



AGENDA

People, Performance and Appointments Committee

Date: Tuesday, 17 February 2026

Time: 9.00 am

Location: Meeting Room 1
District Council Building
King George Place
Timaru

Timaru District Council

Notice is hereby given that a meeting of the People, Performance and Appointments Committee will be held in Meeting Room 1, District Council Building, King George Place, Timaru, on Tuesday 17 February 2026, at 9.00am.

People, Performance and Appointments Committee Members

Mayor Nigel Bowen (Chairperson), Cllrs Peter Burt, Graeme Wilson, Stacey Scott, Scott Shannon, Michelle Pye

Quorum – no less than 4 members

Local Authorities (Members' Interests) Act 1968

Committee members are reminded that if you have a pecuniary interest in any item on the agenda, then you must declare this interest and refrain from discussing or voting on this item, and are advised to withdraw from the meeting table.

Nigel Trainor
Chief Executive

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- 1 Apologies**
- 2 Identification of Items of Urgent Business**
- 3 Identification of Matters of a Minor Nature**
- 4 Declaration of Conflicts of Interest**

5 Confirmation of Minutes

5.1 Minutes of the People, Performance and Appointments Committee Meeting held on 9 December 2025

Author: Alesia Cahill, Executive Support Manager

Recommendation

That the Minutes of the People, Performance and Appointments Committee Meeting held on 9 December 2025 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

Attachments

1. Minutes of the People, Performance and Appointments Committee Meeting held on 9 December 2025



MINUTES

People Performance and Appointments Committee

Tuesday, 9 December 2025

**Minutes of Timaru District Council
People, Performance and Appointments Committee Meeting
Held in the Chief Executive Office, District Council Building, King George Place, Timaru
on Tuesday, 9 December 2025 at 10:44 am**

Present Mayor Nigel Bowen (Chairperson), Cllrs Scott Shannon, Peter Burt, Graeme Wilson, Michelle Pye, Stacey Scott

In Attendance Cllr Stu Piddington, Nigel Trainor (Chief Executive), Andrea McAlister (General Manager People and Capability), Brittany Bowie (People Operations Lead), Katrina Symons (Wellbeing & Organisational Development Lead), Brendon Madley (Senior Policy Advisor), Alesia Cahill (Executive Support Manager)

1 Apologies

No apologies were received.

2 Identification of Items of Urgent Business

No items of urgent business were received.

3 Identification of Matters of a Minor Nature

No matters of a minor nature were raised.

4 Declaration of Conflicts of Interest

No conflicts of interest were declared.

5 Consideration of Urgent Business Items

No matters of a urgent business were raised.

6 Consideration of Minor Nature Matters

No matters of a minor nature were raised.

7 Exclusion of the Public

Moved: Mayor Nigel Bowen

Seconded: Cllr Michelle Pye

That the public be excluded from the following parts of the proceedings of this meeting, namely:

8 Public Excluded Reports

8.1 General Manager People and Capability Update

8.2 Chief Executive Verbal Update

8.3 Appointments Verbal Update

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows at 10.46am:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason
8.1 – General Manager People and Capability Update	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons.	To protect a person's privacy
8.2 - Chief Executive Verbal Update	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons.	To protect a person's privacy
8.3 - Appointments Verbal Update	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons.	To protect a person's privacy

Carried

Note:

[Section 48\(4\)](#) of the Local Government Official Information and Meetings Act 1987 provides as follows:

- “(4)Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof)
 - (a)shall be available to any member of the public who is present; and
 - (b)shall form part of the minutes of the local authority.”

9 Readmittance of the Public

Resolution 2025/1

Moved: Mayor Nigel Bowen

Seconded: Cllr Stacey Scott

That the meeting moves out of Closed Meeting into Open Meeting at 12.17pm

Carried

The meeting closed at 12.17pm

.....
Mayor Nigel Bowen

Chairperson

6 Consideration of Urgent Business Items**7 Consideration of Minor Nature Matters****8 Exclusion of the Public****9 Public Excluded Reports****Recommendation**

That the public be excluded from—

- *(a)the whole of the proceedings of this meeting; or
- *(b)the following parts of the proceedings of this meeting, namely,—

9.1 Public Excluded Minutes of the People, Performance and Appointments Committee Meeting held on 9 December 2025**9.2 General Manager People and Capability Update****9.3 Chief Executive Verbal Update****9.4 Appointments Verbal Update**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason
9.1 - Public Excluded Minutes of the People, Performance and Appointments Committee Meeting held on 9 December 2025	Section 48(1) of the Local Government Official Information and Meetings Act 1987.	The public excluded minutes of the meeting held on 9 December 2025 are considered confidential pursuant to the provisions of the LGOIMA Act of 1987. The specific provisions of the Act that relate to these minutes can be found in the open minutes of the meeting held on 9 December 2025.
9.2 – General Manager People and Capability Update	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons.	To protect a person's privacy
9.3 - Chief Executive Verbal Update	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons.	To protect a person's privacy

9.4 - Appointments Verbal Update	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons.	To protect a person's privacy
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Note: [Section 48\(4\)](#) of the Local Government Official Information and Meetings Act 1987 provides as follows:

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 - (a)shall be available to any member of the public who is present; and
 - (b)shall form part of the minutes of the local authority.”

10 Readmittance of the Public