



AGENDA

Ordinary Council Meeting Tuesday, 30 June 2020

Date Tuesday, 30 June 2020

Time 1.00pm

Location Council Chamber
District Council Building
King George Place
Timaru

File Reference 1349377

Timaru District Council

Notice is hereby given that a meeting of the Ordinary Council will be held in the Council Chamber, District Council Building, King George Place, Timaru, on Tuesday 30 June 2020, at 1.00pm.

Council Members

Mayor Nigel Bowen (Chairperson), Cllrs Allan Booth, Peter Burt, Barbara Gilchrist, Richard Lyon, Gavin Oliver, Paddy O'Reilly, Sally Parker, Stu Piddington and Steve Wills

Quorum – no less than 5 members

Local Authorities (Members' Interests) Act 1968

Councillors are reminded that if they have a pecuniary interest in any item on the agenda, then they must declare this interest and refrain from discussing or voting on this item and are advised to withdraw from the meeting table.

Bede Carran

Chief Executive

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- 1 Opening Prayer and Waiata**
- 2 Apologies**
- 3 Public Forum**
- 4 Identification of Urgent Business**
- 5 Identification of Matters of a Minor Nature**
- 6 Declaration of Conflicts of Interest**

7 Confirmation of Minutes

7.1 Minutes of the Extraordinary Council Meeting held on 2 June 2020

Author: Jo Doyle, Governance Advisor

Recommendation

That the Minutes of the Extraordinary Council Meeting held on 2 June 2020 be confirmed as a true and correct record of that meeting.

Attachments

- 1. Minutes of the Extraordinary Council Meeting held on 2 June 2020**



MINUTES

Extraordinary Council Meeting Tuesday, 2 June 2020

Ref: 1349377

**Minutes of Timaru District Council
Extraordinary Council Meeting
Held in the Council Chamber, District Council Building, King George Place, Timaru
on Tuesday, 2 June 2020 at 2.00pm**

Present: Mayor Nigel Bowen (Chairperson), Cr Allan Booth, Cr Peter Burt, Cr Barbara Gilchrist, Cr Richard Lyon, Cr Gavin Oliver, Cr Paddy O'Reilly, Cr Stu Piddington, Cr Steve Wills

In Attendance: Chief Executive (Bede Carran), Group Manager Environmental Services (Tracy Tierney), Group Manager Commercial and Strategy (Donna Cross), Group Manager People and Digital/Acting Group Manager Community Services (Symon Leggett), Group Manager Infrastructure (Erik Barnes) (via remote link), Chief Financial Officer (David Codyre), Governance Advisor (Jo Doyle), Governance Support Officer (Joanne Brownie)

1 Apologies

Resolution 2020/43

Moved: Cr Barbara Gilchrist

Seconded: Cr Peter Burt

That the apology from Cr Sally Parker be accepted.

Carried

2 Identification of Urgent Business

Resolution 2020/44

Moved: Mayor Nigel Bowen

Seconded: Cr Steve Wills

That Council agrees to consider the Carbon Liability Report in regard to Agenda item 3.2 as Urgent Business.

Carried

3 Declaration of Conflicts of Interest

Mayor Nigel Bowen and Cr Richard Lyon noted their positions as Directors on the Board of Timaru District Holdings Limited, in relation to the discussion on the Timaru District Holdings Ltd Statement of Intent.

1 Reports

3.1 Council Controlled Organisations: Draft Statements of Intent

Council discussed the draft Statements of Intent for its Council Controlled Organisations (CCOs) and determined the feedback to be provided to those CCOs.

It was noted that discussion on the Statement of Intent for Aoraki Development is to be deferred to the Commercial and Strategy Committee meeting on 9 June, when Aoraki Development representatives will be in attendance.

Aorangi Stadium Trust

Since the initial draft Statement of Intent, the impact of Covid-19 on this facility needs to be included and how the facility can be further advanced for the community.

The Statement of Intent should reflect changes and what is seen as the long term cost of the life of the asset, and how any major alterations or repairs would be funded.

The Group Manager Commercial and Strategy reported that a building inspection report is to be completed and a subsequent report of required repairs will be prioritised.

The Netball Association is very interested in providing a fourth netball/basketball court in the stadium and the Hockey Association would like to develop a viewing platform over their main turf as well as access to the stadium and toilet facilities.

The Spaces and Places Strategy should be referred to when considering expansion and the demand for various facilities in Timaru.

The Chief Financial Officer explained that the income for Aorangi Stadium Trust comes directly from Timaru District Council and sits in the Trust. Consideration could be given to the full cost of the asset going forward, and whether depreciation funding could be used to build up a fund for any major works to be completed.

Timaru District Holdings Limited

The Statement of Intent has been reviewed, and has been split into two areas, the property investments role of the company and the monitoring role of the associate companies PrimePort Timaru Ltd and Alpine Energy Ltd.

When reporting on property investments consideration should be given to financial reporting targets and whether Timaru District Council would like to see non-financial reporting targets included. All points from the letter of expectations should also be addressed.

Council agreed that periodic workshops would be beneficial in ensuring Council is updated regularly.

The impact of Covid-19 on TDHL will need to be included and include initiatives for Covid-19 recovery, identifying any potential risks or opportunities that may invigorate the local economy.

Resolution 2020/45

Moved: Cr Peter Burt

Seconded: Cr Stu Piddington

That having considered the draft Statement of Intent for Aorangi Stadium Trust, Council provides feedback to the Trust, requesting the following be included in the document:

- (a) Reference to the impact of Covid-19 on the facility
- (b) Expanding the Role of the Trust in regards to the nature and scope of activities and the non-financial performance targets and other measures eg How the facility can be further advanced for the community
- (c) The long term cost of the life of the asset
- (d) How major alterations or repairs would be funded
- (e) Reporting to Council on a 'no surprises' basis.

Carried

Resolution 2020/46

Moved: Cr Allan Booth

Seconded: Cr Stu Piddington

That having considered the draft Statement of Intent for Timaru District Holdings Limited (TDHL), Council provides the following feedback to the TDHL Board:

- (a) Request that under the Nature and Scope of Activities, the activities of TDHL be divided into 2 separate subsections:-
 - (i) Activities undertaken regarding associate companies PrimePort Timaru Ltd and Alpine Energy Ltd; and
 - (ii) Activities regarding TDHL's property investments
- (b) The impact of Covid-19 on TDHL be factored in to the SOI, including potential recovery opportunities
- (c) Letter of expectations – ensure all items are addressed
- (d) Include non-financial performance targets in the document
- (e) Maintain communication with Council through joint workshops.

Carried

3.2 Carbon Liability

The Carbon Policy is due for review and comes at a time when the market is constantly changing and is becoming increasingly regulated.

The current fixed price option is \$25 per credit for this year, the cost of paying these credits will need to be met from the waste minimisation reserves.

The recommendation is to base decisions on the new Carbon Credit Policy, the expectation is that pricing will increase and become a major issue for businesses. The policy would align with budgeting processes, and ensuring greater flexibility in the policy will see credits purchased when the price is lower. It was noted that Timaru District Council does have a mature policy in comparison with other organisations, however it can be improved to further align with suggestions.

The cost of Landfill activities are funded through rates, and Kerbside collection are met through annually set fees and charges, it is noted however that fees and charges can be amended during the year if necessary.

The following strategy assumes the policy is adopted:

- By 30 June, 75% of credits will be held in the bank for the 2020 year
- By end of December, 100% will be held, plus 50% for the following year
- This is not speculating at what will occur within the Carbon Credit market
- Not use 16,000 Forestry units to offset landfill, but hold these for de-forestation

Discussion was held around long term mitigation strategies, with it being suggested that Council could consider expanding its forestry holdings in order to be able to claim carbon credits, create an industry and add value to the land. Council does not have any working units in Forestry at this time and if a forestry development was to be looked at, then Council owned land, if there is suitable land, would make this the most cost effective option.

Amendments to this policy will come back to Council for review.

Resolution 2020/47

Moved: Mayor Nigel Bowen

Seconded: Cr Peter Burt

That Council:

1. Approves and adopts the proposed new Carbon Policy attached to this report;
2. Notes the requirement to surrender 36,539 New Zealand Units to meet its carbon liability for the calendar year ending 31 December 2019;
3. Approves the purchase of 36,539 New Zealand Units at a price of up to \$25 per unit (i.e. using the fixed price option), at a total price of up to \$913,475 to be met from Council's waste minimisation reserves;
4. Notes and approves the strategy to achieve policy compliance in 2020, based on the proposed new policy.

Carried

The meeting closed at 2.58pm.

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Chairperson

7.2 Minutes of the Council Meeting held on 9 June 2020

Author: Jo Doyle, Governance Advisor

Recommendation

That the Minutes of the Council Meeting held on 9 June 2020 be confirmed as a true and correct record of that meeting.

Attachments

- 1. Minutes of the Council Meeting held on 9 June 2020**



MINUTES

Ordinary Council Meeting Tuesday, 9 June 2020

Ref: 1349377

**Minutes of Timaru District Council
Ordinary Council Meeting
Held in the Council Chamber, District Council Building, King George Place, Timaru
on Tuesday, 9 June 2020 at the conclusion of Standing Committees at 1.11pm**

Present: Mayor Nigel Bowen (Chairperson), Cr Allan Booth, Cr Peter Burt, Cr Barbara Gilchrist, Cr Richard Lyon, Cr Paddy O'Reilly, Cr Sally Parker, Cr Stu Piddington, Cr Steve Wills

In Attendance: Chief Executive (Bede Carran), Group Manager Environmental Services (Tracy Tierney), Group Manager Commercial and Strategy (Donna Cross), Group Manager People and Digital/Acting Group Manager Community Services (Symon Leggett), Group Manager Infrastructure (Erik Barnes) (via remote link), Chief Financial Officer (David Codyre), Governance Advisor (Jo Doyle)

1 Opening Prayer and Waiata

Cr Paddy O'Reilly offered a prayer for the work of the Council.

The prayer was followed with the Timaru District Council Waiata.

2 Apologies

Resolution 2020/61

Moved: Mayor Nigel Bowen

Seconded: Cr Sally Parker

That the apology from Cr Gavin Oliver be accepted.

Carried

3 Public Forum

Inspector Dave Gaskin from the Timaru Police was asked to attend and provide an update.

Family Harm over the Covid-19 Lockdown did not eventuate into the expectations of a large increase with people being stuck at home. The forecast for increasing crime also appears to be incorrect and overall the community became a kinder and nicer place.

Drug Use is monitored through testing via the waste water every two months. Testing is undertaken of the following drugs:

- Fentanyl – there has been no fentanyl use locally since the testing started.
- Cocaine – very low use, possible 1mg per thousand people.
- MDMA – known as the party drug as it is out of users system by their working week. The results are negligible for this as well.
- Methamphetamine however is a concern for the community. Over the last 12 months it has stayed at a static level, but that level is still a concern. Comparatively with other

communities we are extremely low. The last date received was February 2020, so April use is due soon and will be interesting to see the flow on effect of Covid, combined with a large drug seizure in early March from a Christchurch gang.

Gangs in Timaru were established in early 1970's and are now aging. Most gangs such as Mongrel Mob and Black Power don't have the traditional headquarters and instead operate from houses.

Gangs are only in communities for one purpose, to make money through dealing drugs. When they are first formed, they are very territorial, however they tend to co-operate and share the market, so are not in large numbers.

Crime levels are high when there is a need for drugs, mainly shop lifting and there is an increase in burglaries, but that is also attributed to a definition change around burglaries.

It was noted that gang members do enter the district looking for work, and many are working on dairy farms in rural areas. An acceptance that gangs will always be here and that we need to make sure their influence on younger people is managed.

Domestic incidents seem to be more alcohol fuelled, and the lower amount and type of alcohol that was able to be purchased over lockdown seemed to help keep the incidents down.

4 Identification of Urgent Business

There were no urgent business items.

5 Identification of Matters of a Minor Nature

There were no minor nature items.

6 Declaration of Conflicts of Interest

Mayor Nigel Bowen and Cr Richard Lyon declared their roles on the TDHL Board.

7 Confirmation of Minutes

7.1 Minutes of the Council Meeting held on 19 May 2020

Resolution 2020/62

Moved: Cr Steve Wills

Seconded: Cr Sally Parker

That the Minutes of the Council Meeting held on 19 May 2020 be confirmed as a true and correct record of that meeting.

Carried

7.2 Minutes of the Extraordinary Tenders and Procurement Committee Meeting held on 12 May 2020

Resolution 2020/63

Moved: Cr Barbara Gilchrist

Seconded: Cr Peter Burt

That the Minutes of the Extraordinary Tenders and Procurement Committee Meeting held on 12 May 2020 be confirmed as a true and correct record of that meeting.

Carried

8 Reports

8.1 Contracts Let From Tenders and Procurement Committee

The Council considered advice of contracts let by the Tenders and Procurement Committee.

Resolution 2020/64

Moved: Cr Sally Parker

Seconded: Cr Barbara Gilchrist

That the following information on a contract let by the Tenders and Procurement Committee, be received.

Contract Description	Number of Tenders	Price Range	Successful Tenderer and Price
Contract 2431 – Te Ana Wai Raw Water Reservoir	3	\$1,200,092.72 to \$1,701,716.42	Rooney Group Limited \$1,270,872.89
Contract 2415 – Temuka Treated Water Reservoir	2	\$1,043,199.10 to \$1,588,936.23	Reliant Solutions \$1,043,199.10
Tenders were evaluated using weighted attributes method.			

All prices exclude GST

Carried

8.2 Timaru District Holdings Limited Frameworks and Processes

The Chief Executive presented the report on the performance frameworks and processes from the MartinJenkins report.

Core competencies of potential directors were discussed, these competencies are expected of all directors, but also required is ensuring as a collective there is diversity of thought and range of skills across the board and this is why there are collective competencies which are held across the board as a whole and not necessarily by an individual director.

The MartinJenkins report and Auditor General's recommendations explain that to achieve the right balance on the board will take time.

It was accepted that an independent director should be Chairperson and that there should be similar numbers around the table of independent and elected member directors.

Discussions were held about the number of elected member directors versus independent directors, and that if the decision was to have equal numbers, then does the chair have the casting vote.

The framework provided stated that more independents should be on the board than elected members, and consideration would be needed if the constitution needs to be altered to be future proofed. The constitution should also consider wording, as if it states "must have elected members" then at the end of term, elected members automatically cease to be directors. This can be difficult for a new Council to appoint replacement directors.

The Chief Executive will amend the constitution accordingly and bring back to Council for input.

The Mayor explained the process that he would be comfortable with, to open the board up to 5 directors, that the likelihood would be 2 internal directors. They would compete with external applicants and the process is delivered via an independent process. Timaru District Council gets overall signoff on the directors.

Councillors expressed concern that using this selection process, there could be a risk of no elected members on the board if they don't meet the criteria and are unable to compete with independent directors. It was noted that entrenching elected member directors in this way was inconsistent with the recommendations from the MartinJenkins review.

A vote was called for to show support for 3 Independent Directors and 2 Elected Member Directors with one of the Independent Directors to be Chairperson.

In Favour: Ctrs Allan Booth, Peter Burt, Richard Lyon, Paddy O'Reilly and Steve Wills

Against: Ctrs Nigel Bowen, Barbara Gilchrist, Sally Parker and Stu Piddington

Carried 5/4

Resolution 2020/65

Moved: Cr Allan Booth

Seconded: Cr Peter Burt

That Council recommends that the Board of Timaru District Holdings Limited has 3 Independent Directors and 2 Elected Member Directors. One of the Independent Directors is to be the Chairperson.

Carried

Resolution 2020/66

Moved: Cr Peter Burt

Seconded: Cr Barbara Gilchrist

That Council receives the report and the set of draft policies and frameworks relating to the governance and oversight of Timaru District Holdings Limited

Carried

Resolution 2020/67

Moved: Cr Steve Wills
 Seconded: Cr Sally Parker

The Council amends the policies and frameworks as required including the Director Appointment and Remuneration Policy and ensures the 3 Independent Directors and 2 Elected Member Directors.

Carried

Resolution 2020/68

Moved: Cr Barbara Gilchrist
 Seconded: Cr Richard Lyon

That Council approves the Chief Executive taking the necessary steps to operationalise the policies and frameworks, including changes to the constitution of Timaru District Holdings Limited and initiating a process to appoint or reappoint Directors to Timaru District Holdings Limited.

Carried

8 Consideration of Urgent Business Items

There were no urgent business items.

9 Consideration of Minor Nature Matters

There were no minor nature items.

10 Public Forum Items Requiring Consideration

There were no public forum items to be considered.

11 Resolution to Exclude the Public

Resolution 2020/69

Moved: Mayor Nigel Bowen
 Seconded: Cr Paddy O'Reilly

That the public be excluded from the following parts of the proceedings of this meeting on the grounds under section 48 of the Local Government Official Information and Meetings Act 1987 as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason

<p>12.1 - Public Excluded Minutes of the Council Meeting held on 19 May 2020</p>	<p>s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(i) - The withholding of the information is necessary to enable the Council to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>Commercial sensitivity</p> <p>To enable commercial or industrial negotiations</p>
<p>12.2 - Public Excluded Minutes of the Extraordinary Tenders and Procurement Committee Meeting held on 12 May 2020</p>	<p>s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p>	<p>Commercial sensitivity</p>

Carried

Resolution 2020/70

Moved: Cr Barbara Gilchrist

Seconded: Cr Paddy O'Reilly

That the meeting moves out of Closed Meeting into Open Meeting.

Carried

12 Public Excluded Reports

12.1 Public Excluded Minutes of the Council Meeting held on 19 May 2020

12.2 Public Excluded Minutes of the Extraordinary Tenders and Procurement Committee Meeting held on 12 May 2020

13 Readmittance of the Public

The meeting closed at 2.05pm.

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Chairperson

7.3 Minutes of the Council Meeting held on 23 June 2020

Author: Jo Doyle, Governance Advisor

Recommendation

That the Minutes of the Council Meeting held on 23 June 2020 be confirmed as a true and correct record of that meeting.

Attachments

- 1. Minutes of the Council Meeting held on 23 June 2020**



MINUTES

Ordinary Council Meeting Tuesday, 23 June 2020

Ref: 1349377

**Minutes of Timaru District Council
Ordinary Council Meeting
Held in the Council Chamber, District Council Building, King George Place, Timaru
on Tuesday, 23 June 2020 at 9am - Council/Annual Plan Hearing**

Present: Mayor Nigel Bowen (Chairperson), Cr Allan Booth, Cr Peter Burt, Cr Barbara Gilchrist, Cr Richard Lyon, Cr Gavin Oliver, Cr Paddy O'Reilly, Cr Sally Parker, Cr Stu Piddington, Cr Steve Wills (Cr Wills was excused from 11.25am to 12.18pm)

In Attendance: Chief Executive (Bede Carran), Group Manager Commercial and Strategy (Donna Cross), Group Manager Environmental Services (Tracy Tierney), Group Manager People and Digital/Acting Group Manager Community Services (Symon Leggett), Chief Financial Officer (David Codyre), Senior Programme Delivery Manager (Ashley Harper), Strategy and Corporate Planning Manager (Mark Low), Corporate Planner (Ann Fitzgerald), Governance Advisor (Jo Doyle), Governance Support Officer (Joanne Brownie)

1 Opening Prayer

Alistair Pike of the Church Street Bible Chapel offered a prayer for the work of the Council.

The prayer was followed with the Timaru District Council Waiata

2 Apologies

There were no apologies.

3 Public Forum

There were no public forum items.

4 Identification of Urgent Business

There were no matters of urgent business.

5 Identification of Matters of a Minor Nature

There were no matters of a minor nature.

6 Declaration of Conflicts of Interest

Cr Allan Booth – Aoraki Development

7 Reports

7.1 Deliberations on Submissions to Draft Annual Plan 2020/21

Council deliberated any changes to the draft Annual Plan 2020/21 having regard to submissions received on the Annual Plan 2020/21 Consultation Document and supporting information.

The following submitters spoke to their submissions:

- Simon Bird – Central South Island Cycle Trails Inc
- Cate Laurenson
- Roslyn Fauth & Juliette Crawford – Friends of the Aigantighe
- Owen Jackson & Roslyn Fauth – Cplay
- Sue Connolly – South Canterbury Art Society
- Phillipa Guerin – Fraser Park Community Trust
- Rhys Taylor & Ross Wells - Sustainable South Canterbury Trust
- Nicky Snoyink – Forest and Bird Society – Via Zoom Video Link
- Shaun Campbell – Sport Canterbury
- Graham Clarke – Environment Canterbury
- Aaron Wilson-Jones
- Don Binney
- Gary Rooney – Rooney Group Limited
- Chris Thomas & Ella Thomas
- Bronte Davenport
- Jon Dewit

The Council then worked through the submission topics report in the agenda, with the following discussion and additional comments made:-

Art Gallery

The Acting Group Manager Community Services provided an update on progress with the Art Gallery project. A governance group is in place with senior staff and 3 Councillors to review the current issues and to oversee the project moving forward.

What started as a project to explore options to provide more art storage, turned into a requirement for earthquake strengthening following the closure of the House Gallery. Further assessment of the art gallery has identified additional issues.

Today has shown the passion and commitment from the Community. Work is being undertaken to look at the options of securing the House gallery from weather then presenting the range of solutions. Discussions are underway with a potential provider to assist with feasibility and access to central government funding/fundraising.

The timeline and feasibility study with options will be fed into the activity management plan this year and then included in the Long Term Plan 2021-31 discussions.

Biodiversity

Opportunities are available in the district for nurseries and planting of natives and group funding through a coordinated approach with agencies. Employing a specific Biodiversity role can be considered in the long term plan.

An update will be requested from the Parks and Recreation Manager to discuss the current strategy around the planting of natives in different locations.

Coastal Erosion

The reports undertaken on coastal erosion by Environment Canterbury are yet to be peer reviewed and will then come back to Council.

Cycleways

The accessibility for the entire community of walkways and cycleways in the District was discussed. Good signage should be provided as well as bollards in place to stop larger vehicles.

Where the stimulus fund approved support for projects that would require Council to consider the vesting of assets, a report would be provided to Council considering the full range of options of vesting the assets for Council and any reprioritisation of the existing budget. If a vested asset, it will come with an annual cost from year 2 onwards.

Equestrian Activities

The Parks and Recreation Manager is seeking areas in the District for consideration of equestrian activities.

LED Street Lights

The lighting in Geraldine is being investigated by Council.

Public Transport

The Myway transport trial is proving a great success of the collaborative relationship between ECan and Timaru District Council.

Rates Remission

The possibility of rates remissions for waste minimisation could be an option for sports clubs to offset costs would be considered through the LTP process. It was suggested that Sport Canterbury could advise clubs of current funding options available to assist with their budgets.

Recreation Fees and Charges

Increasing pool fees across the district has been discussed with community members, the fees are increasing by 50 cents and the affordability for 65s who may take their grandchildren with them. The fee increase is considered appropriate as a user pays component.

Social Housing

The aim with the social housing activity is to break even with costs not covered by the ratepayer. Rents have increased in small increments over previous years and have not kept up with the cost of maintenance and ownership. The rents are also being increased to cover the cost of compliance to healthy homes guidelines and associated expenses.

Soundshell Seating

The seating is considered essential and need to be replaced, a report is expected on the next step in this project.

Stimulus Fund

Discussion was held on the fund and how the funds could be distributed. Providing Council assistance to enable projects to access other funds was supported to help get them underway. Also helping smaller projects that impact the entire community in the wake of COVID-19.

The length of the fund was also discussed and that it would only be available for the 2020-21 financial year and not rolled over to each year.

The fund should encourage outcomes across the four wellbeings, and not just economic wellbeing outcomes. The project should be shovel ready and assist in reigniting the community.

Event applications should be ring-fenced and delegated to Aoraki Development with funding provided from the Stimulus fund. The remainder of stimulus fund applications would be considered by Council.

It was hoped to get the fund operational as soon as possible after the Annual Plan adoption.

Walkways

Significant funds are budgeted for walking and cycling tracks, there are opportunities with NZTA in regards to the Timaru to Pleasant Point cycle track. A report from the Land Transport Manager and Parks and Recreation Manager should be requested to consider priorities.

Waste Contracts Mobilisation Officer

Discussion was held whether this position could be tied in with the Biodiversity position.

As the Waste Contract is currently being renegotiated, having this position in place will ensure all is in order for the contractor to commence work immediately once the contract is completed.

Water Tanks

The use of water tanks for catching rain water for gardens should be encouraged and is a positive for the environment. The District Plan will be looking into this option.

General

The ability to make a submission and remain anonymous was discussed. All submissions are treated with the same openness and transparency and anonymous submissions have been accepted as a matter of course. Some advice into the approach to Anonymous Submissions for the future was requested.

Resolution 2020/61

Moved: Cr Steve Wills

Seconded: Cr Barbara Gilchrist

That Council receives the written and verbal submissions on the draft Annual Plan 2020/21 Consultation Document and supporting information and all submitters are thanked for their input.

Carried

Resolution 2020/62

Moved: Cr Paddy O'Reilly

Seconded: Cr Barbara Gilchrist

That Council receives the summary of the submissions and endorses the officer comments in response to the submissions.

Carried

Resolution 2020/63

Moved: Cr Peter Burt

Seconded: Cr Steve Wills

That Council:

- (a) Directs staff on any other decisions or reports resulting from submissions to the draft Annual Plan 2020/21.
- (b) Directs the Chief Executive to prepare the final Annual Plan 2020/21 and associated rating resolution for Council to adopt at the 30 June 2020 Council Meeting.

Carried

Resolution 2020/64

Moved: Cr Steve Wills

Seconded: Cr Barbara Gilchrist

That Council approves an amendment to the draft Annual Plan to include the proposals made by the Waste Minimisation Unit to reallocate \$19,500 of waste levy funding to the Contracts Mobilisation Officer position; approves the reallocation of \$90,000 for the landfill lids pilot, to be funded from the landfill operations budget.

Carried

Resolution 2020/65

Moved: Cr Steve Wills

Seconded: Cr Paddy O'Reilly

That Council approves the amendment of the draft Annual Plan to approve the proposal made by the Parks and Recreation Unit for \$200,000 to be included in the budget for the further development of the preferred option for the development of the Highfield Recreation Area, to be loan funded.

Carried

Resolution 2020/66

Moved: Mayor Nigel Bowen

Seconded: Cr Richard Lyon

That Council confirms the creation of proposed Stimulus Fund of \$2M. \$150,000 of the fund to be administered by Aoraki Tourism/Aoraki Development for community-wide events applications and the remaining \$1,850,000 to remain in the Stimulus Fund with parameters to be set in place.

Carried

Resolution 2020/67

Moved: Mayor Nigel Bowen

Seconded: Cr Peter Burt

That Council approves an amendment to the draft Annual Plan to include the Aoraki Development and Promotions Limited (AD) Visitor Operational Grant of \$350,000 which includes a transfer of the tourism budget to AD.

Carried

Resolution 2020/68

Moved: Cr Richard Lyon

Seconded: Cr Peter Burt

That Council confirms Option 1 (rate increase of 2%) is the preferred total rates revenue increase for the Annual Plan 2020/21 discussed in the Draft Annual Plan Consultation Document.

In Favour: Clrs Nigel Bowen, Allan Booth, Peter Burt, Barbara Gilchrist, Richard Lyon, Gavin Oliver, Paddy O'Reilly, Sally Parker and Steve Wills

Against: Clr Stu Piddington

Carried 9/1

8 Consideration of Urgent Business Items

There was no urgent business.

9 Consideration of Minor Nature Matters

There were no minor nature matters.

10 Public Forum Items Requiring Consideration

There was no public forum.

The meeting closed at 2.32pm.

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Chairperson

8 Schedules of Functions Attended

8.1 Schedule of Functions Attended by the Chief Executive

Author: Jacky Clarke, Executive Assistant to Chief Executive

Authoriser: Bede Carran, Chief Executive

Recommendation

That the report be received and noted.

Functions Attended by the Chief Executive for the Period 20 May 2020 and 19 June 2020.

Note: meetings attended during Level 3 and some during Level 2 and 1 have been remote meetings by video or teleconference link.

<i>20 May 2020</i>	Attended re-ignition panel meeting Meeting with Mayor and Councillors – COVID-19 Update
<i>21 May 2020</i>	Meeting with General Manager Arowhenua Marae Meeting with MP Jo Luxton Attended SOLGM Chief Executive Workshop
<i>22 May 2020</i>	Attended Canterbury Mayoral Forum Meeting
<i>25 May 2020</i>	Attended Temuka Community Board Meeting
<i>26 May 2020</i>	Meeting with Editor of The Timaru Herald Attended Pleasant Point Community Board Meeting
<i>27 May 2020</i>	Meeting with Mackenzie, Waimate & Waimate Mayors and Chief Executives Meeting with Mayor and Councillors – COVID-19 Update Attended Geraldine Community Board Meeting
<i>28 May 2020</i>	Meeting with Chamber of Commerce Representatives Meeting with Chief Executive Mackenzie District Council
<i>29 May 2020</i>	Meeting with Chief Executive Aoraki Development
<i>2 June 2020</i>	Attended Extraordinary Council Meeting Attended Council Workshops
<i>4 June 2020</i>	Attended Re-ignition Panel Meeting
<i>5 June 2020</i>	Attended TDHL Meeting
<i>8 June 2020</i>	Meeting with Mayor and Community Board Members
<i>9 June 2020</i>	Attended Standing Committee Meeting Attended Council Meeting

	Attended Council Workshops
<i>10 June 2020</i>	Meeting with representative Ara Institute
<i>11 June 2020</i>	Attended Hui with Runanga to discuss Annual Plan
	Meeting with Chief Executive Prime Port
<i>12 June 2020</i>	Attended Canterbury Mayoral Forum
<i>15 June 2020</i>	Attended Canterbury Corporate Forum
<i>16 June 2020</i>	Attended Council Workshops
	Attended Audit and Risk Committee Meeting
<i>17 June 2020</i>	Meeting with Mayor and Councillors
<i>18 June 2020</i>	Meeting with South Canterbury Manager Environment Canterbury
	Meeting with General Manager Aoraki Environmental Consultancy Limited
	Meeting with representatives of Fulton Hogan
	Meeting with Department of Internal Affairs representatives and Ministry of Business, Innovation and Employment, Business Connect representatives
<i>19 June 2020</i>	Attended Zone 5 – Water Reforms Meeting

Meetings were also held with various ratepayers, businesses and/or residents on a range of operational matters.

Attachments

Nil

8.2 Schedule of Functions Attended by the Mayor, Deputy Mayor and Councillors**Author: Alesia Cahill, Executive Assistant to the Mayor****Authoriser: Nigel Bowen, Mayor****Recommendation**

That the report be received and noted.

Functions Attended by the Mayor for the Period 1 May 2020 to 19 June 2020.

<i>4 May 2020</i>	Zoom meeting with Andrew Falloon, Local National MP Zoom meeting with Mark Rogers, Aoraki Development
<i>5 May 2020</i>	Phone meeting with Presbyterian Support Phone meeting with Salvation Army representative Phone meeting with Trust Aoraki Managing Director Chaired and attended Extraordinary Council workshop Attended Council workshops via zoom
<i>6 May 2020</i>	Zoom meeting with South Canterbury Mayors and Chief Executives
<i>7 May 2020</i>	Zoom meeting with South Canterbury Chamber of Commerce Attended TDHL meeting via zoom Attended NZTA Urban Mobility for Liveable Towns and Cities workshop via zoom
<i>8 May 2020</i>	Attended meeting on Living Wage via zoom Attended LGNZ Infrastructure meeting via zoom Attended Canterbury Mayoral Forum via zoom Attended CDEM Joint Committee meeting via zoom
<i>11 May 2020</i>	Attended Internal Re-ignition planning meeting via zoom Attended South Canterbury Sport Collaboration Attended South Canterbury Library opening via zoom
<i>12 May 2020</i>	Attended South Canterbury Community Water Scheme meeting via zoom Attended Tenders and Procurement Committee via zoom Attended Council workshop via zoom
<i>13 May 2020</i>	Zoom meeting with South Canterbury Mayors and Chief Executives
<i>14 May 2020</i>	Zoom meeting with South Canterbury Chamber of Commerce
<i>15 May 2020</i>	Attended LGNZ response meeting via zoom Attended meeting on Theatre Royal project

<i>18 May 2020</i>	Attended SC Chamber of Commerce Board meeting
<i>19 May 2020</i>	Attended TDC Recovery Action plan meeting Attended Council workshop Attended and Chaired Council meeting
<i>20 May 2020</i>	Attended Re-ignition panel meeting Attended H D Hally Trust meeting
<i>21 May 2020</i>	Attended Regional Transport Committee meeting
<i>22 May 2020</i>	Spoke to OJ on the Breeze Attended Canterbury Mayoral Forum meeting via zoom
<i>25 May 2020</i>	Attended SC Support Local Meeting Attended TDC Recovery Action Plan meeting Attended Temuka Community Board Meeting
<i>26 May 2020</i>	Attended Council workshops Attended Pleasant Point Community Board meeting
<i>27 May 2020</i>	Met with Presbyterian Support CEO Meeting with South Canterbury Mayors and Chief Executives Attended Geraldine Community Board meeting
<i>28 May 2020</i>	Met with Roncalli mentoring group
<i>2 June 2020</i>	Attended Donations and Loans Subcommittee workshop Attended and chaired Extraordinary Council meeting Attended Council workshops
<i>3 June 2020</i>	Met with Mark Rogers, Aoraki Development
<i>4 June 2020</i>	Attended Re-ignition Panel meeting Attended Timaru Boys High School Shave you Lid fundraiser
<i>5 June 2020</i>	Attended Timaru District Holding Limited meeting via zoom
<i>8 June 2020</i>	Met first Air New Zealand flight into Timaru since lockdown Attended TDC Recovery Action plan meeting Attended Community Board member update meeting
<i>9 June 2020</i>	Spoke to OJ on the Breeze Attended Standing Committee meetings Attended and chaired Council meeting Attended Council workshops
<i>10 June 2020</i>	Met with Washingtons Exploration Limited management Met with Mark Rogers, Aoraki Development

- 11 June 2020* Mentoring session with Tui candidate
- 12 June 2020* Attended Canterbury Mayoral Forum in Christchurch
- 15 June 2020* Attended Downlands Joint Standing committee meeting
Attended TDC Recovery Action Plan meeting
- 16 June 2020* Attended Audit and Risk workshop
Attended Audit and Risk Committee meeting
Attended Council workshops
- 17 June 2020* Met and welcomed Refugee families at Timaru Airport
Attended CEO update to Elected Members
- 18 June 2020* Attended and presented to Geraldine High School students Blues assembly
Attended Strengthening Families 2020 meeting
Attended Theatre Royal presentations
- 19 June 2020* Spoke to OJ on the Breeze
Attended Zone 5 Water Reforms meeting via zoom
Attended Civic Financial Services AGM via zoom

In addition to these duties I met or spoke by phone or zoom with 22 members of the public on issues of concern to them.

Attachments**Nil**

9 Reports

9.1 Contracts Let Under Delegated Authority

Author: Erik Barnes, Acting Group Manager Infrastructure

Authoriser: Bede Carran, Chief Executive

Recommendation

That the following information on a contract let by the Chief Executive under delegated authority, be received.

Contract Description	Number of Tenders	Price Range	Successful Tenderer and Price
Contract 2446 – Talbot Street & Grantlea Drive Watermain Renewal	5	\$76,978.90 to \$140,335.46	Paul Smith Earthmoving Limited \$76,978.90
Tenders for contract 2446 were evaluated using the Lowest Price Conforming Tender Method			
Contract 2447 – Talbot Street Sewermain Renewal (Kennedy Street to Huffey Street)	6	\$457,285.40 to \$832,293.00	Paul Smith Earthmoving Limited \$457,285.40
Tenders for contract 2447 were evaluated using the Weighted Attribute Method			

All prices exclude GST

Purpose of Report

- 1 To advise of contracts let by the Chief Executive under Delegated Authority.

Attachments

Nil

9.2 Adoption of the 2020/21 Annual Plan

Author: Ann Fitzgerald, Corporate Planner
Mark Low, Strategy and Corporate Planning Manager
David Codyre, Chief Financial Officer

Authoriser: Donna Cross, Group Manager Commercial and Strategy

Recommendation

1. That Council:
 - (a) Authorises the Chief Executive and Group Manager Commercial and Strategy to make any non-material changes to the Annual Plan 2020/21 prior to publication for example to improve readability.
 - (b) Set the Timaru District Council Fee and Charges 2020/21.
 - (c) Adopt the Timaru District Council Annual Plan 2020/21, in accordance with Section 95 of the Local Government Act (LGA).

Purpose of Report

- 1 The purpose of this report is to adopt the Timaru District Council 2020/21 Annual Plan and set the fees and charges for 2020/21 (attached).

Assessment of Significance

- 2 The adoption of the Annual Plan itself is deemed to be of low significance under Council's Significance and Engagement policy. While there are significant matters included in the Annual Plan, there has been formal consultation with the community on these proposals. The submissions received were considered at a Council Hearing on 23 June 2020 and the decisions made in respect of the submissions have been incorporated in the Annual Plan.

Background

- 3 The Local Government Act 2002 requires Council to prepare and adopt an Annual Plan each financial year, the purpose of which is to:
 - 3.1 Contain the proposed annual budget and funding impact statement for 2020/21
 - 3.2 Identify any variations from the financial statements and funding impact statement contained in the Long Term Plan (LTP) 2018-28
 - 3.3 Provide integrated decision-making and coordination of the resources of the local authority
 - 3.4 Contribute to the accountability of the local authority to the community.
- 4 The Plan must be adopted before the commencement of the year to which it relates.
- 5 COVID-19 and the associated period of lockdown added a level of complexity and timeframe pressure to the preparation of the Annual Plan and the associated consultation with the community. This made the adoption of the Annual Plan by 30 June extremely challenging.

- 6 The COVID-19 pandemic and subsequent lockdown occurred at the same time that Council first considered the draft budget, work programme and proposed rates increase for the 2020/21 Annual Plan.
- 7 Given the magnitude of the COVID-19 pandemic effects on the district, including on Council services, a budget reforecast and review of the draft Annual Plan was completed, with resulting implications considered by the Council on 19 May 2020.
- 8 The Annual Plan is now presented for adoption on 30 June 2020.

Discussion

- 9 Given the challenges facing the district as a result of the COVID-19 pandemic, Council determined that formal consultation with the community was required prior to adopting the Annual Plan. The consultation occurred from 22 May to 12 June.
- 10 Council considered submissions received on the Annual Plan at a Hearing on 23 June 2020. The key decisions made at the Hearing were:
 - 10.1 Reduction of overall increase in rate take by \$3M from reserves, resulting in a total overall rates increase of 2%
 - 10.2 Creation of a \$2M stimulus fund, with \$1,850,000 for projects, and \$150,000 of event support funding going to Aoraki Development for administration.
- 11 The schedule of fees and charges for 2020/21 includes mostly small increases for a number of activities to reflect the costs associated with providing these services and facilities. In some areas, fees and charges are being impacted by changing market conditions or government regulation, such as in waste/waste minimisation where the cost associated with meeting the carbon liability is expected to increase reasonably significantly. At the Council meeting on 23 March 2020 it was decided that stillborn birth burial fees would be reduced to nil, and that the increase in the waste disposal at Pleasant Point be phased in 3 steps over 2 years.
- 12 The annual plan captures prior decisions of Council in relation to the draft annual plan considered on 19 May. This includes the Aoraki Development Visitor Operational Grant of \$350,000 (includes reallocation of tourism budget from Timaru District Council), the work to further develop the preferred option for the redevelopment of Highfield Golf Course (\$200,000), the Waste Minimisation Unit Contracts Mobilisation Officer (\$19,500 reallocation of waste levy funding).
- 13 Adjustments to draft annual plan and budget

Since the start of the consultation process, there have been some changes of circumstances, and further information has become available on some 2020/21 planned projects, which will impact on their delivery. A list of the most significant changes to projects, including reasons is below:

Project	Description	\$ Change	Reasons
Intersection Upgrades/Safety Improvements	Safety improvements to intersections, which may include traffic signals, roundabouts and	+\$250,000 (reserve/NZTA funding)	Effects of COVID-19 on ability to complete 2019/20 work programme.

Project	Description	\$ Change	Reasons
	upgrading of intersections to improve traffic safety and flow		
New Bridges	New bridges at PowerHouse Stream	+\$140,000 (reserve/NZTA funding)	Effects of COVID-19 on ability to complete 2019/20 work programme.
Southern Port Access	Project to improve southern access the port	+\$450,000 (reserve/NZTA funding)	Effects of COVID-19 on ability to complete 2019/20 work programme
Temuka Road Upgrades	Roading upgrades planned for Temuka area	+\$200,000 (reserve/NZTA funding)	Effects of COVID-19 on ability to complete 2019/20 work programme.
Geraldine, Temuka and Timaru Stormwater upgrades	Capital upgrades to stormwater network capacity and quality in line with Land and Water Regional Plan and identified in area Stormwater Management Plans	-\$462,000	Project delays due to development changes and changing environmental requirements
Waste Minimisation – Landfill Lids	Manufacture of landfill lids for use as daily cover of the landfill in place of existing hardfill approach	\$90,000 reallocation	As per recommendation agreed by Council on 23.6.20
Te Moana Water Scheme upgrade	Upgrade of Te Moana water treatment scheme to meet drinking water standards and water storage needs	-1.3 million	Additional work required to complete more complex design and consenting requirements. Also opportunity to use expertise developed through Downlands scheme upgrade.

Project	Description	\$ Change	Reasons
Pareora Water Supply Pipeline upgrade	Renewal of Timaru Pareora water pipeline due to condition and performance.	-\$3 million	Adjustment to project to utilise pipe technology being deployed with the Downlands Water Scheme in 2020.
Temuka Sewer desludging project	Treatment Maintenance	+\$500,000	Notation overlooked in original draft budget. Does not result in change to overall rates.

Changes made to these projects will have no significant effect on rating for 2020/21 but have resulted in reductions in interest costs. The Annual Plan has been adjusted to reflect these changes.

The Annual Plan 2020/21 has been updated to include the Council's 82% share of the Downland's Water Scheme. This has resulted to the following changes to the presentation of the 2021/21 Annual Plan column in the Statement of Comprehensive Income

Statement of Comprehensive Income and Revenue	
Rates Revenue	\$1.8 million
Other Revenue	\$820
Finance Revenue	\$111,520
Other Gains	\$984
Total Revenue	\$2 million
Depreciation Expense	\$375,605
Other Expenses	\$644,766
Total Expenses	\$1 million
Surplus	\$1 million

The changes have no rates effect as the Downlands targeted rate was included in the average rates increase.

Options and Preferred Option

- 14 Adopt the Annual Plan 2020/21 and confirm the Fees and Charges for 2020/21 as presented (*Preferred option*).
- 15 Do not adopt the Annual Plan or Fees and Charges due to requiring changes to either the financial statements, the setting of rates, or fees and charges.
- 16 While there may be some leniency with the legislative deadline this year due to COVID-19 ramifications, the advantages of adopting the Annual Plan by 30 June avoids further

complications that may arise due to setting the rates at a later date, making decisions in the interim, and delays in confirmation of the 2020/21 work programme.

Consultation

- 17 Section 95 of the LGA requires a local authority to consult in a manner that gives effect to the requirements of Section 82 of the Local Government Act before adopting an Annual Plan.
- 18 As a result of the COVID-19 reforecast and review, Council decided that formal consultation with the community on the Annual Plan was required. Key consultation questions were the use of reserves to reduce rates increases, and views on the proposal to establish a \$2M stimulus fund. Feedback on any other aspects of the Annual Plan was also invited.
- 19 Submissions were invited from 22 May and closed on 12 June 2020.
- 20 An Annual Plan 2020/21 Consultation Document was delivered to every household with the Courier newspaper on 27 May 2020. In addition Radio, website, digital media and Council Facebook were used to encourage submissions.
- 21 79 submissions were received and these were considered at a Council Hearing on 23 June 2020. 17 submitters chose to speak to their submission at the Hearing.

Relevant Legislation, Council Policy and Plans

- 22 Local Government Act 2002
- 23 Timaru District Council Long Term Plan 2018-28



Financial and Funding Implications

- 24 The cost of preparing the 2020/21 Annual Plan and the associated Consultation Document has been budgeted for.

Other Considerations

- 25 There are no other matters that require consideration.

Attachments

1. **Annual Plan 2020/21 (under separate cover)** 
2. **2020-2021 Fees and Charges (under separate cover)** 

9.3 Resolution to Set Rates 2020/21

Author: Sandy Hogg, Management Accountant
David Codyre, Chief Financial Officer

Authoriser: Donna Cross, Group Manager Commercial and Strategy

Recommendation

That the Annual Plan 2020/21 has been adopted and in accordance with the Funding Impact Statement (FIS) and relevant provisions of the LTP 2018/28, Council sets and assesses the rates in the following resolution.

Purpose of Report

- 1 To set and assess the rates for the 2020/21 financial year.

Legal Compliance

- 2 Rates are set and assessed in accordance with requirements of the Local Government (Rating) Act 2002 and the Local Government Act 2002.
- 3 Rates are a tax and a very high standard of administration is expected in the tax setting process.
- 4 The rates resolution must be made after the Annual Plan has been adopted.
- 5 Due to the significance of rates revenue and the complex requirements of rates resolutions, staff have obtained legal advice to ensure that all parts of the Funding Impact Statement (FIS) and rates resolutions are compliant with legal requirements.

Risks

- 6 If the information in the resolution is not accurate the rates could be invalid. The wording and calculations have been prepared and checked by members of the Finance Team ensure the information is correct. It has also had an external legal review as we do each year.
- 7 The rating model has been used for a number of years and the output from the rates resolution has been run through the rating system to ensure that the revenue generated is correct.
- 8 Should the Annual Plan not be adopted at the meeting, the rates cannot be set.

Timaru District Council Rates Resolution 2020/21**That Council resolves:**

- 1 To set the following rates under the Local Government (Rating) Act 2002, on rating units in the district for the financial year commencing 1 July 2020 and ending on 30 June 2021. Such rates shall become due and payable by instalments on the dates prescribed in clause 11 of this resolution.
- 2 All rates and charges are inclusive of Goods and Services Tax (GST).

3 General Rate

That pursuant to Section 13(2)(b) and Section 14 of the Local Government (Rating) Act 2002 a general rate set as a rate in the dollar on the land value of all rating units within the Timaru District, assessed on a differential basis as described as follows:

Timaru District - Accommodation	\$0.01038
Timaru District - Commercial Central	\$0.01038
Timaru District - Commercial Other	\$0.01038
Timaru District - Community Services	\$0.00260
Timaru District - Industrial	\$0.01038
Timaru District - Primary	\$0.00130
Timaru District - Recreational	\$0.00260
Timaru District - Residential General	\$0.00260
Timaru District - Residential Multi Unit	\$0.00519

Differential categories are defined in the Funding Impact Statement 2020/21.

4 Uniform Annual General Charge

That pursuant to Section 15(1)(a) of the Local Government (Rating) Act 2002 a uniform annual general charge of \$656.00 per rating unit is set and assessed on every rating unit within the Timaru District.

5 Community Works and Services

That pursuant to Section 16(3)(b) and (4)(a) of the Local Government (Rating) Act 2002 a targeted community works and services rate set and assessed as a rate in the dollar on the land value of all rating units within each of the community areas where the service is provided, and are as follows:

Geraldine	\$0.00207
Rural	\$0.00006
Temuka	\$0.00244
Timaru	\$0.00117

Community areas are defined in the Funding Impact Statement 2020/21.

6 Community Board

That pursuant to Section 16(3)(b) and (4)(a) of the Local Government (Rating) Act 2002 targeted uniform annual Community Board rates set and assessed per rating unit within each of the Temuka, Geraldine and Pleasant Point Wards, and are as follows:

Geraldine	\$3.00
Pleasant Point	\$5.00
Temuka	\$3.50

7 Sewer

That pursuant to Section 16(3)(b) and (4)(a) of the Local Government (Rating) Act 2002 a targeted uniform rate for sewerage disposal set per water closet or urinal connected either directly or through a private drain to a public sewerage drain subject to the proviso that every rating unit used primarily as a residence of not more than one household shall be treated as having not more than one water closet or urinal, and is as follows:

Sewer	\$343.00
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8 Waste Management

That pursuant to Section 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002 a differential targeted rate set and assessed on all rateable and non-rateable rating units based on the extent to which the “three bin” waste collection service is actually provided, and are as follows:

- (a) \$335.00 per standard size “three bins” provided to each rating unit;
- (b) \$436.00 per large “three bins” provided to each rating unit;
- (c) \$83.00 per additional small (140 litres) recycling bin provided to each rating unit; and
- (d) \$95.00 per additional large (240 litres) recycling bin provided to each rating unit; and
- (e) \$129.00 per additional small (140 litres) compost bin provided to each rating unit; and
- (f) \$151.00 per additional large (240 litres) compost bin provided to each rating unit; and
- (g) \$159.00 per additional small (140 litres) rubbish bin provided to each rating unit; and
- (h) \$229.00 per additional large (240 litres) rubbish bin provided to each rating unit.

9 Water

That pursuant to Section 16(3)(b), (4)(b) and section 19 of the Local Government (Rating) Act 2002 targeted rates for the supply of water in the following areas are as follows:

(a) Urban Water

A differential annual rate of \$399.00 set and assessed per separately used or inhabited part of a rating unit for all connected rating units and \$199.50 set and assessed per rating unit on all rating units situated within 100 metres from any part of the water works to which water can be but is not supplied within the urban areas Geraldine, Pleasant Point, Peel Forest, Temuka, Timaru and Winchester urban supplies

Differential categories are defined in the Funding Impact Statement 2020/21.

- (b) Rural Water
- (i) **The Rangitata-Orari Water Supply District**
A targeted rate of \$16.30 set and assessed per hectare within the rating unit.

 - (ii) **The Te Moana Downs Water Supply District**
 - a) A targeted rate of \$288.00 set and assessed for each unit of water supplied;
 - b) A targeted rate of \$601.00 set and assessed for each tank except where there is more than one tank to any rating unit as a technical requirement of the scheme, in which case only one charge will apply.

 - (iii) **The Orari Township Water Supply District**
A targeted rate of \$297.40 set and assessed for each unit of water supplied.

 - (iv) **The Seadown Water Supply District**
 - a) A targeted rate of \$19.80 set and assessed per hectare within the rating unit;
 - b) A targeted rate of \$494.00 set and assessed per separately used or inhabited part of a rating unit for each domestic supply;

 - (v) **Beautiful Valley Water Supply District**
A targeted rate of \$5.12 set and assessed per hectare within the rating unit.

 - (vi) **Downlands Water Supply District**
On so much of the rating unit appearing on District Valuation Rolls number 24640, 24660, 24670, 24680, 24690, 24700, 24710, 24820, 24840, 24850, 24860, and part 25033, as is situated within the Downlands Water Supply District.
 - a) A targeted rate of \$769.00 set and assessed for each separately used or inhabited part of a rating unit within the Pareora Township and for rating units used as halls within the scheme.
 - b) A targeted rate of \$1,317.00 set and assessed per rating unit for rating units used as schools within the Pareora Township.
 - c) In addition a targeted rate of \$549.00 set and assessed for each separate connection (excluding Pareora Township) to the water supply except where there is more than one connection to any rating unit as a technical requirement of the scheme, in which case only one charge will apply.
 - d) In addition to the charge assessed in (c) above, a targeted rate of \$220.00 set and assessed per unit of water or where water supplied in one half units a charge of \$90.50 set and assessed per half unit supplied.

Differential categories are defined in the Funding Impact Statement 2020/21.

(c) Water by Meter

Targeted rates for water supply, set under Section 19 of the Local Government (Rating) Act 2002 per cubic metre of water consumed to any rating unit situated in the following areas which has been fitted with a water meter:

Seadown	\$0.90
Urban	\$0.66

10 **Community Centre**

That pursuant to Section 16(3)(b) and (4)(a) of the Local Government (Rating) Act 2002, the following uniform targeted rates are set and assessed in respect of each separately used or inhabited part of a rating unit situated in the following Community Centre Areas:

Claremont Community Centre	\$19.00
Fairview Community Centre	\$30.00
Kingsdown Community Centre	\$35.00
Otipua Community Centre	\$19.00
Seadown Community Centre	\$29.00

11 **Instalment Dates**

The above rates and charges (except for metered water) are due and payable in four equal instalments on the following dates:

All Ratepayers

Instalment	Due Date
1	21 September 2020
2	21 December 2020
3	22 March 2021
4	21 June 2021

The due dates for metered water charges are as follows:

Month invoice raised	Due Date
July 2020	20 August 2020
August 2020	21 September 2020
September 2020	20 October 2020
October 2020	20 November 2020
November 2020	21 December 2020
December 2020	20 January 2021
January 2020	22 February 2021
February 2021	22 March 2021
March 2021	20 April 2021
April 2021	20 May 2021
May 2021	21 June 2021
June 2021	20 July 2021

12 Discount

That pursuant to Section 55 of the Local Government (Rating) Act 2002, the following discount will apply:-

A discount of 2.50% will be allowed on the total rates set, if the 2020/21 rates, including any current penalties, are paid in full on or before 21 September 2020.

13 Penalties

That pursuant to Section 57 of the Local Government (Rating) Act 2002 the District Council prescribes the following penalties to be added to unpaid rates:-

(a) A Penalty

A penalty under section 58(1)(a) of 10% of the amount of the instalment remaining unpaid will be added if not paid on or before the instalment due date, on the following dates:

Instalment	Penalty Date
1	24 September 2020
2	24 December 2020
3	25 March 2021
4	24 June 2021

(b) Further Penalties

A further penalty under section 58(1)(b) and 58(1)(c) of 10% of the amount of any rates assessed in any previous financial year remaining unpaid on 7 July 2020 will be added on 22 September 2020. An additional penalty of 10% will be added to any unpaid rates assessed in any previous financial years that remain unpaid on 23 March 2021. This penalty will be added on 24 March 2021.

Penalties will not be applied to the metered water targeted rates.

Attachments

Nil

10 Consideration of Urgent Business Items

11 Consideration of Minor Nature Matters

12 Public Forum Items Requiring Consideration

13 Exclusion of Public

13.1 Public Excluded Minutes of the Council Meeting held on 9 June 2020

13.2 Theatre Royal & Heritage Centre Project - Appointment of Architect (Lead Design Consultant)

Recommendation

That the public be excluded from the following parts of the proceedings of this meeting on the grounds under section 48 of the Local Government Official Information and Meetings Act 1987 as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason
<p>13.1 - Public Excluded Minutes of the Council Meeting held on 9 June 2020</p>	<p>s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(i) - The withholding of the information is necessary to enable the Council to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>Commercial sensitivity</p> <p>To enable commercial or industrial negotiations</p>
<p>13.2 - Theatre Royal & Heritage Centre Project - Appointment of Architect (Lead Design Consultant)</p>	<p>s7(2)(h) - The withholding of the information is necessary to enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities</p>	<p>To enable commercial activities</p>