



# MINUTES

## Community Services Committee Meeting Tuesday, 12 March 2024

Ref: 1656926

**Minutes of Timaru District Council  
Community Services Committee Meeting  
Held in the Council Chamber, District Council Building, King George Place, Timaru  
on Tuesday, 12 March 2024 Following the Infrastructure Committee @ 11.18am**

**Present:** Clr Stacey Scott (Chairperson), Clr Gavin Oliver, Clr Peter Burt, Clr Allan Booth, Mayor Nigel Bowen, Clr Owen Jackson, Clr Sally Parker, Clr Michelle Pye, Clr Scott Shannon

**In Attendance:** **Community Board:** Anna Lyon (Pleasant Point Community Board), Rosie Woods, Jan Finlayson (Geraldine Community Board)

**Officers:** Nigel Trainor (Chief Executive), Paul Cooper (Group Manager Environmental Services), Andrew Dixon (Group Manager Infrastructure), Andrea Rankin (Chief Financial Officer), Hannah Goddard Coles (Group Manager Engagement and Culture), Beth Stewart (Group Manager Community Services), Nicole Timney (Manager of Property Services and Client Representative), Stephen Doran (Communications Manager), Matt Sisson (Property Projects Officer), Rachel Scarlett (Governance Advisor), Jessica Kavanaugh (Team Leader Governance)

## **1 Apologies**

### **1.1 Apologies Received**

#### **Resolution 2024/7**

Moved: Clr Stacey Scott

Seconded: Clr Michelle Pye

That the apology of Clr Stu Piddington be received and accepted.

**Carried**

## **2 Public Forum**

There were no public forum items.

## **3 Identification of Items of Urgent Business**

No items of urgent business were received.

## **4 Identification of Matters of a Minor Nature**

No matters of a minor nature were raised.

## **5 Declaration of Conflicts of Interest**

No conflicts of interest were declared.

**6 Chairperson's Report****6.1 Presentation of Chairperson's Report****Resolution 2024/8**

Moved: Clr Stacey Scott

Seconded: Clr Peter Burt

The Chairperson has attended a number of meetings including: a meeting with the Community Development Advisor regarding Welcome Communities; Meeting with the Group Manager Community Services; Council meetings; Downlands Water Supply Committee meeting; Audit and Risk Committee meeting; Aorangi Stadium Committee meeting; Attending Timaru District Council Procurement Process at the Chamber of Commerce; Citizenship Ceremony; Geraldine Community Board meeting; Local Arts Scheme Subcommittee meeting; a meeting with the winner of the Cbay front desk design; the Proposed District Plan Orientation.

**Carried**

**7 Confirmation of Minutes****7.1 Minutes of the Community Services Committee Meeting held on 13 February 2024****Resolution 2024/9**

Moved: Clr Stacey Scott

Seconded: Mayor Nigel Bowen

That the Minutes of the Community Services Committee Meeting held on 13 February 2024 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

**Carried**

**8 Reports****8.1 Actions Register Report**

The Chairperson spoke to the report to provide the Community Services Committee with an update on the status of the action requests raised by councillors at previous Community Services Committee meetings.

**Resolution 2024/10**

Moved: Clr Michelle Pye

Seconded: Mayor Nigel Bowen

That the Community Services Committee receives and notes the updates to the Actions Register.

Carried

## 8.2 Community Services Group Update Report

The Group Manager Community Services spoke to the report to provide the Community Services Committee with a regular high-level update on the functions of the units within the Community Service Group, including key updates, challenges and opportunities, initiatives, projects, and the impact of changes in service delivery as it pertains to the community.

It is requested in the final report for the district pools to include the number of days and regular opening hours they were open for during the season. Further discussion was also had on the digital sign in the Timaru CBD and the opportunity to add further billboards in public places or at council facilities as a cost-effective option.

Highlighted was the Multicultural Festival, and elected members and Mayor Nigel Bowen thanked officers for their participation.

### Resolution 2024/11

Moved: Mayor Nigel Bowen

Seconded: Clr Scott Shannon

That the Community Services Committee receives and notes the Community Services Group Update report.

Carried

## 8.3 Progress Report - Aigantighe House Gallery Seismic Repairs

The Manager of Property Services and Client Representative and Property Projects Officer spoke to the report to update the Committee on the progress of the Aigantighe Heritage House Gallery Seismic Strengthening and Refurbishment Project.

Discussion included the level of activity with the borer and conditions of the timber in the roof, the process and timeframe of a roof replacement is required. It is requested for confirmation of the budget to be provided.

### Resolution 2024/12

Moved: Clr Stacey Scott

Seconded: Clr Gavin Oliver

That the Committee receive and note the Progress Report for the Aigantighe Heritage House Gallery Seismic Strengthening and Refurbishment Project.

Carried

## 9 Consideration of Urgent Business Items

No items of urgent business were received.

**10 Consideration of Minor Nature Matters**

No matters of a minor nature were raised.

**11 Public Forum Items Requiring Consideration**

There were no public forum items.

**The Meeting closed at 11.39am.**

**Minutes confirmed 16 April 2024.**



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**Clr Stacey Scott**

**Chairperson**