



# AGENDA

## Ordinary Council Meeting Tuesday, 24 June 2025

**Date** Tuesday, 24 June 2025

**Time** 2:00 pm

**Location** Council Chamber  
District Council Building  
King George Place  
Timaru

**File Reference** 1766180

## **Timaru District Council**

**Notice is hereby given that a meeting of the Ordinary Council will be held in the Council Chamber, District Council Building, King George Place, Timaru, on Tuesday 24 June 2025, at 2:00 pm.**

### **Council Members**

Mayor Nigel Bowen (Chairperson), Cllrs Allan Booth, Peter Burt, Gavin Oliver, Sally Parker, Stu Piddington, Stacey Scott, Scott Shannon, Michelle Pye and Owen Jackson

Quorum – no less than 5 members

### **Local Authorities (Members' Interests) Act 1968**

Councillors are reminded that if they have a pecuniary interest in any item on the agenda, then they must declare this interest and refrain from discussing or voting on this item and are advised to withdraw from the meeting table.

Nigel Trainor

**Chief Executive**

**Order Of Business**

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- 1      Opening Prayer and Waiata**
- 2      Apologies**
- 3      Public Forum**
- 4      Identification of Urgent Business**
- 5      Identification of Matters of a Minor Nature**
- 6      Declaration of Conflicts of Interest**

## **7 Confirmation of Minutes**

### **7.1 Minutes of the Council Meeting held on 27 May 2025**

**Author:** Jessica Kavanaugh, Team Leader Governance

#### **Recommendation**

That the Minutes of the Council Meeting held on 27 May 2025 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

#### **Attachments**

- 1. Minutes of the Council Meeting held on 27 May 2025**



# MINUTES

## Ordinary Council Meeting Tuesday, 27 May 2025

Ref: 1766180

**Minutes of Timaru District Council  
Ordinary Council Meeting  
Held in the Council Chamber, District Council Building, King George Place, Timaru  
on Tuesday, 27 May 2025 at 9:00 am**

**Present:** Mayor Nigel Bowen (Chairperson), Cllrs Peter Burt, Gavin Oliver, Sally Parker, Stu Piddington, Stacey Scott, Scott Shannon, Owen Jackson

**In Attendance:** **Community Board:** Charles Scarsbrook (Temuka Community Board), Janane Adams (Geraldine Community Board)

**Officers:** Andrew Dixon (Acting Chief Executive, Group Manager Infrastructure, Acting Group Manager Property), Stephen Doran (Group Manager Corporate and Communications), Paul Cooper (Group Manager Environmental Services), Andrea Rankin (Chief Financial Officer), Justin Bagust (Chief Information Officer), Andrew Lester (Drainage and Water Manager), Brendan Madley (Senior Policy Advisor), Selina Kunac (Transport Strategy Advisor), Steph Forde (Corporate and Strategic Planner), Maddison Gourlay (Marketing and Communications Advisor), Jessica Kavanaugh (Team Leader Governance), Kirstie Wilson (Operation Coordinator Community Services)

## 1 Opening Prayer

*Andrew Maude (Wilson Street Baptist Church)*

*Clr Sally Parker led the waiata.*

## 2 Apologies

### 2.1 Apologies Received

#### Resolution 2025/62

Moved: Cllr Owen Jackson

Seconded: Cllr Scott Shannon

That the apologies of Cllr Michelle Pye and Cllr Allan Booth are received and accepted.

**Carried**

Mayor Nigel brought forward item 7.1 Annual Plan 2025/26 - Receipt of Submissions and Hearing

## 3 Reports

### 7.1 Annual Plan 2025/26 - Receipt of Submissions and Hearing

#### Resolution 2025/63

Moved: Cllr Scott Shannon

Seconded: Cllr Sally Parker

That Council:

1. Receives and notes the submissions on the draft Annual Plan 2025/26 Consultation Document attached to this report;
2. Accepts and notes the material tabled at this meeting under separate cover, being submissions received after the publication deadline for this report but by the submissions deadline, and any associated officer commenting and analysis.

**Carried**

## **7.1 Annual Plan 2025/26 - Receipt of Submissions and Hearing (Continued)**

### **Verbal Submissions;**

**Peter O'Neill and Kim Rogers (Hospice South Canterbury)** – Spoke to Council in support of the Rock and Hop and keeping the major events funding through Venture Timaru. Peter provided details on the benefits of the event.

**John Talbot** – Provided support for the Significant Natural Areas (SNA) fund, provided benefits of the fund, and requested there is no change to the current funding levels.

**Tim Black and Di Hay (CBD Group)** - Highlighted the importance of the Timaru CBD and the challenges the CBD businesses are facing. Requests full or partial funding of event traffic management, and funding to continue to support CityTown be brought forward. Supportive of the continuation of the major event funding and the Christmas lights.

Discussion included the possibility for the CBD Group to support the Christmas lights, and a challenge was put to the group to think about the priorities for the CBD and where these would sit.

**Chris Thomas (Age Concern South Canterbury)** – Supportive of maintaining the Community Funding allocation and highlighted the benefits of this fund. Provided context to the aging population in the Timaru District and the importance of meeting the social needs of this group. Comments were made on the Age Friendly Strategy that was adopted by the Timaru District Council in 2023 and highlighted the need to provide the resources to implement the strategy.

**Phil Driver** – Disagrees with cutting rural roads and bridges when capital is being spent on nice to have capital, also disagrees with the impact of capital expenditure on operating expenses. The potential running costs of the Theatre Royal, and voiced his disagreement with the Theatre project and the consultation that was undertaken. The consultation done on climate change was highlighted and requested more funding for climate change.

Discussion included what the Council should be doing and what is it currently doing for climate change, including where the funding for climate change should come from.

**Stephen Esposito (Timaru Business Leaders Group)** – Spoke to Council to voice opposition to the proposed trade waste increases. Provided benefits of the local business to the economy, and provided some history on previous price increases. It was requested to have transparency of future costs and how these costs are calculated.

Discussion included factors driving the price increases and onsite treatment.

**Nathan Hole (Rooney Group)** – Raised the fees and charges increases in particular the Infrastructure Group fees and charges. It was highlighted that there is little information available

to support the charges and that the Infrastructure administration charges are not included as revenue in the Revenue and Financing Policy.

**Ethan Richardson** – Spoke to Council on the proposed levels of service, and urged the Council to think about what the cuts in level of service could do to the community. Highlighted that if a town only does the basics people will move away and new families will not want to move here.

Discussion included the reasons for the town feeling dead and personal experiences. The potential for reducing hours in facilities and what the Council can do to improve the town.

**Nicky Snoyink (Forest and Bird)** – Highlighted concern with reducing staff/salaries and cutting community funding, partially around planning, biodiversity, and climate change. There was support for the current level of Significant Natural Areas (SNA) funding and the benefits of this fund were advised.

**Jan Finlayson (Geraldine Community Board)** – Acknowledged the input from the Council into the Strategic Framework. Provided feedback on the rate increase, fees and charges, and funding reductions. Requested continued funding for the Strategic Framework and an increase to the Geraldine Targeted rate. It was also requested there be a provision in the Annual Plan for the earthquake strengthening of the Geraldine Town Hall/Cinema and that the rural road maintenance be resourced sufficiently.

**Stu Jackson** – Spoke to the Council on rates differentials, tiles in the CBD, street sweeping, rubbish bins, council signage in the CBD, advertising, and other material around the CBD and the lift at the piazza.

Council Adjourned at 10.52am

Council resumed at 11.18am

#### **Resolution 2025/64**

Moved: Clr Stu Piddington

Seconded: Clr Stacey Scott

That Council:

3. Acknowledges any submitters who have spoken to their submission, and;
4. Notes that all submissions will be considered as part of the deliberations on the Annual Plan 2025/26.

**Carried**

#### **4 Public Forum**

There were no public forum items.

#### **5 Identification of Urgent Business**

No items of urgent business were received.

#### **6 Identification of Matters of a Minor Nature**

No matters of a minor nature were raised.

## 7 Declaration of Conflicts of Interest

- Cllr Stacey Scott declared a conflict of interest for the following
  - Two submissions from immediate family members
  - Commissioner on the Proposed District Plan
  - Venture Timaru Board Member
  - The Y Board Member (Former Chairperson)

## 8 Reports

### 7.2 Annual Plan 2025/26 - Deliberations

The Group Manager Corporate and Communications, Chief Financial Officer, Senior Policy Advisor, and Corporate and Strategic Planner spoke to the report to provide information to support the Council as it deliberates on any amendments to the proposed draft Annual Plan 2025/26, having due consideration for the submissions received on the Consultation Document. The report provides officer comments on the submissions.

It is noted that there is a report going to the Council Meeting on 03 June 2025.

Discussion was had on the six consultation questions as follows;

*Q1 What do you think about changing our roading programme to better match Government policies rather than directly fund a higher level of service (2025/26)?*

Discussion was had on Oakwood Road, including the background and the ongoing issues with the road. The cost to seal an unsealed road and the need for a matrix to be able to measure priorities to help with transparency. Questions were raised on the funding over and above New Zealand Transport Agency (NZTA) and requested this information be brought back to the Councillors.

Further discussion was had on the underfunding from the Central Government, and clarification on what maintenance is not funded and what maintenance is funded. The need for data analysis to be done alongside the rating review.

It was advised a report will come to the Council on Trade Waste at the next Council Meeting on the 03 June 2025.

Detailed discussion was had on trade waste including the impact of funding of this activity including transparency on the financials and how the charging is calculated.

*Q2 How much funding should Council allocate to the Community Events, SNA, Heritage Protection, Youth Initiatives, Temporary Traffic Management and Cycleway Grant Funds?*

Discussion was had on the tie with the Significant Natural Areas funding and District Plan, projects that have benefited from the Cycleway Grant Fund. The minimal effect on rates if the funding was reduced is highlighted. The benefit of a review to ensure no duplications of opportunities and ensure the process is efficient.

Councillors agreed there is no reduction to funding.

*Q3 Should we reduce services across council facilities such as pools, libraries and customer services?*

Discussion included recommendations from officers across the facilities to come back to Council in the new financial year. It also highlighted the need to be able to track visitor numbers broken down by hour.

Councillors agreed there is no reduction to services across council facilities at this stage.

*Q4 Are there any options you think Council should not consider at all?*

Christmas decorations on Stafford Street, discussion included the installation of the lights in the future including an alternative provider from previous years. Other discussion points include the methodology of installation, the current state of the decorations, the distance the decorations get installed, the price to install the lights, and the need for a repairs and maintenance schedule.

It is agreed a business case would be required to understand the financials around this activity.

*Q5 Do you have any thoughts on the proposed changes to the Revenue and Financing Policy?*

An overview of the submissions received on this topic was given. It was highlighted the Rooney Group submission which questioned the fees and charges of the Infrastructure administration and the Revenue and Financing Policy. The reasons for the increases in Infrastructure Administration fees and charges were advised. It is noted that Audit NZ reviews the Revenue and Financing Policy every three years.

Noting the error in the draft fees in charges the current year Huts Leases are incorrect, with the 2025/26 year being correct.

Councillors agreed on their level of comfort with the proposed changes to the Revenue and Financing Policy.

*Q6 Any other comments or feedback?*

Temporary Traffic Management funding – Discussion included keeping the budget line but being prudent with the funding along with the increase in a risk-based approach. It advised this will be taken into account for the draft Annual Plan and come back with a suggestion that meets the needs of the types of events the Council wants to fund.

It was confirmed the New Year's fireworks are provided by a corporate sponsor through the Caroline Bay Association.

Tiles in the CBD – It is confirmed there is a pile of tiles that will be used for the Strathallan corner upgrade.

Regarding the number of bins on the footpath on Cains Terrace, it is advised this will be passed onto the Waste Minimisation Unit.

The slippery tiles in the CBD were discussed, and it is confirmed tiles have been progressively replaced. Application of a non-slip treatment has been undertaken in some areas which have a limited life.

Further discussion included the dog poo bags at the dog park, it is confirmed the dispenser is being fixed due to people in the community stealing the rolls of bags.

It was confirmed the Piazza lift repairs are in the final stages, the cost of the repairs for the latest event was highlighted, and surveillance of the lift. It was also advised the airport key commercial user group is due to have their report back to the council, this is on pause until the report is received.

At 12:52 pm, Clr Stu Piddington left the meeting.

At 12:54 pm, Clr Stu Piddington returned to the meeting.



It is confirmed there will be a business case for removing the parking meters. It is also confirmed with the lower number of submissions any submissions that ask specific questions will receive a direct letter.

CityTown – It is confirmed that funding for CityTown is in the later years, and the challenge to the CBD Group as to what are the priorities that would come as a request for the council to consider.

The Councillors went back to discussing Q1 What do you think about changing our roading programme to better match Government policies rather than directly fund a higher level of service (2025/26)?

Discussion included an in-depth rating review and consultation with the community after this work is complete, the shortfall in funding for roading, leaf blowing in the CBD, and wider street sweeping.

It is noted this Annual Plan does not take into account the proposed restructure. It is also noted the revaluations of buildings are coming up.

Further discussion included the correct depreciation amount versus renewals.

The councillors agreed on their level of comfort with a 9% average rate increase and the direction of travel for trade waste.

### **Resolution 2025/65**

Moved: Clr Stu Piddington

Seconded: Clr Owen Jackson

That Council:

1. Receives and notes the summary of the submissions and the officer commenting in response to the submissions;
2. Endorses the Draft Annual Plan 2025/26, subject to amendments including Tradewaste fees and charges being discussed at the Council Meeting on 3rd June 2025;
3. Directs officers on any other decisions relating to the Annual Plan 2025/26, including on topics raised through received submissions and the Hearing and;
4. Directs the Chief Executive to prepare the final Annual Plan 2025/26, associated rating resolution and any other relevant documents for Council to adopt at the 24 June 2025 Council Meeting.

**Carried**

## **9 Consideration of Urgent Business Items**

No items of urgent business were received.

## **10 Consideration of Minor Nature Matters**

No matters of a minor nature were raised.

## **11 Public Forum Items Requiring Consideration**

There were no public forum items.

**12 Public Excluded Reports**

Nil

**The meeting closed at 1.09pm.**

.....  
**Nigel Bowen**  
**Chairperson**

## 8 Reports

### 8.1 Presentation of Venture Timaru Limited Statement of Intent 2025/26

**Author:** Jessica Kavanaugh, Team Leader Governance

**Authoriser:** Stephen Doran, Group Manager Corporate and Communications

#### Recommendation

That Council receives and notes Venture Timaru Limited's Statement of Intent for 2025/26.

#### Purpose of Report

- 1 To receive and note the Statement of Intent (Sol) for Venture Timaru (VT) for 2025/26.

#### Assessment of Significance

- 2 This matter is of low significance in terms of Council's Significance and Engagement Policy as it does not affect levels of service, strategic assets directly or rates. Council has previously discussed the draft Sol and provided feedback. The Statement of Intent for 2025/26 does not include any significant or material shift in the agreed objectives and priorities in the work Venture Timaru undertakes as a Council Controlled Organisation.

#### Discussion

- 3 Section 64(1) of the Local Government Act 2002 requires every council controlled organisation to prepare and adopt a statement of intent in accordance with Part 1 of Schedule 8.
- 4 Every statement of intent of a council-controlled organisation must comply with Part 2 of Schedule 8 of the Local Government Act 2002.
- 5 The purpose of a Statement of Intent is to:
  - 5.1 State publicly the activities and intentions of the council controlled organisation for the year and the objectives to which those activities will contribute; and
  - 5.2 Provide an opportunity for shareholders to influence the direction of the organisation; and
  - 5.3 Provide a basis for the accountability of the directors to their shareholders for the performance of the organisation.
- 6 Venture Timaru is required to prepare a Sol annually and deliver it to the shareholder before commencement of the financial year to which it relates. The draft Sol was discussed at a public excluded workshop on the 15 April 2025 and presented to Council on the 01 April 2025. Key changes from the draft Sol include updated budget information and Supplementary Information.
- 7 The final Sol (attachment 1) includes;
  - 7.1 Aligned to the Future of our District

- 7.2 Strategic Focus
  - 7.3 Nature and Scope of Activities
  - 7.4 Partners and Collaborators
  - 7.5 Collaborative Projects
  - 7.6 Budget 2025/26
- 8 The Chief Executive of Venture Timaru will be present to discuss this report.
  - 9 The Sol is reviewed and updated on an annual basis and was finalised by the Venture Timaru Board at the May Board Meeting. Venture Timaru now submit their updated Statement of Intent following incorporation of feedback received from Mayor and Elected Members at the April workshop. Noting the request for Major Events Funding is included at the reduced amount of \$150K (\$245K) pending the outcome of community engagement on grants which will not be known until the Annual Plan is adopted by Council
  - 10 Venture Timaru provides quarterly reports on progress against the Sol to Council throughout the year.

### Attachments

- 1. **Venture Timaru Statement of Intent 2025/26** [↓](#) 

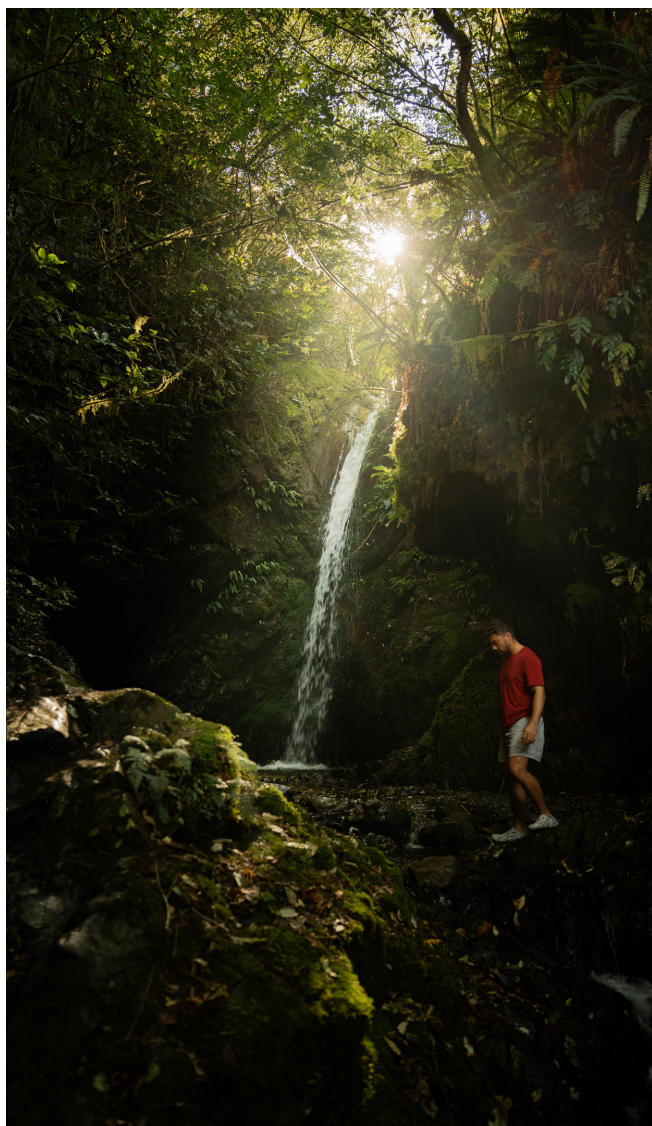


**Venture Timaru**  
DISTRICT - ECONOMIC & TOURISM AGENCY

# Statement of Intent 2025/2026







## ABOUT VENTURE TIMARU

Venture Timaru is the Economic Development Agency and Regional Tourism Organisation for the Timaru District, and also contracts the Timaru and Geraldine Visitor Information Centres.

Our mission is to enable a vibrant and thriving community by cultivating the economic potential of our district.



**Venture Timaru**  
DISTRICT - ECONOMIC & TOURISM AGENCY

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- 3. Foreword**
- 4. Introduction**
- 5. Aligned to the future of our District**
- 6. Strategic Focus**
- 7. Nature & Scope of Activities – 2025.2026**
- 8. Partners & Collaborators**
- 9. Collaborative Projects – overview**
- 10. Budget 2025.2026**
- 11. Supplementary Information**



## FOREWORD

It is an honour to step into the role of Chair for Venture Timaru, an organisation that plays a vital role in shaping the economic future of our district. Over the past year, the team at Venture Timaru has worked tirelessly to facilitate growth, support local businesses, and attract visitors, ensuring that Timaru remains a vibrant and prosperous place to live, work, do business and visit.

A key focus for the year ahead is the development and implementation of Towards 2050, an ambitious initiative designed to create a long-term, aspirational vision for our district. This plan will bring together all within our communities to help identify opportunities for sustainable growth, innovation, and enhanced livability. By working together, we will shape a future where Timaru thrives as a competitive and forward-thinking regional economy.

In parallel, we will have an elevated focus on attracting new business to our district. We at Venture Timaru believe, with a strong foundation of unique selling points, we are now ideally placed to attract new business to our district that will help grow and further diversify our outstanding industry sectors and, at the same time, play a key role in solidifying the Timaru District as THE best provincial place to do business and succeed.

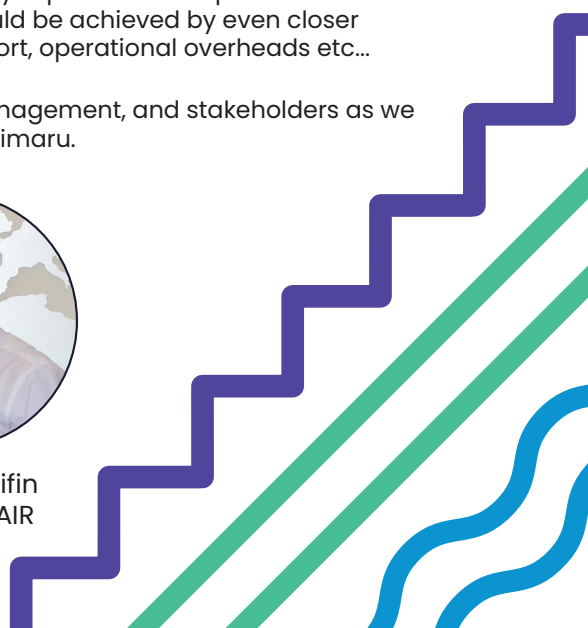
Central to our success is the strong and collaborative relationships Venture Timaru maintains local, regionally and nationally:

- At the centre of this is our partnership with the Timaru District Council, a partnership that ensures our economic development and visitor attraction efforts are aligned with broader district priorities, creating a cohesive approach to driving investment and growth, supporting innovation, and fostering a resilient local economy. Together, we are committed to making Timaru a district of opportunity, prosperity, and enduring success.
- We also have an established close relationship with Timaru District Holdings and in the year ahead will fully explore further operational efficiencies and costs savings that could be achieved by even closer alignment e.g. shared services & support, operational overheads etc...

I look forward to working with our board, management, and stakeholders as we take bold steps toward a thriving future for Timaru.



Logan Hanifin  
BOARD CHAIR



# INTRODUCTION

## NIGEL DAVENPORT CHIEF EXECUTIVE



As we step into the 2025/26 year, Venture Timaru is focused on two cornerstone initiatives that will help define our economic trajectory and ensure a thriving future for our district:

- the development and implementation of the Towards 2050 Plan and
- the “professionally predatory” – Make Timaru Your Business campaign.

These priorities are designed to drive long-term growth, attract new investment, and create a district that is future-ready, economically resilient and ultimately the best it possibly can be for those that come after us.

Facilitating the aspirational Towards 2050 Plan is our commitment to shaping the Timaru District into a vibrant, prosperous, and innovative regional economy. This initiative will serve as our roadmap for sustainable growth, setting bold aspirations, higher-value employment opportunities, and industry innovation. As we collaborate with our community, including mana whenua, local businesses and government agencies, we will ensure that this plan reflects the diverse voices and ambitions of all.

Our goal is to create a district that is not only thriving today but is positioned to be a leader in the economic landscape of New Zealand for decades to come.

At the same time, we are igniting a focused, results-driven approach to New Business Attraction through the “Make Timaru Your Business” campaign.

This initiative showcases Timaru as an ideal destination for businesses looking to establish, expand or relocate. Leveraging our unique strengths—such as our strategic location, competitive cost advantages, skilled workforce and robust infrastructure—the campaign will employ targeted marketing, direct engagement and referral networks to actively advocate for and secure business investments.

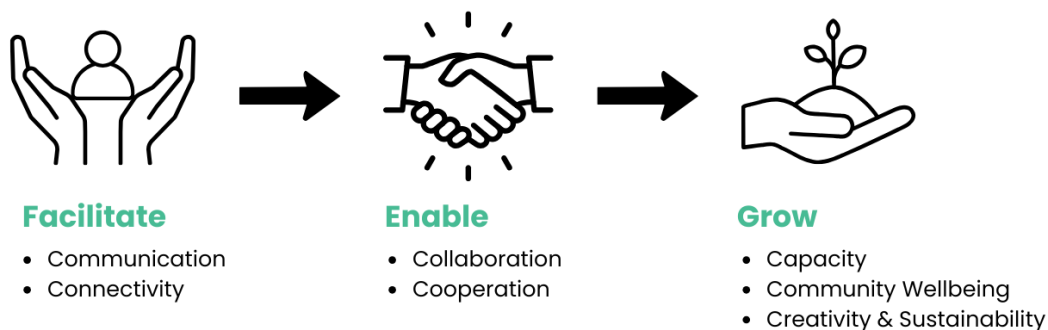
Our goal is clear: to welcome new enterprises into our district and foster an environment where they can collaboratively thrive.

Importantly we will also continue our support of local businesses to grow and prosper, providing them with the resources, networks, and advocacy needed to expand, innovate and remain competitive. Collectively this will ensure long-term economic resilience and job creation for our communities.

The coming year presents an exciting opportunity to build momentum, harness our collective strengths, and shape a future that benefits businesses, residents, and stakeholders alike.

With a clear vision and a proactive approach, we are poised to make 2025/26 a transformative year for Timaru District.

Together, let’s make it happen.





## ALIGNED TO THE FUTURE OF OUR DISTRICT

Venture Timaru is a Council Controlled Organisation that provides economic development and visitor attraction functions for the district, with support provided by the council.

This Statement of Intent is presented by Venture Timaru in accordance with the requirements of Section 64(1) of the Local Government Act 2002 (LGA 2002). In accordance with the Local Government Act 2002, this annual Statement of Intent publicly states the intentions of Venture Timaru, our objectives and associated activities.

This Statement of Intent is in response to Timaru District Council's Letter of Expectation and includes performance measures and targets for the next 12 months. The Statement of Intent takes direction from Timaru District Council's Strategic Direction and Long Term Plan along with Venture Timaru's existing Economic Development Strategy and Destination Management Plan.

This document outlines our plans to support and align to Timaru District Council's Strategic Direction which encompasses their Vision and Values underpinning well-being outcomes that create a community that is connected, resilient and diverse with an enhanced lifestyle within a sustainable environment.

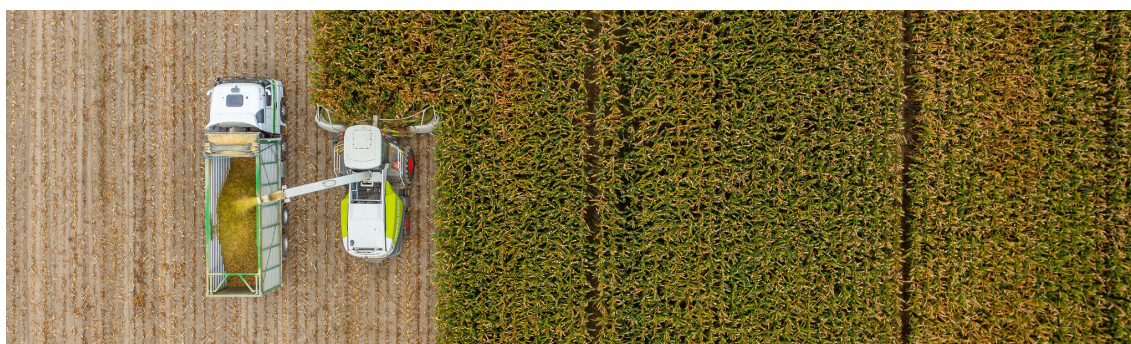
### TIMARU DISTRICT COUNCIL VISION & VALUES

Where people, place and business prosper within a healthy, adaptable, and regenerative environment.

***Inclusive Leadership*** - through inclusive leadership, citizens play an active role in the District, creating shared responsibility and a connected vision for the future.

***Cultural Caretakers*** - protecting and regenerating our unique cultural and environmental heritage so that we can retain a strong sense of identity for current and future generations.

***Transition Navigators*** - being adaptable to change by embedding the principles of agility and resilience into our approach towards enhancing our community wellbeing outcomes.



## STRATEGIC FOCUS

On behalf of the community Venture Timaru was excited late 2024 to launch the Towards 2050 initiative – focused on developing a long-term vision and plan to guide our district in the years ahead.

By building on local strengths, responding to global trends, and addressing environmental challenges, we can lay the foundations for long-term success.

Consultations to date have revealed key areas of focus for the plan, along with proposed *recommended actions* which will be central to the plan's implementation and ultimate success:

- Future **prosperity** should be approached with a **people-centric focus**, balancing economic development with sustainability and well-being.
  - *Collate and incorporate existing sector plans, milestones and goals. Don't reinvent any wheels but collectively ensure full alignment.*
  - *Coordinated and leading **environmental and sustainability practices**.*
- We can't rely on population growth – an **innovative mindset** is essential. **Leveraging technology** and automation and adopting a 'work smarter not harder' approach will help maintain **economic viability** while creating new value.
  - *Introduce and encourage uptake of AI and automation opportunities across all sectors*
  - *Establish a local AI users group for businesses to collaborate, share experiences, and accelerate AI integration into local workplaces.*
  - *Leverage SouthPan enhancements to data speed and GPS accuracy – precision farming opportunities etc..*
- The plan should be designed with future generations in mind, ensuring strategies remain **dynamic and adaptable** to future needs.
- **Embrace ageing population** as an opportunity not a challenge
  - *Progress inner/near city living opportunities to involve our aged residents in our communities, adding vibrancy, accessibility and inclusiveness.*
- Elevate new **business attraction** activities
  - *Play to but don't limit to existing strengths – opportunities adjacent and aligned to strengths in primary, food processing, transport and logistics, bio-tech & health sectors.*
  - *Identified new areas/sectors – medical tourism, automation, aerospace support, screen, data centre, aquaculture, horticulture, aviation training.*
  - *Promote unique selling points – central location, connectivity, collaborative working environment, safe communities, project ready land etc...*
- Enhance key **infrastructural assets** addressing known or perceived barriers:
  - *Timaru Airport – runway extension (resilience, ability to attract larger planes) increase and ensure reliability of existing services, commercialisation opportunities – available land/freight/storage/future flight innovations)*
  - *Port – leverage Port of Tauranga ownership, opportunities associated with coastal shipping/portside land availability/efficient and flexible port operations*
- The importance of an **enabling regulatory environment** to encourage competition, diverse perspectives and growth.
  - *Adopt a **Can Do Timaru** approach – is this good for the district? how can we make it happen?*
  - *Enhanced communication of what is possible*

In summary the plan needs to be flexible, adaptive, inclusive, measurable, and stretching.

The Towards 2050 initiative is a living plan that will evolve as we continue to engage with our community and progress towards 2050. By mid-2025 the first draft of our Towards 2050 plan will be available. The remainder of 2025 and into 2026 will see us step into implementing the plan starting us on the journey to our district being all it can be and so much more.

**"The Towards 2050 (and beyond) plan is not about me or you...it's about US. Together lets be bold and innovative as we establish the foundations for our great district being the best it possibly can be and so much more. I encourage us all to take the time to feed into the plan – now is the time to "Dream big, Plan well and Act now""**  
**Nigel Davenport – Venture Timaru Chief Executive**



## NATURE & SCOPE OF ACTIVITIES – 2025.26

Venture Timaru sets mid-term Operational Objectives which remain our immediate term focus. We then set our Prioritised Operational Activities which are our “must do” activities for the ensuing year, in this case the 2024/25 year and the immediate steps to achieving our Operational Objectives. Both Objectives and Activities will be informed by, and updated as appropriate from, the outcomes of the Towards 2050 engagement which is scheduled for completion mid-2025.

There is a variety of other work undertaken and planned over and above our Prioritised Operational Activities evidencing the facilitative and collaborative approach we take to growing the prosperity and well-being of our District.

Three Year Operational Objectives % Priority	Attract & assist NEW BUSINESS to the District	Support EXISTING BUSINESS to innovate and grow	PROMOTE the district as a “destination of choice”	Assist business to attract, develop & maintain a skilled WORKFORCE	Facilitate new INVESTMENT in Infrastructure & Community assets
<b>2025/26 Prioritised Operational Activities</b>  <i>NB a variety of other economic &amp; visitor activities are as detailed within this SOI – these represent our main workstreams for 2025/26</i>	Identify and progress “new to district” business opportunities & referral sources	Engage with existing businesses – assisting with introductions, barrier removal, progressing expansion plans.	Further develop existing event offering, and attract new in/out of season events.	Amplify activity to “Expose Educate & Excite” our future workforce on local career pathways. (MyNextMove student transition initiative)	Assist with identifying and enhancing key connectivity infrastructure assets within the district – (airport/port/ transport & logistics)
	Encourage existing businesses to act as advocates in the “Make Timaru your business” campaign	Identify strategic risks to existing business and facilitate where possible escalations/mitigations.	Implementation of Cruise Strategy inc development of 3+ new visitor offerings	Progress the possibility of an Education Hub in Timaru supported by a variety of providers	Elevate district advocacy – regional energy, housing and economic development strategies
	Refresh and re-launch 2025 business attraction campaign in Jan 2026	Implement a more targeted survey format to help identify business support priorities.	Attract new to district “niche sized” national meetings & conferences.	Help facilitate improved alignment of local training delivery that best meets the needs of local industry.	Foster Central Government relationships to attract new investment supporting local initiatives and prioritised projects.
Key Performance Indicators and Operational Success Indicators	<ul style="list-style-type: none"> <li>Engage with a minimum of 10 new businesses or referral sources per month.</li> <li>Maintain database of active new businesses and referral sources – actions taken and to be taken.</li> </ul>	<ul style="list-style-type: none"> <li>Maintain database of all existing business engagement – min 20 per month</li> <li>value add assistance provided to local business</li> <li>risks identified and escalation action undertaken.</li> </ul>	<ul style="list-style-type: none"> <li>Event ROI Economic Benefit for every \$ invested via Major Events Fund – target \$1:\$25</li> <li># of new events and conferences</li> <li>Cruise Sector Economic Benefit/ROI.</li> </ul>	<ul style="list-style-type: none"> <li>Min 6 workforce initiatives to inform, retain, grow or attract talent to the District</li> <li>20 pathway events, min 3500 students and 150 local businesses</li> <li>successes of students into local employment</li> </ul>	<ul style="list-style-type: none"> <li>\$ of new to district investment – central government and private.</li> <li>facilitated investment and development introductions made and assistance given.</li> </ul>
Monitoring Indicators	<b>GDP Contribution</b> (Timaru District v NZ) <b>Unemployment Rate</b> (Timaru District v NZ) <b>Housing Affordability</b> (Timaru v like areas) <b>Consumer &amp; Visitor Spend</b> (trends v same period last) <b>GDP per filled job</b> (Year on year improvement)				
Timaru District Towards 2050 Performance Indicators	<p>The development of an aspirational community plan for our district commenced through 2024/25 with community wide engagement asking what we need to focus on and do for our district to be the best we possibly can be come 2050 and beyond. Extensive feedback and input is being collated across the first half of 2025 and will result in the “draft” Towards 2050 plan being completed by mid-2025.</p> <p>We are and will continue to collate existing plans and strategies from businesses &amp; organisations, identifying and aligning key milestones within these plans to our overarching Towards 2050 plan.</p> <p>Importantly, People and Place will be at the absolute centre of the Towards 2050 plan with a data suite established to monitor and measure our progress along the way.</p> <p>Progressing this work can be broadly divided into three key parts:</p> <ol style="list-style-type: none"> <li>1) Key stakeholder identification and engagement – completed by mid-2025</li> <li>2) Draft Towards 2050 plan developed – by mid-2025</li> <li>3) Towards 2050 plan finalised and implementation commenced – by December 2025</li> <li>4) Collation of existing plans and strategies from business and organisations, identifying and aligning key milestones to the Towards 2050 plan – ongoing</li> <li>5) Identification of             <ul style="list-style-type: none"> <li>• which industries (existing/adjacent/new) might offer the best opportunities for delivering this ambition?</li> <li>• what are the big levers and enabling factors necessary to support transformational growth in Timaru’s economy?</li> </ul> </li> </ol> <p>It is proposed that these steps are undertaken sequentially, with the findings of the first four steps used to inform step five.</p>				

## PARTNERS AND COLLABORATORS

Fostering key strategic partnerships, in a collaborative and transparent manner, is crucial to Venture Timaru achieving its objectives thereby ensuring our work and initiatives resonate at local, regional, and national levels. We lead when it is right to do so and provide guidance and expertise when appropriate. We seek input and consultation to achieve the best outcomes for our people, businesses and communities.

- **LOCAL** partnerships provide a foundation for understanding community needs and tailoring plans to address specific challenges and opportunities. By engaging with local businesses, organisations, and communities, development strategies become more contextually relevant and responsive, leading to sustainable growth that uplifts the entire community.
- Authentic partnership with **TANGATA WHENUA** importantly honours the vision of iwi, hapū and whānau for a future where our economy grows alongside sustainability and well-being for whānau, lands, waterways, marae, language, and future generations. This partnership acknowledges the cultural and historical dimensions of economic development and ensures that strategies and plans respect and integrate indigenous perspectives, fostering a more holistic and sustainable approach.
- **REGIONAL & SUB-REGIONAL** partnerships enable the pooling of resources and expertise, fostering synergies that can drive innovation and development. Collaborative efforts on a broader scale can address shared challenges, such as infrastructure development, workforce training and market access. Regional partnerships also facilitate the exchange of best practices, allowing different areas to learn from each others successes and failures. This collective approach enhances the overall economic resilience and competitiveness of the region, creating a unified front in the pursuit of common goals.
- **NATIONAL** partnerships play a pivotal role in aligning local and regional efforts with broader economic policies and objectives. Coordination at the national level ensures activities and focuses complement each other, creating a cohesive and efficient framework for economic progress.

Patience and respect are integral components of successful strategic partnerships. Economic development is often a long-term endeavour, and patience is necessary to navigate the complexities and uncertainties that may arise. Moreover, respect for diverse perspectives and cultural considerations, particularly in collaboration with tangata whenua, builds trust and fosters an inclusive environment.

Recognising the value of each partner's contributions and maintaining open lines of communication contribute to a collaborative approach that not only advances economic development but also nurtures a sense of shared responsibility, commitment and achievement.



## Venture Timaru's collaborative projects enable us to add value, amplify connections, ignite enthusiasm and realise opportunities.

### We will continue to demonstrate collaboration in ways such as:

**BUSINESS CONNECTION GROUPS** – regularly facilitated catch ups of industry sector groups to foster collaboration, sharing of best practice and training initiatives.

**VIRTUAL REALITY SIMULATORS** – alongside many local partners bringing accessible driver education resources into all local secondary schools to assist students on the path to obtaining their drivers licences and enhancing their employability.

**MY NEXT MOVE** – a nationally recognised youth transition initiative in partnership with secondary schools. Using our extensive business and industry connections to “expose, educate and excite” our next generation workforce.

**SUSTAINABLE IS ATTAINABLE** – an unprecedented level of collaboration amongst our food processing and manufacturing sector and nationwide academics and research and development agencies – focused on taking the lead with their waste streams (minimisation, value & energy extraction and circular economy).

**SISTER CITIES** – an active member helping facilitate social, educational, business and cultural connections with the district's international sister cities.

**STRENGTHENING FAMILIES** – proud to be a member, alongside our key local service and support agencies, ensuring all residents have access to the support they need to live the lives they aspire to in our district.

**MAJOR EVENTS FUND** – administering this fund on behalf of Timaru District Council we financially support and encourage new and existing events, bringing economic and social benefits to the district.

**CRUISE VISITS** – we partner with Primeport Timaru to facilitate our burgeoning cruise sector, increasing capability and offerings from our local authentic tourism operators. Becoming known as one of the friendliest ports of call in New Zealand.

**INNER/NEAR CITY LIVING** – in partnership with local professionals developing a guide to “inspire, excite and encourage” more people living in and near Timaru's CBD with a goal to bring vibrancy, business and excitement to this area.

**TIMARU CBD GROUP** – administrator for a group of committed CBD property and business owners working together to improve the experience of all who visit, shop, work and live in our CBD.



## BUDGET 2025–2026

2024/25 Reforecast*	INCOME	2025/26**	
\$745,000	Council Operational Funding – Economic Development	\$752,000	
\$468,000	Council Operational Funding – Visitor Attraction	\$468,000	
\$245,000	Council Funding – Events	\$150,000	
\$659,395	External Project Funding	\$80,000	
\$84,700	Sundry Income	\$64,700	\$1,514,700
<b>\$2,202,095</b>			
EXPENSES	EXPENSES		
\$835,500	Economic Development	\$788,420	
\$363,570	Visitor Attraction	\$344,111	
\$93,630	Visitor Centres	\$95,503	
\$60,000	Cruise	\$60,000	
\$245,000	Event Funding	\$150,000	
\$663,395	Projects	\$105,000	\$1,543,034
<b>\$2,261,095</b>			
<b>(\$59,000)</b>		<b>Surplus/(Deficit)</b>	<b>(\$28,334)</b>

### \* 2024/25 year

- Operational Funding – Visitor \$468,000 included Year 1 of committed 3 year Cruise funding at \$60,000 p.a
- Project Funding – Regional Apprenticeship Initiative ex Kanoa \$300,000 , MyNextMove \$176,700 ex MSD (base + Tech Step Events \$24,000), Regional Events ex Government \$71,995 and Private Sector Partnership ex TDC \$13,000
- Deficit (\$59,000) encompassed utilisation of prior year underspend Visitor \$25,000, MyNextMove \$13,300 and VT Reserves for Towards 2050 Initiative

### \*\* 2025/26 year

- No increase sought in Visitor or Economic Development Operational Funding other than an additional \$7,000 for increased director fees (5) approved December 2024
- Propose Major Event Funding reduces to \$150,000 (previously \$245,000) for the 2025/26 year.
- External Project Funding \$80,000 represents the last of the Regional Apprenticeship Funding which will be fully allocated by Dec 2025.
- Sundry income –\$20,000 o/a reduction in interest rates and funds held on investment



## SUPPLEMENTARY INFORMATION

**GOVERNANCE AND LEADERSHIP** – Venture Timaru is committed to upholding the highest standards of governance and leadership, ensuring that its structure, conduct, and strategic focus are aligned with its purpose and responsive to the needs of the Timaru District. The Board of Venture Timaru governs in accordance with the company's constitution, this Statement of Intent, and the Board Charter. It operates with a clear focus on achieving strategic alignment with central and local government objectives, particularly those of the Timaru District Council as shareholder.

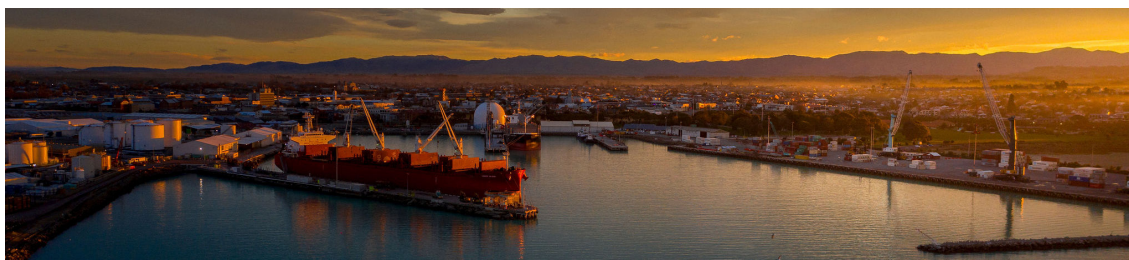
The Board:

- Maintains a governance structure that supports clarity of purpose, strategic delivery, and effective oversight of management.
- Collaborates proactively with Timaru District Council, Timaru District Holdings Ltd (TDHL), PrimePort Timaru, Alpine Energy, and other stakeholders to contribute to whole-of-district alignment.
- Reviews its composition annually and uses a skills matrix to identify capability gaps, supporting Council with informed recommendations to guide board appointments and succession planning.
- Conducts annual board and individual member evaluations, including performance feedback for the Chair, to ensure ongoing effectiveness and development.
- Requires all members to act in accordance with the New Zealand Institute of Directors' Code of Practice and the Venture Timaru Board Charter, including annual declarations of interests, ethical conduct, and appropriate participation in board development training.
- Ensures timely, open, and constructive communication with the shareholder on matters of performance, risk, and strategy.

Performance is assessed not in strict commercial terms, but by contribution to economic, social, and reputational value across the district.

**PERFORMANCE AND MEASUREMENT** – Performance shall be assessed against stated Key Performance Indicators via the supply of a quarterly (and annual) reports to the Timaru District Council including financial position. Other Performance measures include:

- Financial – Venture Timaru will prudently manage all financial matters, operating within its means predicated by the level of income and reserves received and held. Measured by financial performance v budget and adherence to all financial and reserves policies.
- Good Employer – Venture Timaru is committed and obligated to being a better than good employer of existing and future staff. Our well established policies and procedures clearly evidence the importance we place on the health, wellbeing, and ongoing development of our staff. This is measured against staff retention rate, development opportunities and annual performance evaluations.



## SUPPLEMENTARY INFORMATION contd

**RISK MANAGEMENT & COMPLIANCE** – Venture Timaru operates in a fiscally responsible manner and is committed to maintaining a strong culture of risk management and compliance to support its role in economic development and destination promotion for the Timaru District. We continually review and manage resources effectively to operate within prudently set commercial budgets.

The Board is responsible for ensuring that:

- All identifiable risks that may impact the organisation or the district's economic and tourism sectors are proactively monitored, mitigated, and discussed as a standing item at monthly Board meetings.
- A comprehensive organisational Risk Register is maintained and reviewed regularly, including emerging risks such as significant business closures, natural disasters, loss of services, adverse impacts to critical infrastructure or industry sector disruptions or loss.
- Full legal and regulatory compliance is maintained, including obligations under the Companies Act, Local Government Act, and Health and Safety at Work Act 2015 and its amendments.
- Extensive Health, Safety, and Wellbeing Management policies are in place and are fully reviewed annually on a sequential internal (management and board) or external (independent party) basis.
- A comprehensive suite of policies guides operational risk and compliance, including IT security, fraud prevention, privacy, and child protection. These are reviewed on an annual or biennial cycle as documented in Venture Timaru's master policy register.
- All insurable risks are covered with appropriate levels of insurance, including public liability and professional indemnity coverage.

In line with the Board Charter, the organisation is committed to safe, ethical, and legally compliant practices, while maintaining flexibility to adapt to an evolving economic and environmental risk landscape.

### REPORTING ENTITY

- Venture Timaru Limited is a company incorporated and domiciled in New Zealand
- Venture Timaru is a Council Controlled Organisation (CCO) as defined under section 6 of the Local Government Act 2002, based in Timaru and is a 100% subsidiary of the Timaru District Council.
- The financial statements of Venture Timaru are for the year end 30 June. The financial statements are authorised for issue by the directors.





## SUPPLEMENTARY INFORMATION contd

### Basis of preparation

- The financial statements are prepared in accordance with the requirements of the Companies Act 1993, the Local Government Act 2002 and the New Zealand International Reporting Standards.
- Venture Timaru Limited is permitted by law to apply Public Benefit Entity Simple Format Reporting – Accrual (Public Sector) standard and elected to do so. A PBE may apply the standard if it does not have public accountability and has annual expenses less than or equal to \$5,000,000
- All transactions are reported using the accrual basis of accounting.
- The financial statements are presented in New Zealand dollars (\$)
- The functional currency of Venture Timaru is New Zealand dollars.

### Accounting Policies

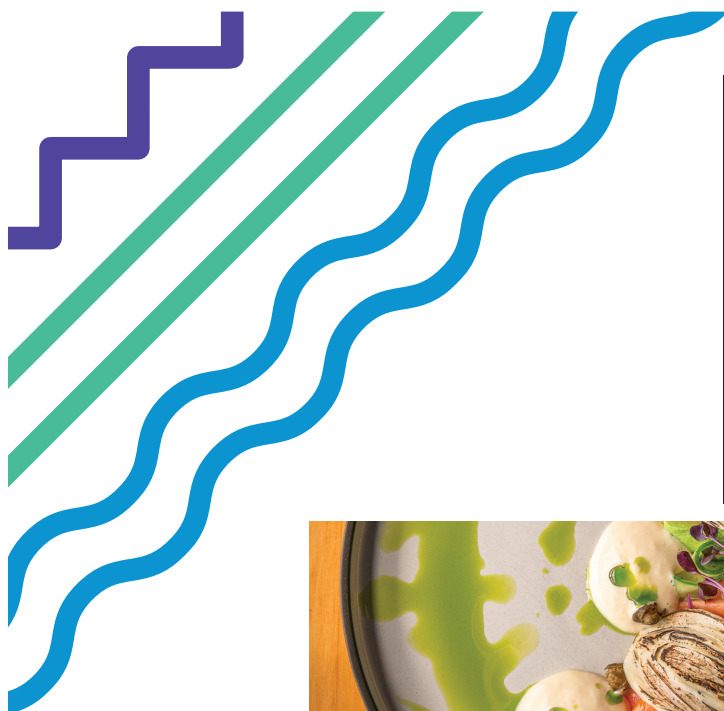
Venture Timaru's financial reporting complies with the Timaru District Council Group accounting policies and presents its financial results, including the notes as applicable and compatible, consistent with the Group financial reporting structure.

### REPORTING

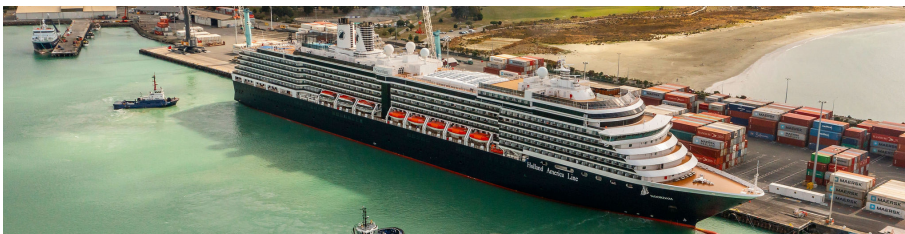
- Annually by 1st March, Venture Timaru will provide a draft Statement of Intent and budget to Council.
- Annually by 30th September (within three months of the end of the financial year), Venture Timaru will provide their Annual Report to Council encompassing:
  - Audited Financial Statements with a Statement of Financial Performance disclosing revenue and expenditure and comparative figures from previous annual reports and a Statement of Financial Position at the end of the year.
  - A Statement of Service Performance including a summary of the financial results and a comparison of performance in relation to the objectives and key performance indicators.
  - Any other matters that the Council and Venture Timaru agree shall be disclosed as appropriate.
- Quarterly Reporting (as at September, December, March & June), Venture Timaru will provide commentary to Council on activities, performance against key performance indicators and any other such information as the Directors consider necessary to enable an informed assessment of Venture Timaru's performance during the period in question. These reports will include Statement of Financial Performance and Statement of Financial Position detailing actual v budget performance.

### GENERAL

- Venture Timaru is not a large-for-profit organisation and does not generate a dividend for Timaru District Council
- Venture Timaru directors estimate that the equity in the Annual Report will represent the value of Venture Timaru and will advise the shareholders on an annual basis if they believe the value to differ materially from this state.









## Venture Timaru

2 Sefton Street East  
Timaru

welovetimaru.nz

(03) 687 2682

**8.2 Presentation of Timaru District Holdings Limited Statement of Intent 2025/26**

**Author:** Jessica Kavanaugh, Team Leader Governance

**Authoriser:** Stephen Doran, Group Manager Corporate and Communications

**Recommendation**

That Council receives and notes Timaru District Holdings Limited Statement of Intent 2025/26.

**Purpose of Report**

- 1 To receive and note the Statement of Intent (Sol) for Timaru District Holdings Limited (TDHL) for 2025/26.

**Assessment of Significance**



- 2 This matter is of low significance in terms of Council's Significance and Engagement Policy as it does not affect levels of service, strategic assets directly or rates. Council has previously discussed the draft Sol and provided feedback. The Sol for 2025/26 does not include any significant or material shift in the agreed objectives and priorities in the work TDHL undertakes as a Council Controlled Trading Organisation.

**Discussion**

- 3 Section 64(1) of the Local Government Act 2002 requires every council controlled organisation to prepare and adopt a statement of intent in accordance with Part 1 of Schedule 8.
- 4 Every Statement of Intent of a council-controlled trading organisation must comply with Part 3 of Schedule 8 of the Local Government Act 2002.
- 5 The purpose of a Statement of Intent is to:
  - 5.1 State publicly the activities and intentions of the council controlled organisation for the year and the objectives to which those activities will contribute; and
  - 5.2 Provide an opportunity for shareholders to influence the direction of the organisation; and
  - 5.3 Provide a basis for the accountability of the directors to their shareholders for the performance of the organisation.
- 6 TDHL is required to prepare a Sol annually and deliver it to the shareholder before commencement of the financial year which it relates. The draft Sol was discussed at a public workshop on the 18 February 2025 and presented to Council on 01 April 2025. Key changes from the draft Sol include updated financial forecasts and additional commentary related to enterprise risk.
- 7 The final Sol (attachment 2) includes;
  - 7.1 Purpose of TDHL

- 7.2 TDHL vision
  - 7.3 TDHL Values
  - 7.4 Strategic Priorities
  - 7.5 Objectives and Outcomes
  - 7.6 Annual Goals
  - 7.7 Reporting to our Shareholder
  - 7.8 Nature and Scope of Activities to be Undertaken
  - 7.9 Governance
- 8 The General Manager for TDHL will be present to discuss this report.
  - 9 Council has previously discussed the objectives and priorities TDHL has planned for 2025/26.
  - 10 The Sol is reviewed and updated on an annual basis and was finalised by the TDHL Board on 04 June 2025.
  - 11 TDHL provides quarterly reports on progress against the Statement of Intent to Council throughout the year.

#### Attachments

- 1. **Cover letter - Statement of Intent Final 2025/26** [↓](#) 
- 2. **Timaru District Holdings Limited - Statement of Intent 2025/26** [↓](#) 



Nigel Bowen  
Mayor  
Timaru District Council

[nigel.bowen@timdc.govt.nz](mailto:nigel.bowen@timdc.govt.nz)

11 June 2025

Dear Nigel

**Final 2025/26 TDHL Statement of Intent**

Further to the draft Statement of Intent (Sol) that was workshopped with Council on 18 February and presented at the Council meeting of 1 April, please find attached the final 2025/26 TDHL Statement of Intent.

Key changes from the early version are updated financial forecasts on page 6 and additional commentary related to enterprise risk on page 9.


We would like to thank Council for their input and feedback on the Sol to date and look forward to working with Council through 2025/26.

Sincerely

A handwritten signature in blue ink, appearing to read 'Mark Rogers', is shown within a rectangular box.

**Mark Rogers**  
**TDHL Chair**

cc: Nigel Trainor  
[nigel.trainor@timdc.govt.nz](mailto:nigel.trainor@timdc.govt.nz)

tdhl.co.nz   
admin@tdhl.co.nz   
PO Box 178 Timaru 7910 



**TDHL**  
Timaru District Holdings Ltd  
*Enabling Prosperity*

# Statement of Intent 2025/2026

[www.tdhl.co.nz](http://www.tdhl.co.nz)



Timaru District Holdings Ltd  
Statement of Intent 2025/2026

# Statement of Intent

## 1. Introduction

Timaru District Holdings Limited (TDHL) is a council-controlled trading organisation as defined by Section 6 of the Local Government Act 2002 (the Act). Accordingly, this Statement of Intent is prepared in accordance with section 64(1) of the Act.

This Statement of Intent sets out TDHL's strategic framework and the resulting activity and financial performance measures by which the performance of TDHL can be judged in accordance with the statutory requirements of Part 2 and 3 of Schedule 8 of the Act. It applies to the period 1 July 2025 to 30 June 2026 and the following two financial years.

TDHL was incorporated on 29 October 1997 as a 100% owned subsidiary of the Timaru District Council. Its purpose is to manage and grow an investment portfolio that provides a sustainable intergenerational return and is aligned with the values of the Shareholder.

The initial cornerstone assets were the shareholding in PrimePort Timaru Limited and Alpine Energy Limited which TDHL purchased off Timaru District Council. These remain key investments for TDHL forming intergenerational assets held in the interest of ensuring the community is provided with value add infrastructure.

Alpine Energy owns and manages infrastructure to provide secure reliable electricity supply in South Canterbury. PrimePort owns and operates the port, cargo and marine services along with facilities that support and enable the growth of our local economy through its connection to world markets.

TDHL also owns an industrial and commercial property portfolio which it actively manages. The purpose of this portfolio is to provide a commercial return, support the capacity of the Port and enable additional industrial and commercial development opportunities.

Timaru District Holdings Ltd  
Statement of Intent 2025/2026

2. Purpose of TDHL

In addition to the requirements of s59 of the Act, the core purpose of TDHL is set out below. This reflects an approach focused on generating a financial return for our shareholder.

**Core Purpose**

*To manage and grow an investment portfolio that provides a sustainable intergenerational return and is aligned to the values of the Shareholder*

3. TDHL Vision

This is an aspirational goal that reflects the future state TDHL seeks to attain.

**Vision**

*To be a successful and diversified regional investment company*

4. TDHL Values

The values below set out the principles by which TDHL will go about achieving its purpose and vision.

**We are Collaborative**

TDHL will work closely alongside its stakeholders, supporting their success and enhancing their reputation.

**We are Agile**

TDHL will be nimble and move quickly to respond to the needs of its stakeholders and capitalise on new opportunities.

**We are Intergenerational**

TDHL will take a sustainable and long-term view to the commercial and financial management of its investments.

**We have Integrity**

TDHL will act with clear intent, honesty in all it does to maintain the trust and respect it holds with its stakeholders.

**We have Commercial Discipline**

TDHL will foster an innovative and proactive corporate culture that creates opportunities while delivering on operational and regulatory obligations.



**Timaru District Holdings Ltd**  
Statement of Intent 2025/2026

**5. Strategic Priorities**

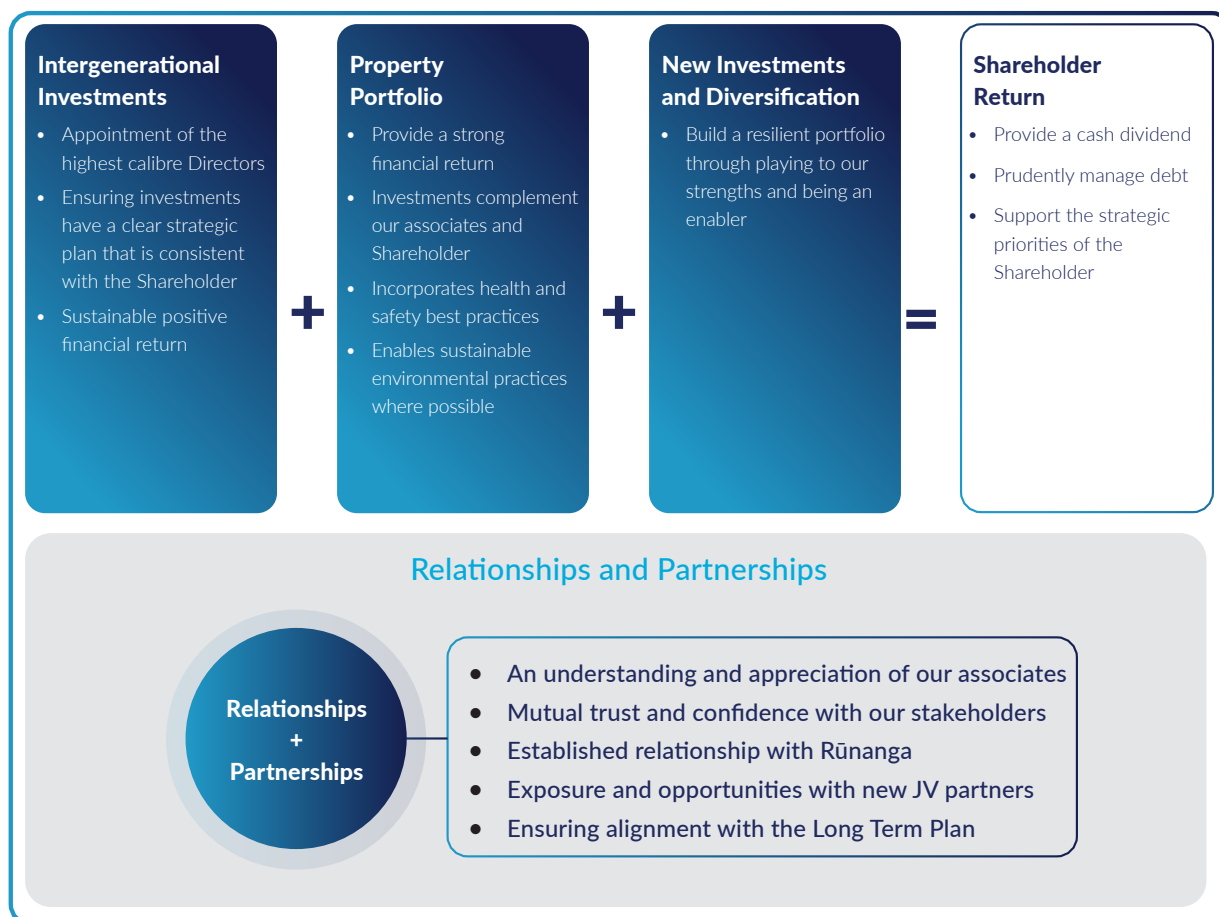
The Strategic Priorities are our areas of key focus. By successfully concentrating on these priorities, we will remain focused on our Core Purpose. They are structured to reflect the nature of our operations (intergenerational investment, property, new investments and diversification) and the core purpose of TDHL (providing a return to the Shareholder), all of which is underpinned by our approach (investing in relationships and partnerships). This approach reflects the importance we place on preserving our most valuable asset – our relationship with Council. This is supported by a ‘No Surprises Approach’ whereby TDHL is committed to keeping the Council informed of material matters at all times.



Timaru District Holdings Ltd  
Statement of Intent 2025/2026

6. Objectives and Outcomes

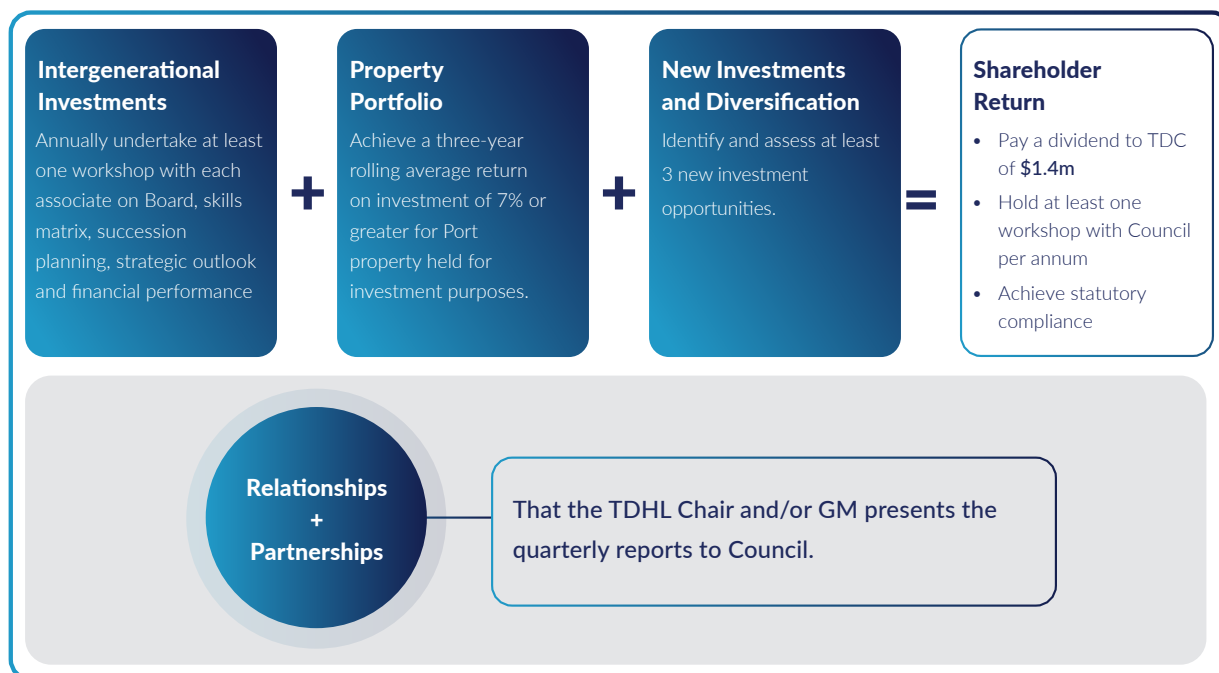
The Outcomes are the long-term results of focusing on each Strategic Priority and provide more granular detail to support the strategic priorities.



Timaru District Holdings Ltd  
Statement of Intent 2025/2026

7. Annual Goals for 2025/26

The Specific Performance Targets are set annually and are designed to support the Strategic Outcomes based on the more granular Annual Outcomes.



For the 2025/26 year, TDHL expects to have an earnings before tax of \$1.5m (excluding valuations and share of associate surpluses but including dividend received from associates) and to pay an ordinary dividend of \$1.4m. The dividend is forecast to increase incrementally in subsequent years.

Performance Targets

	2024/25 Forecast	2025/26 Target	2026/27 Target	2027/28 Target
<b>EBITA</b> (excluding revaluations)	<b>2,073,666</b>	<b>2,556,558</b>	<b>2,625,752</b>	<b>2,691,540</b>
Net Profit Before Tax to S/H Funds	-1.5%	3.6%	3.8%	3.8%
Dividend	\$1.2m	\$1.4m	\$1.6m	\$1.8m
Shareholder funds to total assets	>60%	>60%	>60%	>60%

EBITA (Earnings Before Interest Tax and Amortisation) as detailed above includes dividends received from associates but excludes revaluation of investment properties and share of associated surplus.

Timaru District Holdings Ltd  
Statement of Intent 2025/2026

⑧ Reporting to a Shareholder

The following information will be available to Council:

Information	Quarterly	Half Yearly	Annually	
	Within 2 months of the end of quarter	Within 2 months of the first six months	(Unaudited) Within 2 months of the end of financial year	(Audited) Within 3 months of the end of financial year
Statement of Revenue and Expense disclosing actual revenue and expenditure including a comparison of actual against budget	✓	✓	✓	✓
Statement of Changes in Equity	✓	✓	✓	✓
Statement of Financial Position	✓	✓	✓	✓
Cashflow Statement	✓	✓	✓	✓
Commentary The results for the quarter, together with a report on the outlook for the following quarter with reference to any significant factors that are likely to affect performance, including an estimated forecast of the financial results for the year based on that outlook.	✓	✓	✓	✓
Notice of dividends Notice of and the reasons for any material changes to the dividend payments.	✓	✓	✓	✓
Directors' report Including a summary of the financial results, a review of operations, a comparison of performance in relation to objectives and any recommendation as to dividends.				✓
Auditor's report On the above statements and the measurement of performance in relation to objectives.				✓
Statement of Intent (Draft)				1 March
Statement of Intent (Final)				30 June



Timaru District Holdings Ltd  
Statement of Intent 2025/2026

9. Nature and Scope of Activities to be Undertaken

TDHL's business is that of an investor for the benefit of our Shareholder by providing a commercial return. In all activities that TDHL undertakes, it shall apply the values set out above and achieve statutory compliance. The specific nature and scope of TDHL's activities include:

a. **Intergenerational Investments. As shareholders in Alpine Energy Ltd – (47.5%) and Prime-Port Timaru Ltd – (50.0%) we will:**

- Act as an informed, diligent, constructive, and inquiring Shareholder
- Proactively engage on their Board skills, matrix, succession planning, strategic outlook, financial performance and their Statement of Intent

b. **Property Investments including:**

Properties primarily located in the vicinity of PrimePort Timaru that are targeted for leasing to port-related operations to achieve an overall set rate of return

- Activities to be undertaken include:
  - Ensuring appropriate leases are in place and lessees are compliant with the terms of those leases
  - Having appropriate insurance in place
  - Having appropriate asset management plans in place that comply with TDHL's obligations as a Lessor under the Health and Safety at Work Act

c. **New Investments and Diversification:**

TDHL will undertake activities that enables the consideration and pursuit of new investments and diversification opportunities that are consistent with its purpose. The priorities for 2025/26 include:

- The proactive development and promotion of the Lyndon Street industrial park
- Proactively seek and pursue new investment opportunities, both land development and equity investments

10. Governance

TDHL proactively seeks to promote the highest standards of governance internally, with its Shareholder, our joint venture partners and to its associates.

The TDHL Board meets on a monthly schedule and receives regular management reporting on all company activities. TDHL monitors the performance of associate companies Alpine Energy Ltd and PrimePort Timaru Ltd through:

- Monitoring each company's compliance with their Statement of Intent
- Regular reporting on financial and activity performance
- Regular reports on the property portfolio
- The AGM between each company and shareholders, as well as additional shareholder and Board to Board meetings on a regular basis.

Board succession and development planning for the TDHL Board (in conjunction with Council) and its associate companies (where TDHL has a right to appoint directors) will be managed on an ongoing basis. This includes the maintenance of an up-to-date skills matrix for the TDHL Board and an annual Board performance review.

Timaru District Holdings Ltd  
Statement of Intent 2025/2026

Proactive risk management is a critical consideration for the company and is embedded into our strategic framework and within Board meeting agendas and programmes. An Enterprise Risk Register is maintained and formally reviewed annually.

#### 11. Ratio of Consolidated Shareholders' Funds to Total Assets

This ratio shows the proportion of total assets financed by shareholders funds. TDHL will ensure that the ratio of Shareholders Funds to Total Assets remains above 60%.

For the purposes of this ratio, shareholders' funds are defined as the paid-up capital plus any taxpaid profits earned and less any dividends distributed to shareholders. They include undistributed profits, which have been accumulated into equity.

Total assets are defined as the sum of all current, fixed and investment assets of the group.

#### 12. Statement of Accounting Policies

TDHL is registered under the Companies Act 1993. The Company's accounting policies comply with the legal requirements of the Companies Act 1993.

The financial statements are prepared in accordance with the Financial Reporting Act 1993, Section 69 of the Local Government Act 2002, the New Zealand International Financial Reporting Standards and generally accepted accounting practice.

Details of the current accounting policies and their application are available in the most recent Annual Report which can be found on the TDHL website.

#### 13. Periodic Workshops

Strategic or targeted workshops will be offered to Council as needed, to improve Council's understanding of TDHL's business, to workshop matters of mutual interest or concern, and to discuss TDHL's performance and direction. Workshops are intended to be held once a year in addition to the AGM.

#### 14. Dividend Policy

The amount of dividend to pay each year recognises a trade-off between the shareholder's need for a stable and predictable dividend and the long term need to retain a liquidity buffer for bad years and to contribute to diversifying the portfolio through new investments over time.

The dividend policy recognises that dividends should be:

- Stable
- Sustainable
- Fair across generations

The TDHL board will set a dividend each year taking account of the preferences of the shareholder as well as its obligations under the Companies Act.



Timaru District Holdings Ltd  
Statement of Intent 2025/2026

15. Procedures for Acquisition of Other Interests

The company shall not:

- Form any subsidiary company;
- Acquire shares, any debt securities, or any participatory shares in any other company; or
- Acquire any assets of any company or organisation outside the ordinary course of business as described in this Statement of Intent; or
- Dispose of any shares in a subsidiary company;

Without the prior approval of the Shareholder.

16. Activities for Which Compensation is Sought from Any Local Authority

It is not anticipated that the Company will seek compensation from any local authority otherwise than in the context of normal commercial contractual relationships.

17. Estimate of Commercial Value of the Shareholder's Investment

The commercial value of the shareholder's investment in Timaru District Holdings Limited is considered by the directors to be no less than the shareholder's funds of the company as shown in the Statement of Financial Position. This will be considered annually when the Statement of Intent is completed. The shares held in Alpine Energy Limited were independently valued between \$128.5 and \$151.8 million as at 30 June 2024 whereas the cost and recorded value of these shares is \$93.6 million. The shares held in PrimePort Timaru Limited are recorded at fair value \$51.7 million as at 30 June 2024. No independent valuation has been completed at this time. The investment properties portfolio is revalued annually, at 30 June 2024 the portfolio had a valuation of \$67.4 million.

18. Capital Expenditure and Asset Management Intentions

TDHL will update Timaru District Council on its capital expenditure and asset management intentions as part of its periodic reporting and workshops.

19. Other

**Land:** Activities on TDHL's land will have appropriate consents and leases in place, and TDHL will use all reasonable endeavours to ensure lessees comply with their leases and consent conditions.

DRAFT

**8.3 Freedom Camping: Public Survey Responses and Future Action**

**Author:** Brendan Madley, Senior Policy Advisor  
Bill Steans, Parks & Recreation Manager

**Authoriser:** Andrew Dixon, Group Manager Infrastructure

**Recommendation**

That Council direct the Chief Executive to warrant officers under the Freedom Camping Act 2011 and associated legislation, and not pursue the development of a freedom camping bylaw.

**Purpose of Report**

- 1 The purpose of this report is for Council to receive the feedback from the freedom camping public survey and make decisions on future actions to address identified freedom camping-related problem(s), if any.

**Assessment of Significance**

- 2 This report is considered of low to medium significance when assessed against Council's Significance and Engagement Policy. This is because of the number of people potentially impacted (noting that a significant proportion of these people may reside outside of the district), the extent of public interest, and potential effects on the environment.
- 3 A freedom camping bylaw itself, if progressed, is considered to be of medium to high significance, given the number of people potentially impacted, the extent to which they may be impacted, and the likely public interest. Formal consultation is therefore a part of developing a bylaw. It is noted that the impact will be incurred by residents of the district, and people who live outside the district.

**Background**

- 4 The Self-contained Motor Vehicles Legislation Act 2023 created a default national rule that freedom camping on public land is only permitted using a certified self-contained (CSC) vehicle, unless a local authority adopts a bylaw that permits or restricts otherwise.
- 5 Council resolved on 30 July 2024 to explore the option of a Freedom Camping Bylaw.
- 6 A workshop was held on 8 October 2024 to provide information about the legislative context and then-current freedom camping situation within the district.
- 7 On 1 April 2025, Council considered an analysis of freedom camping related CRMs (customer requests made to Council). It resolved to undertake a public survey to improve the quality and quantity of information held about any problems associated with freedom camping, and to inform any prospective bylaw. The survey was undertaken between 10 April and 30 April 2025.

- 8 A workshop was held on 6 May 2025 to present high-level findings from the public survey and initial officer commenting. This report contains all responses and more detailed officer commenting and analysis.
- 9 At the workshop, elected members agreed to consider three options. Option One is to take no action. Option Two is to warrant officers under the FCA 2011 and not develop a bylaw. Option Three is to warrant officers under the FCA 2011 and continue to develop a bylaw.

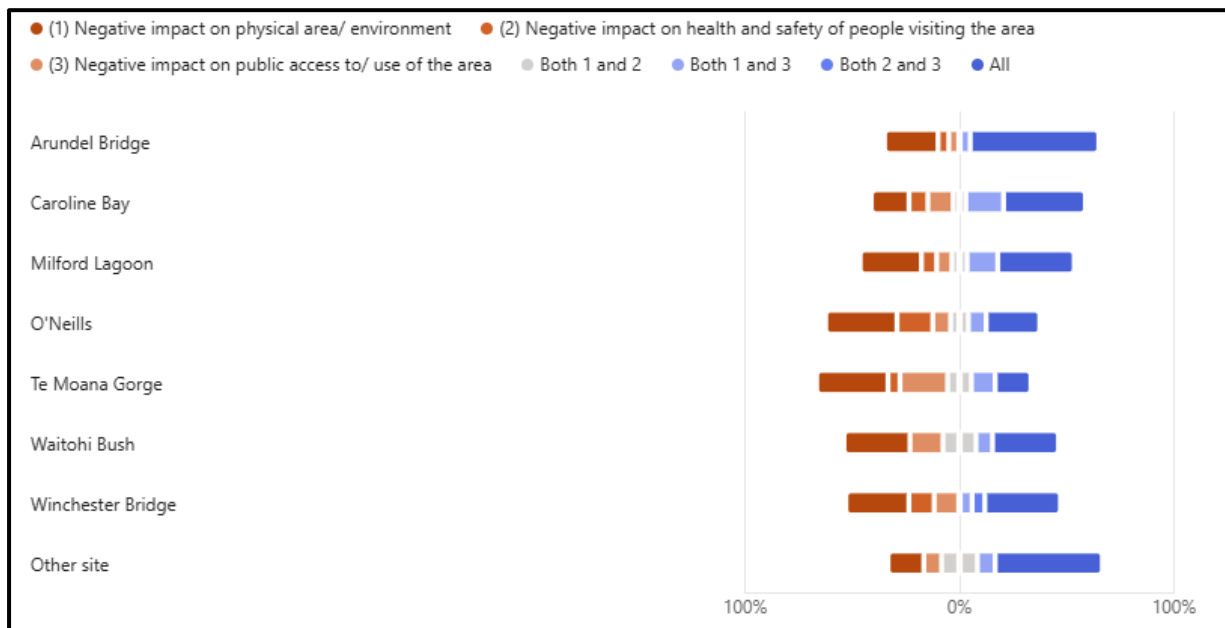
**Public survey**

- 10 A freedom camping public survey was undertaken between 10 April and 30 April 2025.
- 11 The ability to participate in the public survey was promoted via:
- 11.1 Council's website, including a dedicated webpage;
  - 11.2 direct emails to identified stakeholders, such as Arowhenua, holidays parks, regional tourism bodies and the New Zealand Motor Caravan Association (NZMCA), asking these stakeholders to advise their members and networks of the opportunity to provide feedback;
  - 11.3 weekly advertising in the *Timaru Courier* via the Council Noticeboard page; and
  - 11.4 promotion via Council's social media channels.
- 12 103 responses were received in total; 97 via an online survey and six via direct email to Council. All responses are attached under separate cover.

**Responses**

- 13 The public survey generated a significant amount of information about many aspects of freedom camping in the district. This analysis will focus on several aspects most relevant to informing any future actions. Additional high-level statistics are available from the 6 May 2025 workshop, and all responses are attached under separate cover.
- 14 Respondents identified a range of benefits from freedom camping. These included the ability to freely explore locations with a high degree of autonomy and flexibility (including those that are relatively remote and lack campgrounds or other facilities), and economic injections into local communities through hospitality, tourism and other activities.
- 15 53 respondents (51.5%) stated that they had not seen any problems whilst freedom camping. 38 respondents (37.9%) indicated that they had seen problems at one or more freedom camping locations. Six respondents (5.8%) did not answer the question.

- 16 Respondents who had experienced issues whilst freedom camping in the district stated the following:



*% are in the same order as the key i.e. 1; 2; 3; 1 & 2; 1 & 3; 2 & 3; All*

Arundel Bridge (n=20)	26.3%; 5.3%; 5.3%; 0%; 5.3% 0%; 57.9%
Caroline Bay (n=34)	18.8%; 9.4%; 12.5%; 6.3%; 18.8%, 0%; 34.4%
Milford Lagoon (n=14)	28.6%; 7.1%; 7.1%; 7.1%; 14.3%; 0%; 35.7%
O'Neills (n=12)	33.3%; 16.7%; 8.3%; 8.3%; 8.3%; 0%; 25%
Te Moana Gorge (n=18)	33.3%; 5.6%; 22.2%; 11.1%; 11.1%; 0%; 16.7%
Waitohi Bush (n=13)	30.8%; 0%; 15.4%; 15.4%; 7.7%; 0%; 30.8%
Winchester Bridge (n=17)	33.3%; 13.3%; 13.3%; 6.7%; 0%; 6.7%; 26.7%
Other site (n=12)	18.2%; 0%; 9.1%; 18.2%; 9.1%; 0%; 45.5%

*n = number of respondents*

- 17 The wording of the key aligns with the three legislative grounds for a bylaw stated in s11(2) of the Freedom Camping Act 2011 (FCA 2011). To place this data into context, presumably those who did not respond to this question have not experienced any issues.
- 18 A list of the specific issues identified by respondents is attached (see attachment two).
- 19 Respondents were informed about the potential impacts and limitations of a freedom camping bylaw. When asked whether the district should have a bylaw, 37 (35.9%) responded "yes", 36 (35%) "no", 17 (16.5%) "unsure", and 13 (12.6%) did not respond.

#### *Main themes*

- 20 The responses indicate slightly over half of respondents had not experienced any problems whilst freedom camping in the district and did not believe that there were any problems worthy of addressing.

- 21 Slightly more than one-third of respondents had witnessed problems whilst freedom camping in the district that aligned with grounds for a bylaw. The most commonly identified issues related to rubbish (14 instances), human waste impacting the environment (13 instances), long stays (7 instances) and overcrowding at Caroline Bay (5 instances).
- 22 The following (paraphrased) themes were identified via the free-text comments:
- 22.1 There is no problem (strong theme).
  - 22.2 Freedom campers should be encouraged/the rules should enable them, because they contribute significant money to the local economy (strong theme).
  - 22.3 Self-contained freedom campers do not cause problems (strong theme).
  - 22.4 The current rules are fine if policed (medium theme).
  - 22.5 Most problems are caused by people who aren't self-contained, or locals (medium theme).
  - 22.6 Freedom campers undermine local accommodation businesses (minority theme).
  - 22.7 Non-CSC freedom campers should still be able to stay in and enjoy the district if they have a means to toilet (e.g. a portable toilet; the national certification requirements are to have a fixed toilet) or stay at a site with toilets (minority theme).
- 23 There was not a strong theme to have local rules more or less restrictive than the national rule.

#### *Implication for options before Council*

- 24 Superficially, the data justifies proceeding with developing a bylaw because a significant minority of respondents are reporting problems.
- 25 However, analysis of the specific problems provided by respondents indicates that a significant number do not require a bylaw to address. These could be as effectively addressed by infringing under the default national rule. In short, a bylaw would not provide added value to the majority of problems reported.
- 26 For instance, of the top ten issues most frequently cited in the public survey, only two (regarding length of stays and "Caroline Bay overcrowding") could be appreciably improved by the presence of a bylaw (Option Three) relative to infringing against the national rule (Option Two). The extent to which these two issues, or any others, might be addressed or improved would depend on the exact design of any bylaw.
- 27 A breakdown of the likely impact of the three options provided in this report on the issues identified in the public survey are outlined in Attachment Two. The attachment also contains officer commenting and context.

## **Discussion**

### *Over-arching questions to focus deliberations*

- 28 It is suggested that Council consider the following matters when deciding on which option to resolve.
- 29 First, whether the issues identified are considered worthy of addressing in their own right, or of sufficient magnitude to address. Option One corresponds to "no"; Options Two or Three corresponds to "yes".



- 30 Second, if yes to question one, what measure(s) would best address the issues identified – infringing under the FCA 2011, a freedom camping bylaw, or something else? Officers consider that Option Two is the most efficient and effective measure to address the issues identified in both the CRMs and the public survey, and that a bylaw may be of limited effectiveness. An analysis of the likely impact of each option on the issues identified in the public survey is attached.
- 31 Third, is the default national rule considered appropriate for the entire district, or are there local views about specific locations or issues that make it worthwhile to continue to develop a bespoke freedom camping bylaw for the district? An example of this might be the perceived “Caroline Bay overcrowding” raised by several respondents. Option Three corresponds to “yes”. A bylaw is required to be either more permissive or restrictive than the national default. If Option Three is resolved, the exact content of the draft bylaw would be determined based on site-specific analysis and considered against the three tests in legislation. Officers have prepared an initial scope, which can be discussed at the meeting if there is desire to do so.

#### *Implementation and enforcement*

- 32 Options Two and Three require officers to be warranted under the FCA 2011 and associated regulations in order to issue infringements under the legislation and, if applicable, a bylaw. It is proposed to warrant internally and externally. The warranting of several officers internally would provide resilience; these staff would be utilised in the first instance. An external contractor (that currently performs a similar role for other activities for Council) would be warranted as a back-up if no internal resource is available to respond in a timely manner. Discussions with the contractor indicate that Council could utilise them dynamically on an as-needed basis, with no fixed costs or retainer paid. Officers are confident that this arrangement, if and when utilised, could be managed on at least a cost-neutral basis to Council because of the financial value of the infringements and the relatively high rates of payment.
- 33 The experiences of other councils are that a relatively high rate of infringers pay fines issued to them. In the case of foreign tourists, rental vehicle companies on-charge the fines (as the fines are issued against registration plates).
- 34 Homeless individuals cannot be infringed for the act of non-CSC freedom camping but can be infringed for other actions they may do, for example any damage to the environment. Council does not hold accurate data about the number of homeless individuals in the district, but it was not a strong theme of the CRMs or public survey; most of the issues identified in the attached analysis appear to be caused by non-homeless.
- 35 If Options Two or Three are resolved, officers will need to develop operational guidance to ensure consistent distinguishing between homelessness and freedom campers. Other local authorities would be approached to assist with this.
- 36 Council’s Enforcement Policy would apply when carrying out infringement activities. For instance, this states that officers take an “education first” approach and apply a graduated response.
- 37 Council wants to set freedom campers up to successfully and compliantly stay within the district. Officers will provide improved, clear (and where necessary, updated) information across the major information platforms – for example Council’s website, the CamperMate app, through stakeholders such as the New Zealand Motor Camping Association (NZMCA) – and signage at sites. The latter would come at a financial cost (see later in this report).

*Additional reports and analysis*

- 38 If Options Two or Three are resolved, Council might wish to receive the additional reports and analysis. This work would help determine the effectiveness of any proactive interventions made by Council, and any areas for improvement or where public concern may have shifted.
- 39 First, an implementation report approximately 12 months after inception about, for example, the net costs associated with the measures, the percentage of infringers paying fines, the number of complaints received, and similar.
- 40 Second, a public attitudes survey, which might be conducted in approximately two years to re-examine views on freedom camping in the district. It is envisaged that this public survey would follow the same methodology and ask similar questions to the undertaken public survey.

*Potential utilisation of the parking bylaw*

- 41 At the 6 May 2025 workshop, officers were asked to prepare advice about whether the parking bylaw could be utilised to gain revenue from existing “freedom camping encouraged” sites such as Arundel Bridge or Waitohi Bush. It was envisaged that this would be similar to the paid parking introduced at the previous freedom camping encouraged location at Caroline Bay in 2024, as a revenue gathering mechanism.
- 42 1303.1(a) of the Timaru District Council Consolidated Bylaw provides for Council to, by ordinary resolution, “declare any piece of land... owned or occupied by Council to be a parking place”.
- 43 An initial examination of the titles of the relevant parcels of land does not indicate any covenants or other conditions on the land which would likely affect the ability of Council to utilise these areas as paid parking places, if it wished. It is currently unclear whether the zoning requirements of the Operative District Plan have any implication on this.
- 44 As an initial analysis, these sites appear to be significantly less likely to generate revenue than the Caroline Bay site as they would appear to have a weaker value proposition. Unless regulated otherwise by a freedom camping bylaw (which legally cannot be designed to reflect commercial desires), the introduction of payments at these sites could generate a displacement effect where campers stay close to but outside the paid parking area. By contrast, this displacement effect has not been significantly seen at Caroline Bay as parking there appears to have a unique value proposition.
- 45 Separately Council would need to consider the impact of such an initiative on its previous commitment to be motorhome friendly through the NZMCA accreditation scheme, and the efficacy of regulating green space under a parking bylaw.
- 46 A separate paper will need to be prepared with more detailed advice, if Council wishes to consider this in any greater detail. Depending on the intended scope, this action may be complementary with other options in this report.

**Options and Preferred Option**

- 47 Option One: retain the status quo.
- 47.1 This option would see Council not take any action to respond to or address issues identified in the CRMs or the public survey.

47.2 The “national rule” set under legislation would continue to be in effect, but officers would have no powers to enforce it.

<i>Identified potential advantages</i>	<i>Identified potential disadvantages</i>
No resource cost to Council to enforce the national rule	Does not provide officers with the tools to enforce current legislation
It does not prevent future action being taken, such as Options Two or Three	Does not directly address issues identified through the CRMs or public survey
	Does not allow for variations from the national rule to reflect any local views
	Does not permit non-certified-self-contained vehicles to freedom camp in the district
	Potential reputational damage to Council for not proactively addressing identified issues

48 Option Two: direct the Chief Executive to warrant officers under the Freedom Camping Act 2011 and associated legislation, and not pursue the development of a freedom camping bylaw (preferred option).

<i>Identified potential advantages</i>	<i>Identified potential disadvantages</i>
Provides enforcement tools to officers to implement the national rule	Officer cost (opportunity cost) to enforce the warrants
“Maximum impact for minimal investment”, in that it likely addresses a substantial number of the issues identified in the public survey at relatively low cost to Council	Does not allow for variations from the national rule to reflect local views (if any)
Issuing of infringements likely to provide a deterrent effect to reduce future issues (relative to a continuation of the status quo)	Does not permit non-certified-self-contained vehicles to enjoy the district’s amenities via freedom camping
Potential cost savings to Council <i>if</i> freedom camping sites have facilities phased out over time, e.g. not replacing toilet blocks	A reduction in non-certified-self-contained freedom campers may reduce economic activity in the district (officers have no data about the size of any potential impact, but consider that it is unlikely to be significant)
Can be an incremental option in that it does not prevent Option 3 being considered at a later date	Does not address a select number of issues identified, such as overcrowding in some locations
	Infringing may create reputational damage for Council if seen as unwelcoming to non-CSC freedom campers

- 49 Option Three: direct the Chief Executive to warrant officers under the Freedom Camping Act 2011 and associated legislation, and direct staff to prepare a full draft of a freedom camping bylaw.

<i>Identified potential advantages (additional to Option Two)</i>	<i>Identified potential disadvantages (additional to Option Two)</i>
Could reflect any local concerns or views with district-bespoke rules (subject to meeting legislative tests)	Officer (opportunity costs) and professional costs to design, implement and enforce the bylaw (see the financial and funding implications section of this report)
	Potential reputational damage to Council as a bylaw impacts on the “freedom of movement” of individuals

- 50 If Options One or Two are resolved, Council will receive no further decision making reports.
- 51 If Option Three is resolved, Council will receive additional reports and officers will discuss the timeframe for this process.

### Consultation

- 52 Resolving Option One and Option Two does not require consultation as the public survey has been undertaken consistent with the requirements of s 82 of the Local Government Act 2002.
- 53 Resolving Option Three does not require consultation at this stage of the process. If Council resolves this option, a consultation that meets the requirements of the Special Consultative Procedure would be undertaken on the draft bylaw later in 2025 (see above).

### Relevant Legislation, Council Policy and Plans

- 54 Freedom Camping Act 2011
- 55 Self-contained Motor Vehicles Legislation Act 2023
- 56 Local Government Act 2002




### Financial and Funding Implications

- 57 This report seeks no new funding, and it is considered that any minor operational costs could be met within existing budgets or (if applicable) via the levying of infringements.
- 58 Regardless of option selected, officers may seek to improve signage at several sites to ensure up-to-date and standardised information (subject to existing budget being available).

### Other Considerations

- 59 Regardless of option selected, officers seek guidance on whether a follow-up public survey and/ or implementation report to Council should be undertaken.

### Attachments

1. Public survey responses (under separate cover) 
2. Impact of options on identified issues  

Issue cited	Frequency cited	Options			Officer comment
		Option 1 - status quo	Option 2 - warrant, no bylaw	Option 3 - warrant and bylaw	
Rubbish left behind/ bins overflowing	14	No change likely	Possible improvement if enforcement led to fewer freedom campers or a wider deterrent effect	As per option 2. Additionally, if freedom camping was prohibited in certain areas, rubbish issues there would be likely to improve	The exact impact of the options is unclear as it depends on who is leaving rubbish, and where. Mooted changes to the Litter Act - if approved - would improve Council's ability to address this, irrespective of option selected
Human waste impacting environment	13	No change likely	Probable improvement if enforcement led to fewer non-self-contained campers or a wider deterrent effect. Could infringe any person undertaking such acts	As per option 2. Additionally, if freedom camping was prohibited in certain areas, such issues there would be likely to improve	Assumption made (probably reasonably based on survey responses) that the majority of issues here are caused by non-CSC freedom campers. ECan also have regulatory powers in this area
Long stays/ overstay	7	No impact or ability to influence	No impact if CSC; enforcement would prevent non-CSC long stays (unless homeless)	Improvement as bylaw could specify maximum stays (no impact on homelessness)	
"Caroline Bay overcrowding"	5	No direct impact	No direct impact	Opportunity to set maximum occupancy limits	Other Council actions could influence this, e.g. how carparks are managed, especially in summer
Grey/ black waste dumping	4	No change likely	Probable improvement if enforcement led to fewer non-self-contained campers or a wider deterrent effect. Could infringe any person undertaking such acts if it is damaging the environment	As per option 2	ECan also have regulatory powers in this area
Ablutions/ washing/ cleaning/ cooking affecting public access and waterways	4	No change likely	Probable improvement if enforcement led to fewer non-self-contained campers or a wider deterrent effect. Could infringe any person undertaking such acts if it is damaging the environment	As per option 2	ECan also have regulatory powers in this area
Lack of self-containment i.e. need to be CSC	4	No change	Improve	Improve	
Incorrect stickers i.e. fake CSC stickers	4	No change	Improve	Improve	Enforcement officers can infringe under the FCA for fake certification. Utilises national database to check. No bylaw required for this
Lack of enforcement of rules	4	No change	Improve as officers would have enforcement powers	As per option 2	
Damage to grass or trees	4	No change likely	Improve as officers would have enforcement powers	As per option 2	
Dog issues	3	No change	No change	No change	Able to be addressed by Council under separate powers
Parking incorrectly or too closely	3	Potential improvement if visiting staff spoke to any people they felt were too close, but there would be no legislative basis	Potential improvement if visiting staff spoke to any people they felt were too close, but there would be no legislative basis	Improve - a bylaw may be able to set requirements regarding spacing of vehicles	Aspects of this could also be managed by Council under other activities, e.g. how carparks are managed

Impeding access to public	3	Unclear	Unclear	Unclear	There is insufficient detail in the responses to ascertain this with any degree of confidence. It may have been regarding whitebaiters at the Orari River Mouth, which is ECan land and which TDC no longer promotes as a freedom camping site
Locals causing issues, not freedom campers	3	N/A	N/A	N/A	These options only affect freedom campers. There is the potential that greater enforcement/ visibility of staff under Options 2 and 3 may mean that offenders (whether freedom campers or not) come to Council's attention, or are deterred from whatever actions they are committing
Freedom camping in unsuitable locations - Timaru Library, parks, beaches etc	3	No change	No change	Improve as opportunity to set bespoke rules	Any restrictions/ prohibitions in a bylaw would be subject to site-specific analysis and meeting legislative tests regarding due purpose, appropriateness and proportionality
Lack of awareness of/ education about freedom camping/ driving rules	2	N/A	N/A	N/A	Other Council actions could influence this, e.g. how accurate information is presented and disseminated
General overcrowding of freedom camping areas	2	No change likely	Probable improvement as there would be fewer non-CSC	Improve as opportunity to set maximum limits	A bylaw would be necessary to set maximum limits in unmarked areas, such as most of Council's freedom camping specified sites. Officers do not generally perceive overcrowding being a significant issue
Disrupting penguins	2	No change likely	Unclear. No impact if CSC	Potential improvement as opportunity to set more bespoke rules	Any benefit from option 2 depends on whether any current "disruptors" are CSC or not
Fires	2	No change likely	Probable improvement	Probable improvement	According to the public survey, fires are occurring most commonly in areas that already have a fire ban. Option 2 and 3 would provide a more direct mechanism to enforce the fire ban
Noise issues	2	No change likely	Potential improvement if enforcement led to fewer freedom campers overall	Potential improvement if enforcement led to fewer freedom campers overall	Council has separate, existing powers under the RMA
Alcohol issues	2	No change likely	Potential improvement if enforcement led to fewer freedom campers	Potential improvement if enforcement led to fewer freedom campers	
Freedom camping in residential areas	2	No change	Improvement if non-CSC; otherwise no change	Improvement as bylaw could set bespoke rules	
Freedom camping areas too close to existing accommodation businesses	2	No change	Potential improvement if enforcement led to fewer non-CSC	Opportunity to set bespoke rules	
Vandalism of buildings/ property	1	No change	Unclear - increased enforcement may create an improvement	Unclear - increased enforcement may create an improvement	This damage may not have been caused by freedom campers
Lack of dump sites	1	N/A	N/A	N/A	This would need to be considered as part of a LTP process
Not enough areas to freedom camp	1	N/A	N/A	N/A	Freedom camping can occur on all public land currently. If the submitter is requesting additional specified and resourced sites, this would need to be considered as part of a LTP process, which is separate to the matter before Council in this report



## 8.4 Financial Report May 2025

**Author:** Ashlea Whyte, Finance Manager

**Authoriser:** Andrea Rankin, Chief Financial Officer

### Recommendation

That Council receive and note the summary financial results to 31 May 2025.

### Purpose of Report

- 1 The purpose of this report is to outline progress on implementing year one of the 2024-34 Long Term Plan (LTP) and report on the financial results for the period ended 31 May 2025.

### Assessment of Significance

- 2 This matter is considered to be of low significance in terms of Council's Significance and Engagement Policy. It is a regular report to Council or the Commercial and Strategy Committee on Council's financial performance during the current financial year.

### Discussion

- 3 The following is a summary of the financial performance for the year ended 31 May 2025 – refer to Attachment 1 for financial tables.

	Actuals to 31 May 2025 (\$000)	Budget to 31 May 2025 (\$000)	Actuals to 31 May 2024 (\$000)	Full year Budget (\$000)	*Forecast to 30 Jun 2025 (\$000)
Total Revenue	118,688	117,260	107,408	147,167	134,189
Total Expenses	120,940	129,928	119,783	146,168	137,291
Operating Surplus/(Deficit)	(2,252)	(12,668)	(8,988)	999	(3,102)
Capital Expenditure	34,774	86,050	44,645	93,871	

*\*Does not include year end adjustments as these vary depending on numerous external factors at the time.*


- 4 Total borrowings as at 31 May 2025 were \$235M. The net debt position at the same date is \$194M. Net debt is total borrowings less cash reserves held by Council.

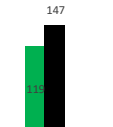
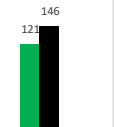
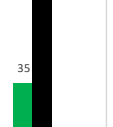
Debt to revenue ratio as at 31 May 2025 is 147%. Council's debt to revenue ratio limit is 250% as set out in its Financial Strategy. This is comfortably within Council's ceiling limit.

Net Debt	194,251
Forecast Revenue	132,171
Debt to revenue ratio	147%

	Full Year Budget 2024/25 (\$000)	May 2025 Forecast (\$000)	May 2025 Actual (\$000)
<b>Budgeted revenue 2024/25</b>	<b>147,166</b>	<b>147,166</b>	<b>147,166</b>
Adjustments to revenue			
<i>Add Rates</i>		531	531
<i>Add Interest</i>		568	568
<i>Add Art Gallery</i>		700	700
<i>Less NZTA</i>		(2,251)	(2,251)
<i>Less Track and Trails</i>		(2,030)	(2,030)
<i>Less Theatre</i>		(6,200)	(6,200)
<i>Less Stadium</i>		(2,000)	(2,000)
<i>Less Museum</i>		(3,188)	(3,188)
<i>Less minor categories</i>		893	(1,125)
<i>Revenue adjustment</i>		(12,977)	(14,995)
<b>Forecast total revenue</b>	<b>147,166</b>	<b>134,189</b>	<b>132,171</b>
Net Debt	182,000	190,000	194,251
Debt to Revenue Ratio	124%	142%	147%
<b>Net Debt Cap - Limit</b>			
250% - as per policy	367,915	335,473	330,428
Available funds	185,915	145,473	136,177
280% - LGFA policy	412,065	375,729	379,079
Available Funds	230,065	185,729	175,828


## Attachments

1. Attachment to report 1764851 (Title: May Financial Reports) [↓](#) 

YTD \$ Actual vs FY \$ Budget			Council Performance				as at 31 May 2025			
YTD Actual	Full Year Budget									
Revenue	Expenditure	Capex								
			Year to Date				YTD 2024	Full year	May-25	YTD Actual % of FY Budget
			Actual	Budget	Variance Budget	May 2025 Variance	Actual	Budget	Forecast	
			\$000's	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's	
Operating Revenue										
			Actual YTD	Budget YTD	Variance					
Rates revenue			78,029	77,064	965					
Subsidies and grants			11,921	12,851	(930)	No actuals YTD for Parks (\$301k) BOF for Parks Tracks and Trails - fuding to be spent before claimed. Not spent. Property Management (\$250k) - Strathallen Toilets to be done. (\$1,010k) NZTA claims lower than expected Nov through to Apr - based on work done, \$700k BOF received for Aigantighe, costs recognised below Aigantighe Gallery. Safer Communities \$80k.	66,257 13,735	83,999 25,907	84,530 13,005	93% 46%
Fees & charges			19,497	18,647	850	Above budget are Waste \$312k - more disposals, Sewer \$114k, Halls \$37k Bookings above expectations, CBay (\$36k) Gym not for commercial hire - budget deleted in new AP, Community Housing \$147k, Planning Fees \$116k, Parking \$153k, and Dog Registrations \$203k, Health \$59k, Airport Revenue \$48k, Aorangi Stadium \$40k, Enviromental \$60k. Below budget are Cemetary (\$118k) mostly offset below in Other Revenue, Building Control Consent fees (\$467k) - downturn compared to prior years.	17,108	20,492	20,697	95%
Other revenue			6,109	5,481	628	The following revenue received was above budget: Petrol Tax - \$131k, CBay Fitness - \$242k and Forestry - \$99k, due to better market conditions than expected, Cemetary \$67k offset above, Land Transport \$100k. Below budget: D&W - (\$629k), Planning (169k) Aorangi Stadium (\$33k), Downlands (\$400k), CBay \$67k.	5,481	11,718	10,560	52%
Finance revenue			2,771	3,208	(437)	Interest Received below budget	3,474	3,902	4,068	71%
Dividend revenue			4	-	4		504	1,115	1,004	0%
Other gains			(264)	9	(273)	Asset disposal losses	229	34	(264)	-776%
Development and financial contributions			621	-	621	Water unbudgeted local contributions received.	620	-	589	0%
Total Operating Revenue			118,688	117,260	1,428		107,408	147,167	134,189	81%
Operating Expenditure										
Personnel costs			28,633	30,020	1,387		26,676	33,132	32,054	86%
Depreciation expense			37,201	35,586	(1,615)	Depreciation Reforecast and adjusted from January	32,402	38,821	42,821	96%
Finance costs			8,374	13,418	5,044	Investigation into interal allocation of interest has been undertaken. Adjustment made in May. Internal allocations too low in activities	9,630	14,298	9,880	59%
Other expenses			46,732	50,904	4,172	See individual activities for comments	51,075	59,917	52,536	78%
Total Operating Expenditure			120,940	129,928	8,988		119,783	146,168	137,291	83%
Operating Surplus/(Deficit)			(2,252)	(12,668)	(10,416)		(12,375)	999	(3,102)	
Capital Expenditure										
Community Support			1,461	853	(608)	Public amenities \$336k under, Cemetary Purchase of land (\$759k) budget in previous year, Cemetery Improvement and Capital renewals \$22k, Community Housing Building Capital works (\$137k) over budget in previous year, Airport Capital	519	930	885	157%
Corporate Support			2,625	2,964	339	IT Capital Renewals \$321k	2,118	3,233	3,342	81%
Recreation and Leisure			4,144	39,978	35,834	Tracks and Trails, Aorangi Stadium & Theatre Royal - delay in the projects	8,753	43,612	4,314	10%
Roading and Footpaths			13,076	19,965	6,889	Below budget: Road Capital work \$5,246k, Bridge & Culbert \$119k, Kerb & Channel \$361k, New Capital \$1,502k, Parking \$2,737k, Reseal/Overlays \$156k. Above Budget: Renewals (\$1,747k), City Hub (\$215k), Improved Levels of Service (\$1,093K) . Coding Issues across the board, will be corrected 25/26	17,903	21,780	16,250	60%
Sewer			4,547	6,758	2,211	Plant & Equipment \$1,455k & Reticulation \$756k below budget	2,219	7,372	4,972	62%
Stormwater			1,442	4,355	2,913	Stormwater Capital Expenditure all under - delayed due to consents; Timaru \$2,458k, Temuka \$160k, Geraldine \$113k and Rural \$182k	1,910	4,750	2,895	30%
Waste Minimisation			706	621	(85)	New Capital Improved Levels of Service (\$65k) over, Plant and Equipment (\$277k) both above budget. Other Capital \$153k and Landfill \$99 under budget.	1,721	678	878	104%
Water Supply			6,773	10,556	3,783	Reticulation CAPEX costs below budget: Urban Water \$2,134k, Te Moana water \$1,093k and Downlands \$327k, Seadown water \$214k due to budget phasing	9,502	11,516	7,736	59%
Total Capital Expenditure			34,774	86,050	51,276		44,645	93,871	41,272	37%

YTD \$ Actual vs FY \$ Budget			Community Support			as at 31 May 2025	
YTD Actual	Full Year Budget		Year to Date			Full year Budget	YTD Actual % of FY Budget
Revenue	Expenditure	Capex	Actual \$000's	Budget \$000's	Variance Budget \$000's	May 2025 Variance \$000's	
7	4	6					
		1					
		1					
Operating Revenue							
Rates revenue			3,635	3,635	-		92%
Subsidies and grants			165	55	110		295%
Fees & charges			2,323	2,269	54		94%
Other revenue			199	120	79		157%
Finance revenue			37	-	37		0%
<b>Total Operating Revenue</b>			<b>6,359</b>	<b>6,079</b>	<b>280</b>		<b>96%</b>
Operating Expenditure							
Personnel costs			415	259	(156)	Budget for Climate Change (\$89k), Aiport Operations (\$48k) Budget within Infrastructure. Civil Defence (\$20k)	147%
Depreciation expense			454	715	261		58%
Finance costs			358	550	192	See comment on Whole of Council	62%
Other expenses			3,191	4,336	1,145	Mainly due to the following below budget costs: Community Housing Utilities \$318k, Economic Development Donations \$500k over budgeted offset by Economic Development Community programmes and events \$40k, Community Housing Ground & Building Maint \$88k, Safer Communities Office Equipment \$100k (no actuals), Civil Defence Emergency \$100k (no actuals and not predicted to be used)	68%
<b>Total Operating Expenditure</b>			<b>4,418</b>	<b>5,860</b>	<b>1,442</b>		<b>70%</b>
<b>Operating Surplus/(Deficit)</b>			<b>1,941</b>	<b>219</b>	<b>1,722</b>		<b>303</b>
Capital Expenditure							
Community Support			1,461	853	(608)	Public amenities \$336k under, Cemetary Purchase of land (\$759k) budget in previous year, Cemetery Improvement and Capital renewals \$22k, Community Housing Building Capital works (\$137k) over budget in previous year, Airport Capital works (\$79k)	157%
<b>Total Capital Expenditure</b>			<b>1,461</b>	<b>853</b>	<b>(608)</b>		<b>157%</b>

YTD \$ Actual vs FY \$ Budget			Corporate Activities				as at 31 May 2025		
YTD Actual	Full Year Budget								
Revenue	Expenditure	Capex							
<div><div></div><div>33</div><div></div></div>	<div><div></div><div>85</div><div>15</div></div>	<div><div></div><div>81</div><div>94</div></div>	Year to Date						
Actual \$000's	Budget \$000's	Variance Budget \$000's	May 2025 Variance \$000's				Full year Budget \$000's	YTD Actual % of FY Budget	
Operating Revenue									
Rates revenue	512	482	30	Rates penalties hard to budget as it varies. Based on the assumption that penalties will be the same year after year				526	97%
Subsidies and grants	429	275	154					300	143%
Fees & charges	800	755	45					1,086	74%
Other revenue	1,700	1,989	(289)	Above Budget: Petrol tax \$146k & LTU \$94k due to a coding issue, \$70k Ecan Rates - will washout at year end. D&W (\$629k) - budget phasing.				2,363	72%
Finance revenue	2,716	3,208	(492)					3,902	70%
Dividend revenue	4	-	4					1,115	0%
Other gains	90	9	81					20	450%
Total Operating Revenue	6,251	6,718	(467)					9,312	67%
Operating Expenditure									
Personnel costs	14,310	13,455	(855)	Parks employee costs are budgeted in Recreation & Leisure, actual here. Close to full capacity.				16,201	88%
Depreciation expense	1,389	1,217	(172)					1,328	105%
Finance costs	(604)	(103)	501	Internal Loans interest (\$3,793k) above budget - Interest Costs \$3,475k below budget. Hedgebook interest journal adjustment/corrections and additions made in April.				(176)	343%
Other expenses	(2,532)	(3,193)	(661)	Internal Charges in Cr budget + actuals over 200 line items				(2,557)	99%
Total Operating Expenditure	12,563	11,376	(1,187)					14,796	85%
Operating Surplus/(Deficit)	(6,312)	(4,658)	(1,654)					(5,484)	
Capital Expenditure									
Corporate Support	2,625	2,964	339	IT Capital Renewals \$321k				3,233	81%
Total Capital Expenditure	2,625	2,964	339					3,233	81%

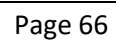
YTD \$ Actual vs FY \$ Budget			Environmental Services			as at 31 May 2025		
YTD Actual	Full Year Budget		Year to Date			Full year	Full year	YTD Actual % of FY Budget
Revenue	Expenditure		Actual	Budget	Variance Budget	Budget	Forecast	
\$000's	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's	
								
<b>Operating Revenue</b>								
Rates revenue	4,506	4,506	-			4,916	-	92%
Fees & charges	4,048	4,188	(140)	Planning Statutory & User Fees \$59k over, Building Control Statutory & User Fees (\$530k) due to downturn, Animal Control Statutory Fees \$210k - hard to budget, Environmental Fees \$70k over		4,556	-	89%
Other revenue	37	234	(197)	Planning Revenue (\$176k) and Building (\$20k) under budget		251	-	15%
<b>Total Operating Revenue</b>	<b>8,591</b>	<b>8,928</b>	<b>(337)</b>			<b>9,723</b>	<b>-</b>	<b>88%</b>
<b>Operating Expenditure</b>								
Personnel costs	4,677	4,952	275	Planning Employee costs under budget - reduced hours within Animal Control		5,438	-	86%
Depreciation expense	6	9	3			10	-	60%
Finance costs	198	310	112	See comment on Whole of Council		320	-	62%
Other expenses	3,712	4,667	955	District Planning Review Professional Services \$636k under budget, along with Environmental Operations \$49k and Building Control \$291k. Over budget were; Planning (\$50k)		5,801	-	64%
<b>Total Operating Expenditure</b>	<b>8,593</b>	<b>9,938</b>	<b>1,345</b>			<b>11,569</b>	<b>-</b>	<b>74%</b>
<b>Operating Surplus/(Deficit)</b>	<b>(2)</b>	<b>(1,010)</b>	<b>1,008</b>			<b>(1,846)</b>	<b>-</b>	
<b>Capital Expenditure</b>								
<b>Total Capital Expenditure</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	<b>-</b>	<b>0%</b>

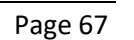


YTD \$ Actual vs FY \$ Budget		Governance and Strategy				as at 31 May 2025	
YTD Actual	Full Year	Year to Date				Full year Budget	YTD Actual % of FY Budget
Revenue	Expenditure	Actual \$000's	Budget \$000's	Variance Budget \$000's	May 2025 Variance	\$000's	
4	3 4						
Operating Revenue							
Rates revenue		3,332	3,332	-		0% 3,634	92%
Other Revenue		18	-	18		0% -	0%
<b>Total Operating Revenue</b>		<b>3,350</b>	<b>3,332</b>	<b>18</b>		<b>0% 3,634</b>	<b>42%</b>
Operating Expenditure							
Personnel costs		775	415	(360)	Coding issue	0% 462	168%
Finance costs		37	54	17		0% 59	63%
Other expenses		2,670	2,851	181	Mayor & Elected Members Expenses \$88k under, Professional Services \$26k, Subscriptions \$30k, Grants/Donations \$12k	0% 3,113	86%
<b>Total Operating Expenditure</b>		<b>3,482</b>	<b>3,320</b>	<b>(162)</b>		<b>0% 3,634</b>	<b>96%</b>
<b>Operating Surplus/(Deficit)</b>		<b>(132)</b>	<b>12</b>	<b>(144)</b>		<b>-</b>	
Capital Expenditure							
<b>Total Capital Expenditure</b>		<b>-</b>	<b>-</b>	<b>-</b>		<b>0% -</b>	<b>0%</b>




Item 8.4 - Attachment 1

Item 8.4 - Attachment 1

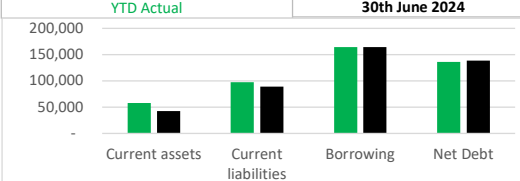




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YTD \$ Actual vs FY \$ Budget			Water Supply			as at 31 May 2025	
YTD Actual	Full Year Budget		Year to Date			Full year	YTD Actual %
Revenue	Expenditure	Capex	Actual	Budget	Variance	Budget	of FY Budget
20	18	21	\$000's	\$000's	\$000's	\$000's	
							
<b>Operating Revenue</b>							
Rates revenue	16,937	16,036	901			17,952	94%
Fees & charges	14	-	14			-	0%
Other revenue	855	511	344			1,922	44%
Finance revenue	18	-	18			-	0%
Development and financial contributions	450	-	450	Local contributions not budgeted		-	0%
<b>Total Operating Revenue</b>	<b>18,197</b>	<b>16,547</b>	<b>1,650</b>			<b>19,874</b>	<b>92%</b>
<b>Operating Expenditure</b>							
Personnel costs	682	308	(374)	No budget - budget in another activity (Infrastructure)		-	0%
Depreciation expense	7,424	7,940	516	Recalculation of depreciation		8,662	86%
Finance costs	2,393	3,366	973	See comment on Whole of Council		3,536	68%
Other expenses	7,911	7,767	(144)	Urban Water (\$301k) over, Te Moana (\$42k) over, Seadown \$87k, Downlands \$80k and Rangitata \$47k under. Increased volume of work and delayed claims		8,481	93%
<b>Total Operating Expenditure</b>	<b>18,410</b>	<b>19,381</b>	<b>971</b>			<b>20,679</b>	<b>89%</b>
<b>Operating Surplus/(Deficit)</b>	<b>(213)</b>	<b>(2,834)</b>	<b>2,621</b>			<b>(805)</b>	
<b>Capital Expenditure</b>							
Water Supply	6,773	10,556	3,783	Reticulation CAPEX costs below budget: Urban Water \$2,134k, Te Moana water \$1,093k and Downlands \$327k, Seadown water \$214k due to budget phasing		11,516	59%
<b>Total Capital Expenditure</b>	<b>6,773</b>	<b>10,556</b>	<b>3,783</b>			<b>11,516</b>	<b>59%</b>



<div>YTD Actual</div>		<div>30th June 2024</div>		<div>Financial Position</div> <div>as at 31 May 2025</div>	
				<div>YTD</div> <div>Actual</div> <div>\$000's</div>	<div>30th June 2024</div> <div>Actual</div> <div>\$000's</div>
<div>ASSETS</div>					
<div>Current assets</div>					
Cash and deposits		17,613		22,159	
Debtors and other receivables		26,260		15,714	
Inventories		-		30	
Other financial assets		13,673		4,786	
<div>Total current assets</div>		<div>57,546</div>		<div>42,689</div>	
<div>Non_current assets</div>					
Property plant & equipment		1,911,470		1,915,255	
Intangible assets		6,644		4,810	
Forestry		1,150		1,150	
Investment property		1,740		1,740	
Investment in cco's & other similar		55,543		56,359	
Other financial assets		1,894		8,123	
<div>Total non_current assets</div>		<div>1,978,441</div>		<div>1,987,437</div>	
<div>Total assets</div>		<div>2,035,987</div>		<div>2,030,126</div>	
<div>LIABILITIES</div>					
<div>Current liabilities</div>					
Trade and other payable		23,775		29,561	
Employee benefit liabilities		2,522		2,635	
Borrowings & other Fin Liabilities		71,076		56,577	
<div>Total current liabilities</div>		<div>97,373</div>		<div>88,773</div>	
<div>Non_current liabilities</div>					
Provisions		13,202		5,183	
Employee benefit liabilities		409		409	
Non current borrowing		163,956		163,956	
<div>Total non_current liabilities</div>		<div>177,567</div>		<div>169,548</div>	
<div>Total liabilities</div>		<div>274,940</div>		<div>258,321</div>	
<div>Net Assets</div>		<div>1,761,047</div>		<div>1,771,805</div>	
<div>EQUITY</div>					
Retained earnings		760,003		771,466	
Special funds		24,251		28,140	
Separate funds		27,687		23,796	
Asset revaluation		949,106		948,403	
<div>Total equity</div>		<div>-</div>		<div>1,761,047</div>	
				<div>1,771,805</div>	

**Statement of Cashflow as at 31 May 2025**

	YTD Actual \$000's	30th June 2024 Actual \$000's
<b>OPERATING ACTIVITIES</b>		
Rates	78,029	71,897
Other revenue received	35,687	36,515
Interest received	3,453	5,228
Dividends received	4	1,004
Payments to suppliers and employees	(95,165)	(77,445)
Finance costs	(9,057)	(10,503)
<b>Net operating activities</b>	<b>12,951</b>	<b>26,696</b>
<b>INVESTING ACTIVITIES</b>		
Reduction of term investment	1,881	(5,225)
Proceeds from sale of property, plant and equipment	113	96
Purchase of property, plant and equipment	(34,491)	(53,703)
<b>Net investing activities</b>	<b>(32,497)</b>	<b>(58,832)</b>
<b>FINANCING ACTIVITIES</b>		
Drawdown / (repayment) of borrowings	15,000	15,000
<b>Net financing activities</b>	<b>15,000</b>	<b>15,000</b>
Cash movement	(4,546)	(17,136)
Opening Balance 1st July	22,159	39,295
<b>Closing Bank Balance</b>	<b>17,613</b>	<b>22,159</b>

**8.5 Annual Plan 2025/26**

**Author:** Steph Forde, Corporate and Strategic Planner  
Elliot Higbee, Legal Services Manager  
Stephen Doran, Group Manager Corporate and Communications  
Andrea Rankin, Chief Financial Officer  
Brendan Madley, Senior Policy Advisor

**Authoriser:** Nigel Trainor, Chief Executive

**Recommendation**

That Council

1. Receive and note the amended draft fees and charges
2. Receive and note the updated draft revenue and financing policy
3. Receive and note the updated draft Annual Plan 2025/26 financial statements
4. Receive and note the operating revenue and expense amendments
5. Note that final documents will be presented to Council for adoption on 30 June 2024

**Purpose of Report**

- 1 The purpose of this report is to table the final draft Annual Plan 2025/26 to Council for discussion, including amendments to fees and charges and subsequent financial impacts, as discussed during deliberations at the 27 May Council meeting.

**Assessment of Significance**

- 2 The Annual Plan is of medium to high significance under the Council's Significance and Engagement policy. All councils are required to adopt an Annual Plan each financial year under section 95 and Part 2 of Schedule 10 of the Local Government Act 2002 (LGA).

**Background**

- 3 The LGA(section 95(5)) requires Council to prepare and adopt an Annual Plan each financial year, the purpose of which is to:
  - Contain the proposed annual budget and funding impact statement for the year in question; and
  - Identify any variations from the financial statements and funding impact statement contained in the local authority's long-term plan in respect of the year; and
  - Provide integrated decision-making and co-ordination of the resources of the local authority; and
  - Contribute to the accountability of the local authority to the community.
- 4 Council is required to prepare and adopt an Annual Plan in the intervening years between Long Term Plans (LTP). The plan contains the information prescribed in Section 95 and Part 2

of Schedule 10 of the LGA. The Annual Plan is an exceptions-based document and must include (as a minimum):

- Financial Statements (Forecasts, Funding Impact Statement, and Reserves - see Attachments)
- Rating Base information.
- Any variations from Year 2 of the LTP – such as new proposals, delays in projects or decisions not to proceed with projects.
- Reference to information in the LTP (e.g. Activity Statements) and relevant Fees and Charges information.

- 5 Following deliberations at the 27 May meeting, officers have made amendments to the Draft Annual Plan, which are detailed in the discussion section of this report. These changes include amendments to some fees and charges, amendments to the Revenue and Finance Policy, and revenue and expense adjustments.

## Discussion

### Fees and Charges

- 6 The table below is a high level summary of amendments to the draft fees and charges that were presented to council at the public consultation stage of the process. These were made following submissions received through community consultation and deliberation discussions on 27 May. The full updated draft fees and charges document can be found in Attachment 1.

Fee/ Charge Name	Fee/ Charge 2024/25	Fee/ Charge 2025/26 (April)	Updated Fee/ Charge 2025/26 (June)
Building – Compliance Schedules & BWOFS – Admin Fee following non-compliance	-	\$95.55	\$95.70
Building – Certificates of Acceptance – Certificate of Acceptance Administration fee	-	\$95.55	\$95.70
Building - Consent Software Usage (<\$124,000)	-	-	\$80.00
Building – Consent Software Usage (>\$124,000 x 0.075%)	-	-	Invoice
Facility Hire - Alpine Tka – Stadium – Sporting Activity	\$18 per hire	\$24 per hire	\$24 per hour
Facility Hire - Alpine Tka – Stadium – morning to 6pm	\$35 per hire	\$46 per hire	\$46 per hour
Facility Hire -Alpine Energy Stadium Tka – Stadium – Main Kitchen	\$14 per hour	\$18 per hour	\$18 per hire
Library & Museum – Printing A4 B&W	\$0.20 per page \$0.40 double sided	\$0.50 per page \$1.00 double sided	\$0.50 per side
Library & Museum – Printing A4 Colour	\$1.00 per page \$2.00 double sided	\$1.50 per page \$2.50 double sided	\$1.50 per side
Library & Museum – Printing	\$0.50 per page	\$1.00 per page	\$1.00 per side

A3 B&W	\$1.00 double sided	\$1.50 double sided	
Library & Museum – Printing A3 Colour	\$1.50 per page \$3.00 double sided	\$2.00 per page \$3.50 double sided	\$2.00 per side
Wastewater – Trade Waste Charges – Fixed Costs	\$0.98	\$1.41	\$1.056
Wastewater – Trade Waste Charges – Variable Costs	\$0.20	\$0.17	\$0.183
Wastewater – Annual Low Risk Trade Waste Fee	-	-	Removed
Swimming Pools – District Pools – Aqua Classes	\$2.00	\$2.20	\$3.00
Swimming Pools – District Pools – Buy 50 receive 60	\$200.00 junior / \$300.00 adult / \$250.00 for 65+	\$220.00 junior / \$330.00 adult / \$275.00 for 65+	Remove
Swimming Pools – CBay – Admission – Adult 65 years +	\$5.50	\$6.50	\$6.00

- 7 In addition to the amendments above, a submission received during community consultation from Rooney Group noted that, from their perspective, there was a lack of evidence to support the large increase in Infrastructure Administration and Land Transport Unit fees and charges. The full submission is detailed in Attachment 2.
- 8 Fees and charges are set under s 150 of the LGA. This section requires that fees “must not provide for the local authority to recover more than the reasonable costs incurred by the local authority for the matter for which the fee is charged”. This is a factual question, which requires the Council to be satisfied only reasonable costs are being recovered and reflects the monopoly nature of the service provided.
- 9 Considering Rooney Group’s submission above, officers have interrogated the basis for the proposed fee increases.
- 10 While initial analysis indicates current infrastructure fees and charges noted below do not recover costs, further work is required to strengthen the evidentiary basis on which these charges are set in the future. Early findings suggest that full cost recovery may require increases exceeding 10%.
- 11 For 2025/26 a 10% charge reflecting some of the increased costs is reasonable and defensible. Internal system improvements are also planned, which may help offset some future costs.
- 12 Based on the above information the below table details amendments to the Infrastructure Administration and Land Transport Unit fees and charges.

Fee/ Charge Name	Fee/ Charge 2024/25	Fee/ Charge 2025/26 (April)	Updated Fee/ Charge 2025/26 (June)
Infrastructure Group Administration – Occupation of Road Reserve – Application Fee	\$350.00	\$750.00	Actual Cost

Infrastructure Group Administration – Occupation of Road Reserve – Amendment Fee	\$175.00	\$500.00	Actual Cost
Land Transport – Occupation of Road Reserve – Application Fee	\$350.00	\$750.00	\$385.00
Land Transport – All Infrastructure Consents - Working in Road Reserve without an approved Corridor Access Request	\$1,000.00	\$1,500.00	\$1,100.00
Land Transport – All Infrastructure Consents – Working in Road Reserve without an approved Temporary Traffic Management Plan	\$1,000.00	\$1,500.00	\$1,100.00

### Revenue and Financing Policy (RFP)

- 13 During the 27 May Council meeting, officers presented community feedback on the proposed changes to the Revenue and Financing Policy.
- 14 There was general community support for the two proposed changes, and these will be prepared for adoption at the 30 June Council meeting.
- 15 Additionally, the feedback included a submission from Rooney Group on points other than those consulted on. It stated there were some deficiencies with Councils Revenue and Finance Policy in relation to the Infrastructure Administration fees and charges.
- 16 A full reading of the Policy is clear that fees and charges are intended to be part of the funding mix, reflect the primary beneficiary pays principle, and have some uncertainty and practical implementation issues which require specific care. Rooney Group's issue appears to relate to the funding analysis tables at the back of the Policy which have not carried through from the Policy's body and the LTP's Funding Impact Statements (FIS) reference to fees and charges, and their reflection of the primary beneficiary principle in the assessments for Roading and Footpaths, Wastewater, and Water Supply.
- 17 Although it is not an explicit legal requirement under s 150 of the LGA for fees and charges to be set in accordance with the RFP, it is unhelpful for this policy's funding analysis tables to not reflect the approach in practice. Officers have tracked amendments to the RFP to address this deficiency. Officers' advice is that these amendments can be made without further complication for these reasons: These changes will be discussed with Rooney's during a meeting scheduled for Thursday 19 June and a verbal update will be provided by officers at the 24 June Council meeting on discussions and/ or outcomes. The changes address minor gaps in the RFP's annexures and reflect a full reading of the RFP and LTP's settings for fees and charges.
- 18 The updated draft Revenue and Financing Policy with tracked changes is detailed in Attachment 3.

## Revenue and Expense

- 19 A number of adjustments have been made to Councils operating revenue and expense since the draft financial statements were released with the community consultation. These include a reduction in operating revenue for Trade Waste, addition of the Water Services Authority - Taumata Arowai levies, and additional funding for Aorangi Stadium insurance and Local Authority Protection Programme membership.

### *Trade waste*

- 20 Following submissions received from businesses who access Trade waste services, by Council at the 27 May meeting, a subsequent report was presented to Council on the 3<sup>rd</sup> June. During the meeting the Council resolved to endorse Option 2, *“to increase the trade waste fees and charges by 7.8% to recover the cost of the industrial wastewater system with the remaining revenue shortfall (\$1.01M) to be recovered from the rates wastewater targeted revenue”*.
- 21 This change has been reflected in the draft fees and charges in Attachment 1.

### *Water Services Authority - Taumata Arowai Levies*

- 22 Council officers received formal notification from the Water Services Authority – Taumata Arowai (the Authority) on 29 May 2025 that levies will be introduced from 1 July 2025, and charged to territorial authorities to help fund the work of the Authority. This communication is detailed in Attachment 4.
- 23 This work includes the regulation of drinking water suppliers for safety and quality and oversees the environmental performance of drinking water, stormwater and wastewater networks.
- 24 The levies are apportioned to each territorial authority based on census population data, and separate levies are applied for drinking water, wastewater and stormwater proportionate to the Authority's costs for the activities linked to those individual services.
- 25 The national levy amount for the first 3 years has been set and Timaru District Council's levy is set at \$196,711 excluding GST annually for 2025/26 through to 2027/28. The amount apportioned to each activity (drinking water, wastewater, stormwater) in each financial year is slightly different, but the total levy is consistent for each of the 3 years.
- 26 The timing of the notification from the Authority confirming the quantity and commencement date of the levies, has resulted in this expenditure not being included in the draft financial statements that accompanied the community consultation document.
- 27 In addition, there is a high level of complexity in fairly recovering a population based levy across three activities at different levels across a rating based that is connection/ user based.

### *Aorangi Stadium Insurance*

- 28 An additional \$86,000 has been included in the 2025/26 budget. Historically this was covered by the Aorangi Stadium Trust, however responsibility now lies with Council for this cost following the vesting of the asset.

### *Local Authority Protection Programme (LAPP) Disaster Fund*

- 29 The LAPP Fund was established in 1993 and is a mutual pool created by local authorities to cater for the replacement of infrastructure following catastrophic damage by natural disaster. 22 local authorities including Timaru District Council are fund members.



- 30 The fund covers local authority owned infrastructure including, but not limited to, water reticulation, treatment and storage, sewage reticulation and storage, storm water drainage, dams and canals and flood protection schemes. Roads and bridges are not covered by the fund due to local authorities having access to NZ Transport Agency subsidies.
- 31 Due to expected increases in the cost of LAPP membership, and insufficient provision in the draft financial statements presented to Council on 15 April as supporting information for community consultation, the budget has been increased to \$600,000.
- 32 The annual contribution to the fund for each member is based on replacement value of infrastructural assets and adjusted to recognize geographical exposure to risk of flood, storm, volcanic eruption and earthquake.
- 33 The membership is due for renewal 1 November 2025, therefore Council has the opportunity to consider the benefits of the membership, and investigate other alternatives, prior to the membership renewal deadline in September 2025.

#### *Financial Impacts*

- 34 The financial impact of these changes has resulted in an overall deficit of \$1.22 million, and an operating deficit of \$6.83 million, with the difference being \$5.61 million of vested assets.
- 35 Attachment 5 contains the updated draft financial statements.

#### **Options and Preferred Option**

##### **Option One (Preferred)**

Receive and note the amended draft fees and charges, the updated draft revenue and financing policy, the operating revenue and expense amendments and the draft Annual Plan 2025/26 financial statements and provide officers with feedback.

Note that the final documents are to be presented for council adoption on 30 June.

##### **Option Two**

Provide officers with direction on changes to the draft documents to be presented for council adoption on 30 June.

Acknowledging that significant changes to the plan at this stage may risk the delivery of the Annual Plan within statutory timeframes.

#### **Consultation**

- 36 Provided there are no further material or significant amendments to the draft Annual Plan 2025/26, community consultation undertaken to date on the proposed plan meets the legislative requirements within the LGA.

#### **Relevant Legislation, Council Policy and Plans**

- 37 Local Government Act 2002
- 38 Timaru District Council Long Term Plan 2024-34
- 39 Revenue and Financing Policy

**Other Considerations**

- 40 The draft Annual Plan 2025/26 document will be tabled at the meeting.
- 41 There are no other considerations

**Attachments**

1. **Final Draft Fees and Charges** [!\[\]\(815df092dd722ee9268ef8e6d0193e3a\_img.jpg\)](#) [!\[\]\(c72edb9626cad660f3a9f5fb0f22a68c\_img.jpg\)](#)
2. **Rooney Group Submission - Annual Plan 2025/26** [!\[\]\(0c564128c6342bd2f601e97f4518828a\_img.jpg\)](#) [!\[\]\(5cb79a1c9acdf5d94bce345803852578\_img.jpg\)](#)
3. **Revenue and Financing Policy - 2025 review with track changes** [!\[\]\(cc23775bf31a648cde5902baa397f9aa\_img.jpg\)](#) [!\[\]\(0f607256894bb1ede5f4e367e10faa26\_img.jpg\)](#)
4. **Water Services Authority - Taumata Arowai - Levies Implementation Notification** [!\[\]\(b5a96c12e7c148f5f0a1e79e6e3ae06f\_img.jpg\)](#) [!\[\]\(b1ec1765ecac1504c3ad80161aa698d7\_img.jpg\)](#)
5. **Draft Financial Statements Annual Plan 2025/26** [!\[\]\(1ac6553686eceeed52ad5e46b685f2ec\_img.jpg\)](#) [!\[\]\(f93c8edfefbeead1d1dcd1f6754e6345\_img.jpg\)](#)



# Fees and Charges

**For period 1 July 2025 to 30 June 2026**

2 King George Place - PO Box 522 Timaru 7940 - Telephone 03 687 7200

#1680045

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## Airport

Casual Users/Visitors

Description	Weight Category (kgs)	2025/26 (GST incl.)	2024/25 (GST incl.)	% Variance
<b>a) Terminal users</b>				
MTOW	20,001 – 30,000	\$604.45	\$549.50	10%
MTOW	10,001 – 20,000	\$398.75	\$362.50	10%
MTOW	5,001 – 10,000	\$113.30	\$103.00	10%
MTOW	3,501 – 5,000	\$86.90	\$79.00	10%
MTOW	2,001 – 3,500	\$66.50	\$60.50	10%
MTOW	< 2,000	\$26.95	\$24.50	10%
<b>b) Non-terminal users</b>				
MTOW	> 30,000	\$346.50	\$315.00	10%
MTOW	20,001 – 30,000	\$154.00	\$140.00	10%
Business Jet		\$200.20	\$182.00	10%
MTOW	10,001 – 20,000	\$80.30	\$73.00	10%
MTOW	5,001 – 10,000	\$60.50	\$55.00	10%
MTOW	3,501 – 5,000	\$46.20	\$42.00	10%
MTOW	2,001 – 3,500	\$40.15	\$36.50	10%
*MTOW	701 – 2,000	\$14.00	\$12.00	17%
*MTOW	< 700	\$14.00	\$12.00	17%
Helicopters		\$14.00	\$12.00	17%
Glider Tow Planes		\$14.00	\$12.00	17%
<b>Airport parking</b>				
Daily charge		\$14.30	\$13.00	10%
Lost Ticket		\$71.50	\$65.00	10%

Note:

- Touch and Go Practice Landings Treated as One Landing.
- Tow Plane and Glider Charged for Tow Plane Only.
- Scheduled service providers and frequent users based at Timaru Airport subject to separate agreement.
- Unpaid landing fees will incur an administration fee of \$25.00.

## Animal Control – Dog Registration

Description	2025/26 (GST incl.)	2024/25 (GST incl.)	% Variance
First Registration Fee for a New Puppy (3 months to 12 months)	\$47.00	\$46.00	10%
Registration Fees for Working Dogs, Rural Pet Dogs, and Selected Dog Owner	\$51.00	\$50.00	10%
Registration Fees for Neutered Dogs (12 months and above)	\$82.00	\$80.00	10%
Registration Fees for Entire Dogs (not desexed) (12 months and above)	\$154.00	\$150.00	10%
Registration Fees for Disability Assist Dog (Certified In Training / Trained)	No charge	No charge	

Late Registration: Plus 50% of the appropriate fee (as provided by Statute) in the event of a dog not being re-registered by 1 September.

Dangerous Dog: Plus 50% of the appropriate fee (as provided by Statute) for Dog classified as Dangerous.

Description	2025/26 (GST incl.)	2024/25 (GST incl.)	% Variance
Dangerous Dogs – Entire	\$231.00	\$225.00	3%
Dangerous Dogs – Neutered	\$123.00	\$120.00	2%
Dangerous Dogs – Rural/Working	\$77.00	\$75.00	3%
Selected Owners Policy (SOP) Application Fee (New Fee)	\$54.00	\$52.00	4%
3 Plus Licence	\$54.00	\$52.00	4%
SOP/3 Plus Dual Application Fee (New Fee)	\$79.00	\$77.00	3%
SOP/3 Plus Re Inspection Fee	\$43.00	\$42.00	2%
Replacement registration tag	\$6.00	\$6.00	0%



Dog Registration / Refunds for Deceased Dogs and Registration / Refunds Pro Rata of Current Fees

Month	Pets (> 1 year) 2025/26 (GST incl.)	Pets (> 1 year) 2024/25 (GST incl.)	Neutered 2025/26 (GST incl.)	Neutered 2024/25 (GST incl.)	Working 2025/26 (GST incl.)	Working 2024/25 (GST incl.)	Rural Pets 2025/26 (GST incl.)	Rural Pets 2024/25 (GST incl.)	Selected Owner Policy 2025/26 (GST incl.)	Selected Owner Policy 2024/25 (GST incl.)	Puppy Refunds Only (Deceased) 2025/26 (GST incl.)	Puppy Refunds Only (Deceased) 2024/25 (GST incl.)
July	\$154.00	\$150.00	\$82.00	\$80.00	\$51.00	\$50.00	\$51.00	\$50.00	\$51.00	\$50.00	\$47.00	\$46.00
August	\$142.00	\$138.00	\$76.00	\$74.00	\$47.00	\$46.00	\$47.00	\$46.00	\$47.00	\$46.00	\$43.00	\$42.00
September	\$130.00	\$126.00	\$70.00	\$68.00	\$43.00	\$42.00	\$43.00	\$42.00	\$43.00	\$42.00	\$39.00	\$38.00
October	\$118.00	\$114.00	\$64.00	\$62.00	\$39.00	\$38.00	\$39.00	\$38.00	\$39.00	\$38.00	\$35.00	\$34.00
November	\$106.00	\$102.00	\$58.00	\$56.00	\$35.00	\$34.00	\$35.00	\$34.00	\$35.00	\$34.00	\$31.00	\$30.00
December	\$94.00	\$90.00	\$52.00	\$50.00	\$31.00	\$30.00	\$31.00	\$30.00	\$31.00	\$30.00	\$26.00	\$26.00
January	\$82.00	\$78.00	\$46.00	\$44.00	\$27.00	\$26.00	\$27.00	\$26.00	\$27.00	\$26.00	\$22.00	\$22.00
February	\$70.00	\$66.00	\$40.00	\$38.00	\$23.00	\$22.00	\$23.00	\$22.00	\$23.00	\$22.00	\$18.00	\$18.00
March	\$58.00	\$54.00	\$34.00	\$32.00	\$19.00	\$18.00	\$19.00	\$18.00	\$19.00	\$18.00	\$14.00	\$14.00
April	\$46.00	\$42.00	\$28.00	\$26.00	\$15.00	\$14.00	\$15.00	\$14.00	\$15.00	\$14.00	\$10.00	\$10.00
May	\$34.00	\$30.00	\$22.00	\$20.00	\$11.00	\$8.00	\$11.00	\$8.00	\$11.00	\$8.00	\$6.00	\$6.00
June	\$22.00	\$18.00	\$16.00	\$14.00	\$7.00	\$4.00	\$7.00	\$4.00	\$7.00	\$4.00	\$2.00	\$2.00

Note: The Registration of a new puppy is always the stated fee. There is no pro-rata for Registration.

## Animal Control – Dog Impounding Fees

Description	2025/26 (GST incl.)	2024/25 (GST incl.)	% Variance
First impoundment in a 12 month period – Dog microchipped	\$100.00	\$98.00	2%
First impoundment in a 12 month period – Dog not wearing tag/not microchipped	\$140.00	\$138.00	1%
Second impoundment in a 12 month period	\$118.00	\$115.00	3%
Third impoundment in a 12 month period	\$129.00	\$126.00	2%
Daily sustenance	\$18.00	\$18.00	0%
Micro-chipping fee – Pound	\$60.00	\$60.00	0%
Micro-chipping fee – community	\$60.00	\$60.00	0%
Surrender	\$50.00	\$50.00	0%
Seizure	\$61.00	\$60.00	2%
Barking collar hire (Hire \$30 & Bond \$30.00)	\$60.00	\$60.00	0%
Adoption from Pound	\$140.00	\$125.00	12%
After hours fee	\$31.00	\$30.00	3%

Appropriate impounding fee applies to dogs returned home by an Animal Control Officer.  
Unregistered dog – above fees plus appropriate registration and micro-chipping charge.

## Animal Control – Impounding Fees (stock)

Description	2025/26 (GST incl.)	2024/25 (GST incl.)	% Variance
Rangers charge out rate	\$100 per hr	\$90 per hr	11%
Travel charge per km	\$1.20	\$0.95	26%

To be charged at the actual charge out rate per hour or part thereof plus any other costs including travel and impounding fees and a 25% administration fee.

## Art Gallery

Description	2025/26 (GST incl.)	2024/25 (GST incl.)	Variance
<b>Exhibition Hire (subject to contractual approval and management of the exhibition)</b>			
Main Gallery	\$55.00	\$50.00	10%
Main Gallery – Community Groups	\$44.00	\$39.00	13%
Main Gallery – Corporate Groups	\$110.00	\$100.00	10%
Octagon Foyer	\$35.00	\$30.00	17%
After Hours	\$93.50 per hour plus \$60 per hour Fire Warden charge-	\$85 per hour plus \$36 per hour staff charge	10%
Hourly staff rate for after hour events	\$60.00	\$36.00	166%
<b>Research Fee per ½ hr (first 15 minutes free)</b>	\$35.00 per half hour	\$30.00 per half hour	16%
<b>Student Research fee</b>	Free	Free	
<b>Reproduction Fee (per image outside Copyright)</b>			
Laser print A4	\$8.50	\$8.50	0%
Laser print A3	\$12.50	\$12.50	0%
Digital image (300 dpi jpeg via online link)	\$21.00	\$21.00	0%
A4 Poster	\$63.00	\$63.00	0%
A3 poster	\$84.00	\$84.00	0%
A2 Poster	\$105.00	\$105.00	0%
A1 Poster	\$126.00	\$126.00	0%
Custom size poster	\$POA	\$POA	
For images under copyright the applicant is required to produce written authorization from the copyright holder before the Gallery can reproduce the image/s. Any fees payable to a copyright holder is an additional to fees due to the gallery. If the applicant requires the gallery to seek copyright authorisation from the copyright holder this will be charged at research fee rate			

Description	2025/26 (GST incl.)	2024/25 (GST incl.)	Variance
<b>Photography Fees</b>			
Staff hourly rate for photography of artworks (when a new image needs to be created from an original artwork. This fee covers the staff time involved in retrieval of collection items, installation, and photography setup and production)	\$200.00	\$144.90	38%
<b>Publication Fee</b> (per image and per print run)			
Books, Periodicals, Internet	\$93.00	\$84.52	10%
Calendars, Book Covers	\$379.50	\$345	10%
Advertising / Publicity (labels, packaging, posters)	\$330.00	\$300.00	10%
TV Programmes and Commercial Films (New Zealand)	\$330.00	\$300.00	10%
TV Programmes and Commercial Films (International)	\$693.00	\$630.00	10%
TV Commercials	\$693.00	\$630.00	10%
Commercial Still Photography and Filming in the Gallery	\$330.00	\$300.00	10%
Postage within NZ	\$11.55	\$10.50	10%
Postage International	\$34.65	\$31.50	10%

Exhibitions initiated by Gallery: No rental, but 30% commission if works are for sale.

**Exhibitions not initiated by Gallery (subject to approval of Gallery Manager)**

Community i.e. "non-profit" Groups	No commission but rental (also refer note below)
Single Artist / Artist Groups	30% commission plus daily rental
Young South Canterbury Solo Artist	25% commission within minimum daily rental
Corporate / Commercial (selling) Exhibition	25% commission and double daily rental

**Note:**

- No commission or rental charge for Friends of Aigantighe.
- Exhibitions falling outside categories to be charged at Gallery Manager's discretion.

Assignment of Other Leases (Residential / Commercial / Rural)

Description	2025/26 (GST incl.)	2024/25 (GST incl.)	Variance
Lease details			
Deed of Assignment of Lease requested by Counter Party – Administration Fee	\$280.00 + actual and reasonable legal costs and LINZ registration fees (if applicable)	\$240.00 + actual and reasonable legal costs and LINZ registration fees (if applicable)	17%

## Building Control Services

Description	2025/26 (GST incl.)	2024/25 (GST incl.)	Variance
<b>Lodgement / Administration / Code Compliance fee</b>			
Work with a value of less than \$30,000 (Removed)	-	\$348.00	
Work with a value of less than \$50,000 (New)	\$273.00	-	
Work with a value of between \$30,001 and \$140,000 (Removed)	-	\$435.00	
Work with a value of between \$50,001 and \$200,000 (New)	\$364.00	-	
Works with a value of between \$140,001 and \$700,000 (Removed)	-	\$522.00	
Works with a value of between \$200,001 and \$800,000 (New)	\$455.00	-	
Work with a value of more than \$700,000 (Removed)	-	\$783.00	
Work with a value of more than \$800,001 (New)	\$728.00		
Amendments	\$287.10	\$261.00	10%
Certificate of Acceptance	\$287.10	\$261.00	10%
Consent Software Usage (value of work up to \$124,000)	\$80.00	-	
Consent Software Usage (value of work over \$124,000 x 0.075%)	Invoice	-	
<b>Minor Applications (set fee)</b>			10%
Solid and Liquid Fuel Heating Appliances - min charge, subject to additional tech processing and/or inspection	\$601.70	\$547.00	10%
Solid Fuel Heater (insert/inbuilt 2 inspections required) – min charge, subject to additional tech processing and /or inspection	\$854.70	\$777.00	10%
Marquees – min charge, subject to additional tech processing and/or inspection	\$601.70	\$547.00	10%
Demolition (Residential Only) – min charge, subject to additional tech processing and/or inspection	\$601.70	\$547.00	10%
Solar Hot Water Systems – min charge, subject to additional tech processing and /or inspection	\$601.70	\$547.00	10%
<b>Project Information Memorandum (PIM)</b>			
PIM Application	\$601.70	\$547.00	10%
Existing PIM Assessment (if applicable to new building consent application)	\$222.00	\$202.00	10%
<b>Building Consents / Amendments / Minor Variations</b>			

Description	2025/26 (GST incl.)	2024/25 (GST incl.)	Variance
Advice Notes (Minor)	\$222.00	\$202.00	10%
Advice Notes (All other work)	\$601.70	\$547.00	10%
Technical Processing (per half hour or part thereof)	\$126.50	\$115.00	10%
Full Inspection	\$253.00	\$230.00	10%
Waivers & Modifications (technical processing hourly rate or part thereof – min charge ½ hr)	\$126.50	Invoice	
Minor Variation (technical processing hourly rate or part thereof – min charge ½ hr)	\$126.50	Invoice	
Amendment (technical processing hourly rate or part thereof – min charge ½ hr)	\$126.50	Invoice	
Code Compliance Certificate Issue (1/2 hour technical and admin, minimum charge)	\$222.20	-	
<b>Exempt Building Work (schedule one)</b>			
Exempt Building Work Notification	\$191.40	\$174.00	10%
Exempt Building Work (Discretionary - technical processing ½ hr rate or part thereof – min charge ½ hr) (Removed)	-	Invoice	
Exempt Building Work Discretionary (½ hr technical & Admin – min charge	\$222.20	-	
<b>Compliance Schedules and BWOs</b>			
Compliance Schedules (Issue & Register)	\$475.20	\$432.00	10%
Amended and Provision of Existing Compliance Schedules	\$191.40	\$174.00	10%
Compliance Schedule (one specified system only)	\$191.40	\$174.00	10%
Receiving Building Warrant of Fitness	\$191.40	\$174.00	10%
Audit of Building Warrant of Fitness	\$333.00	\$432.00	-23%
Re-Inspection following non-compliance (Removed)	-	\$230.00	
Re-inspection (each) following non-compliance	\$253.00	-	
Administration fee following non-compliance (per ½ hour)	\$95.70	-	
<b>Certificates of Acceptance</b>			
Technical Process (technical processing ½ hr rate or part thereof – min charge ½ hr)	\$126.50	Invoice	
Inspection	\$253.00	\$230.00	10%
Section 97(E) fee	Invoice	-	
Certificate of Acceptance Administration fee (½ hr min charge)	\$95.70	-	



<b>Other Building Regulatory Charges</b>			
Notice to Fix – Technical Check and Administration minimum charge (plus relevant inspections at full inspection rate)	\$854.70	\$777.00	10%
Dangerous, Affected and Insanitary Building (technical processing ½ hr rate or part thereof+ Inspections + Consultant + 10%)	Invoice	Invoice	
Certificate under Sale and Supply of Liquor Act 2012 (plus all inspections and other action necessary to confirm compliance)	\$126.50	\$115.00	10%
Extension of Time (Building Consent EOT new start or completion date)	\$222.00	\$202.00	10%
Non-consent Inspections	\$253.00	\$230.00	10%
Section 73 Notice (Building on land subject to natural hazards)	\$854.70	\$777.00	10%
Section 77 Notice (Building on two or more allotments)	\$854.70	\$777.00	10%
Section 83 (removal of section 77 notice)	\$222.00	\$202.00	10%
Building Record Update (Non-Technical Check and Administration)	\$348.70	\$317.00	10%
Change of Use/Extension of Life/Subdivision of Building (assessment and record) (per ½ hr or part thereof) (Removed)	-	\$174.00	
Change of Use/Extension of Life/Subdivision of Building (technical assessment per ½ hr) (New)	\$126.50	-	
Certificate for Public Use (technical check, administration, plus relevant inspections at full inspection rate) Note: Cost of any subsequent CPU application = previous charge x 2.	\$477.00	\$434.00	10%
Amusement Device ( <b>charges set by legislation</b> ) (for 1 device, for the first 7 days of proposed operation or part thereof)	\$11.50	\$11.50	0%
Amusement Device ( <b>charges set by legislation</b> ) (for each additional device operated by the same owner, for the first 7 days or part thereof)	\$2.30	\$2.30	0%
Amusement Device ( <b>charges set by legislation</b> ) (for each device for each further period of 7 days or part thereof)	\$1.15	\$1.15	0%
Building File Request (fee \$ x number of parcels) (Removed)	-	\$87.00	
Administration fee (per half hour or part thereof) (New)	\$95.70	\$87.00	10%
<b>Fencing of Residential Swimming Pools</b>			
Exemptions (Schedule One)	\$191.40	\$174.00	10%
Registration of Swimming Pool (new)	\$348.70	\$317.00	10%
Administration (per half hour or part thereof)	\$95.70	\$87.00	10%
Pool Safety Audit (3 yearly inspection)	\$333.00	\$202.00	65%
Re-inspection follow-up (resulting from pool safety audit)	\$253.00	\$230.00	10%

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Description	2025/26 (GST incl.)	2024/25 (GST incl.)	Variance
<b>South Island IQP Processing</b>			
Application	\$354.200	\$322.00	10%
Per feature / specified system	\$25.30	\$23.00	10%
Annual Renewals	\$151.80	\$138.00	10%
<b>Earthquake Prone Buildings</b>			
Registration and maintenance of Earthquake Prone Building Register (per building)	\$444.40	\$404.00	10%
If technical assessments or reviews are required in addition to the above registration fee, time will be charged at a technical rate per half hour or part thereof	\$126.50	\$115.00	10%
<b>Contractors and Consultants</b>			
Due to the nature of some applications or the incorporation of specialist services the Council may, at its discretion, refer these applications to consultants for checking. The fees and charges incurred will be additional to the fees identified on this schedule	At Cost	At Cost	
Printing /photocopying of a full Building Consent or additional copies (other than minor consents)	Invoice	Invoice	
USB Drive	\$33.00	\$30.00	10%
Building Consent Statistics monthly report (fee per month)	\$95.70	\$87.00	10%
BCA Accreditation levy (minor building consent applications)	\$15.00	\$10.00	50%
BCA Accreditation levy (all other building consent applications)	\$70.00	\$50.00	40%
<b>Certain charges remain applicable if an application/consent is refused, withdrawn or cancelled.</b>	Invoice	Invoice	
<b>The Building Control Manager has delegated authority to use discretion as required for any of the fees within this list or any other fee or charge relating to Building Control Services.</b>			

## Cemeteries

Description	Type	Plot Purchase	Plot Purchase	Interment	Interment	Concrete Beam	Concrete Beam
		2025/26 (GST incl.)	2024/25 (GST incl.)	2025/26 (GST incl.)	2024/25 (GST incl.)	2025/26 (GST incl.)	2024/25 (GST incl.)
All Cemeteries	Single	\$2300.00	\$2000.00	\$2000.00	\$1700.00		0
	Infant (Four years and under)	\$575.00	\$500.00	\$920.00	\$800.00		0
	Stillborn	\$400.00	\$350.00	\$0.00	\$0.00		0
	Ashes	\$690.00	\$600.00	\$420.00	\$360.00		0
Muslim Burial (where available)	Single	\$3000.00	\$2300.00	\$2300.00	\$2000.00		\$400.00
	Infant	\$1500.00	\$1000.00	\$1060.00	\$920.00		\$400.00
RSA Sections (Timaru, Temuka, Geraldine)	Single			\$1950.00	\$1700.00		
	Ashes			\$410.00	\$360.00		

Description	2025/26 (GST incl.)	2024/25 (GST incl.)	Variance
<b>Additional Charges</b>			
Record search more than ONE request per day	\$30.00	\$25.00	20%
*Funeral – Saturday (completed 12.00pm to 4.00pm)	\$880.00	\$770.00	14%
*Funeral – Saturday (completed after 4.00pm)	\$2110.00	\$1840.00	15%
*Funeral - Statutory Holiday/Sunday (completed 10.00am to 4.00pm)	\$1610.00	\$1400.00	15%
*Funeral – Statutory Holiday/Sunday (completed after 4.00pm)	\$2530.00	\$2200.00	15%
Funeral – Monday to Friday (completed after 4.00pm)	\$880.00	\$770.00	14%
Dig Grave – Statutory Holiday/Saturday/ Sunday (where requested)	\$880.00	\$770.00	14%
Concrete Removal	\$880.00	\$770.00	14%
Extra Depth (3 Burials in One Plot)	\$880.00	\$770.00	14%
Lowering Device Placement (where supplied by Funeral Director)	\$175.00	\$150.00	17%
Arundel Burial Surcharge	\$1260.00	\$1100.00	15%
Memorial Application Approval	\$50.00	\$43.00	16%

- Burial Warrants (interment) - Must be received by the Customer Services staff at least eight working hours before a burial. For funerals to take place before 2.00pm on Monday or the day following a Statutory Holiday, burial warrants must be received by Customer Services staff prior to 4.00pm on the previous Council work day.
- Funerals on weekends or statutory holiday are subject to availability.
- RSA - Pleasant Point, Pareora West and Arundel do not have an RSA section and Arundel does not have concrete burial berms.
- Memorial Application Approval – All headstones, plaques and other memorials erected in cemeteries must be approved by Council for compliance with the appropriate New Zealand Standard and be applied for and erected by a Monumental Mason.

## Council and Standing Committee Agendas

Description	2025/26 (GST incl.)	2024/25 (GST incl.)
Organisations and individuals who request copies of the Council and Standing Committee agendas on a regular basis may be charged a fee of \$30.00 per copy.	\$30.00	\$30.00

Note: This shall not apply to the media.

- Agendas are available from Timaru District Council Website at no cost.



## Facility Hire – Alpine Energy Community Centre, Temuka

**Preparation time** (must be arranged at the time of booking the facilities. This will be charged at the normal hire charge)

**Hire** (minimum hire charge of two hours per hire including preparation / pack out time).

**Public Liability Insurance** The hirer is required to have Public Liability Insurance and provide a confirmation of this to the Council before the booking is confirmed. If the hirer does not have Public Liability Insurance the Council will charge \$17.00 per hire. This provides cover to a maximum of \$2,000,000.

Description	2025/26 (GST incl.)	2024/25 (GST incl.)	Variance
<b>AD Hally Lounge (upstairs)</b>			
Meetings only	\$33.00 per hour	\$25.00 per hour	32%
Morning to 6.00pm	\$42.00 per hour	\$32.00 per hour	31%
6.00pm to 2.00am	\$48.00 per hour	\$36.00 per hour	33%
Maximum Daily Rate (day/night events, multi-day events) – includes kitchen and bar	\$390.00	\$295.00	32%
Kitchenette	\$15.00 per hire	\$11.50 per hire	30%
<b>Stadium</b>			
Sporting Activity	\$24.00 per hour	\$18.00 per hire	33%
Morning to 6.00pm	\$46.00 per hour	\$35.00 per hire	31%
6.00pm - 2.00am	\$54.00 per hour	\$41.00 per hour	32%
Maximum Daily Rate (day/night events, multi-day events) – includes kitchen and changing rooms	\$521.00	\$395.00	32%
Main Kitchen (Tea/Coffee only) – <del>minimum hire 2 hours (\$28 per hire)</del>	\$18.00 per hire	\$14.00 per hour	29%
Changing Rooms and Showers	\$41.00 per room	\$31.00 per room	32%
Heater – Downstairs Stadium	\$2.00 coin operated	\$2.00 coin operated	0%
Public Liability Insurance Cover (if required)	\$17.00 per hire	\$16.00 per hire	6%
Deposit -required when booking an event using the maximum fee	\$132.00	\$100.00	32%
Cancellation Fee (for cancellations made within 48 hours of the hire date)	Forfeit of Deposit	Forfeit of Deposit	

## Facility Hire – Aorangi Pavilion, Timaru

The Aorangi Pavilion, Lounge, Aorangi Park may be used for sporting events, wedding receptions, exhibitions and public meetings as approved by Council. Other uses are considered on an individual basis. The facilities available are the Lounge which is licensed for 80.

**Preparation time** (must be arranged at the time of booking the facilities. This will be charged at the normal hire charge)

**Hire** (minimum hire charge of two hours per hire including preparation / pack out time).

**Public Liability Insurance** The hirer is required to have Public Liability Insurance and provide a confirmation of this to the Council before the booking is confirmed. If the hirer does not have Public Liability Insurance the Council will charge \$17.00 per hire. This provides cover to a maximum of \$2,000,000.

Description	2025/26 (GST incl.)	2024/25 (GST incl.)	Variance
<b>Hire</b>			
Hall (Including Kitchen)	\$33.00 per hour	\$25.00 per hour	<b>32%</b>
Changing Rooms	\$20.00 per room		
Deposit	\$66.00	\$50.00	<b>32%</b>
Cancellation Fee (for cancellations made within 48 hours of the hire date)	Forfeit of Deposit	Forfeit of Deposit	
Public Liability Insurance Cover (if required)	\$17.00 per hire	\$16.00 per hire	<b>6%</b>



## Facility Hire – Caroline Bay Lounge

The Caroline Bay Lounge may be used for meetings, seminars, receptions and smaller functions for up to 100 people.

**Hire** Minimum hire charge of two hours per hire. Hirer will be charged from start of booking (including pack in and pack out) until end of booking including hirer's clean up.

**Public Liability Insurance** The hirer is required to have Public Liability Insurance and provide a confirmation of this to the Council before the booking is confirmed. If the hirer does not have Public Liability Insurance the Council will charge \$17.00 per hire. This provides cover to a maximum of \$2,000,000.

Description	2025/26 (GST incl.)	2024/25 (GST incl.)	Variance
<b>Hall (including kitchen)</b>			
-Up to 11pm	\$26.00 per hour	\$20.00 per hour	<b>30%</b>
-After 11pm	\$30.00 per hour	\$23.00 per hour	<b>30%</b>
Maximum Daily Charge (day/night events, multi-day events)	\$330.00	\$250.00	<b>32%</b>
Electrical facilities (Heating, Lighting etc.)	\$0.60 per unit	\$0.60 per unit	<b>0%</b>
Public Liability Insurance Cover (if required)	\$17.00 per hire	\$16.00 per hire	<b>6%</b>
Security Check*	\$52.00 per check	\$48.00 per check	<b>8%</b>
Deposit	\$66.00	\$50.00	<b>32%</b>
Cancellation Fee (for cancellations made within 48 hours of the hire date)	Forfeit of Deposit	Forfeit of Deposit	

\* **Security:** Please note an additional charge of securing the lounge will apply to any hire closing **from 11.00pm onwards** as per the security company's scale of charges. Should this fee change, any hirer who requires this service is notified by letter. District Plan rules and bylaws apply limiting hours of use (e.g. noise control).

## Facility Hire – Caroline Bay Hall

The Caroline Bay Hall may be used for dances, socials, cabarets, wedding receptions, exhibitions and public meetings.

**Hire** Minimum hire charge of two hours per hire, including pack in and pack out) until end of booking including clean up.

**Public Liability Insurance** The hirer is required to have Public Liability Insurance and provide a confirmation of this to the Council before the booking is confirmed. If the hirer does not have Public Liability Insurance the Council will charge \$17.00 per hire. This provides cover to a maximum of \$2,000,000.

Description	2025/26 (GST incl.)	2024/25 (GST incl.)	Variance
<b>Hall</b>			
- 6am to 6pm	\$46.00 per hour	\$35.00 per hour	31%
- 6pm-11pm	\$108.00 per hour	\$78.00 per hour	38%
- After 11pm	\$145.00 per hour	\$110.00 per hour	32%
Maximum Daily Rate (day/night events, multi-day events)	\$937.00	\$710.00	32%
Electrical facilities (Heating, Lighting etc.)	\$0.60 per unit	\$0.60 per unit	0%
Public Liability Insurance Cover (if required)	\$17.00 per hire	\$16.00 per hire	6%
Security Check*	\$52.00 per check	\$48.00 per check	8%
<b>Miscellaneous Charges</b>			
Use of baby grand piano	\$132.00	\$100.00	32%
Deposit (required one month prior to your reservation)	\$100.00	\$60.00	67%
Cancellation Fee (for cancellations made within 48 hours of the hire date)	Forfeit of Deposit	Forfeit of Deposit	

\* **Security:** Please note an additional charge of securing the hall will apply to any hire closing **from 11.00pm onwards** as per the security company's scale of charges. Should this fee change, any hirer who requires this service is notified by letter. District Plan rules and bylaws apply limiting hours of use (e.g. noise control).

## Facility Hire – Caroline Bay Soundshell

The Caroline Bay Soundshell is an outdoor venue with seating for 1,780.

**Deposit** - A deposit is required on signing the Agreement to cover the Statutory Advertising. This will only be refundable if cancellation notice is given one week prior to concert.

**Public Liability Insurance** The hirer is required to have Public Liability Insurance and provide a confirmation of this to the Council before the booking is confirmed. If the hirer does not have Public Liability Insurance the Council will charge \$17.00 per hire. This provides cover to a maximum of \$2,000,000.

Description	2025/26 (GST incl.)	2024/25 (GST incl.)	Variance
<b>Hire - Show Charging Admission</b>			
Deposit (refundable)	\$455.00	\$345.00	32%
Soundshell hire (including two public notices re Liquor ban / exclusive use and admission charge)	\$924.00 per day	\$700.00 per day	32%
<b>Hire – Show with No Admission Charge or Community Event</b>			
A Community Events is when admission is by donation (gold coin or similar) and/or the net proceeds are being donated to an approved charity or community cause			
Deposit (refundable)	\$303.00	\$230.00	32%
Hire	\$185.00 per day	\$140.00 per day	32%
Public Liability Insurance Cover (if required)	\$17.00 per hire	\$16.00 per hire	6%
Cancellation Fee (for cancellations made within 48 days of the hire date)	Forfeit of Deposit	Forfeit of Deposit	

Council does **NOT** offer the following Services: Security, Ticket Sales/Booking Agent, Ushers, Sound, Electrician, Additional Electrical Supply, Additional Spot Lighting, and Additional Stage Lighting. Please make your own arrangements for these services.

The cable tunnel to the stage, if flooded, to be drained at hirers expense

**The Hirer's attention is drawn to the following legal requirements of the Electrical Regulations covering outdoor venues:**

- Should the Hirer's 'Electrical Load' requirements exceed the capacity of the 'Residual Current Device Protected 3 Phase 5 Pin Sockets' then a power supply of '3 Phase 150 Amp' may be drawn from a fuse/switch provided.
- The Hirer's electrician when taking a power connection from the fuse/switch is responsible for arranging his own Electrical Permit and assumes full legal responsibility at all times for the temporary electrical installation whilst it is connected to a power supply.

The Council shall **NOT** accept any responsibility or claims for compensation of loss due to power failure at the venue for whatever reason. The Hirer and the hirer's electrician are totally responsible for all electrical safety of performers, staff and the public.

## Facility Hire – Geraldine Pavilion

**Preparation time** (must be arranged at the time of booking the facilities. This will be charged at the normal hire charge)

**Hire** (minimum hire charge of two hours per hire including preparation / pack out time).

**Public Liability Insurance** The hirer is required to have Public Liability Insurance and provide a confirmation of this to the Council before the booking is confirmed. If the hirer does not have Public Liability Insurance the Council will charge \$17.00 per hire. This provides cover to a maximum of \$2,000,000.

Description	2025/26 (GST incl.)	2024/25 (GST incl.)	Variance
Deposit – required when booking an event using the maximum fee	\$66.00	\$50.00	32%
Cancellation Fee (for cancellations made within 48 hours of the hire date)	Forfeit of Deposit	Forfeit of Deposit	
<b>Hall (upstairs)</b>			
Hourly Rate (includes kitchen)	\$33.00 per hour	\$25 per hour	32%
Public Liability Insurance Cover (if required)	\$17.00 per hire	\$16.00 per hire	6%
Deposit – required when booking an event using the maximum fee	\$66.00	\$50.00	32%
Cancellation Fee (for cancellations made within 48 hours of the hire date)	Forfeit of Deposit	Forfeit of Deposit	
<b>Changing Rooms (downstairs)</b>			
Hire	\$40.00 per hire	\$30.00 per hire	33%
Storage Rooms	By arrangement	By arrangement	

## Facility Hire – Pleasant Point Town Hall

**Hire** Minimum hire charge of two hours per hire. Hirer will be charged from start of booking (including pack in and pack out) until end of booking including clean up. Preparation time to be arranged at time of booking (charged at normal rates).

**Public Liability Insurance** The hirer is required to have Public Liability Insurance and provide a confirmation of this to the Council before the booking is confirmed. If the hirer does not have Public Liability Insurance the Council will charge \$17.00 per hire. This provides cover to a maximum of \$2,000,000.

Description	2025/26 (GST incl.)	2024/25 (GST incl.)	Variance
<b>Hire</b>			
6am to 6pm	\$26.00 per hour	\$20.00 per hour	30%
6pm – 2am	\$35.00 per hour	\$26.00 per hour	35%
Maximum Daily Rate (day/night events, multi-day events)	\$317.00	\$240.00	32%
<b>Miscellaneous</b>			
Heating	\$2.30 per hour of use	\$2.30 per hour of use	0%
Memorial Lounge only	\$18.00 per hour	\$14.00 per hour	29%
Public Liability Insurance Cover (if required)	\$17.00 per hire	\$16.00 per hire	6%
Deposit – Dances, Socials, Cabarets	\$152.00	\$115.00	32%
Cancellation Fee (for cancellations made within 48 hours of the hire date)	Forfeit of Deposit	Forfeit of Deposit	

## Facility Hire – The Southern Trust Events Centre

The Southern Trust Events Centre features a large multi-purpose Stadium, a Lounge including Kitchen and Bar, and a Meeting Room.

Commercial and special events rates are available on request. Quoted prices will vary depending on the type of event, spaces required, door charges, services requested etc.

A bond of up to \$1,000 may be charged depending on the usage/function. **Stadium** (up to 2,400 people).

**Public Liability Insurance** The hirer is required to have Public Liability Insurance and provide a confirmation of this to the Council before the booking is confirmed. If the hirer does not have Public Liability Insurance the Council will charge \$17.00 per hire. This provides cover to a maximum of \$2,000,000.

Description	Adult / Senior Competition	Adult / Senior Competition	Variance	School Usage Junior Competition	School Usage Junior Competition	Variance
	2025/26 (GST incl.)	2024/25 (GST incl.)		2025/26 (GST incl.)	2024/25 (GST incl.)	
<b>Full Stadium Floor (three sections)</b>						
Hourly	\$150.00	\$129.00	16%	\$114.00	\$104.00	10%
Full Day (8.00am-5.00pm)	\$950.00	\$850.00	12%	\$768.00	\$698.00	10%
Full Day and Evening (8.00am-11.00pm)	\$1,595.00	\$1,450.00	10%	\$1,280.00	\$1,164.00	10%
Heating per hour (gas)	\$77.00	\$70.00	10%	\$77.00	\$70.00	0%
<b>Two Thirds Stadium Floor (two sections)</b>						
Hourly	\$100.00	\$85.00	18%	\$76.00	\$69.00	10%
Full Day (8.00am-5.00pm)	\$700.00	\$575.00	22%	\$511.00	\$465.00	10%
Full Day and Evening (8.00am-11.00pm)	\$1,100.00	\$955.00	15%	\$841.00	\$765.00	10%
Heating per hour (gas)	\$49.50	\$45.00	10%	\$49.50	\$45.00	10%
<b>One Third Stadium Floor (one section)</b>						
Hourly	\$50.00	\$43.00	16%	\$38.50	\$35.00	10%
Full Day (8.00am-5.00pm)	\$400.00	\$340.00	18%	\$308.00	\$280.00	10%
Full Day and Evening (8.00am-11.00pm)	\$661.00	\$575.00	10%	\$511.00	\$465.00	10%
Heating per hour (gas)	\$23.50	\$20.50	15%	\$23.50	\$20.50	15%

Description	2025/26 (GST incl.)	2024/25 (GST incl.)	Variance
<b>Upstairs Meeting Room (up to 40 people)</b>	Not available now. Hired as an office		
Hourly	Not available now. Hired as an office	\$40.00	
Morning, Afternoon or Evening	Not available now. Hired as an office	\$90.00	
<b>Upstairs Lounge, Kitchen and Bar (up to 300 people)</b>			
Morning or Afternoon	\$158.40	\$144.00	10%
Full Day (8.00am-5.00pm)	\$316.00	\$288.00	10%
Full Day and Evening (8.00am-11.00pm)	\$400.00	\$360.00	11%
Evening only	\$250.00	\$190.00	32%
Weddings	\$800.00	\$678.00	18%
Other Social Functions	\$473.00	\$430.00	10%
Exercise class with own instructor per hour	\$66.00	\$60.00	10%
<b>Other Charges</b>			
Cancellation of Booking - at Manager's discretion	-	\$36.00 minimum	
Set up/pack down equipment (per hour) - at Manager's discretion	\$52.80	\$48.00	10%
External Changing Rooms (per room per half day)	\$90.00	\$120.00	-25%
Downstairs commercial kitchen (large functions and events)	\$300.00	\$380.00	-21%
Security Unlock / Lock up	\$93.0	\$84.50	10%
Public Liability Insurance Cover (if required)	\$17.00 per hire	\$16.00 per hire	6%

Note: The Centre reserves the right to adjust the final account based on the actual level of use, additional services provided, and any damage incurred.

Note: The lounge is not available for hire should the activity involve dancing, jumping and dance music as this creates dynamic floor movements.

## **Facility Hire – Theatre Royal Timaru – currently closed for The Theatre Royal Upgrade/Heritage Facility Project**

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2 King George Place - PO Box 522 Timaru 7940 - Telephone 03 687 7200

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## Facility Hire – Washdyke Community and Sports Centre

The Washdyke Community and Sports Centre may be used for meetings, seminars, receptions and functions for up to 200 people.

**Hire of the Lounge and Bar:** Contact Soccer South Canterbury, telephone 03 693 8594 or 027 637 4775.

**Hire of the Squash Courts:** Contact Don McLean, telephone 03 688 6330.

Council administers the hire of the **Gymnasium and the Squash Lounge as follows:**

- **Hire** Minimum hire charge of two hours per hire. Hirer will be charged from start of booking (including pack in and pack out) until end of booking including clean up.
- **Public Liability Insurance** The hirer is required to have Public Liability Insurance and provide a confirmation of this to the Council before the booking is confirmed. If the hirer does not have Public Liability Insurance the Council will charge \$17.00 per hire. This provides cover to a maximum of \$2,000,000.
- The gates to the carpark for Sir Basil Arthur Park are locked daily between 9pm and 7am.

Description	2025/26 (GST incl.)	2024/25 (GST incl.)	Variance
Hire	\$30 per hour	\$20.00 per hour	50%
Electrical facilities (heating / lighting)	\$0.60 per unit	\$0.60 per unit	0%
Public Liability Insurance Cover (if required)	\$17 per hire	\$16.00 per hire	6%
Deposit – Required one month prior to reservation	\$80	\$60.00	33%
Cancellation Fee (for cancellations made within 48 hours of the hire date)	Forfeit of Deposit	Forfeit of Deposit	

## Facility Hire – West End Hall

The West End Hall may be used for meetings, seminars, receptions and functions for up to 200 people.

**Hire** Minimum hire charge of two hours per hire. Hirer will be charged from start of booking (including pack in and pack out) until end of booking including hirer's clean up.

**Public Liability Insurance** The hirer is required to have Public Liability Insurance and provide a confirmation of this to the Council before the booking is confirmed. If the hirer does not have Public Liability Insurance the Council will charge \$17.00 per hire. This provides cover to a maximum of \$2,000,000.

Description	2025/26 (GST incl.)	2024/25 (GST incl.)	Variance
<b>Hire</b>			
Meeting Room (can be hired separately)	\$32 per hour	\$24.00 per hour	33%
Hall			
- 6am to 6pm	\$46 per hour	\$35.00 per hour	31%
- 6pm to 2am	\$62 per hour	\$47.00 per hour	32%
Maximum Daily Charge – day/night events, multi-day events	\$665	\$505.00	32%
Committee Room (Masonic Lodge)	\$28 per hour	\$21.00 per hour	33%
Ante Room (available only when Committee Room and Lodge Room not in use)	\$20 per hour	\$15.00 per hour	33%
Public Liability Insurance Cover (if required)	\$17 per hire	\$16.00 per hire	6%
Deposit	\$132	\$100.00	32%
Cancellation Fee (for cancellations made within 48 hours of the hire date)	Forfeit of Deposit	Forfeit of Deposit	

**Cleaning Costs:** Should the Hall require additional cleaning following hire, the hirer will be charged at an hourly rate.

Fishing Huts

Description	2025/26 (GST incl.)	2024/25 (GST incl.)	Variance
Lease Transfer	\$280.00	\$240.00	14%
Rangitata Hut Lease	\$765.00	\$760.00	1%
Rangitata Hut Lease – Permanent Resident	\$1115.00	\$1,110.00	1%
Stratheona Hut Lease	\$765.00	\$760.00	1%



## Infrastructure Group Administration Fees

Description	2025/26 (GST incl.)	2024/25 (GST incl.)	Variance
<b>Services Consents (Connection/Disconnections to Public Infrastructure)</b>			
Application Fee	\$750.00	\$650.00	15%
Amendment Fee	\$500.00	\$325.00	54%
Retrospective Approval Fee	\$750.00	\$325.00	130%
Inspection / Re-inspection Fee for non-compliant works or missing information (per inspection)	\$400.00	\$350.00	14%
Charge for works that are non-remedied after non-complaint inspection	Monthly Fee per Site \$300.00	Monthly Fee per site \$250.00	20%
Bond Application Fee	\$1000.00	\$800.00	25%
Request for Time Extension (for other than minor changes)	\$300.00	\$200.00	50%
Acceptance of Engineering Design (for new assets to be vested to Council)	Actual Cost	Actual Cost	
Sign off of Engineering Design (New)	Actual Cost		
<b>Occupation of Road Reserve (Installation of Private Services)</b>			
Application Fee	Actual Cost	\$350.00	N/A
Amendment Fee	Actual Cost	\$175.00	N/A
<b>Charge Rates (staff time rate)</b>			
Group Manager	\$350.00 per hour	\$350.00 per hour	0%
Unit Manager	\$265.00 per hour	\$250.00 per hour	6%
Senior Engineer	\$265.00 per hour	\$200.00 per hour	32.5%
Engineer/Technician	\$225.00 per hour	\$180.00 per hour	25%
Infrastructure Planner	\$225.00 per hour	\$200.00 per hour	12.5%
Administration Staff	\$120.00 per hour	\$100.00 pr hour	20%

Land Information Memorandum

Description	2025/26 (GST incl.)	2024/25 (GST incl.)	Variance
Residential Single Unit Properties (based on rating differential)	\$500.00	\$450.00	11%
All Other Properties	\$715.00	\$650.00	8%

Latter Street Car Park

Description	2025/26 (GST incl.)	2024/25 (GST incl.)	Variance
Clamping release fee for unauthorised vehicles	\$100.00	\$90.00	11%

## Land Transport

Description	2025/26 (GST incl.)	2024/25 (GST incl.)	Variance
<b>Services Consents (Connection/Disconnections to Public Infrastructure)</b>			
Application fee	\$750.00	\$650.00	15%
Vehicle crossing – application fee	Refer CAR fees FB2 and C2	Refer CAR fees below	
<b>Occupation of Road Reserve (Installation of Private Services)</b>			
Application fee	\$750.00	\$350.00	114%
Amendment fee	\$500.00	\$175.00	186%
Road Occupation Inspection Fee	\$400.00	\$175.00	129%
Private Bridge / Stock Underpass Structural Inspection Fee	Actual Cost	\$800.00	
<b>Corridor Access Request (CAR) – Application Fees</b>			
Non-Excavation CAR – Global Consents	\$2500.00 per annum	-	
Non-Excavation – CAR individual	\$300.00	-	
<b>Works within footpaths/berms:</b>			
• Type FB1 (Minor) Up to 6 square metres and/or 20 lineal metres	\$110.00	\$100.00	10%
• Type FB2 (Major) Greater than 6 square metres and/or 20 lineal metres, but less than 10 square metres and/or 100 lineal metres	\$750.00	\$700.00	7%
<b>Works within road carriageway (formed road):</b>			
• Type C1 (Minor) Up to 2 square metres and/or 5 lineal metres	\$850.00	\$700.00	21%
• Type C2 (Major) Greater than 2 square metres and/or 5 lineal metres, but less than 10 square metres and/or 15 lineal metres	\$2500.00	\$2000.00	25%
Project Work Areas greater than the above category types	At Cost	At Cost	
<b>All Infrastructure Consents / CAR's</b>			
Working in Road Reserve without an approved Corridor Access Request	\$1100.00	\$1000.00	10%
Working in Road Reserve without an approved Temporary Traffic Management Plan	\$1100.00	\$1000.00	10%
CAR and/or Temporary Traffic Management time extension or TMP amendment fee	\$300.00	\$250.00	20%
Reinspection Fees for non-compliant works or missing information (defects outstanding)	\$400.00	\$350.00	14%
Charge for works that are not remedied after non-compliant inspection – monthly fee per site (CAR)	\$300.00	\$250.00	20%

Description	2025/26 (GST incl.)	2024/25 (GST incl.)
Temporary Traffic Management Audit and assurance fees	Actual cost	Actual cost + 15%
<b>Overweight and Overdimension Permit Fees</b>		
Permit Fees are in accordance with Waka Kotahi - Vehicle dimensional and mass permitting manual (volume 1).	As per NZTA (Waka Kotahi) fees	As per NZTA (Waka Kotahi) fees
Additional costs can be charged for applications with less than 3 days' notice	Actual Cost	Actual Cost
Additional costs for investigation into feasibility of crossing bridges within proposed route	Actual Cost	Actual Cost
Any work to facilitate the movement of an overweight or overdimension vehicle (i.e. signs / bridge engineering supervision)	Actual Cost	Actual Cost
<b>Road Closures</b>		
Community Events - Advertising and Traffic Management Costs	No Charge	No Charge
Commercial / Industrial – Advertising and Traffic Management Cost	Actual Cost	Actual Cost

## Library

Description	2025/26 (GST incl.)	2024/25 (GST incl.)	Variance
Interloans	From \$10.00	From \$7.00	43%
A4 – B&W	<del>\$1.00 double sided</del> \$0.50 per side page	\$0.20 per page \$0.40 double sided	150%
A4 Colour	<del>\$2.50 double sided</del> \$1.50 per side page	\$1.00 per page \$2.00 double sided	50%
A3 – B&W	<del>\$1.50 double sided</del> \$1.00 per side page	\$0.50 per page \$1.00 double sided	100%
A3 Colour	<del>\$3.50 per page</del> \$2.00 per side page	\$1.50 per page \$3.00 per page	33%
<b>Other</b>			
Timaru Meeting Room	\$25.00 per hour Free to Community Groups	\$21.00 per hour Free to Community Groups	19%
Temuka Meeting Room	\$25.00 per hour Free to Community Groups	\$21.00 per hour Free to Community Groups	19%
Geraldine Meeting Room	\$25.00 per hour Free to Community Groups	\$21.00 per hour Free to Community Groups	19%
Lost Book	Replacement cost	Replacement cost	



## Licence Fees

Description	2025/26 (GST incl.)	2024/25 (GST incl.)	Variance
<b>Bylaws Licences</b>			
Annual Mobile shop or stall permit/ public trader	\$203.00	\$185.00	10%
Annual Multiple mobile shop outlets for same produce/same trader	\$203.00 for first unit plus 25% for each additional unit	\$185.00 for first unit plus 25% for each additional unit	10%
Monthly Mobile Shop or stall permit / public trader	\$137.00	\$125.00	10%
One Day Mobile Shop / Stall or Hawkers permit / public trader	\$55.00	\$50.00	10%
Street Dining Areas (Permit to Occupy) Timaru, Geraldine, Temuka and Pleasant Point:			
Seat up to 17 persons	\$374.00	\$340.00	10%
Seat 17 + persons	\$731.00	\$665.00	10%
<b>Health Licences</b>			
<b>Application for / Renewal of: -</b>			
Camping Grounds	\$412.00	\$375.00	10%
<b>Food Premises:</b>			
Charge-out rate – to apply to any activities that requires recovery of costs	\$180.00	\$180.00	0%
Administration fees (Food/Health)	\$120.00	\$80.00	50%
<b>Application for / Renewal of:</b>			
Hairdressers	\$253.00	\$230.00	10%
Public Health – Low Risk (i.e. Beauty Therapists [makeup only] - Non-Transferable	\$220.00	\$200.00	10%
Public Health–High Risk (i.e. Skin piercing, Tattooing, etc) - Non-Transferable	\$330.00	\$300.00	10%
Offensive Trades	\$330.00	\$300.00	10%
Funeral Directors	\$330.00	\$300.00	10%

Description	2025/26 (GST incl.)	2024/25 (GST incl.)	Variance
Public Health Pool Registration/Renewal (Bylaw) includes inspection	\$330.00	\$300.00	10%
Pre-Opening, etc – Cost of licence plus charge out rate per hour or part thereof	Cost of relevant license plus \$180.00/hr and travel costs	Cost of relevant license plus \$180.00/hr and travel costs	0%
<b>New Registration</b>			
Food Control Plan - single site	\$180.00 fixed fee plus \$90/half hr after 1 <sup>st</sup> hour	\$180.00 fixed fee plus \$90/half hr after 1 <sup>st</sup> hour	0%
Food Control Plan – multi site	\$270.00 fixed fee plus \$90.00 per half hour after 1 <sup>st</sup> hour	\$270.00 fixed fee plus \$90.00 per half hour after 1 <sup>st</sup> hour	0%
National Programme	\$180.00 fixed fee plus \$90/half hr after 1 <sup>st</sup> hour	\$180.00 fixed fee plus \$90/half hr after 1 <sup>st</sup> hour	0%
Consultancy (optional) – new business set up assistance/preopening visit	\$180.00/hr	\$180.00/hr	0%
Food Control Plan Mentoring (optional)	\$360.00 fixed fee	\$360.00 fixed fee	0%
<b>Registration Renewal</b>			
12 month renewal Food Control Plan - single site	\$180.00 fixed fee	\$180.00 fixed fee	0%
12 month renewal Food Control Plan - multi site	\$270.00 fixed fee	\$270.00 fixed fee	0%
24 month renewal National Programme	\$270.00 fixed fee plus \$90 per half hour after 1 <sup>st</sup> hour	\$270.00 fixed fee plus \$90 per half hour after 1 <sup>st</sup> hour	0%
Food Control Plan Mentoring (optional)	\$360.00 fixed fee	\$360.00 fixed fee	0%
<b>Compliance and Monitoring</b>			
Food Control Plan – annual allocation	\$90.00	\$90.00	0%
National Plan – 24 month	\$180.00	\$180.00	0%

Description	2025/26 (GST incl.)	2024/25 (GST incl.)	Variance
<b>Verification (Audit)</b>			
Food Control Plan – single site audit	\$360.00 fixed fee plus \$90 per half hr after first 2 hrs	\$360.00 fixed fee plus \$90 per half hr after first 2 hrs	0%
Food Control Plan – multi site audit	\$360.00 fixed fee plus \$90 per half hr after first 2 hrs	\$360.00 fixed fee plus \$90 per half hr after first 2 hrs	0%
Food Control Plan Audit close-out over 15 minutes	\$180.00 per hour	\$180.00 per hour	0%
National Plan 1 Check (one off)	\$180.00 per hour	\$180.00 per hour	0%
National Plan 2 Audit – 3 yearly	\$180.00 per hour	\$180.00 per hour	0%
National Plan 3 Audit – 2 yearly	\$180.00 per hour	\$180.00 per hour	0%
<b>Complaint Driven Investigation</b>			
Complaint driven investigation resulting in enforcement action	\$180.00 per hour plus actual travel costs and disbursement	\$180.00 per hour plus actual travel costs and disbursement	0%
<b>Exemption</b>			
Application and Assessment	\$180.00 per hour	\$180.00 per hour	0%
Travel Charges (applied to the fees above as appropriate)			
Actual Travel Costs	\$1.20 per km plus travel time @ \$180.00 per hour	\$0.95 per km plus travel time @ \$180.00 per hour	Travel p/km 26%
<b>Miscellaneous Licences / Fees</b>			
Re-inspection for Non-Compliance - All licences	\$180.00 per hour	\$180.00 per hour	0%
Environmental Health Regulatory Functions and Enforcement	\$180.00 per hour	\$180.00 per hour	0%
Transfer Fee	\$135.00	\$135.00	0%
MPI Titiro Database license charge	-	\$13.50 per premises charged at time of verification	
MPI Levy collection fee	\$12.65	New	
MPI Levy – Domestic Food business	\$66.13	New	

Description	2025/26 (GST incl.)	2024/25 (GST incl.)	Variance
Gambling Act Consent Fee – Deposit (Includes processing of application up to a maximum of 2 hours: Charge out fee per hour or part thereof applies thereafter)	\$440.00 plus \$180.00 charge out fee of \$180.00 per hour or part thereof	\$400.00 plus \$180.00 charge out fee of \$180.00 per hour or part thereof	10%
Public Swimming and Spa Pools – Investigation and Tests	\$180.00 per hr plus lab costs	\$180.00 per hr plus lab costs	0%
<b>Liquor Fees</b>			
Application fees (On, Off, Club)			
Very low	\$386.00	\$386.00	0%
Low	\$640.00	\$640.00	0%
Medium	\$857.00	\$857.00	0%
High	\$1,075.00	\$1,075.00	0%
Very high	\$1,268.00	\$1,268.00	0%
Annual fees (On, Off, Club)			
Very low	\$169.00	\$169.00	0%
Low	\$410.00	\$410.00	0%
Medium	\$664.00	\$664.00	0%
High	\$1,087.00	\$1,087.00	0%
Very high	\$1,509.00	\$1,509.00	0%
Special licence			
Class 3: one or two small events	\$66.50	\$66.50	0%
Class 2: three to twelve small events or one to three medium events	\$217.00.	\$217.00.	0%
Class 1: one large event, more than three medium events, more than twelve small events	\$604.00	\$604.00	0%
Other application fees			
Public Notice of Application Fee	\$52.50	\$52.50	0%
Managers certificate application and renewal	\$332.00	\$332.00	0%
Temporary authority	\$311.50	\$311.50	0%

Description	2025/26 (GST incl.)	2024/25 (GST incl.)	Variance
Temporary licence	\$311.50	\$311.50	0%
Appeal to Alcohol Regulatory Licensing Authority (paid to ARLA)	\$543.00	\$543.00	0%
Extract of register	\$60.00	\$60.00	0%
Permanent club charter	\$664.00	\$664.00	0%
<b>Bylaws Regulatory function and Enforcement <sup>3</sup></b>			
Removal of advertising signs	\$148.00	\$135.00	10%
Removal of abandoned vehicles	\$125.00 per hour staff time plus actual cost of towage	\$125.00 per hour staff time plus actual cost of towage	0%
<b>Litter</b>			
a) As permitted under the Litter Act 1979	\$420.00	\$420.00	0%
b) Clean – up relating to litter and illegal dumping	Actual cost of contractor plus \$80.00 administration fee	Actual cost of contractor plus \$60.00 administration fee	Admin fee 33%
<b>Animals Seized under Local Government Act 2002</b>			
Sustenance Fee per animal (New Fee)	\$18 per day per animal	\$18 per day per animal	0%
<b>Bylaws Regulatory functions and enforcement</b>			
Breach of Bylaw	\$525.00	\$525.00	0%

- 1 Applies to applications for new licences, renewals of licences and variations to licences.
- 2 Event Definitions:
  - Small Event (0 – 100 people)
  - Medium Event (100 – 400 people)
  - Large Event (more than 400 people)
- 3 Bylaw fees and fines are charged under the LGA 2002. When the cost of bylaw monitoring and or enforcement related processes exceeds the stated fee, (min. charge), Council may recover all additional costs on a time and cost bases

**Note:** All Liquor Licence Fees are set by Government Statute and are subject to change.

## Museum

Description	2025/26 (GST incl.)	2024/25 (GST incl.)	Variance
<b>Room rental</b>			
Open Hours	\$40.00 per hour	\$35.00 per hour	14%
After Hours	\$50.00 per hour plus \$60.00 staff charge	\$45.00 per hour plus \$35.00 staff charge	Hourly increase 11% Staff increase 170%

**Note:** Use of Digital Theatre equipment will attract further charge to South Canterbury Museum Development Trust. Rental fees may be reduced for organisations linked to the South Canterbury Museum at the Museum Director's discretion.

Description	2025/26 (GST incl.)	2024/25 (GST incl.)	2025/26 (GST incl.)	2024/25 (GST incl.)
	Public	Public	SC Historical Society /Friends of the Museum	SC Historical Society /Friends of the Museum
Photocopying –B/W A4 - per side	\$0.50	\$1.00	\$0.50	\$0.50
Photocopying – Colour A4 – per side	\$1.50	\$1.50	\$1.00	\$1.00
Photocopying –B/W A3 - per side	\$1.00	-		
Photocopying – Colour A3 – per side	\$2.00	-		
Microfilm scans / digital images / colour copies – A4	\$1.50	\$1.50	\$1.00	\$1.00
Microfilm scans / digital images / colour copies – A3	\$2.00	\$2.00	\$1.50	\$1.50
Database printouts – per page	\$1.50	\$1.50	\$1.00	\$1.00
<b>Research</b>				
Research by staff (per ½ hr)	\$40.00	\$35.00	\$35.00-	\$31.50

Description	Public	Public	Variance	SC Historical Society/ Friends of the Museum	SC Historical Society/ Friends of the Museum
	2025/26 (GST incl.)	2024/25 (GST incl.)		2025/26 (GST incl.)	2024/25 (GST incl.)
<b>Digital reprints<sup>2</sup></b>					
Catalogue print	\$2.00	\$2.00	0%	\$1.00	\$1.00
Digital images	\$25.00	\$25.00	0%	\$20.00	\$20.00
Commercial use of single image	\$75.00	\$70.00	0%	N/A	\$50.00
Television or commercial filming in museum <sup>3</sup>	\$320.00	\$300.00	7%	N/A	\$250.00

1. Prices given are for personal, private and non-commercial purposes. Commercial use of the museum's images will incur further charges.
2. Fee may be reduced or waived with agreement from Museum Director. Filming for advertisements will be charged double the fee.
3. Requests for undigitised images will be subject to the Museum's **Access and Charging for Non-digitised Collections** guide.

Motor Camps

Description	2025/26 (GST incl.)	2024/25 (GST incl.)	Variance
Pleasant Point			
Cabins	\$47.50 adult / \$19 child	\$36.00 adult / \$15.00 child	adult 32% / child 27%
Caravan power sites	\$33 adult / \$12 child	\$25.00 adult / \$9.00 child	adult 32% / child 33%
Unpowered sites	\$19 adult / \$10.50 child	\$19.00 adult / \$8.00 child	adult 0% / child 31%





## Parking

Description	2025/26 (GST incl.)	2024/25 (GST incl.)	Variance
On Street Meters	\$2.50 per hour	\$1.40 per hour	79%
Sophia Street Carpark	\$2.50 per hour		
Sophia Street Farmers	\$1.50 per half hour or \$12 per day	\$0.90 per half hour	67%
Library	N/A	N/A	
The Landing Services	\$2.50 per hour	\$1.60	56%
Cains Terrace	\$2.50 per hour	\$1.60	56%
Bay Hill On Street	\$2.50 per hour	\$1.60	56%
Cone Hire	\$25 per park per day	\$20.00	25%
Overnight Parking in Caroline Bay Designated Car Park Areas	\$20.00 per vehicle per night	\$20.00 per vehicle per night	0%
<b>Infringement Fees</b> Any parking offence involving parking on a road in breach of a bylaw, in excess of a period fixed by a meter or otherwise, where the excess time is:		(Legislation set)	
Not more than 30 minutes	\$20.00	\$12.00 discounted \$2.00 for prompt payment	67%
More than 30 minutes but not more than 1 hour	\$25.00	\$15.00 discounted \$2.00 for prompt payment	67%
More than 1 hour but not more than 2 hours	\$36.00	\$21.00 discounted \$2.00 for prompt payment	71%
More than 2 hours but not more than 4 hours	\$51.00	\$30.00 discounted \$2.00 for prompt payment	70%
More than 4 hours	\$71.00	\$42.00 discounted \$2.00 for prompt payment	69%
More than 6 hours	\$97.00	\$57.00 discounted \$2.00 for prompt payment	70%
Failing to display 'Pay & Display' Receipt or pay 'Pay & Park' fee	\$70.00	\$40.00	75%
Parking on broken yellow lines	\$100.00		
No evidence of current vehicle inspection - private vehicle	\$200.00		
No evidence of current vehicle inspection - commercial vehicle	\$600.00		

Description	2025/26 (GST incl.)	2024/25 (GST incl.)	Variance
Parked within 6 metres of an intersection	\$100.00		
Parked near a corner bend rise or intersection	\$70.00		
Parked on or near a pedestrian crossing	\$100.00		
Parked in prohibited area	\$70.00		
Parked in a Mobility Space without a permit	\$750.000		

## Planning

### Resource Management Fees

Section 36 of the Resource Management Act 1991 enables Council to charge additional fees to recover actual and reasonable costs where the Lodgement Fee is inadequate.

When the total cost to process an application exceeds the Lodgement Fee in Table One, the additional fees are charged at the rates specified in Table Two of this fee schedule.

The Council also reserves its discretion to refund part of the fixed fee if the work required to process the application is less than usual.

The Lodgement Fee will be required to accompany the application. An invoice will be sent for any additional fees. The Lodgement Fee is a deposit only and may not be the complete charge. There may be additional fees or a part refund as explained above.

Discounts shall be paid on administrative charges for applications for resource consent and applications to change or cancel conditions that are not processed within the statutory timeframes. The discounts shall be in accordance with the Regulations to the Resource Management Act 1991.

Description	2025/26 (GST incl.)	2024/25 (GST incl.)
<b>Table 1:</b>		
<b>Lodgement Fees (Deposit)</b>		
Notified Consent	\$7,500.00	\$7,500.00
Limited Notified (service only) Consent	\$5,000.00	\$5,000.00
Non-notified Subdivision Consent	\$2,000.00	\$2,000.00
Non-notified Land Use Consent	\$1,800.00	\$1,800.00
Monitoring deposit for all land use consent (2hours * monitoring officer)	\$310.00	\$310.00
Non-notified Subdivision Consent - Change to Flats Plan or Unit Title	\$900.00	\$900.00
Right of Way Approval (not included in Subdivision Consent)	\$900.00	\$900.00
Revocation of Easements and Consent Notices (not included in Subdivision Consent)	\$900.00	\$900.00
Existing Allotments Section 226 Certificate (new titles created)	\$900.00	\$900.00
Section 223 Certificate (survey plan approval)	\$725.00	\$725.00
Section 224(c) Certificate	\$725.00	\$725.00

Description	2025/26 (GST incl.)	2024/25 (GST incl.)
Section 224(c) Certificate including Section 223 Certificate	\$725.00	\$725.00
Removal of Building Line Restriction	\$900.00	\$900.00
Certificates of Compliance	\$900.00	\$900.00
Change or Cancellation of Conditions	\$900.00	\$900.00
Existing Use Rights and Existing Use Certificate	\$900.00	\$900.00
Extension of Time	\$900.00	\$900.00
Outline Plan	\$900.00	\$900.00
Waiver of Outline Plan	Actual Cost	Actual Cost
Alteration to a Designation	\$1,200.00	\$1,200.00
Extension of Time to a Designation	\$1,200.00	\$1,200.00
Plan Change	\$20,000.00	\$20,000.00
Notice of Requirements for Designations or Heritage Order	\$6,000.00	\$6,000.00
Certificates for LMVD	\$0.00	\$0.00
Overseas Investment Office Certificate	Actual cost	Actual cost
Pre-Lodgement Work and Research – Staff time researching requests for information held, conducting assessments, attending meeting(s) and writing correspondence prior to the lodgement of specific resource consent application(s) and private plan change(s).	Actual cost after first half hour free	Actual cost after first half hour free
Permitted Boundary Activity Notice	\$750.00	\$750.00
Permitted Activity Notice	\$750.00	\$750.00
Monitoring of Permitted Activity under the National Environmental Standards	\$160.00	\$160.00
Monitoring of resource consents and monitoring of non-compliance with the Timaru District Plan or the Resource Management Act 1991	\$160.00	\$160.00

Description	2025/26 (GST incl.)	2024/25 (GST incl.)
<b>Table 2:</b>		
<b>Charge Rates (staff time rate)</b>		
District Planning Manager	\$265.00	\$265.00
Team Leader	\$225.00	\$225.00
Senior Planner	\$190.00	\$190.00
Planner	\$160.00	\$160.00
Subdivision and Compliance Officer	\$160.00	\$160.00
Monitoring Officer / Biodiversity Officer	\$160.00	\$160.00
Administration Staff	\$120.00	\$105.00
Council Staff from other Units	hourly rate as specified for their role	hourly rate as specified for their role
Public Notices	At cost	At cost
Disbursements	At cost	At cost
Consultants/Legal Advice (incl Aoraki Environmental Consultancy)	At cost	At cost
Commissioning Special Reports	At cost	At cost
<b>Hearing costs</b>		
Hearings Committee	\$116.00 per hour for the chairperson \$93.00 per hour per member who is not the chairperson	\$116.00 per hour for the chairperson \$93.00 per hour per member who is not the chairperson
Commissioner	At Cost	At Cost
<b>Other Charges</b>		
Hard copy of Timaru District Plan (Operative)	250.00 + postage	250.00 + postage
Update to the hard copy of District Plan	At cost	At cost
Allocation of new Rapid Number (includes Plate)	\$70.00	\$70.00
Replacement Rapid Number Plate	\$35.00	\$35.00

Description	2025/26 (GST incl.)	2024/25 (GST incl.)
Bond Application	\$650.00	\$650.00
Bond Refund	Variable	Variable
Road name request	\$900.00	\$900.00

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Research and Information Services Charges

Description	2025/26 (GST incl.)	2024/25 (GST incl.)	Variance
Official Information Enquiries			
Staff time – first half & hour is free then below rates apply per hour or part there of			
Executive Staff (per hour)	\$350.00	\$160.00	218%
Managers and Team Leaders (per hour)	\$265.00	\$125.00	212%
Professional and Technical Staff (per hour)	\$225.00	\$110.00	204%
Administrative Staff (per hour)	\$120.00	\$95.00	126%



## Wastewater

Description	2025/26 (GST incl.)	2024/25 (GST incl.)	Variance
<b>Services Consents (Connection/Disconnections to Public Infrastructure)</b>			
Application Fee	\$750.00	\$650.00	15%
Inspection/Re-inspection fee for non-compliant works or missing information (per inspection)	\$400.00	\$350.00	14%
Charge for works that are not remedied after non-compliant inspection	Monthly fee per site \$300.00	Monthly Fee per site \$250.00	20%
New Connection – Wastewater Infrastructure Growth Charge*	\$3,000.00	New	
<b>Connection/Disconnection (Physical Works)</b>			
All pipe sizes and manholes – all locations	Actual Cost + 10% admin fee	Actual Cost	
<b>Trade Waste Charges</b>			
Fixed costs – per cubic metre of consented median discharge volume per day	\$1.056	\$0.98	7.7%
Variable costs – per cubic metre of discharge (Invoiced after 1 July irrespective of time period covered)	\$0.183	\$0.17	7.6%
Non-routine unscheduled Inspection or Investigation (per visit)	\$355.00 + actual costs (e.g. lab fees) + 10% admin fee	\$350.00 + actual costs (e.g. lab fees) + 10% admin fee	Inspection/ investigation 1%
Annual Low Risk Trade Waste Fee (e.g. Food business/hairdresser)			
<b>Special Liquid Waste Charges</b>			
Disposal charge (per cubic metre)	\$17.30	\$15.70	10%
Additional charge for high solids content (per cubic metre) – dependant on solids content – Minimum charge 1 cubic metre	\$275.00	\$250.00	10%
Solid waste requiring landfill disposal (per tonne)	\$495.00 (\$200.00 minimum charge)	\$450.00 (\$200.00 minimum charge)	10%
Permitted connection* annual charge <i>*Permitted connection being a trade waste permit holder that is not metered or subject to an Individual Agreement</i>	\$500.00	\$1,000.00	-50%
<b>Other Fees</b>			
Unauthorised connection to sewer	\$2,500.00 plus actual cost		



## Social Housing

In accordance with amendments to the Residential Tenancies Act, rent may only be increased every 12 months.

	Single (weekly) [If full cost recovery required]	Single (weekly) [If full cost recovery required]	Double (weekly) [If full cost recovery required]	Double (weekly) [If full cost recovery required]
	2025/26 (GST incl.)	2024/25 (GST incl.)	2025/26 (GST incl.)	2024/25 (GST incl.)
<b>Timaru</b>				
Clyde Street / Le Cren Street – One bedroom	\$186	\$161.00	\$220	\$195.00
Clyde Carr Crescent – One bedroom	\$176	\$151.00	\$200	\$175.00
Clyde Carr Crescent – Bedsits	\$150	\$125.00	\$175	\$150.00
Craigie Avenue – One bedroom	\$181	\$156.00	\$205	\$180.00
Edinburgh Street – One bedroom	\$201	\$176.00	\$220	\$195.00
Flemington Street – One bedroom	\$201	\$176.00	\$220	\$195.00
Hanan Place – One bedroom	\$176	\$151.00	\$200	\$175.00
7A – 9A Harper Street – One bedroom	\$176	\$151.00	\$200	\$175.00
9 Harper Street – One bedroom	\$186	\$161.00	\$215	\$190.00
James Street / Keith Street – One bedroom	\$176	\$151.00	\$205	\$180.00
Jonas Street – One bedroom	\$191	\$166.00	\$220	\$195.00
Maltby Avenue – One bedroom	\$201	\$176.00	\$220	\$195.00
Princes Street – One bedroom	\$181	\$156.00	\$205	\$180.00
Rhodes Street – One bedroom	\$176	\$151.00	\$200	\$175.00
Taylor Street – One bedroom	\$161	\$136.00	\$185	\$160.00
Taylor Street – Bedsits	\$150	\$125.00	\$175	\$150.00
Victoria Street – One bedroom	\$206	\$181.00	\$225	\$200.00
Wilson Street – One bedroom	\$176	\$151.00	\$200	\$175.00
Woodlands Road – One bedroom	\$176	\$151.00	\$200	\$175.00

In accordance with amendments to the Residential Tenancies Act, rent may only be increased every 12 months.

	Single (weekly) [If full cost recovery required]	Single (weekly) [If full cost recovery required]	Double (weekly) [If full cost recovery required]	Double (weekly) [If full cost recovery required]
	2025/26 (GST incl.)	2024/25 (GST incl.)	2025/26 (GST incl.)	2024/25 (GST incl.)
<b>Temuka</b>				
Hamilton Street – One bedroom	\$176	\$151.00	\$200	\$175.00
Hewlings Place – One bedroom	\$181	\$156.00	\$215	\$190.00
King Street – One bedroom	\$181	\$156.00	\$200	\$175.00
Levens Lane – One bedroom	\$181	\$156.00	\$215	\$190.00
Whitcombe Street – Bedsits	\$150	\$125.00	\$175	\$150.00
Wilkin Street – One bedroom	\$176	\$151.00	\$200	\$175.00
Wilmshurst Road – One bedroom	\$176	\$151.00	\$205	\$180.00
Wilmshurst Road – Bedsits	\$150	\$125.00	\$175	\$150.00
Wilmshurst Road / King Street – One bedroom	\$201	\$176.00	\$220	\$195.00
<b>Geraldine</b>				
Huffey Street – One bedroom	\$181	\$156.00	\$200	\$175.00
89 Talbot Street – One bedroom	\$168	\$143.00	\$193	\$168.00
113-115 Talbot Street – One bedroom	\$201	\$176.00	\$220	\$195.00
<b>Pareora</b>				
King Street – One bedroom	\$181	\$156.00	\$205	\$180.00
<b>Pleasant Point</b>				
Horton Street – One bedroom	\$176	\$151.00	\$200	\$175.00
Horton Street – Bedsits	\$145	\$120.00	\$170	\$145.00

## Sports Grounds & Parks

Description	2025/26 (GST incl.)	2024/25 (GST incl.)	Variance
Private hire per ground (including weddings)	\$75.00	\$60.00	25%
<b>Site Fees</b> - Clubs with facilities on Council land will pay site fees of:			
Up to 200m <sup>2</sup>	\$50.00	\$40.00	25%
200m <sup>2</sup> – 5,000m <sup>2</sup>	145.00	\$125.00	16%
5,000m <sup>2</sup> – 10,000m <sup>2</sup>	\$306.00	\$255.00	20%
10,000m <sup>2</sup> – 50,000m <sup>2</sup>	\$480.00	\$400.00	20%
50,000m <sup>2</sup> – 100,000m <sup>2</sup>	\$640.00	\$530.00	21%
100,000m <sup>2</sup> – 200,000m <sup>2</sup>	\$840.00	\$700.00	20%
Greater than 200,000m <sup>2</sup>	\$1680.00	\$1400.00	20%

**Sports fields** - Charges for sports fields will be based on the extra cost of maintaining the area at sports field standard, compared with just maintaining it as a passive green area. These are additional to any Site Fees and reflect the actual marginal cost.

**Hardcourts** - Charges for publicly available Hardcourts and sealed areas will be based on:

- A 25% user capital contribution when the courts are constructed or resealed.
- 20% of the balance being recovered through user charges spread over the life of the improvements
- 20% of the annual maintenance cost recovered from user charges.

Commercial Sporting and Recreation Events- Charges by negotiation

Fundraising events by non-profits – Charges by negotiation

## Stormwater

Description	2025/26 (GST incl.)	2024/25 (GST incl.)	Variance
<b>Services Consents (Connection/Disconnections to Public Infrastructure)</b>			
Application Fee	\$750.00	\$650.00	15%
Inspection/Re-inspection Fee for non-compliant works or missing information (per inspection)	\$400.00	\$350.00	14%
Charge for works that are non-remedied after non-compliant inspection	Monthly fee per site \$300	Monthly fee per site \$250.00	20%
All pipe sizes and manholes – all schemes	Actual Cost + 10% admin fee	Actual Cost	
Pipe to water table – rural schemes	Actual Cost + 10% admin fee	Actual Cost	
<b>Application for Stormwater Discharge</b>			
Application Fee – using Council acceptable solution	N/A	N/A	
Application Fee – Specific Design	Actual Cost + 10% admin fee	Actual Processing Cost	
<b>Flood Risk Certificate</b>			
Standard	\$1,200.00	\$650.00	85%
Detailed	Actual Cost + 10% admin fee	Actual Processing Cost	
<b>Other Fees</b>			
Unauthorised connection to stormwater	\$2,500.00 plus actual cost		

Note refer to Infrastructure Group Administration Fees for Staff hourly rates

## Swimming Pools: Geraldine, Pleasant Point and Temuka

Description	2025/26 (GST incl.)	2024/25 (GST incl.)	Variance
<b>Admission</b>			
One Preschool (under 5 years) with a paying Adult	No Charge	No Charge	
Junior (5 - 17 years)	\$4.50	\$4.00	12.5%
Adult	\$6.60	\$6.00	8%
i Adult 65 years and over	\$5.50	\$5.00	10%
ii Adult 80 years and over (upon application)	Free Entry	Free Entry	
<b>Family Group Admission</b>			
Adult with 2 Preschoolers (under 5 years)	\$8.50	\$8.00	6%
i Adult 65 years and over with 2 Preschoolers (under 5 years)	\$7.70	\$7.00	7%
Adult with Child under 8 (5 to 7 years)	\$7.50	\$7.00	7%
i Adult 65 years and over with Child under 8 (5 to 7 years)	\$7.50	\$7.00	7%
<b>Entry Only Discounts</b>			
Buy 10 receive 11	\$44.00 junior / \$66.00 adult / \$55.00 for 65+	\$40.00 junior / \$60.00 adult / \$50.00 for 65+	10%
Buy 20 receive 23	\$88.00 junior / \$132.00 adult / \$110.00 for 65+	\$80.00 junior / \$120.00 adult / \$100.00 for 65+	10%
Buy 50 receive 60	Remove	\$200.00 junior / \$300 adult / \$250.00 for 65+	
Seasonal swim membership	\$165.00 junior / \$272.00 adult / \$220.00 65+	\$150.00 junior / \$250.00 adult / \$200.00 65+	10%
Aqua classes (plus admission)	\$3.00	\$2.00	50%

**Notes:**

- The Recreation Facilities Manager has delegated authority to negotiate the hire of a portion of the facilities.
- One Pre-school child will be admitted to the pool with one paying Adult and the child must remain within arms length.
- <sup>i</sup> Adult 65 years and over - please supply proof of age
- <sup>ii</sup> Adult 80 years and over – application must be made and approved. Application Forms are available on request.



## Swimming Pools: Caroline Bay Trust Aoraki Centre (CBay)

Description	2025/26 (GST incl.)	2024/25 (GST incl.)	Variance
<b>Admission</b>			
One Preschool (under 5 years) with a paying Adult	No Charge	No Charge	
Junior (5 - 17 years)	\$4.50	\$4.00	12.5%
Adult	\$7.50	\$6.50	15%
i Adult 65 years and over	\$6.50	\$5.50	18%
ii Adult 80 years and over (upon application)	Free Entry	Free Entry	
<b>Family Group Admission</b>			
Adult with 2 Preschoolers (under 5 years)	\$9.50	\$8.50	11%
i Adult 65 years and over with 2 Preschoolers (under 5 years)	\$8.50	\$7.50	13%
Adult with Child under 8 (5 to 7 years)	\$9.50	\$8.50	11%
i Adult 65 years and over with Child under 8 (5 to 7 years)	\$8.50	\$7.50	13%
Hydro slide per session (plus admission)	\$4.50	\$4.00	12.5%
Sauna / steam / spa per session (plus admission)	\$4.00	\$3.50	14%
<b>Entry Only Discounts</b>			
Buy 10 receive 11	\$44.00 junior / \$71.50 adult / \$60.50 over 65 years	\$40.00 junior / \$65.00 adult / \$55.00 over 65 years	10%
Buy 20 receive 23	\$88.00 junior / \$143.00 adult / \$121.00 over 65 years	\$80.00 junior / \$130.00 adult / \$110.00 over 65 years	10%
Buy 50 receive 60	\$220.00 junior / \$357.50 adult / \$302.50 over 65 years	\$200.00 junior / \$325.00 adult / \$275.00 over 65 years	10%
Buy 100 receive 125	\$440.00 junior / \$715.00 adult / \$605.00 over 65 years	\$400.00 junior / \$650.00 adult / \$550.00 over 65 years	10%
<b>Annual swim membership</b>	\$550.00 junior / \$825.00 adult / \$687.50 over 65 years	\$500.00 junior / \$750.00 adult / \$625.00 over 65 years	10%
<b>Learn to Swim classes</b>			
Explore and Learn - Pipi-frog (was Pipi-swordfish)	\$11.50	\$10.50	9%
Explore and Learn - Turtle-swordfish	\$13.00	\$12.00	8%

Description	2025/26 (GST incl.)	2024/25 (GST incl.)	Variance
400Gold – per class – Seal-silver (CBay Learn to Swim After School Programme)	\$14.30	\$13.00	10%
<b>Aqua classes (plus admission)</b>			
Aqua gentle - morning	\$3.30	\$3.00	10%
Aqua fit – evenings	\$5.50	\$5.00	10%
<b>Fitness Pricing (prices to increase from 6 August – when pool reopens)</b>			
Casual Gym Visit (Includes Group Fitness classes including GRIT & RPM booking in may be required)	\$22.00	\$20.00	10%
CBay Fitness Locker (3 hours use)	Free	Free	
Premium Full Membership	\$26.95 per week or \$1,155.00 one year membership upfront payment	\$24.50 per week or \$1,050.00 one year membership upfront payment	10%
Premium Off-Peak Membership	\$19.25 per week or \$924.00 one year membership upfront payment	\$17.50 per week or \$840.00 one year membership upfront payment	10%
Standard Full Membership	\$20.35 per week or \$984.50 one year membership upfront payment	\$18.50 per week or \$895.00 one year membership upfront payment	10%
Standard Off-Peak Membership	\$15.95 per week or \$753.50 one year membership upfront payment	\$14.50 per week or \$685.00 one year membership upfront payment	10%

**Notes:**

- The Recreation Facilities Manager has delegated authority to negotiate the hire of a portion of the facilities.
- One Pre-school child will be admitted to the pool with one paying Adult and the child must remain within arms length.
- <sup>i</sup> Adult 65 years and over - please supply proof of age.
- <sup>ii</sup> Adult 80 years and over – application must be made and approved. Application Forms are available on request.
- Premium Fitness memberships include all facilities - The Pools, Gym, all Les Mills Group Fitness Classes inc. GRIT, RPM, all Aqua Fitness Classes and the Chillax Area (Steam, Sauna & Spa). Standard Fitness memberships include gym facilities only - The Gym, all Les Mills Group Fitness Classes inc. GRIT & RPM Classes.

## Water

Description	2025/26 (GST incl.)	2024/25 (GST incl.)	Variance
<b>Services Consents (Connection/Disconnections to Public Infrastructure)</b>			
Application Fee - Connection/Disconnection/Flow Alteration – all schemes	\$750.00	\$650.00	15%
Application Fee – Request to deviate from Downlands Policy	\$966.00	\$920.00	5%
Inspection / Re-inspection fee for non-compliant works or missing information (per inspection)	\$400.00	\$350.00	14%
Charge for works that are non-remedied after non-compliant inspection	Monthly fee per site \$300.00	Monthly fee per site \$250.00	20%
New Connection – Water Infrastructure	\$3,000.00		
<b>Connections/Disconnections/Flow Alterations (Physical Works)</b>			
Connections - All pipe sizes – all schemes	Actual Cost + 10% admin fee	Actual Cost	
Disconnections - Permanent/ Temporary/Reconnections	Actual Cost + 10% admin fee	Actual Cost	
Flow Alterations – Jet Alterations – all schemes	Actual Cost + 10% admin fee	Actual Cost	
<b>Backflow Preventor and Water Meter</b>			
Backflow Testing – By Owner	Actual Cost + 10% admin fee	Actual Cost	
Backflow Testing – By Council	\$550.00	\$500.00	10%
Installation	Actual Cost + 10% admin fee	Actual Cost	
<b>Sale Price of Water (per cubic metre) (Invoiced after 1 July irrespective of time period covered)</b>			
Geraldine	\$1.10	\$1.02	8%
Pleasant Point	\$1.10	\$1.02	8%
Seadown	\$1.24	\$1.24	0%
Temuka	\$1.10	\$1.02	8%
Timaru	\$1.10	\$1.02	8%
Winchester	\$1.10	\$1.02	8%
Urban Tanker Filling Points (per cubic metre)*	\$4.50		
Fixed annual line fee – for connections charged on a volumetric basis*	\$658.00		
<b>Rural Schemes – Connection Fee</b>			
Downlands – per new connection (ie each additional tank)	\$7,875.00	\$7,500.00	5%



Description	2025/26 (GST incl.)	2024/25 (GST incl.)	Variance
Downlands – per Unit	\$9,660.00	\$9,200.00	5%
Orari	\$840.00	\$800.00	5%
Seadown	\$2,152.50	\$2,050.00	5%
Te Moana Downs – per new connection (ie each additional tank)	\$7,875.00	\$7,500.00	5%
Te Moana Downs – per Unit	\$9,660.00	\$9,200.00	5%
<b>Other Fees</b>			
Bond to cover remedial work	\$850.00 minimum to 10% of estimated value of work	\$800.00 minimum to 10% of estimated value of work	6%
Damage to network infrastructure by third party	Actual cost + 10% admin fee	Actual cost + 10% admin fee	
Unauthorised water tampering or take from all water supplies (including illegal use of standpipes)	\$2,500.00 plus actual cost	\$2,500.00 plus actual cost	
Upper Pareora Water Supply (annual charges) - per Tank Connection	\$726.60	\$692.00	5%
Upper Pareora Water Supply (annual charges) - per Unit	\$290.85	\$277.00	5%

Note refer to Infrastructure Group Administration Fees for Staff hourly rates.

## Waste Management

The small and large options are available upon application.

**Extra Bins** - It is likely that there will be situations where people will require extra bins (limits will apply – contact Council if required – up to two sets per property). For example, an extra recycle or rubbish bin for businesses, an extra compost bin for properties with a large garden. This option is available on application and will be invoiced pro-rata in the first year, after which costs will be charged on rates.

Extra Bin Fee	Compost	Compost	Variance	Recycle	Recycle	Variance	Rubbish	Rubbish	Variance	Glass (New)	Glass (New)	Variance
	2025/26 (GST incl.)	2024/25 (GST incl.)		2025/26 (GST incl.)	2024/25 (GST incl.)		2025/26 (GST incl.)	2024/25 (GST incl.)		2025/26 (GST incl.)	2024/25 (GST incl.)	
Standard 140L	\$315.00	\$300.00	5%	\$210.00	\$200.00	5%	\$577.50	\$550.00	5%	\$210.00	\$200.00	5%
Large 240L	\$380.00	\$360.00	6%	\$260.00	\$250.00	4%	787.50	\$750.00	5%	\$260.00	\$250.00	4%

Bin Sets including Delivery (New)		
	2025/26 (GST incl.)	2024/25 (GST incl.)
Standard 140L	\$750.00	
Large 240L	\$950.00	

Replacement Bin Fee	2025/26 (GST incl.)	2024/25 (GST incl.)	Variance
Standard 140L	\$210.00	\$200.00	5%
Large 240L	\$260.00	\$250.00	4%

Bin Reinstatement Fee	2025/26 (GST incl.)	2024/25 (GST incl.)	Variance
Return of bins after removal for non-compliance	\$150.00	\$140.00	7%

### Geraldine, Pleasant Point, Temuka and Timaru Transfer Station charges (for non-permitted users)

A Waste Levy of \$74.75 (GST incl) per tonne is recovered by Council on behalf of Central Government. This is incorporated into the fees.

Description (all vehicles charged by weight)	Charge by Tonne 2025/26 (GST incl.)	Charge by Tonne 2024/25 (GST incl.)	Variance	Minimum Charge 2025/26 (GST incl.)	Minimum Charge 2024/25 (GST incl.)	Variance
Rubbish	\$375.00	\$365.00	3%	21.00	\$20.00	5%
Sand, Soil, Clay*	\$15.00	\$13.50	11%	16.00	\$15.00	6%
Bricks, Blocks, Concrete*	\$250.00	\$120.00	108%	16.00	\$15.00	6%
Organic	\$115.50	\$110.00	5%	16.00	\$15.00	6%
Recyclable***	\$90.00	\$85.00	6%	16.00	\$15.00	6%

Description	Minimum Charge 2025/26 (GST incl.)	Minimum Charge 2024/25 (GST incl.)	Variance
Public weigh	\$16.00	\$15.00	6%

\*Sand, Soil, Clay not currently accepted at Pleasant Point Transfer Station

\*\*Bricks Blocks and Concrete can no longer be stockpiled and are going to landfill.

\*\*\*Applies to recycling delivered to the Materials Recovery Facility only. Free drop-off facilities for recyclable materials are provided at all transfer stations.



## Special Waste Streams

A Waste Levy of \$74.75 (GST incl) per tonne is recovered by Council on behalf of Central Government. This is incorporated into the fees.

Key: t = Tonne

### Waste Materials Requiring Permits

Criteria apply for the delivery of the following goods. Customers may apply to Enviro NZ for the following permits:

Permit Type	Description of Materials	Cost of Permit	Cost of Materials (GST incl.) 2025/26	Cost of Materials (GST incl.) 2024/25	Variance
Organics Permit	Delivery of organic materials to the Compost Facility	\$0.00	\$113.00 / t Minimum fee: \$16.00	\$107.00 / t Minimum fee: \$15.00	6%
Landfill Access Permit (LAP) Waste Category	Delivery of waste to Redruth Landfill	\$0.00	Waste \$335.00 / t Minimum fee: \$50.00	Waste \$325.00 / t Minimum fee: \$50.00	3%
Landfill Access Permit (LAP) Clean fill Category	Delivery of clean fill to Redruth Landfill	\$0.00	Sand, soil, clay \$15.00 / t Minimum fee \$16.00 Slurry \$250.00 / t Minimum fee \$16.00 Hardfill: bricks, blocks, concrete \$250.00 / t Minimum fee \$16.00 Other clean fill as notified	Sand, soil, clay \$13.50 / t Minimum fee \$15.00 Slurry \$100.00 / t Minimum fee \$15.00 Hardfill: bricks, blocks, concrete \$120.00 / t Minimum fee \$15.00 Other clean fill as notified	<b>Sand etc 11%</b> <b>Slurry 150%</b> <b>Hardfill 108%</b>
Waste Manifest	Required for Special or Hazardous Waste		\$375.00 / t Minimum fee \$30.00	\$365.00 / t Minimum fee \$20.00	3%
Cover – Recreational Guidelines – testing and approval required, along with Waste Manifest approval			\$105.00 / t	\$100.00 / t	5%
Decramastic Tiles (no longer accepted as Scrap Metal. Rubbish rate to apply.			\$375.00 / t Minimum fee \$16.00		

- Polystyrene is no longer accepted at Redruth landfill. Waimate Resource Recovery park does accept polystyrene
- The charge for Slurry, Hardfill, Bricks, Blocks and Concrete has increased to closer reflect the cost of the materials going to Landfill. These items were previously diverted.



2 King George Place - PO Box 522 Timaru 7940 - Telephone 03 687 7200

## Recycling Services

Description	2025/26 (GST incl.)	2024/25 (GST incl.)	Variance
<b>ESCRAP</b>			
Computer Screen	\$18.00	\$18.00	0%
Televisions and Microwaves	\$20.00	\$20.00	0%
Photocopier/Printer - small - medium (0.1 – 0.5m3)	\$35.00	\$35.00	0%
Photocopier/Printer - large (>0.5m3)	\$60.00	\$60.00	0%
<b>All other miscellaneous electronic items accepted at no charge for households only. Commercial deliveries (schools, organisations, businesses) please contact Council.</b>			
Mice, cellphones, GPS units and digital cameras free for deliveries.			
Child car seat	\$8.00	\$8.00	0%
Whiteware and any other item that requires de-gassing (Removed)		\$35.00	
<b>Tyres – Contaminated tyres not acceptable under Tyrewise Scheme*. Tyres going to landfill must be de-rimmed</b>	\$885.00 / t Minimum Fee \$30.00	\$885.00	0%

\*The Tyrewise Stewardship scheme was introduced in September 2024 and there is no charge applicable for tyres that are accepted under the scheme. The charges quoted are for contaminated tyres. These tyres must be de-rimmed before being accepted at Redruth Landfill – minimum charge applies.

Transfer Station Administration Fees	2025/26 (GST incl.)	2024/25 (GST incl.)	Variance
Monday to Friday after hours opening. Actual cost charged if exceeds minimum	\$157.50 Minimum fee	\$150.00 Minimum fee	5%
Saturday, Sunday and Public Holidays after hours opening. Actual cost charged if it exceeds minimum	\$210.00 Minimum fee	\$200.00 Minimum fee	5%
Drive off Administration Fee	\$52.50	\$50.00	5%
Delivery of non-compliant materials. Actual cost charged if it exceeds minimum	\$157.50 Minimum fee	\$150.00 Minimum fee or charged at cost	5%



23 May 2025

Annual Plan 2025/26 Submission  
Timaru District Council

- WAIMATE (Head Office)
- ASHBURTON
- TIMARU
- OAMARU

**BY EMAIL ONLY:** [submission@timdc.govt.nz](mailto:submission@timdc.govt.nz)

#### Annual Plan 2025/26 Submission – Fees and Charges

1. On behalf of the Rooney group of companies, including but not limited to Rooney Group Limited, Rooney Holdings Limited, Rooney Farms Limited and Rooney Earthmoving Limited (**Rooney Group**), the following submission is made on Timaru District Council's (**Council**) Annual Plan (**AP**) 2025/26 specifically in relation to Council's Infrastructure Group charges.
2. Rooney Group would like to speak to its submission at the AP hearing.

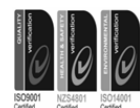
#### General

3. Rooney Group has consistently submitted in opposition to the increases Council has made to its Resource Management Act fees and charges. It is pleasing to see that Council has chosen not to increase these particular charges in this AP, although the changes proposed to other fees and charges are staggering, especially when last year through the Long-Term Plan (**LTP**) process Council increased charges across the board by approximately 20%.
4. This year Council is looking to further increase most fees and charges by 10% (except those required to go through the Local Government Act 2002 (**LGA**) Special Consultative Procedure, being Food Act 2014 and Resource Management Act 1991 fees). While most increases proposed are around 10%, many are indeed far higher.
5. The concern for Rooney Group is not only the cost of significant year on year increases, but the lack of information provided and available to support the increases. Furthermore, there appears to be a major inconsistency between the Infrastructure Group charges and how the Council has said it will fund its activities, which is set out in the Revenue and Financing Policy<sup>1</sup> (**RFP**). The RFP is a statutory document which has been consulted on, and the Council should not be ignoring it. Indeed, the RFP itself states that '*Council's Revenue and Financing Policy provides a high level funding framework that links with other Council documents that impact on funding decisions for the wider community and, in some cases, or individual ratepayers*'. It then goes on to state:... '*Provided in each ... Annual Plan, the funding impact statement details the application and impact of the Revenue and Financing Policy for each financial year.*' According to Council's own policy, the AP should show that the RFP has been applied and that its funding decisions are consistent with it.
6. This raises the question as to whether many of these charges are lawful. It is submitted that the bar for lawfulness is higher than simply introducing the charges through a public process.

<sup>1</sup> Revenue and Financing Policy, Page 161 Timaru District Council Long Term Plan 2024-2034

■ **Rooney Group Limited (Head Office)**

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Phone (03) 689 7881, Fax (03) 689 6299



**Infrastructure Group Administration Fees and Charges**

7. The administration fees and charges specified for the Infrastructure Group are not identified in the RFP as revenue sources to fund the operating and capital expenditure of core activities such as Roding and Footpaths, Wastewater, Stormwater and Water. The RFP states that these core activities are funded from a variety of sources, but fees and charges from administration services are neither included nor provided for as a source of revenue for this group of activities. This raises a significant question as to whether they can lawfully be charged, let alone increased in this AP process.
8. Additionally, as Council has no RFP that addresses the Infrastructure Group administration services there is a transparency gap as to what these services are funding, and the reason for the fees and charges levied. Are they entirely user pays, or is there a public good/private benefit split? In terms of the Council's RFP, this business unit of Council does not exist, yet it must generate significant income for Council.
9. As stated, the RFP for the Infrastructure Group activities does not include any revenue from fees and charges from administration services, yet the Funding Impact Statement<sup>2</sup> (FIS) for Roding and Footpaths does identify annual operational funding from fees and charges. For 2025/26 the forecast income is \$1,332,000, yet the RFP for Roding and Footpaths has no funding identified from fees and charges for either operational or capital funding. Is this income from Infrastructure Group administration fees and Land Transport fees? For clarity, FISs for the other infrastructure activities do not identify any income from administration fees and charges.
10. As the policy documents attached to the LTP do not provide for these fees and charges, it is questionable whether they should be charged in the first instance, let alone the year on year increases that have occurred, and are proposed again. At the very least there should be information available to support and justify the increases in relation to the relevant Infrastructure Group activities.
11. The table below illustrates the increases to the Infrastructure Group administration fees over the last 3 years, and the increases proposed for 2025/26. It is suggested that there are few private businesses that could increase fees and charges at the rate Council has been able to and still maintain their customer base. The point being that the public has no choice but to pay these charges when requiring Council services. That is why the LGA requires councils to have funding policies to provide the necessary transparency that Council is lacking in relation to these charges and the proposed changes.

**Infrastructure Group Administration Fees**

Description	2022/23	2023/24	Change	2024/25	Change	2025/26	Change
<b>Services Consents</b> (connection/Disconnections to Public Infrastructure)							
Application Fee	\$500	\$550	+10%	\$650	+18%	\$750	+15%
Amendment Fee	\$250	\$275	+10%	\$325	+18%	\$500	+54%
Retrospective Approval Fee	\$250	\$275	+10%	\$325	+18%	\$1250	+285%
Inspection/Re-inspection Fee from non-compliant works or missing information (per inspection)	\$250	\$275	+10%	\$350	+27%	\$400	+14%

<sup>2</sup> Funding Impact Statement – Roads and Footpaths, Page 69 Timaru District Council Long Term Plan 2024-2034

Charge for works that are non-remedied after non-compliant inspection	New	\$100/mth		\$250	+150%	\$300	+20%
Bond Application Fee	\$500	\$550	+10%	\$800	+45%	\$1000	+25%
Request for Time Extension (for other than minor changes)	\$125	\$150	+20%	\$200	+33%	\$300	+50%
Acceptance of Engineering Design (for new assets to be vested to Council)	Actual	Actual	-	Actual	-	-	-
Sign off of Engineering Design	-	-	-	-	-	Actual	-
<b>Occupation of Road Reserve (Installation of Private Services)</b>							
Application Fee	\$250.00	\$300	+20%	\$350	+17%	\$750	+114%
Amendment Fee	\$125.00	\$150	+20%	\$175	+17%	\$500	+186%
<b>Charge Rates (staff time rate per hour)</b>							
Group Manager	\$220	\$300	+36%	\$350	+17%	\$350	0%
Unit Manager	\$185	\$210	+14%	\$250	+19%	\$265	+6%
Senior Engineer	\$150	\$175	+17%	\$200	+14%	\$265	+32.5%
Engineer/Technician	\$125	\$140	+12%	\$180	+29%	\$225	+25%
Infrastructure Planner	\$150	\$175	+17%	\$200	+14%	\$225	+12.5%
Administration Staff	\$85	\$95	+12%	\$100	+5%	\$120	+20%

12. The staff charge rates are significant and well exceed the comparable industry rate. By comparison Selwyn District Council's charges for technical staff are significantly less at \$210/hour manager, team leader or senior engineer, and \$190/hour for corridor manager, other engineer or contract supervisor.
13. That said, each council's overhead and cost structure will be different, which is where the underlying funding policies are important to justify and provide the necessary transparency to support these rates.

#### **Land Transport Fees and Charges**

14. Also of concern to Rooney Group is Council's Land Transport fees and charges in relation to Infrastructure Consents / Corridor Access Requests (CARs).

Description	2024/25	2025/26	Change
<b>All Infrastructure Consents / CARs</b>			
Working in Road Reserve without an approved Corridor Access Request	\$1000	\$1500	+50%
Working in Road Reserve without an approved Temporary Traffic Management Plan	\$1000	\$1500	+50%
CAR and/or Temporary Traffic Management time extension or TMP amendment fee	\$250	\$300	+20%
Reinspection Fees for non-compliant works or missing information (defects outstanding)	\$350	\$400	+14%
Charge for works that are not remedied after non-compliant inspection – monthly fee per site (CAR)	\$250	\$300	+20%

15. The charges for working without an approved CAR or Traffic Management Plan (TMP) are pseudo infringement fees that do not relate to a service activity.
16. Of concern is the inconsistent practice of charging Infrastructure Group staff rates in relation to administration and monitoring of Land Transport infrastructure consents and CARs associated with



Council infrastructure contracts. It is not sustainable to be charging contractors unforeseen and unspecified fees that will only lead to increased contract costs in the future. Robbing Peter to pay Paul is not a good overall outcome for the community.

17. Notwithstanding, all charges levied should be transparent and must be consistent with the RFP for that activity, to ensure the legitimacy of the charges. Rooney Group questions the legitimacy of the application of the Land Transport and Infrastructure Group administration fees and seeks that Council seeks an independent review of its charging practices before further increasing its fees and charges.
18. In summary:
  - a) The Infrastructure Group administration fees and the Land Transport fees and charges are questionable as they are inconsistent with the RFP, despite the statutory purpose of that document which is (in part) to require the Council to show the revenue sources it uses to fund operating costs, and despite the Council's own statements in it; and
  - b) There is no information available support or justify the proposed increases to fees and charges. A move to a user pays model is required to be supported by an adopted RFP; and
  - c) The existing and proposed staff charge rates for the Infrastructure Group are not comparable to industry rates for similar personnel; and
  - d) Monitoring and compliance charges associated with CARs should adhere to the fixed charges specified, and only charged when they are in accordance with an adopted RFP; and
  - e) Council should undertake an independent review of the legitimacy of its Infrastructure Group and Land Transport fees and charges.

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# Revenue and Financing Policy



Approved by: Timaru District Council

Date approved: ~~1 July 2024~~TBC

## 1. Purpose

- 1.1. The purpose of this policy is to detail Timaru District Council's approach to funding its operating and capital expenditure.
- 1.2. It determines who pays for Council activities, and on what basis, with a view to achieving the fairest funding mix for the community as a whole.
- 1.3. The overall objective of this policy is to ensure users and beneficiaries of Council services pay what is fair and equitable.

## 2. Glossary

Note: The definitions provided are intended to explain terms used on this policy in plain English. <sup>1</sup>

**Benefit:** refers to the positive effect able to be gained as a result of a Council-provided activity or service, regardless of whether this is taken up or not.

**Capital expenditure:** means expenditure on new assets or on assets that increase the level of service provided, or extend the level of service – for example the replacement of assets.

**Community-wide benefit:** means a benefit that applies to the whole community, irrespective of property location or value.

**Council:** means Timaru District Council

**Exacerbator:** those who contribute to, or create the need for a Council service or facility, and should, therefore contribute to the cost of the service or facility.

**General Rate:** is a rate levied on all rateable properties within Council's jurisdiction. A general rate is based on:

- Land value of a property
- How the property is used

**Intergenerational equity:** is the principle that the cost of an asset or service should be spread over its life, so that both current and future residents who benefit contribute a fair share of the costs, and not just current residents.

<sup>1</sup> Legal definitions are provided in the Local Government Act 2002 and the Local Government (Rating) Act 2002.

**Land Value (LV):** Means the assessed value of land, excluding capital improvements, at the time of valuation.

**Operating expenditure:** means the costs incurred to provide normal day-to-day services and the maintenance of services and assets.

**People benefit:** is a benefit that people and residents can enjoy without owning a property. Council looks to fund people benefit through uniform annual charges.

**Private good:** means goods or services that directly benefit an individual rather than the community as a whole. Private good is an indicator that users who directly benefit should pay.

**Property benefit:** is a benefit that accrues to a property or to property owners. This may be a service to a property, or an activity that benefits property values. Council looks to fund property benefit through general rates based on land value.

**Public good:** means goods or service that one individual can consume without reducing the availability to another individual. Public good is usually both non-rival and non-excludable. An example of public good is a community park.

**Rates:** are funds collected by Council through taxes on property within the district.

**Targeted rates:** a rate charged for a specific service through a tax on each rateable unit or separately used or inhabited portion of a rating unit to ensure that the cost of a service or activity is borne by those who derive most benefit from it, or who contribute to the need for the service or activity.

**Uniform Annual General Charge:** a charge of an equal amount on each rateable unit or separately used or inhabited portion of a rating unit to ensure that all ratepayers make a minimum contribution to Council activities and services. This charge is applied to fund services where community benefits apply across the district.

**User charges:** a council charge paid by those who use specific services provided by Council.

### 3. Policy Context

#### Local Government Act 2002

- 3.1. The Local Government Act 2002 (LGA) requires Council to adopt a Revenue and Financing Policy.
- 3.2. Sections 102 and 103 of the LGA require the policy to demonstrate how operational expenditure and capital expenditure are funded from:
  - a) General rates, including –
    - i. Choice of valuation system; and
    - ii. Differential rating; and
    - iii. Uniform annual general charges:
  - b) Targeted rates:
  - c) Lump sum contributions:

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- d) Fees and charges:
- e) Interest and dividends from investments:
- f) Borrowing:
- g) Proceeds from asset sales:
- h) Development contributions:
- i) Financial contributions under the Resource Management Act 1991:
- j) Grants and subsidies:
- k) Other sources of income

3.3. Section 101(3)(a) of the LGA requires that Council has, for each activity funded, shown it has given consideration to the:

- a) Community outcomes to which the activity primarily contributes; and
- b) Distribution of benefits between the community as a whole, and identifiable part of the community, and individuals; and
- c) The period in or over which those benefits are expected to occur; and
- d) The extent to which the actions or inaction of particular individuals or groups contribute to the need to undertake the activity; and
- e) Costs and benefits, including consequences for transparency and accountability, of funding the activity distinctly from other activities; and

3.4. In accordance with section 101(3)(b), Council must also consider the overall impact of any allocation of liability for revenue needs on the current and future social, economic, environmental, and cultural well-being of the community.

#### Related Council Plans, Policies and Strategies

3.5. Council's Revenue and Financing Policy provides a high level funding framework that links with other Council documents that impact on funding decisions for the wider community and, in some cases, or individual ratepayers. These documents include:

**Financial Contributions Policy:** Details the basis on which Council charges financial contributions to offset or mitigate any adverse impacts on the natural or physical environment including utilities, services or a new development.

**Timaru District Plan:** Section 6 of the District Plan details Council's approach to charging financial contributions for new developments under the Resource Management Act 1991.

**Significance and Engagement Policy:** Details Council's approach to determining the level of significance of a particular proposal or decision, and how Council will engage with the community based on the level of significance. Decisions about the funding of Council activities will be assess in accordance with this policy.

**Rates Policy:** Details the circumstances in which Council will provide a rate remission or postponement, including on Maori Freehold Land, and the rationale for this.

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**Infrastructure Strategy:** Details Council's approach to the provision of core infrastructure, how much it intends on investing over the next 30 years, and how this investment will be funded. Activities included in the strategy are: roads and footpaths, drinking water, sewer, stormwater, waste management and large community facilities (for example, CBay Aquatic Centre).

**Financial Strategy:** Details Council's approach to delivering its high-level funding requirements, including limits on rates and borrowing. The Financial Strategy considers the impact of expected changes in population and the use of land, the expected impact of Council's Infrastructure Strategy and other significant factors affecting Council's ability to maintain and meet demands for services.

**Funding Impact Statement:** Provided in each Long Term Plan and Annual Plan, the funding impact statement details the application and impact of the Revenue and Financing Policy for each financial year.

#### 4. Rating Framework

- 4.1. Councils are able to use a variety of approaches in their overall rating framework. These approaches are how Council applies rates in the district, and include the following:

##### Valuation System

- 4.2. When applying rates based on property values councils can rate according to land value, capital value, or annual value.
- 4.3. Timaru District Council uses the land value rating system. The land values are determined by an independent valuer who is audited by the Valuer General.

##### Differential Rating

- 4.4. When applying rates councils can rate properties using a differential according to a range of categories detailed in schedule 2 of the Local Government (Rating) Act 2002.
- 4.5. Council's general rate is set based on a rate per dollar of rateable land value, and differentiated on the use to which the land is put. The objective of differential rating is to ensure a fair and equitable proportion of rates are paid by the various differential categories.
- 4.6. Council uses differentials to distribute the general rate between particular categories of the community, as listed below. This does not change the total amount of general rates funding required annually, but rather, the proportion of overall funding of the general rate from each category differs according to the differential factor applied.
- 4.7. The differential is applied to the following nine categories:

Category	Definition
Accommodation	All properties used primarily for hotel, motel or similar short term or travellers' accommodation purposes.

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Commercial – Central	All properties situated within the Timaru Central Business District and used primarily for commercial purposes.
Commercial – Other	All properties used primarily for commercial purposes other than those situated in the Timaru Central Business District.
Community Services	All properties used primarily for education, religious, and/or community purposes.
Industrial	All properties used primarily for industrial purposes.
Primary	All properties used primarily for agriculture, horticulture or pastoral purposes, including the grazing of animals.
Recreational	All properties used primarily for active or passive indoor/outdoor recreational activities.
Residential – General	All properties used primarily for residential accommodation of a single household or used for residential purposes and not otherwise classified or which are vacant or of not determined use of those differential categories and situated in an area in which residential dwellings are permitted.
Residential – Multi Unit	All properties used primarily used for multi-unit residential accommodation, for example, purpose built rental flats.

#### Unit of rating – separately used or inhabited parts of a rating unit

- 4.8. Under the Local Government (Rating) Act 2002 charging separately used or inhabited parts of a rating unit is an option for a uniform annual general charge and for targeted rates.
- 4.9. A separately used or inhabited part of a property or building includes any part of a rating unit inhabited or used by a person other than the owner, and who has the right to use or inhabit that portion by virtue of a tenancy, lease, licence, or other agreement.
- 4.10. For the purpose of this policy, vacant land and vacant premises offered or intended for use or habitation by a person, other than the owner, and generally used as such are defined as 'used'.
- 4.11. Examples of separately used or inhabited parts of a rating unit include:
- Each separately used or inhabited part of a residential unit will count as a separate part. This includes minor household units with kitchen facilities often referred to as "granny flats".
  - Where residential properties are partially used for business, the number of parts will equal the number of separately used or inhabited residential units plus one for each separate business use (e.g. a house with a doctor's surgery attached contains two parts).
  - In the case of retirement villages or farms with workers' accommodation and similar types of properties, each separately

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used or inhabited residential unit and each other major use (such as halls, libraries etc) are separate parts.

## 5. Rate Revenue Sources

- 5.1. The rates charged by Council as sources of funding are:

### General Rate

- 5.2. A rate charged on all rateable properties in the district on the basis of land value, and differentiated by the use of the property.

### Uniform Annual General Charge (UAGC)

- 5.3. A rate charged on all separately used or inhabited portions of a rating unit on a uniform basis. This rate enables all ratepayers to make a minimum contribution to Council's costs. The annual increase in the UAGC will be an overall percentage increase as the general rate increase within a margin of 5% in any given year or as per section 13 – Funding Analysis for Council Activities.

### Targeted Rate

- 5.4. A rate charged on specific properties in the district on the basis of the property or owner being able to receive benefit from the service provided that is not available to all. Targeted rates may be charged on the basis of land value, differentiated or as a uniform annual charge.
- 5.5. A Business Improvement District (BID) targeted rate is being introduced as part of the 2024-34 Long Term Plan, consistent with the BID Policy.

## 6. Non-Rate Revenue Sources

- 6.1. Council has a range of funding sources available which are often suited to a particular type of funding requirement. While rates are often the most appropriate source of funding for a particular requirement, Council may decide to use other sources of funding, if appropriate.

### Grants and subsidies

- 6.2. Council expects to continue to receive substantial subsidies from New Zealand Transport Agency Waka Kotahi (NZTA) for road and footpath maintenance and renewal and other expenditure related to transportation and its land transport networks.
- 6.3. Council can receive grants and sponsorship for projects which are eligible for particular grant and sponsorship schemes.

### Investment income, dividends and interest

- 6.4. Interest and investment returns from Council's investments, including annual dividends from Timaru District Holdings Limited (TDHL) are generally used to offset the general rate and the uniform annual general charge.
- 6.5. Interest earned on special funds and separate reserves is used only for the purpose of the fund or reserve.

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**Financial contributions**

- 6.6. Council's existing Financial Contributions Policy allows Council to apply a charge for water, sewer, stormwater and open space and recreation. Minor amounts of capital expenditure budget for the Parks and Recreation activity have been identified as coming from financial contributions. Amounts to be funded from financial contributions for water supply, sewer and stormwater services will be determined from Council decisions at the time of development.

**Proceeds from asset sales**

- 6.7. Council may sell assets that are deemed to be surplus to requirements or that are not providing satisfactory returns. Council will resolve how to utilise the proceeds from the sale of land and/or building (property) assets and any other assets with a value over the Chief Executive's financial delegation. Proceeds may be invested, used to fund capital expenditure or operating expenditure associated with the activity which held the original asset.
- 6.8. Council may, ~~in exceptional circumstances,~~ choose to use proceeds of asset sales for expenditure in ~~another-an~~ activity other than that associated with the sold asset/s, subject to complying with the decision-making requirements of the Local Government Act 2002.

**Fees and Charges**

- 6.9. Council charges for some services it provides and this revenue funds all or part of the cost of service delivery for these activities. Examples include resource and building consent fees, dog registration fees and facility admission or hire.
- 6.10. Council will amend its fees and charges annually (or more frequently as appropriate) to reflect increases in costs as measured by the assumed rate of inflation and/or to maintain the cost recovery levels underlying the basis for setting the fee levels.

**Bequests**

- 6.11. Council occasionally receives bequests that can be used, normally for a specific purpose. Examples include bequests for the purchase of library books or art work.

**Borrowing**

- 6.12. Council generally borrows to fund capital expenditure as a way of promoting intergenerational equity and as a way to make the significant cost of some capital projects affordable. Borrowing may be internal (i.e. Council borrowing from itself by using its own reserves) or external.
- 6.13. Council does not borrow for operational expenditure unless this is deemed to be prudent and is approved by Council on that basis.

**Lump Sum Contributions**

- 6.14. Council may offer the option for ratepayers to pay their share of a capital project through a lump sum payment rather than through rates over a longer period of time. This can be beneficial for all parties as it reduces the interest paid by ratepayers over the life of the loan, and Council can retire a portion of debt earlier or reduce the need for borrowing.

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## 7. Funding Operational Expenditure

- 7.1. Operating expenditure is the day-to-day cost Council incurs to provide services, including the maintenance of existing assets.
- 7.2. Council has determined that the following sources may be used to fund operating expenditure:
- Rates revenue (including general rates and UAGC)
  - Targeted rates
  - Fees and charges
  - Interest and dividends from investments
  - Proceeds from individual asset sales less than \$80,000 (if exceeding \$80,000, then subject to a Council resolution stating that this is considered prudent in the circumstances)
  - Financial contributions
  - Grants and subsidies
  - Borrowing (noting 6.13 of this policy)
  - Other operating revenue
- 7.3. Council may choose not to fully fund operating expenditure in any activity in any particular year if the deficit can be funded from operating surpluses in the immediately preceding or subsequent years.
- 7.4. An operating deficit will only be budgeted when considered prudent to avoid significant fluctuations in rates, fees or charges. Council will consider the requirements of section 100 of the LGA (Balanced Budget requirements).
- 7.5. Council may choose to fund more than is necessary to meet its operating expenditure in any particular year. Council will only budget for an operating surplus to fund an operational deficit in the immediately preceding or following years, or to repay debt. Council will have regard to forecast future debt levels when deciding whether it is prudent to budget for an operating surplus for debt repayment.

## 8. Funding Capital Expenditure

- 8.1. Capital expenditure is expenditure on new or existing assets that maintains or increases their value and the level of service to the community.
- 8.2. Council usually borrows, either internally or from capital markets, to fund capital expenditure. Borrowing for capital expenditure enables Council to spread the cost of providing a capital asset over the expected life of the asset. Council may choose to fund capital expenditure through borrowing and repay the loan over a shorter or longer period if this is considered prudent.
- 8.3. Borrowing for capital expenditure reduced peaks and troughs in the funding required each year and promotes intergenerational equity. This ensures today's

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ratepayers are not required to fund the whole cost of assets with a long useful life and subsequent users of the assets also make a contribution to its cost by contributing to the interest and principal repayments in those subsequent years.

- 8.4. Council's borrowing requirements and the cost of servicing loans for capital expenditure may be reduced to the extent that other funding sources can be used.
- 8.5. Council has determined that the following sources may be used to fund capital expenditure:
- Rates revenue (including general rates and UAGC)
  - Targeted rates
  - Lump sum contributions
  - Interest and dividends from investments
  - Borrowing
  - Proceeds from asset sales
  - Financial contributions
  - Grants and subsidies
  - Reserve funds
  - Other sources.
- 8.6. Borrowing for capital expenditure is undertaken in accordance with Council's Financial Strategy.

## 9. Funding of Depreciation

- 9.1. Depreciation is the process of recognising that an asset is progressively used up over its useful life. By funding depreciation Council has the ability to provide funding to replace assets at the end of their useful life, or reduce the amount borrowed against the assets. Depreciation is funded within each activity as part of the operating expenditure each year.
- 9.2. In general, Council will fully fund depreciation over the life of an asset in order to systematically allocate the use or consumption of the asset, unless this is not considered to be in the best interests of the community. If Council decides not to fully fund depreciation of an asset it will provide the community with information on why it has decided not to fully fund depreciation and the likely impact of this decision.

## 10. Activity Funding Analysis

- 10.1. Council has considered each activity, and in some cases discrete items within an activity, to determine the most appropriate funding approach.
- 10.2. Council endeavours, where possible, to allocate cost to the primary beneficiary of any function or activity it provides.

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- 10.3. The following matters considered in the assessment are:

**Distribution of benefits**

- 10.4. The benefits provided by each activity are assessed to establish to whom these flow. Benefit distribution is assessed using three categories; private benefit, group benefit and community-wide benefit.
- 10.5. **Private Benefit:** accrues to identifiable individuals. Activities that provide a high level of private benefit will normally be funded from fees and charges.
- 10.6. An example of a Council service that provides a high level of private benefit is the processing and granting of a consent. This enables the applicant applying for a consent to undertake an activity that primarily benefits them.
- 10.7. **Group Benefit:** accrues to identifiable groups within the community. Activities that provide a high level of group benefit will normally be funded from a targeted rate or charge on properties able to receive the service.
- 10.8. An example of a Council service that provides a high level of group benefit is the provision of drinking water. Only those able to connect to the drinking water supply are able to benefit.
- 10.9. **Community-wide Benefit:** accrues to the community as a whole. Activities providing a high level of community-wide benefit will normally be funded from the community as a whole, through the general rate or the UAGC.
- 10.10. An example of a Council service that provides a high level of community-wide benefit is the provision of the roading network. Everyone has the opportunity to access and use the service.

**Period of benefit**

- 10.11. Council considers the period over which the benefit provided by an activity flows. This provides a rationale for deciding the period over which the expenditure should be funded.
- 10.12. If the benefit an activity provides relates wholly or largely to the immediate year then the activity will normally be funded from rates or other income in the year the expense is incurred.
- 10.13. If the benefit is available over a longer period of time Council will normally borrow to fund the activity or asset to ensure future ratepayers who will enjoy some benefit will pay a fair proportion of the cost.

**Control of negative effects (exacerbator pays)**

- 10.14. Council may incur expenditure to protect the community from actual or potential problems. Council looks to identify the cost to the community of controlling negative effects caused by individual or group actions and to recover any costs directly from those causing the problem. Examples are animal control (funding through dog registrations and impoundment fees) and parking enforcement (funding through parking meter fees and infringement fees).
- 10.15. Where a fee or charge is not practical or efficient the cost will normally be funded as if it provides a community-wide benefit – through the general rate or UAGC.

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### **Distinct Funding**

- 10.16. Transparency and accountability are more evident when an activity is funded separately from other activities. This allows ratepayers, or payers of user charges to see how much money is being raised and spent on the activity, and whether or not the cost of the activity represents value for money.
- 10.17. Council will consider the costs and benefits of distinct funding of an activity, including the consequences of the chosen funding method in terms of transparency and accountability. Council will fund activities distinctly where this is practical and efficient.
- 10.18. All activities that are funded distinctly are detailed in section 12 of this policy.

### **Property versus people benefit**

- 10.19. When deciding on the appropriate funding mechanism, Council will consider whether the benefit provided by an activity flows primarily to the value of the property or to the people who live at the property.
- 10.20. In general, Council will look to fund property-related benefit through the general rate, based on land value, and people-related benefit through the UAGC rate (all properties being charged a uniform amount).

### **Community Impact**

- 10.21. Council must consider the overall impact the allocation liability has on the social, economic, environmental and cultural wellbeing of the community.
- 10.22. In considering community impact and the allocation of costs, Council will have regard to:
  - The impact a particular funding approach may have on the achievement of community outcomes;
  - Fairness and equality issues arising from the allocation of costs; and
  - Any other impacts on the community, such as affordability of rates for some or all ratepayers.
- 10.23. Council may decide to fund an activity in a way other than generally prescribed in this policy if this approach to funding will promote the achievement of community outcomes or will address perceived affordability issues.

### **Practicality**

- 10.24. Council may choose to make minor variations to the funding approach detailed in this policy for reasons of practicality. This is particularly the case for activities that are partly funded from fees and charges, or from external sources.
- 10.25. In some cases, the funding from fees and charges and external sources may vary from year to year or may be uncertain at the time of budgeting. In these cases Council may choose to adjust the funding from rates to accommodate changes or uncertainty.

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- 10.26. For activities funded partly from fees and charges, the revenue generated from this source is often dependent on the demand for services at the time. Council may decide to adjust the level of funding from rates to smooth the level of fees and charges from year to year.
- 10.27. Surplus revenue generated from fees and charges will normally be credited to Council's general reserves, or to the appropriate specified purpose reserve fund.
- 10.28. For activities with specified purpose reserve funds, these funds may be used for rates smoothing purposes if Council is able to use the fund in this way and deems this a prudent approach.
- 10.29. Council may fund minor capital expenditure from operating revenue in the year it is expended. Non-minor capital expenditure items will be funded from reserves or loan funded so as to minimise extreme rate movements and more accurately reflect intergenerational costs.

## **11. Wellbeing**

- 11.1. Council will give consideration for the overall impact this policy has on the current and future social, economic, environmental and cultural wellbeing of the Timaru District Community.

## **12. Policy Review**

- 12.1. This policy will be reviewed every three years, as part of the development of the Long Term Plan.
- 12.2. The policy may be amended at any time, as long as the review process provides for community engagement in accordance with Council's Significance and Engagement Policy and section 82 of the LGA.

### 13. Funding Analysis for Council Activities

#### Democracy

Service Provided	Community Wellbeing Outcomes	Who benefits/creates need?	Funding (operating and capital expenditure)
This activity supports and guides all activities carried out by Council and includes; all work associated with elected members (including community board members); community engagement; communications; strategy; policy and plan development; elections; governance functions; performance and accountability reporting.	Connected Citizens	<b>Community-wide Benefit:</b> Benefits the whole community by supporting the decision-making function, representation, advocacy, communication and engagement for all residents.	<p><b>Operating Expenditure</b>  <b>Rates: 90-100%</b>                      50% UAGC                      50% General Rate                      0-10% Targeted Community Board Rates  <b>User Charges: 0-10%</b>                      Hearings fees etc</p> <p><b>Capital Expenditure</b>  <b>Borrowing:</b>                      Loan costs are funded in the same way as operating expenditure.</p>

**Community Support**

**Airport**

Service Provided	Community Wellbeing Outcomes	Who benefits/creates need?	Funding (operating and capital expenditure)
This activity provides for the management of the Richard Pearse Airport	Enhanced Lifestyle Diverse Economy	<p><b>Private Benefit:</b> Users of the airport receive the primary benefit from the provision and management of the airport enabling travel, or storage and operation of personal aircraft.</p> <p><b>Community-wide Benefit:</b> The whole community receives a secondary benefit through access to the airport and the economic benefits the airport provides the district.</p>	<p><b>Operating Expenditure</b> <b>User Charges: 30-50%</b> Airport charges eg landing fees and lease income <b>Rates: 50-70%</b> 40% UAGC 60% General Rate</p> <p><b>Capital Expenditure</b> <b>Borrowing:</b> Loan costs are funded in the same way as operating expenditure.</p>

**Cemeteries**

Service Provided	Community Wellbeing Outcomes	Who benefits/creates need?	Funding (operating and capital expenditure)
This activity provides for the maintenance and development of cemeteries across the district, including burials and interments.	Resilient Infrastructure Enhanced Lifestyle	<p><b>Private Benefit:</b> Users of cemetery facilities, largely family and friends of deceased, receive the primary benefit.</p> <p><b>Community-wide Benefit:</b> The whole community receives benefit through ensuring the deceased are interred in a sanitary way maintaining public health, cemeteries as well maintained public spaces, and the district's social history is preserved in cemetery records.</p>	<p><b>Operating Expenditure</b> <b>User Charges: 40-70%</b> Plot purchases and interment fees <b>Rates: 30-60%</b> 60% UAGC 40% General Rate</p> <p><b>Capital Expenditure</b> <b>Borrowing:</b> Loan costs are funded in the same way as operating expenditure.</p>

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**Community Development and Funding**

Service Provided	Community Wellbeing Outcomes	Who benefits/creates need?	Funding (operating and capital expenditure)
This activity provides for funding, by way of grants and loans, to support individuals, community groups, facilities and events. The activity also provides for rates remissions and swimming concessions.	Connected Citizens Enhanced Lifestyle	<p><b>Group Benefit:</b> Recipients of the grants and loans receive the primary benefit. Note: Council has determined that charging these groups for this activity would not meet the purpose of this activity or the Community Wellbeing Outcomes.</p> <p><b>Community-wide Benefit:</b> The funding criteria for the grants and loans is designed to support groups which provide benefits through their activities to the whole community.</p>	<p><b>Operating Expenditure</b> <b>Rates: 85-95%</b> 80% UAGC 20% General Rate <b>Grants: 5-15%</b> Funding received from various funding agencies <b>Interest: 5-15%</b> Interest on loans provided to community groups</p> <p><b>Capital Expenditure</b> <b>Borrowing:</b> Loan costs are funded in the same way as operating expenditure.</p>

**Emergency Management**

Service Provided	Community Wellbeing Outcomes	Who benefits/creates need?	Funding (operating and capital expenditure)
This activity provides for the development of resilient communities through planning, training, education, co-ordination with partner agencies. This activity also includes provision for the Emergency Response Fund.	Connected Citizens Resilient Infrastructure	<p><b>Community-wide Benefit:</b> The primary benefit is to the people and property of the whole district, enabling planning to mitigate the harm, and to recover from emergencies.</p>	<p><b>Operating Expenditure</b> <b>Rates: 100%</b> 50% UAGC 50% General Rate</p> <p><b>Capital Expenditure</b> <b>Borrowing:</b> Loan costs are funded in the same way as operating expenditure.</p>

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**Climate Change**

Service Provided	Community Wellbeing Outcomes	Who benefits/creates need?	Funding (operating and capital expenditure)
This activity provides development of climate change mitigation and adaptation strategies and action plans for the district.	Sustainable Environment Resilient Infrastructure Connected Citizens	<b>Community-wide Benefit:</b> The primary benefit is to the people and property of the whole district, enabling the planning to mitigate the harm caused by climate change and to assist the whole district to adapt to both climate change and zero carbon living.	<b>Operating Expenditure</b> <b>Rates: 100%</b> 80% General Rate 20% UAGC  <b>Capital Expenditure</b> <b>Borrowing:</b> Loan costs are funded in the same way as operating expenditure.

**Economic Development**

Service Provided – Venture Timaru	Community Wellbeing Outcomes	Who benefits/creates need?	Funding (operating and capital expenditure)
This activity promotes and assists economic development and visitor opportunities in the district.	Diverse Economy Enhanced Lifestyle	<b>Community-wide Benefit:</b> This activity provides community-wide benefit through supporting the economic growth and development of the district.  <b>Private Benefit:</b> Some benefits may accrue to businesses or individuals using the services this activity provides, e.g. tourism operators.	<b>Operating Expenditure</b> <b>Rates: 90-100%</b> 80% General Rate 20% UAGC <b>User Charges: 0-10%</b> User fees for services provided by Economic Development Agency <b>Other: 0-10%</b> Government grants or subsidies  <b>Capital Expenditure</b> <b>Borrowing:</b> Loan costs are funded in the same way as operating expenditure.

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Service Provided – Business Improvement District	Community Wellbeing Outcomes	Who benefits/creates need?	Funding (operating and capital expenditure)
This activity promotes and assists economic development and visitor opportunities in the central business district of Timaru.	Diverse Economy Enhanced Lifestyle	<p><b>Community-wide Benefit:</b> This activity provides community-wide benefit through supporting the economic growth and development of the central business district in Timaru.</p> <p><b>Private Benefit:</b> Some benefits may accrue to businesses or individuals using the services this activity provides, e.g. central business owners.</p>	<p><b>Operating Expenditure Rates: 100%</b> 100% Targeted Rate</p>

**Public Toilets**

Service Provided	Community Wellbeing Outcomes	Who benefits/creates need?	Funding (operating and capital expenditure)
This activity provides and maintains public toilets across the district.	Enhanced Lifestyle Resilient Infrastructure	<p><b>Private Benefit:</b> Users of the public toilets, including visitors to the district benefit, and create the need for this activity. Note: Council does not believe a user pays funding model to be practical or appropriate.</p> <p><b>Community-wide Benefit:</b> The whole community benefits through the provision of public toilets and maintaining public hygiene.</p>	<p><b>Operating Expenditure Rates: 90-100%</b> 70% UAGC 30% General Rate <b>User Charges: 0-10%</b> User pays may be achievable at some facilities.</p> <p><b>Capital Expenditure Borrowing:</b> Loan costs are funded in the same way as operating expenditure.</p>

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**Council Housing**

Service Provided	Community Wellbeing Outcomes	Who benefits/creates need?	Funding (operating and capital expenditure)
This activity provides and maintains affordable housing across the district for those in need.	Connected Citizens Enhanced Lifestyle	<b>Private Benefit:</b> The tenants of the social housing units benefit from this activity.	<b>Operating Expenditure</b> <b>User Charges: 100%</b> Rental income from tenants.  <b>Capital Expenditure</b> <b>Borrowing:</b> Loan costs are funded in the same way as operating expenditure.  <b>Grants:</b> Council may seek grant funding and sponsorship to support capital works.

**Environmental Services**

**Animal Control**

Service Provided	Community Wellbeing Outcomes	Who benefits/creates need?	Funding (operating and capital expenditure)
This activity provides for animal control services including the confining of stray animals and managing aggressive animals.	Enhanced Lifestyle	<b>Private Benefit:</b> The owners of animals, particularly dogs, benefit from, and create the need for this activity.  <b>Community-wide Benefit:</b>	<b>Operating Expenditure</b> <b>User Charges: 90-100%</b> Dog registrations, impounding, infringement and other fees and fines. <b>Rates: 0-10%</b> 100% General Rate  <b>Capital Expenditure</b>

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		The whole community benefits from this activity minimising the negative impact of wandering and aggressive animals.	<b>Borrowing:</b> Loan costs are funded in the same way as operating expenditure.
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#### District Building Control

Service Provided	Community Wellbeing Outcomes	Who benefits/creates need?	Funding (operating and capital expenditure)
This activity provides for the administration and implementation of the Building Act, including processing and granting consents and inspecting and monitoring building work across the district.	Diverse Economy Resilient Infrastructure Sustainable Environment	<p><b>Private Benefit:</b> The benefits from this activity mainly accrue to building owners through ensuring they have met legislative requirements.</p> <p><b>Community-wide Benefit:</b> The whole community benefits through this activity ensuring buildings across the district are safe, sanitary and accessible.</p>	<p><b>Operating Expenditure</b> <b>User Charges: 70-80%</b> Various fees and charges relating to building control services. <b>Rates: 20-30%</b> 100% General Rate</p> <p><b>Capital Expenditure</b> <b>Borrowing:</b> Loan costs are funded in the same way as operating expenditure.</p>

#### District Planning

Service Provided	Community Wellbeing Outcomes	Who benefits/creates need?	Funding (operating and capital expenditure)
This activity provides for the development, adoption and amendment of the Timaru District Plan	Sustainable Environment Diverse Economy Resilient Infrastructure	<p><b>Private Benefit:</b> When individuals seek private plan changes they accrue the benefit.</p> <p><b>Community-wide Benefit:</b> The whole community benefits from a District Plan that enables sustainable development within the district.</p>	<p><b>Operating Expenditure</b> <b>Borrowing:</b> Council will borrow for the operating costs of developing the District Plan, recognising the period benefit for this activity. Loan costs will be funded in the same way as other operating expenditure. <b>Rates: 90-100%</b></p>

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			<p>Rate funding will be utilised for all other policy work. 100% General Rate <b>User Charges: 0-10%</b> Fees for private plan changes.</p> <p><b>Capital Expenditure</b> <b>Borrowing:</b> Loan costs are funded in the same way as operating expenditure.</p>
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**District Plan Administration**

Service Provided	Community Wellbeing Outcomes	Who benefits/creates need?	Funding (operating and capital expenditure)
This activity includes all aspects of the resource consenting process and other district planning requirements, including receiving and processing the applications, monitoring consents and responding to public enquiries, other permissions and Land Information Memorandums.	Sustainable Environment Diverse Economy Resilient Infrastructure	<p><b>Private Benefit:</b> Those individuals seeking resource consent or other services primarily benefit from this activity.</p> <p><b>Community-wide Benefit:</b> There is some benefit to the whole community to ensure consents are processed and monitored through enabling sustainable development.</p> <p><b>Exacerbators:</b> Individuals may contribute to costs through lack of compliance requiring ongoing monitoring and enforcement.</p>	<p><b>Operating Expenditure</b> <b>User Charges: 80-90%</b> Various fees and charges relating to the resource consenting and other district planning process. <b>Rates: 10-20%</b> 100% General Rate</p> <p><b>Capital Expenditure</b> <b>Borrowing:</b> Loan costs are funded in the same way as operating expenditure.</p>

**District Health**

Service Provided	Community Wellbeing Outcomes	Who benefits/creates need?	Funding (operating and capital expenditure)
This service provides for the administration and monitoring of food safety, liquor licensing, hazardous substances and enforcing the district bylaws.	Enhanced Lifestyle Diverse Economy Sustainable Environment	<p><b>Private Benefit:</b> The benefits accrue to the individuals and businesses that require the services of this activity to meet legislative requirements.</p> <p><b>Community-wide Benefit:</b> The whole community benefits through the provision of a safe and healthy environment and standards of operation being enforced.</p> <p><b>Exacerbators:</b> Individuals may contribute to costs through lack of compliance requiring ongoing monitoring and enforcement.</p>	<p><b>Operating Expenditure</b> <b>User Charges: 50-60%</b> Various fees and charges associated with this activity. <b>Rates: 40-50%</b> 50% UAGC 50% General Rate</p> <p><b>Capital Expenditure</b> <b>Borrowing:</b> Loan costs are funded in the same way as operating expenditure.</p>

**Recreation and Leisure**

**Aigantighe Art Gallery**

Service Provided	Community Wellbeing Outcomes	Who benefits/creates need?	Funding (operating and capital expenditure)
This activity provides and maintains the Aigantighe Art Gallery and collection, including exhibits, research and education.	Enhanced Lifestyle Connected Communities	<p><b>Private Benefit:</b> Users of the Aigantighe Art Gallery benefit for their use of the facility.</p> <p>Note: Council considers that allocating costs only to the users of this facility would</p>	<p><b>Operating Expenditure</b> <b>Rates: 90-100%</b> 60% UAGC 40% General Rate <b>User Charges: 0-10%</b> User charges and donations</p>

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		<p>not be practical, would deter use, and would not meet community wellbeing outcomes.</p> <p><b>Community-wide Benefit:</b> The whole community benefits from access to the Aigantighe Art Gallery and a location to exhibit, store and restore art works and to enable the public consumption of art.</p>	<p><b>Capital Expenditure</b> <b>Borrowing:</b> Loan costs are funded in the same way as operating expenditure. <b>Bequests:</b> Bequests and donations also fund the purchase of some art pieces and may be used to support other capital works. <b>Grants:</b> Council may seek grant funding and sponsorship to support capital works.</p>
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#### Fishing Huts

Service Provided	Community Wellbeing Outcomes	Who benefits/creates need?	Funding (operating and capital expenditure)
This activity manages two fishing hut sites: Rangitata Huts and Stratheona Huts.	Enhanced Lifestyle	<p><b>Private Benefit:</b> The owners of the huts on these sites benefit from this activity.</p>	<p><b>Operating Expenditure</b> <b>User Charges: 100%</b> Lease income</p> <p><b>Capital Expenditure</b> <b>Borrowing:</b> Loan costs are funded in the same way as operating expenditure.</p>

**Forestry**

Service Provided	Community Wellbeing Outcomes	Who benefits/creates need?	Funding (operating and capital expenditure)
This activity manages Council's forestry portfolio.	Diverse Economy Sustainable Environment	<b>Community-wide Benefit:</b> The whole community benefits from the income generated from the harvest of the trees and the carbon credits provided.	<b>Operating Expenditure</b> <b>Proceeds from asset sales: 100%</b> Harvest of trees <b>User Charges: 100%</b> Lease income for forestry blocks  <b>Capital Expenditure</b> <b>Borrowing:</b> Loan costs are funded in the same way as operating expenditure.

**Halls and Community Centres**

Service Provided	Community Wellbeing Outcomes	Who benefits/creates need?	Funding (operating and capital expenditure)
This activity manages and maintains community halls and centres, including Aorangi Stadium.	Enhanced Lifestyle Connected Citizens	<b>Private Benefit:</b> The users of the halls and community centres accrue benefits. Note: Council considers that allocating costs only to the users of these facilities would not be practical, would deter use, and would not meet community wellbeing outcomes.  <b>Community-wide Benefit:</b> The whole community benefits from the provision of halls and community centres for recreation, events and civil defence.	<b>Operating Expenditure</b> <b>Rates: 80-90%</b> 60% UAGC 40% General Rate <b>User Charges: 10-20%</b> Hire fees for the facilities Lease and sponsorship income  <b>Capital Expenditure</b> <b>Borrowing:</b> Loan costs are funded in the same way as operating expenditure. <b>Grants:</b>



			Council may seek grant funding, fundraising and sponsorship to support capital works.
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**District Libraries**

Service Provided	Community Wellbeing Outcomes	Who benefits/creates need?	Funding (operating and capital expenditure)
This activity provides and maintains three district libraries including library books, resources and other services.	Enhanced Lifestyle Connected Citizens	<p><b>Private Benefit:</b> Users of the library accrue benefits. Note: Council considers that allocating costs only to the users of these facilities would not be practical, would deter use, and would not meet community wellbeing outcomes.</p> <p><b>Community-wide Benefit:</b> The whole community benefits from the access to the district libraries through access to information, community resources and a hub for social interaction.</p>	<p><b>Operating Expenditure</b> <b>Rates: 90-100%</b> 60% UAGC 40% General Rate <b>User Charges:</b> Charges for some services and fines.</p> <p><b>Capital Expenditure</b> <b>Borrowing:</b> Loan costs are funded in the same way as operating expenditure. <b>Bequests:</b> Bequests and donations also fund the purchase of some library resources. <b>Grants:</b> Council may seek grant funding, fundraising and sponsorship to support capital works.</p>

**Motor Camps**

Service Provided	Community Wellbeing Outcomes	Who benefits/creates need?	Funding (operating and capital expenditure)
This activity provides five motor camps across the district. Four of these camps are leased under management arrangements.	Diverse Economy Enhanced Lifestyle	<p><b>Private Benefit:</b> The individuals who lease the motor camps and those who visit the motor camps accrue benefits from this activity.</p> <p><b>Community-wide Benefit:</b> The community as a whole benefits through the provision of these facilities for visitors to the district and wider economic benefits.</p>	<p><b>Operating Expenditure</b>  <b>User Charges: 90-100%</b>                      Lease income and camping fees  <b>Rates: 0-10%</b>                      60% UAGC                      40% General Rate</p> <p><b>Capital Expenditure</b>  <b>Borrowing:</b>                      Loan costs are funded in the same way as operating expenditure.</p>

**South Canterbury Museum**

Service Provided	Community Wellbeing Outcomes	Who benefits/creates need?	Funding (operating and capital expenditure)
This activity provides for management of the South Canterbury Museum facility and services, including displays, archives and educational services.	Enhanced Lifestyle Connected Citizens	<p><b>Private Benefit:</b> Users of the museum and its services accrue benefits. Note: Council considers that allocating costs only to the users of this facility would not be practical, would deter use, and would not meet community wellbeing outcomes.</p> <p><b>Community-wide Benefit:</b> The whole community benefits from the access to the South Canterbury Museum</p>	<p><b>Operating Expenditure</b>  <b>Rates: 90-100%</b>                      60% UAGC                      40% General Rate</p> <p><b>User Charges: 0-10%</b>                      User charges and donations</p> <p><b>Capital Expenditure</b>  <b>Borrowing:</b>                      Loan costs are funded in the same way as operating expenditure.</p>

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		through cultural enrichment, education and preservation of district heritage.	<b>Bequests:</b> Bequests and donations also fund the purchase of some museum resources and some operating expenses. <b>Grants:</b> Council may seek grant funding, fundraising and sponsorship to support capital works and some operating expenses (e.g. Learning Outside The Classroom (LEOTC))
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**Parks and Recreation**

Service Provided	Community Wellbeing Outcomes	Who benefits/creates need?	Funding (operating and capital expenditure)
This activity provides and maintains parks, reserves, sports grounds, gardens and off-road tracks across the district.	Enhanced Lifestyle Sustainable Environment Connected Citizens	<b>Private Benefit:</b> Individuals and groups that use the parks and sports facilities accrue benefits, some from specific facilities (e.g. skateparks, sportsgrounds). Note: Council considers that allocating costs only to the users of these facilities would not be practical, would deter use, and would not meet community wellbeing outcomes. <b>Community-wide Benefit:</b> The whole community benefits from provision and access to parks facilities across the district such as for active and passive recreational pursuits, health, education and wellbeing. Facilities contribute to community pride and perception of the district.	<b>Operating Expenditure</b> <b>Rates: 90-100%</b> 60% UAGC 40% General Rate  <b>User Charges: 0-10%</b> Sport ground leases and user charges  <b>Capital Expenditure</b> <b>Borrowing:</b> Loan costs are funded in the same way as operating expenditure. <b>Lump Sum Contributions:</b> Some capital contributions paid for facilities (e.g. sports surfaces) by user groups. <b>Financial Contributions:</b> Council charges financial contributions for the acquisition and development of recreation and open space

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			<p>under the provisions of the District Plan. This funding source may be used in some instances to fund qualifying capital expenditure.</p> <p><b>Grants:</b> Council may seek grant funding, fundraising and sponsorship to support capital works.</p>
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#### Swimming Pools

Service Provided	Community Wellbeing Outcomes	Who benefits/creates need?	Funding (operating and capital expenditure)
This activity provides, maintains and manages four swimming pools across the district, including the gym and café facilities at CBay Aquatic Centre.	Enhanced Lifestyle Connected Citizens	<p><b>Private Benefit:</b> Users of the swimming pool and gym facilities accrue benefits from this activity. Note: Council considers that allocating costs only to the users of these facilities would not be practical, would deter use, and would not meet community wellbeing outcomes.</p> <p><b>Community-wide Benefit:</b> The whole community benefits from the provision of swimming pools in the district.</p>	<p><b>Operating Expenditure – Rural Summer Pools</b> <b>Rates: 70-80%</b> 60% UAGC 40% General Rate</p> <p><b>User Charges: 20-30%</b> Pool user fees, hire fees and other user fees</p> <p><b>Operating Expenditure – CBay</b> <b>Rates: 40-50%</b> 60% UAGC 40% General Rate</p> <p><b>User Charges: 50-60%</b> Pool and gym fees and membership, hire fees, café sales and other revenue, and other user fees.</p> <p><b>Capital Expenditure</b> <b>Borrowing:</b></p>

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			<p>Loan costs are funded in the same way as operating expenditure.</p> <p><b>Grants:</b> Council may seek grant funding, fundraising and sponsorship to support capital works.</p>
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**Theatre Royal/ Heritage Centre**

Service Provided	Community Wellbeing Outcomes	Who benefits/creates need?	Funding (operating and capital expenditure)
This activity provides and manages the Theatre Royal.	Enhanced Lifestyle Connected Citizens	<p><b>Private Benefit:</b> Users who either hire the Theatre Royal for events and performances, or those who attend events and performances accrue benefits. Note: Council considers that allocating costs only to the users of these facilities would not be practical, would deter use, and would not meet community wellbeing outcomes.</p> <p><b>Community-wide Benefit:</b> The whole community benefits from the provision of the Theatre Royal.</p>	<p><b>Operating Expenditure</b> <b>Rates: 80-100%</b> 60% UAGC 40% General Rate</p> <p><b>User Charges: 0-20%</b> Facility hire fees (Note: Currently the facility is closed, with no revenue being generated. The existing policy will be reviewed for when the new facility is opened).</p> <p><b>Capital Expenditure</b> <b>Borrowing:</b> Loan costs are funded in the same way as operating expenditure. <b>Grants:</b> Council may seek grant funding, fundraising and sponsorship to support capital works.</p>

**Roading and Footpaths**

Service Provided	Community Wellbeing Outcomes	Who benefits/creates need?	Funding (operating and capital expenditure)
This activity provides and maintains the road and footpath network across the district, including bridges and street lighting.	Resilient Infrastructure Diverse Economy	<p><b>Community-wide Benefit:</b> The whole community and visitors benefit from access to the roading and footpath network.</p> <p><b>Group Benefit:</b> Group benefit is provided to residents where footpaths and street lighting and decorative lighting is available.</p> <p><b>Private benefit:</b> <u>Private benefit is provided to developers when they increase connections and usage of the roading network.</u></p>	<p><b>Operating Expenditure – Subsidised works</b>  <b>Rates: 40-50%</b>                      70% General Rate                      30% UAGC  <b>Subsidies: 50-60%</b>                      NZTA Financial Assistance</p> <p><b>Operating Expenditure – Non-subsidised works</b>  <b>Rates: 80-90%</b>                      60% General Rate                      40% UAGC</p> <p><u><b>Fees and charges: 10-20%</b></u></p> <p><b>Capital Expenditure</b>  <b>Borrowing:</b>                      Council may decide to loan fund specific projects on a case by case basis. Projects will be assessed based on the expected life of the asset and the impact on rates.                      Loan costs are funded in the same way as operating expenditure.  <b>NZTA Funding:</b>                      Council receives funding from NZTA for qualifying capital projects. The level of funding depends on the annual “financial assistance rate” for TDC and on the work programme approval by NZTA.  <b>Private Contributions:</b>                      Council may agree to undertake specified work in addition to its planned work programme at the request of a resident if there is a private contribution.</p>

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**Cycleways and Walkways**

Service Provided	Community Wellbeing Outcomes	Who benefits/creates need?	Funding (operating and capital expenditure)
This activity provides and maintains on- and off-road cycleways and walkways throughout the district.	Enhanced Lifestyle Resilient Infrastructure Sustainable Environment	<p><b>Private Benefit:</b> Users of the walkways and cycleways accrue benefits. Note: Council considers that allocating costs only to the users of these facilities would not be practical, would deter use, and would not meet community wellbeing outcomes.</p> <p><b>Community-wide Benefit:</b> The whole community benefits from the provision of walkways and cycleways for recreational and commuting purposes.</p>	<p><b>Operating Expenditure</b> <b>Rates: 90-100%</b> 50% UAGC 50% General Rate <b>Subsidies: 0-10%</b> NZTA provide some financial assistance for active transport routes</p> <p><b>Capital Expenditure</b> <b>Borrowing:</b> Loan costs are funded in the same way as operating expenditure. <b>Financial contributions:</b> Council charges financial contributions for the acquisition and development of recreation and open space under the provisions of the District Plan. This funding source may be used in some instances to fund qualifying capital expenditure. <b>NZTA Funding:</b> Council receives funding from NZTA for qualifying capital projects. The level of funding depends on the annual “financial assistance rate” for TDC and on the work programme approval by NZTA. <b>Grants:</b> Council may seek grant funding, fundraising and sponsorship to support capital works.</p>

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**Parking Services**

Service Provided	Community Wellbeing Outcomes	Who benefits/creates need?	Funding (operating and capital expenditure)
This activity develops parking facilities across the district and includes the enforcement of Council's parking bylaw and policy.	Resilient Infrastructure Diverse Economy Enhanced Lifestyle	<p><b>Private Benefit:</b> Vehicle users visiting or working in CBDs across the district benefit from the provision of parking.</p> <p><b>Group Benefit:</b> District businesses located within CBD areas benefit through the existence of a service that facilitates business custom</p>	<p><b>Operating Expenditure</b> <b>User Charges: 100%</b> Parking income from fees and infringements</p> <p><b>Capital Expenditure</b> <b>Borrowing:</b> Loan costs are funded in the same way as operating expenditure. <b>User Charges:</b> Parking income from fees and infringements</p>

**Wastewater**

Service Provided	Community Wellbeing Outcomes	Who benefits/creates need?	Funding (operating and capital expenditure)
This activity provides for sewer services including the treatment and disposal of sewerage in the urban areas of Timaru, Temuka, Geraldine and Pleasant Point, and Timaru's industrial wastewater.	Resilient Infrastructure Sustainable Environment	<p><b>Group <u>and Private</u> Benefit:</b> Group <u>and private</u> benefit is provided to residents, businesses and industries able to connect to Council's sewer network and trade waste scheme and dispose of wastewater.</p> <p><b>Community-wide Benefit:</b> There is community benefit provided through the health, economic and environmental benefits of having treated</p>	<p><b>Operating Expenditure</b> <b>Targeted Rates: 70-80%</b> Targeted rate for all connected to the sewer services. <b><u>User Fees and Charges: 20-30%</u></b> <b><u>Fees and charges for new wastewater connections, t</u></b>Trade waste charges and other sewer charges</p> <p><b>Capital Expenditure</b> <b>Borrowing:</b></p>

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		<p>sewerage and industrial waste disposed of safely.</p> <p><b>Exacerbator:</b> Additional costs may be caused through overloading of systems, disposal of hazardous material, illegal connections or incorrect disposal. Costs will be recovered if possible or prosecutions may be taken.</p> <p>Due to benefits being primarily to a group of users, it is appropriate to fund the activity via separate mechanisms.</p> <p>Note: Council does not consider it equitable to fund the community-wide benefit across the district, as residents not able to receive this service must provide their own sewerage collection and disposal.</p>	<p>Loan costs are funded in the same way as operating expenditure.</p> <p><b>Financial Contributions:</b> Amounts to be funded from financial contributions for wastewater services will be determined from Council decisions at the time of development.</p> <p><b>Lump Sum Contributions:</b> Council may seek lump sum contributions from residents at the time of development.</p>
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#### Stormwater

Service Provided	Community Wellbeing Outcomes	Who benefits/creates need?	Funding (operating and capital expenditure)
This activity provides and maintains the stormwater network including treatment and disposal management of stormwater in the urban areas of Timaru, Temuka, Geraldine and Pleasant Point, and some smaller rural schemes.	Resilient Infrastructure Sustainable Environment	<p><b>Group Benefit:</b> Group benefit is provided to the residents and businesses in areas where stormwater facilities are provided and reduce risk from flooding for residents' properties and communities.</p>	<p><b>Operating Expenditure</b> <b>Targeted Rate: 100%</b> 100% Community Works and Services Rate</p> <p><b>Capital Expenditure</b> <b>Borrowing:</b></p>

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		<p><b>Community-wide Benefit:</b> Community-wide benefit accrues through protection of assets such as roads and public facilities, and by enabling safe transit for residents within urban areas during rainfall events. There is also community-wide benefit through improved environmental outcomes in stormwater treatment.</p> <p><b>Exacerbator:</b> Additional costs may be caused through illegal connections and incorrect disposal of wastewater. Costs will be recovered if possible or prosecutions may be taken.</p> <p>Due to benefits being primarily community specific, it is appropriate to fund the activity separately by community.</p>	<p>Loan costs are funded in the same way as operating expenditure.</p> <p><b>Financial Contributions:</b> Amounts to be funded from financial contributions for stormwater services will be determined from Council decisions at the time of development.</p> <p><b>Lump Sum Contributions:</b> Council may seek lump sum contributions from residents at the time of development.</p>
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### Waste Minimisation

#### Waste Collection

Service Provided	Community Wellbeing Outcomes	Who benefits/creates need?	Funding (operating and capital expenditure)
This activity provides for the kerbside collection of green waste, rubbish and recycling to urban and some rural residents and businesses.	Sustainable Environment Enhanced Lifestyle	<p><b>Group Benefit:</b> Group benefit is provided to owners of properties receiving kerbside collection.</p> <p><b>Community –wide Benefit:</b> The whole community benefits from a system that enables waste separation,</p>	<p><b>Operating Expenditure</b> <b>Targeted Rate: 100%</b> Targeted rate for collection service, additional bins are charged for as a targeted differential (by service type) collection charge.</p> <p><b>Capital Expenditure</b></p>

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		<p>reduces illegal or incorrect disposal and encourages improved environmental outcomes.</p> <p><b>Exacerbator:</b> Additional costs may be caused through incorrect or illegal disposal. Costs will be recovered where it is economically viable.</p> <p>Due to benefits being primarily to a group of users, it is appropriate to fund the activity via separate mechanisms.</p>	<p><b>Borrowing:</b> Loan costs are funded in the same way as operating expenditure.</p>
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#### Waste Management

Service Provided	Community Wellbeing Outcomes	Who benefits/creates need?	Funding (operating and capital expenditure)
This activity provides for the provision and management of the Redruth Resource Recovery Park and the Geraldine, Pleasant Point, Temuka and Timaru transfer station facilities, waste minimisation education and monitoring, and closed landfill remediation and monitoring.	Resilient Infrastructure Sustainable Environment	<p><b>Private Benefit:</b> Benefit is accrued by individuals who use the Resource Recovery Park and transfer stations to dispose of household and business waste, green waste and recycling.</p> <p><b>Community-wide Benefit:</b> The whole community benefits from education and monitoring, a system in place to enable safe and efficient waste management, public health and improved environmental outcomes.</p> <p><b>Exacerbator:</b> Additional costs may be caused through incorrect or illegal disposal. Costs will be recovered where it is economically viable.</p>	<p><b>Operating Expenditure</b> <b>User Charges: 60-100%</b> Resource Recovery Park and transfer station charges. <b>Rates: 0-40%</b> 100% General Rate</p> <p><b>Capital Expenditure</b> <b>Borrowing:</b> Loan costs are funded in the same way as operating expenditure.</p>

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**Water Supply**

Service Provided	Community Wellbeing Outcomes	Who benefits/creates need?	Funding (operating and capital expenditure)
<p>This activity provides for safe and effective abstraction of water from the source, and the treatment, storage and distribution of water to urban and rural residents and businesses.</p>	<p>Resilient Infrastructure Enhanced Lifestyle Diverse Economy</p>	<p><b>Group and Private Benefit:</b> Group and Private benefit is provided to all those residents able to connect to Council's drinking water networks.</p> <p><b>Community-wide Benefit:</b> The whole community benefits through safe drinking water being provided in areas of the district that are serviced, maintenance of public health and availability of water for key public services (e.g. firefighting) and amenities (e.g. swimming pools).</p> <p><b>Exacerbator:</b> Additional costs may be caused through illegal connections. Costs will be recovered if possible or prosecutions may be taken.</p> <p>Due to benefits being primarily to a group of users, it is appropriate to fund the activity via separate mechanisms.</p> <p>Note: Council does not consider it equitable to fund the community-wide benefit across the district, as residents not</p>	<p><b>Operating Expenditure</b> <b>Targeted Rate: 70-80%</b> Urban and rural scheme targeted rates for urban schemes and rural scheme targeted rates.</p> <p><b>User Charges: 20-30%</b> <del>Fees and c</del>Charges for <u>new</u> water <u>connections</u>, <u>and supplied</u> to properties with water meters (per cubic meter) and a small rental contribution</p> <p><b>Capital Expenditure</b> <b>Borrowing:</b> Loan costs are funded in the same way as operating expenditure.</p> <p><b>Financial Contributions:</b> Amounts to be funded from financial contributions for water supply services will be determined from Council decisions at the time of development.</p> <p><b>Lump Sum Contributions:</b> Council may seek lump sum contributions from residents at the time of development.</p>

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		able to receive this service must provide their own drinking water source.	
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**Steph Forde**

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**From:** Andrew Lester  
**Sent:** Tuesday, 17 June 2025 12:48 pm  
**To:** Steph Forde  
**Subject:** FW: Water Services Authority – Taumata Arowai levies implementation

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**From:** Bevan Tydda [REDACTED]  
**Sent:** Thursday, 29 May 2025 3:00 pm  
**To:** Andrea Rankin [REDACTED]  
**Subject:** Water Services Authority – Taumata Arowai levies implementation



### Water Services Authority – Taumata Arowai levies implementation

Tēnā koe

On 19 May, regulations were made introducing levies to help fund water services regulation, from 1 July 2025. The levies will be payable to the Water Services Authority – Taumata Arowai by councils or council-controlled organisations (CCOs), invoiced on a quarterly basis.

The Authority's total annual funding of \$25.3 million will be fixed for the next three years. It will be made up of Crown funding of \$4.642 million per annum (18%) and levy funding of \$20.658 million (82%) per annum.

Further information on the design, apportionment and annual levy amount for each territorial authority for the next three years can be found on our website, along with a link to the regulations on the New Zealand Legislation website: [Levies, fees and charges](#).

#### Next steps

With the levy implementation date now confirmed, we will need to set up your organisation for invoicing and payment. Please complete [this customer setup form](#) and return it to [finance@taumataarowai.govt.nz](mailto:finance@taumataarowai.govt.nz) by 13 June 2025.

The table below outlines the steps for the initial invoice period.

Action	Date
Customer form completed by territorial authorities and CCOs and returned to <a href="mailto:finance@taumataarowai.govt.nz">finance@taumataarowai.govt.nz</a>	By 13 June 2025
Q1 invoices sent to territorial authorities and CCOs for payment	Week of 1 July 2025
Q1 invoices to be paid	By 31 July 2025

### Payment details

To help you set up your accounts payable in advance, our details for payment are as follows:

Water Services Authority – Taumata Arowai  
Level 2, 10 Brandon Street  
Wellington 6140, New Zealand

Remittance advice to be sent to: [finance@taumataarowai.govt.nz](mailto:finance@taumataarowai.govt.nz)

Account name: Taumata Arowai  
Bank account number: 03-0566-0225575-000

We are set up for eInvoicing, our NZBN is: 9429049051308

If you need additional information for your accounts payable system, please feel free to contact us at [finance@taumataarowai.govt.nz](mailto:finance@taumataarowai.govt.nz).

### Future invoices

Following the initial invoice period outlined above, subsequent invoices will be issued by the 10th day of the month preceding each quarterly payment period, for payment by the last day of that month. Invoices will be issued for the quarterly periods as follows:

Levy period covered	Invoice issued by	Invoice due by
1 October to 31 December	10 September	30 September
1 January to 31 March	10 December	31 December
1 April to 30 June	10 March	31 March
1 July to 30 September	10 June	30 June

Further information on payment periods and invoicing can be found here: [Water Services \(Levies on Water Services\) Regulations 2025, reg 10.](#)

### Sharing of contact details

Separate levies are likely to be introduced soon to fund the Commerce Commission's activities as the economic regulator for water services. These levies will be administered by the Ministry of Business, Innovation and Employment (MBIE).

To help make the implementation of both sets of levies as efficient and easy for you as possible, we intend to share your contact details with MBIE's finance team. Please let us know if you do not consent to your contact details being shared with MBIE by emailing us at [finance@taumataarowai.govt.nz](mailto:finance@taumataarowai.govt.nz). If we don't hear from you by close of business on 6 June 2025, we'll assume that you agree to your contact details being shared.

Thank you for your assistance.

Ngā mihi



Bevan Tydda  
Chief Financial Officer

Click [here](#) to unsubscribe

taumataarowai.govt.nz





**Prospective Statement of Comprehensive Revenue and Expense**

	<b>Annual Plan 2024/2025 (\$000)</b>	<b>Long Term Plan 2025/2026 (\$000)</b>	<b>Annual Plan 2025/2026 (\$000)</b>
<b>Revenue</b>			
Rates excluding metered water supply rates	78,741	88,250	85,736
Targeted rate for metered water supply	2,822	3,020	3,023
Downlands	2,436	2,342	3,181
Fee and charges	20,492	21,999	21,488
Subsidies and grants	25,907	13,249	15,019
Finance revenue	3,902	3,949	3,752
Dividend Revenue	1,115	1,140	1,100
Other Revenue	11,718	12,104	12,007
Other gains / (losses)	34	34	-
<b>Total operating revenue</b>	<b>147,167</b>	<b>146,087</b>	<b>145,306</b>
<b>Expenditure</b>			
Personnel costs	33,132	34,458	34,501
Other expenses	59,917	58,146	56,156
Finance costs	14,298	16,968	11,968
Depreciation and amortisation expense	38,821	41,315	43,901
<b>Total operating expenditure</b>	<b>146,168</b>	<b>150,887</b>	<b>146,526</b>
<b>Operating surplus (deficit) before tax</b>	<b>999</b>	<b>(4,800)</b>	<b>(1,220)</b>
Income Tax Expense	-	-	-
<b>Operating surplus (deficit) after tax</b>	<b>999</b>	<b>(4,800)</b>	<b>(1,220)</b>
<b>Other comprehensive revenue and expense</b>			
<i>Items that could be reclassified to surplus(deficit)</i>			
Gain on revaluation of property, plant and equipment	81,303	69,580	70,063
Gain on revaluation of financial Instruments	-	-	-
<b>Total other comprehensive revenue and expense</b>	<b>81,303</b>	<b>69,580</b>	<b>70,063</b>
<b>Total comprehensive revenue and expense</b>	<b>82,302</b>	<b>64,780</b>	<b>68,843</b>

**Prospective Statement of Changes in net Assets / Equity**

	<b>Annual Plan 2024/2025</b>	<b>Long Term Plan 2025/2026</b>	<b>Annual Plan 2025/2026</b>
	(\$000)	(\$000)	(\$000)
Equity balance at 1 July	1,756,187	1,838,490	1,866,033
Comprehensive income for year	82,302	64,780	68,843
<b>Equity Balance 30 June</b>	<b>1,838,489</b>	<b>1,903,270</b>	<b>1,934,876</b>
<b>Components of Equity</b>			
Retained Earnings at 1 July	761,823	767,851	831,514
Transfers to/(from) Retained Earnings	5,028	865	7,300
Net Surplus/(Deficit)	999	(4,800)	(1,220)
Retained earnings 30 June	767,850	763,916	837,594
Asset Revaluation Reserves at 1 July	948,403	1,029,706	978,951
Revaluation Gains	81,303	69,580	70,063
Revaluation Reserves 30 June	1,029,706	1,099,286	1,049,014
Restricted and Designated Reserves at 1 July	45,961	40,933	55,568
Transfers to / (from) reserves	(5,028)	(865)	(7,300)
Restricted and Designated Reserves 30 June	40,933	40,068	48,268
<b>Equity at 30 June</b>	<b>1,838,489</b>	<b>1,903,270</b>	<b>1,934,876</b>



**Prospective Statement of Financial Position**

	<b>Annual Plan 2024/2025 (\$000)</b>	<b>Long Term Plan 2025/2026 (\$000)</b>	<b>Annual Plan 2025/2026 (\$000)</b>
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash and cash equivalents	14,628	14,748	9,231
Debtors and other receivables	13,583	13,882	13,668
Other financial assets	35,040	35,040	37,296
<b>Total Current Assets</b>	<b>63,251</b>	<b>63,670</b>	<b>60,195</b>
<b>Non-Current Assets</b>			
Plant, property and equipment	2,043,245	2,170,383	2,129,801
Intangible assets	5,075	5,075	8,594
Forestry	1,401	1,415	1,150
Investment Property	1,994	2,014	1,740
Investment in CCOs and other similar entities	55,589	55,589	55,725
<b>Total Non-Current Assets</b>	<b>2,107,304</b>	<b>2,234,476</b>	<b>2,197,010</b>
<b>TOTAL ASSETS</b>	<b>2,170,555</b>	<b>2,298,146</b>	<b>2,257,205</b>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Trade and other payables	18,586	18,828	23,802
Employee benefit liabilities	3,938	4,095	2,635
<b>Total Current Liabilities</b>	<b>22,524</b>	<b>22,923</b>	<b>26,437</b>
<b>Non-Current Liabilities</b>			
Provisions	2,292	2,292	13,182
Employee benefit liabilities	496	516	409
Borrowings	306,754	369,145	282,301
<b>Total Non-Current Liabilities</b>	<b>309,542</b>	<b>371,953</b>	<b>295,892</b>
<b>TOTAL LIABILITIES</b>	<b>332,066</b>	<b>394,876</b>	<b>322,329</b>
<b>NET ASSETS</b>	<b>1,838,489</b>	<b>1,903,270</b>	<b>1,934,876</b>
<b>EQUITY</b>			
Retained Earnings	767,850	763,916	837,594
Asset Revaluation Reserves	1,029,706	1,099,286	1,049,014
Restricted and Designated Reserves	40,933	40,068	48,268
<b>TOTAL EQUITY</b>	<b>1,838,489</b>	<b>1,903,270</b>	<b>1,934,876</b>

**Forecast Funding Impact Statement**

	<b>Annual Plan 2024/2025 (\$000)</b>	<b>Long Term Plan 2025/2026 (\$000)</b>	<b>Annual Plan 2025/2026 (\$000)</b>
<b>Sources of Operating Funding</b>			
General rates, uniform annual general charge, rates penalties	46,183	52,999	53,177
Targeted rates	37,817	40,935	39,313
Subsidies and grants for operating purposes	9,278	6,192	5,781
Fees and charges	20,492	21,999	21,236
Interest and dividends from investments	5,017	5,089	4,852
Local authorities fuel tax, fines, infringement fees, and other receipts	6,210	6,153	6,096
<b>Total Operating Funding (A)</b>	<b>124,997</b>	<b>133,367</b>	<b>130,455</b>
<b>Applications of Operating Funding</b>			
Payments to staff and suppliers	93,048	92,603	90,657
Finance costs	14,298	16,968	11,968
Other operating funding applications	-	-	-
<b>Total applications of operating funding (B)</b>	<b>107,346</b>	<b>109,571</b>	<b>102,625</b>
<b>Surplus (deficit) of operating funding (A-B)</b>	<b>17,651</b>	<b>23,796</b>	<b>27,830</b>
<b>Sources of capital funding</b>			
Subsidies and grants for capital expenditure	16,628	7,057	9,238
Development and financial contributions	-	-	-
Increase (decrease) in debt	56,782	61,526	35,588
Gross proceeds from sale of assets	-	-	-
Lump sum contributions	-	-	-
Other dedicated capital funding	-	-	-
<b>Total sources of capital funding (C)</b>	<b>73,410</b>	<b>68,583</b>	<b>44,826</b>
<b>Applications of capital funding</b>			
Capital expenditure			
- to meet additional demand	-	-	-
- to improve the level of service	48,511	43,713	29,580
- to replace existing assets	45,611	49,531	50,568
Increase (decrease) in reserves	(3,061)	(865)	(7,492)
Increase (decrease) of investments	-	-	-
<b>Total applications of capital funding (D)</b>	<b>91,061</b>	<b>92,379</b>	<b>72,656</b>
<b>Surplus (deficit) of capital funding (C-D)</b>	<b>(17,651)</b>	<b>(23,796)</b>	<b>(27,830)</b>
<b>Funding Balance ((A-B)+(C-D))</b>	<b>-</b>	<b>-</b>	<b>-</b>

**Forecast Cash Flow Statement**

	<b>Annual Plan 2024/2025</b>	<b>Long Term Plan 2025/2026</b>	<b>Annual Plan 2025/2026</b>
	(\$000)	(\$000)	(\$000)
<b>Cash flows from operating activities</b>			
Receipts from rates revenue	80,807	90,616	92,490
Receipts from other revenue	55,431	44,421	42,351
Interest received	3,902	3,949	3,752
Dividends received	1,115	1,140	1,100
Payments to suppliers and employees	(92,531)	(92,185)	(90,657)
Interest paid	(14,298)	(16,968)	(11,968)
<b>Net Cashflow from Operating Activity</b>	<b>34,426</b>	<b>30,973</b>	<b>37,068</b>
Receipts from sale of property, plant and equipment	-	-	-
Receipts from sale of investments	-	-	-
Acquisition of investments	-	-	-
Purchases of property, plant and equipment	(94,121)	(93,244)	(80,148)
<b>Net Cashflow from Investing Activity</b>	<b>(94,121)</b>	<b>(93,244)</b>	<b>(80,148)</b>
<b>Cash flow from financing activities</b>			
Proceeds from borrowings	59,843	62,391	35,588
Repayment of borrowings	-	-	-
<b>Net Cashflow from Financing Activity</b>	<b>59,843</b>	<b>62,391</b>	<b>35,588</b>
Net Increase (Decrease) in Cash Held	148	120	(7,492)
Add Opening Cash brought forward	14,480	14,628	16,723
<b>Closing Cash Balance</b>	<b>14,628</b>	<b>14,748</b>	<b>9,231</b>
<b>Closing Balance made up of Cash and Cash Equivalents</b>	<b>14,628</b>	<b>14,748</b>	<b>9,231</b>

**RECONCILIATION FIS to Comprehensive Income**

	<b>Annual Plan 2024/2025</b>	<b>Long Term Plan 2025/2026</b>	<b>Annual Plan 2025/2026</b>
	(\$000)	(\$000)	(\$000)
<b>Surplus (deficit) of operating funding</b>	<b>17,651</b>	<b>23,796</b>	<b>27,830</b>
Add / (deduct)			
Subsidies and grants for capital	16,628	7,057	9,238
Other dedicated capital funding	-	-	-
Development and financial contributions	-	-	-
Vested assets	5,508	5,629	5,613
Other gains / (losses)	33	33	-
Landfill Post Closure	-	-	-
Movement in Rates balance	-	-	-
Depreciation expense	(38,821)	(41,315)	(43,901)
<b>Surplus / (deficit) Statement of comprehensive Income</b>	<b>999</b>	<b>(4,800)</b>	<b>(1,220)</b>



**9      Consideration of Urgent Business Items**

**10     Consideration of Minor Nature Matters**

**11     Public Forum Items Requiring Consideration**