



AGENDA

Geraldine Community Board Meeting Wednesday, 18 November 2020

Date Wednesday, 18 November 2020

Time 6.30pm

Location Geraldine Library/Service Centre

File Reference 1388910

Timaru District Council

Notice is hereby given that a meeting of the Geraldine Community Board will be held in the Geraldine Library/Service Centre, on Wednesday 18 November 2020, at 6.30pm.

Geraldine Community Board Members

Wayne O'Donnell (Chairperson), Janene Adams (Deputy Chairperson), Jan Finlayson, Jennine Maguire, Cr Gavin Oliver, Natasha Rankin and McGregor Simpson

Local Authorities (Members' Interests) Act 1968

Community Board members are reminded that if you have a pecuniary interest in any item on the agenda, then you must declare this interest and refrain from discussing or voting on this item, and are advised to withdraw from the meeting table

Bede Carran
Chief Executive

Order Of Business

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- 1 Apologies**
- 2 Public Forum**
- 3 Identification of Items of Urgent Business**
- 4 Identification of Matters of a Minor Nature**
- 5 Declaration of Conflicts of Interest**
- 6 Chairperson's Report**

7 Confirmation of Minutes

7.1 Minutes of the Geraldine Community Board Meeting held on 7 October 2020

Author: Jo Doyle, Governance Advisor

Recommendation

That the Minutes of the Geraldine Community Board Meeting held on 7 October 2020 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

Attachments

- 1. Minutes of the Geraldine Community Board Meeting held on 7 October 2020**



MINUTES

Geraldine Community Board Meeting Wednesday, 7 October 2020

Ref: 1388910

**Minutes of Timaru District Council
Geraldine Community Board Meeting
Held in the Geraldine Library/Service Centre
on Wednesday, 7 October 2020 at 6.30pm**

Present: Wayne O'Donnell (Chairperson) (Chairperson), Janene Adams (Deputy Chairperson), Jan Finlayson, Jennine Maguire, Cr Gavin Oliver, Natasha Rankin, McGregor Simpson

In Attendance: Cr Allan Booth, Group Manager Infrastructure (Andrew Dixon), Board Secretary (Kate Walkinshaw)

1 Apologies

That the apology of Mayor Bowen be accepted.

2 Public Forum

Mr McGregor Simpson spoke in the public forum in regards to some roading issues he had noticed in the rural areas. He believes that Council should be more proactive in monitoring road quality and bylaws. The Group Manager Infrastructure advised that Council has staff on the ground and that to report specific sites to Council or via the snap, send, solve app.

Mr Simpson also spoke about river erosion. He would like the River Protection Group correspondence to be shared.

3 Identification of Items of Urgent Business

There were no items of urgent business identified.

4 Identification of Matters of a Minor Nature

The Board agreed to discuss a letter of support for Geraldine.nz as a matter of a minor nature.

5 Declaration of Conflicts of Interest

The Board agreed that the majority had minor conflict of interests in regards to the Geraldine Community Board Fund report as they have had involvement in some parts of the projects. They decided to declare but to be included in discussion and voting. These are listed as below:

- Project 1: Geraldine Community Medical Centre/Hub
- Project 2: All weather multi-purpose artificial turf, Geraldine Domain
- Project 3: Geraldine Nature & Sculpture Trail
- Project 4: Temuka to Geraldine multipurpose track
- Project 5: Geraldine Strategic Plan and Vision

Jan Finlayson	Project 3
Janene Adams	Project 1 to Project 5
Jennine Maguire	Project 4 and Project 5
Cr Oliver	Project 1 to 5
Chairperson	Project 1 to 5

6 Chairperson's Report

The Chairperson reported on meetings he had attended and duties he had carried out on behalf of the Board since the last meeting such as Geraldine Vehicle Trust Annual General Meeting and subsequent meeting, Geraldine Combined Sports meetings, Geraldine Vintage Car and Machinery Annual General Meeting and subsequent meeting, a weekly Geraldine District Foundation meeting, Geraldine trail to Christchurch and Ta Taroa visit and follow up meeting, Bowling Club new turf access way issues meeting, discussions with the library regarding board room communication screen installation, Timaru District Council regarding roading, footpaths and general maintenance issues.

7 Confirmation of Minutes

7.1 Minutes of the Geraldine Community Board Meeting held on 19 August 2020

Resolution 2020/31

Moved: Janene Adams

Seconded: Jennine Maguire

That the Minutes of the Geraldine Community Board Meeting held on 19 August 2020 be confirmed as a true and correct record of that meeting.

Carried

8 Reports

8.1 Geraldine Transport Strategy Update

The Group Manager Infrastructure provided an update of the Geraldine Transportation strategy development and the proposal for further public consultation.

The Group Manager Infrastructure apologised for delay due to the Covid-19 pandemic and software. A tabled paper (attached) will be displayed at the drop-in sessions. The Group Manager showcased the web-based platform to be used for the Geraldine Transport Strategy public consultation. The platform was very well received. Geraldine Community Board will advertise the web-based portals.

Submissions will be open for three weeks. The drop-in session to be organised end of October, early November. Potential advertisement will be placed in the Geraldine News. The Board congratulated the Group Manager on his new role.

Recommendation

That the revised community engagement period for the Draft Geraldine Transportation Strategy now to be undertaken in October 2020 be noted.

Attachments

- 1 Geraldine Improvements

- 2 Geraldine Transport Strategy
- 3 Geraldine Transport Strategy - Poster

8.2 Geraldine Community Board Fund Allocation

The Chairperson of the Geraldine Community Board presented to the board a report recommending potential allocation of funds to Geraldine Ward Community Projects.

It was discussed that it is important to show that the community is backing the project financially.

The Board discussed the total amount of money to contribute to the listed projects. An agreed amount of \$45 - \$50k was decided.

Each project was robustly discussed and the criteria for receiving funds.

The Chairperson is to write a letter of support for each project receiving funding.

Resolution 2020/32

Moved: Jennine Maguire

Seconded: Natasha Rankin

That the Geraldine Community Board considered the allocation of funds to the projects as below:

That the Geraldine Community Board pledge \$10,000 to the Geraldine District Foundation (for Geraldine Medical Centre) on condition that the project proceeds. Jan abstained from voting.

In Favour: Clrs Wayne O'Donnell, Janene Adams, Jennine Maguire, Gavin Oliver, Natasha Rankin and McGregor Simpson

Against: Nil

Abstained: Clr Jan Finlayson

Carried 6/0

Resolution 2020/33

Moved: Jennine Maguire

Seconded: McGregor Simpson

That the Geraldine Community Board pledge \$10,000 to the Geraldine Combined Sports (for the Multi Turf project) on condition that the project proceeds.

Carried

Resolution 2020/34

Moved: Jennine Maguire

Seconded: Natasha Rankin

That the Geraldine Community Board pledge \$10,000 to the Geraldine Nature & Sculpture Trail (working title at present) on condition that the project proceeds.

Carried

Resolution 2020/35

Moved: Janene Adams

Seconded: Jan Finlaysonn

That the Geraldine Community Board pledge \$10,000 to the Temuka to Geraldine Multipurpose Track (Bike Geraldine/Temuka Rotary) (Heartland Trail) pledge on condition that the project proceeds.

Carried

Resolution 2020/36

Moved: Natasha Rankin

Seconded: Jennine Maguire

That the Geraldine Community Board allocate \$5,000 to the Geraldine Strategic Plan & Vision.

Carried

9 Consideration of Urgent Business Items

There were no matters of urgent business to consider.

10 Consideration of Minor Nature Matters

The Board agreed to discuss the letter of support for Geraldine.NZ to supply with their application to the Community Trust South Canterbury for additional funding to expand their work. The Board agreed to write a letter of support endorsing the group and the work that has been happening in the community.

11 Public Forum Issues Requiring Consideration

The issues arising from the Public Forum required no further discussion.

12 Board Member's Reports

The Board Members reported on meetings attended and activities completed:

- Arts Council meeting - a few acts are coming to Geraldine in the near future
- Creative Community meeting
- Geraldine Combined Sports meeting
- Sculpture Trail and Waihi meeting
- Council meeting - noting that the Christmas lights will be erected on 20 November
- Meeting with Timaru District Council Property Manager
- Timaru District Council Budget meeting
- Discussions in regards to land ownership around rivers and roads.
- Bike Geraldine meeting
- Discussion with Timaru District Council Property Administration Officer in regards to Council yards
- Several discussions with Geraldine community
- Geraldine mural and trees planting.

The Meeting closed at 8:40pm.

.....
Chairperson

8 Reports

8.1 Correspondence Received - The Lions Club of Timaru Suburban

Author: Jo Doyle, Governance Advisor

Authoriser: Mark Low, Strategy and Corporate Planning Manager

Recommendation

That the attached letter from The Lions Club of Timaru Suburban be considered and a response prepared.

Purpose of Report

- 1 The attached letter has been received from The Lions Club of Timaru Suburban requesting funding for the planned South Canterbury Bike Skills Park.

Attachments

1. South Canterbury Bike Skills Park approach to Geraldine Community Board  

**THE LIONS CLUB OF TIMARU SUBURBAN (202J)
PO BOX 261
TIMARU 7940
NEW ZEALAND**



19 October 2020

Dear Geraldine Community Board,

Re: South Canterbury Bike Skills Park

Following a suggestion made by a Timaru District Councillor at a Timaru District Council Stimulus Fund meeting, we wish to share with you a project the Lions Club of Timaru Suburban have taken on for the South Canterbury community.

Members of Timaru Suburban Lions saw a Junior Bike Skills Park in Napier back in 2016, and saw the need for such a facility in South Canterbury. Since this time the Waitaki District Council constructed a similar park in Oamaru, with many South Canterbury parents and caregivers now travelling to this facility.

- The aim is to provide a safe environment for children to develop road skills, especially for bicycles or scooters, and has the support of South Canterbury Community and Public Health.
- Timaru District Council initially agreed to this project, on a site at Caroline Bay, Timaru, with the proviso that all funds were raised before any work begins. They have since agreed it can be done in 2 stages, with stage 1, the track, scheduled to start in late October/early November 2020.
- The proposal includes providing traffic lights, stop and give way signs, a two way carriageway and road markings.
- Costings have been prepared, with a figure of \$375 000 inc GST/\$325 000 excl GST required.
- As of 19 October 2020, \$225 000 has been raised.
- We have a website <https://bikeparksc.nz> and facebook group page Timaru Suburban Lions Bike Skills Park <https://www.facebook.com/groups/579279005591747/> where all sponsors are celebrated, and updates given.
- The park will be situated in Timaru, but is for all of the South Canterbury community, we hope our children will want to go to Timaru and enjoy the park rather than going to Oamaru.

We believed any funding your community board provide is to be within your own jurisdiction and as such have not approached you, but are now following up on the advice given to us at the TDC meeting. Are you or any local organisation able to support the project in the form of a donation? Donations are made through the Aoraki Foundation.

Any questions or comments please contact us at the email address below. Plans and/or budget are available if requested.

Yours faithfully,

Bruce Fraser
SC Bike Skills Park Committee Chairperson
ride@bikeparksc.nz

Vicki Gould
SC Bike Skills Park Committee Funding & Media
media@bikeparksc.nz

8.2 Thomas Hobson Trust Fund - Correspondence Received

File Reference: 1386843/F468

Author: Grant Hamel, Customer Services Manager

Authoriser: Symon Leggett, Group Manager People and Digital

Recommendation

That the correspondence be received and noted.

Purpose of Report

- 1 To present correspondence received from recipients of donations through the Thomas Hobson Trust Fund.
- 2 To present correspondence received from Public Trust in regards to the maintenance of the Thomas Hobson Gravestone.







Assessment of Significance

- 3 This matter is not deemed significant under the Council's Significance and Engagement Policy.

Discussion

- 4 The following correspondence is attached for the Board's information:
 - Geraldine Community Vehicle Trust: Thank you for \$8,000.00 towards purchasing Caddy Maxi Life Mobility Vehicle.
 - Parenting Place Charitable Trust: Thank you for \$500.00 towards Attitude Presentations at Geraldine High School
 - Geraldine Primary School: Thank you for \$4,000.00 towards upgrading classroom
 - Geraldine Scout Group: Thank you for \$4,000.00 towards renovations to storeroom/toilets and painting throughout
 - Hilton Hall Committee: Thank you for \$5,000.00 towards upgrades to the Hall

Attachments

1. **Geraldine Community Vehicle Trust Accountability Form** [↓](#) 
2. **The Parenting Place Accountability Form** [↓](#) 
3. **Geraldine Primary School Accountability Form** [↓](#) 
4. **Geraldine Scout Group Accountability Form** [↓](#) 
5. **Hilton Hall Accountability Form** [↓](#) 
6. **Thomas Hobson Gravestone - Public Trust Advice** [↓](#) 



For Office Use Only
Funds Spent as per Application:
Grants Register Updated:

Thomas Hobson Trust Fund

Accountability of Recipients of Funds

Local authorities must satisfy themselves that the public money distributed through the Thomas Hobson Trust Fund has been used for the purpose for which it was provided, therefore, the Timaru District Council requires that your organisation complete the appropriate report.

The Timaru District Council also gives notice that it will physically inspect some projects at random to ensure that it has complied with Council's requirements.

Please complete this form and return it to:

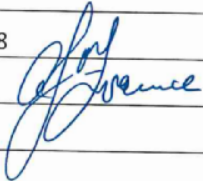
**Customer Services Manager
Timaru District Council
PO Box 522, Timaru 7940**

Evidence of expenditure is required in the form of receipts or invoices, or signed statements by your accountant or auditor, plus a brief description of the benefits that have been achieved because of the funding assistance.

Invoices/Statement enclosed:

Yes

Purpose: The purchase of a replacement of a Toyota Hi-Ace mini-bus for taxi and rental
Benefits: The Geraldine Community Vehicle Trust provides taxi style and rental transport options for residents and ratepayers of the Geraldine area.
We charge a minimal fee for our services, keeping the costs low to the benefit of those who do not have alternative transport options. A team of over 30
volunteers contribute to the operation. The Trust also needs to maintain the
age and condition of its vehicles, hence our application for funds to assist with
plant replacement. On behalf of the Geraldine community, our trust board wishes to
thank the Thomas Hobson Trust Fund for their generosity

Name: Alister France
Position in Organisation: Trustee
Organisation: Geraldine Community Vehicle Trust
Amount of Grant: \$10,000
Date Grant Approved: December 2018
Signed: 
Date: 19 June, 2020

804425



**SOUTH CANTERBURY
TOYOTA**

TAX INVOICE

Sales
South Canterbury Automotive Ltd
34 Stafford Street
Timaru 7910
PO Box 633, Timaru 7940
www.sc.toyota.co.nz

GST No. 099-968-923
Freephone: 0800 186 968
Phone: 03 687 9280
Fax: 03 684 8444
Email: sales@sc.toyota.co.nz

Customer Copy

DATE	INVOICE NO.	PAGE
05/03/2020	RI50001267	1
STOCK NO.	REFERENCE	CUST. P/O
TN1399		
FOR DELIVERY TO		
GERALDINE COMMUNITY VEHICLE TRUST 15 PEEL STREET GERALDINE 7930 GST Reg.: 61427899		

INVOICE TO
GERALDINE COMMUNITY VEHICLE TRUST 15 PEEL STREET GERALDINE 7930 GST Reg.: 61427899

DEAL #	Consultant	Sales Department	Terms
2801	(KF) Kieran Farr	(500) Toyota New Agency Timaru	Net On Delivery
Make:	Toyota	Colour:	French Vanilla
Model:	HIACE MINIBUS RWD 3.0TD VAN/4 4A - 12S (2016+) (KDAM-NM1)	Trim:	Dark Grey
Vin/Chassis:	JTFST22P500040037	Body:	Minibus
		Transm.:	Automatic
		Build Date:	01/2020
		Rego:	MSP555
		Rego Expiry:	
		Odometer:	7

Description	Quantity	Unit Price	Amount NZD
VEHICLE			
Courier Allowance Ref: Community vehicle	1	\$56,990.00	\$56,990.00
Colour : French Vanilla	1	\$3,611.52-	\$3,611.52-
Trim : Dark Grey			Included
TCSA			Included
1 Tank of Fuel			Included
Registration			Included
RUC 1000 Kms			Included
WOF/COF			Included
ACCESSORIES / OTHER			
Towbar & Accessories Towball, 1 & 7/8" - Steel (Zinc Plated)	1	\$46.47	\$46.47
Towbar & Accessories Towbar, 1400kg - Fixed Tongue	1	\$588.66	\$588.66
Interior, Protection Floor Mats, Front - Rubber (Black)			
Towbar & Accessories Trailer Wiring Harness - 7 Pin Flat	1	\$108.28	\$108.28
TOTAL			\$54,121.89
Total GST 15% \$7,059.38			
SETTLEMENT (Inc. GST)			
TRADE: (FZE291) HIACE Minibus RWD 3.0TD Van/4 5M - 12 Seat (KHBN-NM1)	1	\$17,000.00-	\$17,000.00-

TOTAL NZD (including GST) \$37,121.89

BASIS OF SETTLEMENT
Please pay any Stakeholder Payment to South Canterbury Toyota 12-3605 0002002-00 quoting your name and quote number as a reference. All one-off credit or charge card payments will incur an additional 2% charge.



For Office Use Only
 Funds Spent as per Application:
 Grants Register Updated:

Thomas Hobson Trust Fund

Accountability of Recipients of Funds

Local authorities must satisfy themselves that the public money distributed through the Thomas Hobson Trust Fund has been used for the purpose for which it was provided, therefore, the Timaru District Council requires that your organisation complete the appropriate report.

The Timaru District Council also gives notice that it will physically inspect some projects at random to ensure that it has complied with Council's requirements.

Please complete this form and return it to:

**Customer Services Manager
 Timaru District Council
 PO Box 522, Timaru 7940**

Evidence of expenditure is required in the form of receipts or invoices, or signed statements by your accountant or auditor, plus a brief description of the benefits that have been achieved because of the funding assistance.

Invoices/Statement enclosed:

Yes

Purpose: Attitude programme delivery at Geraldine High School

Benefits: Your funding enabled Attitude to provide life-skills and mental health resources to Geraldine High School students this year. While presenters were not able to visit the school in person this year due to Covid-19 lockdowns, your funding enabled them to work behind the scenes (and behind the screens) to support these students. Attitude presenter Tamatea Wihongi, and the team of 8 other presenters produced videos and social media content about holistic health (hauora) and the importance of staying connected and looking after ourselves during lockdown. Your grant has contributed towards the costs of this work. Tama was in contact with Geraldine High School four times between April & June, supporting staff and students with material about mental/emotional, social, spiritual and physical health. Examples of these videos can be found here: <https://www.youtube.com/user/attitudeforschools>. Thanks to the generous support of the Thomas Hobson Trust hundreds of young people in schools in the Geraldine region received these key life-skills and resilience messages to give them a good chance at building healthy, balanced lives, especially during remote learning and lockdown.

Name: Keryn Grogan
Position in Organisation: Programmes Funding Coordinator
Organisation: Parenting Place – Attitude Youth Division
Amount of Grant: \$500
Date Grant Approved: December 2019

Signed:  28/9/2020

804425



The Parenting Place
 Attitude North Island
 PO Box 37708, Parnell
 Auckland 1151
 Ph: +64 9 5240025

The Parenting Place
 Attitude South Island
 PO Box 21139, Edgeware
 Christchurch 8143
 Ph: +64 3 3551415

accounts@theparentingplace.com
www.attitude.org.nz

ATTENTION:

Customer Services Manager
 Timaru District Council
 PO Box 522
 Timaru 7940

TAX INVOICE

Invoice Date:
 31/08/2020

GST Number:
 86-668-297

Invoice Number:
 28920

Description	Quantity	Unit Price	Amount
Contribution towards online Attitude resources for Geraldine High School	1	500.00	\$500.00

Invoice Total: \$500.00

Amount Due: \$0.00

Attitude bank account details for direct credit are:
 12-3027-0367893-00

PAYMENT ADVICE

To: Attitude North Island
 PO Box 37708, Parnell
 Auckland 1151
 ATTENTION: Accounts

Customer: Timaru District Council
Invoice Number: 28920
Amount Due: PAID



189367

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Grants Register Updated:

Thomas Hobson Trust Fund

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Please complete this form and return it to:

**Customer Services Manager
Timaru District Council
PO Box 522, Timaru 7940**

Evidence of expenditure is required in the form of receipts or invoices, or signed statements by your accountant or auditor, plus a brief description of the benefits that have been achieved because of the funding assistance.

Invoices/Statement enclosed:



Purpose: To upgrade Room 13 to meet demand for classroom space

Benefits: This room replaced an out of date / unsuitable building as a classroom. It now ensures we have students in a fit for purpose room that we can be proud of.

Name: Andrew Leveton
Position in Organisation: Principal
Organisation: Geraldine Primary School Board of Trustees
Amount of Grant: \$4,000
Date Grant Approved: 13 November 2019 - Geraldine Community Board
Signed: [Signature]
Date: 26/2/20

804425

HENDERSON BUILDING 2006 LTD

40 Treneglos St, P O Box 731, Timaru. P: 03 688 7057 E: info@hendersonbuilding.co.nz W: www.hendersonbuilding.co.nz

Invoice to:

Geraldine Primary School BOT
 c/- School Support
 PO Box 293
 Christchurch

Date: 17/04/2020
 Tax Invoice # 00002228
 GST # 93-798-562

Project and Site Location:

Room 10-13 refurbishment
 73 Wilson Street
 Geraldine

Order # claim 6_10-13

THIS IS A PAYMENT CLAIM UNDER THE CONSTRUCTION CONTRACTS ACT 2002.
 PLEASE READ THE FORM 1 NOTICE EITHER ATTACHED OR ON THE REVERSE.

Description	Amount
PROGRESS CLAIM FOR WORK CARRIED OUT ON REFURBISHMENT FOR THE PERIOD 01/12/19 TO 17/04/20 AND AS PER PAYMENT CLAIM #6	\$17,464.54
Approved by SSL	

Terms: Net 25th Days	Due Date: 25/04/2020		Total:	\$17,464.54
You can make payment direct to our bank account: ANZ a/c # 06 0889 0269361 00 Please advise if doing so by email			GST:	\$2,619.68
			Total Amount:	\$20,084.22

Please detach and return with your remittance to :-

Henderson Building 2006 Ltd	Tax Invoice #	00002228	
P O Box 731 Timaru	Balance Due:	\$20,084.22	Total Paid: _____



For Office Use Only
Funds Spent as per Application:
Grants Register Updated.

Thomas Hobson Trust Fund

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Please complete this form and return it to:

**Customer Services Manager
Timaru District Council
PO Box 522, Timaru 7940**

Evidence of expenditure is required in the form of receipts or invoices, or signed statements by your accountant or auditor, plus a brief description of the benefits that have been achieved because of the funding assistance.

Invoices/Statement enclosed:

Purpose: Renovate storeroom and toilets at scout den

Benefits: To improve functionality & aesthetics of storeroom & toilets which will make the den more appealing for hire by groups in the community. Will also improve security of scouting resources.

Name: Jolie Mockford

Position in Organisation: Committee Secretary

Organisation: Geraldine Scout Group

Amount of Grant: \$4,000

Date Grant Approved: 13 November 2019 – Geraldine Community Board

Signed: [Signature]

Date: 30/10/20

804425



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 Grants Register Updated:

Thomas Hobson Trust Fund

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Please complete this form and return it to:

**Customer Services Manager
 Timaru District Council
 PO Box 522, Timaru 7940**

Evidence of expenditure is required in the form of receipts or invoices, or signed statements by your accountant or auditor, plus a brief description of the benefits that have been achieved because of the funding assistance.

Invoices/Statement enclosed:



Purpose: Hilton Hall Maintenance: Reple floor, Fix doors, Build Porch

Benefits: *Floor repairs has stopped floor from collapsing

*Fixing door in kitchen has made the Hall secure

*Porch now protects Main door & made the entrance way safe

*Shifting door into mens toilet has meant you no longer see men using the urinal from the Hall when the door is open.

Name: Michelle Donald

Position in Organisation: Secretary

Organisation: Hilton Hall Committee

Amount of Grant: \$ 5000

Date Grant Approved: 13/11/19

Signed: (Signature)

Date: 16/10/20

804425

Bank acct Details for Gary at bottom of invoice

TAX INVOICE / STATEMENT Date 30/9/20 087868

To HILTON HALL COMMITTEE
C/- THE SECRETARY, R.D.21,
GERALDINE.

From P. J. ALLAN (BUILDER)
R.D.21

* GERALDINE

G.S.T. Reg. No. 36520884 Ref. O/N HALL MAINTAINENCE.

Qty	Unit	Description	Unit Price	\$	¢
		TO: REPLACE PILES IN KITCHEN BUILD PORCH, ALTER MENS WC DOOR, REMOVE POTEN SINGLE KIT DOOR:			
4	1.8	125x125 H5 (PILES)	33 26	133	04
100		100mm TECA SCREENS	- 46	45	82
24	LM	100x50 H3	3 03	72	83
5	kg	75mm JH NAILS	23 66	23	66
1	TUBE	GORILLA GRIP	19 22	19	22
1	3.0	125 x 125 H5 (POST)	49 30	49	30
2		2.4 x 1.2 x 12mm MDF	16 08	24	16
1		" " x 4.75 "	17 11	17	11
5.4	LM	40 x 12 MDF	1 40	7	56
1	TUBE	RIMM GAP FILLER	13 30	13	30
4	POTS	" PUTTY/FILLER	9 50	38	-
2	6.0LM	140 x 45 H3	7 32	87	84
5.4	LM	90 x 18 BN MDF	3 34	18	04
			TOTAL EXCLUSIVE GST \$		
			PLUS % GST \$		
			TOTAL INCLUSIVE GST \$		

Collins A5 DL NCR

TAX INVOICE / STATEMENT Date 30/9/20 087869

To THE SECRETARY
HILTON HALL COMMITTEE
R.D.21, GERALDINE.

From G. J. ALLAN (BUILDER)
R.D.21
GERALDINE

G.S.T. Reg. No. 36520884 Ref. O/N HALL MAINTAINENCE.

Qty	Unit	Description	Unit Price	\$	¢
5.4	LM	60x18 MDF	3 82	20	63
4		150mm JOIST HANLERS	2 22	8	88
2		DOOR STOPS	3 32	6	64
1		RIMLOCK	29 56	29	56
		FLASHING	11 02	11	02
3.8	LM	40x18 MDF	1 88	7	14
4		200x12 ENL. BOLTS+ WASH.	4 23	16	92
		CONCRETE	150 -	150	-
45.5	HRS	LABOUR (MIKE)	37 50	1706	25
46	"	" (GARY)	40 -	1840	-
		VEHICLE	- -	-	-
BANK A/C # :			TOTAL EXCLUSIVE GST \$	4346	92
02 0840 0023301 02			PLUS % GST \$	652	04
			TOTAL INCLUSIVE GST \$	4998	96

Collins A5 DL NCR

From: Grant Hamel
Sent: Friday, 6 November 2020 3:56 PM
To: 'Emily Irwin'
Cc: Funding Enquiries
Subject: RE: Thomas Hobson, Temuka cemetery

Hi Emily

That is wonderful news and certainly supports the legacy of Thomas Hobson.

I'm away early next week at meetings, but will follow up on my return as per your email. I will also update Susanne, a great idea on her behalf.

Kind regards

Grant

 **TIMARU** Grant Hamel | Customer Services Manager
Timaru District Council | PO Box 522 | Timaru 7940
P: 03 687 7593 | M: 027 226 0210 | W: www.timaru.govt.nz
DISTRICT COUNCIL
Te Kaunihera ā-Rohe
o Te Tihi o Maru

From: Emily Irwin <Emily.Irwin@PublicTrust.co.nz>
Sent: Friday, 6 November 2020 3:25 PM
To: Grant Hamel <grant.hamel@timdc.govt.nz>
Subject: RE: Thomas Hobson, Temuka cemetery

Hi Grant,

I have some good news!

Our legal team has agreed that gravestone maintenance would fall within the category of "Public Objects" as there is a clear public benefit to having gravestones in good repair.

As part of the decision making process we do need to record our reasoning so we just need a submission from you stating why the Council sees the gravestone maintenance as a matter of historic importance and the community view around attending to this. The community view can be covered by a quick summary of Susanne's view on the matter.

We will also need a monumental mason to confirm initial cost of getting the gravestone up to standard, and an indication of ongoing maintenance frequency and cost. If you have anyone in mind to perform the task please forward me their contact details so we can obtain quotes. Once we have an indication of annual (or otherwise) cost for the maintenance we will begin to set aside money as a "Grave Site Maintenance Fund".

Kind regards,

Emily Irwin
Rural Properties Advisor



Public Trust
Level 2, 22 Willeston Street, Wellington CBD
Private Bag 5902, Wellington 6140

Tel: 04 9784601
Toll Free: 0800 371 471
www.publictrust.co.nz

From: Grant Hamel <grant.hamel@timdc.govt.nz>
Sent: Thursday, 22 October 2020 8:18 AM
To: Emily Irwin <Emily.Irwin@PublicTrust.co.nz>
Cc: Funding Enquiries <fundingenquiry@timdc.govt.nz>
Subject: [External] FW: Thomas Hobson, Temuka cemetery

Morena Emily

Below is an email from [REDACTED] who has been researching Thomas Hobson for an article in a community paper.

I think what she has suggested is a great idea and this year there will be very few applications for use of the funds.

Is it possible under the Trust Deed to make such a recommendation that an amount be allocated to provide upkeep to the grave site? If so what would be the best way of arranging this?

Ngā mihi

Grant

TIMARU Grant Hamel | Customer Services Manager
The logo for Timaru District Council, featuring a stylized green and blue mountain range with a white path leading through it.
Timaru District Council | PO Box 522 | Timaru 7940
P: 03 687 7593 | M: 027 226 0210 | W: www.timaru.govt.nz
DISTRICT COUNCIL
Te Kaunihera ā-Rohe
o Te Tihi o Maru

From: [REDACTED]
Sent: Wednesday, 21 October 2020 9:05 PM
To: Grant Hamel <grant.hamel@timdc.govt.nz>
Subject: Thomas Hobson, Temuka cemetery

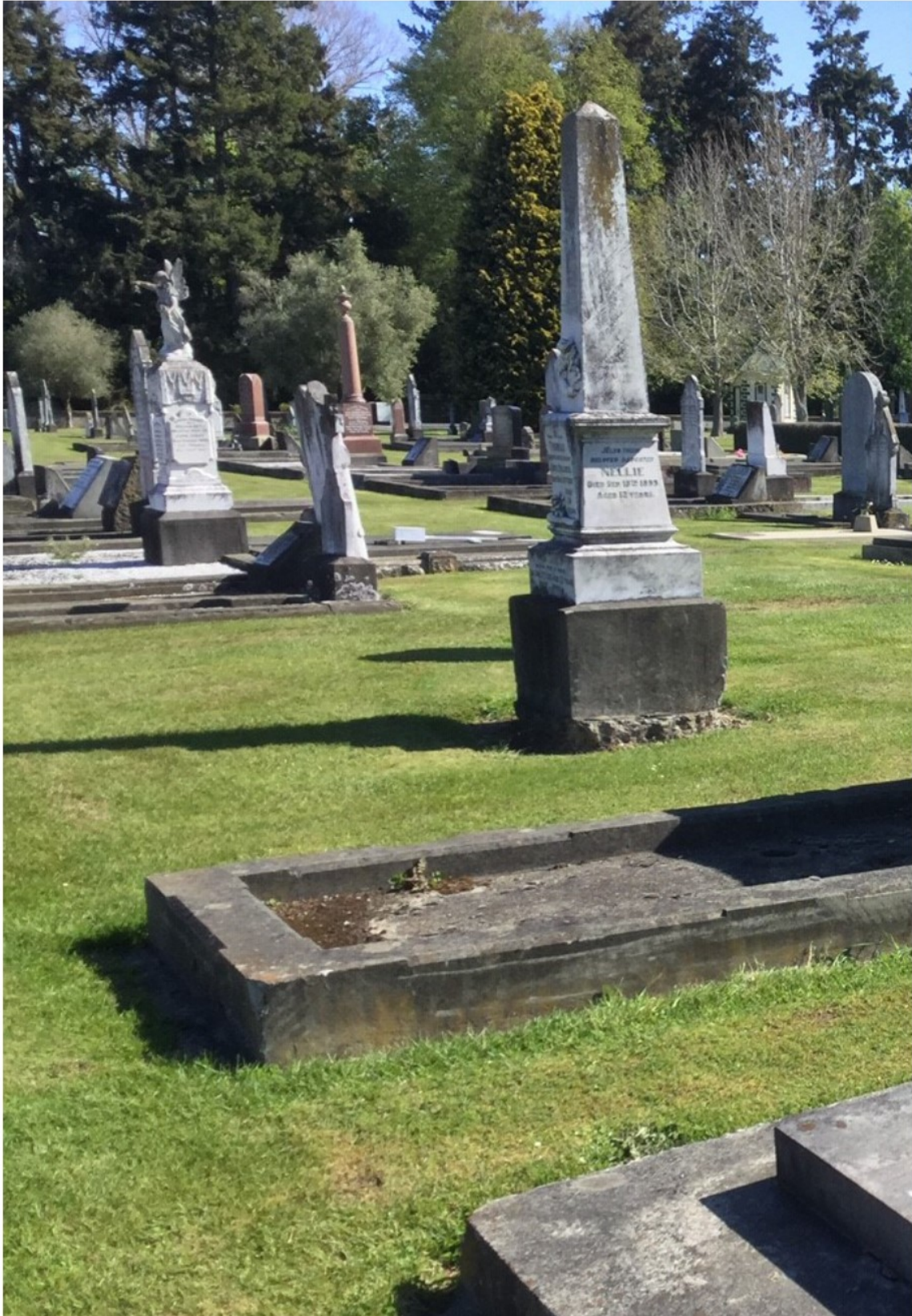
Dear Grant, Thanks for the criteria for the Hobson Trust funding.
I found Thomas Hobson's grave in Temuka cemetery today thanks to the helpful ladies in Temuka Library. His headstone is in OK condition but it would look a lot better with the lichens cleaned off and the lead work repaired. Luckily all the lead lettering is still there (unlike many of his neighbouring headstones) but it does need carefully re-hammering and possibly a protective coating painted on top.

It seems such a shame that someone who had donated so much to the Geraldine/Temuka district has a headstone that looks so

neglected. Nothing seems to have been done since the 2007 council photo further down. Might the Trust have a few spare dollars free to do something about this? It would make a good bit of publicity.



4





8.3 Thomas Hobson Trust Fund Accounts

Author: Grant Hamel, Customer Services Manager

Authoriser: Symon Leggett, Group Manager People and Digital

Recommendation

That the information be received and noted.

Purpose of Report

- 1 To inform the Geraldine Community Board of the funds available for distribution.

Assessment of Significance

- 2 This matter is not deemed significant under the Council's Significance and Engagement Policy

Discussion

- 3 The Thomas Hobson Trust was established under the will of the late Thomas Hobson for the purpose of providing grants to organisations within the district of the former Geraldine County.
- 4 Funds available for the Thomas Hobson Trust 2020 are:
 - Geraldine Account: \$30,000.00
 - Temuka Account: \$25,000.00
- 5 The Thomas Hobson Trust financial accounts for year ending 30 June 2020 and Public Trust Investment Service Diversified Funds Disclosure Statement are attached for your information.

Attachments

1. **Thomas Hobson Trust Accounts as at 30 June 2020** [↓](#) 
2. **Thomas Hobson Public Trust Diversified Funds Disclosure Statement 1 July 2020** [↓](#) 

THOMAS HOBSON CHARITABLE TRUST

CLI00005919

Performance Report**1 July 2019 to 30 June 2020**

Non-Financial Information:	Page
Entity Information	1
Statement of Service Performance	2-3
Financial Statements:	
Statement of Receipts and Payments	4-5
Statement of Resources and Commitments	6-7
Notes to the Performance Report	8-9

Thomas Hobson Charitable Trust

1

THOMAS HOBSON CHARITABLE TRUST

CLI00005919

Entity Information 1 July 2019 to 30 June 2020

Legal Name of Trust:	THOMAS HOBSON CHARITABLE TRUST
Type of Trust:	Trust - Charitable
Registration Number:	CC28330
Trust's Purpose:	The Charitable Trust was set up to pay an income in perpetuity for the purposes as outlined in the Will.
Trust Structure:	Public Trust administers the Charitable Trust as Trustee. Grants are made annually via distributions of income from the Trust to organisations within the funding region. The Grant round is co-ordinated by the Timaru District Council.
Main Source of Cash and Resources:	The main sources of the entity's resources are the capital residue left to the Charitable Trust by the deceased or settlor. The capital is made up of a number of rural properties, and investments in the Public Trust Investment Service - Balanced Fund. There is a small amount of Capital held in the common fund, to cover Capital Expenditure.
Main Method Used to Raise Funds:	N/A
Reliance on Volunteers and Donated Goods or Services:	
Additional Information:	

Thomas Hobson Charitable Trust

2

THOMAS HOBSON CHARITABLE TRUST

CLI00005919

Statement of Service Performance 1 July 2019 to 30 June 2020

Trust's Outcomes for the year:	Paid income as directed for the charitable purposes in the Will.
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Current Previous

Trust's Outputs:		
Victim Support South Canterbury	1,281	
Road Safety Education Ltd	834	
Geraldine Combined Sports	19,500	
Geraldine Scout Group	4,000	
Hilton Hall Committee	5,000	
The Parenting Place	2,000	1,616
Geraldine Primary School – Board of Trustees	4,000	5,000
Temuka Historical Society		10,000
Geraldine Community Bus Service		10,000
South Canterbury Hospice		2,000
Plunket – Mid-South Canterbury		2,000
Geraldine District Promotions Association Incorporated		3,000
Geraldine Vintage Car and Machinery Club Incorporated		950
Geraldine Cycling Without Age Trust		4,000
Geraldine Community Resource Centre Trust		3,888
	36,615	42,454

Additional Output Measures:	
Additional Information:	

**Financial Information Compilation Report
1 July 2019 to 30 June 2020****Scope**

Public Trust has compiled the financial statements based on the information provided and in accordance with the Service Engagement Standard No.2 (SES-2): Compilation of Financial Statements. The financial statements are simple format-cash reports and have been prepared in accordance with the accounting policies described in the notes attached.

Responsibilities

The Trustees are responsible for the information contained in the financial statements and have determined that reporting on a simple format-cash basis is appropriate for the intended users of the financial statements. The intended users are the beneficiaries and Charities Services. The simple format financial report is prepared only for their benefit. Public Trust does not accept responsibility to any other person for the contents of the financial statements.

Independence

Public Trust is not independent of the Charitable Trust because it acts as trustee for the Trust.

Disclaimer of Liabilities

Public Trust has prepared the financial report based on the information provided to it and covers the time period stated above.

The compilation is limited primarily to the collection, classification and summarisation of financial information. These special purpose financial statements have not been independently audited or reviewed but they have been prepared according to Public Trust's accounting processes, internal control framework and accounting policies.

Prepared by Public Trust and Authorised for Issue:

Authorised Signatory for Public Trust

Signature

 EMILY IRWIN
RURAL PROPERTIES ADVISOR
PUBLIC TRUST

Date

19 October 2020

For more information on how to read this statement, please visit <http://www.publictrust.co.nz/more-information> or contact us on 0800 371 471

Thomas Hobson Charitable Trust

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Statement of Receipts and Payments
1 July 2019 to 30 June 2020

	Notes	Current	Previous
Operating Receipts			
Donations/fundraising/other similar receipts		-	-
Fees, Subs & other receipts from members		-	-
Receipts from Providing Goods & Services		82,849	48,409
Interest/dividends/investment receipts		586	1,010
Other Operating Receipts		-	-
Total Operating Receipts		<u>83,435</u>	<u>49,419</u>
Operating Payments			
Payments relating to Public fundraising		-	-
Volunteer and employee related payments		-	-
Payments - providing goods & services		4,741	4,993
Grants and donations paid		36,615	42,454
Other operating payments		-	-
Public Trust Charges		15,465	10,245
Total Operating Payments		<u>56,821</u>	<u>57,692</u>
Operating Surplus or (Deficit)		26,614	(8,272)
Capital Receipts			
Receipts from the Sale of Resources		-	-
Receipts from borrowings		-	-
Total Capital Receipts		<u>-</u>	<u>-</u>
Capital Payments			
Purchases of Resources		-	50,000
Repayments of borrowings		-	-
Total Capital Payments		<u>-</u>	<u>50,000</u>
Net change in Debtors		-	-
Net change in Creditors		4,713	(162)
Increase/(Decrease) in Bank Accts & Cash		<u>31,329</u>	<u>(58,434)</u>
Bank Accts & cash-beginning of the fiscal year		94,971	153,405
Bank Accts & Cash- End of the Fiscal Year		126,300	94,971
Represented by			
Operating Accounts		126,300	94,971

Thomas Hobson Charitable Trust

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Total Bank Accts & Cash-End of the Fiscal Year	<u>126,300</u>	<u>94,971</u>
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Thomas Hobson Charitable Trust

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**Statement of Resources and Commitments
as at 30 June 2020**

	Notes	Current	Previous
Schedule of Resources:			
Bank Accounts and Cash		126,300	94,971
Money Held on Behalf of Others			
Money Owed to the Entity			
Other Resources			
Land & Property		2,015,000	2,015,000
Managed Funds		93,569	91,865
Total Resources		<u>2,234,868</u>	<u>2,201,836</u>
Schedule of Commitments:			
Money Payable by the Entity			
Accounts Payable		4,760	47
Total Schedule of Commitments		4,760	47
Equity			
Retained Operating Surplus/(Deficit)		26,614	(7,772)
Capital Share of Surplus/(Deficit)		(584)	
Income Share of Surplus/(Deficit)		27,198	(7,772)
Retained Income from Previous Years		75,913	83,685
Transfer to/(from) Income		-	-
Total Retained Income		<u>103,111</u>	<u>75,913</u>
Capital Equity		2,126,997	2,125,876
Total Trust Equity		<u>2,230,108</u>	<u>2,201,879</u>

Thomas Hobson Charitable Trust

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**Statement of Resources and Commitments
as at 30 June 2020**

Current Previous

Grants or Donations with Conditions Attached (where conditions not fully met at balance date):		
Resources Used as Security for Borrowings:		

**Notes to the Performance Report
1 July 2019 to 30 June 2020****Note 1: Accounting Policies****Basis of Preparation**

The Charitable Trust is permitted by law to apply PBE SFR-C (NFP) Public Benefit Simple Format Reporting - Cash (Not-for-Profit) and has elected to do so. All transactions are reported in the Statement of Receipts and Payments and related Notes to the Performance Report on a cash basis.

Changes in Accounting Policies

There have been no changes in accounting policy. The accounting policies adopted are consistent with those of the previous year.

Taxation

The Trust is registered with Charities Services and as such is exempt from New Zealand income tax.

Foreign Currency

Foreign Currency transactions are converted to New Zealand dollars at the exchange rate prevailing on the day of each transaction. Amounts held in foreign currency at balance date are translated at the exchange rate at that day. Gains or losses in foreign exchange will be shown in the Statement of Receipts and Payments.

Resources

Fixed assets such as property, plant and equipment are initially recorded at cost and retained at cost unless otherwise stated. Land and buildings are subsequently revalued on a 3 yearly cyclical basis to the current rating valuation. These assets are not depreciated.

Investments are stated at cost unless otherwise stated. Listed investments and Public Trust Investment Funds are stated at current market value.

Contingent Commitments

At balance date any known contingent commitments are detailed in the Notes section of the Report.

Goods and Services Tax

The Trust is not registered for GST. Therefore, amounts recorded in the Performance Report are inclusive of GST.

These notes have not been audited or reviewed and are to be read subject to the compilation report on page 3 of this report.

**Notes to the Performance Report
1 July 2019 to 30 June 2020**

Note 4: Correction of Errors:	
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Note 5: Related Party Transactions:		Public Trust is the Trustee of the Trust. Public Trust fees are detailed in the Statement of Receipts and Payments.			
Description of Relationship	Description of Transaction (cash or amount in kind)	Current Transactions	Previous Transactions	Current Outstanding	Previous Outstanding
Public Trust	Fees	15,367	10,245	(0)	

Note 6: Events After the Balance Date:	There were no events that have occurred after the balance date that would have a significant impact on the Performance Report. (Previous period - Nil)	
Nature of the Event	Estimated Amount	How, if at all, the event is likely to affect the continuing viability of the Trust

Note 7: Additional Notes:	
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Public Trust Investment Service: Diversified Funds, Disclosure Statement

1 July 2020



This disclosure statement provides information to beneficiaries about how Estate or Trust monies are invested into certain Public Trust managed funds detailed in this disclosure statement.

This is a disclosure statement for the purposes of the Public Trust Act 2001 and the Public Trust Regulations 2002 only and as a result is not an investment statement and does not constitute an offer of securities to the public under the Securities Act 1978. References to 'Investor' below are references to the trustee(s) of the Trust or Estate of which you are a beneficiary.

What is this document?

This is important information about the Public Trust Investment Service Diversified Funds.

What are the Public Trust Investment Service Diversified Funds?

The Public Trust Investment Service Diversified Funds are a collective investment scheme where investors' money is pooled with other investors' money and invested in various investments. Public Trust will charge a fee for this. The returns you receive depend on Public Trust's investment decisions and the performance of the investments. The value of these investments may go up or down. The types of investments and the fees you will be charged are described in this disclosure statement.

What is your money invested in?

There are seven options offered in the Public Trust Investment Service Diversified Funds. They are:

- Cash Fund
- Defensive Fund
- Conservative Portfolio
- Moderate Portfolio
- Balanced Fund
- Balanced Growth Portfolio
- Growth Fund

Who manages the Public Trust Investment Service Diversified Funds?

The manager of the Public Trust Investment Service Diversified Funds is Public Trust. See page 5 'Who is involved?' for further information.

Public Trust's investment beliefs and strategy

Public Trust has been managing money for over 140 years and as at the date of this Information Statement manages funds of over \$1 billion. The Diversified Funds Service is used by Public Trust where it is acting in a fiduciary capacity. Consequently the investment programme may be characterised as prudent so as to meet obligations under the Trustee Act.


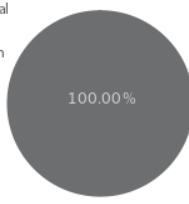

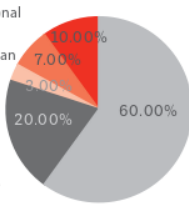

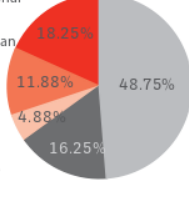
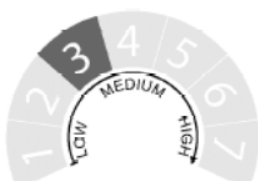
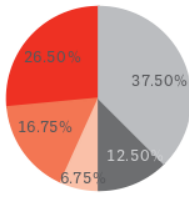
Within the overall investment programme a key investment belief is that, the main stream investment markets in which the Diversified Funds invest are competitive and dynamic, with active returns very difficult to find and constantly changing source.

Therefore, the investment strategy we employ is a market capitalisation indexed strategy i.e. investing in accordance with the composition of the relevant benchmark for each asset class. The key benefits of this strategy are; that it provides reliable returns relative to the performance of the underlying market, is able to be implemented at a significantly lower cost than more active strategies that attempt to outperform the market and is simple to understand.


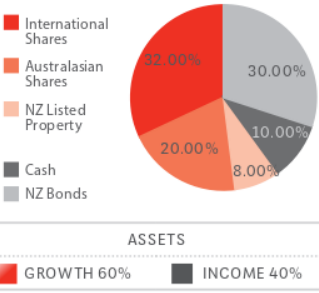

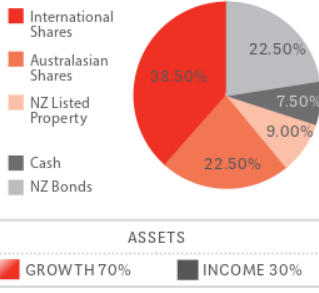

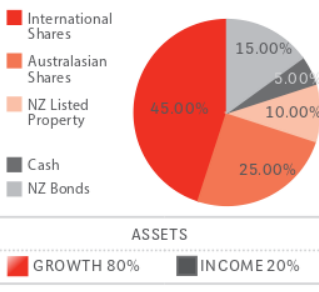
The benefits of investing in the Funds

In each Fund, investors' money is pooled together with that of other investors and invested by Public Trust in accordance with the investment purpose and investment strategy of each Fund. This enables investors to have their money professionally managed and to gain access to a wider range of investment opportunities than is likely to be available to an individual investor.

Description of the investment options

Option	Investment purpose and investment strategy	Target investment mix
<p>Cash Fund</p>  <p>Risk Indicator</p>	<p>Investment purpose To provide investors with low risk returns consistent with short-term wholesale bank deposits.</p> <p>Investment strategy Uses an index investment management style to invest 100% in income assets (short-term bank deposits and short-term fixed interest securities issued by New Zealand corporates).</p>	<p>Target investment mix</p>  <p>100.00%</p> <p>ASSETS</p> <p>GROWTH 0% INCOME 100%</p>
<p>Defensive Fund</p>  <p>Risk Indicator</p>	<p>Investment purpose To provide investors with stable returns, low capital growth and low risk over the medium-term.</p> <p>Investment strategy Uses an index investment management style to invest 80% in diversified income assets (cash and bonds) and 20% in diversified growth assets (shares and listed property).</p>	<p>Target investment mix</p>  <p>60.00%</p> <p>ASSETS</p> <p>GROWTH 20% INCOME 80%</p>
<p>Conservative Portfolio</p>  <p>Risk Indicator</p>	<p>Investment purpose To provide investors with stable returns, some capital growth and low to medium risk over the medium-term.</p> <p>Investment strategy Invests 62.5% in the Defensive Fund and 37.5% in the Balanced Fund.</p>	<p>Target investment mix</p>  <p>48.75%</p> <p>ASSETS</p> <p>GROWTH 35% INCOME 65%</p>
<p>Moderate Portfolio</p>  <p>Risk Indicator</p>	<p>Investment purpose To provide investors with moderate capital growth with moderate risk over the medium-term.</p> <p>Investment strategy Invests 25% in the Defensive Fund and 75% in the Balanced Fund.</p>	<p>Target investment mix</p>  <p>37.50%</p> <p>ASSETS</p> <p>GROWTH 50% INCOME 50%</p>

Description of the investment options

Option	Investment purpose and investment strategy	Target investment mix
<p>Balanced Fund</p>  <p>Risk Indicator</p>	<p>Investment purpose To provide investors with long-term capital growth with medium levels of risk.</p> <p>Investment strategy Uses an enhanced-index investment management style to invest 60% in diversified growth assets (shares and listed property) and 40% in diversified income assets (cash and bonds).</p>	<p>Target investment mix</p>  <p>ASSETS GROWTH 60% INCOME 40%</p>
<p>Balanced Growth Portfolio</p>  <p>Risk Indicator</p>	<p>Investment purpose To provide investors with significant long-term capital growth with medium to high levels of risk.</p> <p>Investment strategy Invests 50% in the Balanced Fund and 50% in the Growth Fund.</p>	<p>Target investment mix</p>  <p>ASSETS GROWTH 70% INCOME 30%</p>
<p>Growth Fund</p>  <p>Risk Indicator</p>	<p>Investment purpose To provide investors with high long-term capital growth.</p> <p>Investment strategy Uses an index investment management style to invest 80% in diversified growth assets (shares and listed property) and 20% in diversified income assets (cash and bonds).</p>	<p>Target investment mix</p>  <p>ASSETS GROWTH 80% INCOME 20%</p>

Important note

No particular rate of return is promised. None of Public Trust, the Government of New Zealand or any other person guarantees the repayment of any investment in the Funds, the performance of the Funds or any particular rate of return.

What are the fees?

You will be charged fees for investing in the Public Trust Investment Service Diversified Funds. Fees are deducted from your investment, and will reduce your returns. If Public Trust invests in other funds, those funds may charge fees also. The total fees you pay are made up of three main types of fees:

- Public Trust management fee. This fee is expressed below as a percentage of your balance each year.
- Third party management fee. This fee is expressed below as a percentage of your balance each year.
- Entry/exit spread. These are one-off fees charged for investing or withdrawing from a Fund.

Management fee and third party management fee

Option	Public Trust management fee	Third party management fee
Cash Fund	0.40%	Nil
Defensive Fund	1.05%	0.02%
Conservative Portfolio	1.11%	0.03%
Moderate Portfolio	1.16%	0.04%
Balanced Fund	1.20%	0.05%
Balanced Growth Portfolio	1.20%	0.06%
Growth Fund	1.25%	0.08%

Third party management fees are calculated on the value of each Fund's investment in funds offered by the sub-contracted investment manager appointed to manage international shares. These fees are calculated and deducted daily from the third party funds in which these Funds invest.

Management fee rebate

Accounts with larger amounts invested qualify for a rebate of part of Public Trust's management fee, as outlined in the table below:

Amount Invested	Rebate
On the first \$500,000	0.00%
On the next \$500,000	0.40%
On the next \$1,000,000 plus	0.80%

The rebates are calculated daily and applied quarterly to your account held with Public Trust.

Entry/exit spread

Transaction costs are incurred by a Fund when buying and selling investments. In order to help the Funds recover these expenses when investors enter or exit the Funds, an adjustment is made to the calculation of the

Funds' entry and exit unit prices. This is known as an entry/exit spread. The entry/exit spread applicable to each investment option is outlined in the table below.

Option	Application price plus:	Withdrawal price less:
Cash Fund	Nil	Nil
Defensive Fund	0.13%	0.13%
Conservative Portfolio	0.18%	0.18%
Moderate Portfolio	0.23%	0.23%
Balanced Fund	0.26%	0.26%
Balanced Growth Portfolio	0.29%	0.29%
Growth Fund	0.32%	0.32%

The Fee is not charged in the Fund itself, but is based on the buy / sell spread of the wholesale funds in which it invests.

As transaction costs may change, the entry/exit spread may also change without prior notice. The income earned by the entry/exit spread goes towards the Fund's transaction costs and is not paid to Public Trust.

Certain administration expenses may be charged to the Funds where they are necessary in exercising our powers, as permitted under the Trust Deed. These include, but are not limited to, audit, legal and specialist investment advice. These expenses are not fixed and cannot be completely known ahead of time, but are not expected to be material.

Public Trust does not charge entry or exit fees (excluding the entry/exit spread), establishment fees, termination fees or any other fees or charges unless disclosed in the Information Statement.

The fees can be changed

Public Trust publishes an update for all its Funds showing the fees actually charged during the most recent year. The Fund update, including past reports, is available at www.publictrust.co.nz.

Making your investment

The minimum balance you may have in a Fund or combination of Funds is \$5,000*.

The minimum contribution amount you can make to your Public Trust investment is \$500.

**Except where investment is by or through a Prepaid Funeral Trust or Education Trust where the minimum balance is \$500.*

Withdrawing your investment

Subject to the terms of the governing trust deed or will (if relevant) you may withdraw your money in the Funds by writing to us at any time at the details given in section 11 'Contact information' in the Information Statement, in a manner approved by us. However, you must have held units in the Fund from which you are withdrawing for a minimum of seven business days. The minimum withdrawal amount is \$500. Withdrawal requests are processed each business day.

If your withdrawal request results in your investment falling below \$5,000*, we may treat this as a request for a full withdrawal.

When you withdraw your investment from a Fund, we will cash in the units held on your behalf at the withdrawal price for that Fund. We will process your application and pay the withdrawal price to your Public Trust account within 10 business days.

Subject to the terms of the governing trust deed or will (if relevant), you may also set up regular withdrawals to be made to your Public Trust account at monthly, quarterly, six-monthly or yearly intervals. The minimum regular withdrawal amount is \$500.

We may, in good faith, suspend withdrawals from a Fund or Funds. We may do this if, in our opinion, withdrawals from a Fund or Funds would not be practicable or would be materially prejudicial to your interests or the interests of other investors. In this case, withdrawals will be suspended until we give you notice stating otherwise.

Your investment in the Funds cannot be sold or transferred to anyone else.

No assets of a Fund are available to be applied to meet the liabilities of any other Fund in the Public Trust Investment Service Diversified Funds.

Who is involved?

About Public Trust

Public Trust is the manager and trustee of the Funds. Public Trust has 140 years' experience in a wide range of services as trustee, executor, manager and attorney. As at the date of this disclosure statement, Public Trust administers or supervises estates, trusts, funds and agencies of a value of approximately \$42 billion and Public Trust's Investment Team manages funds of more than \$1 billion.

Public Trust is a statutory corporation under the Public Trust Act 2001 and is a Crown entity under the Crown Entities Act 2004. Public Trust is governed by a board, appointed by the Minister of Justice acting with the agreement of the Minister of Finance.

Who else is involved?

	<i>Name</i>	<i>Role</i>
Manager and trustee	Public Trust	Makes decisions about what the Funds invest in.
Custodian	BNP Paribas Fund Services Australasia Pty Limited (BNP Paribas) (trading as BNP Paribas Securities Services)	Appointed by the trustee to hold the assets of the Funds on behalf of investors.
Registry	Trustees Executors Limited	Keeps individual records of investments into the Funds.

Further information

Further information on the Public Trust Investment Service Diversified Funds, is available in the Information Statement and quarterly Funds Update. These may be found at www.publictrust.co.nz. Your adviser can provide a copy on request, at no charge.

- 9 Consideration of Urgent Business Items**
- 10 Consideration of Minor Nature Matters**
- 11 Public Forum Issues Requiring Consideration**

12 Exclusion of the Public

Recommendation		
That the public be excluded from the following parts of the proceedings of this meeting on the grounds under section 48 of the Local Government Official Information and Meetings Act 1987 as follows:		
General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason
13.1 - Property Matter	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(i) - The withholding of the information is necessary to enable the Council to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	To protect a person's privacy To enable commercial or industrial negotiations
13.2 - Thomas Hobson Trust Fund Applications	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	To protect a person's privacy

13 Public Excluded Reports

13.1 Property Matter

13.2 Thomas Hobson Trust Fund Applications

14 Readmittance of the Public

15 Board Member's Reports