



# AGENDA

## Temuka Community Board Meeting Monday, 2 March 2020

**Date** Monday, 2 March 2020

**Time** 5pm

**Location** Temuka Library/Service Centre  
King Street  
Temuka

**File Reference** 1323439

## **Temuka Community Board**

**Notice is hereby given that a meeting of the Temuka Community Board will be held in the Temuka Library/Service Centre, King Street, Temuka, on Monday 2 March 2020, at 5pm.**

### **Temuka Community Board Members**

Clrs Paddy O'Reilly (Chairperson), Alison Talbot (Deputy Chairperson), Richard Lyon, Stephanie McCullough, Lloyd McMillan, Charles Scarsbrook and Gaye Broker

### **Local Authorities (Members' Interests) Act 1968**

Community Board members are reminded that if you have a pecuniary interest in any item on the agenda, then you must declare this interest and refrain from discussing or voting on this item, and are advised to withdraw from the meeting table

Bede Carran  
**Chief Executive**

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- 1 Apologies**
- 2 Public Forum**
- 3 Identification of Items of Urgent Business**
- 4 Identification of Matters of a Minor Nature**
- 5 Declaration of Conflicts of Interest**
- 6 Chairperson's Report**

## **7 Confirmation of Minutes**

### **7.1 Minutes of the Temuka Community Board Meeting held on 11 November 2019**

**Author:** Jo Doyle, Governance Advisor

#### **Recommendation**

That the Minutes of the Temuka Community Board Meeting held on 11 November 2019 be confirmed as a true and correct record of that meeting.

#### **Attachments**

- 1. Minutes of the Temuka Community Board Meeting held on 11 November 2019**



# MINUTES

## Temuka Community Board Meeting Monday, 11 November 2019

Ref: 1323439

**Minutes of Timaru District Council  
Temuka Community Board Meeting  
Held in the Temuka Library/Service Centre, King Street, Temuka  
on Monday, 11 November 2019 at 5.14pm**

**Present:** Clr Paddy O'Reilly, Clr Richard Lyon, Mrs Stephanie McCullough, Mr Lloyd McMillan, Mr Charles Scarsbrook, Mrs Alison Talbot, Mrs Gaye Broker

**In Attendance:** Mayor Nigel Bowen, Chief Executive (Bede Carran), Customer Services Manager (Grant Hamel), Governance Advisor (Jo Doyle)

## **1 Declarations by Temuka Community Board Members**

The Chief Executive advised the Community Board of the requirement for Councillors to take declarations for the respective Community Boards.

**Mrs Stephanie McCullough, Mr Lloyd McMillan, Mr Charles Scarsbrook, Mrs Alison Talbot, Mrs Gaye Broker** who as a result of the elections held during the period commencing on Friday 20 September 2019 and ending on Saturday 12 October 2019, were duly elected as members of the Temuka Community Board, made and signed declarations as required by the provisions of Clause 14, Schedule 7 of the Local Government Act 2002.

**Clr Paddy O'Reilly and Clr Richard Lyon** who as a result of the elections held during the period commencing on Friday 20 September 2019 and ending on Saturday 12 October 2019, were duly elected as members of the Timaru District, and who at the Inaugural Timaru District Council meeting on 31 October 2019 were appointed to the Temuka Community Board pursuant to Section 19F of the Local Electoral Act 2001, made and signed declarations in respect of their membership of the Temuka Community Board, as required by the provisions of Clause 14, Schedule 7 of the Local Government Act 2002.

## **2 Election of Chairperson**

### **Committee Resolution 2019/6**

Moved: Charles Scarsbrook

Seconded: Alison Talbot

That the Board select voting system A for the appointment of the Chairperson and Deputy Chairperson of the Temuka Community Board.

**Carried**

The Mayor called for Nominations for the position of Chairperson of the Temuka Community Board.

### **Committee Resolution 2019/7**

Moved: Charles Scarsbrook

Seconded: Lloyd McMillan

That Paddy O'Reilly be nominated for the position of Chairperson of the Temuka Community Board.

There being no further nominations, Clr Paddy O'Reilly was DECLARED Chairperson of the Temuka Community Board.



Clr O'Reilly then took the Chair

### **3 Election of Deputy Chairperson**

The Chairperson called for nominations for the position of Deputy Chairperson of the Temuka Community Board.

#### **Committee Resolution 2019/8**

Moved: Stephanie McCullough

Seconded: Charles Scarsbrook

That voting system A be used for the appointment of a Deputy Chairperson of the Temuka Community Board.

That Alison Talbot be nominated for the position of Deputy Chairperson of the Temuka Community Board.

There being no further nominations, Alison Talbot was DECLARED Deputy Chairperson of the Temuka Community Board.

**Carried**

### **4 Apologies**

There were no apologies.

### **5 Public Forum**

There was no public forum.

### **6 Identification of Items of Urgent Business**

The Board agreed to consider the following items as urgent business -

- Letter Received regarding the Trees on Domain Avenue.
- Update on Oxidation Pond – for discussion with the Public Excluded.

### **7 Identification of Matters of a Minor Nature**

The Board agreed to consider the following minor nature matters at this meeting -

- Tennis Court Resurfacing.
- Stop sign on the corner Whitcombe/Denmark Street.
- Person camping permanently at local river.

## **8 Declaration of Conflicts of Interest**

There were no conflicts of interest declared.

## **9 Chairperson's Report**

The Chairperson reported that he has been involved in many conversations with residents, and the oxidations ponds has been popular topic of discussion. He has had a meeting with residents from the flats in Clarke Street where trees and trip hazards were discussed.

The Chairperson advised that he would like the members of the Community Board to assist to develop a strategy and business plan for the Board's operation. Input into this plan is encouraged from all Community Board members to establish how the Board should run and suggest ideas on members involvement and ownership of matters that arise. A possible article could be written each month in the Community Newsletter with a profile of each member introducing themselves so the community know who is on the Board and who to approach.

In regards to the CBD refresh it was suggested that before a further report is written, a walk through the main street with maps, with the Land Transport Manager could be beneficial in identifying what needs to be addressed. This is the process that Geraldine Community Board followed. A date will be set with Andrew Dixon for a 5.30pm start on a weeknight that suits.

## **Committee Resolution 2019/9**

Moved: Clr Paddy O'Reilly

Seconded: Alison Talbot

That the Chairperson's report be received.

**Carried**

## **7.4 General Explanation by the Chief Executive**

The Board considered a report by the Chief Executive providing an overview of key legislation applying to members of the Community Boards.

As required by Clause 21 (5)(c) to Schedule 7 of the Local Government Act 2002, the Chief Executive provided an explanation of the following Acts:

- The Local Government Official Information and Meetings Act 1987 (LGOIMA); and
- Other laws affecting members, including:
  - The appropriate provisions of the Local Authorities (Members Interests) Act 1968; and
  - Sections 99, 105 and 105A of the Crimes Act 1961; and
  - The Secret Commissions Act 1910; and
  - Financial Markets Conduct Act 2013
  - Health and Safety at Work Act.

The Board discussed the conflicts of interest issue, especially regarding family members who may have a business involvement, or where an application for funding is received where a board member may sit on the committee. In these instances Community Board members should seek advice in advance from the Chairperson.

The Community Board received and noted the advice.

## **7.5 Appointment of Community Board Representatives to Organisations**

The Board considered a report by the Chief Executive on the appointment of members of the Temuka Community Board to local organisations. The Chairperson requested that the Community Board Members appointed to these committees produce a verbal report back to the Board.

### **Committee Resolution 2019/10**

Moved: Alison Talbot

Seconded: Gaye Broker

That Stephanie McCullough be nominated for the appointment to the Temuka and Districts Historical Society as a voting member.

**Carried**

### **Committee Resolution 2019/11**

Moved: Paddy O'Reilly

Seconded: Alison Talbot

That Gaye Broker be nominated for the appointment to the Temuka Promotions Society as a non-voting member.

**Carried**

### **Committee Resolution 2019/12**

Moved: Stephanie McCullough

Seconded: Gaye Broker

That Lloyd McMillan be nominated for the appointment to the Orari Waihi Temuka Rivers Liaison Committee (ECan committee) as a non-voting member

**Carried**

## **7.6 Community Board Meeting Dates**

### **Committee Resolution 2019/13**

Moved: Charles Scarsbrook

Seconded: Lloyd McMillan

That following meeting dates for the 2020 Temuka Community Board meeting calendar be approved.

- 20 January
- 2 March
- 20 April
- 25 May
- 6 July
- 17 August

- 5 October
- 16 November.

**Carried**

## **7.7 Thomas Hobson Trust Fund - Correspondence Received**

The Board considered the following correspondence:

- Royal New Zealand Plunket (Mid & South Canterbury): Thank you for \$2,000 towards service delivery for Temuka.
- Temuka & Districts Historical Society Inc: Thank you for \$10,000 towards detailed seismic assessment of Temuka Courthouse Museum.

### **Committee Resolution 2019/14**

Moved: Stephanie McCullough

Seconded: Gaye Broker

That the correspondence be received and noted.

**Carried**

## **7.8 Thomas Hobson Trust Fund Accounts**

The Board considered the Thomas Hobson Trust Fund accounts and noted the amount available for distribution. It was noted that in the report, the amounts for Temuka and Geraldine were reported incorrectly - Temuka account is \$22,000 and Geraldine is \$34,000.

The Board asked the Customer Services Manager whether if the funds are not allocated are they carried over into the following year. The Customer Services Manager assured the Board he would confirm the allocation of funds and report back as soon as possible.

The Board requested that a representative from the Public Trust, who was not able to attend this meeting, be invited to the next Temuka Community Board meeting to discuss the Thomas Hobson Trust in full and to update the Board on the review that is planned for this Trust.

### **Committee Resolution 2019/15**

Moved: Cllr Richard Lyon

Seconded: Alison Talbot

That the information be received and noted.

**Carried**

## **8 Consideration of Urgent Business Items -Trees on Domain Avenue**

The Board noted a letter had been received requesting the canopy of trees on Domain Avenue be reduced. The Board also noted that a number of comments have been received from the community regarding wind damage from the strong winds recently. The letter will be referred to the Parks Unit.

## 9 Consideration of Minor Nature Matters

### 9.1 Tennis Court

Clr O'Reilly and Ali Talbot were asked to attend a meeting about the possible resurfacing of the local Tennis Court. There is budgeted money to maintain the courts, however the Tennis Club would like to investigate the option of having an artificial surface over the top. Discussion was held around the cost involved and the percentage that would be required in addition to any Council contribution. These details will be referred to the Parks and Recreation Manager for clarification.

### 9.2 Stop Sign Whitcombe/Denmark Streets

Clarification was sought as to why the stop sign had been turned around at the corner of Whitcombe and Denmark Streets. As the result, cars are now speeding around the corner right next to a kindergarten. The Land Transport Manager had advised that the reason for turning the sign around was as a result from residents' requests. The issue is being investigated by the Road Safety Advisor, and a report will come back to the Community Board.

Further, it was noted that this has decreased the parking in the area for retailers and a roundabout on this intersection could solve the issue of speeding.

The Chief Executive advised he would follow this matter through and also suggested that earlier involvement by the Board could have improved the process.

### 9.3 Person Camping Permanently at the River

The Board was informed that the person camping permanently at a local river has now moved on, and the issues arising from this situation have therefore been resolved.

### 9.4 Alpine Energy Stadium Roof

The Board requested an update from the Property Manager on the leakage problems with the roof at the Alpine Energy Stadium

## 10 Public Forum Issues Requiring Consideration

There were no public forum issues requiring consideration.

## 11 Exclusion of the Public

### Committee Resolution 2019/16

Moved: Stephanie McCullough

Seconded: Lloyd McMillan

That the public be excluded from the following parts of the proceedings of this meeting on the grounds under section 48 of the Local Government Official Information and Meetings Act 1987 as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason
12.1 - Thomas Hobson Trust Fund Applications	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural	To protect a person's privacy

	<p>persons, including that of deceased natural persons</p> <p>s7(2)(f)(i) - The withholding of the information is necessary to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of any local authority, or any persons to whom section 2(5) of this Act applies, in the course of their duty</p>	<p>To allow free and frank expression of opinions</p>
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**Carried**

## **12 Public Excluded Reports**

### **12.1 Thomas Hobson Trust Fund Applications**

## **13 Readmittance of the Public**

### **Committee Resolution 2019/17**

Moved: Charles Scarsbrook

Seconded: Gaye Broker

That Council moves out of Closed Council into Open Council.

**Carried**

Mayor Nigel Bowen advised the Community Board that he is happy to help out in Temuka at any time and plans to attend as many meetings as possible. He also congratulated all members on their election and wished them all the best for successful terms ahead.

**The Meeting closed at 7.00pm.**

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**Chairperson**

## 8 Reports

### 8.1 Correspondence Received - Temuka and District Historical Society Inc

**Author:** Jo Doyle, Governance Advisor

**Authoriser:**

#### **Recommendation**

That two attached letters from the Temuka and District Historical Society Inc be considered and a response prepared.

#### **Purpose of Report**

- 1 Two letters have been received from the Temuka and District Historical Society Inc as follows:
  - (a) A request for a letter of support from the Temuka Community Board for their Building Strengthening Project to assist further funding applications.
  - (b) A request for a donation towards the Earthquake Strengthening on the Historic Courthouse Building.

#### **Attachments**

1. Letter from Temuka Courthouse Museum requesting a Donation from the Temuka Community Board for the Museum [!\[\]\(029651ce9ee64da8525b17c64e266edc\_img.jpg\) !\[\]\(05d3bfcaecedf25939aadd260bd34af7\_img.jpg\)](#)
2. Letter from Temuka Courthouse Museum requesting a Letter of Support from the Temuka Community Board meeting. [!\[\]\(310e475275728c8e1dc2a5c976e124f9\_img.jpg\) !\[\]\(141928460a13e6dce55fa99596473bd7\_img.jpg\)](#)



**Temuka & District Historical Society Inc.,**

**temukamuseum@gmail.com**

Secretary: Mrs Heather Moss, 68 Iverach Road, RD 25, Temuka 7985.

Temuka Community Board,

C/- Mr Paddy O’Rielly,

[paddy.oreilly@timdc.govt.nz](mailto:paddy.oreilly@timdc.govt.nz)

Dear Community Board Members,

We are hoping the Temuka Community Board would look favourably on making a donation to our group from the Temuka Community Board Rate Account.

While it is the Community Boards job to assist Council, to form the direction, in which the community operates and expands, it is the Historical Society’s duty to record the history of the community. We are needing to spend a huge amount of money on earthquake strengthen of our Historic Courthouse Building which will allow us to record and store that history safely.

In order to gain estimates for the work needed, so we can then apply for funding from various groups, we need to supply many different reports at considerable cost.

Following up on our discussions held at our recent General meeting a figure of \$20,000 was suggested, however discussions indicated it was highly unlikely that that amount would be achievable. A lump sum would be desirable however financial assistance of any kind would be greatly appreciated.

We would be so grateful if you could discuss this at your next Community Board meeting.

Yours faithfully

Heather Moss.





**Temuka & District Historical Society Inc.,**

**temukamuseum@gmail.com**

Secretary: Mrs Heather Moss, 68 Iverach Road, RD 25, Temuka 7985.

29 January 2020.

Temuka Community Board,

C/- Mr Paddy O'Rielly,

[paddy.oreilly@timdc.govt.nz](mailto:paddy.oreilly@timdc.govt.nz)

Dear Community Board Members,

At our recent committee meeting on 28 January, we discussed our need for a letter of support from the Temuka Community Board showing support for our Building Strengthening Project which we can use to add weight to our future funding applications.

We would be so grateful if you could discuss this at your next Community Board meeting and provide us with written support as to the value of the Temuka Courthouse Museum to the people of the Temuka District.

Yours faithfully

Heather Moss.

**8.2 Annual Plan/Budget 2020/21**

**Author:** Donna Cross, Group Manager Commercial and Strategy

**Authoriser:** Donna Cross, Group Manager Commercial and Strategy

**Recommendation**

That the Community Board receives the report.

**Purpose of Report**

- 1 Timaru District Council will shortly be seeking input and feedback from the Community Board in relation to the annual plan/budget for the 2020/21 year. A verbal update will be provided to the Community Board in relation to the annual plan/budget process for 2020/21.

**Attachments**

Nil

- 9      Consideration of Urgent Business Items**
- 10     Consideration of Minor Nature Matters**
- 11     Public Forum Issues Requiring Consideration**

## 12 Exclusion of the Public

### Recommendation

That the public be excluded from the following parts of the proceedings of this meeting on the grounds under section 48 of the Local Government Official Information and Meetings Act 1987 as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason
13.1 - Recognition of Contribution	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	To protect a person's privacy

**13 Public Excluded Reports**

**13.1 Recognition of Contribution**

## **14      Readmittance of the Public**