



AGENDA

Temuka Community Board Meeting Monday, 5 August 2019

Date Monday, 5 August 2019

Time 5pm

Location Temuka Library/Service Centre
King Street
Temuka

File Reference 1270227

Timaru District Council

Notice is hereby given that a meeting of the Temuka Community Board will be held in the Temuka Library/Service Centre, King Street, Temuka, on Monday 5 August 2019, at 5pm.

Temuka Community Board Members

Clr Paddy O'Reilly (Chairperson), Ali Talbot (Deputy Chairperson), Clr Richard Lyon, Noeline Clarke, Lloyd McMillan, Charles Scarsbrook, Stephanie McCullough

Local Authorities (Members' Interests) Act 1968

Community Board members are reminded that if you have a pecuniary interest in any item on the agenda, then you must declare this interest and refrain from discussing or voting on this item, and are advised to withdraw from the meeting table

Bede Carran
Chief Executive

Order Of Business

1	Apologies	5
2	Public Forum	5
3	Identification of Items of Urgent Business.....	5
4	Identification of Matters of a Minor Nature	5
5	Declaration of Conflicts of Interest	5
6	Chairperson’s Report.....	5
7	Confirmation of Minutes	6
	7.1 Minutes of the Temuka Community Board Meeting held on 1 July 2019	6
8	Reports	11
	8.1 Temuka Central Business District Refresh Trees and Update.....	11
	8.2 Temuka New Footpaths Progamme.....	31
	8.3 Civil Defence Communications for Temuka Stadium.....	35
9	Consideration of Urgent Business Items.....	37
10	Consideration of Minor Nature Matters.....	37
11	Public Forum Issues Requiring Consideration	37

- 1 Apologies**
- 2 Public Forum**
- 3 Identification of Items of Urgent Business**
- 4 Identification of Matters of a Minor Nature**
- 5 Declaration of Conflicts of Interest**
- 6 Chairperson's Report**

7 Confirmation of Minutes

7.1 Minutes of the Temuka Community Board Meeting held on 1 July 2019

Author: Joanne Brownie, Council Secretary

Recommendation

That the Minutes of the Temuka Community Board Meeting held on 1 July 2019 be confirmed as a true and correct record of that meeting.

Attachments

- 1. Minutes of the Temuka Community Board Meeting held on 1 July 2019**



MINUTES

Temuka Community Board Meeting Monday, 1 July 2019

Ref: 1270227

**Minutes of Timaru District Council
Temuka Community Board Meeting
Held at the Temuka Library/Service Centre, King Street, Temuka
on Monday, 1 July 2019 at 5pm**

Present: Clr Paddy O'Reilly (Chairperson), Alison Talbot (Deputy Chairperson), Clr Richard Lyon (from 5.07pm), Noeline Clarke, Stephanie McCullough, Lloyd McMillan, Charles Scarsbrook

In Attendance: Clr Steve Wills, Chief Executive (Bede Carran), Land Transport Manager (Andrew Dixon)

1 Apologies

There were no apologies.

2 Public Forum

There was no public forum.

3 Identification of Items of Urgent Business

There were no urgent business items.

4 Identification of Matters of a Minor Nature

The Board agreed that the following minor nature items be discussed – parking area near Trees of the World, update on the swimming pool, the multi turf proposal at the netball courts, wall outside Service Centre, civil defence, recent retirement of Council Officers.

5 Declaration of Conflicts of Interest

There were no conflicts of interest declared.

6 Chairperson's Report

The Chairperson reported on meetings he had attended and issues he had dealt with since the last meeting including numerous Council meetings, discussions around maintenance required at the domain grandstand, and general maintenance at the domain, discussions with the rifle club regarding its stadium rent, person camping illegally at Milford Lagoon (it was noted that Council has very limited powers on this issue), St Leonards Rd playground equipment improvements, Temuka swimming pool roof discussions. The Chairman has also met with an Arowhenua representative regarding signage at historic sites around Temuka.

Temuka Swimming Pool - the Board was advised that there is some discussion in the swimming community around the possibility of roofing the pool. Board members agreed that this would be very expensive, would require significant additional staffing and ongoing running costs, and was not the original intention when the pool upgrading was thoroughly discussed when it was determined that roofing the pool was considered unviable. A meeting has been organised by a committee on 3 July to talk about the possibility of roofing the pool. The Community Board Chairperson will attend

and present some estimated costs of such a project. It was agreed that such a significant proposal would need further discussion with the committee and also the community.

Temuka Museum Annual Report - the Temuka Museum's Annual Report for the 2018/19 year was tabled at the meeting.

Committee Resolution 2019/1

Moved: Clr Paddy O'Reilly

Seconded: Mrs Alison Talbot

That the Board receives the Temuka Museum Annual Report for the 2018/19 year.

Carried

7 Reports

7.1 Confirmation of Minutes

The Board considered the minutes of the March Temuka Community Board meeting. The meeting was informed that the CBD refresh is progressing, with a report to be presented at the next Board meeting.

Committee Resolution 2019/2

Moved: Mrs Stephanie McCullough

Seconded: Mrs Alison Talbot

That the minutes of the Temuka Community Board meeting held on 4 March 2019 be confirmed as a true and correct record.

Carried

7.2 Thompson Road Seal Extension

The Board considered a report on a request by residents on and in the vicinity of Thompson Road, Temuka for the seal extension of Thompson Road and to request the Infrastructure Committee to release funding for this work.

Committee Resolution 2019/3

Moved: Mr Charles Scarsbrook

Seconded: Mrs Stephanie McCullough

That the Temuka Community Board recommends to the Infrastructure Committee that funding of the seal extension of Thompson Road, Temuka, for the total sum of \$170,000 excluding GST be approved and funded from the approved budget in 2019/2020.

Carried

8 Consideration of Urgent Business Items

There were no urgent business items.

9 Consideration of Minor Nature Matters

Parking near the Trees of the World – it has been noted that after shingle was put on this area, when it rained, there was approximately one third of the area covered in water, and it was suggested that the drainage may need attention. Firstly the ownership/satus of the property would need checking.

Temuka netball courts/artificial turf – a member of the community is working on an initiative to install an artificial turf on the netball courts, including the installation of lighting, in order to enable greater use of the area. Council officers and sports groups have been contacted and a meeting will be held on 8 July, to canvas the idea with intersted parties. It was suggested that the SC Spaces and Places Plan, which was signed off last year, should be checked to ensure there is no duplication, and such a proposal could fit with the rationalisation and prioritisation of sports facilities across the district.

Civil Defence – Charles Scarsbrook, as civil defence representative for the area, advised that the civil defence headquarters have been relocated to Alpine Energy stadium. Although there are some advantages in locating the welfare centre to the stadium, there is no wi-fi, or adequate connectivity (which will fragment communications), and the radio and generator are still based at the service centre. It was suggested that the Civil Defence Manager and Chief Information Officer be asked to investigate the issues regarding connectivity and communication provisions and the budget for Temuka civil defence.

Retirement of Parks Liaison Officer and Executive Assistant – a letter to longstanding Council officers who have recently rertired is to be sent thanking them for their services, particularly to the Temuka community.

Landfill Safety – the Board noted the television programme regarding coastal inundation of landfills close to coastal areas. Work is being undertaken to investigate this across the country, with regional and territorial authorities working together. It was suggested that the Waste Minimisation Unit be asked about biodegradable bin liners.

Safety in King Street – the issue of crime was raised and a brief discussion took place on a recent incident outside the service centre, however it was noted that this is a police matter. The Chairperson will ask a police representative to attend the next meeting for a general update.

Service Centre Wall – the Board discussed the idea of putting a mural on the wall which was proposed at an informal meeting. Visuals were displayed for the Board to consider. It was agreed that further investigations take place.

The Meeting closed at 6.15pm.

.....
Chairperson

8 Reports

8.1 Temuka Central Business District Refresh Trees and Update

Author: Andrew Dixon, Land Transport Manager

Authoriser: Ashley Harper, Group Manager Infrastructure

Recommendation

That the Temuka Community Board endorse the proposed treatment of the Temuka Central Business District trees.

Purpose of Report

- 1 The purpose of this report is to update the Board on a recent assessment of street trees as part of the Temuka Central Business District (CBD) refresh project and seek support for the proposed remedial works.

Assessment of Significance

- 2 This report is low significance under the Council's Significance and Engagement Policy. However, the issue has a high significance for the Temuka community.





Background




- 3 The Temuka Community Board and the Infrastructure Committee have both previously approved the following Temuka CBD refresh projects for implementation;
 - New local theme for bollards
 - Reset footpath tiles/pavers to address areas that are hazards
 - Replace large and missing trees with a smaller appropriate
 - Upgrade the pedestrian accessway from Commerce Street to King Street.
 - Pedestrian wayfinder signage for Commerce Street Carpark
 - Improved signage on State Highway at each end of the Town Centre to encourage motorists into King Street
 - Drinking fountain
 - Cycle stand centrally in King Street
- 4 These approved Temuka projects, to be funded from the CBD Refresh budget were estimated to cost approximately \$85,000. The initial budget item allocations for the footpath tiles/pavers resetting and street trees amounts to \$30,000 in total.
- 5 Scoping and investigation across the CBD found that the worst paver areas were in fact surrounding the existing street trees. As a result it is proposed that the trees be treated appropriately and at the same time the hazardous paver areas around the trees also be addressed.


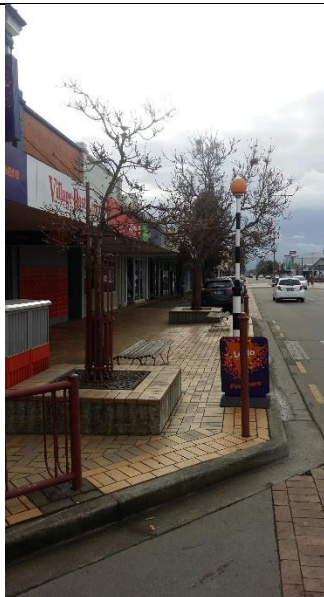

Discussion




- 6 The implementation of the approved Temuka CBD refresh project requires further direction in regard to the trees which there are a significant number of. There are a number of existing trees that need to be “refreshed” through trimming, removal and replacement. In conjunction with this is the repair of paving tiles. The review of the trees by Council Officers has identified issuers and treatment options.
- 7 Each of the 52 CBD street trees has been assessed by the Council Parks (Gary Foster) and Land Transport (Simon Davenport) Officers with treatment options identified being a joint recommendation.
- 8 It is considered that as many of the existing trees as possible should remain, to retain streetscape that they valuably contribute towards. However, it was noted that most of the trees require canopy shaping to create as much sizing consistency as possible.
- 9 The main issue is tree roots causing pavers to lift and become tripping hazards. Although the trees were originally planted with root barriers some trees have had roots break out of these. It is considered that the paver tiles should be lifted and the problem tree roots be removed to restore a smooth footpath surface. This has been successfully completed in Geraldine.
- 10 The assessment also identified that the metal grates could no longer be used at a number of trees, due to the position and size of the trees within the pits lifting these. It is proposed that those tree pit surfaces be treated with resin bound permeable paving.
- 11 A showing the location of the various trees is provided as Attachment 1. The Council Officers assessment and recommendations are summarised in the following table.



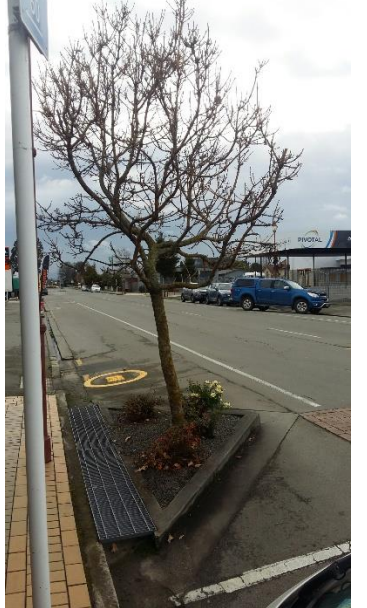
Tree Location	Photo	Proposed Treatment
1 to 5 - Old Post Office corner		<ul style="list-style-type: none"> • Retain the 5 x Totara trees • Reset the pavers around all 5 x trees • Resin around the bases of all 5 x trees

		
<p>6 – Domain Ave/King St corner, on Domain Ave</p>		<ul style="list-style-type: none"> • Retain the Totara tree. • Resin around the tree base. • Reset the surrounding pavers.
<p>7 - Domain Ave/King St corner, on King St</p>		<ul style="list-style-type: none"> • Remove the tree, as it conflicts with the shop verandah. • Plant out the old pit as a low planted garden plot.
<p>8 & 9 - Vip’s Mini Mart</p>		<ul style="list-style-type: none"> • Install 2 x new trees in the existing garden plots on the kerb projection.




<p>10 – North at Royal Hotel</p>		<ul style="list-style-type: none"> • Remove the Totara tree, as it conflicts with the building verandah • Convert the tree pit to footpath.
<p>11 – Pharmacy</p>		<ul style="list-style-type: none"> • Retain the Golden Ash.
<p>12 – Complete Curtains</p>		<ul style="list-style-type: none"> • Retain the Golden Ash – Raise the canopy.

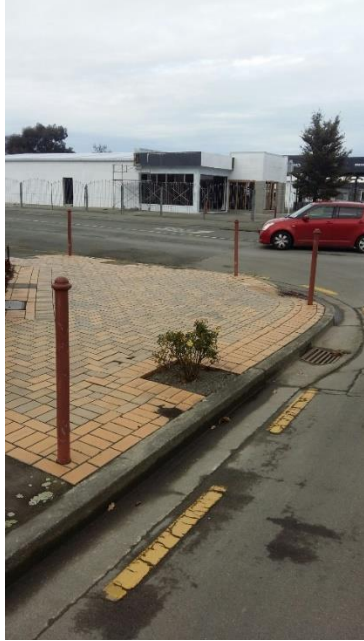



<p>13 – ANZ</p>		<ul style="list-style-type: none"> • Remove the Totara tree, as it conflicts with the building verandah. • Convert the tree pit to footpath.
<p>14 & 15 – Post Shop & Dalziel</p>		<ul style="list-style-type: none"> • Replace/renew the two trees (Together with the two directly opposite). • Rest the grates.
<p>16 – Paws’ n’ Claws</p>		<ul style="list-style-type: none"> • Retain the Totara • Raise the canopy • Resin around the tree base • Renew surrounding AC footpath



<p>17 – Opposite the Butchery</p>		<ul style="list-style-type: none"> • Retain the Golden Ash
<p>18 – Laser Electrical</p>		<ul style="list-style-type: none"> • Replace the Golden Ash – • Replace the surrounding broken kerbing
<p>19 – Old ANZ building</p>		<ul style="list-style-type: none"> • Retain the Totara • Resin around the tree base • Reset the surrounding pavers



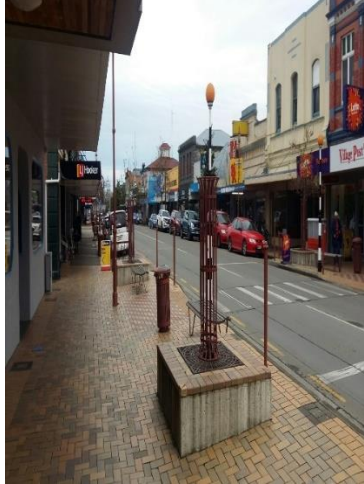
<p>20 – Temuka Hotel</p>		<ul style="list-style-type: none"> • Replace the missing tree in the kerb projected plot
<p>21 – Liquor Centre</p>		<ul style="list-style-type: none"> • Retain the Totara • Trim canopy away from the verandah • Resin around the base
<p>22 – Orient Express</p>		<ul style="list-style-type: none"> • Replace/renew the tree (together with the one directly opposite) • Replace the surrounding broken kerbing

<p>23 – Wood Street SW corner, on King Street</p>		<ul style="list-style-type: none"> • Do not replace the missing tree (due to motorist visibility requirements at the adjacent stop control) • Plant out the old pit as a low planted garden plot
<p>24 – Wood Street SW corner, on Wood Street</p>		<ul style="list-style-type: none"> • Retain the Totara • Replace the damaged kerbing • Reset the surrounding pavers • Resin around the base
<p>25 – Wood Street NW corner, on Wood Street</p>		<ul style="list-style-type: none"> • Retain the Totara • Resin around the base
<p>26 – Wood Street NW corner, on King Street</p>		<ul style="list-style-type: none"> • Do not replace the missing tree (due to motorist visibility requirements at the adjacent stop control) • Retain as a low planted garden plot




<p>27 to 29 – New World</p>		<ul style="list-style-type: none"> • Retain the 3 x Totara • Resin around the bases
<p>30 to 32 – Doctors Surgery</p>		<ul style="list-style-type: none"> • Retain the 3 x Totara • Resin around the bases
<p>33 – Wood Street NE corner, on King Street</p>		<ul style="list-style-type: none"> • Do not replace the missing tree (due to motorist visibility requirements at the adjacent stop control) • Retain as a low planted garden plot • Reset the surrounding pavers



<p>34 – Wood Street NE corner, on Wood Street</p>		<ul style="list-style-type: none"> • Reset the pavers • Replace the missing Totara • Resin around the base
<p>35 – Wood Street SE corner, on Wood Street</p>		<ul style="list-style-type: none"> • Retain the Totara • Resin around the base
<p>36 – Wood Street SE corner, on King Street</p>		<ul style="list-style-type: none"> • Remove the existing tree (due to motorist visibility requirements at the adjacent stop control and it conflicting with a street light) • Plant out the old pit as a low planted garden plot
<p>37 – Pivotal Irrigation</p>		<ul style="list-style-type: none"> • Replace the existing tree (together with the one directly opposite)

<p>38 – Max Rose</p>		<ul style="list-style-type: none"> • Retain the Golden Ash • Reset the oavers • Resin around the base
<p>39 – Austin 92</p>		<ul style="list-style-type: none"> • Retain the Golden Ash
<p>40 – Tattoo Shop</p>		<ul style="list-style-type: none"> • Do not replace the missing tree, due to it conflicting with the building verandah • Convert the tree pit to footpath

<p>41 – Tower Scaffolding</p>		<ul style="list-style-type: none"> • Retain the Golden Ash
<p>42 – Active Health</p>		<ul style="list-style-type: none"> • Retain the Totara • Resin around the base
<p>43 & 44 – Temuka Health Centre & Second Hand Shop</p>		<ul style="list-style-type: none"> • Replace the missing tree and renew/replace the other tree (together with two directly opposite) • Reset the grates

<p>45 – Arowhenua Whanau Services</p>		<ul style="list-style-type: none"> • Do not replace the missing tree, due to it conflicting with the building verandah • Convert the tree pit to footpath
<p>46 – Old Drapery Shop</p>		<ul style="list-style-type: none"> • Retain the Golden Ash • Reset the surrounding pavers
<p>47 – Harcourts</p>		<ul style="list-style-type: none"> • Replace the existing damaged/substandard tree

<p>48 – Temuka Real Estate</p>		<ul style="list-style-type: none"> • Remove the tree, as it conflicts with the shop verandah • Convert the tree pit to footpath
<p>49 – Public Toilets</p>		<ul style="list-style-type: none"> • Retain the Golden Ash • Resin around the base • Reset the surrounding pavers
<p>50 – Service Centre</p>		<ul style="list-style-type: none"> • Replace the existing damaged/substandard tree

<p>51 – Crown Hotel</p>		<ul style="list-style-type: none"> • Retain the Golden Ash • Reset the surrounding pavers
<p>52 – Takeaway Shop</p>		<ul style="list-style-type: none"> • Remove the tree, as it conflicts with the shop verandah • Convert the tree pit to footpath

Options and Preferred Option

- 12 Option 1 – endorse the Council Officer recommendations in regard to treatment of the tree. This is the recommended option.
- 13 Option 2 – The Board identify and confirm alternative treatment options for the trees.

Consultation

- 14 There was consultation on the Temuka Central Business District project priorities through a stakeholder group meeting. There has been other discussions with some business owners during the tree and furniture assessments.

Relevant Legislation, Council Policy and Plans

- 15 Timaru District Council Long Term Plan 2018-21.
- 16 Timaru District Street Tree Policy.

Financial and Funding Implications

- 17 The indicative cost of the tree treatments are:

Activity	Cost excluding GST
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Tree trimming, removals and replanting including resetting of footpath pavers, lifting grates, planting of low level gardens.	\$32,000
Resin around trees	\$6,000
TOTAL	\$38,000

- 18 The replacement trees will be funded separately from the tree replacement budget allocation.
- 19 The Temuka CBD refresh project has been allocated funding of \$80,000 that includes the cost of the furniture, signage, paving renewals and trees. Of this \$30,000 was allocated to tree’s and footpath tiles resetting, therefore there is a funding shortfall of \$8,000 relating to the CBD trees. This cost shortfall can be funded through some of the footpath reinstatement work being funded from the Temuka footpath renewals budget.
- 20 The refresh of the furniture was \$35,000. The indicative costs of the street furniture renewal are:

Activity	Cost excluding GST
Renewal of bollards (82)	\$41,000
New cycle stand	\$4,000
Drinking Fountain	\$3,000
Commence Street Accessway upgrade and signage	To be determined
Improved signage on State Highway at each end of the Town Centre	To be determined

- 21 The refresh of all the bollards exceeds the allocated budget and the Board may wish to consider a reduction in the number of these bollards.

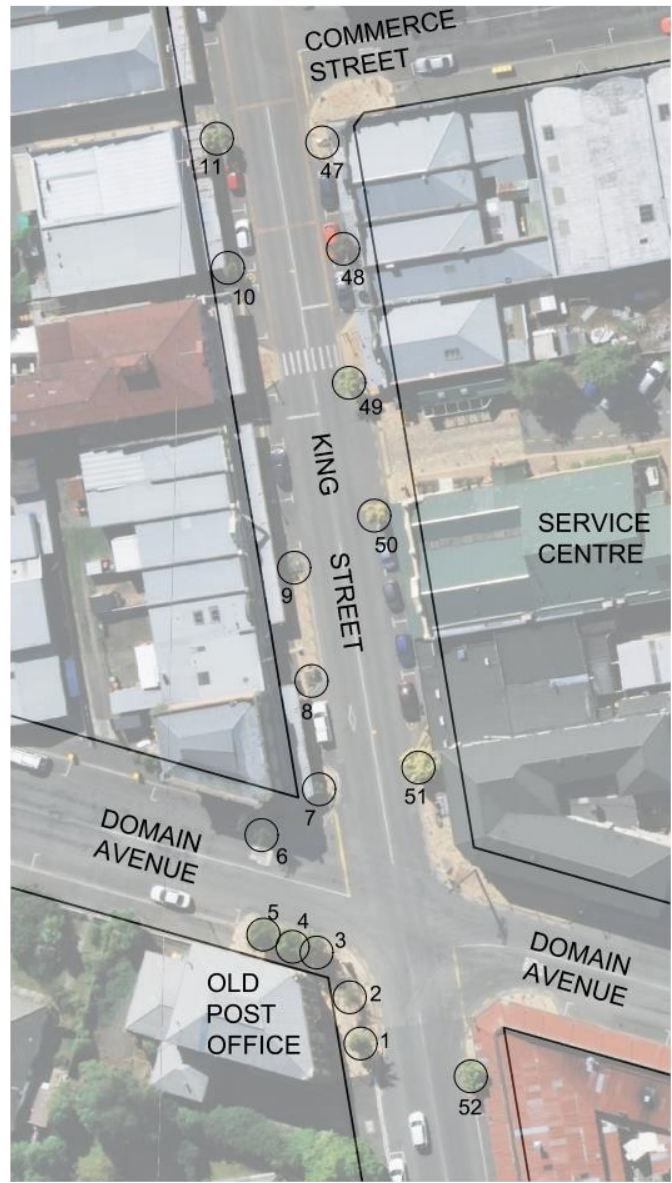
Other Considerations

- 22 Another CBD refresh project is the refresh of street furniture such as bollards, cycle stand, drinking fountain and signage in Temuka CBD. There is an opportunity to promote a theme or style in the design of these. Temuka focal points are the main street shops and Town Square walking tracks, rivers and streams. Other Temuka features noted are NZ Insulators, Temuka pottery, agriculture and Maori heritage.
- 23 Some design themes and options for the renewal of the Temuka Town Centre street furniture will be presented at the Community Board meeting and feedback will be sought.

Attachments

- 1. **Temuka CBD Tree Location Map**  

TEMUKA CENTRAL BUSINESS DISTRICT STREET TREES



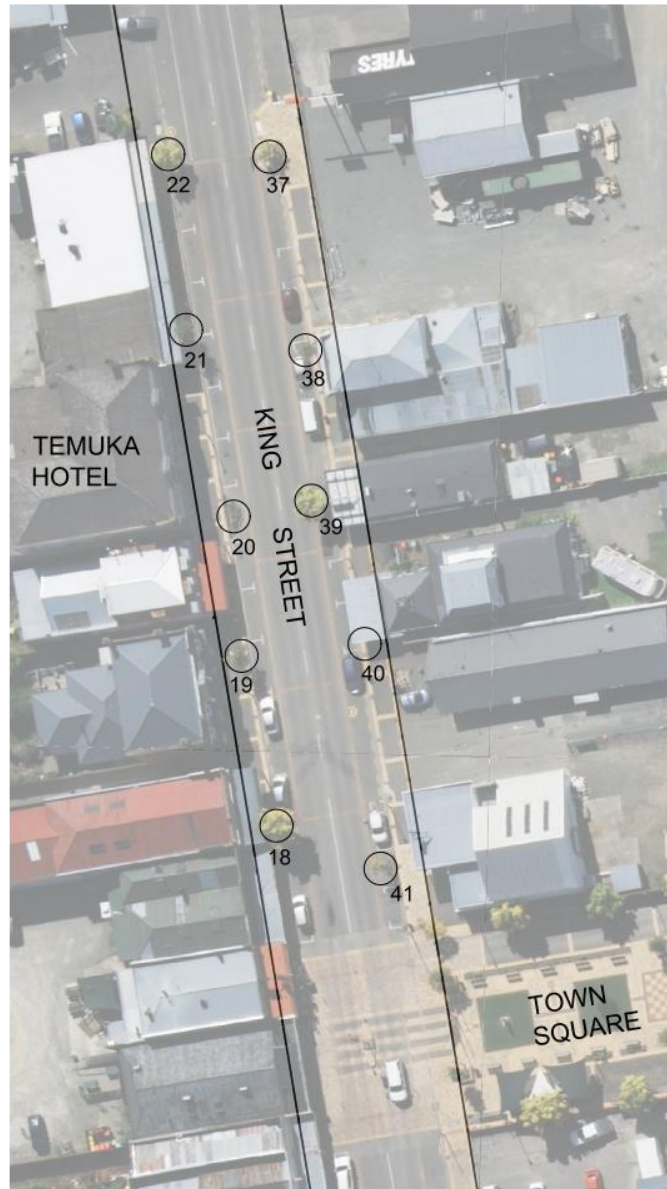
LAND TRANSPORT UNIT
JULY 2019

TEMUKA CENTRAL BUSINESS DISTRICT STREET TREES



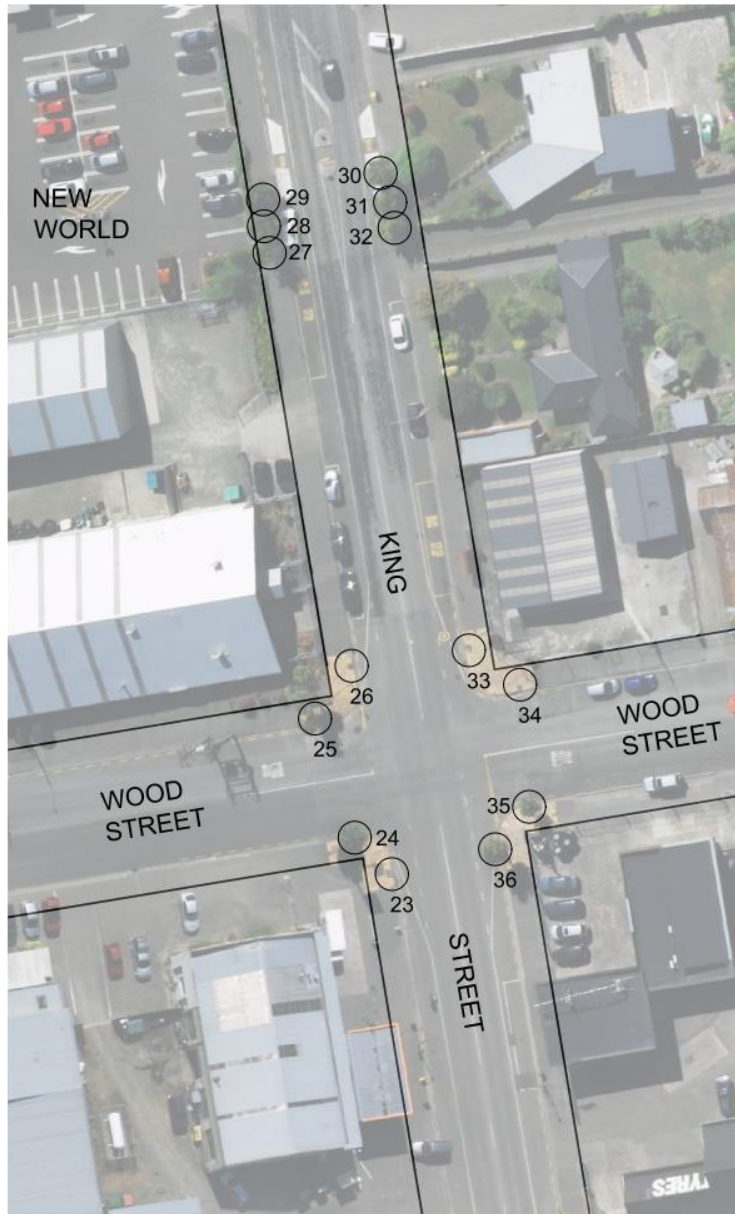
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TEMUKA CENTRAL BUSINESS DISTRICT STREET TREES



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TEMUKA CENTRAL BUSINESS DISTRICT STREET TREES



TIMARU
LAND TRANSPORT UNIT
JULY 2019

DISTRICT COUNCIL
Te Kaurihera ā-Roho
o Te Tīhi o Maru

8.2 Temuka New Footpaths Programme

Author: Andrew Dixon, Land Transport Manager

Authoriser: Ashley Harper, Group Manager Infrastructure

Recommendation

That the Temuka Community Board endorse the proposed new footpaths programme for the 2019/20 and 2020/21 financial years.

Purpose of Report

- 1 The purpose of this report is to review the programme for new footpaths in Temuka for 2019/20 and 202/21 financial years.

Assessment of Significance

- 2 This matter is not deemed significant under the Council's Significance and Engagement Policy, but has some significance for parts of the Temuka Community where new footpaths are to be constructed.

Background

- 3 The installation of new footpaths and renewal of existing footpaths is funded by the Temuka Community Works and Services Rate and the priorities for the installation of new footpaths are determined by the Temuka Community Board.
- 4 Current council footpath policy is to ensure a footpath is available at least on one side of a street, new footpaths are generally constructed with asphaltic concrete (hotmix) surfacing, minimum 1.4 metres wide, with grass berms adjoining in the majority of sites.

Discussion

- 5 The proposed programme for new footpaths in order of priority is:

Street	Location and length	Side	Estimated Cost (excl GST)	Date
Guild Road	Richard Pearce Dr to 100km/h sign (120 metres)	West	\$12,000	2019/20
Princes Street	Maude to Guise Street (90 metres)	North	\$11,000	2019/20
Richard Pearce Drive	Guild Road to John Street North (380 metres)	North	\$35,000	2019/20

Scott Terrace	Whitcombe to Hamilton Street (100 metres)	North	\$12,000	2019/20 Subject to funding availability
Wallingford Road	St Leonards to Lauchlan Street (400 metres)	East	\$30,000	2019/20, funded separately
McNair Road	Richard Pearse Dr to 100km/h sign (110 metres)	East	\$15,000	2020/21
Sealy Street	Entire length (150 metres)	South	\$20,000	2020/21
St Leonards Road	King Street to Levens Lane (200 metres)	North	\$19,000	2020/21
Cross Street	Murray Street to end (100 metres)	North	\$9,000	2020/21

- 6 Footpath renewal priorities are determined by Council asset managers based on asset management principles being age, condition and usage. Feedback from Board members on existing footpaths that area of concern is welcome.

Options and Preferred Option

- 7 Option 1 is to support the recommended new footpaths and confirm this programme for the 2019/20 and 2020/21 financial years.
- 8 Option 2 is to support the recommended new footpaths and confirm the footpath programme for the 2019/20 current year only.
- 9 Option 3 is for the Board to propose and confirm an amended new footpath programme.

Consultation

- 10 Letters will be sent to adjoining property occupiers prior to work commencing, detailing the work to be undertaken. Residents will have the opportunity to comment and any issues will be discussed prior to the work starting.
- 11 The footpath projects have been discussed with other utility service providers to ensure co-ordination and that the footpaths will not be excavated for installation of utilities in the near future.

Relevant Legislation, Council Policy and Plans

- 12 Relevant Legislation and Council documents are as follows:
- Local Government Act 1974 and Amendment Act 2002
 - Timaru District Council Long Tem Plan 2018-28

- Timaru District Council Footpath Policy June 2016
- Timaru District Active Transport Strategy

Financial and Funding Implications

13 The budgets (excluding GST) for this work are:

	2019/20	2020/21
New Footpaths	\$60,000	\$60,000
Footpath Renewals	\$145,000	\$145,000

- 14 The proposed footpath projects will be constructed to match budget allocations.
- 15 The current Government Policy Statement on Transport (GPS) confirms that footpaths within the road reserve are eligible for government financial assistance. The NZ Transport Agency (NZTA) has allocated Timaru District Council a funding allocation for both new and renewal of footpaths at 51% financial assistance rate with rates funding the remaining 49%. The funding allocation was based on the 2018 – 28 Long Term Plan budgets.
- 16 In 2018 Council confirmed that the additional revenue relating to the NZTA was to be reinvested in footpath projects and expenditure budgets were increased on a proportional basis. Unfortunately the increased Council expenditure is not financially assisted by NZTA as our allocation has been fixed for the period 2018/19 to 2020/21. After this there is a new round of financial assistance funding bids and a revised GPS. The future funding of footpaths beyond 2021 is unknown at this stage.

Other Considerations

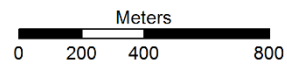
- 17 The Timaru District Active Transport Strategy outlines a number of goals and improvement projects in Temuka. These are both walking and cycling projects and include linkages outside the urban boundary.
- 18 There are new footpaths required on State Highway 1, Arowhenua from Hopkinson Road to Opihi River and State Highway 1, Winchester from Rise Road to the camping ground. These are generally funded from the Rural Footpaths budget that includes Pleasant Point and other rural townships or the Roding minor Improvements budget. Priorities outside Pleasant Point are generally determined by Council Officers and Board members are welcome to recommend potential projects.

Attachments

1. **Temuka Proposed New Footpaths**  



Temuka Proposed Footpaths



8.3 Civil Defence Communications for Temuka Stadium

Author: Lamorna Cooper, Emergency Management Advisor
Justin Bagust, Chief Information Officer

Authoriser: Tracy Tierney, Group Manager Environmental Services

Recommendation

The report be received.

Purpose of Report

- 1 To update the Temuka Community Board on changes in location and communications for the Civil Defence Area Headquarters Team.

Assessment of Significance

- 2 This matter is not deemed significant under the Council's Significance and Engagement Policy.

Background

- 3 The Civil Defence Area Headquarters Team was relocated from the Temuka Library to the Temuka Stadium in January-February 2019. This decision was prompted as part of the earthquake-prone buildings review, when it was determined that the library did not meet the percentage of new building standard appropriate for a Civil Defence Area Headquarters.

Discussion

- 4 To adapt the Temuka Stadium to the needs of an Area Headquarters the following work has been completed:
 - the upstairs recording studio room has been fitted out with cupboards and storage space for the area headquarters set-up kit and equipment
 - the alcove on the stairwell has been retrofitted with storage space for additional heavy equipment, including the portable generator
 - a full set of keys has been provided to the Area Headquarters Coordinator for all area access.
- 5 The Temuka Welfare Team is already set up at the Stadium and has a mobile Very High Frequency (VHF) Civil Defence (CD) radio and permanent aerial connected there. The Area Headquarters Team has handheld VHF radios for use in the field and they are set up to be compatible with the baserset.
- 6 All of the VHF sets have recently been upgraded to include the new Trig L CD radio channel and this provides broader capacity for both the Welfare and Area Headquarters Teams. The current system works well and would be sufficient to cope with those risks identified for this community.
- 7 The VHF base set in the Temuka Library will remain there as additional capacity during an event response.

Moving forward there is an opportunity to install a second VHF radio with a second aerial, as each base set requires its own spatially separated aerial.

- 8 While there is no Wi-Fi at the stadium, it doesn't hinder the community response effort. When this facility is activated in response to an emergency, the main means of communication with the Timaru Emergency Operations Centre (EOC) will be mobile phone and VHF radio. These will provide a direct line of communications with the EOC staff as those resources will be used by them.
- 9 However, if Wi-Fi access was urgently required the Information Technology team could have a connection up and running within a day or two by utilising existing Internet Service Provider (ISP) arrangements.
- 10 The intent is to have a long term Wi-Fi solution put in place that involves a point to point wide area network (WAN) connection to our existing network by late 2019, allowing us to provide Wi-Fi access at no additional ongoing cost.
- 11 Timaru District Council have a complex network setup, with multiple redundancies and automatic Internet Provider (IP) failover. Council has invested significant time working on this with our network provider and specialists in this field. Should we need assistance with anything network related we have excellent industry contacts who can assist us.

Consultation

- 12 There has been some discussion with Charles Scarsbrook and Clr O'Reilly around the current situation and possible upgrades.

Relevant Legislation, Council Policy and Plans

- 13 The relevant legislation, Council Policy and Plans are:
 - 13.1 Civil Defence Emergency Management Act 2002
 - 13.2 Civil Defence Emergency Management Activity Management Plan 2018-2028.

Financial and Funding Implications

- 14 Funding for an additional VHF aerial and permanently mounted base set would need to be included in the 2020-2021 financial year Capital Expenditure budget. Taking into consideration roof access issues the approximate cost would be \$5000.

Attachments

Nil

- 9 Consideration of Urgent Business Items**
- 10 Consideration of Minor Nature Matters**
- 11 Public Forum Issues Requiring Consideration**