



To: Chief Executive

Date: 6 November 2018

Subject: Extraordinary Council Meeting

Pursuant to the provisions of clause 22 sub clauses (1) and (3) of Schedule 7 of the Local Government Act 2002, I hereby call an Extraordinary Meeting of the Timaru District Council to be held in the Council Chamber, District Council Building, King George Place, Timaru on **Tuesday 27 November 2018 at 1pm**, to consider Priority Thoroughfares and Strategic Routes and receive the Annual Report.

A handwritten signature in blue ink that reads 'Damon Odey'. The signature is written in a cursive style.

Damon Odey
Mayor



Extraordinary Council Meeting

on

Tuesday 27 November 2018

1pm

**Council Chamber
District Council Building
King George Place
Timaru**

Timaru District Council

Notice is hereby given that an Extraordinary meeting of the Timaru District Council will be held in the Council Chamber, District Council Building, King George Place, Timaru on Tuesday 27 November 2018 at 1pm.

Council Members

Mayor Damon Odey, Cllrs Nigel Bowen, Peter Burt, Dave Jack, Andrea Leslie, Richard Lyon, Paddy O'Reilly, Sally Parker, Kerry Stevens and Steve Wills

Local Authorities (Members' Interests) Act 1968

Councillors are reminded that if you have a pecuniary interest in any item on the agenda, then you must declare this interest and refrain from discussing or voting on this item, and are advised to withdraw from the meeting table.

Bede Carran
Chief Executive

Timaru District Council
Extraordinary Council Meeting
27 November 2018

Agenda

Item No		
1		Apologies
2		Declaration of Conflicts of Interest
3	1	Hearing Timetable
4	2	Making Our Communities Safer: Identifying Timaru District Priority Buildings Identification of Priority Thoroughfares and Strategic Routes Consultation, Submission Summary
5	10	Timaru District Council Annual Report 2017/18

Timaru District Council
for the Meeting of 27 November 2018
Hearing Timetable

Identification of Priority Thoroughfares and Strategic Routes Consultation

Time	Submitter	Organisation
1.00pm	Introduction	
1.10pm	Hugh Perry	
1.20pm	Wendy Smith	South Canterbury Chamber of Commerce
1.30pm	Nigel Gilkison	Timaru CBD Group
	Consideration of submissions	

Submitters electing not to speak at the Hearing

Clr Paddy O'Reilly	Temuka Community Board
Clr Richard Lyon	Pleasant Point Community Board
Dave Moss	Go Geraldine
Peter Wilson	Reid and Wilson First National Real Estate
Stu Jackson	
Steven Greenyer	Fire and Emergency NZ
Alison Gray	National Council of Women South Canterbury
Michelle Greer	Ray White Real Estate

Timaru District Council

for the Meeting of 27 November 2018

Report for Agenda Item No 4

Prepared by Jayson Ellis
Building Control Manager

Mark Low
Corporate Planning Manager

Making Our Communities Safer: Identifying Timaru District Priority Buildings

Identification of Priority Thoroughfares and Strategic Routes Consultation, Submission Summary

Purpose of Report

1. This report presents an overview of the submissions received to the Priority Thoroughfares and Strategic Routes consultation, and provides information for Council's consideration prior to making a decision on the Priority Thoroughfares and Strategic Routes in the Timaru District.

Background

2. On 1 July 2017 an amendment to the Building Act 2004 introduced new requirements for Councils regarding the identification of potentially Earthquake Prone Buildings. As part of this process Council is required to identify priority thoroughfares and strategic routes, and determine if any buildings on these routes are potentially earthquake prone.
3. The relevant part of the Building Act 2004 that applies when considering priority thoroughfares and strategic routes is section 133AF, which states:

133AF Role of territorial authority in identifying certain priority buildings

(1) This section applies to a territorial authority whose district includes any area of medium or high seismic risk.

(2) *The territorial authority, —*

(a) for the purpose of [section 133AE\(1\)\(e\)](#) (prioritising parts of unreinforced masonry buildings), must use the special consultative procedure in [section 83](#) of the Local Government Act 2002 to identify any part of a public road, footpath, or other thoroughfare in an area of medium or high seismic risk—

(i) onto which parts of an unreinforced masonry building could fall in an earthquake; and

(ii) that has sufficient vehicle or pedestrian traffic to warrant prioritising the identification and remediation of those parts of unreinforced masonry buildings; and

(b) for the purpose of [section 133AE\(1\)\(f\)](#) (prioritising buildings that could impede a strategic transport route),—

(i) may, in its discretion, initiate the special consultative procedure in [section 83](#) of the Local Government Act 2002 to identify buildings for that purpose; but

(ii) must not identify buildings for that purpose other than in accordance with the special consultative procedure.

The key elements for determining a Thoroughfare and Strategic route are:

- There must be an Unreinforced Masonry Building on it, and
 - There has to be sufficient vehicle and pedestrian traffic, and
 - If the building or part of the building should collapse, could this impede the route.
4. The attached maps (Appendix One) formed the Statement of Proposal that was released for consultation.
 5. During the consultation period 27 September – 29 October 2018 eleven submissions were received. Three of these submitters wish to speak to their submission. These are outlined separately in the Hearing timetable.
 6. The main sentiments expressed in the submissions include:
 - a. Comments about the overall approach used to determine strategic/priority routes, and questions about the ramifications for buildings on these routes
 - b. A view that the strategic/priority routes are too extensive
 - c. Suggestions for particular streets to either be included in or excluded from the strategic/priority routes
 7. Submissions and Officer comments have been made available to Councillors electronically and are available on the Council's website.

Options

8. The proposed priority thoroughfares and strategic routes are adopted.
9. The proposed priority thoroughfares and strategic routes are amended following consideration of submissions and officer consideration.
10. That having considered the submissions and officer consideration, further information is required prior to a decision on the proposed priority thoroughfares and strategic routes at the 11 December 2018 Council meeting.

Identification of Relevant Legislation, Council Policy and Plans

11. Building Act 2004 – as amended by the Building (Earthquake Prone Buildings) Amendment Act 2016

12. Local Government Act 2002

Assessment of Significance

13. The matter has medium significance as assessed against the Council's Significance and Engagement Policy. The community as a whole has a stake in the process that determines priority thoroughfares and strategic routes, and ultimately priority buildings. The proposal is likely to hold more significance for residents and building owners on the priority thoroughfares and strategic routes. As required by legislation, it has been consulted on using the Special Consultative Procedure.

Consultation

14. The Special Consultative Procedure has been used to consult on the proposed priority thoroughfares and strategic routes.

Other Considerations

There are no other considerations relevant to this matter.

Funding Implications

15. There are no funding implications associated with the identification of priority thoroughfares and strategic routes.
16. Other aspects of implementing the new requirements introduced by Building (Earthquake Prone Buildings) Amendment Act 2016 have funding implications for local authorities. This has been taken into account in the Long Term Plan 2018-28.

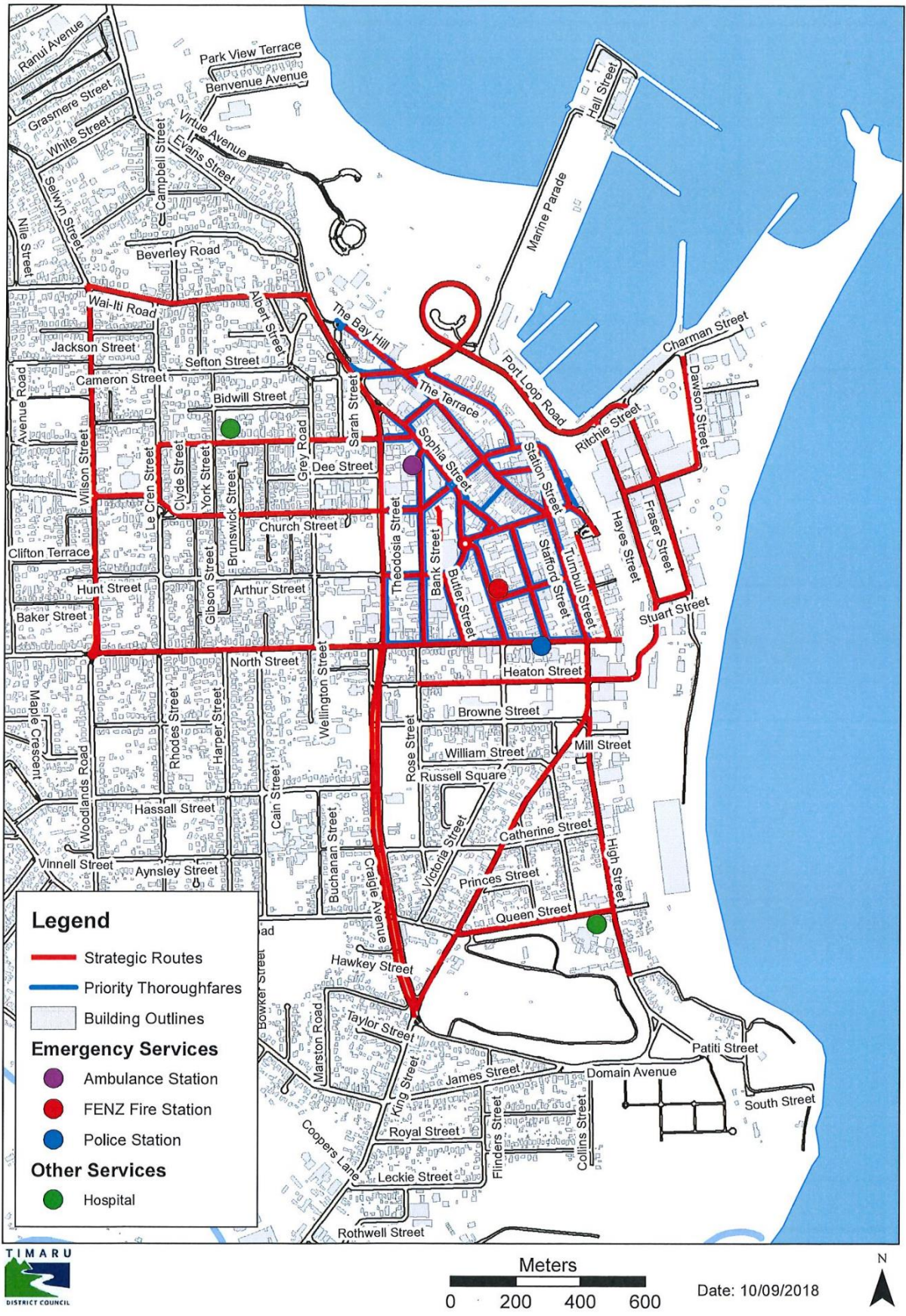
Conclusion

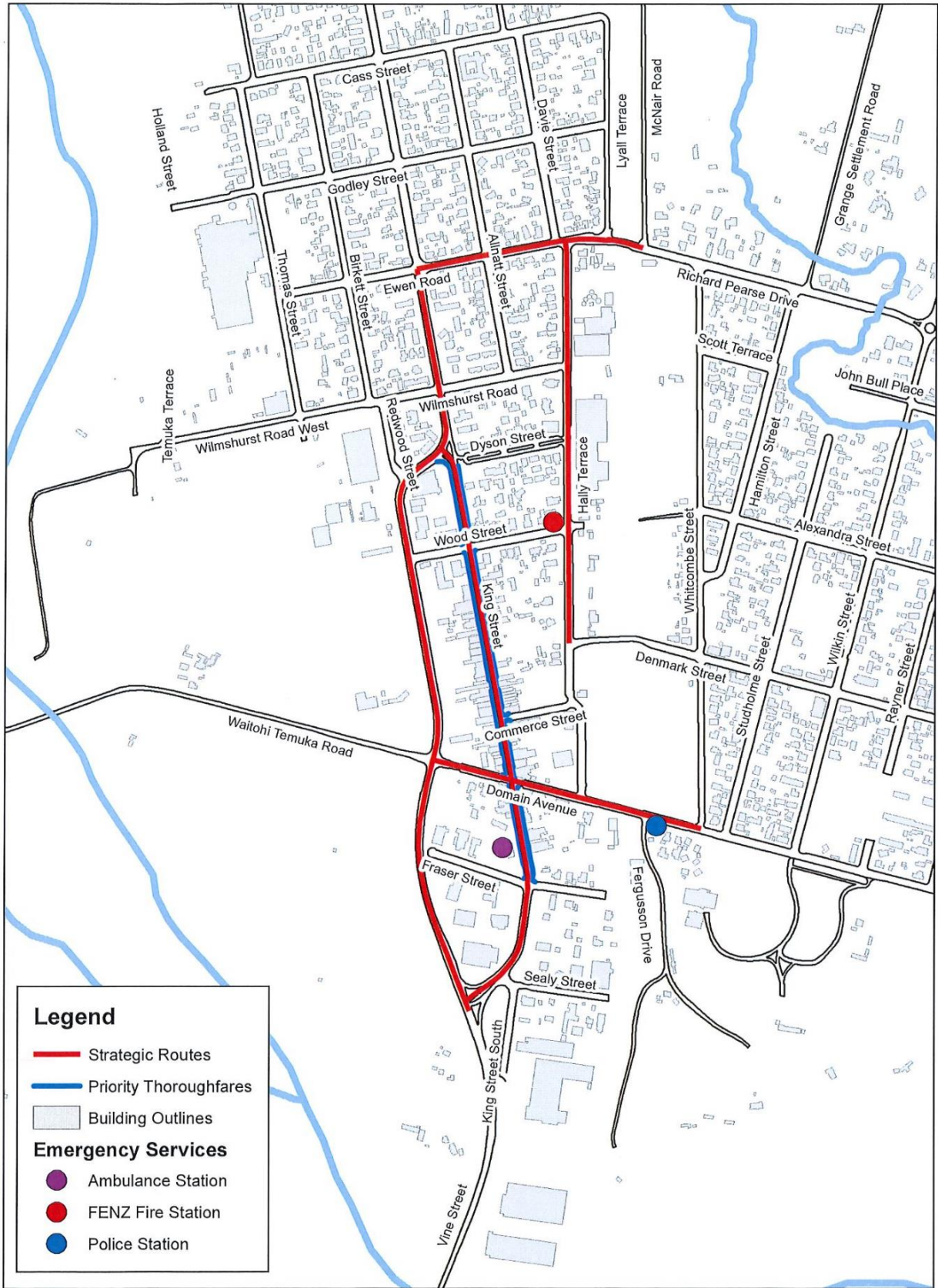
17. The consultation process on the proposed priority thoroughfares and strategic routes has been carried out as required by legislation. Council consideration of the submissions received and officer consideration prior to a decision on priority thoroughfares and strategic routes is the next stage of the process.

Recommendations

- a That the submissions on the proposed priority thoroughfares and strategic routes be received and noted.**
- b That the submissions on the proposed priority thoroughfares and strategic routes be considered.**
- c That relating to the submissions, the Council amends the proposed priority thoroughfares and strategic routes as required, or seeks further information prior to making a decision at the 11 December 2018 Council meeting.**
- d That based on further officer consideration, the Timaru proposed thoroughfares and strategic routes be reduced to focus on areas where Unreinforced Masonry Buildings are concentrated. Please refer to Appendix Two for the revised proposal.**

Appendix One: Statement of Proposal Maps



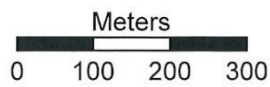


Legend

- Strategic Routes
- Priority Thoroughfares
- Building Outlines

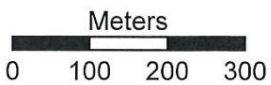
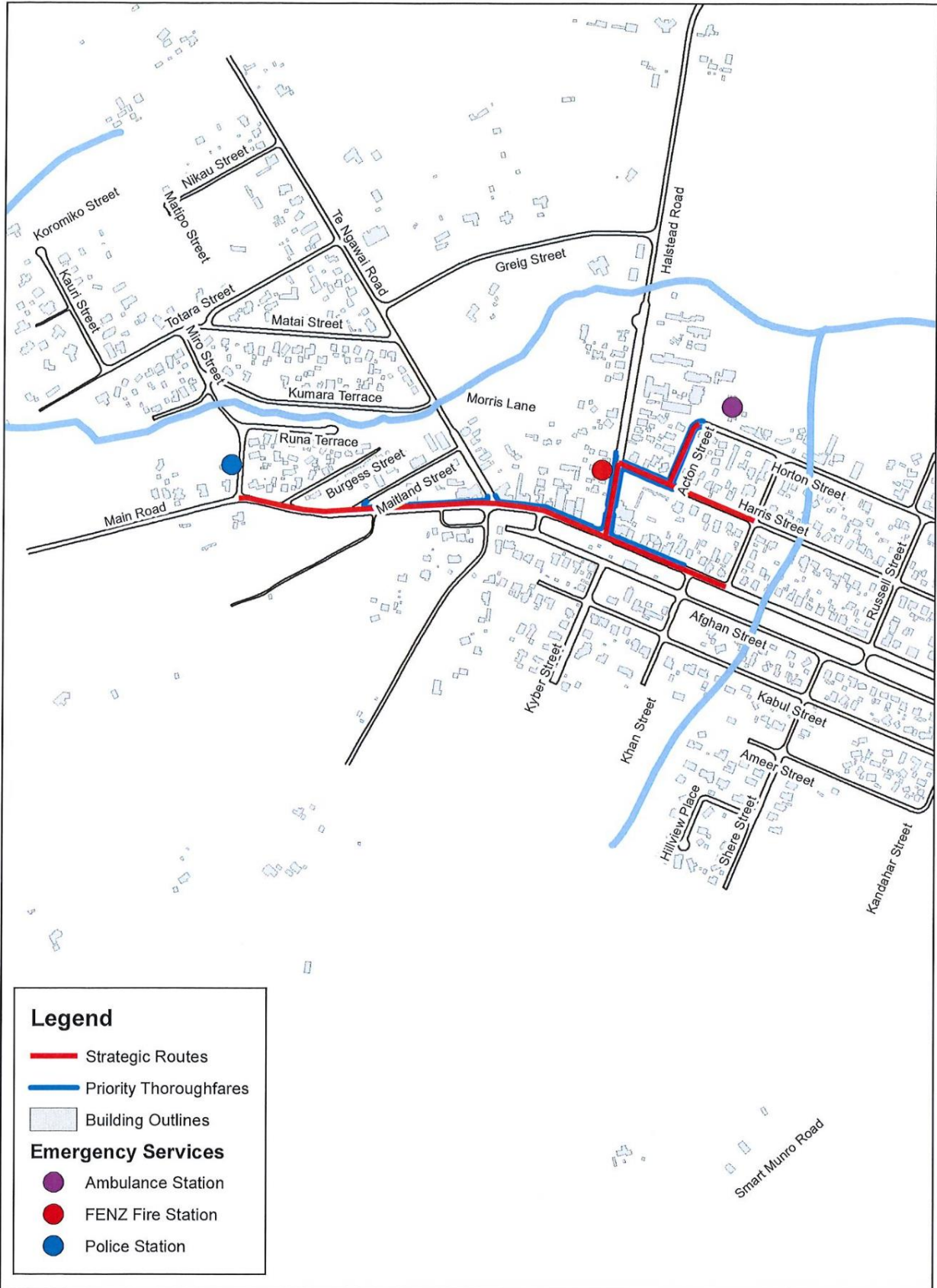
Emergency Services

- Ambulance Station
- FENZ Fire Station
- Police Station



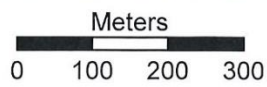
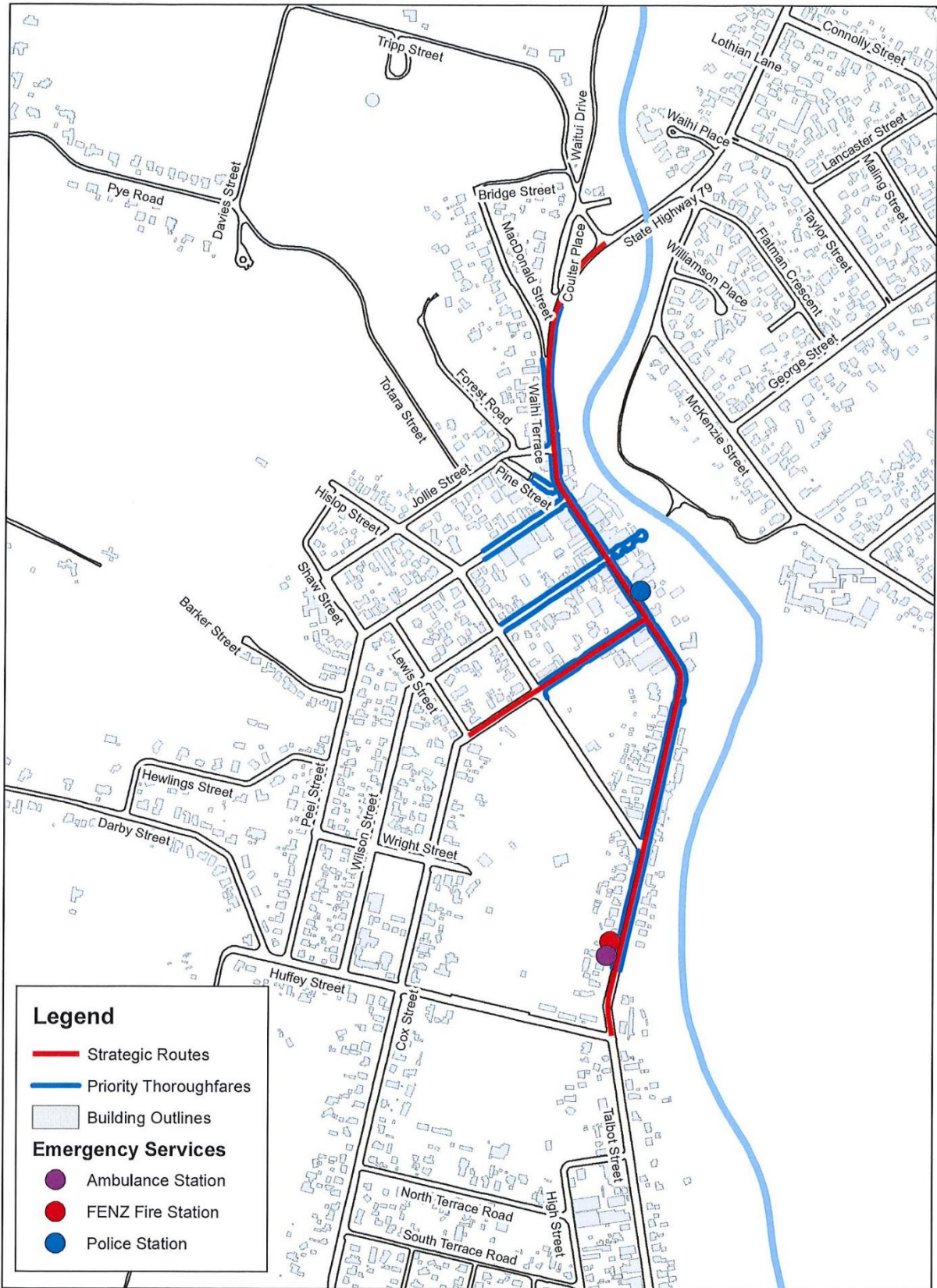
Date: 10/09/2018





Date: 10/09/2018

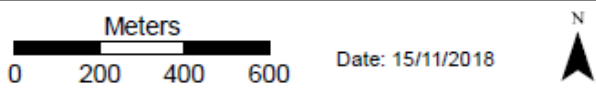
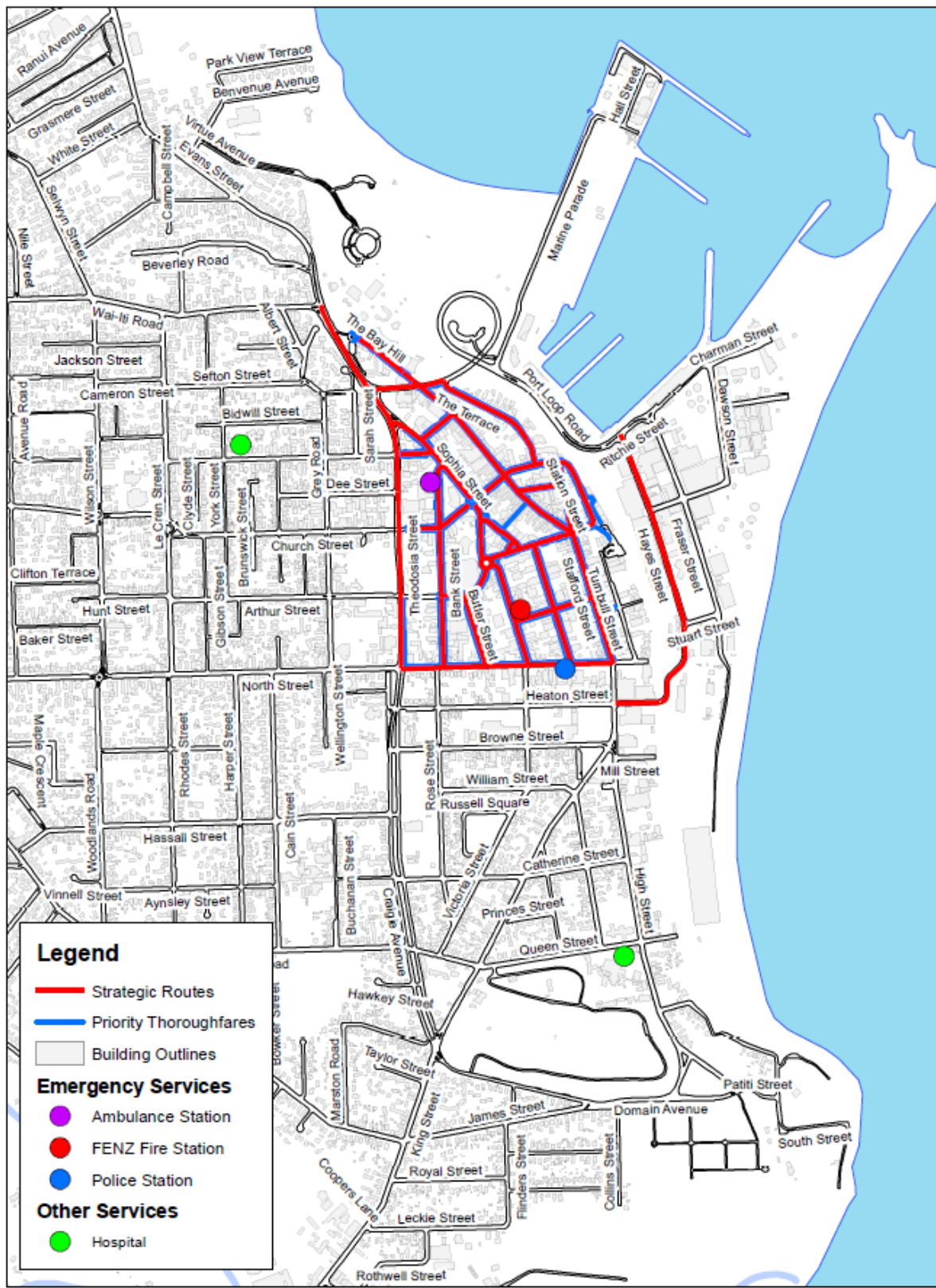




Date: 10/09/2018



Appendix Two: Proposed Revised Map – Timaru



Timaru District Council

for the Meeting of 27 November 2018

Report for Agenda Item No 5

Prepared by **Tina Rogers**
Group Manager Corporate Services

Mark Low
Corporate Planning Manager

Timaru District Council Annual Report 2017/18

Purpose of Report

1. The purpose of this report is to approve and adopt the 2017/18 Annual Report (separately circulated).

Background

2. An annual report is a statutory requirement of Section 98 of the Local Government Act 2002. It outlines the achievements of Council and financial performance against the work programme proposed in the third year of the 2015-25 Long Term Plan.
3. The purposes of an Annual Report are:
 - a) to compare the actual activities and the actual performance of the local authority in the year with the intended activities and the intended level of performance as set out in respect of the year in the long-term plan and the annual plan; and
 - b) to promote the local authority's accountability to the community for the decisions made throughout the year by the local authority.

(Local Government Act 2002 S98:2)

4. The report is meant to be adopted by the Council by 31 October. Unfortunately this year the report has been delayed due to what appears to be resourcing issues.
5. The report includes summarised information of the Council's achievements and performance across its Groups of Activities. It also provides overall financial information on the performance of the Council and against each Group of Activities. The content of the Annual Report is specified in Schedule 10 of the Local Government Act 2002.

Options

6. Adopt the draft Annual Report 2017/18 as presented.
7. Amend the draft Annual Report 2017/18 prior to adoption.

Identification of Relevant Legislation, Council Policy and Plans

8. Local Government Act 2002

Assessment of Significance

This matter is not deemed significant under the Council's Significance and Engagement Policy.

Consultation

9. No consultation has been carried out on the draft Annual Report.
10. The Annual Report is the formal mechanism of communication with the community. A summary of the Annual Report is also prepared and made available to the community following adoption by Council.

Other Considerations

11. A progress update was reported to the Audit and Risk Subcommittee on 25 September, including the draft Statement of Comprehensive Income and Financial Position.
12. Our auditors, Audit New Zealand, have conducted their annual audit of Council activities. An unqualified opinion is expected and will be provided to Council on 27 November 2018 after the Annual Report is approved by the Council.

Funding Implications

13. There are no funding implications as the preparation of the Annual Report is budgeted for.

Conclusion

14. The draft Annual Report outlines Council's achievements and financial performance against Year 3 of the Long Term Plan 2015-25. Audit New Zealand have conducted their annual audit of Council activities and an unqualified opinion is expected.

Recommendations

- a) That the Council approves the Annual Report 2017/18.
- b) That the Timaru District Council Annual Report 2017/18 be adopted under Section 98 of the Local Government Act 2002, and subject to Audit NZ approval the Mayor and Chief Executive be authorised to make minor changes as necessary.