



# AGENDA

## Local Arts Scheme Subcommittee Meeting Wednesday, 9 June 2021

**Date** Wednesday, 9 June 2021

**Time** 2.00pm

**Location** Meeting Room 1  
District Council Building  
King George Place  
Timaru

**File Reference** 1424429

## **Timaru District Council**

**Notice is hereby given that a meeting of the Local Arts Scheme Subcommittee will be held in Meeting Room 1, District Council Building, King George Place, Timaru, on Wednesday 9 June 2021, at 2.00pm.**

### **Local Arts Scheme Subcommittee Members**

Cr Richard Lyon (Chairperson), Cr Stu Piddington, Kera Baker, Alice Sollis, Elaine Taylor, Jan Finlayson

In attendance: Rosemary Staite

Quorum – no less than 2 members

### **Local Authorities (Members' Interests) Act 1968**

Subcommittee members are reminded that if you have a pecuniary interest in any item on the agenda, then you must declare this interest and refrain from discussing or voting on this item, and are advised to withdraw from the meeting table.

Symon Leggett

**Group Manager People and Digital**

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- 1 Apologies**
- 2 Identification of Items of Urgent Business**
- 3 Identification of Matters of a Minor Nature**
- 4 Declaration of Conflicts of Interest**

## **5 Confirmation of Minutes**

### **5.1 Minutes of the Local Arts Scheme Subcommittee Meeting held on 25 March 2021**

**Author:** Ange Lumsden, Executive Assistant

#### **Recommendation**

That the Minutes of the Local Arts Scheme Subcommittee Meeting held on 25 March 2021 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

#### **Attachments**

- 1. Minutes of the Local Arts Scheme Subcommittee Meeting held on 25 March 2021**



# MINUTES

## Local Arts Scheme Subcommittee Meeting Thursday, 25 March 2021

Ref: 1424429

**Minutes of Timaru District Council  
Local Arts Scheme Subcommittee Meeting  
Held in the Meeting Room 1, District Council Building, King George Place, Timaru  
on Thursday, 25 March 2021 at 12.30pm**

**Present:** Cr Richard Lyon (Chairperson), Cr Stu Piddington, Kera Baker, Margaret Foley, Alice Sollis, Elaine Taylor, Jan Finlayson

**In Attendance:** Lucy Johnson (Executive Assistant People and Digital), Grant Hamel (Customer Services Manager)

**1 Apologies**

Kera Baker will excuse herself from the meeting at 1.15pm.

**2 Identification of Items of Urgent Business**

This is Margaret Foley's last meeting as a Local Arts Representative.

The meeting dates for June, September and December 2021 and March 2022 need the day to be changed.

**3 Identification of Matters of a Minor Nature**

Extra information provided in support of the Timaru Suburban Lions, Aidan Theatre and Alpine Energy Brass Band applications.

**4 Declaration of Conflicts of Interest**

Elaine Taylor and Jan Finlayson declared Conflicts of Interest in regards to the Geraldine Community Arts Council funding application.

Alice Sollis declared a Conflict of Interest in regards to the South Canterbury Drama League funding application.

**5 Confirmation of Minutes**

**5.1 Minutes of the Local Arts Scheme Subcommittee Meeting held on 10 December 2020**

**Resolution 2021/30**

Moved: Ms Kera Baker

Seconded: Ms Jan Finlayson

That the Minutes of the Local Arts Scheme Subcommittee Meeting held on 10 December 2020 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

**Carried**



**6 Reports****6.1 Correspondence Received**

- 1 To present correspondence from recipients of Creative Community Funding.

**Resolution 2021/31**

Moved: Mrs Elaine Taylor

Seconded: Mrs Margaret Foley

That the correspondence be received and noted.

**Carried**

**6.2 Funds Available**

- 1 To inform the Local Arts Scheme Subcommittee of the funds available for distribution.

**Resolution 2021/32**

Moved: Cr Stu Piddington

Seconded: Ms Alice Sollis

That the information be received and noted.

**Carried**

**7 Consideration of Urgent Business Items****Resolution 2021/33**

Moved: Cr Richard Lyon

Seconded: Mrs Margaret Foley

That we advertise Local Arts Representative position and that Margaret Foley can re-apply for her representative role.

**Carried**

**8 Consideration of Minor Nature Matters****Resolution 2021/34**

Moved: Cr Richard Lyon

Seconded: Mrs Margaret Foley

That the meeting to be held on the Thursday 3 June 2021 at 12 noon, be moved to Wednesday 9 June 2021 at 2.00pm.

**Carried**

**9 Exclusion of the Public****Resolution 2021/35**

Moved: Ms Kera Baker

Seconded: Mrs Elaine Taylor

That the public be excluded from the following parts of the proceedings of this meeting on the grounds under section 48 of the Local Government Official Information and Meetings Act 1987 as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason
<b>10.1 - Public Excluded Minutes of the Local Arts Scheme Subcommittee Meeting held on 10 December 2020</b>	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	To protect a person's privacy
<b>10.2 - Funding Applications</b>	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	To protect a person's privacy

**Carried**

**Resolution 2021/36**

Moved: Mrs Margaret Foley

Seconded: Mrs Elaine Taylor

That the meeting moves out of Closed Meeting into Open Meeting.

**Carried**

**10 Public Excluded Reports****10.1 Public Excluded Minutes of the Local Arts Scheme Subcommittee Meeting held on 10 December 2020****10.2 Funding Applications****11 Readmittance of the Public****12 Funding Application Decisions****Recommendation**

The Subcommittee resolved that the following decisions, made with the public excluded, be made public:

The following applications be approved:

Timaru Suburban Lions – towards Rockfest Aoraki 2021 - \$1,900.00

Aidan Theatre – towards the Shakespeare Collective Timaru - \$5,000.00

South Canterbury Drama League – Junior Section – towards “Footloose” the musical - \$8,000.00

Geraldine Community Arts Council – towards Lisa Tui singing workshops - \$772.32

Wayne Doyle – towards performing “What would Jesus do” play - \$900.00

Alpine Energy Brass Band – to increase young people learning music for Brass Bands in the Timaru District - \$3,000.00

**The meeting closed at 1.45pm.**

.....  
**Cr Richard Lyon**  
**Chairperson**

## 6 Reports

### 6.1 Funds Available

**Author:** Grant Hamel, Customer Services Manager

**Authoriser:** Symon Leggett, Group Manager People and Digital

#### Recommendation

That the information be received and noted.

#### Purpose of Report

- 1 To inform the Local Arts Scheme Subcommittee of the funds available for distribution.

#### Assessment of Significance

- 2 This matter is not deemed significant under the Council's Significance and Engagement Policy.

#### Discussion

- 3 Creative New Zealand allocates approximately \$43,380 GST exclusive annually in six month instalments to the Timaru District Council.
- 4 All funding applications to the Creative Communities Scheme Timaru District are considered by the Local Arts Subcommittee.
- 5 The Subcommittee meets four times each financial year. This is the fourth and final meeting for this financial year.
- 6 The Timaru District Council is contracted to Creative New Zealand to distribute funds under the Creative Communities Scheme Guidelines. Council's Local Arts Scheme Subcommittee follows the Guidelines and allocates funds accordingly.

#### Unallocated Funds

- 7 At the end of June each year any unallocated funds in excess of 15% of the annual allocation from Creative New Zealand may be required to be paid back to Creative NZ.

#### Conclusion

- 8 Funds available as at 4 May 2021 for distribution at 9 June 2021 meeting: \$21,790.27

We have received our total allocation of funding from Creative Communities for the 2021 Financial Year.

#### Attachments

Nil

## 6.2 Correspondence Received

**Author:** Grant Hamel, Customer Services Manager

**Authoriser:** Symon Leggett, Group Manager People and Digital

### Recommendation

That the correspondence be received and noted.

### Purpose of Report

- 1 To present correspondence from recipients of Creative Community funding.

### Assessment of Significance

- 2 This matter is not deemed significant under the Council's Significance and Engagement Policy.

### Discussion

- 3 Project Report Forms are required for donations approved by the Local Arts Scheme Subcommittee through the Creative Communities Scheme.
- 4 The following is for the Subcommittee's information:

<b>Project Applicant</b>	Max Paterson	
<b>Project Title</b>	Filmmaking Workshops	
<b>How many people?</b>	<b>Active participation</b>	10 adult students, 8 youth students, 5 crew (23)
	<b>People who attended</b>	23 involved and 15 additional youth (38)
<b>Highlights</b>	<p>The Learn Cinematography &amp; Filmmaking workshop, was a huge success! We were so thrilled with the great response from participants, with people driving from North Canterbury, Christchurch and around the Timaru district to take part.</p> <p>It was great to hear from students that they enjoyed having the hands on time to work with high level equipment, an experience few had the opportunity for. We started and ended the workshop with asking what people wanted to get out of the three days, and if they achieved that - It was great to hear of the practical skills and knowledge they were able to apply to their workspace, or take further in their up-skilling in film.</p> <p>One of the great highlights of the workshop was an open hour slot for the Youth class on the last day to take all that they had practiced in exercises into an open time of creating. The class immediately got excited about the possibilities, and were able to craft the beginnings of a great short film in a very short amount of time.</p> <p>Looking into how to improve future events, we would like to include a workshop handbook and more resources available for the students to then further their learnings after the event. The feedback from the Youth was to have a greater portion of time spent in the practical parts - Over the course this would have been about 30% theory 70% practical, but the younger students found learning through playing around with the cameras more beneficial.</p>	

	Overall, it has been a great experience to be a part of and a fantastic opportunity to offer the community. We will very much be looking forward to putting together future workshops.
<b>How did your project benefit your community?</b>	<p>The Timaru District was given a unique opportunity of taking part in a Filmmaking workshop that included hands on practice with high end gear and years of experience.</p> <p>Conversations with the parents at the Youth showcase event revealed how excited the students were that this kind of event was able to come to Geraldine, and how some of the out of town people were so happy to take part (in a couple cases even booking accommodation for 3 days, just for the workshop).</p> <p>It was also great to involve a number of behind the scenes people contributing their skills all sourced from the Geraldine area.</p>

<b>Project Applicant</b>	Timaru Municipal Band Inc	
<b>Project Title</b>	Musical Director Costs	
<b>How many people?</b>	<b>Active participation</b>	26
	<b>People who attended</b>	Approximately 3,000 (Christmas Parades)
<b>Highlights</b>	<p>This grant enabled the band to continue its success using a very talented and capable member of the NZ Army Band to travel down from Burnham and take our band twice a week for rehearsals.</p> <p>In this time, we attended civic services, xmas parades in Geraldine and Timaru and also performed at the Carols by Candlelight service.</p> <p>We also spent a day prior to Christmas in two bands playing Christmas carols for residents at local rest homes.</p>	
<b>How did your project benefit your community?</b>	<p>The community got to enjoy our music at xmas parades, rest homes and carols by candlelight.</p> <p>The community attending important civic services were able to remember those who gave their lives to protect our country through the appropriate music being played.</p>	

<b>Project Applicant</b>	South Canterbury Pottery Group	
<b>Project Title</b>	Replacement Pottery Wheel	
<b>How many people?</b>	<b>Active participation</b>	56
	<b>People who attended</b>	-
<b>Highlights</b>	<p>The SC Pottery Group are delighted with the new pottery wheel. Since receiving the wheel at the end of January it is used 4 nights a week and also in the weekend. It is so quiet and smooth it is a joy to use and we are very grateful to Creative Communities for their support. This means that we now have three wheels out of the nine that can be used by left handed people.</p>	
<b>How did your project benefit your community?</b>	<p>Pottery has had a resurgence in the last few years and there are many people who understand how beneficial working with clay is to stilling the mind. The majority of our wheels are over 15 years old and are no longer working smoothly, the maintenance is constant while they are slowly deteriorating. The pottery group runs four classes a week and we have long waiting lists of people who want to learn how to use the pottery wheel. I believe we all need a creative outlet as it is food for the soul. Once again we truly appreciate the support.</p>	

<b>Project Applicant</b>	Living with Style (John Simpson)	
<b>Project Title</b>	Retro Rock 2021	
<b>How many people?</b>	<b>Active participation</b>	26
	<b>People who attended</b>	650
<b>Highlights</b>	The event went ahead as planned, with good weather attracting a good crowd. Four bands played, with audience participation quiz and retro fashion contest between acts. There were no difficulties with crowd or with set up and pack down. The event was boosted considerably by the South Canterbury Museum remaining open allowing audience to visit displays and use facilities.	
<b>How did your project benefit your community?</b>	The event created a safe pleasant outdoor environment for over 600 local residents to enjoy a free public music concert from local musicians. 18 local musicians participated in the event. An estimated 450+ members of the public visited the Museum, which was open during the event.	

### Attachments

Nil

**7      Consideration of Urgent Business Items**

**8      Consideration of Minor Nature Matters**



## 9 Exclusion of the Public

### Recommendation

That the public be excluded from the following parts of the proceedings of this meeting on the grounds under section 48 of the Local Government Official Information and Meetings Act 1987 as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason
<b>10.1 - Public Excluded Minutes of the Local Arts Scheme Subcommittee Meeting held on 25 March 2021</b>	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	To protect a person's privacy
<b>10.2 - Subcommittee Membership</b>	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	To protect a person's privacy
<b>10.3 - Funding Applications</b>	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	To protect a person's privacy

**10 Public Excluded Reports**

**10.1 Public Excluded Minutes of the Local Arts Scheme Subcommittee Meeting held on 25 March 2021**

**10.2 Subcommittee Membership**

**10.3 Funding Applications**

**11      Readmittance of the Public**