



MINUTES

Local Arts Scheme Subcommittee Meeting Thursday, 2 June 2022

Ref: 1503116

**Minutes of Timaru District Council
Local Arts Scheme Subcommittee Meeting
Held in the Meeting Room 1, District Council Building, King George Place, Timaru
on Thursday, 2 June 2022 at 12.30pm**

Present: Cr Richard Lyon (Chairperson), Cr Stu Piddington, Kera Baker, Alice Sollis, Elaine Taylor, Jan Finlayson, Rosie Staite

In Attendance: Grant Hamel (Customer Services Manager), Cassidy Willetts (User Experience and Community Engagement Support Officer)

1 Apologies

Apology for Lateness

Resolution 2022/52

Moved: Cr Richard Lyon

Seconded: Ms Rosie Staite

That the apology received from Kera Baker be accepted.

Carried

Kera Baker arrived at 12:43pm

2 Identification of Items of Urgent Business

There were no items of urgent business to be received.

3 Identification of Matters of a Minor Nature

There were no matters of minor nature to be received.

4 Declaration of Conflicts of Interest

Elaine Taylor declared a conflict of interest with both Geraldine Arts Council applications and the Geraldine Ukulele Festival application.

Jan Finlayson declared a conflict of interest with both Geraldine Arts Council applications.

5 Confirmation of Minutes

5.1 Minutes of the Local Arts Scheme Subcommittee Meeting held on 10 March 2022

Resolution 2022/53

Moved: Ms Jan Finlayson

Seconded: Mrs Elaine Taylor

That the Minutes of the Local Arts Scheme Subcommittee Meeting held on 10 March 2022 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

Carried

6 Reports

6.1 Funds Available

1 To inform the Local Arts Scheme Subcommittee of the funds available for distribution.

Assessment of Significance

2 While the provision of funding for community groups is important, this matter is not deemed significant under the Council's Significance and Engagement Policy.

Discussion

3 Creative New Zealand allocates approximately \$43,380.00 GST exclusive annually in six month instalments to the Timaru District Council.

4 All funding applications to the Creative Communities Scheme Timaru District are considered by the Local Arts Scheme Subcommittee.

5 The Subcommittee meets four times each financial year. This is the fourth meeting for the financial year.

6 The Timaru District Council is contracted to Creative New Zealand to distribute funds under the Creative Communities Scheme Guidelines. Council's Local Arts Scheme Subcommittee follows the Guidelines and allocates funds accordingly.

Unallocated Funds

7 At the end of June each year any unallocated funds in excess of 15% of the annual allocation from Creative New Zealand may be required to be paid back to Creative New Zealand.

Conclusion

8 Funds available as at 2 June 2022: **\$35,738.51 GST exclusive**

The total funding available at 1 July 2021 was \$56,400.67, which included carry-over funds of \$13,020.67. Funding of \$17,400.00 was allocated in the September round, leaving \$39,000.67.

Creative NZ provided the Timaru District Council with a "CCS Delta Top-up 2021/2022" to the amount of \$12,719.24. This adjusted the funds available to \$51,719.91.

Funding of \$4,000.00 was allocated in the December round, leaving \$47,719.91 available for allocation over the remaining two meetings.

Funding of \$11,981.40 was allocated in the March 2022 round, leaving \$35,738.51 available for allocation at this meeting, which is the last funding round of the 2021/22 financial year.

Resolution 2022/54

Moved: Ms Alice Sollis
 Seconded: Ms Rosie Staite

That the information be received and noted.

Carried

6.2 Correspondence Received**Resolution 2022/55**

Moved: Ms Rosie Staite
 Seconded: Ms Alice Sollis

That the correspondence be received and noted.

Carried

7 Consideration of Urgent Business Items

There were no items of urgent business to be discussed.

8 Consideration of Minor Nature Matters

There were no matters of minor nature to be discussed.

9 Exclusion of the Public**Resolution 2022/56**

Moved: Cr Richard Lyon
 Seconded: Ms Rosie Staite

That the public be excluded from the following parts of the proceedings of this meeting on the grounds under section 48 of the Local Government Official Information and Meetings Act 1987 as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason
10.1 - Public Excluded Minutes of the Local Arts Scheme Subcommittee Meeting held on 10 March 2022	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	To protect a person's privacy
10.2 - Funding Applications	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural	To protect a person's privacy

	persons, including that of deceased natural persons	
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Carried

10 Public Excluded Reports

10.1 Public Excluded Minutes of the Local Arts Scheme Subcommittee Meeting held on 10 March 2022

10.2 Funding Applications

11 Readmittance of the Public

Resolution 2022/57

Moved: Cr Richard Lyon

Seconded: Cr Stu Piddington

That the meeting moves out of Closed Meeting into Open Meeting.

Carried

The meeting closed at 1:31pm

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Richard Lyon

Chairperson