

Waimate District Licensing Committee

Annual Report to the Alcohol Regulatory and Licensing Authority

For the year 2022-2023

Date: 11 August 2023

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Introduction

The purpose of this report is to inform the Alcohol Regulatory and Licensing Authority (the Authority) of the general activity and operation of the Waimate District Licensing Committee (DLC) for the year 2022-2023.

There are three DLC's operating in the South Canterbury area under a single Commissioner, this model having been adopted during the implementation of the Sale and Supply of Alcohol Act 2012 (the Act) in December of 2013. The three DLC's are that of the Timaru, Waimate and Mackenzie Districts.

This report will relate to the activities of all the DLC's in the body of the text and to the Waimate DLC alone in the Annual Return portion of the report at the rear of this document. This satisfies the requirements of the territorial authority set out in section 199 of the Act.

Overview of DLC Workload

DLC Structure and Personnel

The table below shows the current membership of the three DLC's under the Commissioner. No changes occurred during the reporting period.

	Name	Role
Commissioner (Independent of Council Role)	Sharyn Cain	Deputy Mayor - Waimate District Council
Timaru DLC Members	Peter Burt	Deputy Chair, Councillor - Timaru District Council
	Stu Piddington	Councillor – Timaru District Council
	Gavin Oliver	Councillor - Timaru District Council
Mackenzie DLC Members	Anne Munro	Mayor – Mackenzie District Council
	Scott Aronsen	Councillor – Mackenzie District Council
Waimate DLC Members	Craig Rowley	Mayor - Waimate District Council

Total costs for Waimate District Council DLC activities for the period amounted to \$21,397.00. This was made up of elected members allowances, travel costs, administration costs and solicitors fees, relating to the DLC.

In terms of Council staff delivering licensing services to the community and the DLC, there are 1.5 FTE licensing inspectors, a 0.5FTE licensing administrator and the secretary to the three DLC's, who also manages the activity, for the 3 councils.

A review of resourcing needs was undertaken with the resultant increase of 0.5FTE liquor licensing role added to the team. This will assist in our ability to undertake more monitoring which will take effect in the next financial year.

Two Manager's Certificates were withdrawn during this period.

Hearings

There were no DLC hearings during the reporting period for Waimate DLC.

Monitoring Visits

A total of 3 Monitoring visits were undertaken for this period of time, equating to 14% of the total premises visited. Monitoring visit numbers were low due to resourcing issues and availability of tri-agency partners who need to undertake these visits together with the licensing inspector.

Local Alcohol Policy

The Timaru, Mackenzie and Waimate District Councils jointly prepared and developed a Local Alcohol Policy, which came into force on 24 March 2016.

The LAP is currently under review and undergoing the special consultative process. The process has been somewhat interrupted by the local government body election process, with new joint committee being appointed to undertake the review process.

Statistical Information

Statistical information about the operation of the DLC for the year 2022 - 2023 is in the prescribed form and follows overleaf.

- Annual return
- Current listing of licenced premises.

Waimate District Licensing Committee

Annual Return

July 2022 – June 2023

On-licence, Off-licence and Club Licence Applications Received						
Application Type	Number Received in Fee Category – Very Low	Number Received in Fee Category – Low	Number Received in Fee Category – Medium	Number Received in Fee Category – High	Number Received in Fee Category – Very High	Total
On-licence new			1			1
On-licence variation						
On-licence renewal			1			1
Off-licence new			1			1
Off-licence variation						
Off-licence renewal			3			3
Club licence new						
Club licence variation						
Club licence renewal	2					2
Total number	2	0	6	0	0	8
Total fee paid to ARLA (GST incl.)	\$34.50	-	\$310.50	\$	\$	\$345.00

Annual Fees for Existing Licences Received						
Licence Type	Number Received in Fee Category – Very Low	Number Received in Fee Category – Low	Number Received in Fee Category – Medium	Number Received in Fee Category – High	Number Received in Fee Category – Very High	Total
On-licence			8	2		10
Endorsed on						
Off-licence	1	1	6	2		10
Club licence	3	1				4
Total number	4	2	14	4	0	24
Total fee paid to ARLA (GST incl.)	\$69.00	\$69.00	\$724.50	\$345.00	-	\$1,207.50

Managers' Certificate Applications Received	
Application Type	Number Received
Managers' certificate new	12
Managers' certificate renewal	20
Total number	32
Total fee paid to ARLA (gst incl.)	920.00

Special Licence Applications Received			
	Number Received in Category – Class 1	Number Received in Category – Class 2	Number Received in Category – Class 3
Special licence	1	4	5

Temporary Authority Applications Received	
	Number Received
Temporary authority	2

Permanent Club Charter Payments Received	
	Number Received
Permanent club charter payments	
Total fee paid to ARLA (GST incl.)	

Total paid to ARLA	\$2,472.50
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Number of District Licensing Committee Meetings Held

Date	Number
July 2022	3
August 2022	4
September 2022	4
October 2022	4
November 2022	3
December 2022	3
January 2023	2
February 2023	4
March 2023	2
April 2023	4
May 2023	3
June 2023	5

Waimate District Licensing Committee

List of Licenced Premises

As at 30 June 2023

Precis	Licence Type Desc
210 Queen Street, Waimate "Waimate Bowling Club"	Club Licence
Browns Road, Waimate "Waimate Golf Club"	Club Licence
30 Shearman Street, Waimate "Royal Tavern"	On Licence
30 Shearman Street, Waimate "Royal Tavern"	Off Licence
14 John Street, Waimate "Waimate Town & Country Club"	Off Licence
228 Point Bush Road, RD 9, Waimate "Point Bush Estate"	Endorsed Off/Remote Sellers Licence
700 Craigmore Valley Road, Maungati "Maungati Golf Club"	Club Licence
8 Murray Street, Studholme "Studholme Hotel"	On Licence
1 Redcliff Road, Glenavy "Glenavy Hotel"	On Licence
1 Redcliff Road, Glenavy "Glenavy Hotel"	Off Licence
14 John Street, Waimate "Waimate Town and Country Club"	Club Licence
Manchester Park - Wall Street, Waimate "Waimate Rugby Football Club"	Club Licence
198 Morven Beach Road, RD 10, Waimate "Gifthouse & Cart Limited" - SUSPENDED DUE TO UNPAID ANNUAL FEES	Endorsed Off/Remote Sellers Licence
100 Queen Street, Waimate 7924 "Super Liquor Waimate"	Off Licence
25 Queen Street, Waimate "The Barn"	On Licence
112-114 High Street, Waimate 7924 "The Waimate Bar & Kitchen"	On Licence
56 Queen Street, Waimate "The Waimate Bakery"	On Licence
95 Queen Street, Waimate "New World Waimate"	Off Licence
4 Stoney Creek Road, RD 7, Waimate "Waihao Forks Hotel"	Off Licence
4 Stoney Creek Road, RD 7, Waimate "Waihao Forks Hotel"	On Licence
36 Waimate Highway, Makikihi, RD 8, Waimate "Makikihi Country Hotel"	On Licence
36 Waimate Highway, Makikihi, RD 8, Waimate "Makikihi Country Hotel"	Off Licence
210 Queen Street, Waimate "Waimate Bowling Club"	Club Licence
Browns Road, Waimate "Waimate Golf Club"	Club Licence