~ 100 Audience, 13 Musicians
  - Write the number of people that attended (such as the audience members)
- 100 Audience*
- 

8. Highlights: Give a brief description of the highlights of your project. Also describe what didn't work so well and what you might do differently next time?

*— Playing in a beautiful venue like the  
Timaru Basilica to such an appreciative  
Audience (With a standing ovation!)*



9. How did your project benefit your community?

- ① Helped our trust broaden our connections in Timaru, build awareness around our mission.
- ② Helped young musicians gain performing experience.

This report was completed by:

Oliver Teske



# PROJECT COMPLETION REPORT

*This Project Completion Report form must be submitted within two months after your project has been completed. Please note that if you don't complete and return a satisfactory report you or your group will not be eligible for future Creative Communities Scheme funding.*

<b>Name of applicant:</b>	South Canterbury Bonsai Club, supported by NZ Bonsai Assoc		
<b>Project name:</b>	South Island Bonsai Exhibition		
<b>Start date:</b>	7/11/20	<b>Finish date:</b>	8/11/20
<b>Number of people who <i>actively</i> participated in your project?</b>	50		
<b>Number of people who came to see a performance or showing of your project?</b>	350+		

**1. Give a brief description of the highlights of your project:**

What worked well? What didn't work? What might you do differently next time? Are there any future plans for this project? If you require more space please attach additional pages.

Overall, the weekend was a great success. We had 42 registered enthusiasts from Invercargill to Nelson, many of whom submitted trees for selection for the exhibition, and from the North Island plus three NZBA demonstrators. Because we had more trees submitted than could be accommodated, the standard of trees displayed was very high. There were four trade tables selling Bonsai trees, pots and tools, display stands and tables as well as ornamental trees made from galvanised wire. Feedback from the delegates at the demonstrations and workshops was extremely positive, most found it a very enjoyable weekend. Members of the public who attended the exhibition seemed very enthusiastic and engaged with what they saw. As an indication of the engagement by the public, many of the sales particularly of trees, but also (unusually) pots and tools were to visitors to the exhibition rather than the enthusiasts attending the demonstrations and workshops, although the latter also purchased items from the trade tables. Feedback from the traders was very positive with many exceeding their expectations for sales by a significant margin. The trader offering trees for sale had almost sold out by the end of the first day, with many going to members of the public as noted.

We were very pleased with the overall standard and presentation of the trees. We felt the interpretive signage which explained some of the basics of Bonsai from an artistic point of view, and described the basic styles of trees, was a very good addition to the display, something we have not done before. One of the demonstrators held a critique session later on Saturday afternoon in which he critiqued a selection of the trees in the display (not just those which placed in the top three) and there was a throng of people following him as he moved through the exhibition, including both enthusiasts and members of the public. There was an opportunity for the public to vote on which of the trees they thought was the best and approximately 100 votes were cast in total with the clear winner being a tree from Timaru. We also had brochures available for anyone who was interested in taking one which described some of the basics of Bonsai and the details of the South Canterbury club, their activities and contacts. 200 were printed and there were very few left at the end of the weekend. The venue proved an excellent choice for the weekend, with easy access and parking and generous, well-lit spaces with the demonstrations and workshops on one side and the display and trade area on the other.

#1371761

In retrospect, while the standard of individual display was high, we could have done a better job of laying out the whole exhibition. Placement of trees was a little haphazard and some were not displayed to best advantage. This is not easy to accomplish with trees arriving from all parts of the South Island at different times but we need to find a way of planning the exhibition so it works as a whole with each tree contributing to the overall impression as well as standing in its own right. We also displayed Suiseki (viewing stones) amongst the trees which, while adding to the overall display, in retrospect had less impact and educational merit than they might have had if they had been grouped into a separate display with some interpretation.

**2. How did your project deliver to the criteria that you selected: Participation and access, diversity or young people?** If you require more information about these criteria please refer to the CCS Application Guide.

**Participation and Access:** The main purpose of the exhibition was to allow interested members of the public to engage with the art of Bonsai by displaying some exceptional examples of the art and by providing information on the horticultural and artistic principles used in the culture and development of the trees.

We had hoped to attract 400+ people to the exhibition but, while we do not know exactly how many members of the public attended, based on the sum of donations received we feel attendance was definitely in excess of 350. So if we did not meet our target, we were close. In other respects we feel we exceeded expectations in terms of engagement by the public with the exhibition. This is based on observation of the general "buzz" in the display hall, the numbers of people reading the interpretive signage, the number of votes cast in the "People's Choice" award, the number of brochures taken by the public, and especially the sale of trees, pots and tools to visitors to the exhibition. While purchase of trees by the public is not unusual, generally people only buy pots and tools (which are not cheap) if they really feel enthusiastic about the prospect of growing Bonsai themselves. Club members on the entry desk and in the exhibition hall report that at least a dozen people who took brochures were very keen to know more about the activities of the club, where it meets, etc. We hope this will result in new members joining the club and participating in its activities.

A second objective was to provide enthusiasts with the incentive to prepare and present their trees in the best possible condition both horticulturally and artistically in the display. As noted in the previous section we had more trees submitted for the show than we could accommodate, which means that while we had to reject some, we were able to select a very good standard of tree for the display. There were in fact two displays, the South Island show and a separate smaller South Canterbury show. The standard of trees in both was excellent. We feel that the members of the South Canterbury club benefited not only from their involvement in their own club show but also in the South Island show; the "Best in Show" award went to a South Canterbury tree, an emotional moment for its grower!

**3. Financial report:** Please give details of how the money was spent.

<b>Project costs</b>			
Write down all of your project costs. Include all items from the budget in your application.			
Item	Budgeted cost (from application) eg \$600	Actual cost eg \$400	Reason for difference in amounts (if any) eg Project moved to cheaper venue
Hall Hire, insurance, tables and chairs from Hall	\$710+275 = \$985	\$1084.38	That's what the Council charged us
Hire of additional tables & covers	\$1082	\$172.10	We were able to borrow table cloths (major portion of quote) from the Christchurch Bonsai Soc.
Printing and signage	\$674.70	\$458.70	Made our own A frames

#1371761

Materials/screening	\$247.59	\$27.47	Materials for the screening was donated or borrowed
Promotion and advertising	400	\$317.84	Targeted marketing on Facebook was less than expected
Contingencies	200	\$11.14	Only contingency was a share of hire fee for EftPos machine
<b>Total costs</b>	<b>\$3554.29</b>	<b>\$2071.31</b>	<b>Main difference was table cloth hire and donation/loan of screening material</b>
<b>Project Income</b>			
Write down all of your project income. Include all items from your application budget. Include your Creative Communities Scheme grant.			
Item <i>eg Ticket sales</i>	Budgeted income (from application) <i>eg \$1600</i>	Actual cost <i>eg \$1700</i>	Reason for difference in amounts (if any) <i>eg Extra tickets sold</i>
Creative Communities Scheme Grant	\$	\$	
Donations at the door	800	\$744.70	Fewer people? Lower donation per head?
Sales Tables @ \$50 ea	200	150	An oversight; one person wasn't charged for the table
<b>Total income</b>	<b>\$1000</b>	<b>\$894.70</b>	
<b>Costs less income</b>	<b>\$2554.29</b>	<b>\$1176.61</b>	

You may be required to provide receipts for this project. Please keep your receipts in a safe place for seven years.

**4. Other material. Please attach copies of any of the following :**

- A summary of participant or audience survey results
- Newspaper articles or reviews
- Responses from other people involved in the project
- Responses to the project from other funding bodies or partners/supporters
- Photos of the project and/or artwork

Do we have permission to use these photos to promote the Creative Communities Scheme? Yes  No

**Please return your Project Completion Report to:**

**Timaru District Council**  
**Grant Hamel**  
[fundingenquiry@timdc.govt.nz](mailto:fundingenquiry@timdc.govt.nz)

#1371761



Photos attached:

Display1, Display2, Display3 – photos of the South Island show

PChoice – winner of the People’s Choice award

SCBCDisplay – photo of the South Canterbury show

Trees4Sale – Bonsai trade table.

#1371761

Display Photos



Trees for Sale

People's Choice Winner



191634



# Creative Communities Scheme Project completion Report form



All recipients of funds from the Creative Communities Scheme must complete this form within two months after their project is completed.

If you do not complete and return this form you will not be eligible for future funding through this scheme.

Please return the completed form to –

Grant Hamel  
Customer Services Manager  
Timaru District Council  
PO Box 522  
Timaru 7940

1. Project title	Timaru Girls' Mural Project
2. Name of applicant	Mary-ElLEN Luyten
3. Name & location of project	Timaru Girls' High School
4. Date of Project	Jan 2021
5. Amount received from the Creative Communities Scheme	\$ 479.88

# 931605

6. Please give details of how the money was spent. Please account for both the Creative Communities Scheme funding and your own financial contribution to the project.

Your financial information will remain confidential.

**Project Costs**

Item	Detail	Amount
e.g Hall Hire	e.g 3 days hire at \$100.00 per day	e.g \$300.00
Materials	Paints, brushes, rollers	\$ 400.43
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
<b>A : Total Costs</b>		<b>\$ 400.43</b>

Need account no: pls return funds

**Project Income**

Item	Detail	Amount
e.g Ticket Sales	e.g 250 tickets at	e.g \$3750.00
n/a	n/a	\$ n/a
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
<b>B : Total Income</b>		<b>\$</b>

# 931605



## 7. How many people?

- Write down the numbers of people that actively participated
- Write the number of people that attended (such as the audience members)

8

450+ students at school +  
community + teachers

## 8. Highlights: Give a brief description of the highlights of your project. Also describe what didn't work so well and what you might do differently next time?

Many students loved the idea of freshening up the school with some art but it was finding the time (for many students) to come up with concepts and also time to paint. It's great that a mural has gone up on the tennis courts as it is just a start to adding creativity & artistic flair to the school grounds - there is much space for further murals to be painted. It is also wonderful that students who come from many different backgrounds are able to see a part of their culture on the wall & be proud of where they come from & who they are. Overall the project went well, it would be good to incorporate the next project into the different houses at school to increase participation and motivation. A different time of year may have also been beneficial.

# 931605

## 9. How did your project benefit your community?

It's beneficial for students to see that the school is inclusive and represents many diverse cultures and gives them a sense of belonging & value. It also allowed students to show their creativity which can sometimes be limiting in the school environment. The mural also allowed the learning of different cultures - their costumes & flags that were painted in the mural. Lastly, it also makes the grounds more aesthetically pleasing especially from its origin as a concrete wall.

This report was completed by:

Mary- Ellen Luyten

# 931605

\*\*\* TAX INVOICE GST INCLUSIVE \*\*\*  
 GST NUMBER 10-303-729

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MITRE 10 MEGA TIMARU  
 W H COLLINS & CO LIMITED  
 Bank Street Timaru 03 687 2033

16/11/2020 09:17 D#232 Op:YC1 Reg:T3

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Invoice number T-68551

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To: C-TIM080  
 TIMARU GIRLS HIGH SCHOOL  
 PO BOX 558  
 TIMARU

Customer Ref: 49105

VALSPAR EXT L/S	PAINI & PRIMER WHIL		
277479	EACH		
1 @	\$49.98 - 5.0		\$47.48
VALSPAR EXT L/S	BLACK 1L		
287539	EACH		
1 @	\$49.98 - 5.0		\$47.48
RESENE LUMBERSIDER MID 1L			
361156	EACH		
1 @	\$63.50 - 5.0		\$60.33
RESENE LUMBERSIDER DEEP 1L			
361158	EACH		
1 @	\$63.50 - 5.0		\$60.33
RESENE LUMBERSIDER PASTEL 1L			
361150	EACH		
1 @	\$61.50 - 5.0		\$58.43
RESENE LUMBERSIDER RICH RED 1L			
361171	EACH		
1 @	\$69.50 - 5.0		\$65.03
PAINTMASTER 3PC BRUSH SET			
350070	EACH		
2 @	\$4.18 - 5.0		\$7.94

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(Discount \$18.30 ) Total \$348.02

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This sale includes GST of \$45.39

Thank You For Shopping At Mitre 10 MEGA  
 See Return Policy On Back Of Docket



Your Unique Code: X29-2316521100



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**FAULTY ITEMS**

If a problem occurs with a product purchased from Mitre 10, bring it back to us with your proof of purchase. We will either repair, replace or provide you with a refund, as required under the Consumer Guarantees Act.

**CLEARANCE ITEMS**

Clearance items cannot be returned or exchanged unless faulty.



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**CLEARANCE ITEMS**

Clearance items cannot be returned or exchanged unless faulty.



**NO HASSLE RETURNS**



\*\*\* TAX INVOICE GST INCLUSIVE \*\*\*  
GST NUMBER 10-303-729

=====

MITRE 10 MEGA TIMARU  
W H COLLINS & CO LIMITED  
Bank Street Timaru 03 687 2033

12/11/2020 09:57 D#889 Op:AW Reg:T2

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Invoice number T-64532  
-----

To: C-TIM080  
TIMARU GIRLS HIGH SCHOOL  
PO BOX 558  
TIMARU

Customer Ref: GS49103

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PAINTMASTER 3PC BRUSH SET			
350070	EACH		
1 @	\$4.18 - 5.0		\$3.97
ROLLER KIT 230MM NUMBER 8			
287470	EACH		
1 @	\$6.99 - 5.0 *P		\$6.64
ACCENT SOLARMAX LOW SHEEN WHITE 1L			
183078	EACH		
1 @	\$44.00 - 5.0		\$41.80
-----			

(Discount \$2.76 ) Total \$52.41  
=====

This sale includes GST of \$6.84

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0  
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Just give us your feedback on-line @  
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Thank you - We value your feedback!!



191769



Creative Communities Scheme  
Project completion Report form



All recipients of funds from the Creative Communities Scheme must complete this form within two months after their project is completed.

If you do not complete and return this form you will not be eligible for future funding through this scheme.

Please return the completed form to –

Grant Hamel  
Customer Services Manager  
Timaru District Council  
PO Box 522  
Timaru 7940

- 1. Project title Christmas on the Bay
- 2. Name of applicant In Harmony - Di Cleverly
- 3. Name & location of project Christmas on the Bay - Caroline Bay Soundshell
- 4. Date of Project Saturday 14th December 2020
- 5. Amount received from the Creative Communities Scheme \$ 2,000-00

# 931605

**Actual Profit and Loss Statement  
for Christmas on the Bay 2020**

<b>Income</b>			
Grants		17,500	
Gold Elite		2,500	
Food vendors	7 @ 50	350	
Bronze	3 @ 250	750	
Silver	4 @ 500	2,000	
Gold	3 @ 1,000	3,000	
<b>Total Income</b>			<b><u>26100</u></b>
<b>Expenses</b>			
Venue soundshell		115	
Bay Community Lounge for breakout		63	178
<b>Promotion</b>			
Advertising 2 local community rags		119	
Photographer		150	
Programme pullout - The Courier SC Toyota sponsr'd	2875	0	
Posters / programmes print Heartland		686.32	955.32
<b>Sound</b>			
Lighting & sound - Audio Dynamite		7200	7200
<b>Entertainment</b>			
Frankie Stevens & Jackie Clarke, fees, flights & accomm		6912.2	
Kaylee Bell		1500	
Ella Thomas' School of Music kids		150	
Band- The Soul Agency		1200	
Crowd pleasers- Nemo, Dory, Minions, Elmo, etc		600	
Choreographer practice room hire, Abi Austin		150	
VIP sponsor after function & MC backstage supplies		985	11497.2
<b>Live Streaming the Event</b>			
Footage Audio Dynamite		3910	3910
<b>Administration</b>			
Production Co-ordinator		1000	
Marketing Co-ordinator		1000	
Poster/Programme design Kerr Graphix FX		644	2644
<b>Total Expenses</b>			<b><u>26384.52</u></b>
<b>Net profit</b>			<b><u>-284.52</u></b>

6. Please give details of how the money was spent. Please account for both the Creative Communities Scheme funding and your own financial contribution to the project.

**Your financial information will remain confidential.**

*Please refer to attached Financials.*

**Project Costs**

Item	Detail	Amount
<i>e.g Hall Hire</i>	<i>e.g 3 days hire at \$100.00 per day</i>	<i>e.g \$300.00</i>
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
<b>A : Total Costs</b>		<b>\$</b>

**Project Income**

Item	Detail	Amount
<i>e.g Ticket Sales</i>	<i>e.g 250 tickets at \$15 per ticket</i>	<i>e.g \$3750.00</i>
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
<b>B : Total Income</b>		<b>\$</b>

# 931605



7. How many people?

- Write down the numbers of people that actively participated
- Write the number of people that attended (such as the audience members)

100

5,000+ Soundshell to full capacity

8. Highlights: Give a brief description of the highlights of your project. Also describe what didn't work so well and what you might do differently next time?

This our 13th show ran very smoothly, very pleased with the turn out + continual support from local community.

Disappointing that the bleachers weren't fixed and a portion of seating was unavailable. Council were however very helpful + co-operative in assisting where they could.

The word on the street 'Best show yet' 😊

# 931605

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9. How did your project benefit your community?

There are no limits or cost restrictions for attendees → this was evidenced by the overwhelming attendance, its certainly turned into a calendar event for South Canterbury.

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This report was completed by:

*Di Cleverley*

# 931605

## 6.2 Funds Available

**Author:** Grant Hamel, Customer Services Manager

**Authoriser:** Symon Leggett, Group Manager People and Digital

### Recommendation

That the information be received and noted.

### Purpose of Report

1 To inform the Local Arts Scheme Subcommittee of the funds available for distribution.

### Assessment of Significance

2 This matter is not deemed significant under the Council's Significance and Engagement Policy.

### Discussion

3 Creative New Zealand allocates approximately \$43,380 GST exclusive annually in six month instalments to the Timaru District Council.

4 All funding applications to the Creative Communities Scheme Timaru District are considered by the Local Arts Subcommittee.

5 The Subcommittee meets four times each financial year. This is the third meeting for this financial year.

6 The Timaru District Council is contracted to Creative New Zealand to distribute funds under the Creative Communities Scheme Guidelines. Council's Local Arts Scheme Subcommittee follows the Guidelines and allocates funds accordingly.

### Unallocated Funds

7 At the end of June each year any unallocated funds in excess of 15% of the annual allocation from Creative New Zealand may be required to be paid back to Creative NZ

### Conclusion

8 Funds available as at 11 March 2021: \$41,362.59

These are the allocated funds for the 25 March 2021 and 3 June 2021 meetings.

We have now received our total allocation of funding from Creative Communities for the 2021 Financial Year.

### Attachments

Nil



**7 Consideration of Urgent Business Items**

**8 Consideration of Minor Nature Matters**

## 9 Exclusion of the Public

### Recommendation

That the public be excluded from the following parts of the proceedings of this meeting on the grounds under section 48 of the Local Government Official Information and Meetings Act 1987 as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason
<b>10.1 - Public Excluded Minutes of the Local Arts Scheme Subcommittee Meeting held on 10 December 2020</b>	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	To protect a person's privacy
<b>10.2 - Funding Applications</b>	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	To protect a person's privacy

**10 Public Excluded Reports**

**10.1 Public Excluded Minutes of the Local Arts Scheme Subcommittee Meeting held on 10 December 2020**

**10.2 Funding Applications**

**11 Readmittance of the Public**