



AGENDA

Temuka Community Board Meeting Monday, 30 September 2024

Date Monday, 30 September 2024

Time 5.00pm

Location Temuka Library/Service Centre
King Street
Temuka

File Reference 1708108

Temuka Community Board

Notice is hereby given that a meeting of the Temuka Community Board will be held in the Temuka Library/Service Centre, King Street, Temuka, on Monday 30 September 2024, at 5.00pm.

Temuka Community Board Members

Charles Scarsbrook (Chairperson), Alison Talbot (Deputy Chairperson), Gaye Broker, Aimee Baird, Nicola Nimo, Michelle Pye and Scott Shannon

Local Authorities (Members' Interests) Act 1968

Community Board members are reminded that if you have a pecuniary interest in any item on the agenda, then you must declare this interest and refrain from discussing or voting on this item, and are advised to withdraw from the meeting table

Nigel Trainor
Chief Executive

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- 4 Identification of Matters of a Minor Nature**
- 5 Declaration of Conflicts of Interest**
- 6 Chairperson's Report**
- 7 Elected Member Update**

8 Confirmation of Minutes

8.1 Minutes of the Temuka Community Board Meeting held on 19 August 2024

Author: Rachel Scarlett, Governance Advisor

Recommendation

That the Minutes of the Temuka Community Board Meeting held on 19 August 2024 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

Attachments

- 1. Minutes of the Temuka Community Board Meeting held on 19 August 2024**



MINUTES

Temuka Community Board Meeting Monday, 19 August 2024

Ref: 1708108

**Minutes of Timaru District Council
Temuka Community Board Meeting
Held in the Temuka Library/Service Centre, King Street, Temuka
on Monday, 19 August 2024 at 5.00pm**

Present: Charles Scarsbrook (Chairperson), Alison Talbot (Deputy Chairperson), Gaye Broker, Aimee Baird, Nicola Nimo, Clrs Michelle Pye, Scott Shannon

In Attendance: **Councillors:** Owen Jackson

Officers: Nigel Trainor (Chief Executive), Nicole Timney (Group Manager Property), Rachel Scarlett (Governance Advisor)

Public: Lynley Kelman, Colleen Spillane, Sharon Hewson, Mary-Lyn Donehue, Richard Spackman & Kirsty (Aoraki Foundation)

1 Apologies

1.1 Apologies Received

Resolution 2024/111

Moved: Charles Scarsbrook

Seconded: Clr Scott Shannon

That the apologies of Mayor Nigel Bowen & Clr Stacey Scott be received and accepted.

Carried

2 Public Forum

2.1 Rubbish Bins

Lynley Kelmen (Temuka Resident) spoke to the Committee to express her concern of the lack of community rubbish bins in Temuka since rubbish bins had been taken away. Ms Kelmen noted that the amount of rubbish dumping in Temuka has increased significantly. Ms Kelmen also noted that she had been in contact with the Council regrading this issue, as well as sending a Snap Send Solve.

The Committee and the Land Transport Manager discussed that Council will be replacing some rubbish bins in Temuka locations, and that Councils are experiencing financial constraints. Information will be gathered regarding this issue and presented back to Ms Kelmen.

2.2 Wallingford Rest Home

Colleen Spillane, Sharon Hewson and Mary-Lyn Donehue (Temuka Residents) spoke to the Community Board to present the possibility of changing Wallingford Rest Home to include dementia and hospital care. It was suggested that the rest home have 15 standard beds, 10 hospital beds and 5 dementia beds.

The group spoke to why they are suggesting this change, including, aging population growth, prevention of transferring residents and separating couples.

Attachments

- 1 Wallingford Rest Home Letter

2.3 Aoraki Foundation

Richard Spackman and Kirsty (Aoraki foundation) provided a presentation to the Committee and spoke to the Aoraki Foundation. Discussion included, how the foundation is charitable and encourages generosity amongst the community. The group noted that donations can be made by business, individuals, and bequeaths.

The group spoke to the funding application process and how funds are distributed.

Attachments

- 1 Aoraki Foundation Presentation

3 Identification of Items of Urgent Business

3.1 Vine Street Artwork

Resolution 2024/112

Moved: Alison Talbot

Seconded: Nicola Nimo

Carried

4 Identification of Matters of a Minor Nature

- Walkway signage at the Taumatakahu Stream
- Planter Boxes
- Dirt Bikers in river

5 Declaration of Conflicts of Interest

The Chairperson Charles Scarsbrook declared a potential conflict of interest with the Urgent Business Item (Vine Street Artwork) and will remove himself for this item, Alison Talbot (Deputy Chairperson) will chair this item.

6 Chairperson's Report

6.1 Presentation of Chairpersons Report

The Chairperson has attended the various meetings including, attending remotely to the Council extraordinary Meeting on the 16 July 2024 and attending a Community Board Workshop to discuss strategy planning projects.

The Chairperson noted that the economic environment is challenging and Elected members and Committee members will need to consider this when making decisions around spending. Congratulations were made to Gaye Broker and the Temuka market team with their mid-winter market. Positive feedback has been received from locals about the various projects that are underway. The Chairperson also noted that there are new businesses opening up on the main street which will provide more foot traffic around town.

Resolution 2024/113

Moved: Charles Scarsbrook

Seconded: Nicola Nimo

Carried

7 Elected Member Update

7.1 Presentation of Elected Members Update

Clr Scott Shannon has attended various meetings including: Council, Standing Committees, Safer Communities, People & Performance, Pleasant Point Community Board, Pleasant Point Work Programme Workshop, Elected Members Strategic Session. Clr Scott Shannon also attended meetings, functions and events including: meeting with Temuka Police regarding Dirt Bikes, meeting with Taiko Hall Committee, Blessing of new Tongan Church Hall, Luncheon with Hon Nicola Willis, Local & Regional Council Hui at Arowhenua Marae and a Coastguard 30 Year Anniversary Dinner. Clr Shannon also had communication with resident discussing: moving of town square rubbish bins and traffic islands, common issues on King Street about rubbish bins and dirt bikes, and conversations had about the pending theatre decision.

Clr Michelle Pye encouraged feedback for the representation review, as the ward changes are diluting Environment Canterbury member representation numbers.

Resolution 2024/114

Moved: Clr Scott Shannon

Seconded: Clr Michelle Pye

Carried

8 Confirmation of Minutes

8.1 Minutes of the Temuka Community Board Meeting held on 1 July 2024

Resolution 2024/115

Moved: Clr Michelle Pye

Seconded: Aimee Baird

That the Minutes of the Temuka Community Board Meeting held on 1 July 2024 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

Carried

9 Reports**9.1 Richard Pearse Road Drain**

The Land Transport Manager spoke to the Committee to consider options for the improvements to the stormwater drain in Richard Pearse Drive east of Guild Road.

Queries were asked if Richard Pearse Drive can have a foot path installed over the storm water drain as there has been a zoning change which now considers the area to be residential.

The Committee discussed concerns that this issue of sealing the water drain and creating a footpath on Richard Pearse Drive has been an ongoing conversation since 2018, and that there is no longer a budget for this piece of work even though correspondence since 2018 had signalled otherwise.

It was agreed for a report to come back to the Temuka Community Board which will include costings, the cost if its debt funded, what the costing could look like to the Temuka rate payer and information on consenting. Requested was also a priority list to come back to the Temuka Community Board.

Resolution 2024/116

Moved: Charles Scarsbrook

Seconded: Clr Michelle Pye

1. That the Committee request more information on the open drain in Richard Pearse Drive, Temuka east of Guild Street.

Carried

9.2 Timaru District Active Transport Strategy

The Transport Manager spoke to this report is to: update the Temuka Community Board on progress to complete the Timaru District Active Transport Strategy. Seek the Board's support for the draft active transport network maps and future projects relevant to Temuka township. Seek the Board's feedback on the priority of future projects relevant to Temuka township.

The Committee discussed their recommendations of which roads and spaces should include a cycle way.

The Committee agreed that there #1 Priority of funding be for a cycle connection through Arowhenua - between Torepe Fields to Opihi Bridge, and #2 Priority being a cycle connection from

Temuka to Pleasant Point. It was suggested that connecting Temuka to Pleasant Point could be done through Washdyke.

Resolution 2024/117

Moved: Charles Scarsbrook

Seconded: Clr Michelle Pye

That the Temuka Community Board:

1. Note the update on the refreshed Timaru District Active Transport Strategy.
2. Note the Draft Timaru District Rural Trail Network Map and Draft Temuka Active Transport Network Map, and associated future projects.
3. Support the inclusion of the Draft Timaru District Rural Trail Network Map and Draft Temuka Active Transport Network Map, and associated future projects in the Timaru District Active Transport Strategy.
4. Identified the two highest priority future projects within, and connecting to, Temuka township: #1 Priority – Arowhenua, between Torepe Fields to Opihi Bridge; #2 Priority - Temuka to Pleasant Point.

Carried

10 Consideration of Urgent Business Items

10.1 Vine Street Artwork

The Committee agreed that more information regarding overall costing, including, installation, transport cost, materials used, durability and a design concept including dimensions of the piece is required before funds are allocated to the artist.

Resolution 2024/118

Moved: Alison Talbot

Seconded: Nicola Nimo

Carried

Attachments

- 1 Vine Street Artwork pricing

11 Consideration of Minor Nature Matters

Walkway signage at the Taumatakahu Stream

It was noted that Clr Pye will investigate the Taumatakahu Stream walkway area and consider appropriate locations for walkway signage, and take photos to bring back to the Committee.

Planter Boxes

An update was provided on the Planter Box install. Discussions have occurred about the future planter box locations. Noted was that costings around the physical planting of the plants have yet to be figured out. There has been recommendations to have the plants permanent as opposed to seasonal plants, this would minimise upkeep costs. It is anticipated that the planter boxes will be installed early September 2024.

Dirt Bikers in River

Conversations have been had with Environment Canterbury regarding dirt bikers biking in the Temuka river. Environment Canterbury has suggested that they would put down a load of dirt down behind the effluent pond area to help create motor bike jumps. It was agreed that neither the Temuka Community Board nor Environment Canterbury wants to own this area, further discussions regarding ownership will be had. It was noted that some dirt bikers are wanting to assist with developing the jumps.

12 Public Forum Issues Requiring Consideration

12.1 Wallingford Rest Home

It was noted that the Chairperson will write up a letter which will include the recommendation to have hospital and dementia space available at Wallingford Rest Home. The letter will be distributed to the relevant people, including the Chief Executive of Presbyterian Support.

13 Exclusion of the Public

Resolution 2024/119

Moved: Charles Scarsbrook
 Seconded: Clr Michelle Pye

That the public be excluded from the following parts of the proceedings of this meeting, namely,—

14.1 Divestment of Property Assets

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows at 7.06pm:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason
14.1 - Divestment of Property Assets	s7(2)(h) - The withholding of the information is necessary to enable any local authority holding the information to carry	To enable Council to carry out commercial activities

	out, without prejudice or disadvantage, commercial activities	
Carried		

Note

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

- “(4)Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof)—
 - (a)shall be available to any member of the public who is present; and
 - (b)shall form part of the minutes of the local authority.”

14 Public Excluded Reports

14.1 Divestment of Property Assets

15 Readmittance of the Public

Resolution 2024/120

Moved: Charles Scarsbrook

Seconded: Clr Michelle Pye

That the meeting moves out of Closed Meeting into Open Meeting at 7.32pm

Carried

The Meeting closed at 7.32pm.

.....
Charles Scarsbrook
Chairperson

9 Reports

9.1 District Pool 2024 – 2025 Summer Season Operational Hours Update report.

Author: Mike Wrigley, Recreation Facilities Manager

Authoriser: Beth Stewart, Group Manager Community Services

Recommendation

That the Temuka Community Board receive and note the District Pool 2024 – 2025 Summer Season Operational Hours Update report.

Purpose of Report

- 1 To provide an update to the Temuka Community Board about the opening hours of the Temuka District Pool over the 2024-2025 summer season.

Assessment of Significance

- 2 This matter has been assessed as being of low to medium significance under Council's Significance and Engagement Policy due to the number of people impacted and while the costs associated are relatively modest there is a potential impact on the level of service. It is also recognised that pool users will take a keen interest in this matter.

Discussion

- 3 Each year the Recreational Facilities Manager provides a pre-season update to elected members and the Community Boards to advise them of the anticipated operational hours for the District Outdoor Pools.
- 4 The opening period for the Temuka District Pool is scheduled to commence on Friday 15 November 2024 and run until Sunday 16 March 2025.
- 5 The provisional opening hours for Temuka Pool this season are:
 - Monday to Friday 6am to 7pm
 - Saturday and Sunday 10am to 7pm
 - From December 21 to January 6 the hours will be 10am to 7pm

District Pools will be closed over the Christmas and New Year Statutory holidays

Recruitment, Poolsafe Accreditation and Health and Safety

- 6 All council owned and operated pools are accredited under the national Poolsafe Quality Management Scheme (Poolsafe). In order to retain Poolsafe accreditation and to ensure safe operation of the facilities, TDC requires a minimum of 2 appropriately trained and qualified lifeguards to be on duty at any given time during its operational hours. TDC provides in-house training, 1st aid certification and requires all lifeguards to complete their Pool Lifeguard Practicing Certificate (PLPC) qualifications. All candidates are also required to be able to:

- Swim 200m in under 6 minutes (8 lengths of the 25m pool)
 - Tread water for 5 minutes at the deepest part of the pool (3.5m)
 - Pick up an object from the deepest part of the pool (3.5m)
- 7 Council is currently actively recruiting for lifeguards to enable the pool to be open to the public for the hours set out above, with application rounds open on the TDC website: <https://careers.timaru.govt.nz/jobs/4864581-seasonal-casual-lifeguards-senior-lifeguards-timaru-geraldine-pleasant-point-temuka>
- 8 While officers prioritise the fair rostering of lifeguards across all the district pools, if there is insufficient lifeguard coverage to maintain its safe operations and Poolsafe accreditation, officers may need to review the opening hours over the holiday period.
- 9 Officers will update the Community Board once there is a greater visibility over the number of lifeguards it has available across the holiday and summer period.
- 10 It should be noted that, due to the nature of the seasonal work and the activity, the majority of summer lifeguards are students. Consequentially, every year TDC faces staffing challenges as students return to school and university from early February until the end of season.
- 11 As lifeguards return to university and college, the anticipated staff shortages materialise. To help ensure the operation of the pool through to mid-March, Council encourages the application of community members to train as lifeguards and be available to work shifts alongside senior lifeguards from February to the close of season. Officers will engage Community Board channels to promote recruitment rounds and training schedules.
- 12 Council does not appoint volunteers as lifeguards as anyone performing the role must have obtained the aforementioned qualifications and training, and as such considers the paid appointment of such candidates the appropriate and preferred method of engagement. Casual roles are available and Council welcomes and encourages the application of any suitable community candidates for appointment as lifeguards over the summer period.

End of season hours

- 13 Therefore, for the final five weeks of the summer season, when staffing becomes more problematic due to the loss of all our student lifeguards, a post peak timetable totalling 65 hours will be operating as below:

Temuka Pool

- Monday 6am-5pm
- Tuesday 10am-6pm
- Wednesday 6am-5pm
- Thursday 10am-6pm
- Friday 6am-5pm
- Saturday 10am-6pm
- Sunday 10am-6pm

This timetable will commence from Monday 10 February 2025 – Sunday 16 March 2025.

- 14 In the event that any short notice pool closures need to occur, this will be communicated through standard channels as early as possible to inform community members, users and key stakeholders.
- 15 Furthermore, in order to retain Poolsafe accreditation lifeguards must attend regular training. In order to do this, it may be necessary for each district pool to be closed for one hour each month. We will endeavour to hold these mid-week at a low use time. These training times will be publicised in advance from the beginning of the season.

Section 17a Review

- 17 Under section 17a of the Local Government Act 2002, Council has an obligation to review its levels of service with respect to the costs and benefits of different options for funding, governance and delivery of its services. Levels of services at our district pools may undergo a review process in 2025 in accordance with this statutory requirement. The review process may consider the cost of operations, benefits to the community, longer term investment requirements and potential mechanisms for delivering the service. While due consideration must be given to community preferences and views, formal recommendations and results are to be presented to council for decision-making, regardless of whether the findings recommend change in service delivery or not. This process may override any proposal for an independent feasibility study for the district pools, however the review may be broader in scope.

Attachments

Nil

9.2 Temuka Community Garden Group Request for Funding

Author: Steph Forde, Corporate and Strategic Planner

Authoriser: Stephen Doran, Group Manager Corporate and Communications

Recommendation

1. That the Temuka Community Board consider a request from the Temuka Community Garden Group for additional funding of \$3000.00 and approve or decline the request.
2. If approved the Temuka Community Board confirm that the \$3,000 excluding GST be funded from the Temuka Community rate fund.

Purpose of Report

- 1 That the Temuka Community Board consider a request from the Temuka Community Garden Group for additional funding of \$3,000 excluding GST to assist with the construction costs of a boundary fence at the proposed Maude Street site in Temuka.
- 2 A member of the Temuka Community Garden Group will be in attendance to speak to this report.

Assessment of Significance

- 3 This matter is considered low significance in terms of the Timaru District Council Significance and Engagement policy due to the low cost and small community interest.

Background

- 4 During the community consultation period, for the development of the Temuka, Winchester and Surrounds Strategic Plan, a community garden was identified by the community as an important project to assist with the impacts of rising food costs and improve community wellbeing.
- 5 Further conversations with the community identified the Maude Street site in Temuka as being most appropriate for the community garden, that was approved by the Temuka Community Board.
- 6 The Temuka Community Board has previously approved a \$10,000 funding allocation from the Strategic Plan fund to assist with a water connection to the site, and a \$3,000 funding allocation from the Temuka Community Board Targeted Rate Fund to assist with this project.
- 7 The approved funds held in the Temuka and District Projects Trust have now been transferred over to the Temuka Community Gardens Trust.
- 8 Other successful funding applications include approximately \$6,600 in private and community organisation donations including Rotary, and materials and garden boxes from Temuka Menzshed.
- 9 Council approval to utilise this site for the purposes of a community garden has been granted and is included as Attachment 1.

Discussion

- 10 Cost estimates provided by local contractors and suppliers estimate the proposed boundary fence design will be approximately \$12,000, leaving a funding shortfall of approximately \$3,000.
- 11 The proposed design is shown in Attachment 2

Options and Preferred Option

- 12 Option One: Approve the Temuka Community Garden Group \$3,000 additional funding request
- 13 Option Two: Decline the Temuka Community Garden Group \$3,000 additional funding request

Consultation

- 14 No formal consultation is required however this project remains of interest to the community and ongoing engagement should be undertaken by the Board to inform the community of progress.

Relevant Legislation, Council Policy and Plans

- 15 Temuka, Winchester and Surrounds Strategic Plans
- 16 Long Term Plan 2024-34

Financial and Funding Implications

- 17 The value of the reserves held by the Temuka Community Board currently sits at \$62,491 with estimated annual revenue of \$17,000 in the Long Term Plan FY2024 - 34. This funding can be spent on operational as well as capital projects.
- 18

Other Considerations

- 19 There are no other considerations.

Attachments

1. **Temuka Community Garden - Proposed Area**
2. **Temuka Community Garden - Proposed Design**





10 Consideration of Urgent Business Items

11 Consideration of Minor Nature Matters

12 Public Forum Issues Requiring Consideration

13 Exclusion of the Public

Recommendation

That the public be excluded from—

- *(a)the whole of the proceedings of this meeting; or
- *(b)the following parts of the proceedings of this meeting, namely,—

14.1 Public Excluded Minutes of the Temuka Community Board Meeting held on 19 August 2024

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason
<p>14.1 - Public Excluded Minutes of the Temuka Community Board Meeting held on 19 August 2024</p> <p>Matters dealt with in these minutes:</p> <p>14.1 - Divestment of Property Assets</p>	<p>Section 48(1) of the Local Government Official Information and Meetings Act 1987.</p>	<p>The public excluded minutes of the meeting held on 19 August 2024 are considered confidential pursuant to the provisions of the LGOIMA Act of 1987.</p> <p>The specific provisions of the Act that relate to these minutes can be found in the open minutes of the meeting held on 19 August 2024.</p>

*I also move that [\[name of person or persons\]](#) be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of [\[specify\]](#). This knowledge, which will be of assistance in relation to the matter to be discussed, is relevant to that matter because [\[specify\]](#)

*Delete if inapplicable.

Note

[Section 48\(4\)](#) of the Local Government Official Information and Meetings Act 1987 provides as follows:

- “(4)Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof)—
 - (a)shall be available to any member of the public who is present;
and
 - (b)shall form part of the minutes of the local authority.”

14 Public Excluded Reports

15 Readmittance of the Public