



# AGENDA

## Pleasant Point Community Board Meeting Tuesday, 6 August 2019

**Date** Tuesday, 6 August 2019

**Time** 7.30pm

**Location** Pleasant Point Town Hall

**File Reference** 1270975

## Timaru District Council

**Notice is hereby given that a meeting of the Pleasant Point Community Board will be held in the Pleasant Point Town Hall, on Tuesday 6 August 2019, at 7.30pm.**

### **Pleasant Point Community Board Members**

Clr Richard Lyon (Chairperson), John McDonald (Deputy Chairperson), Clr Paddy O'Reilly, Neville Gould, Raewyn Hessel, Karalyn Reid, Bernie Wilson

### **Local Authorities (Members' Interests) Act 1968**

Community Board members are reminded that if you have a pecuniary interest in any item on the agenda, then you must declare this interest and refrain from discussing or voting on this item, and are advised to withdraw from the meeting table.

Bede Carran  
**Chief Executive**

**Order Of Business**

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- 1 Apologies**
- 2 Public Forum**
- 3 Identification of Items of Urgent Business**
- 4 Identification of Matters of a Minor Nature**
- 5 Declaration of Conflicts of Interest**
- 6 Chairperson's Report**

## 7 Reports

### 7.1 Confirmation of Minutes 5 March 2019 Meeting

**Author:** Jo Doyle, Executive Assistant

#### **Recommendation**

That the minutes of the Pleasant Point Community Board meeting held on 5 March 2019 be confirmed as a true and correct record.

#### **Purpose of Report**

- 1 To confirm the minutes of the previous Pleasant Point Community Board meeting.

#### **Attachments**

1. Pleasant Point Community Board Minutes - 05/03/19  

**Timaru District Council****Minutes of a Meeting of the Pleasant Point Community Board, held in the Meeting Room, Pleasant Point Town Hall, Halstead Road, Pleasant Point on Tuesday 5 March 2019 at 7.30pm**

**Present** Clr Richard Lyon (Chairperson), Clr Paddy O'Reilly, John McDonald, Neville Gould, Raewyn Hessel, Karalyn Reid, Bernie Wilson

**In Attendance** Chief Financial Controller (David Codyre) Executive Assistant (Jo Doyle)

**Apology** Proposed Richard Lyon  
Seconded Raewyn Hessel

"That the apology Clr Andrea Leslie be and accepted".

Motion carried

**1 Identification of Minor Nature Matter**

The Board agreed to discuss receive an update on the Footpath/Bridge on Te Ngawai Road and walkway as a minor nature item.

**2 Declaration of Conflicts of Interest**

There were no conflicts of interest declared.

**3 Chairperson's Report**

Talking Point - a letter has been received from Anne Lemmens, the Editor of the Talking Point advising that she is resigning from her position effective 10 July. She has offered to stay to help the new editor and can remain to do the financial side of things depending on the new editor.

An advertisement will go in the next Talking Point, there is remuneration for both roles, possibly new equipment may need to be purchased.

In regard to the Pleasant Point Swimming Pool, cosmetic work needs to be done to improve the state of the changing rooms, painting etc, which will be done. Staining the seats and a possible new shade sail for the seating will be discussed at the next board meeting.

Rubbish bins - as part of the plan to move the rubbish bins in George Street, building of a concrete pad had started but the neighbours were not happy about this and the preparation work was now stopped. After discussion with the neighbours, the preferred placement for the rubbish bins is in front of the

ambulance building. The Property Manager is in contact with the owners and organisations who lease the bins to confirm both bins for each organisation are actually needed before the concrete pad is put down.

The rubbish has started to be cleared away successfully from the site, education through the Talking Point will be prepared once the bins have been permanently relocated.

Toilet at Cave - locals advise at this point that the toilet is working well. The trial will see if two toilets are needed, if so then Kerr Road toilets will be removed.

#### **4 Confirmation of Minutes**

Proposed     John McDonald  
Seconded    Neville Gould

“That the minutes of the Pleasant Point Community Board meeting held on 13 November 2018, be confirmed as a true and correct record.”

Motion Carried

#### **5 Proposed Budget and Annual Plan for the Period 1 July 2019 to 30 June 2020**

The Chief Financial Officer presented a report on the proposed budget and Annual Plan for the period 1 July 2019 to 30 June 2020, which is based on the Long Term Plan (LTP). The Council is not expecting to consult on any issues from this budget and any rates increase will be in line with the LTP.

The Board discussed the white pages matters, a suggestion that the Highfield Golf Course should change the name, so it's not associated with the golf course any longer.

The Board requested that they get input into footpath renewals in Pleasant Point.

Proposed     Richard Lyon  
Seconded    Karalyn Reid

“That the Community Board receives the report and notes that no consultation is required for any budget items.”

Motion Carried

#### **6 Pleasant Point Central Business District Refresh Update**

The report was discussed, the Lions will follow up with Stan Moore for the work that is still to be done. The Library sign is yet to come.

Proposed    Neville Gould  
Seconded    John McDonald

“That the Community Board receives the report.”

Motion Carried



**7 Minor Nature Matters**

Update on the Footpath/Bridge and Walkway on Te Ngawai Road -

A digger has removed the flax bush and some boards. Sicon will price it for a plan to fix this spot.

The walkway was expected to be re-chipped, grass is growing over the path, the creek needs to be tidied up. Sicon was asked to mow closer to the creek to keep it tidy and keep the path identifiable.

A referral will be sent through to the parks department advising that the edges of both sides of the walkway need to be sprayed.

The meeting concluded at 8.26pm.

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Chairperson

## 7.2 Pleasant Point New Footpath Programme

**Author:** Andrew Dixon, Land Transport Manager

**Authoriser:** Ashley Harper, Group Manager Infrastructure

### Recommendation

That the Pleasant Point Community Board endorse the proposed new footpaths programme for the 2019/20 and 2020/21 financial years.

### Purpose of Report

- 1 The purpose of this report is to review the programme for new footpaths in Pleasant Point for 2019/20 and 2021 financial years.

### Assessment of Significance

- 2 This matter is not deemed significant under the Council's Significance and Engagement Policy but has some significance for parts of the Pleasant Point Community where new footpaths are to be constructed.

### Background

- 3 The installation of new footpaths and renewal of existing footpaths is funded by the Rural Community Works and Services Rate and the priorities for the installation of new footpaths in Pleasant Point are determined by the Pleasant Point Community Board.
- 4 Current council footpath policy is to ensure a footpath is available at least on one side of a street, new footpaths are generally constructed with asphaltic concrete (hotmix) surfacing, minimum 1.4 metres wide, with grass berms adjoining in the majority of sites.

### Discussion

- 5 The proposed programme for new footpaths in order of priority is:

Street	Location and length	Side	Estimated Cost (excl GST)	Date
Kabul Street	Shere to Kandahar Street (250 metres)	North	\$40,000	2019/20
Kabul Street	Kandahar to Rayner Street (280 metres)	North	\$30,000	2020/21
Kandahar Street	Kabul to Ameer Street (100 metres)	West	\$10,000	2020/21

Ameer Street	Kandahar to Shere Street (250 metres)	North	\$22,000	Future
Rimu Street	Runa Terrace to Kumara Terrace (90 metres)	East	\$9,000	Future
Miro Street	Kumara Terrace to Totara Street (110 metres)	West	\$11,000	Future

- 6 Footpath renewal priorities are determined by Council asset managers based on asset management principles being age, condition and usage. Feedback from Board members on existing footpaths that are of concern is welcome.

### Options and Preferred Option

- 7 Option 1 is to support the recommended new footpaths and confirm this programme for the 2019/20 and 2020/21 financial years.
- 8 Option 2 is to support the recommended new footpaths and confirm the footpath programme for the 2019/20 current year only.
- 9 Option 3 is for the Board to propose and confirm an amended new footpath programme.

### Consultation

- 10 Letters will be sent to adjoining property occupiers prior to work commencing, detailing the work to be undertaken. Residents will have the opportunity to comment and any issues will be discussed prior to the work starting.
- 11 The footpath projects have been discussed with other utility service providers to ensure co-ordination and that the footpaths will not be excavated for installation of utilities in the near future.

### Relevant Legislation, Council Policy and Plans

- 12 Relevant Legislation and Council documents are as follows:
- Local Government Act 1974 and Amendment Act 2002
  - Timaru District Council Long Tem Plan 2018-28
  - Timaru District Council Footpath Policy June 2016
  - Timaru District Active Transport Strategy

### Financial and Funding Implications

- 13 The budgets (excluding GST) for this work are:

	2019/20	2020/21
New Footpaths	\$40,000	\$40,000
Footpath Renewals	\$70,000	\$70,000

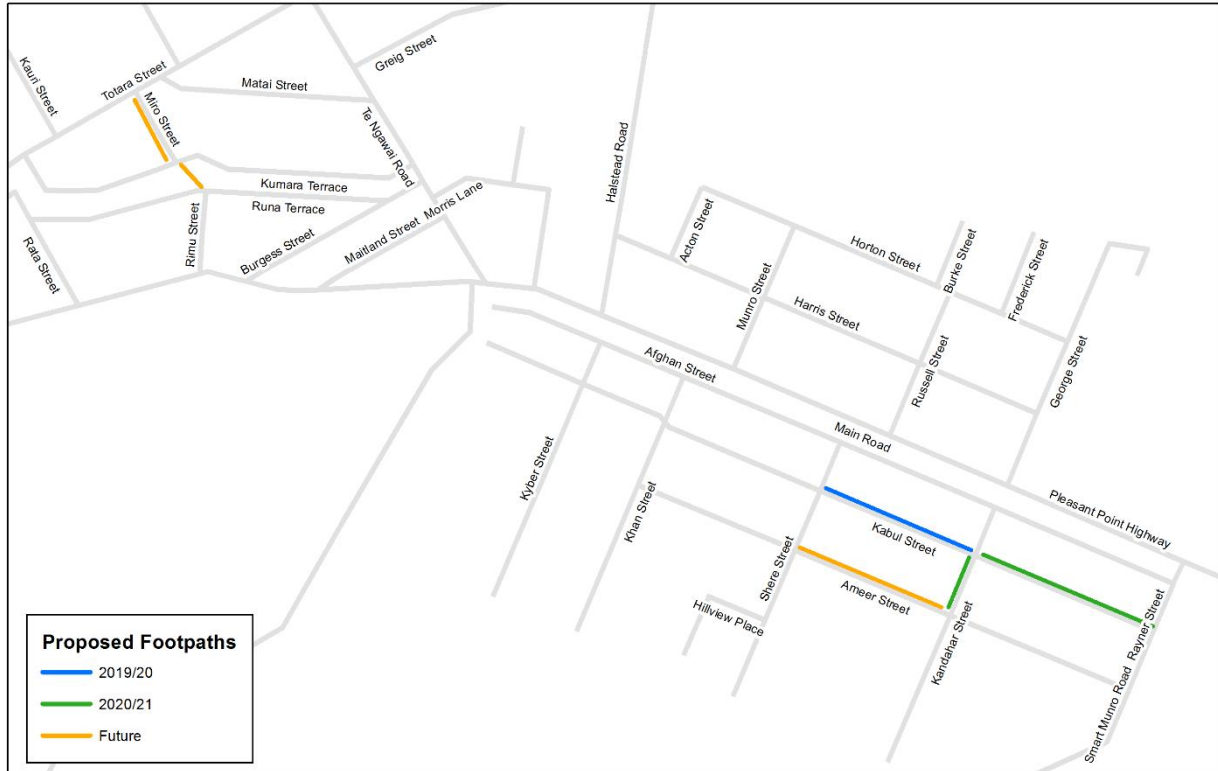
- 14 The proposed footpath projects will be constructed to match budget allocations.
- 15 The current Government Policy Statement on Transport (GPS) confirms that footpaths within the road reserve are eligible for government financial assistance. The NZ Transport Agency (NZTA) has allocated Timaru District Council a funding allocation for both new and renewal of footpaths at 51% financial assistance rate with rates funding the remaining 49%. The funding allocation was based on the 2018 – 28 Long Term Plan budgets.
- 16 In 2018 Council confirmed that the additional revenue relating to the NZTA was to be reinvested in footpath projects and expenditure budgets were increased on a proportional basis. Unfortunately the increased Council expenditure is not financially assisted by NZTA as our allocation has been fixed for the period 2018/19 to 2020/21. After this there is a new round of financial assistance funding bids and a revised GPS. The future funding of footpaths beyond 2021 is unknown at this stage.

### **Other Considerations**

- 17 Timaru District Active Transport Strategy outlines a number of goals and improvement projects in Pleasant Point. These are both walking and cycling projects and include linkages outside the urban boundary. It is considered that new footpaths in the Pleasant Point urban area have priority.

### **Attachments**

1. **Pleasant Point New Footpaths Map**  



Pleasant Point Proposed Footpaths



### **7.3 Pleasant Point Promotions (Talking Point) Audited Accounts**

**Recommendation**

That the Pleasant Point Promotions Committee (Talking Point) audited accounts for 2019 be adopted.

**Purpose of Report**

The Pleasant Point Promotions Committee (Talking Point) Financial Statements for the 12 months ending 31 March 2019 are attached for approval.

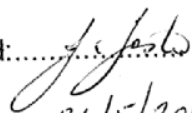
**Attachments**

- 1. Pleasant Point Promotions (Talking Point) Financial Statements 2019**  

**PLEASANT POINT PROMOTIONS COMMITTEE**

I, Jenny Foster have undertaken an independent review of the Financial Statements of the Pleasant Point Promotions Committee for the 12 months ending 31st March 2019.

As a result of this review I am of the opinion that the financial reports which have been presented by the committee, fairly set out the financial performance and position at balance date.

Signed:.....

Dated:.....24/5/2019

### PLEASANT POINT PROMOTIONS COMMITTEE

Income & Expenses for the year ended 31 March 2019

	2019	2018
<b>Cheque account</b>		
<b>Income</b>		
Advertising	\$ 17,659.00	\$ 16,963.05
Interest Received	\$ 13.54	\$ 14.83
Timaru District Council	\$ 3,500.00	\$ 3,500.00
<b>Total Income</b>	\$ 21,172.54	\$ 20,477.88
<b>Expenses</b>		
Administrator Anne Lemmens (Billing & Accounts)	\$ 2,100.00	\$ -
Auditor	\$ 75.00	\$ 75.00
Cliff (Billing & Accounts) <small>also money owed from 2017</small>	\$ 1,800.00	\$ 3,300.00
Delivery Talking Point	\$ 1,000.00	\$ 1,040.00
Editor Anne Lemmens	\$ 4,125.00	\$ 4,875.00
General Expense (Accounting software)	\$ 340.00	\$ -
Printing Talking Point Copyfast	\$ 10,634.06	\$ 11,014.38
Stat/Stamps	\$ 257.98	\$ 650.84
Website cost	\$ 40.25	\$ -
<b>Total Expenses</b>	\$ 20,372.29	\$ 20,955.22
<b>Movement in bank balance</b>	\$ 800.25	-\$ 477.34
<b>CHEQUE Account</b>		
Opening Bank Balance 1 April 2018	\$ 14,500.97	\$ 13,643.91
<b>Income</b>	\$ 21,172.54	\$ 20,477.88
	\$ 35,673.51	\$ 34,121.79
<b>Less Expenses</b>	\$ 20,372.29	\$ 20,955.22
	\$ 15,301.22	\$ 13,166.57
<b>Less presented cheques</b>	- \$ 1,334.40	+ \$ 1,334.40
<b>Closing Bank Balance 31 March 2019</b>	\$ 13,966.82	\$ 14,500.97
<b>SAVINGS Account</b>		
Opening Bank Balance 1 April 2018	\$ 13,039.63	\$ 13,026.65
Income (Interest)	\$ 13.05	\$ 12.98
<b>Closing Bank Balance 31 March 2019</b>	\$ 13,052.68	\$ 13,039.63
<b>Total Bank Funds at 31 March 2019</b>	\$ 27,019.50	\$ 27,540.60



- 8      Consideration of Urgent Business Items**
- 9      Consideration of Minor Nature Matters**
- 10     Public Forum Issues Requiring Consideration**