

Application for Registration of Premises

Health (Registration of Premises) Regulations 1966

Timaru District Consolidated Bylaw 2018

Please check and complete details, sign and return with payment.

Applicant details	
Legal name of operator (e.g. registered company, partnership or individual)	
Postal address	
Email	

Premise details	
Trading name of premises	
Premises addresses	
Postal address (if different to above)	
Business telephone number	
Contact name	
<i>Note: If a premise is sold the new operator must advise of the change of ownership by completing a transfer on this application form. If you no longer wish to trade you are required to notify Timaru District Council.</i>	

Environmental Health Fees and Charges
The following fees and charges shall apply to all Environmental Health applications for the period 1 July 2025 to 30 June 2026. It is Council policy to recover all fair and reasonable costs associated with processing of applications, administration, supervision and monitoring of Environmental Health Services in accordance with Section 7 of the Health (Registration of Premises) Regulations 1966.

Fees and Charges (Please Tick ✓ the "Type" of Premises to be Registered for 1 July 2025 to 30 June 2026)			
✓	Type		Cost
	Administration fee	Applies to all premises	\$120.00
<input type="checkbox"/>	Charge Out Rate (per hour)	To apply to any activity that requires recovery of costs including monitoring consents that have had a noise level imposed as a condition, or food safety verification, or pre-opening inspection etc.	\$180.00 per hour
<input type="checkbox"/>	Health Protection Bylaw – Registration (Not Transferable) (e.g. skin piercing, tattooing, electrolysis, waxing, manicure / pedicure)		\$330.00
<input type="checkbox"/>	Public Swimming Pools or Public Spa Pools (renewal dates are 1 September 2025 to 31 August 2026)		\$330.00
<input type="checkbox"/>	Health Protection Bylaw – Registration (Not Transferable) make-up only		\$220.00
<input type="checkbox"/>	Camping Ground		\$412.00
<input type="checkbox"/>	Funeral Director		\$330.00
<input type="checkbox"/>	Offensive Trade		\$330.00
<input type="checkbox"/>	Transfer Fee		\$135.00

Vehicle Information (only applicable for a street trader or mobile food premises)	
Type of Vehicle:	Registration No:

Signed *	Date *
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FOR OFFICE USE ONLY		Licence No:	
Fee:	Received date:		
Receipt type: 100	Receipt No:		
Parcel No.	NAR No.	Inv No.	Emailed Date: