



AGENDA

Community Services Committee Meeting Tuesday, 6 September 2022

Date Tuesday, 6 September 2022

Time following the Infrastructure Committee

Location Council Chamber
District Council Building
King George Place
Timaru

File Reference 1523784

Timaru District Council

Notice is hereby given that a meeting of the Community Services Committee will be held in the Council Chamber, District Council Building, King George Place, Timaru, on Tuesday 6 September 2022, at the conclusion of the Infrastructure Committee meeting.

Community Services Committee Members

Richard Lyon (Chairperson), Stu Piddington (Deputy Chairperson), Steve Wills, Allan Booth, Peter Burt, Barbara Gilchrist, Gavin Oliver, Paddy O'Reilly, Sally Parker and Mayor Nigel Bowen

Quorum – no less than 2 members

Local Authorities (Members' Interests) Act 1968

Committee members are reminded that if you have a pecuniary interest in any item on the agenda, then you must declare this interest and refrain from discussing or voting on this item, and are advised to withdraw from the meeting table.

Erik Barnes

Acting Group Manager Recreation and Cultural Services

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- 1 Apologies**
- 2 Identification of Items of Urgent Business**
- 3 Identification of Matters of a Minor Nature**
- 4 Declaration of Conflicts of Interest**
- 5 Chairperson's Report**

6 Confirmation of Minutes

6.1 Minutes of the Community Services Committee Meeting held on 26 July 2022

Author: Claire Copeland, Executive Assistant Environmental Services

Recommendation

That the Minutes of the Community Services Committee Meeting held on 26 July 2022 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

Attachments

- 1. Minutes of the Community Services Committee Meeting held on 26 July 2022**



MINUTES

Community Services Committee Meeting Tuesday, 26 July 2022

Ref: 1523784

**Minutes of Timaru District Council
Community Services Committee Meeting
Held in the Council Chamber, District Council Building, King George Place, Timaru
on Tuesday, 26 July 2022 following the Infrastructure Committee**

Present: Cr Richard Lyon (Chairperson), Cr Stu Piddington (Deputy Chairperson), Cr Mayor Nigel Bowen, Cr Steve Wills, Cr Allan Booth, Cr Gavin Oliver, Cr Paddy O'Reilly, Cr Sally Parker

In Attendance: Bede Carran (Chief Executive), Philip Howe (Museum Director), Andrew Dixon (Group Manager Infrastructure), Paul Cooper (Group Manager Environmental Services), Beth Stewart-Wright (Director User Experience & Community Engagement), Jason Rivett (Acting Group Manager Commercial & Strategy), Hamish Barrell (District Planning Manager), Azoora Ali (Chief Financial Officer), Eric Barnes (Acting Group Manager Recreation & Cultural Services) Michelle Bunt (Water Services Community Engagement Officer) Grant Hall (Drainage & Water Manager), Claire Copeland (Executive Assistant Environmental Services).

1 Apologies

Resolution 2022/18

That apologies from Cr Barbara Gilchrist and Cr Peter Burt be received and accepted.

Moved: Cr Richard Lyon

Seconded: Cr Sally Parker

Carried

2 Identification of Items of Urgent Business

No items of urgent business were received

3 Identification of Matters of a Minor Nature

No matters of a minor nature were raised.

4 Declaration of Conflicts of Interest

No conflicts of interest were declared.

5 Chairperson's Report

5.1 Chairpersons Report

Chairman attended various meetings including those with the Acting Group Recreation & Cultural Services in regards to the South Canterbury Museum project being discussed today.

Resolution 2022/19

Moved: Cr Richard Lyon

Seconded: Cr Paddy O'Reilly

That the Chairpersons report be received and noted.

Carried

6 Confirmation of Minutes

6.1 Minutes of the Community Services Committee Meeting held on 14 June 2022

Resolution 2022/20

That the Minutes of the Community Services Committee Meeting held on 14 June 2022 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

Moved: Mayor Nigel Bowen

Seconded: Cr Steve Wills

Carried

7 Reports

7.1 South Canterbury Museum - Current Projects and Activities Report

1 To provide an update to the Community Services Committee on current operations and projects at the South Canterbury Museum.

Covid has had an effect on attendance including over the first terms of this year, numbers are below target, but creeping up. There are five development projects that are linked to the development of the new heritage hub & redevelopment of the theatre royal input in the planning and design process as plans are being developed but South base and associates.

There is also a new operational model for the museum and theatre which will allow for staffing two sights.

In the new facility we are looking transfer our current exhibitions development concepts for new exhibitions that are of a high profile or international standard that doesn't just serve the district but as a heritage draw card.

In the next 18months we need to fund the 3million required for the development of exhibitions through current funds, grants, public & international funding support.

Resolution 2022/21

Moved: Cr Sally Parker

Seconded: Cr Steve Wills

1. That the report is received and noted.

Carried

8 Consideration of Urgent Business Items

No items of urgent business were received

9 Consideration of Minor Nature Matters

No matters of a minor nature were raised.

The Meeting closed at 11am

.....
Richard Lyon Chairperson

7 Reports

7.1 Caroline Bay Trust Aoraki Centre Pools and Outdoor District Pools Operations Update

Author: Craig Motley, Recreation Facilities Manager

Authoriser: Erik Barnes, Acting Group Manager Recreation and Cultural Services

Recommendation

That the report is received and noted.

Purpose of Report

- 1 The purpose of the report is to provide an update to the Community Services Committee about the current and anticipated staff shortages, which have resulted in reduced opening hours of the pools at Caroline Bay Trust Aoraki Centre. There is also the potential of reduced opening hours of the Timaru District's Outdoor Pools this upcoming season.

Assessment of Significance

- 2 This matter has been assessed as being of low to medium significance under Council's Significance and Engagement Policy due to the number of people impacted. While the costs associated with the proposed changes are relatively modest there is a potential impact on the level of service. It is also recognised that pool users will take a keen interest in this matter.

Discussion

- 3 It has been a challenging year in the aquatics space. Caroline Bay Trust Aoraki Centre (CBay) has found it difficult to recruit aquatics staff (primarily lifeguards) and there have been high levels of absenteeism due to COVID-19 and winter illnesses.
- 4 Due to an unprecedented low level of staffing, CBay have reduced the pool's open hours to the public in order to safely staff our pool facilities for our customers. These changes are mirroring other aquatic facilities around the country such as Waitaki Aquatic Centre in Oamaru and EA Networks Centre in Ashburton.
- 5 The reduced hours will be in place from Thursday 18 August until Thursday 29 September. On Tuesdays and Thursdays the pools will be open for a single shift from 12.00pm until 8.00pm. On Sundays the pools will open for a single shift 10.00am until 6.00pm.
- 6 Data shows that Tuesday, Thursday and Sunday mornings are the lowest use periods.
- 7 Booked classes including Learn 2 Swim lessons and Walk n Talk classes will continue as normal.
- 8 The reduced hours only applies to CBay pools. The Café and CBay Fitness will remain at their usual hours.
- 9 CBay pools will return to full hours for the October school holidays, which run from Saturday 1 October through to Sunday 16 October.
- 10 CBay Aquatics will shut down immediately after the school holidays from Monday 17 October through to Sunday 30 October for their annual scheduled maintenance period.

- 11 The outdoor pools are set to re-open from Canterbury Show weekend in November 2022, through to the 3rd Sunday in March 2023.
- 12 The Recreation Facilities Manager is expecting staffing challenges to continue over the upcoming summer season.
- 13 As the large portion of summer lifeguards are students, staffing the pools continues to be a significant issue from mid-January until the closing date. Despite employing a range of strategies to remedy this issue, it continues to be difficult to adequately and safely staff all of our pools during this period. It is likely that this may be an issue from the beginning of the season this year.
- 14 Trends in previous years indicate that as lifeguards return to University and High School, the anticipated staff shortages materialise. However with the substantial challenges in recruiting and retaining staff throughout 2022 it is expected that these seasonal vacancies will result in periodic pool closures, split shifts and the requirement to pay overtime to keep the pools open at peak times. This problem exists throughout the country, but particularly in areas with smaller populations.
- 15 The major hurdle remains the adequate and safe staffing of the pools to ensure customer safety and enjoyment of the facility.
- 16 Furthermore, the wellbeing of CBay's existing aquatics staff remains a key priority. A number of employees have been working extra days and longer hours for a number of months, to ensure a continued level of service. This approach is no longer sustainable, it is imperative for the wellbeing and safety of staff and customers that employees are taking regular days off and working only their contracted hours.
- 17 A significant targeted recruitment drive is underway and the CBay team, along with the support of Timaru District Council's Engagement and Culture team, are looking at all possible options to increase staff numbers to the required level to fully staff pools over summer. However until this process is completed, there is no certainty on what the impact on the staffing situation will be for the summer period. Officers are working at how to inform and socialise the issue as widely as possible. This is to both inform users and members of the community on the issue and also to ask if they have suggestions on how we can address the potential shortage of lifeguards. We note that full training is provided to those who wish to become lifeguards.
- 18 The Recreation Facilities Manager is working with the wider CBay leadership team to prepare for all scenarios and consider it prudent to inform the Community Boards, Elected Members, and the community of the possibility of having to reduce operating hours, institute rolling days and potential pool closures. It is possible that this may come into effect from the start of the summer season.
- 19 It is expected while COVID-19 is still prevalent in our community, the possibility of staff absenteeism will continue to be an issue throughout the summer season. This may result in short notice regarding pool closures.
- 20 The CBay team's desire is to cause the least amount of disruption possible however the safety of swimmers and wellbeing of staff remains their priority.
- 21 The information regarding the outdoor pools was provided via a brief report to the Temuka, Pleasant Point and Geraldine Community Boards at the recent August 2022 meetings.

- 22 The Recreation Facilities Manager met with all of the Community Boards in the week beginning 22nd August. Feedback from the meetings was understanding and supportive of the forward notice being given and of the steps being undertaken to safely manage all of our facilities.

Attachments

Nil

7.2 Neighbourhood Park Naming

Author: Bill Steans, Parks & Recreation Manager

Authoriser: Andrew Dixon, Group Manager Infrastructure

Recommendation

That the Community Services Committee considers whether the neighbourhood park in St Leonards Road, Temuka be named Dr Hilliker Park.

Purpose of Report

- 1 This report has been prepared as a result of a request from the Temuka Community Board following a proposal from Lance Scott to name the neighbourhood park at St Leonards Road in Temuka after Dr Rodger Hilliker.

Assessment of Significance

- 2 This matter is of low significance in terms of the Council Significance and Engagement Policy as there will not be any changes of level of service and does not impact on any strategic asset.
- 3 It is noted that the matter may be of interest and some significance to the local Temuka Community and local Iwi. Consultation on this matter with these groups should be considered.

Background

- 4 Some members of the local community wish to recognise Dr Hilliker's contribution to Temuka and feel that naming a Park after him would be a fitting acknowledgement.
- 5 The Temuka Community Board considered this request at the meeting on 22 August 2022 and supported the park naming proposal.
- 6 Dr Hilliker was a general practitioner in Temuka from 1961 until 2010. At one time he was the only GP in Temuka. He contributed significantly to medicine and the local community.
- 7 Dr Hilliker served as the only South Island representative on the New Zealand Medical Association's Central GP Committee. He was elected President of the New Zealand Medical Association and chaired its Central Ethics Committee.
- 8 The Salvation Army in Temuka presented him with a long service award and the Temuka Volunteer Fire Brigade also recognised his long service with a life membership. In 2011 Dr Hilliker was made a Member of the New Zealand Order of Merit.
- 9 Following his retirement, Dr Hilliker looked towards establishing a scholarship for training young people and also wanted to promote joint medical facilities that he hoped would attract young doctors and nurses into rural areas.

Discussion

- 10 It is proposed that a neighbourhood park in St Leonards Street, Temuka shown in attachment 1 is named after Dr Hilliker. The park does not have a formal name and is only referred to by its location.

- 11 The neighbourhood park can be accessed from 19 St Leonards Road and via a public footpath from Cass Street.
- 12 The land is comprised of two titles are freehold but were purchased for recreation purposes. These are:
 - Lot 13 DP 36441, an area of 2480 square metres; and
 - Lot 8 DP 40427, an area of 840 square metres.
- 13 Dr Hilliker has made an outstanding contribution to the Temuka Community and New Zealand medicine over a fifty year period. Some members of the community are grateful for all that he has done over the years and wish to acknowledge his achievements.

Options and Preferred Option

- 14 **Option 1.** Name the neighbourhood park in St Leonards Road, Temuka “Dr Hilliker Park”. This is a fitting way to acknowledge the contribution of Dr Hilliker.
- 15 **Option 2.** Decline the proposal to name the neighbourhood park after Dr Hilliker.

Consultation

- 16 Dr Hilliker has been consulted and would be prepared to accept this recognition.
- 17 Nearby residents have been consulted on the naming of the neighbourhood park via a letter delivered to their address and an opportunity was provided for a drop in meeting on the site.
- 18 There have been four responses supporting the naming and none against at the time of writing the report.
- 19 Te Runanga o Arowhenua has been approached for their input into this naming but to date a response hasn't been received.
- 20 On Monday 22 August 2022 the Temuka Community Board recommended that the neighbourhood park in St Leonards Road, Temuka be named Dr Hilliker Park subject to any comment from Te Runanga o Arowhenua.

Relevant Legislation, Council Policy and Plans

- 21 Timaru District Council Parks Naming Policy states that names must relate to location, usage, history, something contained within the park, or the name of a significant individual or family. This proposal therefore is consistent with the policy.
- 22 Enquiries have confirmed that there is no requirement to apply to the New Zealand Geographic Board to approve the name as it is not a Crown Protected Area.



Financial and Funding Implications

- 23 If the proposed name is adopted the financial implications will be limited. The only potential cost would be for a sign which would be a few hundred dollars and could be funded from existing budgets.

Other Considerations

- 24 There are no other considerations.

Attachments

1. **Attachment 1 - Map of St Leonards Road Park**  



8 Consideration of Urgent Business Items

9 Consideration of Minor Nature Matters