



AGENDA

Pleasant Point Community Board Meeting Tuesday, 15 April 2025

Date Tuesday, 15 April 2025

Time 7:00 pm

Location Pleasant Point Town Hall

File Reference 1752078

Timaru District Council

Notice is hereby given that a meeting of the Pleasant Point Community Board will be held in the Pleasant Point Town Hall, on Tuesday 15 April 2025, at 7:00 pm.

Pleasant Point Community Board Members

Raewyn Hessel (Chairperson), Ross Munro (Deputy Chairperson), Anna Lyon, Michael Thomas, Kathleen Wilkins, Cllr Michelle Pye and Cllr Scott Shannon

Local Authorities (Members' Interests) Act 1968

Community Board members are reminded that if you have a pecuniary interest in any item on the agenda, then you must declare this interest and refrain from discussing or voting on this item, and are advised to withdraw from the meeting table.

Nigel Trainor
Chief Executive

Order Of Business

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- 1 Apologies**
- 2 Public Forum**
- 3 Identification of Items of Urgent Business**
- 4 Identification of Matters of a Minor Nature**
- 5 Declaration of Conflicts of Interest**
- 6 Elected Member Update**

7 Confirmation of Minutes

7.1 Minutes of the Pleasant Point Community Board Meeting held on 18 March 2025

Author: Jessica Kavanaugh, Team Leader Governance

Recommendation

That the Minutes of the Pleasant Point Community Board Meeting held on 18 March 2025 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

Attachments

- 1. Minutes of the Pleasant Point Community Board Meeting held on 18 March 2025**



MINUTES

Pleasant Point Community Board Meeting Tuesday, 18 March 2025

Ref: 1752078

**Minutes of Timaru District Council
Pleasant Point Community Board Meeting
Held in the Cave Arms Tavern, 57 Elizabeth Street, Cave
on Tuesday, 18 March 2025 at 7:00 pm**

Present: Raewyn Hessel (Chairperson), Ross Munro (Deputy Chairperson), Anna Lyon, Michael Thomas, Kathleen Wilkins, Cllr Michelle Pye, Cllr Scott Shannon

In Attendance: Nicole Timney (Group Manager Property), Claire Copeland (Group Coordinator Environmental Services - *Minutes*).

Various members of the public.

Meeting Commenced: 7:00pm

1 Apologies

1.1 Apologies Received

Resolution 2025/200

Moved: Raewyn Hessel

Seconded: Cllr Michelle Pye

Apologies were received from Cllr Sally Parker and Mayor Nigel Bowen

Carried

2 Public Forum

- (a) Reon Hatata (Cave Resident) and other members of the community) thanked the PPCB and for work and improvements that have been made around Cave in the past 8 months, there is no water laying around anymore, the gutters cleaned, and the lawns are mowed. The fencing proposed to go in around the entire village green has not gone over well with the locals, it is now proposed to only fence a 10 meter perimeter the area around the playground allowing for visitors to picnic or local use the green area while protecting the playground from vehicles.

Reon to make contact with Council prior to engaging works (he has a contact) – Action to Parks

- (b) Brian Kelly (public) mentioned he is concerned about cycle trail going over the hill and how close the stock trucks get when passing, furthermore there are trees in the area over hanging the road that forces trucks over the white line and into the path of oncoming traffic. The speed bump is still a point of contention but otherwise the feedback is positive.

Can this be assessed by LTU for safety and maintenance please. - Action to LTU

- (c) Many people swim in the local river, and this road, along with other areas in Cave, is frequently used. It has been requested that the grading of this roads be reviewed to increase the frequency of its maintenance given the number of users.

Could the gravel roads get more regular grading done - Action to LTU

- (d) Michael Thomas (elected member) inquired about the responsibility for access down to the river, and it was confirmed by the Group Manager that if it is the boundary edge to the river, it would fall under Ecan. A further question was raised regarding the maintenance of bridges in the area, as some require attention. Cllr Pye noted that while some bridges are earmarked for maintenance in the LTP, there are 300 bridges in the district. The topic of bridge maintenance was discussed earlier in the day during a workshop on cost savings and how to address the service of these structures, along with other cost saving options throughout Council.
- (e) There was a robust discussion about rates and their relationship with services, as well as the potential efficiencies that could be achieved. The inherent costs were considered to be fairly distributed across generations

3 Identification of Items of Urgent Business

No items of urgent business were received.

4 Identification of Matters of a Minor Nature

Discuss an Anzac display in the Pleasant Point Playground.

5 Declaration of Conflicts of Interest

No conflicts of interest were declared.

6 Elected Member Update

6.1 Elected Member Update, Scott Shannon – March 2024

Attended Council, Committee, Subcommittee Meetings and Workshops including:

Temuka Community Board and Geraldine Community Board meetings, Standing Committee meetings, TDHL Draft Statement of Intent and Annual Plan Workshops, Theatre Royal/Museum Project Steering Group, Audit & Risk, Tenders & Procurement, Citizenship Ceremony, Local Water Done Well workshop with Waitaki/Clutha/Gore/Central DC's, Youth Initiatives, and Downlands Water Supply.

Attended miscellaneous meetings, functions and events including:

Opened and presented at the National Dahlia Show at Caroline Bay Hall. Plaque exchange for the inaugural visit of the Scenic Eclipse II (cruise ship).

Also discussed the Annual Plan workshop and the Local Water Done Well (LWDW) initiative. Following the workshop, some information will be communicated to the public, and the feedback will be included in a paper planned to be submitted to the government by 1 September 2025 which is a tight timeline.

There was a question about the connections to downlands in relation to the LWDW. The rain over the summer has seen fewer connections, which has impacted the costs for the next financial year. A meeting was held on 17 March and it was decided as a committee that they do want to maintain downlands as a joint venture between the three councils, because it is the best model of that scheme in the southern hemisphere. They confirmed they are taking new connections and there are units available. A member of the public voiced the challenges they have had getting a connection in Cave Cllr Shannon offer to facilitate where he can and gave his card for contact.

7 Confirmation of Minutes

7.1 Minutes of the Pleasant Point Community Board Meeting held on 11 February 2025

Resolution 2025/201

Moved: Raewyn Hessel

Seconded: Michael Thomas

That the Minutes of the Pleasant Point Community Board Meeting held on 11 February 2025 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

Carried

8 Schedules of Functions Attended

8.1 Schedule of Functions Attended by the Chairperson

Resolution 2025/202

Moved: Raewyn Hessel

Seconded: Cllr Michelle Pye

That the Schedule of Functions Attended by the Chairperson be received and noted.

Carried

9 Reports

9.1 Actions Register Update

The purpose of this report is to provide the Pleasant Point Community Board (PPCB) with an update on the status of the action requests raised by Community Board Members at previous meetings.

Review of lighting at Manse Road Subdivision:

Received and noted. Leave open for further update.

Main Street Garden Bed Funding:

The PPCB remains dissatisfied with the main street garden beds. They have raised concerns about the costs detailed in the actions register and are seeking verification. Additionally, the current condition of the gardens does not meet the standards expected by the PPCB and the public.

Action - The community board requests that someone from Parks meets with the Chair to discuss these issues.

Cemetery Tree Removal

Approval to close off and remove the Cemetery Tree removal from the PPCB actions register.

Report on the properties owned by Council in the Pleasant Point Ward:

It was requested that this action remain open and that there be regular updates provided.

Resolution 2025/203

Moved: Raewyn Hessel

Seconded: Cllr Scott Shannon

That the Pleasant Point Community Board receives and notes the updates to the Actions Register.

Carried

9.2 Property Update - Pleasant Point Area

The purpose of the report is to provide the Pleasant Point Community Board with a list of current council owned properties and parcels of land of note in the Pleasant Point area. Council has a portfolio of approximately 880 properties and parcels of land across all departments of Council. Some are properties and land assets utilised for community and recreation use and some used for core Council activities for sewage, water or roading. Any other properties and land parcels not currently in use will have been acquired for future use across various Council departments.

The report, presented by the Group Manager Property, details the council-owned land in the Pleasant Point area. This information is intended for review and strategic planning, focusing on understanding the council's land holdings and identifying potential divestments. The goal is to maintain a core list of properties that are functional and beneficial for the council.

Kathy Kelly (public) mentioned the Cave Domain, for which they are currently paying rates due to the absence of a domain ward, and inquired if TDC owns that land and if there is support available from TDC towards those rates. The Group Manager Property will investigate this matter. Additionally, there is a church being financed by Kathy's family. The Group Manager Property has also agreed to look into the ownership and TDC's interests in this property and will report back to Kelly, who is looking to transfer the financial responsibility to another entity (her details are in the actions register).

Going forward the Group Manager Property will provide a quarterly report on the properties in the PPCB area.

Resolution 2025/204

Moved: Cllr Michelle Pye

Seconded: Anna Lyon

That the Pleasant Point Community Board:

1. Receives and notes the Properties Owned by Council in the Pleasant Point area report.

Carried

10 Consideration of Urgent Business Items

No items of urgent business were received.

11 Consideration of Minor Nature Matters**11.1 Minor Nature**

The Chair was approached by a member of the public about creating an Anzac display similar to the one in Tauranga where the Anzac services are held. The are displayed around but not attached to the trees, the group in Pleasant Point have been getting together and creating Poppies and have asked for permission for them to be displayed in the Pleasant Point playground for a few weeks over the Anzac period. Raewyn Hessel (Chairperson) will follow up with Council to ensure there is no

12 Public Forum Issues Requiring Consideration

There were no public forum items.

The Meeting closed at 7.58pm

.....
Chairperson

8 Schedules of Functions Attended

8.1 Schedule of Functions Attended by the Chairperson

Author: Jessica Kavanaugh, Team Leader Governance

Authoriser: Stephen Doran, Group Manager Corporate and Communications

Recommendation

That the Schedule of Functions Attended by the Chairperson be received and noted.

Functions Attended by the Chairperson for the Period 06 March 2025 and 31 March 2025.

<i>15 March 2025</i>	Had a conversation with Penny Davison regarding the ANZAC poppy tribute her and some of her group wish to put in the Pleasant Point playground around the tree planted for Armistice Day. I asked her for photos as per our discussion at the March meeting and have shared them with our team. Will forward to the Parks and Recreation Manager.
<i>30 March 2025</i>	I have had request from John Cross. There is a team in Pleasant Point from emergency services and a wider group who were involved in the Flood of '86 who wish to put together a memorial thing as it is 40 years next year. Not sure if they are reaching out for some funding or just sharing. He would like someone from the Pleasant Point Community Board to attend their meeting which will be advertised in April Talking Point.
<i>26 March 2025</i>	I had an informal meeting with Belinda King on the 26 March at the pub. I didn't have time to muster the whole team as I thought most would be unavailable. Told her the first proposed site in the Main Street was a no-brainer. We looked at various options and she is going to investigate the George Street site. It seems the better option.
<i>27 March 2025</i>	Had a conversation with Anne Lemming regarding the application for funding for the Talking Point and have advised her the funding has initially been declined and forwarded the information the Executive Operations Coordinator provided.
<i>31 March 2025</i>	I rung Rowan Rabbidge regarding the Get to the Point application we approved up to \$15,000 in September 2024. The Get to the Point have not had a meeting. I suggested they should. We had a discussion over not to apply for road closure as that's probably not going to be an issue. Talked about web site funding. They may have people internally that can do that if they have the software. My suggestion was to access outside resourcing to free up these people for the running of Get to the Point. She is going to try and get back to me.

Kirsty from Aorangi Foundation has contacted me regarding coming to our next meeting. I told her about a slot in the Public forum would be best.

Brendon Page Timaru District Council Aquatic review. Brendon will be in Pleasant Point on the 7 May at around 4.30pm to have a general discussion and have a look around. Please feel free to join me.

Correspondence sent to the Land Transport Manager regarding putting the blind barriers on the barriers at the railway.

Meetings were also held with various ratepayers, businesses and/or residents on a range of matters.

Attachments

Nil

9 Reports

9.1 Actions Register Update

Author: Jessica Kavanaugh, Team Leader Governance

Authoriser: Stephen Doran, Group Manager Corporate and Communications

Recommendation

That the Pleasant Point Community Board receives and notes the updates to the Actions Register.

Purpose of Report

- 1 The purpose of this report is to provide the Pleasant Point Community Board with an update on the status of the action requests raised by Community Board Members at previous meetings.

Assessment of Significance

- 2 This matter is assessed to be of low significance under the Council's Significance and Engagement Policy as there is no impact on the service provision, no decision to transfer ownership or control of a strategic asset to or from Council, and no deviation from the Long Term Plan.

Discussion

- 3 The actions register is a record of actions requested by Community Board Members. It includes a status and comments section to update the Community Board on the progress of each item.
- 4 There are currently 8 items on the actions register.
- 5 6 items are marked as ongoing.
- 6 1 item is marked as completed, and are proposed to be marked as removed at the next meeting.
- 7 1 item is marked as removed and will be taken off the list at the next meeting.

Attachments

1. Pleasant Point Community Board Actions Register  

Information Requested from Pleasant Point Community Board

Key ■ = Completed, for removal ■ = 60+ Days ■ = 90+ Days ■ = Removed

Information Requested	Review of Lighting at Manse Road Subdivision				
Date Raised:	16 April 2024			Status:	On going
Issue Owner	GM Infrastructure	Due Date:		Completed Date:	
<p>Background:</p> <p>The Pleasant Point Community Board requested the Group Manager of Infrastructure to look at the plan for the new street lights in Mase Road, where the new subdivision is that may require additional lighting and then to email the Community Board the information.</p> <p>Update: Waiting for pricing.</p> <p>Update February 2025: Pricing has been received from Contractors, estimated cost to extend the street lighting and footpath to service the new subdivisions is approx. \$90,000. This is programmed in for the 2025/26 Financial year. This will be dealt with in the annual plan process If there is a reduction in the Road Network Improvement budgets from the LTP, projects may be reprioritised, which could potentially lower the priority of the Manse Road project by a year or two.</p> <p>Update: April 2025: No change. This will be dealt with in the annual plan process.</p>					

#1733916

Information Requested	Main Street Garden Bed Funding				
Date Raised:	1 October 2024			Status:	
Issue Owner	GM Infrastructure	Due Date:		Completed Date:	
<p>Background:</p> <p>The Pleasant Point Community Board requested Council Officers seek approval from Council to find another solution to fund the \$5,000 p/a to maintain the existing Main Street Garden flower beds.</p> <p>Update: The parks unit replaced the bedding in the island plots with flowering shrubs late 2024. This matter is complete and can now be closed.</p> <p>11 February Community Board Meeting Update: It was agreed this action is not complete as no satisfactory solutions had been presented or consulted with the community board. This item is to remain on the action register, the Parks Manager and Land Transport Manager are to provide an update of options to the Community Board.</p> <p>Update: This will be dealt with in the annual plan process. For background, the approved LTP budget for Rural Road Gardens (just Pleasant Point gardens) budget is \$2,000 for the year. Last financial year we spent \$30,900, this year we have made savings and we are still on track for an over expenditure, even with reducing the level of service, though this did include the replanting which has colour and has a lower maintenance cost. The total forecast is \$28,788. I have put forward \$35,000 in the annual plan, but unsure if this will be accepted. Noting that there is currently no NZTA subsidy available for this work.</p> <p>Update: No change. This will be dealt with in the annual plan process</p> <p><u>Update from the PPCB meeting held 18 March 2025</u> - The PPCB remains dissatisfied with the main street garden beds. They have raised concerns about the costs detailed in the actions register and are seeking verification. Additionally, the current condition of the gardens does not meet the standards expected by the PPCB and the public.</p> <p><i>Action - The community board requests that someone from Parks meets with Raewyn Hessel and Michael Thomas to discuss these issues.</i></p>					

#1733916

Information Requested	Cemetery Tree Removal				
Date Raised:	1 October 2024			Status:	Complete
Issue Owner	GM Corporate and Communications	Due Date:		Completed Date:	11.02.2025
<p>Background: The Pleasant Point Community Board requested Council Officers look to improve the view at the Cemetery and if it is an appropriate time of year to move, or remove the trees(s).</p> <p>Update: Council Officers initiated contact with the Chair for a site visit to seek clarification which trees this request pertains to.</p>					

Information Requested	Report on the Properties owned by Council in the Pleasant Point Ward				
Date Raised:	11 February 2025			Status:	Complete
Issue Owner	Group Manager Property	Due Date:	18 March 2025	Completed Date:	28 February 2025
<p>Background: At the 11 February Pleasant Point Community Board meeting it was discussed during the Property Acquisition, Management and Disposal Policy consultation to provide the Community Board with a list of current council properties within the Pleasant Point Ward.</p> <p>Update: This briefing report is complete and will be presented on 18 March 2025.</p> <p>Update April 2025 – An update on the property list and any possible land or buildings for divestment will be brought to the 1 July 2025 meeting.</p> <p>Update from PPCB meeting 18 March 2025 - That this action remain open and that there be regular updates provided to the community board.</p>					

#1733916

Information Requested	Fencing around the village green				
Date Raised:	18 March 2025			Status:	Complete
Issue Owner	Infrastructure / Parks	Due Date:	ASAP	Completed Date:	
Background: Reon Hatata (Cave Resident) -The fencing proposed to go in around the entire village green in Cave has not gone over well with the locals, it is now proposed to only fence a 10-meter perimeter the area around the playground allowing for visitors to picnic or local use the green area while protecting the playground from vehicles. PPCB would like to ensure TDC is working alongside Reon on this, and all factors have been considered before engaging in any works.					

Information Requested	Trees overhanging the road in Cave area				
Date Raised:	18 March 2025			Status:	Complete
Issue Owner	Infrastructure / LTU	Due Date:	ASAP	Completed Date:	
Background: A member of the public mentioned there are trees in the area over hanging the road that forces trucks over the white line and into the path of oncoming traffic. Can this be assessed by LTU for safety and maintenance please.					

#1733916

Information Requested	Gravel Road Grading				
Date Raised:	18 March 2025			Status:	Complete
Issue Owner	Infrastructure / LTU	Due Date:	ASAP	Completed Date:	
Background: Many people swim in the local river, and this road, along with other areas in Cave, is frequently used. It has been requested that the grading of this roads be reviewed to increase the frequency of its maintenance given the number of users. Could the gravel roads get more regular grading done - Action to LTU to give feedback					

Information Requested	Cave Domain land & Cave Church				
Date Raised:	18 March 2025			Status:	Complete
Issue Owner	Group Manager Property	Due Date:	ASAP	Completed Date:	
Background: Kathy Kelly (public) mentioned the Cave Domain, for which they are currently paying rates due to the absence of a domain ward and inquired if TDC owns that land and is there support available from TDC towards those rates. The Group Manager Property will investigate this matter. Additionally, there is a church being financed by Kathy's family. The Group Manager Property has also agreed to look into the ownership and TDC's interests in this property and will report back to Kathy on [REDACTED] or [REDACTED], who is looking to transfer the financial responsibility to another entity.					

#1733916

9.2 Community Board Targeted Rate Funding Application Process

Author: Meghan Taylor, Executive Operations Coordinator
Jessica Kavanaugh, Team Leader Governance

Authoriser: Stephen Doran, Group Manager Corporate and Communications

Recommendation

That the Pleasant Point Community Board:

1. Provide feedback on the targeted rate funding application process; and
2. Approve the proposed application process.

Purpose of Report

- 1 The purpose of this report is for the Community Board to adopt a documented process for when individuals or organisations apply for an amount from the Community Board's targeted rate.

Assessment of Significance

- 2 This report is considered of low significance when assessed against Council's Significance and Engagement Policy. This is because the application process rates as "low" on all of the criteria outlined in Appendix A of the policy, especially in that it does not impact levels of service or levels of funding.

Background

- 3 Some Community Board members and Council officers have identified a need to implement a documented process for when individuals or organisations apply to their respective Community Boards for targeted rate funding.
- 4 For clarity, the process would not apply when the targeted rate is spent at the instigation of Community Board members.
- 5 A lack of a documented process has resulted in applications being delayed and presented to Community Boards with inconsistencies in the amount and quality of information submitted in each application. A documented process should assist the Community Board to make timely and well-informed decisions.

Discussion

- 6 The proposed process and application form for Community Board targeted rate fund grants are included as Attachments 1 and 2.
- 7 The application forms will be available on Council's website, as well as hard copies at the Geraldine and Temuka Library and Service Centres, Timaru Library and customer services in the main Council building.
- 8 The proposed process does not commit a Community Board to any specific decisions when funds are sought, but rather provides a framework and roadmap for such decisions to be made consistently and transparently.

- 9 In considering this, Community Board members should reflect on:
- 9.1 what information should applicants be required to provide when seeking funding?
 - 9.2 what would assist Community Board members in deciding whether an application should be approved or not?
 - 9.3 should measures be in place to ensure that the approved funding is spent as intended? Currently, the need for accountability reports are determined on an ad-hoc basis by the community board and this proposal does not mandate these.
 - 9.4 should measures be in place to ensure that the spending of targeted rate funding is transparent and accountable to the public?

Options and Preferred Option

- 10 **Option One: Approve the proposed process and application form (Preferred Option)**
- 11 Officers consider that this option will provide clarity to individuals and organisations seeking funding and improve efficiencies for officers and Community Board members when processing these requests.
- 12 Community Board members may wish to amend the proposed process and application form prior to approving it.
- 13 A disadvantage of this option is that it does not allow detailed “rules” to be set. *If* Community Board members felt that these were necessary, a complementary policy would need to be investigated.
- 14 **Option Two: Retain the status quo**
- 15 This option would see no change to the status quo. No documented process or application form would exist and there would be no clarity or efficiency for applicants and officers.
- 16 No advantages have been identified for this option.

Consultation

- 17 No consultation is considered necessary given the low significance of this report.

Relevant Legislation, Council Policy and Plans

- 18 Long Term Plan 2024-34, in that it apportions funding for the Community Board targeted rates

Financial and Funding Implications

- 19 The options in this report have no direct financial implications to Council and Community Boards.
- 20 The proposed option is deemed to be a more efficient use of officers’ time than the status quo and therefore, all other things being equal, it would be a cost saving to Council.
- 21 It is deemed that the implementation and ongoing use of the process could be met within existing staffing levels and budgets.

Other Considerations

- 22 It would be preferable for the three Community Boards to have a common, standardised process, rather than a bespoke process. This would assist individuals and organisations when

applying to different Community Boards and assist officers to coordinate the administration more efficiently. However, if a community board wants a process that is significantly different or detailed from what is proposed, officers would need to investigate options further and report back to the relevant community board.

Attachments

1. **Proposed Community Board Targeted Rate Application Form** [!\[\]\(9dc885fa0d6d341860a6e69645e59475_img.jpg\)](#) 
2. **Proposed Process - Community Board Targeted Rate Applications** [!\[\]\(ef97c4cf774c94401d40a852a635219b_img.jpg\)](#) 



Community Board Targeted Rate Fund Application

Information to applicant: Complete this form to apply for a grant from your Community Board in your ward. Note this application form is not intended for loans.

1	Name of applicant Organisation/ Group/ Individual	
2 What community Fund are you applying for?		
Temuka Targeted Rate Fund		
Pleasant Point Targeted Rate Fund		
Geraldine Targeted Rate Fund		
3 Describe your project here (<i>only attach a separate sheet if there is insufficient room here</i>)		
4 Date(s) of project		

5 Budget			
<ul style="list-style-type: none"> Show all income sources including those not yet confirmed. List the full income and expenses of your project. Provide a complete project budget on a separate page if necessary. 			
Expenditure (Project Costs)	\$	Confirmed income / other grants (How you plan to fund the project)	\$
		Unconfirmed income / other grants applied for:	
		Plus contribution from own funds:	
Total cost of project is:		Total income of project is:	
Surplus / Deficit			\$
6 Amount you are applying to the Community Board for?		\$	
7 Have you supplied quotes for all costs?		Yes	No
(Please note if an item is \$10,000 or more then TWO quotes are required for that item)			
8 If there is any income (profit) raised through the project what will it be used for?			
9 Committed funds			
If your latest financial accounts show substantial funds are on hand or invested, you must provide detail as to what the purpose of the held funds are:			
10 Summarise your fundraising efforts for this project:			
11 How will future funding be obtained?			

12 How will the project benefit our community?	
13 How many people are expected to benefit?	
14 How many active participants are there? (if applicable)	
15 Estimate the number of volunteer hours involved in this project (if applicable)	
16 Promotion How will the event / service / facility be marketed / advertised? Attach a marketing plan for events (if available)	
17 Please add anything else you wish to that may aid your case for financial assistance for this project.	
18 How long has the organisation/ group been operating?	
19 How many people belong to the organisation/ group applying?	
20 What is the legal status and purpose of your organisation/group?	
21 Outline some of your organisation's/group's achievements during the last 12 months?	

22 Is your organisation registered with the Charities Commission?																						
If yes, please enter your registration number												C	C									
23 The Council requires public acknowledgement of any funding assistance it gives towards events . Please indicate how this will be achieved if your application is successful? Circle as many as applicable																						
Newsletter	Website				Use TDC logo				Public Address/Opening				Media Advertising									
Signage	Publications				Annual Report				Use TDC Promotional banner													
Other?																						
24 Is your organisation registered for GST?																						
If yes, please write your GST number here														---					---			
25 Bank Account Details																						
<ul style="list-style-type: none"> Record the bank account details to which payment for successful applications will be direct credited. Verification must be attached, eg bank deposit slip. 																						
Account name:																						
Account Number				--				--							--							
26 Address of Organisation/ Group/ Individual																						
Postal Address:																						
27 Contact details of one person from the organisation who can provide more information if required?																						
Name:																						
Email:																						
Phone Numbers:		<u>Day</u>								<u>Night</u>												
28 Public Information. The amount requested and relevant information that is not subject to sections s7(2)(a) and s7(2)(b)(ii) to protect a person's privacy, including the privacy of deceased persons and to protect commercially sensitive information will be public information. The application form and any relevant supporting information will remain in public excluded.																						
29 Checklist - Please Complete																						
If applicable I have:															Yes / No							
Attached annual accounts / bank statement for the most recent financial year																						
Included a full budget																						
Attached quotes for all costs. (Note: if an item is \$10,000 or more then TWO quotes are required that item)																						
Attached verification of the bank account																						
Attached a marketing plan for an event (if available)																						
The contact person I have named is easily contacted																						
Answered all the questions																						

29 Declaration

I declare that the information provided in this application is true and correct, to the best of my knowledge, and that I have the authority to make the application on behalf of the applicant.

I consent to the Timaru District Council collecting the personal contact details provided in this application form, retaining and using these details for the sole purpose of considering the application and managing any awarded funds. I undertake that I have obtained the consent of the contact person to provide these details. I acknowledge our right to have access to this information. This consent is given in accordance with the Privacy At 2020.

Name:			
Position in organisation:			
Signature:		Date:	

Please make a complete copy of your entire application for your information, then send this completed form and all attachments via one of the following methods:

Email: governance@timdc.govt.nz

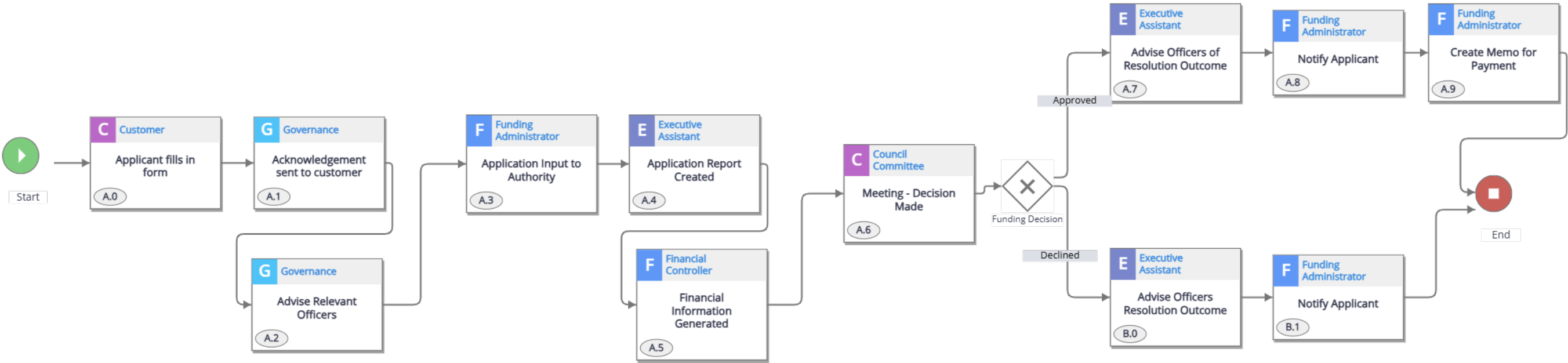
Post: Timaru District Council, PO Box 522, Timaru 7940

Or you may wish to hand deliver or Courier to:

Timaru District Council Office 2 King George Place Timaru 7910	Geraldine Library and Service Centre 78 Talbot Street Geraldine 7930	Temuka Library, Service and Information Centre 72 King Street Temuka 7920
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For help with this form or for more information, please contact:

Governance, telephone 03 687 7200, freephone Geraldine area 0800 484 632,
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9.3 Pleasant Point Community Rate: Application from Pleasant Point Promotions**Author:** Ashlea Whyte, Finance Manager**Authoriser:** Andrea Rankin, Chief Financial Officer**Recommendation**

That the Pleasant Point Community Board

1. Receives the report titled Pleasant Point Community Rate: Application from the Pleasant Point Promotions Committee; and
2. The Pleasant Point Community Board approves/declines funding from the Pleasant Point Community Board Targeted Fund to the amount of (to be determined), to go towards the Get to the Point Event; and
3. Notes that where an amount is approved it is subject to review and acceptance of quotes by officers, the Ward Councillor's, and the Chair of the Community Board.

Purpose of Report

- 1 For the Pleasant Point Community Board to consider the funding request from the Pleasant Point Promotions Committee (the Committee) for a grant of \$3,500 towards the community paper 'Talking Point'. Funding would be allocated from the Pleasant Point Community Board targeted rate fund.

Assessment of Significance

- 2 While the provision of funding is of importance to numerous community groups, the content contained in this report has been assessed as of low significance in accordance with Council's Significance and Engagement Policy. This has been based on the assessment criteria with a specific focus on the impact on the number of people affected, the degree that people may be impacted, community interest, financing and rating impact, and impact on wellbeing.

Background

- 3 A request for funding support has been received by the Committee.
- 4 Previously, on the recommendation of the Pleasant Point Community Board Council has provided \$3,500 of funding to the Committee to support its work, which is primarily the community paper 'Talking Point'.
- 5 Since 2010, Council has provided the Committee with a total of \$49,000 in funding.
- 6 The Committee provides an annual update, including a summary of its Income and Expenditure, to the Community Board on its activities for the last year and what it proposes for the year ahead. The financial information provided by the Committee has been placed into the public excluded part of the meeting to protect privacy of individuals and commercially sensitive information.
- 7 In the 2024-34 Long Term Plan (LTP) the Pleasant Point Community Board Charge was set to \$6.00. As at the 30 June 2024 the fund balance was \$32,862.27, with the addition of the targeted rate received to date this year of \$5,799.04, less expenditure, the current balance as

at 4 April 2025 is \$33,071.11. However, we are yet to receive an invoice and therefore make a deduction for the provisionally awarded funding via resolution 2024/192. Once this is resolved the balance would be \$18,071.11.

- 8 The Pleasant Point Community Board has delegation to approve expenditure from this fund. Within the 2024-34 LTP the following is noted: “The cost of providing specific Council services as determined by the Temuka, Geraldine and Pleasant Point Community Boards, is recovered from those ratepayers in the form of a targeted fixed amount per rating unit in each of the Temuka, Geraldine and Pleasant Point communities.”

- 9 The following table outlines funding provided over the past three financial years:

Financial Year	Applicant/ Expenses	Amount	Reason
2024/25	Get to the Point Committee (Gymkhana)	\$15,000*	Get to the Point Event
2024/25	Four Square Pleasant Point	\$191.47	Pleasant Point Playground Opening Items
2023/24	Timaru District Council	\$1,873.30	PP Playground BBQ
2023/24	Pleasant Point Promotions Committee	\$3,500.00	Talking Point
2023/24	KG Photography	\$195.00	Photos for Community Boards
2022/23	KG Photography	\$195.00	Photos for Community Boards
2022/23	Pleasant Point Community Board	\$5,511.55	Installed bins
2022/23	Pleasant Point Promotions Committee	\$3,500.00	Talking Point
2022/23	Ace Picture Framers	\$133.91	Colour Photo framing

**Please note that a sum up to the total \$15,000 for funding was provisionally awarded via resolution 2024/192 at the 12 November 2024 Pleasant Point Community Board Meeting but has not yet been resolved nor deducted from the balance.*

Discussion

- 10 If the Pleasant Point Community Board determines this service to be provided funding, it can nominate a specific figure via a resolution.
- 11 If approved by the Pleasant Point Community Board, Pleasant Point Promotions would then invoice Timaru District Council to receive the funds.
- 12 This decision is delegated to the Pleasant Point Community board and is at the discretion of such.

Options and Preferred Option

- 13 There are two options available to the Pleasant Point Community Board.
- 14 Option 1 is to approve the funding request with discretion as to the value of the contribution. The Pleasant Point Community Board may consider any amount up to the full amount of \$3,500. Some examples are tabled below. For precautionary reasons the reserve balance is such that includes the deduction of resolution 2024/192.

Amount	Reserve Balance
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\$1,000	\$17,071.11
\$1,500	\$16,571.11
\$2,500	\$15,571.11
\$3,500 (full amount)	\$14,571.11

15 Option 2 is the funding application is declined.

Consultation

16 The Community Board Charges were consulted on during the Long Term Plan 2024-34 and adopted by Council in 2024.

Relevant Legislation, Council Policy and Plans

17 Local Government Act 2002

18 Local Government (Rating) 2002

Financial and Funding Implications

19 This fund is available for the Pleasant Point Community Board to assess applications received or support local service provision within the Pleasant Point Community Ward. If the funds are not used, these continue to be held. Interest is accumulated at the close of the financial year and added to the balance of the fund.

Other Considerations

20 There are no other considerations.

Attachments

Nil

10 Consideration of Urgent Business Items**11 Consideration of Minor Nature Matters****12 Public Forum Issues Requiring Consideration****13 Exclusion of the Public****Recommendation**

That the public be excluded from—

- *(a)the whole of the proceedings of this meeting; or
- *(b)the following parts of the proceedings of this meeting, namely,—

14.1 Pleasant Point Community Board Targeted Rate Application: Pleasant Point Promotions Committee - Supporting Documentation

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason
14.1 - Pleasant Point Community Board Targeted Rate Application: Pleasant Point Promotions Committee - Supporting Documentation	<p>s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p>	<p>To protect a person's privacy, including the privacy of deceased persons</p> <p>To protect commercially sensitive information</p>

*I also move that [\[name of person or persons\]](#) be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of [\[specify\]](#). This knowledge, which will be of assistance in relation to the matter to be discussed, is relevant to that matter because [\[specify\]](#)

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*Delete if inapplicable.

Note

[Section 48\(4\)](#) of the Local Government Official Information and Meetings Act 1987 provides as follows:

- “(4)Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof)—
 - (a)shall be available to any member of the public who is present;
and
 - (b)shall form part of the minutes of the local authority.”

14 Public Excluded Reports

15 Readmittance of the Public