



AGENDA

Community Services Committee Meeting Tuesday, 16 April 2024

Date Tuesday, 16 April 2024

Time Following the Infrastructure Committee

Location Council Chamber
District Council Building
King George Place
Timaru

File Reference 1665334

Timaru District Council

Notice is hereby given that a meeting of the Community Services Committee will be held in the Council Chamber, District Council Building, King George Place, Timaru, on Tuesday 16 April 2024, at the conclusion of the Infrastructure Committee meeting.

Community Services Committee Members

Clrs Stacey Scott (Chairperson), Stu Piddington (Deputy Chairperson), Gavin Oliver, Peter Burt, Allan Booth, Owen Jackson, Sally Parker, Michelle Pye, Scott Shannon and Mayor Nigel Bowen

Quorum – no less than 5 members

Local Authorities (Members' Interests) Act 1968

Committee members are reminded that if you have a pecuniary interest in any item on the agenda, then you must declare this interest and refrain from discussing or voting on this item, and are advised to withdraw from the meeting table.

Beth Stewart
Group Manager Community Services

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- 1 Apologies**
- 2 Public Forum**
- 3 Identification of Items of Urgent Business**
- 4 Identification of Matters of a Minor Nature**
- 5 Declaration of Conflicts of Interest**
- 6 Chairperson's Report**

7 Confirmation of Minutes

7.1 Minutes of the Community Services Committee Meeting held on 12 March 2024

Author: Jessica Kavanaugh, Team Leader Governance

Recommendation

That the Minutes of the Community Services Committee Meeting held on 12 March 2024 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

Attachments

- 1. Minutes of the Community Services Committee Meeting held on 12 March 2024**



MINUTES

Community Services Committee Meeting Tuesday, 12 March 2024

Ref: 1665334

**Minutes of Timaru District Council
Community Services Committee Meeting
Held in the Council Chamber, District Council Building, King George Place, Timaru
on Tuesday, 12 March 2024 Following the Infrastructure Committee @ 11.18am**

Present: Clr Stacey Scott (Chairperson), Clr Gavin Oliver, Clr Peter Burt, Clr Allan Booth, Mayor Nigel Bowen, Clr Owen Jackson, Clr Sally Parker, Clr Michelle Pye, Clr Scott Shannon

In Attendance: **Community Board:** Anna Lyon (Pleasant Point Community Board), Rosie Jan Finlayson (Geraldine Community Board)

Officers: Nigel Trainor (Chief Executive), Paul Cooper (Group Manager Environmental Services), Andrew Dixon (Group Manager Infrastructure), Andrea Rankin (Chief Financial Officer), Hannah Goddard Coles (Group Manager Engagement and Culture), Beth Stewart (Group Manager Community Services), Nicole Timney (Manager of Property Services and Client Representative), Stephen Doran (Communications Manager), Matt Sisson (Property Projects Officer), Rachel Scarlett (Governance Advisor), Jessica Kavanaugh (Team Leader Governance)

1 Apologies

1.1 Apologies Received

Resolution 2024/7

Moved: Clr Stacey Scott

Seconded: Clr Michelle Pye

That the apology of Clr Stu Piddington be received and accepted.

Carried

2 Public Forum

There were no public forum items.

3 Identification of Items of Urgent Business

No items of urgent business were received.

4 Identification of Matters of a Minor Nature

No matters of a minor nature were raised.

5 Declaration of Conflicts of Interest

No conflicts of interest were declared.

6 Chairperson's Report**6.1 Presentation of Chairperson's Report****Resolution 2024/8**

Moved: Clr Stacey Scott

Seconded: Clr Peter Burt

The Chairperson has attended a number of meetings including: a meeting with the Community Development Advisor regarding Welcome Communities; Meeting with the Group Manager Community Services; Council meetings; Downlands Water Supply Committee meeting; Audit and Risk Committee meeting; Aorangi Stadium Committee meeting; Attending Timaru District Council Procurement Process at the Chamber of Commerce; Citizenship Ceremony; Geraldine Community Board meeting; Local Arts Scheme Subcommittee meeting; a meeting with the winner of the Cbay front desk design; the Proposed District Plan Orientation.

Carried

7 Confirmation of Minutes**7.1 Minutes of the Community Services Committee Meeting held on 13 February 2024****Resolution 2024/9**

Moved: Clr Stacey Scott

Seconded: Mayor Nigel Bowen

That the Minutes of the Community Services Committee Meeting held on 13 February 2024 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

Carried

8 Reports**8.1 Actions Register Report**

The Chairperson spoke to the report to provide the Community Services Committee with an update on the status of the action requests raised by councillors at previous Community Services Committee meetings.

Resolution 2024/10

Moved: Clr Michelle Pye

Seconded: Mayor Nigel Bowen

That the Community Services Committee receives and notes the updates to the Actions Register.

Carried

8.2 Community Services Group Update Report

The Group Manager Community Services spoke to the report to provide the Community Services Committee with a regular high-level update on the functions of the units within the Community Service Group, including key updates, challenges and opportunities, initiatives, projects, and the impact of changes in service delivery as it pertains to the community.

It is requested in the final report for the district pools to include the number of days and regular opening hours they were open for during the season. Further discussion was also had on the digital sign in the Timaru CBD and the opportunity to add further billboards in public places or at council facilities as a cost-effective option.

Highlighted was the Multicultural Festival, and elected members and Mayor Nigel Bowen thanked officers for their participation.

Resolution 2024/11

Moved: Mayor Nigel Bowen

Seconded: Clr Scott Shannon

That the Community Services Committee receives and notes the Community Services Group Update report.

Carried

8.3 Progress Report - Aigantighe House Gallery Seismic Repairs

The Manager of Property Services and Client Representative and Property Projects Officer spoke to the report to update the Committee on the progress of the Aigantighe Heritage House Gallery Seismic Strengthening and Refurbishment Project.

Discussion included the level of activity with the borer and conditions of the timber in the roof, the process and timeframe if a roof replacement is required. There was further discussion on the project budget.

Resolution 2024/12

Moved: Clr Stacey Scott

Seconded: Clr Gavin Oliver

That the Committee receive and note the Progress Report for the Aigantighe Heritage House Gallery Seismic Strengthening and Refurbishment Project.

Carried

9 Consideration of Urgent Business Items

No items of urgent business were received.

10 Consideration of Minor Nature Matters

No matters of a minor nature were raised.

11 Public Forum Items Requiring Consideration

There were no public forum items.

The Meeting closed at 11.39am.

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Clr Stacey Scott
Chairperson

8 Reports

8.1 Actions Register Update

Author: Rachel Scarlett, Governance Advisor

Authoriser: Paul Cooper, Acting Group Manager Commercial and Strategy

Recommendation

That the Community Services Committee receives and notes the updates to the Actions Register.

Purpose of Report

- 1 The purpose of this report is to provide the Community Services Committee with an update on the status of the action requests raised by councillors at previous Community Services Committee meetings.

Assessment of Significance

- 2 This matter is assessed to be of low significance under the Council's Significance and Engagement Policy as there is no impact on the service provision, no decision to transfer ownership or control of a strategic asset to or from Council, and no deviation from the Long Term Plan.

Discussion

- 3 The Actions Register is a record of actions requested by councillors. It includes a status and comments section to update the Community Services Committee on the progress of each item.

Attachments

1. **Community Services Committee Actions Required** [↓](#) 

Information Requested from Councillors (Community Services Committee)

8.2 Continuous Improvement Update

Author: Sam Esterhuysen, Continuous Improvement Business Partner

Authoriser: Beth Stewart, Group Manager Community Services

Recommendation

That the Community Services Committee receives and notes the Continuous Improvement update report.

Purpose of Report

- 1 To provide the Community Services Committee with an update on key initiatives in Continuous Improvement across the whole of Council.

Assessment of Significance

- 2 This matter is assessed as being of low significance under the Council's Significance and Engagement Policy as this update is operational in nature and, at this stage does not propose any initiatives that influence levels of service, strategic assets or rates.

Discussion

Attekus Bookable – Stage 1

- 3 Attekus Bookable has now transitioned to business as usual. Ongoing review, support and maintenance activities are in place to assist our community with using Bookable should they require it. A customer feedback process has been created and assigned to the venues. This form is sent out after the booking has occurred requesting feedback on the booking system. Banners and Flags have been completed and will be opened to the community to make bookings from the 02nd of April. The Aorangi Stadium is currently in progress of being built with a planned go-live date of end of April.

Attekus Events Management system – Stage 2

- 4 The online bookings system (Stage 1) is a fully automated bookings system, and the Events management system allows for events registration and managing those registrations. After the integration of all additional requirements has been completed for Bookable (Stage 1), the Events Managements system (Stage 2) will commence.

CBay Software Upgrade

- 5 Currently the CBay team use 'Links' software for their bookings and Point of Sale (POS). Recently the team has undergone additional training and reviewed their processes to maximise the utilisation of the current system. This includes the Learn to Swim, Gym, (POS) for retail and lane bookings. There are other enhancements within 'Links' that are being explored and an update will be provided at the next Community Services committee meeting.

Community Funding Project

- 6 The existing process for funding applications is very manual. This presents several challenges and risks compared to an automated modernised system. Manual processing involves a significant amount of paperwork, data entry and co-ordination. This can result in lengthy and time-consuming application processing which can cause some delays. Manually entering data increases the likelihood of errors or miscalculations. Manual processes lack transparency, making it challenging for applicants to track the status of their application. It can also be challenging to gather and analyse data for reporting purposes.
- 7 A business case has been submitted and approved to proceed with the implementation of Smartygrants. This web-based platform enables online application to all TDC community funding grants, and will save substantial costs in terms of administration time. The platform is user friendly, intuitive, and allows users to have visibility of all past, current and draft applications. The system also supports better transparency, accounting, and audit trails for officers. The build of this platform will in April 2024 and a period of transition will follow with support and communication provided to all past and potential applicants.

Assura Upgrade 2.0

- 8 The Assura Upgrade 2.0 Project has successfully been launched. This is a comprehensive platform for reporting incidents, injuries, safety observations, permit to work and events within our organisation.
- 9 There are ongoing improvements being made to enhance the user experience. This is done by analysing user feedback and reviewing best practices.

Attachments**Nil**

8.3 Community Services Group Update

Author: Beth Stewart, Group Manager Community Services

Authoriser: Nigel Trainor, Chief Executive

Recommendation

That the Community Services Committee receives and notes the Community Services Group Update report.

Purpose of Report

- 1 To provide the Community Services Committee with a regular, high-level update on the functions of the units within the Community Service Group, including key updates, challenges and opportunities, initiatives, projects, and the impact of changes in service delivery as it pertains to the community.

Assessment of Significance

- 2 This matter is assessed as being of low significance under Council's Significance and Engagement Policy as it is reporting on community activities and does not propose any initiatives that influence changes in levels of service, strategic assets, or rates.

Background

- 3 This report is provided on a regular basis to the Community Services Standing Committee. The Community Services Group includes the main Timaru and two district libraries/service centres (Temuka and Geraldine); South Canterbury Museum; Aigantighe Art Gallery; and the district's recreational facilities (Caroline Bay Trust Aoraki Centre [CBay], district pools and Aorangi Stadium); Continuous Business Improvement function; and the Community Experience portfolio which comprises the Community Development team and Customer Services units. The Group is also involved with several longer-term capital expenditure projects such as the Theatre Royal and Heritage Facility redevelopment project; Aigantighe Art Gallery Heritage House Project (earthquake seismic strengthening); and the Aorangi Park Stadium redevelopment project.

Discussion

Recreational Facilities Unit Update – District Pool User Data

- 4 Following the provision of the Community Services Update at the 12 March 2024 Community Services Committee, elected members requested data for usage over the course of summer period across all the District Pools.
- 5 The scheduled 2023/24 summer season for the district pools (Temuka, Geraldine, and Pleasant Point), and the 50m outdoor pool at CBay commenced on 17 November 2023 and ran until 17 March 2024. Excluding the three statutory holidays that were observed over the Christmas and New Year period whereby the facilities were closed, the overall season lasted

a total of 119 days. Both Geraldine and the outdoor 50m pool at CBay extended their summer season until 1 April due to public demand. Overall, operations were not adversely affected by weather events or ongoing pandemic restrictions this season.

- 6 Attachment 1 *District Pool Data: 2023/4 Summer Season* provides comparative data for the pools, as well as the CBay 50m outdoor pool. This table includes the number of days open for the season, the scheduled opening times, and total number of visits (based on cash sales, excluding group bookings and swim club usage). Additional information includes the income, operating expenses, and capital expenditure for the stipulated timeframe of the summer season.
- 7 Key points to note within the table summary are:
 - 7.1 The data covers the period 1 November 2023 to March 31 2024 due to TDC internal accounting periods. The summer season itself ran from 15 November and finished 17 March at Pleasant Point, 19 March at Temuka, and a trial extension was provided until 1 April for the Geraldine and CBay 50m outdoor pools due to public demand.
 - 7.2 The revenue figures for 2024 include income for swim clubs and school bookings. Of particular note, these bookings totalled \$7500 at Geraldine (17% of total income); \$14,000 at Pleasant Point (58% of total income); \$5000 at Temuka (16%); and \$15,000 at CBay (3.9%). CBay revenue data includes cash sales, membership, seasonal passes however it does not include revenue from Swim School, which is accounted for as a separate revenue stream. Swim School income totalled \$155,590 over the stipulated period, bringing overall CBay pool income to \$543,093. Over 65 concessions are not accounted for until the end of financial year and so are also omitted from the revenue data.
 - 7.3 Opex includes general maintenance and chemical treatment costs, salaries and wages, training and development, general plant, heating, utilities charges, and contractors. Heating and utilities is a separate opex line item and costs varies significantly between sites due to plant quality and age, and heating methodology (\$66,453 for Pleasant Point; \$25,919 for Geraldine and \$22,056 for Temuka).
 - 7.4 Pleasant Point had a significantly reduced season in 2022/23, opening later and closing on 6 February 2023 due to ongoing pandemic-related lifeguard shortage. Equally season opening was heavily affected by COVID in 2021-2022.
 - 7.5 Temuka's hours of operation were reduced to 4-day weeks for 8 hours as of 10 February 2023 due to ongoing pandemic-related lifeguard shortages.
 - 7.6 Figures for Cbay aquatics access are ascertained using the existing Links Point of Sale (POS) system and includes access to the whole aquatics area. Due to the setup of the facility's access, it is not possible to determine isolated usage for the 50m outdoor pool, as customers are free to patronise the public access areas as they choose.
- 8 In advance of the 2024/25 Summer Season (commencing 15 November 2024), the key areas for review will include: overall fees and charges for each facility; opening hours for the more underutilised facilities following Waitangi weekend, after which many of the student lifeguards return to studies; the terms of pre-existing contractual arrangements with various groups; recruitment and training; and longer term assessment of the operating and capital investment required to maintain facilities and deliver quality of service whilst complying with health and safety standards across all of the summer pools.

South Canterbury Museum

- 9 The Museum recorded record numbers for January and February 2024 with a higher number of “Sunsational Challenge” contestants in January, increased Term 1 bookings by schools in February, and greater numbers of cruise ship passengers in both months. Higher numbers have also positively impacted donation and retail levels over this time.
- 10 Work continues on developing content for the proposed long-term exhibition area in the new heritage facility on Stafford Street. In addition to the ongoing fundraising undertaken by the South Canterbury Museum Development Trust (SCMDT), the Trust as recently received a further \$10,000.00 donation to be attributed to costs of the project.

Timaru District Libraries

- 11 The Libraries recently received 6 picture books from a school in Eniwa, Japan – Timaru’s Sister City. These books will be added to the children's library and a reciprocal donation is being arranged from Timaru.
- 12 In March, Timaru District Libraries hosted notable children's author Juliette MacIver as part of the Storylines Tour. The Storylines Trust aims to inspire children, young adults and their whānau to enjoy the magic of books and reading, in particular by New Zealand authors. Ms MacIver presented a session to over 50 Geraldine Primary School children at the Geraldine Library/Service Centre, and visited Arowhenua School.



- 13 A number of holiday programs were delivered across the district centres, and Library Outreach staff visited 5 early childhood centres over Easter reading Easter stories and singing songs with the children, as well as hosting sessions at Enliven for older people.



Aigantighe Art Gallery

- 14 **Exhibitions:** The Gallery's exhibition programme continues to encourage a diverse range of visitors from a broad cross-section of the community. In 2024 the Gallery has delivered three exhibitions in the Main and Entrance galleries; no exhibitions were held in the House Gallery due to its current strengthening closure. A progress update on the seismic strengthening is provided in a separate report to this Committee.

Community Funding

- 15 The Youth Initiatives meeting was held on 13 March 2024. 3 applications were approved.
- 16 The next Donations and Loans Subcommittee is scheduled for 9 April 2024. 18 applications are to be considered. The outcome of the decisions made by the subcommittee will be presented at the next Community Service Standing Committee in June 2024.

Community Development Update

- 17 **Safer Communities:** The Safer Communities subcommittee met on 21 March, where the committee confirmed that the E Korowai Tamariki Whakamana au te Whānau (E Korowai) working group will now come under the umbrella of Safer Communities. E Korowai will feature a Governance Group, as well as the Community Table. The Table will act as an early intervention and critical response pathway, collaborating regularly to consider the needs, assessment, support, and intervention requirements of children, youth and whānau. Safer Communities will facilitate the quarterly Governance Working Group meetings, providing administrative support only, and members of the Community Table will facilitate their regular meetings.
- 18 Work is underway to investigate the establishment of two further working groups:
- Disability Action Network – connecting agencies, organisations and support groups for disabled people, with representation from disabled people. The purpose is to support advocacy, organise events, share information, consultation, and to work on projects (ie. Hapai Access Cards).
 - Age-Friendly Forum – connecting agencies, organisations and support groups for older people. The purpose would be to advocate, share information, and ensure that the Age-Friendly Strategy is being implemented.

- 19 Welcoming Communities: Progress continues within the Welcoming Communities programme, with the Community Development Advisor continuing to engage with stakeholders as part of the stocktake process.
- 20 The Community Development Team continues to actively engage with government agencies to secure external funding for the delivery of programs and projects that specifically support the objectives of the Unit and the Timaru District Council's Long Term Plan.

Attachments

1. **Summary district pool data 2023/24 summer season** [↓](#) 

Pool	Total Days Open	Standard Hours of Operation	Total number visits (cash entry and concession/season pass visits)	Summer Season Income	Summer Season Opex	Summer Season Capex 2023/24
Geraldine	130	6am- 8pm Monday to Friday 10am – 7pm weekends.	10,655	23/24: \$43,576 22/23: \$28,401 21/22: \$28,444	23/24: \$166,361 22/23: \$161,688 21/22: \$113,456	\$6909
Pleasant Point	117	12pm – 7pm Monday to Sunday.	3871	23/24: \$23,793 22/23: \$6373 21/22: \$7567	23/24: \$146,262 22/23: \$85,502 21/22: \$84,021	\$0
Temuka	119	6am-7pm Monday to Friday 10am -7pm weekends	7113	23/24: \$31,496 22/23: \$22,046 21/22: \$22,510	23/24: \$120,777 22/23: \$114,463 21/22: \$152,644	\$0
CBay	135	5.30am-7pm weekdays 7am-7pm on weekends and statutory holidays	53,553	23/24: \$387,493 22/23: \$370,787 21/22: \$256,585	23/24: \$1,038,571 22/23: \$963,726 21/22: \$827,141	\$204,193

8.4 Progress Report - Aigantighe Heritage House Gallery Seismic Strengthening and Refurbishment Project Update

Author: Nicole Timney, Manager of Property Services and Client Representative
Matt Sisson, Property Projects Officer

Authoriser: Beth Stewart, Group Manager Community Services

Recommendation

That the Committee receives and notes the Progress Report for the Aigantighe Heritage House Gallery Seismic Strengthening and Refurbishment Project.

Purpose of Report

- 1 To update the Committee on the progress of the Aigantighe Heritage House Gallery Seismic Strengthening and Refurbishment Project.

Assessment of Significance

- 2 This matter is deemed of low to medium significance under the Council's Significance and Engagement Policy. This is an update report to the Committee on the status of the Heritage House Gallery Project and is a key project in the Long Term Plan 2021-2031.

Discussion

- 3 The Heritage House Gallery Seismic Strengthening and Refurbishment Project continues to progress well and remains within agreed timelines and budget.
- 4 As noted, the methodology to assess and repair the roof has been confirmed and the level of the repairs required have reduced significantly due the effective borer treatment and a detailed structural inspection. This has been a good outcome following the previous report to the Community Services Committee in March whereby it was anticipated that the entire roof would require replacement.
- 5 Officers are investigating two of the large chimneys for structural stability and the structural engineer's strategy for repair. The status of this work will be reported at the next Standing Committee.
- 6 A site visit was attended by Councillor Stacey Scott. Councillor Scott was escorted around the building and to the top of the scaffolding structure to view the works underway.

Attachments

1. **Aigantighe House Gallery Council Report March 2024**  

KEY PROJECT

Aigantighe House Gallery Seismic Repairs

Progress report – Issue 5 – March 2024



OVERVIEW

The Aigantighe House Gallery is currently undergoing a seismic upgrade to enable the continued use of the space for an art gallery and allow public access to the building again.

PROJECT UPDATE

- Methodology to assess and repair roof confirmed.
- Repair required on 1/3 roof structure. Reduced due to effective borer treatment program and detailed structural inspection
- Mechanical systems installation progressing on all floor levels

Project Risks

- Assessment of remaining 2 chimneys for structural stability and repair strategy.

PROJECT TIMELINE

Activity	Start date	End Date
Site Handover	4 Dec 23	
Roof replacement and strengthening	8 Dec 23	18 Jun 24
External wall strengthening	25 Jan 24	23 Feb 24
Paint and decorating		24 May 24
Sprinkler installation		14 May 24



PROJECT TEAM

Project Sponsors: Beth Stewart, Cara Fitzgerald **Project Manager:** Nicole Timney, Matt Sisson

Project budget

\$3.7m

**Spent this financial year to
29 March 2024 \$703,396K**

8.5 Donations and Loans Subcommittee - Recommendations for Funding**Author: Naomi Scott, Community Development Support Officer****Authoriser: Beth Stewart, Group Manager Community Services****Recommendation**

That the Community Services Committee approves the recommendations from the Donations and Loans Subcommittee as set out below:

#	Application	Amount Requested	Recommendation
General Donations – Community Services			
1	Community Accounts Service Charitable Trust	\$5,556.00	Approve \$3,000.00
2	NZ Raptor Trust	\$8,515.00	Approve \$2,000.00
3	MDA South Island	\$1,500.00	Approve \$1,000.00
4	The Geraldine District Promotions Association Incorporated	\$3,071.00	Approve \$2,500.00
5	Pleasant Point Climbing Club	\$9999.00	Recommend refer to the Pleasant Point Community Board for Targeted Rates
6	Ashburton Safer Community Council Trust	\$9,999.00	Approve \$9,000.00
7	Family Mental Health Support	\$3,500.00	Approve \$2,000.00
8	Brain Injury Canterbury	\$2,500.00	Approve \$1,500.00
9	Multicultural Aorkai	\$50,000.00	Approve \$7,500.00
10	Royal New Zealand Plunket Trust (Timaru)	\$10,000.00	Approve \$5,000.00
11	Stopping Violence Services (Christchurch) Incorporated	\$10,000.00	Approve \$2,500.00
General Donations – Events			
12	Timaru Festival of Roses	\$5,000.00	Approve \$3,000.00
13	Sustainable South Canterbury Trust	\$5,861.00	Approve \$3,000.00
14	Temuka Leisure Marchers	\$6,758.05	Approve \$2,000.00

General Donations – Rural Community Halls			
15	South Canterbury Highland Pipe Band	\$6,578.28	Approve \$4,000.00
Heritage/Historic			
16	Geraldine Historical Society	\$8,000.00	Approve \$4,000.00
Substantial Donations			
17	South Canterbury Drama League	\$25,000.00	Approve \$10,000.00
18	South Canterbury Hockey	\$150,000.00	Recommendation to transfer to Council as part of Stadium redevelopment

Purpose of Report

- 1 To present recommendations from the Donations and Loans Subcommittee Meeting held on 9 April 2024, for the Community Services Committee to consider.

Assessment of Significance

- 2 This matter is deemed to be of low significance under the Council's Significance and Engagement Policy. It is the allocation of funds under an existing policy and funding allocation and does not affect strategic assets, levels of service or rates. Officers note the allocation of funds is important to the community groups and organisations making application.

Background

- 3 The Donations and Loans Subcommittee meeting was held on 9 April 2024 to consider funding request applications.
- 4 The total amount recommended to be approved is \$52,000.00 from the general donations funding and \$10,000.00 from substantial donations.

Options and Preferred Option

- 5 The options are:
 - Option 1 - Approve the sub-committee recommendations. This is the preferred option.
 - Option 2 – Decline the recommendations with no donations paid.

Consultation

- 6 No consultation is required on this matter as it is the allocation of funds pursuant to Council policies and according to the funding programme as rated for through the Long Term Plan.

Relevant Legislation, Council Policy and Plans

- 7 The Timaru District Councils' Donations and Loans Policy, and the Long Term Plan 2021-31.

Financial and Funding Implications

8 The funding is allocated in the Annual Plan and is within current budgets.

Other Considerations

9 There are no other considerations.

Attachments

Nil

9 Consideration of Urgent Business Items

10 Consideration of Minor Nature Matters

11 Public Forum Items Requiring Consideration