RESOURCE PLANNING AND REGULATION COMMITTEE MEETING

on

Tuesday 1 September 2015

Council Chamber
Timaru District Council
2 King George Place
Timaru
TIMARU DISTRICT COUNCIL

Notice is hereby given that a meeting of the Resource Planning and Regulation Committee will be held in the Council Chamber, District Council Building, 2 King George Place, Timaru on Tuesday 1 September 2015 commencing at the conclusion of the Community Development Committee meeting.

Committee members:

Cllrs Pat Mulvey, (Chairperson), Steve Earnshaw (Deputy Chairperson), Anthony Brien, Peter Burt, David Jack, Richard Lyon, Kerry Stevens, Tracy Tierney, Steve Wills, the Mayor and John Henry, representing Tangata Whenua.

LOCAL AUTHORITIES (MEMBERS' INTERESTS) ACT 1968

Committee members are reminded that if you have a pecuniary interest in any item on the agenda, then you must declare this interest and refrain from discussing or voting on this item, and are advised to withdraw from the meeting table.

Peter Nixon
CHIEF EXECUTIVE
# RESOURCE PLANNING AND REGULATION COMMITTEE

1 SEPTEMBER 2015

AGENDA

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Report for Agenda Item No 5

Confirmation of Minutes

Minutes of the meeting of the Resource Planning and Regulation Committee held on 28 July 2015.

Recommendation

That the minutes of the Resource Planning and Regulation Committee meeting held on 28 July 2015, excluding the public excluded section, be confirmed as a true and correct record.
TIMARU DISTRICT COUNCIL

MINUTES OF A MEETING OF THE RESOURCE PLANNING AND REGULATION COMMITTEE HELD IN THE COUNCIL CHAMBER, DISTRICT COUNCIL BUILDING, 2 KING GEORGE PLACE, TIMARU ON TUESDAY 28 JULY 2015 AT 9.40AM

PRESENT
Cllrs Pat Mulvey (Chairperson), Tony Brien, Peter Burt, Steve Earnshaw, Dave Jack, Richard Lyon, Kerry Stevens, Tracy Tierney, Steve Wills and the Mayor

IN ATTENDANCE
Jarrod Marsden – Geraldine Community Board (for the public part of the meeting)
Neville Gould – Pleasant Point Community Board (for the public part of the meeting)
Chief Executive (Peter Nixon), Group Manager Regulatory Services (Chris English), District Planning Manager (for item 3), Building Control Manager (Grant Hyde) (for item 5), and Council Secretary (Joanne Brownie)

1 CHAIRPERSON’S REPORT
The Chairperson reported on duties he had carried out and meetings he had attended since the last meeting including a District Plan Review meeting, Industrial Relations Subcommittee meeting, Dog Hearing and the Growth Strategy workshop.

2 CONFIRMATION OF MINUTES

   Proposed Cllr Jack
   Seconded Cllr Burt

“That the minutes of the Resource Planning and Regulation Committee meeting held on 9 June 2015, excluding the public excluded section, be confirmed as a true and correct record.”

MOTION CARRIED

3 ROAD NAME PROPOSAL
The Committee considered a report by the District Planning Manager on a proposal to name a road off Old North Road, Timaru.

Discussion took place on the need to review the road naming policy, with a view to shortening the road naming process, while still involving formal approval by councillors, (eg approval could be delegated to the committee rather than having to go through Council). The Committee acknowledged that the information currently provided is sufficiently comprehensive to well inform the decision.

   a Proposed Cllr Wills
   Seconded Cllr Burt

1 “That the report be received.

2 That the Committee resolves to accept the name Mueller Drive and subsequently recommends this name to the Timaru District Council.
3 That the subdivider shall pay Council for the required road name sign and its installation.”

MOTION CARRIED

b Proposed Clr Mulvey
Seconded the Mayor

“That the review of the road naming policy be advanced.”

MOTION CARRIED

4 ECO DESIGN ADVISOR SERVICE
The Committee considered a report by the Group Manager Regulatory Services on the possibility of providing an Eco Design Advisor Service in the District. The Committee noted the potential value of the service but acknowledged that the information is already available to individuals and professionals and the service would predominantly be a private good. It was agreed that Council cannot justify the cost of providing such a service.

Proposed Clr Wills
Seconded Clr Burt

“That the Council, while acknowledging the merits of such a service, does not proceed to employ additional staff and offer an Eco Design Advisor Service.”

MOTION CARRIED

5 AMENDMENT TO THE DELEGATIONS REGISTER
The Committee considered a report by the Building Control Manager on an amendment to the Delegations Register.

Proposed Clr Mulvey
Seconded Clr Burt

“That version 6 of the Delegations Register, dated April 2015, be approved as presented.”

MOTION CARRIED

6 EXCLUSION OF THE PUBLIC

Proposed Clr Jack
Seconded Clr Stevens

“That the Committee resolves to exclude the public on the grounds contained in Section 48(1) of the Local Government Official Information and Meetings Act:

Civil Defence
Emergency – Chrome Platers
Section 7(2)(b)(ii)
The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.”

MOTION CARRIED
7 READMITTANCE OF THE PUBLIC

Proposed Clr Burt
Seconded Clr Stevens

“That the public be readmitted to the meeting.”

MOTION CARRIED

The meeting concluded at 10am.

_______________________
Chairperson
Report for Agenda Item No 6

Prepared by - Mark Geddes
District Planning Manager

Application for the Heritage Protection Budget (File P5/5/11)

Purpose of Report
To consider an application for the heritage protection budget.

Background
In order to help protect items of historic importance, the District Plan (DP) in conjunction with the Long Term Plan, provided for the creation of a special budget to help finance work on heritage items. The heritage protection has an annual budget of $20,000. Grants normally have a limit of $5,000 each, but can be higher.

This budget acknowledges the restrictions placed on buildings, identified for protection by the DP. These restrictions mean that often substantial sums of money are expended by the owners of heritage buildings in preserving and maintaining the buildings. The budget also acknowledges that the preservation of historic fabric is a public good that preserves our architectural history and the streetscape character of our town centres.

Any assistance provided is intended to encourage and to assist with preserving the authenticity of the structures and appearance of the exterior of the buildings concerned particularly with respect to colour schemes.

The “Guidelines for the Distribution of Funding from the Heritage Protection Budget” (Appendix 1) provides the following criteria for the consideration of applications:

- The buildings concerned will be identified by the DP as having heritage value.
- Grant shall be used for:
  - Preserving the external appearance of a building; or
  - Structural work which gives greatest benefit to the public generally.

Note, only the criteria relevant to the application have been quoted.

Application
A request for applications for the heritage protection fund was publicly notified in the Timaru Herald on 30 May 2015, with a one month period for applications to be lodged. Only one application was received.

The application was from the Canterbury Branch of the Royal New Zealand Society for the Protection of Cruelty to Animals Inc. (SPCA). The application relates to seismic
strengthening work recently carried out on their building located at 224-226 Stafford Street, Timaru. The building is currently occupied by the Heartland Café.

Seismic strengthening work upgraded the building to over 67% of the current Building Code. The work had an estimated value of $50,000 and included shear walls on the ground floor and the installation of helix cavity ties. The SPCA has applied for the maximum amount of money the Council is prepared to give.

Assessment of Application
The application is now assessed against the criteria stated above.

The subject building is not protected by the DP and therefore does not meet the first criteria. However, the building does have historic fabric and the works will strengthen the building. Therefore the works will help protect the public from harm and will help preserve the historic fabric of the building. Despite this, it should be noted that the applicant is not proposing to restore the historic façade of the building. On balance, I consider the application meets the second criteria and accordingly should be granted.

In terms of the quantum of the grant, I consider $5,000 would be appropriate. Council could grant up to $20,000. However, considering that the building is not protected by the DP, and the applicant is not proposing to upgrade the frontage of the building, I consider $5,000 would be more appropriate.

Making a grant to a building which is not protected by the DP may set an undesirable precedent. For example other owners of non-historic buildings may request equivalent grants. However, I am not overly concerned with this as ultimately Council has full discretion over this matter and is not bound legally to give equivalent treatment. Further, as the subject building contains a significant amount of historic fabric, it is significantly distinctive to make an exception to the criteria. The SPCA is also a charitable organisation, with worthy objectives, which would greatly benefit from Council’s assistance.

Options
1. Refuse the application
2. Grant the application
3. Grant the application, but reduce the quantum of the payment

Identification of Relevant Legislation, Council Policy and Plans
- Timaru District Plan
- Guidelines for the Distribution of Funding from the Heritage Protection Budget

Assessment of Significance
Not deemed significant under the Significance and Engagement Policy.

Consultation
No consultation has been conducted.

Other Considerations
There are no other relevant considerations.

Funding Implications
None, other than the heritage protection budget fund.

Conclusion
With the above matters in mind, I consider that $5,000 should be granted to the SPCA.
Recommendations

1 That the report be received.

2 That $5,000 be granted to the applicant.
GUIDELINES FOR DISTRIBUTION OF FUNDING FROM THE HERITAGE PROTECTION BUDGET

Background

Each year Council provides, within the budget, funding for heritage protection. This funding is made available in acknowledgement of the restrictions placed on buildings, identified within the District Plan, as having heritage value and in effort to preserve, in particular, the façade and streetscape of the central business districts of the towns and townships within the district.

The funding acknowledges the often substantial sums expended by the owners of these buildings in their efforts to preserve and maintain the buildings and in so doing preserving our architectural history.

Any assistance provided is intended to encourage and to assist with preserving the authenticity of the structures and appearance of the exterior of the buildings concerned particularly with respect to colour schemes.

Requests for Funding

Requests for funding shall be in writing and made to the Resource Planning and Regulation Committee of Council.

Criteria for Funding

Within budget, funding will be available for this work subject to the following criteria:

- The building concerned will be identified within the District Plan as having heritage value.
- The fund will be used for preserving the external appearance of a building or structural work where the work proposed gives greatest benefit to the public generally.
- Preference is expressed for giving some assistance to the preservation of several buildings rather than significant funding to the preservation of one particular building.
- The above item, relating to the allocation of funding, shall not preclude the bulk funding of a particular project where evidence is provided and where Council is convinced that the building concerned is of such value as to warrant expenditure on it, at the expense of other potential projects.
- By way of general guidance the assistance provided will normally be restricted to the sum of $5,000.
- Applications, for consideration by the Resource Planning and Regulation Committee, must include the completed form.
Rededication of Jellicoe Street and Kitchener Square

Purpose
To rededicate Jellicoe Street and Kitchener Square road names to recognise the wartime efforts of Admiral Jellicoe and Lord Kitchener as part of the World War 1 centenary commemoration.

Background
One of the World War 1 centenary commemoration initiatives has been the identification and recognition of road names that were named in association with the war. These roads are recognised as a “Poppy Place” under the Poppy Places Trust. The streets must be approved by the Poppy Places Trust and meeting the qualification requirements are included in a Poppy Places register. The road name sign blades of these have a “poppy” logo next to the name to publicly acknowledge their Poppy Places status.

The South Canterbury Returned and Services Association (RSA) has been actively supporting this initiative and three roads in Timaru, Memorial Avenue, Kiwi Drive and Clifton Terrace are now registered as Poppy Places with road name blade signage displaying the poppy symbol.

The RSA also identified two other roads being Jellicoe Street and Kitchener Square as potentially Poppy Places. Research by the RSA and Council Officers confirmed that these roads were originally named in honour of visits by Admiral Jellicoe and Lord Kitchener and not because of their associations with World War 1.

The Timaru Borough Council minutes of the meeting on 16 February 1910, referred to the Borough Council holding a civic address of welcome for the visit of Lord Kitchener to Timaru. The subdivision of land that created Kitchener Square was also at the same time and it was probable that the road was named in honour of Lord Kitchener’s visit to Timaru. What is confirmed is that the road was named prior to World War 1 therefore could not have been dedicated to this war.

There was less information on Jellicoe Street but one of the RSA member’s Grandfather, George Knowles owned and developed the land including the road in the 1920’s. It is believed that the road George Knowles named on the subdivision plans as Jellicoe Street was in honour of Admiral Jellicoe’s visit to New Zealand in 1922 as Governor General and not his association to World War 1 in his role as Admiral of the Fleet from 1914-16.
The Poppy Places Trust has advised that for Jellicoe Street and Kitchener Square to be recognised as Poppy Places, and having the poppy logo on the street name blade sign the streets must be rededicated to the wartime efforts of Sir John Jellicoe, Admiral of the Fleet 1914-16 and Lord Horatio Herbert Kitchener, British Secretary of War 1914-16. This requires a formal Council minute and the RSA, through the attached letter, has requested that Council consider this matter.

**Options**

1. Status Quo with the street names dedicated to the visits of the Lords Jellicoe and Kitchener and not recognised as associated with World War 1 centenary commemorations. The streets would not be recognised as a poppy place.

2. Rededicate the naming of Jellicoe Street and Kitchener Square to recognise the wartime efforts of the Lords Jellicoe and Kitchener as part of the World War 1 centenary commemorations. The streets would then qualify as a Poppy Place and allow the poppy symbol to be added to the street name blade signs.

**Identification of Relevant Legislation, Council Policy and Plans**


**Assessment of Significance**

This matter is not deemed significant under the Council's Significance Policy.

**Consultation**

It is considered that consultation is not required as the street names are not changing.

**Other Considerations**

Section 319 of the Local Government Act provides Councils the empowerment to name and alter the name of any road. It is considered that the rededication would be within the scope of altering a road name.

**Funding Implications**

There is sufficient funding in existing signs renewal budgets to fund the changing of the street name blades signs if these streets are successfully recognised as a Poppy Place by the Poppy Places Trust and the poppy symbol can be added.

**Conclusion**

The “Poppy Place” street recognition with the poppy symbol is one of the World War 1 commemoration initiatives with three streets in Timaru registered by the Poppy Places Trust. The naming of Kitchener Square and Jellicoe Street, although named after wartime leaders, was not in recognition of this, rather in honour of their visits to New Zealand and Timaru.

For Kitchener Square and Jellicoe Streets to be registered as a Poppy Place the Poppy Places Trusts requires Council to formally rededicate the naming of these streets to recognise the wartime efforts of these two leaders.
Recommendations

That the Resource Planning and Regulation Committee recommends to Council:

1. That Jellicoe Street and Kitchener Square street names be rededicated to recognise the World War 1 efforts of Admiral Sir John Jellicoe as Admiral of the Fleet 1914-16 and Lord Horatio Herbert Kitchener as British Secretary of War 1914-16.

2. That the Resource Planning and Regulation Committee be delegated authority to name/rename streets from now on.
12th July 2015

The Chief Executive
Timaru District Council
P O Box 522
Timaru

Dear Sir

Rededication of Jellicoe Street and Kitchener Square

I am following up on a letter I wrote on 10th April 2015 asking the Timaru District Council to consider rededicating the naming of the above streets after Lord Jellicoe and Lord Kitchener for their WWI efforts rather than the original reason these streets were named which was to do with their visiting Timaru in 1910 and 1922 respectively. I have not heard the outcome so reissuing my original letter.

Sir John Jellicoe was Admiral of the Fleet 1914 - 1916 and was Governor-General of New Zealand 1920 - 1924. Lord Horatio Herbert Kitchener was British Secretary of War 1914 - 1916.

If the streets were rededicated they could be included as a Poppy Place under the Poppy Places Trust. This would mean they would be included in the register of Poppy Places and the street signs could have the RSA poppy included on the blade.

We have done this with three Timaru streets - Memorial Avenue, Clifton Terrace and Kiwi Drive already which has been brilliant.

Unfortunately when I originally applied for these two streets to be included the Poppy Places Trust rejected Jellicoe Street and Kitchener Square because the original reason they were named had nothing to do with WWI. As a centenary commemorative activity the RSA feels strongly that we would like to see these streets rededicated so they could be included.

For this project to go ahead the Council would have to include in their minutes the fact that it was moved and seconded in Council that the street names be rededicated and that the naming was now to recognise the wartime efforts of Jellicoe and Kitchener.

Once this happens I would need a copy of the minutes to send to the Poppy Places Trust. They then approve those two streets to be included in the project. The Trust then loads these two streets to the
Poppy Place Trust database and we then have permission to redo the street sign blades. We could then have a small rededication ceremony when the blades are re-erected.

I look forward to hearing from you in regards to this project.

Yours sincerely

[Signature]

Michelle Brown
General Manager
Exclusion of the Public

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Recommendation

That the Committee resolves to exclude the public on the grounds contained in Section 48(1) of the Local Government Official Information and Meetings Act:

Confirmation of Minutes - Civil Defence Emergency – Chrome Platers
Section 7(2)(b)(ii)

The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.