



Environmental Services Committee Meeting

Commencing at 9.00am

on

Tuesday 12 June 2018

**Council Chambers
District Council Building
King George Place
Timaru**

Timaru District Council

Notice is hereby given that a meeting of the Environmental Services Committee will be held in the Council Chamber, District Council Building, King George Place, Timaru on Tuesday 12 June 2018, at 9.00am.

Council Members

Clrs Kerry Stevens (Chairperson), Sally Parker (Deputy Chairperson), Nigel Bowen, Peter Burt, Andrea Leslie, Paddy O'Reilly, David Jack, Richard Lyon, Steve Wills, the Mayor and a representative of Tangata Whenua.

Local Authorities (Members' Interests) Act 1968

Councillors are reminded that if you have a pecuniary interest in any item on the agenda, then you must declare this interest and refrain from discussing or voting on this item, and are advised to withdraw from the meeting table.

Bede Carran
Chief Executive

Agenda

- 1. Apologies**
- 2. Identification of Urgent Business**
- 3. Identification of Matters of a Minor Nature**
- 4. Declaration of Conflicts of Interest**
- 5. Chairperson's Report**
- 6. 1 Confirmation of Minutes**
- 7. 5 Allocation of the Built Heritage Protection Fund**
- 8. Consideration of Urgent Business Items**
- 9. Consideration of Minor Nature Matters**

**Environmental Services Committee
for the meeting of 12 June 2018**

Report for Agenda Item No 6

**Prepared by Tracy Tierney
Group Manager Environmental Services**

**Confirmation of Minutes – Environmental Services Committee Meeting 8 May
2018**

Minutes of a meeting of the Environmental Services Committee held on 8 May
2018.

Recommendation

**That the minutes of the Environmental Services Committee meeting held on
8 May 2018, be confirmed as a true and correct record.**

Timaru District Council

Minutes of a Meeting of the Environmental Services Committee Held in the Council Chamber, District Council Building, King George Place, Timaru on 8 May 2018 at 9am

Present Clrs Kerry Stevens (Chairperson), Nigel Bowen, Peter Burt, Dave Jack, Andrea Leslie, Richard Lyon, Paddy O'Reilly, Sally Parker, Steve Wills and the Mayor

Apology Proposed Clr Burt
Seconded Clr Jack

"That the apology from Ali Talbot of the Temuka Community Board be accepted."

Motion carried

In Attendance Jarrod Marsden – Geraldine Community Board (for public part of meeting)
Bernie Wilson – Pleasant Point Community Board (for public part of meeting)
Chief Executive (Bede Carran), Group Manager Environmental Services (Tracy Tierney), District Planning Manager (Mark Geddes), Senior Planner (Alex Wakefield), Land Transport Manager (Andrew Dixon) and Council Secretary (Joanne Brownie)

1. **Declaration of Conflicts of Interest**

There were no conflicts of interest declared.

2. **Chairperson's Report**

The Chairperson reported on meetings he had attended and duties he had carried out on behalf of the Committee since the last meeting including the District Plan workshop, Long Term Plan session with high school students, tour of Oceania dairy factory, Industrial Relations Subcommittee, contaminated sites briefing, Council meeting, Dog Control Act Hearing, Interviews of Heritage consultants, Downlands Joint Standing Committee meeting, visitor promotions workshop, Health and Safety Committee visit to Upper Pareora water intake, Opihi water briefing, Long Term Plan Hearing, Growth Management Strategy Hearing Panel discussions and meetings with senior staff.

Proposed Clr Stevens
Seconded Clr Burt

"That the Chairperson's report be received."

Motion Carried

3. **Confirmation of Minutes Environmental Services Committee Meeting
13 March 2018**

Proposed Clr O'Reilly
Seconded Clr Parker

"That the minutes of the Environmental Services Committee meeting held on 13 March 2018, be confirmed as a true and correct record."

Motion Carried

4. **Road Renaming – Hill View Crescent/Kauri Street, Timaru**

The Committee considered a report by the Planner, the District Planning Manager and the Land Transport Manager on a road renaming proposal for part of Hill View Crescent, Timaru. It was suggested that Council could pay the minor costs associated with the change (letterbox number, change of address costs for example), that affected residents will incur.

Proposed the Mayor
Seconded Clr Burt

- a) "That the report be received.
- b) That the name of Hill View Crescent north of 41 Hill View Crescent be changed to Kauri Street.
- c) That the road sign on the corner of Wai-iti Road be changed from Hill View Crescent to Kauri Street.
- d) That the properties affected by the road renaming are renumbered in accordance with the Australian / New Zealand Standard Rural and Urban Addressing AS/NZS 4819:2011.
- e) That the residents affected by the road renaming and renumbering be advised in writing of this decision and the reason for the decision.
- f) That Council notify the Registrar-General of Land and the Surveyor-General of the road renaming.
- g) That reasonable costs for the affected residents, associated with the change, be paid by the Council."

Motion Carried

5. **Consultation Programme for the District Plan Review**

The Committee considered a report by the Senior Planner and District Planning Manager on the approach for the consultation programme for the District Plan Review. The Senior Planner further explained the advantages and disadvantages of consulting on a Draft Plan.

Proposed the Mayor
Seconded Clr Leslie

- a) "That the report be received.
- b) That the Committee approves the 'special' and 'standard' approach to consultation stated in this report including consulting on a Draft Plan.
- c) That the Committee approves the approach to consultation stated in this report on the Landscapes and Significant Trees District Plan Review topics.
- d) That the Committee approves the amendment proposed in this report to the previously approved approach to consultation on the heritage District Plan Review topic.
- e) That the terms of reference for the heritage steering group attached as Appendix A is approved, with members of that group to be confirmed by the Committee at a later date."

Motion Carried

6. **Planning Process for the District Plan Review**

The Committee considered a report by the District Planning Manager on the planning process for the District Plan Review.

Proposed Clr Jack
Seconded Clr Bowen

- a) That the report be received.
- b) That the planning process under Part 1, Schedule 1 of the Resource Management Act 1991 be used for the Timaru District Plan Review."

Motion Carried

The meeting concluded at 9.25am.

Chairperson

Environmental Services Committee

for the meeting of 12 June 2018

Report for Agenda Item No 7

Prepared by **Megan Geng**
Planner

Allocation of Built Heritage Protection Fund

Purpose of Report

1. To inform how funds from Council's Built Heritage Protection Fund have been allocated for the 2017-2018 financial year.

Background

2. Council has an annual Built Heritage Protection Fund of \$20,000. Any residual money not spent in a particular financial year is rolled over to the following year.
3. In 2017-2018 financial year, a total budget of \$35,807.48 is available. This includes the \$20,000 annual fund and \$15,807.48 carry forward from the 2016-2017 financial year. The fund is contestable and is allocated by the District Planning Manager in accordance with the Built Heritage Protection Fund Policy (Appendix 1).
4. The fund intends to assist the owners of heritage buildings listed by the District Plan to maintain and upgrade their buildings. The Built Heritage Protection Fund Policy places emphasis on funding applications that seek to preserve the façade and streetscape of buildings located in town centres.
5. The fund acknowledges the often substantial sums expended by the owners of these buildings in their efforts to preserve and maintain the buildings and in so doing preserving the district's architectural history. Any assistance provided is intended to encourage and to assist with preserving the authenticity of the structures and appearance of the exterior of the buildings concerned.

6. The fund was advertised by sending letters to land owners who own a heritage building listed in the District Plan. Applications closed on 31 August 2107 with a total of seven applications received. Table 1 details the quantum of funds allocated to each applicant. The fund has been distributed as widely as possible. It should be noted that the Built Heritage Protection Fund Policy states that assistance will be generally limited to a maximum of \$5,000 per application. It is noted that a residual of \$5,807.9 remains from this year's fund, which will be carried forward to the 2018-2019 financial year.
7. Land owners are reimbursed costs for approved work on production of receipts up to the grant amount that has been allocated.

Table 1 Allocation of Built Heritage Protection Fund for the 2017-2018 Financial Year

Application		Decision	
Building Name	Site Address	Decision / Allocation	Approved Work
Evans Atlas Flour Mill Co. Building (Former)	34-36 Turnbull Street, Timaru	\$5,000	A new roof
Royal Hotel	30 Cains Terrace, Timaru	\$5,000	To paint street frontage
Tekapo Buildings	255-265 Stafford Street, Timaru	\$5,000	Earthquake strengthening
Shops-Offices (Former Vienna Café)	17 Beswick Street, Timaru	\$5,000	To replace door; and To replace windows
D.B. Dominion Hotel	334 - 336 Stafford Street, Timaru	\$5,000	New windows; and To repaint building frontage
Pyne Gould Guinness Ltd Building	27-29 Strathallan Street, Timaru	\$5,000	To repair and repaint east side of building
		\$33,000	Total allocated

Identification of Relevant Legislation, Council Policies and Plans

Timaru District Plan
Built Heritage Protection Fund Policy

Assessment of Significance

8. The matter is not deemed significant under the Council's Significance and Engagement Policy.

Other Considerations

9. There are no other considerations.

Conclusion

10. Applications for the built heritage protection fund have been allocated in accordance with the Built Heritage Protection Fund Policy by the District Plan Manager under delegated authority.

Recommendation

That the report be received.

Appendix 1

Built Heritage Protection Fund Policy

Approved by: *Resource Planning and Regulation Committee*

Date Approved: 19 July 2016

Keywords: *District Plan, Heritage Value*

1.0 Purpose

This policy outlines how applications for funding assistance from Council's Built Heritage Protection Fund will be managed.

2.0 Background

The District Plan identifies a number of buildings as having heritage value and places some restrictions on these buildings to help preserve this value.

Council currently provides funding to assist with heritage protection for these buildings, particularly preservation of the façade and streetscape of the central business districts of the towns and townships within the district.

The funding acknowledges the often substantial sums expended by the owners of these buildings in their efforts to preserve and maintain the buildings and in so doing preserving the District's architectural history.

Any assistance provided is intended to encourage and to assist with preserving the authenticity of the structures and appearance of the exterior of the buildings concerned particularly with respect to colour schemes.

3.0 Key Definitions

District Plan – Has the same meaning as section 43AA of the Resource Management Act 1991.

4.0 Policy

1. Applications will only be considered for buildings identified as heritage buildings within the District Plan.
2. Only work to preserve the external appearance of a building or structural work will be considered for funding.
3. Preference will be given to applications for work that gives the greatest benefit to the public generally.
4. Preference will be given to applications that will assist with the preservation of several buildings rather than a single building.
5. Applications for assistance for a single building will be considered where evidence is provided and where Council is convinced that the building concerned is of such value as to warrant expenditure on it, at the expense of other potential projects.
6. Generally funding assistance will be limited to \$5,000 per application.

7. Applications to Council for Heritage Protection funding assistance must be made in writing on the Council form.

5.0 Delegations, References and Revision History					
5.1 Delegations					
Delegation					Delegations Register Reference
<ul style="list-style-type: none"> District Planning Manager Group Manager Regulatory Services 					# 1037854
5.2 References					
Title					Document Reference
Guidelines for the distribution of funding from the Heritage Protection budget - 2009					#595555
5.3 Revision History					
Revision #	Policy Owner	Date Approved	Approval by	Date of next review	Document Reference
1	District Planning Manager	19 July 2016	Resource Planning & Regulation Committee	June 2019	#830786)