



AGENDA

Projects and Procurement Committee Meeting Tuesday, 10 March 2026

Date Tuesday, 10 March 2026

Time 11:30 am

Location Council Chambers
Timaru District Council
King George Place
Timaru

File Reference 1828479

Timaru District Council

Notice is hereby given that a meeting of the Projects and Procurement Committee will be held in the Council Chambers, Timaru District Council, King George Place, Timaru, on Tuesday 10 March 2026, at 11:30 am.

Projects and Procurement Committee Members

Clrs Stacey Scott (Chairperson), Stu Piddington, Graeme Wilson, Owen Jackson, Peter Burt, Chris Thomas and Mayor Nigel Bowen

Quorum – no less than 4 members

Local Authorities (Members' Interests) Act 1968

Committee members are reminded that if you have a pecuniary interest in any item on the agenda, then you must declare this interest and refrain from discussing or voting on this item, and are advised to withdraw from the meeting table.

Nigel Trainor
Chief Executive

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- 1 Apologies**
- 2 Identification of Items of Urgent Business**
- 3 Identification of Matters of a Minor Nature**
- 4 Declaration of Conflicts of Interest**

5 Confirmation of Minutes

5.1 Minutes of the Projects and Procurement Committee Meeting held on 10 February 2026

Author: Meghan Taylor, Acting Democracy Services Lead

Recommendation

That the Minutes of the Projects and Procurement Committee Meeting held on 10 February 2026 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

Attachments

- 1. Minutes of the Projects and Procurement Committee Meeting held on 10 February 2026**



MINUTES

Projects and Procurement Committee Meeting Tuesday, 10 February 2026

Ref: 1828479

**Minutes of Timaru District Council
Projects and Procurement Committee Meeting
Held in the Council Chambers, Timaru District Council, King George Place, Timaru
on Tuesday, 10 February 2026 at 11:30 am**

Present: Mayor Nigel Bowen, Cirs Stacey Scott (Chairperson), Stu Piddington, Graeme Wilson, Owen Jackson, Peter Burt, Chris Thomas

In Attendance: **Community Board Members:** Kathy Campbell (Temuka), Leanne Fifield (Pleasant Point), Shane Minnear (Geraldine)

Officers: Nigel Trainor (Chief Executive), Paul Cooper (General Manager Regulatory), Andrew Dixon (General Manager Assets and Infrastructure), Stephan Doran (General Manager Corporate), Andrew Lester (General Manager Drainage and Water), Michael Priest (General Manager Galleries, Libraries and Museum), Rosie Oliver (Programme Officer Lead), Elliot Higbee (Legal Services Manager), Nigel Howarth (Procurement Lead), Brendan Madley (Senior Policy Advisor), Jo Williams (Executive Assistant Assets, Infrastructure and Water Services), Maddison Gourlay (Marketing and Communications Advisor), Meghan Taylor (Acting Democracy Services Lead)

Public: Paul Haggath (Team Projects Limited)

1 Apologies

No apologies were received.

2 Identification of Items of Urgent Business

2.1 Request to Move Report on Strathallan Corner from Public Excluded back to Public

Clr Piddington requested the Public Excluded item 9.4 - Strathallan Corner Redevelopment - Status Update report be heard in the public section of the meeting.

The Chairperson asked if any officers had any objection. The Programme Office Lead wanted to note that some of the contractors and consultants mentioned in the report had not had their post-contractor/consultant debrief yet. It was important to note that what is being presented and discussed doesn't include their reflections and perspectives at this time.

Resolution 2026/1

Moved: Clr Stu Piddington

Seconded: Clr Stacey Scott

That Excluded item 9.4 - Strathallan Corner Redevelopment - Status Update report be moved from Public Excluded section back into public section of the meeting.

Carried

3 Identification of Matters of a Minor Nature

No matters of minor nature were identified.

4 Declaration of Conflicts of Interest

No conflicts of interest were declared.

5 Reports

5.1 Election of Deputy Chairperson

The Chairperson spoke to the report and took the report as read. The purpose of this report was to select a voting system for the election of one of its members as deputy chairperson of the Projects and Procurement Committee. The Chairperson called for Nominations for Deputy Chairperson.

Clr Peter Burt nominated Clr Stu Piddington as Deputy Chairperson. This was seconded by Clr Graeme Wilson. There were no further nominations.

Resolution 2026/2

Moved: Clr Stacey Scott

Seconded: Clr Owen Jackson

1. That the Projects and Procurement Committee uses
 - (i) System A, pursuant to clause 25(4) schedule 7 of the Local Government Act 2002 to elect one of its members as its deputy chairperson.
2. That Projects and Procurement Committee elect Clr Stu Piddington as the deputy chairperson

Carried

5.2 Finalisation of Projects and Procurement Committee Terms of Reference

General Manager Corporate and Legal Services Manager spoke to this report. The report facilitated discussion of the terms and conditions that were handed down from Council. The Committee were advised that changes or amendments made will be taken back to Council.

Clause 3 has been amended to give more flexibility to working through the terms of reference and a proposal for further consideration will be taken back to Council and finalisation the following month.

Resolution 2026/3

Moved: Clr Peter Burt

Seconded: Clr Owen Jackson

That the Projects and Procurement Committee:

1. Receives the report; and

- 2 Discusses the proposed Terms of Reference and general decision-making powers, and provides feedback to officers on any amendments; and
- 3 Notes Officers intend to table the proposed final Terms of Reference at the 24 February 2026 Council meeting for further consideration, and finalization the following month.

Carried

5.3 Actions Register Update

The purpose of this report is to provide the Projects and Procurement Committee with an update on the status of the action requests raised by Councillors at previous Committee meetings.

Discussion included the two items that had been moved across and when an update will be received.

The full and final report for Aigantighe house gallery

The final report for the Aigantighe house gallery would be available at the April meeting.

Tenders and procurement standing report to be added to the action register to see the whether the lowest tender ended up the lowest tender at the end of the contract period.

It was advised that the work on the tenders and procurement matter would come back to the Committee in March.

Resolution 2026/4

Moved: Clr Stacey Scott

Seconded: Clr Graeme Wilson

That the Projects and Procurement Committee receives and notes the updates to the Actions Register.

Carried

5.4 Procurement Policy – endorsement

The Senior Policy Advisor and the Procurement Lead spoke to the report. The report asks the committee to review and endorse the draft Procurement Policy so it can progress to full Council for adoption. The policy provides a consistent framework for how Council undertakes procurement, with a strong focus on transparency, accountability, and probity.

As part of the review, the Council has also directed the committee to consider a petition from Ms Tracy Howard. The petition requests that Council avoid procurement from companies involved in activities on occupied Palestinian land.

There was discussion whether there could be some sort of high-level ethical statement built into Council's thinking around procurement that might cover this. It was suggested that the policy could include a clause requiring officers to flag procurements that may have ethical implications; however, this introduces risks around inconsistency and questions over why some matters are flagged and others are not.

Detailed discussions followed concerning the policy itself. Further discussion included; Procurement activities and legislative requirements, delivery of value for money for the residents

of Timaru District to clause 16, key policy elements relative to potential alternatives with reference to supply selection process around direct appointment and the challenges – is the process competitive, creation of procurement manual and publicising these so businesses know how they can get council work, evaluation process to ensure that there are measurable opportunities for local contractors, what is the rest of the plan moving forward, delegations, implementation, measured benefits, and policy review period.

Resolution 2026/5

Moved: Clr Peter Burt

Seconded: Clr Stacey Scott

That the Projects and Procurement Committee receive and note the Procurement Policy as attached.

Carried

Resolution 2026/6

Moved: Clr Peter Burt

Seconded: Clr Stacey Scott

That the Projects and Procurement Committee decline to endorse the proposed wording for inclusion in the Procurement Policy.

In Favour: Clrs Nigel Bowen, Stacey Scott, Stu Piddington, Graeme Wilson, Owen Jackson and Peter Burt

Against: Clr Chris Thomas

Carried 6/1

Resolution 2026/7

Moved: Mayor Nigel Bowen

Seconded: Clr Peter Burt

That the Projects and Procurement Committee moved that the local price premium of 5% remains within the policy.

In Favour: Clrs Nigel Bowen, Stu Piddington, Owen Jackson, Peter Burt and Chris Thomas

Against: Clrs Stacey Scott and Graeme Wilson

Carried 5/2

5.5 Theatre Royal and Museum Project Status Report - January 2026

General Manager Regulatory and Paul Haggath (Team Projects Limited) spoke to the report to update the Projects and Procurement Committee as to the status of the Theatre Royal and Museum project in a public forum. A more detailed report (including some commercially sensitive information) has been prepared for the public excluded portion of this meeting. The General Manager Regulatory confirmed that the project remains on time and on budget.

There were discussions concerning the future of the Criterion Hotel and the Chinese Garden Buildings. The General Manager Assets and Infrastructure advised that there was some interest in the Criterion Hotel including discussions with Timaru District Holdings Ltd (TDHL) and the Heritage Trust. Work is being undertaken regarding what the demolition impact is and having a supporting frame for the façade. It was highlighted that both buildings were pre 1900 – they are historic buildings and there would be consenting processes to go through with Heritage NZ.

The employment of the Theatre Manager was raised. The Chief Executive confirmed that a letter of offer had been sent to the preferred candidate.

Resolution 2026/8

Moved: Clr Stacey Scott

Seconded: Clr Owen Jackson

That the Projects and Procurement Committee receive and note the Theatre Royal and Museum Project Status report -January 2026.

Carried

5.6 Aorangi Stadium Project Status Report - January 2026

General Manager Regulatory and Paul Haggath (Team Projects Ltd) spoke to the report to update the Projects and Procurement Committee as to the status of the Aorangi Stadium project in a public forum. A more detailed report (including some commercially sensitive information) has been prepared for the public excluded portion of this meeting.

The General Manager General Manager Regulatory advised that he had been present when the first concrete panel had left the factory this morning. It was noted this highlights local capability and local firms that can do these projects.

Resolution 2026/9

Moved: Clr Piddington

Seconded: Clr Wilson

That the Projects and Procurement Committee receive and note the Aorangi Stadium Project Status Report -January 2026.

Carried

9.4 Strathallan Corner Redevelopment - Status Update

The Programme Office Lease spoke to the report. Officers have attempted to provide a factual update on project status, but this is not a substitute for the independent review. Debriefing with utilities, contractors, consultants, and third parties is still pending. The report reflects current information only.

Discussion included project delays and planning issues, remaining budget and items outstanding, artwork and funding, budget and timing concerns, design changes, feedback from performers, governance and review, possibility of graffiti and damage by bikes and skateboards.

Resolution 2026/10

Moved: Mayor Nigel Bowen

Seconded: Clr Stu Piddington

That the Projects and Procurement Committee receive and note the Strathallan Corner Project Status Report -January 2026.

Carried

6 Consideration of Urgent Business Items

No items of urgent business were received that required further consideration.

7 Consideration of Minor Nature Matters

No matters of a minor nature were raised.

8 Exclusion of the Public

Resolution 2026/11

Moved: Clr Stacey Scott

Seconded: Clr Owen Jackson

That the public be excluded from the whole of the proceedings of this meeting at 12.58pm.

9.1 Theatre Royal and Museum Project Status Report - January 2026

9.2 Aorangi Stadium Project Report - January 2026

9.3 Claremont Water Treatment Plant Upgrade - Update Report

9.4 Strathallan Corner Redevelopment - Status Update – this item was moved into the public agenda.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason
9.1 - Theatre Royal and Museum Project Status Report - January 2026	s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the	To protect commercially sensitive information

	person who supplied or who is the subject of the information	
9.2 - Aorangi Stadium Project Report - January 2026	s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	To protect commercially sensitive information
9.3 - Claremont Water Treatment Plant Upgrade - Update Report	s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information s7(2)(i) - The withholding of the information is necessary to enable the Council to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	To protect commercially sensitive information To enable Council to carry out commercial or industrial negotiations
9.4 - Strathallan Corner Redevelopment - Status Update	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(h) - The withholding of the information is necessary to enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities	To protect a person’s privacy, including the privacy of deceased persons To enable Council to carry out commercial activities

I also move that Paul Haggath (Team Projects Ltd) be permitted to remain at this meeting for items 9.1 and 9.2, after the public has been excluded, because of their knowledge as Project Manager. This knowledge will be of assistance in relation to the matter to be discussed.

Carried

Note

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

- “(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof)—
 - (a) shall be available to any member of the public who is present; and
 - (b) shall form part of the minutes of the local authority.”

9 Public Excluded Reports

9.1 Theatre Royal and Museum Project Status Report - January 2026

9.2 Aorangi Stadium Project Report - January 2026

9.3 Claremont Water Treatment Plant Upgrade - Update Report

9.4 Strathallan Corner Redevelopment - Status Update

10 Readmittance of the Public

Resolution 2026/12

Moved: Cllr Stacey Scott

Seconded: Mayor Nigel Bowen

That the meeting moves out of Closed Meeting into Open Meeting at 1.44pm.

Carried

The meeting closed at 1.45pm.

.....
Cllr Stacey Scott
Chairperson

6 Reports

6.1 Actions Register Update

Author: Meghan Taylor, Acting Democracy Services Lead

Authoriser: Stephen Doran, General Manager Corporate

Recommendation

That the Projects and Procurement Committee receives and notes the updates to the Actions Register.

Purpose of Report

- 1 The purpose of this report is to provide the Projects and Procurement Committee with an update on the status of the action requests raised by Councillors at previous Committee meetings.

Assessment of Significance

- 2 This matter is assessed to be of low significance under the Council's Significance and Engagement Policy as there is no impact on the service provision, no decision to transfer ownership or control of a strategic asset to or from Council, and no deviation from the Long Term Plan.

Discussion

- 3 The actions register is a record of actions requested by Councillors. It includes a status and comments section to update the Projects and Procurement Committee on the progress of each item.
- 4 There are currently two items on the actions register.
- 5 One item is marked as ongoing.
- 6 There is one item marked as completed and proposed to be marked as removed at the next meeting.
- 7 There are no items are marked as removed to be taken off the list at the next meeting.

Attachments

1. **Project and Procurement Committee Actions Required** [↓](#) 

Information Requested from Councillors (Projects and Procurement Committee)

Key ■ = Completed, for removal ■ = 60+ Days ■ = 90+ Days ■ = Removed

Information Requested	Tenders and Procurement		
Date Raised:	15 April 2025	Status	Open
Issue Owner	General Manager Assets and Infrastructure	Completed Date:	
<p>Background: Clr Pye requested that a standing report regarding tenders be added to the Action Register so they can see where the lowest tender actually ends up being the lowest tender price, and what is coming up to be tendered in the near future.</p> <p>June 2025 Update: Officers are currently preparing a report template which will be presented to the Infrastructure Committee meeting in August.</p> <p>August 2026 Update: Officers have collated information but this needs to be simplified for presentation into a report. A report will be presented to the next Infrastructure Committee meeting.</p> <p>24 November 2025: This action was moved from the previous Infrastructure Committee Action Register to the Projects and Procurement Committee Action Register</p> <p>10 February 2026: The CE confirmed that he had seen the first draft of the spreadsheet. This needs a little more work but it is hoped that this will be coming to the next Committee meeting.</p> <p>March 2026 Update: A report is being presented to the 10 March 2026 Committee meeting, this item can now be closed.</p>			

Information Requested	Aigantighe House Gallery – Full and final report		
Date Raised:	19 November 2024	Status:	Ongoing
Issue Owner	General Manager Gallery Libraries Archives and Museum	Completed Date:	
<p>Taken from the minutes from 19 November 2024 '8.3 Aigantighe House Gallery Seismic Upgrade October 2024': "The intention was the final invoice would be received this month, and once that is processed, and full report will be presented with variations noted."</p>			

#1808477

18 February 2025 Update: The Chairperson noted that in the minutes from 19 November 2024 under '8.3 Aigantighe House Gallery Seismic Upgrade October 2024' it was recorded in the minutes: "The intention was the final invoice would be received this month, and once that is processed, and full report will be presented with variations noted." and could this also be added to the Actions Register.

9 April 2025 Update: The full and final report will be presented once the lift and toilets are completed. There is a \$25,000 discrepancy between what was budgeted for the lift and the quote received. Officers are exploring options to reduce this. There is no further update.

5 June 2025 Update: This report will be presented to the committee following completion of the project.

13 August 2025 Update: The House Gallery will be closed from 18 July 2025 to allow accessibility-related works to be carried out, to ensure there will be less disruptions during the installation of the lift in November. The House Gallery will open again for ARTARAMA on 15 September 2025.

Update: 19 August 2025: The lift and HVAC system is still work in progress and as a new project manager has come into the project, new issues have come to light regarding the installations, meaning that the timeline has been extended. The house gallery will not be opening in September and Artarama is now being moved to an offsite venue

24 November 2025: This action was moved from the previous Community Services Committee Action Register to the Projects and Procurement Committee Action Register

March 2026 Update: Per Clr Scott's request from the 10 February 2026 meeting, a final report will be presented to the Projects and Procurement Committee at the 14 April 2026 meeting.

#1808477

6.2 Infrastructure Capital Programme Delivery Update

Author: Rosie Oliver, Programme Office Lead

Authoriser: Nigel Trainor, Chief Executive

Recommendation

That the Projects and Procurement Committee

1. Receive and note the Infrastructure Capital Programme Delivery Update.

Purpose of Report

- 1 The purpose of this report is to provide an overview of current and forecast delivery across the FY2025-26 infrastructure capital programme. A secondary purpose is to test the reporting format and content to improve alignment with governance expectations.

Assessment of Significance

- 2 This matter is considered of low significance in terms of the Timaru District Council Significance and Engagement Policy as it relates to projects previously approved and funded.

Discussion

- 3 The attached **Infrastructure Capex Programme Report February 2026** summarises current and forecast delivery across the FY2025-26 capital programme.
- 4 While the attached summary provides only high level delivery insights, a more comprehensive – but still evolving – data set sits behind what has been presented.
- 5 The fields in this supporting tool also cover details around budgets, costs and forecasting, procurement and contracts, start and end dates, implementation/construction phases, and capitalisation, pending the future ability to collate much of this information in Altitude.
- 6 Project and group manager engagement with the process (which has required time-intensive manual data collation and review) has been excellent, and the Finance Group have supported with reporting insights wherever possible. However, the quality and consistency of the data able to be presented at this time is compromised by existing system and process limitations as signalled within the relevant report sections.
- 7 Noting present data limitations, the summary report has not commented on risk, benefits realisation or lessons learned as this cannot – yet – be done with accuracy and confidence. These sections will be embedded from FY2026-27 in parallel with their routine inclusion in all project initiation and planning documents, and the establishment of centralised registers.
- 8 The report therefore also references the operational recommendations, next steps and time frames in place to address these underlying issues and to create the enabling environment for our project managers that will facilitate more consistent and transparent project initiation, planning, management, monitoring, closing and reporting.

Attachments

1. **Infrastructure Capex Programme Report February 2026** [!\[\]\(960579f355e652a9280a0d6be571525c_img.jpg\)](#) [!\[\]\(5fe9fdb5dda42c571f5a5e676b6c02ec_img.jpg\)](#)

Timaru District Council Infrastructure Capex Programme Report February 2026

The Programme Management Office (PMO) has manually collated the insights included in the current Infrastructure Capex Programme Report February 2026 using data self-reported by 41 project leads across Council’s three infrastructure groups.

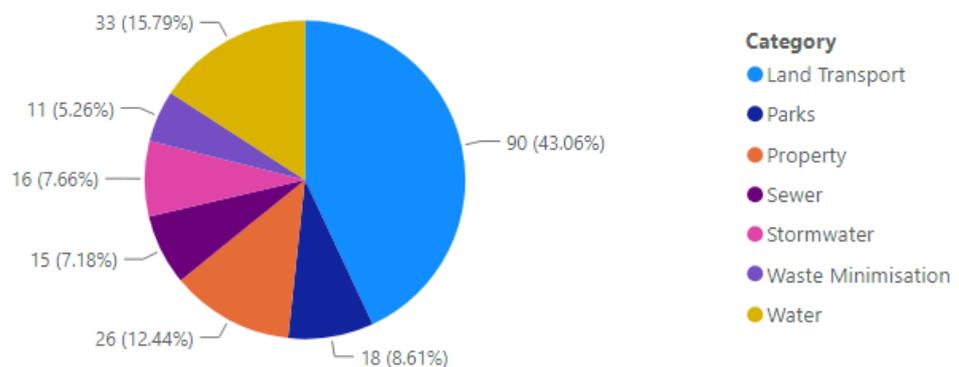
Both the raw data collected and the evolving programme summary have also been reviewed by the relevant General Managers.

It is noted that the PMO is in its establishment phase, and data quality is expected to improve as the project management systems, standards, and reporting disciplines currently in planning are progressed to implementation.

1. Projects by Category

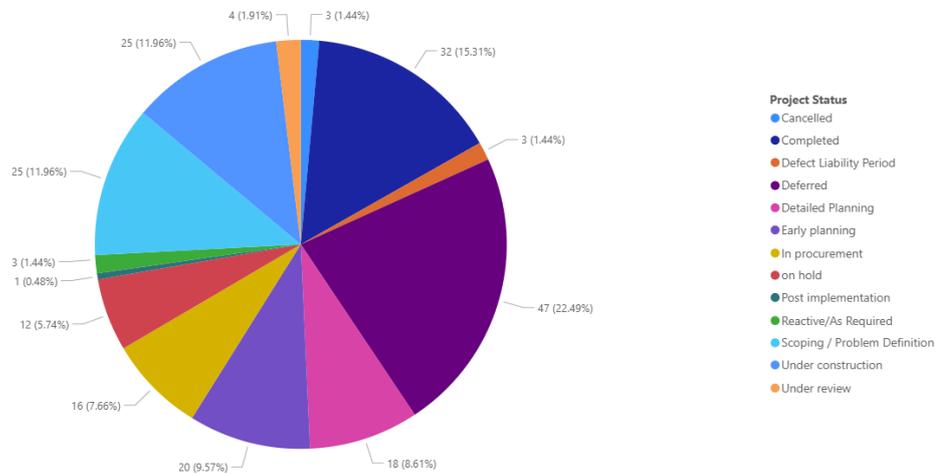
Total projects included in the Infrastructure Capex Programme FY25-26 = 209

Count
BY CATEGORY



Group	Capex Programme FY25-26 No of Projects
Land Transport	90
Infrastructure and Assets	55
<i>Waste Minimisation</i>	<i>11</i>
<i>Parks</i>	<i>18</i>
<i>Property</i>	<i>26</i>
Drainage and Water	64
<i>Sewer</i>	<i>15</i>
<i>Stormwater</i>	<i>16</i>
<i>Water</i>	<i>33</i>

2. Projects by status



Project	Status	No of Projects
Initiation	Scoping/ Problem Definition	25
Active	Early planning	20
	Detailed Planning	18
	In procurement	16
	Under construction	25
Completed	Completed	32
	Defect Liability Period	3
	Post implementation	1
Non-Active	Deferred	47
	On Hold	12
	Cancelled	3
	Under review	4
Iterative/Potential	Reactive/As Required	3
	Demand Led	0

- Projects in **Initiation** phase - **25**
- **Active** Projects – **79**
- Projects **Completed** or **Closing** - **36**
- **Non-Active** Projects - **66**
- **Iterative/Potential** Projects – **3**

It is noted that reactive, renewal, and as-required project numbers will be higher than indicated as there is currently no single, centralised system or process to assign individual project IDs as/when works are required. Budgets and expenditure are

currently tracked and reported at programme or activity level, with additional details of delivery currently monitored via a range of processes and systems unique to each Group and/or each project manager.

Projects in the defect liability period are not currently active but should defects arise then contractors will be re-engaged (at their cost) to remedy any issues.

2. Budgets and Expenditure

The Finance Group provided a YTD Financial Report to Council on 24 February 2026 (Agenda item 9.11). This report included the section “Capital spend to date against budget by project – January YTD” which cited a total capital programme budget of \$80,417,663 for FY2025-26, total programme expenditure of \$29,851,550 to January, and a programme forecast of \$78,980,149 to the end of the current financial year leaving a forecast programme variance of \$1,437,514 across 37 ‘BAU Activities’ and 3 ‘Special Projects’. The report provided additional break down into 124 individual ‘project’ codes (4 of which were for the 3 special projects). A copy of the relevant table is included in full at **Appendix 1**.

The variance in the number of ‘projects’ reported by the Finance Group (124) and the 209 projects (excluding renewals etc) self-reported by project and General Managers to the PMO reflects (1) an inconsistent understanding/definition of what constitutes a ‘project’ across the business, and (2) the present inability for project managers and the finance group to set up unique project IDs/codes within Authority. Instead, while there are some projects that have a one:one code correlation, other projects may be funded from multiple codes, and there are also codes from which multiple projects may be funded.

There is a level of inevitability about this situation as at the time that budgets are established individual projects (particularly demand-led or reactive work) may not be known although the activity type/typical expenditure is understood, while funding for some projects will also continue to derive from multiple activities/business owners (eg projects with both waters and roading spend components). This complexity presents the need for dual coding ie by activity area/s providing the contribution and a more flexible project identifier not bound to a single activity area.

Fortunately these challenges are well understood by the relevant Infrastructure Managers and by the Finance Group, and the PMO is currently working with all parties to determine interim (pre-Altitude) and permanent (leveraging Altitude, P2P and Contracts Module) solutions that will centralise and code real-time project-level financial information as work programmes are refined post-budget to support future tracking and reporting.

This is a core dependency for robust project accounting moving forward to ensure that Authority/Altitude can serve as the single source of truth for all project managers, and to eliminate the need for ‘offline’ project finance trackers and the reconciliation complexities that can arise. At the earliest a solution of this kind could be in place for FY2026-27 however this is yet to be confirmed.

3. Procurement and Contract Management

It is anticipated that the Procurement Lead will in future provide separate reports summarising procurement and contract management activities with the scope and frequency of these reports to be determined in consultation with governance.

For the present reporting period the PMO has, in accordance with a request from elected members, collated a retrospective summary of contract approvals vs final project costs for FY2024-25.

This report appears separately on the 10 February 2026 agenda of the Projects and Procurement Committee.

4. Delivery in Q1 and Q2 FY2025-2026

The 26 projects that have been completed or are in the closing phases for Q1 and Q2 of FY2025-26 are summarised in the table below.

Project Name	Project Completion Date	Project Status
Upgrading Leachate Tank at Temuka Transfer Station	Sunday, 30 November 2025	Completed
Leachate Connection (New) at Redruth SW6	Sunday, 30 November 2025	Completed
Crows Nest Book Area Walkway	Friday, 28 November 2025	Completed
Pages Road, Timaru - Pedestrian Refuge Island - Site 1	Tuesday, 18 November 2025	Completed
King Street South, Temuka - New Shared Pathway	Saturday, 15 November 2025	Completed
Aorangi Park, Timaru - Roadmarkings and Signage	Thursday, 30 October 2025	Completed
Fraser Street, Timaru (Port) - Street End Improvements	Thursday, 30 October 2025	Completed
Trenglos St Asphalt	Thursday, 9 October 2025	Completed
Washdyke public toilet signage	Tuesday, 30 September 2025	Completed
Maslin Street, Geraldine - New Pedestrian Drop Kerb Crossing	Tuesday, 9 September 2025	Completed
Caroline Bay Lounge recarpet	Monday, 1 September 2025	Completed
Caroline Bay Hall recarpet	Friday, 29 August 2025	Completed
Cox Street Remembrance Plaque	Thursday, 28 August 2025	Completed
Replace Heatpump at 3/7 Horton Street, PI Pt	Wednesday, 20 August 2025	Completed
Replacement Air Conditioning to Civil Defence Comms Room (G2)	Friday, 15 August 2025	Completed
Douglas Street, Timaru - New Dish Channel and Footpath Improvements	Friday, 15 August 2025	Defect Liability Period
Pleasant Point Main Road toilet block painting	Monday, 11 August 2025	Completed
Barker Street Turning Head Rehabilitation	Wednesday, 30 July 2025	Completed

Fraser Street (Port) Pavement Rehabilitation	Wednesday, 30 July 2025	Completed
Harper St unit refurbishment	Friday, 25 July 2025	Completed
Barker Street, Geraldine - New Kerb & Channel	Monday, 26 May 2025	Defect Liability Period
Pleasant Point Ponds Screen replacement		Completed
Reclad Clyde Street		Completed
Caroline Bay Hall repainting		Completed
Domestic Pump Stations Compliance Improvements		Completed
Contract 2677 - Gas Detection and Monitoring		Completed

5. Delivery in Q3 and Q4 FY2025/26

In addition to the 26 projects previously completed in Q1 and Q2, a further 10 projects have already been completed in Q3, as detailed below:

Project Name	Project Completion Date	Project Status
Serpentine Creek Bank Stabilization/Planting Projects	Sunday, 30 June 2030	Post implementation
R72 Arundel Rehabilitation	Tuesday, 30 June 2026	Completed
Rangitata Island Rehabilitation	Tuesday, 30 June 2026	Completed
Reseal Renewals	Tuesday, 30 June 2026	Completed
59 Hayes Street, Timaru - Stormwater Improvements	Tuesday, 27 January 2026	Completed
Evans Street, Timaru (SH 1) - Shared Pathway	Friday, 23 January 2026	Completed
Totara Valley Rehabilitation	Tuesday, 20 January 2026	Completed
June Street at Kitcher Square Intersection, Timaru - Kerb & Channel Treatments	Tuesday, 20 January 2026	Defect Liability Period
Timaru-Temuka Highway, Temuka (Arowhenua) - New Shared Pathway	Thursday, 15 January 2026	Completed
Pages Road, Timaru - Pedestrian Refuge Island - Site 2	Saturday, 3 January 2026	Completed

A further 29 projects are scheduled for completion in the present financial year (remaining Q3 and Q4), as detailed below:

Project Name	Project Completion Date	Project Status
Kennedy Street and SH79, Geraldine - Intersection Safety Upgrade	Tuesday, 30 June 2026	In procurement
Athol Place - Rugby/Kitchener Realignment Design	Tuesday, 30 June 2026	Early planning
Timaru 5 Year Upgrade Design Package	Tuesday, 30 June 2026	Under construction

388 - Downlands Reservoir Pipework Renewals	Tuesday, 30 June 2026	Detailed Planning
Urban Water Reticulation Reactive Renewals	Tuesday, 30 June 2026	Under construction
Urban Water Plant Reactive Renewals	Tuesday, 30 June 2026	Reactive/As Required
Te Moana Water Reticulation Reactive Renewals	Tuesday, 30 June 2026	Under construction
Urban Sewer Network Modelling	Tuesday, 30 June 2026	Under construction
Plant Purchases including renewal of Farmers parking system in	Tuesday, 30 June 2026	In procurement
Minor Improvement Works	Tuesday, 30 June 2026	Under construction
Cycleway Implementation	Tuesday, 30 June 2026	Under construction
Rayner Street North, Temuka - New Footpath and Pedestrian Drop Kerb Crossing Points	Tuesday, 30 June 2026	Under construction
Hilton Highway, Timaru - New Shared Footpath	Tuesday, 30 June 2026	Scoping / Problem Definition
Kiosk/signage in rural townships	Tuesday, 30 June 2026	Scoping / Problem Definition
Bike stand upgrades	Tuesday, 30 June 2026	Scoping / Problem Definition
Upgrade of King St footpaths	Tuesday, 30 June 2026	Scoping / Problem Definition
Tengawai Footpath PLPTNLP128	Tuesday, 30 June 2026	In procurement
Wai-iti Road and Otipua Road, Timaru - Modifications to Pedestrian Islands	Tuesday, 30 June 2026	In procurement
Blair Street, Timaru - New Kerb & Channel and Seal Widening	Tuesday, 30 June 2026	Early planning
Pages Road, Timaru - New Kerb & Channel	Tuesday, 30 June 2026	Early planning
Seadown Reservoir and Treatment Upgrade - Reactive Work	Saturday, 30 May 2026	Scoping / Problem Definition
Gleniti Swale Regrading - Meadowstone, Grosvenor, Dobson	Friday, 1 May 2026	Under construction
Robinson Road Rehabilitation	Thursday, 30 April 2026	Under construction
Asphalt Renewals	Monday, 30 March 2026	Early planning
Geraldine, Peel Forest, Woodbury flag poles	Wednesday, 25 March 2026	In procurement

King Street toilet block exterior painting	Thursday, 5 February 2026	Scoping / Problem Definition
Pages Road, Timaru - 4 x Pedestrian Refuge Islands	Friday, 23 January 2026	Under construction
Caroline Bay Aviary toilets major maintenance	Tuesday, 30 September 2025	Under construction
Minor Projects - Tiling etc.	Wednesday, 30 July 2025	Under construction

Iterative/potential project work is again expected to continue i.e. renewals, reactive and demand led work programmes, and defects resolution if required.

6. Scheduled Future Delivery

A further 7 active projects are scheduled for completion in a future financial year :

Project Name	Project Completion Date	Project Status
Contract 2466 - Broughs Gully Pump Station	Monday, 30 August 2027	Early planning
Contract 2475 - WIEZ Pond Finalize Design and Construction Contract	Wednesday, 30 June 2027	Detailed Planning
Contract 2741 - Washdyke Pump Station Construction	Wednesday, 30 June 2027	Detailed Planning
Theatre Royal and Heritage Facility Development	Friday, 30 April 2027	Under construction
Aorangi Stadium Facility Development	Friday, 30 April 2027	Under construction
Air Discharge Consents Wastewater Treatment Plants	Thursday, 31 December 2026	Detailed Planning
DoC Concession and ECan Resource Consent Applications	Friday, 31 July 2026	Early planning

Iterative/potential project work is again expected to continue i.e. renewals, reactive and demand led work programmes, and defects resolution if required.

There are also currently 50 active projects with completion dates yet to be confirmed. A full list of the 209 projects already delivered, in delivery or inactive at this time is available on request.

7. Project Risk

Due to current gaps and uncertainties in the data collated by the PMO it is not yet possible to provide a meaningful or comprehensive analysis of real-time project risk across the entire portfolio. A manual register collating this information will be in place for the new financial year, pending the introduction of an integrated software solution once the Altitude project dependency has been resolved.

Fortunately, the issue of transparency and consistency in the management and reporting of project risk is already well understood by the business, and general and project managers have their own interim solutions in place.

Significant projects (such as the Theatre, Stadium, Claremont and Altitude) will also each continue to provide dashboard reports to the Projects and Procurement Committee summarising risks and issues for the relevant reporting period, and from the new financial year new projects will all be required to provide a risk assessment noting impact, likelihood, mitigation and any required contingency funding as part of the initiation and planning process.

8. Benefits Realisation

Projects do not, at present, *consistently* plan for, manage, monitor and report on benefits although there are some existing pockets of excellence within the business. Benefits realisation data will be included in future programme summary reporting following its routine inclusion in project initiation and planning documents (and close out reports) from the new financial year.

9. Lessons Learned

Projects also do not, at present, *consistently* monitor and analyse lessons learned although again there are some existing pockets of excellence. Lessons learned data will be included in future programme summary reporting following its routine inclusion in project registers and close out reports from the new financial year.

10. Recommendations and Next Steps

In November 2025 the PMO provided a comprehensive summary of the current operational and strategic risks and opportunities relevant to portfolio, programme and project management across the Council to the CE and Senior Leadership team. This summary incorporates the open audit recommendations and actions being progressed under the oversight of the Audit and Risk Committee, supplemented with officer insights following an internal stocktake, approaches taken by other councils, and best practice insights taken from industry standards.

This document includes a detailed work breakdown structure outlining tasks required of various groups or teams across the Council to close the gap between current and desired future business state to ensure that projects and programmes can in future be initiated, managed, monitored, closed and reported in accordance with consistent processes and data standards.

Following an SLT review of cross-council programmes and priorities on 12 February 2026, the PMO has updated a four-stage road map to align scheduling of the required work programme with delivery timeframes for these other dependencies, notably the introduction of Altitude including the Element Time, Procure2Pay and Contract Management modules, and the GL cost code restructure.

This road map sees draft templates and processes finalised by the end of March 2026 (Stage 1), with final versions approved by the end of the financial year, June 2026, following a piloting/feedback phase with project managers and the wider business (Stage 2). Stage 3 requires the continuation of 'offline' solutions (using new templates and processes) throughout the implementation period for Altitude (potentially to December 2027), and Stage 4 anticipates the adoption of an integrated software solution for project management following that event.

It is important to note that Stages 1 through 3 *increase* the administrative and reporting burden on our project and General Managers (driving improvements in the scope and quality of information documented, and rigour in the review process), while Stage 4 will leverage that investment and streamline management and reporting tasks for both project and General Managers as quality data can be readily accessed by all support and reporting functions without the need for manual collation.

The inclusion of current and suitably structured strategic and economic information in the 2027-37 Asset and Activity Management Plans will also streamline the work currently required during project initiation and planning as benefits, outcomes, risks/mitigations, opportunities/exploitations, assumptions, dependencies, constraints, relationships to Levels of Service (including compliance and demand considerations) and, to some extent, optioneering of alternatives, should in most cases be consistent across programmes and projects. Rework may therefore be avoided where future reference can be made, or excerpts taken, from existing programme registers and/or investment logic.

Appendix 1 - Capital spend to date against budget by project – January YTD

Capital spend to date against budget by project - January YTD, Including expected carryforwards and Draft 1 26/27 Annual Plan

BAU Activity	Project	Jan YTD Actual \$	Jan YTD Budget \$	Variance \$	Commentary	Feb to Jun Forecast Spend	Full year Forecast	Full Year Budget \$	Expected to be completed in 26/26?	Carry forward into 26/27 required?	Estimated Carryforward amount; Changes to Annual Plan	26/27 Annual Plan - Draft 1	Commentary - Annual plan	24-34 LTP Year 3 budget
Algantighe Art Gallery	253 - Arts Purchase	9,010	18,396	9,386		22,529	31,539	31,539	Yes	No		31,539		32,295
	267 - General Upgrade Renewals - Grounds and Build	-	47,691	47,691		58,400	58,400	81,760	Yes	No	20,000	39,531		19,999
	House EQ Strengthening	497,419	-	(497,419)	Completion of HVAC, lift & flooring projects that commenced and committed to in 2024/25. Funding carry-forward request.	40,000	537,419	-	Yes	No				
Airport	Timaru Airport Apron Expansion	43,465	-	(43,465)	Completion of new public toilet that commenced and a commitment from 2024/25. Carry forward requested.	15,000	58,465	-	Complete	No				
Animal Control	344 - New Pound	-	29,169	29,169		50,000	50,000	50,000	Multi-period project	No		438,281		499,987
Beautiful Valley Water	254 - Beautiful Valley Water Supply Capital Work	-	1,190	1,190		2,044	2,044	2,044	Yes - Annual Programme	No		2,044		
	390 - Beautiful Valley Treatment Compliance Upgrade	-	-	0		-	-	-	NA	NA - 26/27 project		146,484		152,089
Cemeteries	235 - Timaru Cemetery New Site (purchase and development)	22,093	43,750	21,657		61,000	83,093	75,000	Multi-period project	No		27,200		104,650
	257 - Cemeteries-Concrete Beams, Furniture, Structures	4,855	26,831	21,976		10,000	14,855	45,990	Yes	No	30,000	75,990		47,093
Civil Defence	264 - Equipment (new sirens, handsets and bases replacement)	-	5,964	5,964		10,220	10,220	10,220	To be determined	Not Material		10,220		10,465
Community Services Management	249 Software Purchase & Upgrade	6,970	-	(6,970)		-	6,970	-	To be determined	Not Material				
Council Building	250 - Council Building Capital Expenditure	-	17,885	17,885		24,000	24,000	30,660	Yes	No		30,660		31,395
	251 - Council Building Capital Expenditure	6,172	56,637	50,465		89,000	95,172	97,090	Yes	No		255,500		261,625
Downlands Water Supply	261 - Downlands Water Network Modelling	-	37,919	37,919		60,000	60,000	65,000	Yes	No		107,422		
	262 - Downlands Water Plant Renewals and Upgrade	68,670	127,750	59,080		197,041	265,711	219,000	Yes	No		210,000	Forecast overbudget: brought forward from future years. 30 year project so not expected to reduce next year	134,143
	263 - Downlands Water Reticulation Renewals and Upgrade	535,531	488,859	(46,672)	Phasing of construction, with the majority to occur in Q3 and Q4 (Feb to June)	486,833	1,022,364	838,040	Yes	No		838,040	Forecast overbudget: brought forward from future years. 30 year project so not expected to reduce next year	1,046,500
	388 - Downlands Reservoir Pipework Renewals	-	95,669	95,669		-	-	164,000	Yes	No	150,000	150,000		
Forestry	389 - In ground reservoir lining and solid roof cover	-	122,213	122,213		87,297	87,297	209,510	Yes	No	120,000	1,796,080		2,093,000
	302 - Renewals - Forestry	-	5,215	5,215		8,000	8,000	8,943	Yes	No				
Geraldine Stormwater	269 - Geraldine Stormwater Renewals and Upgrade	42,036	102,081	60,045	Construction in late Q3/Q4	200,300	242,336	175,000	Yes	No	(70,000)	543,200	Forecast overbudget: brought forward - decrease next year budget by \$70k	627,900
Halls & Community Centres	270 - Geraldine Stormwater Serpentine Creek Enhancement	11,207	30,450	19,243		52,000	63,207	52,200	Yes	No		102,200		104,650
	305 - Renewals and upgrades for community facilities	58,543	35,000	(23,543)	Works performed for Caroline Ball Hall. No further works to be completed in 25/26	5,000	63,543	60,000	Complete	No		112,420		162,208
	350 - Soundshell Update including stage	-	0	0		-	-	-		NA - 26/27 project		15,330		
Information Technology	351 - Community facilities - painting, seating, tables.	-	0	0		-	-	-		NA - 26/27 project		30,660		
	248 - Computer Hardware - Assets	571,204	931,720	360,515	Laptops purchased in bulk at the beginning of the financial year. Approx 80. Also networking switches.	437,275	1,008,479	1,597,234	Yes	No		329,467	Expected savings 25/26 \$500k	337,365
Land Transport Unit	249 - Software Purchase & Upgrade	186,232	931,720	745,488	Primarily relates to the 'Altitude' project not yet commenced	580,000	766,232	1,597,234	No	Yes	850,000	2,694,727	Altitude project \$850k carryforward	864,977
	236 - Land Transport Unit - Capital expenditure	-	11,669	11,669	Awaiting Pricing for upgrades to Survey equipment	20,000	20,000	20,000	Yes			132,860		136,045
Libraries	255 - Building Capital Works - general	5,905	31,003	25,098		53,144	59,049	53,144	Yes	No		53,144		20,930
	280 - Libraries Furniture - RFID upgrade, self check machines	6,771	47,691	40,920		34,069	40,840	81,760	No	Yes	40,000	90,000		51,199
	281 - Libraries Renewals - general	5,972	11,921	5,949		9,650	15,622	20,440	Yes	No		20,440		54,418
	300 - Purchase Books and Resources	145,289	125,195	(20,094)		64,164	209,453	214,620	Yes	No		214,620		219,765
	337 - Libraries Furniture - General Renewals	-	59,360	59,360	Replacement of Timaru Library dumbwaiter lift	84,800	84,800	101,760	Yes	No				
338 - Libraries Furniture - Library mgmt system	-	87,500	87,500	Market analysis to occur, now not likely until mid 2026. To be included on requested carryforward list at year end	-	-	150,000	No	Yes	150,000	150,000			
Motor Camps	284 - Motor Camps Renewals - General Capex works	632	5,332	5,332		10,200	10,832	10,220	Yes	No		10,220		47,093
	285 - Motor Camps Reseal Programme	-	0	0		-	-	-		NA - 26/27 project		20,440		
Museum	293 - Pleasant Point Huts	-	0	0		-	-	-		NA - 26/27 project		15,330		
	303 - South Canterbury Museum - Renewals	17,521	281,414	263,893	Delay in the Museum exhibition development project, work now proceeding.	40,000	57,521	482,423	No	Yes	400,000	882,423		20,929
Parking Enforcement	245 - Plant Purchases including renewal of Farmers parking	-	447,125	447,125	Parking metre replacement. Feb/March spend. Business case to go to SLT on new system and report to Council	100,000	100,000	766,500	No	Yes	650,000	650,000		261,625
	286 - Other Capital Works (new/improved asset)	6,089	1,750,000	1,743,911	Sophia Street (farmers) parking building EQ Strengthening. Awaiting Geotech report and changes to government standards	140,000	146,089	3,000,000	No	Partial. Planned scope may reduce pending outcome of Geotech report and legislation	2,855,000	2,860,110	Carryforward - still awaiting Geotech report to reclassify soil class in Timaru to determine if project is required.	
	353 - Reseals/Overlays Capital Works	-	5,964	5,964		-	-	10,220	No	Not Material		5,110		10,465
Parks	241 - Shared Urban Tracks	512,016	935,081	423,065	Majority to occur in construction season Nov-Mar	1,095,000	1,607,016	1,603,000	Yes	No				
	276 - Land purchases	110,000	29,169	(80,831)	Purchase of land at the Peel forest outdoor pursuits centre. Carryforward from PY	-	110,000	50,000	Yes	No		48,828		49,999
	288 - Parks Reseal Programme	54,131	175,000	120,869	Majority to occur in March/April 26	250,000	304,131	300,000	Yes	No		292,969		299,992
	304 - Renewals (Structures, Services, Furniture, Fences)	71,718	447,125	375,407	Seasonal component to renewals	580,000	651,718	766,500	Yes	No		866,500	Expected savings 25/26: \$100k. Demand driven	784,875
People	275 - HRIS System (Implementation cost)	-	111,475	111,475	Potential new module to add to HRIS system in second half of the year	30,000	30,000	191,100	Yes	No	(51,100)	-	Underbudget. Savings \$160k. 26/27 budget no longer required \$50k. Any further funding will be requested during the LTP process	53,372

Ordinary Council Meeting Agenda

24 February 2026

Property	306 - Reroof Clyde St, Cameron Courts Temuka, Hufley Street	1,242	89,425	88,183	Paper to go to council in 2026 to discuss options. Clyde sat - rebuild or repair	153,000	154,242	153,300	Yes	No		153,300	
	352 - Temuka Alpine Energy Stadium - EQ Repairs - Preparedness	-	145,831	145,831	Assessing the implications of new e/q standards and prioritising renewal needs.	248,000	248,000	250,000	Yes	No			449,988
Public Toilets, Community Support	298 - Public Toilets Renewals	22,464	123,914	101,450	Caroline bay toilet upgrade completed in Sep. Other projects to commence later in the year	4,000	26,464	212,420	Yes	No		Expected savings 25/26 \$185k	125,580
	Public toilet (Zone 1) Strathallan	579,072	-	(579,072)	Strathallan project - carryforward from prior year.	40,000	619,072	-	Yes	No			
Rangitata/Orari Water	301 - Rangitata/Orari Water Supply Capital Work	-	8,750	8,750		15,000	15,000	15,000	Yes - Annual Programme	No		14,648	15,000
Road/Street Landscapes	243 - CCTV Equipment	5,144	29,806	24,662	New CCTV Camera going on Bay Hill/State Highway 1 following Police Feedback	30,000	35,144	51,100	Yes	No		40,000	Expected savings 25/26: \$15k
	271 - Geraldine Strategic Plan	80,429	41,734	(38,695)		-	80,429	71,540	Yes	No		71,540	73,255
	295 - Pleasant Point Strategic Plan	19,256	41,734	22,478		71,000	90,256	71,540	Yes	No		71,540	73,255
	312 - Temuka Strategic Plan	22,315	41,734	19,419		56,000	78,315	71,540	Yes	No		71,540	73,255
	CityHub Strategy (Strathallan)	192,284	-	(192,284)	Strathallan project - carryforward from prior year.	-	192,284	-	Yes	No			
Rural Stormwater	294 - Pleasant Point Stormwater Renewals and Upgrade	24,208	70,000	45,792		81,368	105,576	120,000	Yes	No		224,840	230,230
	383 - Pleasant Point Stormwater Network Modelling	-	-	0		-	-	-		NA - 26/27 project		115,000	
Seadown Water	308 - Seadown Water Renewals and Upgrade	336,271	747,257	410,986	Currently in design phase for stage 2. Construction to occur in Q3/Q4	972,792	1,309,063	1,281,016	Multi-period project			1,625,675	1,664,647
	380 - Seadown Reservoir and Treatment Upgrade	-	5,964	5,964		10,220	10,220	10,220	Yes - Annual Programme	No		40,880	47,093
	381 - Seadown Water Network Modelling	-	-	0		-	-	-		NA - 26/27 project		5,110	
Social Housing	259 - Convert 3 Beddles to 2 One Bed Flats - Temuka	3,561	93,331	89,770	Work to be completed in 2026 by June	145,000	148,561	160,000	Yes	No		160,000	319,183
	259 - Social Housing Conversions	8,785	-	(8,785)		-	8,785	-					
Street Lighting	Street & Public Lighting Renewals	4,489	-	(4,489)		-	4,489	-					
Subsidised Roading	260 - Cycleway Implementation	158,349	116,669	(41,680)	Timing - footpath outside Strathallan corner will be done November	80,000	238,349	200,000	Yes	No		488,281	499,987
	283 - Minor Projects - Tiling etc	157,847	145,831	(12,016)		-	157,847	250,000	Yes	No			261,625
	290 - Peel Forest Outdoor Pursuits Accessibility Walking	-	29,169	29,169		-	-	50,000	Yes	No			
	299 - Public Transportation Infrastructure	-	12,180	12,180		20,000	20,000	20,880	Yes	No		40,880	41,860
	307 - Road Improvement Works - WC341 Low Cost Low Risk	1,110,074	2,625,000	1,514,926	Majority in construction season Sep-Mar. Design and testing underway for Crown Resilience Fund project	1,400,000	2,510,074	4,500,000	No	Yes	2,000,000	6,492,188	4,599,877
	327 - WC 213 Drainage Renewals - includes kerb and channel	402,535	641,585	239,050	Majority in construction season Sep-Mar. Peel Street Geraldine design complete	750,000	1,152,535	1,099,857	Yes	No		1,469,800	941,850
	328 - WC211 - Unsealed Road Rehabilitation	541,796	366,205	(175,591)	Half completed in Jul/Aug. Other half in Apr/Jun	90,000	631,796	627,775	Yes	No		1,004,300	680,225
	329 - WC212 - Sealed Road Resurfacing	3,894,082	2,414,951	(1,479,131)	Majority in construction season Sep-Mar.	260,000	4,154,082	4,139,919	Yes	No		4,938,000	4,186,000
	330 - WC214 Rehabilitations	3,106,947	2,626,260	(480,687)	Majority in construction season Sep-Mar.	1,407,000	4,513,947	4,502,161	Yes	No		4,899,000	4,709,250
	331 - WC215 - Bridge Structures Component Replacement	263,913	387,506	123,593	Majority in construction season Sep-Mar.	395,362	659,275	664,300	Yes	No		664,300	680,225
	332 - WC216 Bridge & Large Culvert Renewals	23,110	884,919	861,809	Season: October to Jun due to ECAN consent limitations	750,000	773,110	1,517,000	Yes	No	750,000	2,775,690	1,459,868
	333 - WC222 Traffic Services Renewal	274,653	737,919	463,266	Awaiting Tenders Committee/Council Approval for Strathallan traffic light upgrades	1,000,000	1,274,653	1,265,000	Yes	No		511,000	523,250
	334 - WC224 - Cycle Path Renewals	20,253	29,806	9,553		31,294	51,547	51,100	Yes	No		51,100	52,325
	335 - WC225 Footpath Renewals	716,167	875,000	158,833	Majority in construction season Sep-Mar.	850,000	1,566,167	1,500,000	Yes	No		2,044,000	2,093,000
	355 - WC221 Environmental Renewals	-	-	0		-	-	-		NA - 26/27 project		255,500	
	Cartwrights/Kelland/Rosewill Valley Levels Plain Intersection Improvement Domain Ave Kerb and Channel Upgrade Heaton Hayes Southern Port Access Rail Crossing upgrade									Proposed 26/27 project Proposed 26/27 project Proposed 26/27 project Proposed 26/27 project		2,400,000 550,000 540,000 2,700,000	Expected funding: \$1.8m Expected funding: \$280k Expected funding: \$275k Expected funding: \$1.38m. NZTA approval of project required. Project will be over 2 financial years. Additional \$2m required in 27/28 FY to complete
	Connoor Road Intersection Improvement associated with Bridge Renewal									Proposed 26/27 project		500,000	Expected funding: \$255k
	Pleasant Valley/Craig Road/ Kennedy Street Safety Improvements									Proposed 26/27 project		650,000	Expected funding: \$332k
	Misc Minor Network Improvements - long standing community requests - list of over 300 projects									Proposed 26/27 project		100,000	

	Elm Street Construction			0					Proposed 26/27 project		600,000	
Swimming Pool Capex	256 - CBay Building Capital Works	-	26,831	26,831		45,990	45,990	45,990	Yes	No	42,924	43,953
	265 - Fitness Equipment Capital Works	111,615	89,425	(22,190)	Fitness equipment purchased December 25	33,000	144,615	153,300	Yes	No		104,650
Te Moana Water	310 - Te Moana Water Renewals and Upgrade	682,427	1,020,831	338,404	Phasing of construction, with the majority to occur in Q3 and Q4	930,567	1,612,994	1,750,000	Yes	No		784,875
	377 - Te Moana Reticulation Renewals			0		-				NA - 26/27 project	255,500	
	378 - Te Moana additional water supply delivery			0		-				NA - 26/27 project	511,000	
Temuka Stormwater	311 - Temuka Stormwater Renewals and Upgrade	142,918	59,619	(83,299)		140,000	282,918	102,200	Yes - Annual Programme		102,200	104,650
	374 - Temuka Stormwater Upgrades	-	67,081	67,081	Construction in late Q3/Q4. Has also been combined in LT311 project/benefit	30,000	30,000	115,000	Yes - Annual Programme		432,562	442,931
	375 - Taumatukahū Stream Enhancement	14,245	58,331	44,086		-	14,245	100,000	Yes - Annual Programme			
Timaru Stormwater	246 - Taitarakahi Creek Upgrade - Stormwater Drainage			0		-		30,000	Yes	NA - 26/27 project	101,760	209,300
	315 - Timaru Stormwater Network Modelling	10,006	17,500	7,494		19,994	30,000	30,000	Yes	No	204,400	523,250
	316 - Timaru Stormwater Plant Renewals and Upgrade	42,613	235,900	193,287	Phasing of construction, with the majority to occur in Q3 and Q4	312,613	355,226	404,400	Yes	No	1,589,600	1,883,700
	317 - Timaru Stormwater Renewals and Upgrade	551,004	583,331	32,327		665,000	1,246,004	1,000,000	Dependent on DOC, LINZ and Ecan approvals		(250,000)	
	323 - Washdyke/Waitarakao Stormwater Improvements	23,032	204,169	181,137		329,774	352,806	350,000	Dependent on DOC, LINZ and Ecan approvals		1,022,000	1,046,500
	371 - Timaru Urban Stream Restoration Gleniti Bunds Construction	84,785	-	(84,785)	Carryforward project from prior year due to weather events	-	84,785	-	Complete	NA - 26/27 project	511,000	
	Waitarakao/Washdyke Stormwater Management	26,157	-	(26,157)	Consenting delays resulted in spend this FY	-	26,157	-	Complete	No		
Urban Water	272 - Geraldine Water Resilience Renewal and Upgrade	-	116,669	116,669	In planning phase. Construction in Q3/Q4 - Feb to June	195,000	195,000	200,000	Multi year project - phasing is dependent on DoC approvals	No - depending on consents	1,000,000	Hold point for project expected mid year for phasing/staging of project. Construction works planned for FY27 and FY28 may be reprioritised by Council
	287 - Pareora River Intake Renewal	6,456	116,669	110,213	Currently working through ECan consent process	200,000	206,456	200,000	Weather dependent after consent issued	No	1,400,000	1,550,128
	313 - Temuka Water Source Upgrade	16,635	298,081	281,446	In design phase. Construction in Q3/Q4 - Feb to Jun	494,880	511,515	511,000	Yes	No		523,250
	320 - Urban Water Plant Renewal and Upgrade	142,393	116,669	(25,724)		83,331	225,724	200,000	Yes	No	3,044,000	7,220,794
	321 - Urban Water Reticulation Renewals and Upgrade	1,373,701	1,192,331	(181,370)	Mix of reactive capex and Q3/Q4 construction	1,650,500	3,024,201	2,044,000	Yes	No		Forecast overbudget: Brought forward from future years, 30 year project so not expected to reduce next year. Additional budget request: Annual Budget should be \$3m
	326 - Water Supplies Resource Consent Renewals	17,660	437,500	419,840	Ecan consents in progress	736,221	753,881	750,000	Dependent on Ecan process		766,500	7,894,685
	357 - Urban Water plant renewals smoothed	-	291,669	291,669	Reactive renewals	208,331	208,331	500,000	Yes	No	511,000	523,250
	364 - Temuka Reservoir Refurbishment					-				NA - 26/27 project	511,000	
	385 - Arowhenua New WTP and reticulation					-				NA - 26/27 project	250,000	
	391 - Fluoridation of all water schemes serving > 500					-				NA - 26/27 project	919,800	
	392 - Central Timaru Renewals					-				NA - 26/27 project	1,513,838	
	393 - Water Meters					-				NA - 26/27 project	(2,044,000)	26/27 budget to be deferred for Water Service Organisation (\$2m)
	Pareora Pipeline Renewal	443,323	-	(443,323)	Carryforward. Previously expected to be completed 2025. Now by Jun 26. Delays due to complications in pipe shutdowns for work to commence	-	443,323	-	Yes	No		
Vehicle Management	289 - Parks Vehicles	366,297	291,669	(74,628)	Plant and vehicles being purchased to match expansion of in-house team. Further tranche early next year.	290,000	656,297	500,000	Yes	No	500,000	Expected overbudget 25/26. Council request to be presented. No 26/27 Annual plan budget. Additional request of \$500k added for next tranche of bringing parks in house
	322 - Vehicle Management	47,442	233,331	185,889	Completing a vehicle review to assess needs due to change in replacement policy.	330,000	377,442	400,000	Yes	No	613,200	627,900
Waste Management Operations	266 - Fixed Plant & Equipment Renewals	751	134,421	133,670	Wheel Wash project- sourcing quotes Likely commence Q3 25-26	210,000	210,751	230,440	Yes	No	20,440	20,930
	277 - Landfill Cells Development	23,555	87,500	63,945	Initial meetings have commenced. Project likely to start in Q3 25/26	119,000	142,555	150,000	Yes	No	397,558	511,739
	278 - Landfill gas systems	-	39,942	39,942		28,532	28,532	68,474	No	Yes	30,000	65,930
	279 - Landfill Roading Programme (sealed areas)	7,789	17,885	10,096		30,000	37,789	30,660	Yes	No	30,660	31,395
	291 - Plant Purchases including replacement bins	-	119,231	119,231	Contractor arranges procurement of replacement bins. On-charges the cost to TDC once replacement bin is provided to household. Currently treated as opex due to accounting policy applied (under \$1500)	-	-	204,400	Currently Opex	No		209,300
	324 - Waste Minimisation Capital Works (new/improved asset)	57,781	59,619	1,839		91,000	148,781	102,200	Yes	No	102,200	Budget coding. Offset by underspend in project 266
Wastewater	268 - Geraldine Sewer Upgrade	22,211	233,331	211,120	Phasing of construction, with the majority to occur in Q3 and Q4	384,969	407,180	400,000	Yes - depending on landowner - challenges with access approval	No		
	309 - Sewer Reticulation Renewals and Upgrade	307,366	1,192,331	884,965	Design phase. Q3/Q4 construction. Also Reactive renewals during the year	2,651,000	2,958,366	2,044,000	Yes	No	3,044,000	Brought forward from future years, 30 year project so not expected to reduce next year. Additional budget request: Annual Budget should be \$3m

325 - Wastewater Plant Renewals and Upgrade	735,046	1,788,500	1,053,454	Design phase. Q3/Q4 construction	340,000	1,075,046	3,066,000	Design has been challenging for wet well. Likely to delay construction until 29/30		(1,000,000)	1,022,000	Underbudget. Project to be deferred until 29/30 FY. Updated assessment has reduced priority of renewal. \$2m underbudget in 24/25 and \$1m Annual plan budget to be deferred.	2,093,000
366 - Investigation Industrial Sewer Pipeline Extension	-	59,619	59,619	Late Q3/Q4	102,000	102,000	102,200	Yes	No		102,200		104,650
368 - Inland Towns WWTP upgrades	-	119,231	119,231	Design phase. Q3/Q4 construction	204,400	204,400	204,400	Yes	No	(2,200,000)	355,000	26/27 budget: \$2.2M to be deferred until WSO develops wastewater servicing strategy in FY30	2,616,250
369 - Urban Sewer Network Modelling	-	53,655	53,655	Late Q3/Q4	38,325	38,325	91,980	Yes	No	(400,000)	59,900	26/27 budget: \$400k To be deferred until FY31	470,925
BAU Activity Total	20,225,886	30,414,115	10,188,229		24,791,429	45,017,315	52,138,462			2,029,900	74,598,729		62,996,306

Special projects	Project	Jan YTD Actual \$	Jan YTD Budget \$	Variance \$	Commentary	Feb to Jun Forecast Spend	Full year Forecast	Full Year Budget \$	Expected to be completed in 25/26?	Carry forward into 26/27 required?	Estimated Carryforward amount; Changes to Annual Plan	26/27 Annual Plan - Draft 1	Commentary - Annual plan	24-34 LTP Year 3 budget
Aorangi	252 - Aorangi Park Master Plan Stage 1 (indoor court extension)	4,959,856	5,401,669	441,813	Timing - Construction started in October	10,500,000	15,459,856	9,260,000	Multi-period project	No		7,223,680	Timing adjusted for forecasted spend over budget in 25/26	
	349 - Equipment and Furniture - new stadium placeholder	-	583,331	583,331	Timing - to be purchased after construction completed	-	-	1,000,000	No	Yes	1,000,000	4,088,000		1,569,750
Urban Water	258 - Claremont Water Treatment Plant Upgrade	410,340	3,972,031	3,561,691	In tender phase. Contractor expected to be engaged Feb26. Capex dictated by material supply, multimillion dollar membrane to be sourced	2,837,170	3,247,510	6,809,201	Multi-period project		3,561,691	15,825,636	Timing of spend expected to be confirmed later in year	10,465,000
Theatre Royal	314 - Theatre Royal and Heritage Facility Development	4,255,467	6,539,169	2,283,702	Project recently commenced, higher expenditure to occur in later stages.	11,000,000	15,255,467	11,210,000	Multi-period project			25,823,461	Timing adjusted for forecasted spend over budget in 25/26	52,325
Special Projects Total		9,625,663	16,496,200	6,870,537		24,337,170	33,962,833	28,279,201			4,561,691	62,960,777		12,087,075
		29,851,550	46,910,315	17,058,766		49,128,599	78,980,149	80,417,663			6,591,591	127,559,506		75,083,381
Vested assets included as new capital in LTP														5,174,553
Total per LTP														80,257,934

6.3 Migration to Civica Altitude Project Status Report - February 2026

Author: Sam Esterhuyse, Continuous Improvement Business Partner

Authoriser: Justin Bagust, Chief Information Officer

Recommendation

That the Projects and Procurement Committee receive and note the Migration to Civica Altitude Project Status Report.

Purpose of Report

- 1 The purpose of this report is to provide the Committee with a Project status report on the migration to Civica Altitude project.

Assessment of Significance

- 2 The significance of this matter, when considered against the criteria of Councils Significance and Engagement Policy, is low.

Background

- 2.1 The Projects and Procurement Committee have requested an update on the Migration to Civica Altitude project. A current dashboard report has been attached, and similar dashboard updates will be presented at each subsequent Projects & Procurement Committee meeting to keep elected members informed on the project's progress.
- 2.2 It is anticipated that future reports will be provided on a receive and note basis, with no or minimal governance level decision making required.

Attachments

1. **IT Project Status Report - Altitude - February 2026** [↓](#) 

IT Project Report

Project Name	Migration to Civica Altitude Project		Reporting Period	February 2026		
Project Sponsor	Justin Bagust		Project Manager	Sam Esterhuyse		
Status area	Status	Comments				
Status Summary	G	The project has not yet commenced. Planning activities are underway.				
Scope Status	G	The scope review for the project planning phase is underway, and a few minor refinements nearing completion.				
Quality Status	G	For reporting in MagiQ we have refined this change to provide elected members with an interactive dashboard, supported by Altitude in the background. Reporting will continue using the same fields and frequency until the GL restructure is completed.				
Cost Status	G	The project has not yet commenced, and no costs have been incurred to date. A reprioritisation of the IS Project Management external budget amount that was in the business case has been undertaken to ensure sufficient resourcing is available for Finance to assist with the project.				
Schedule Status	G	Project has not yet commenced. Key milestones and start dates are being finalised.				
Cost details						
Budget	Spend to date	Committed	Estimate to Completion	Estimate at Completion	Variance	Comments
Capex - \$1,205,000	\$0.00	\$0.00				
Opex - \$1,795,000	\$0.00	\$0.00				
Achievements for this period						
A meeting has been held with the Civica project team to discuss and confirm the proposed timelines for the project. Further discussions will continue as needed to refine the schedule and confirm next steps.						
Draft benefit realisation plan has been created.						
Draft risk matrix plan has been created.						
Planned activities for this period not achieved						
There were no planned activities for this period that were not achieved.						
Planned activities for next period						

Finalise and confirm agreed project timeline with the Civica project team.						
Document and distribute the confirmed milestones, deliverables and key dependencies to all stakeholders.						
Progress detailed project planning, including task allocation and resource scheduling.						
Commence any preparatory configuration or system set up activities as agreed.						
Identify and mitigate any risks that may impact delivery timeframes.						
Milestone Progress						
No.	Milestone	% Complete	Baseline Finish Date	Actual Finish Date	RAG Status	Comments/Notes/Actions
1	Phase 1 - Altitude Upgrade	0%	30/11/2026		G	
2	Phase 1 - ElementTime	0%	31/10/2026		G	ElementTime is a timesheet management system used to capture and manage employee time for payroll processing.
3	Phase 1 - Citizen Portal	0%	30/11/2026		G	The Citizen Portal is an online self-service platform that enables residents to access council services, submit requests, and track interactions digitally.
5	Phase 2: Procure to Pay & Contracts Module	0%	TBC		G	An update will be provided at the next Projects & Procurement Committee.
6	Phase 3: GL Restructure	0%	TBC		G	An update will be provided at the next Projects & Procurement Committee.
Issues						

No.	Description	Raised	Owner	Rating	Target Date	Comments/Notes/Actions
				(L/M/H)		
1	There have been no issues identified.					
Risks						
No.	Description	Likelihood	Consequence	Mitigation/Treatment	Residual Risk	
1	Complex Data migration from Esker	Medium	High	Vendor-led migration with council validation and testing.	Low	
2	Data Loss	Medium	Medium	Full back up of systems before any changes are made.	Low	
3	Disruption to production systems	Medium	Medium	Use Test environment to fully check changes before altering production systems.	Low	
4	Staff adaptation to system changes	Medium	Medium	Early engagement, clear communications, training, and support.	Low	
5	Budget Overruns due to scope creep	Medium	Medium	Regular financial reporting and contingency allocation.	Low	
6	Project Delays	Medium	Medium	Strong project governance, milestone tracking, and escalation processes.	Low	
7	Integration failures	Medium	High		Low	
8	Insufficient user testing	Medium	High	Structured UAT plan, unit tests assigned to subject matter experts and champions.	Low	
9	Vendor delays or dependency issues	Medium	High	Clearly defined deliverables, timelines and Sla's in the contract.	Low	
10	Performance issues	Medium	Medium	Performance testing & monitoring.	Low	
11	Unable to modify software	Medium	Low	Investigate other ways of achieving same result.	Low	
12	Loss of key project personnel	Medium	Low	Source an alternate staff resource.	Low	
Contracts and variations						
No.	Description	Provider	Original value	Variation value	Status	Comments/Notes/Actions
1	Project not yet commenced	Civica	\$0.00	\$0.00		Project not yet commenced

6.4 Theatre Royal and Museum Project Update - February 2026**Author:** Paul Haggath, Project Director**Authoriser:** Paul Cooper, General Manager Regulatory Development and Growth**Recommendation**

That the Projects and Procurement Committee:

1. Receive and note the Theatre Royal and Museum Project Update – February 2026 report.

Purpose of Report

- 1 The purpose of this report is to update the Projects and Procurement Committee as to the status of the Theatre Royal and Museum project in a public forum. A more detailed report (including some commercially sensitive information) has been prepared for the public excluded portion of this meeting.

Assessment of Significance

- 2 The significance of this matter, when considered against the criteria of Councils Significance and Engagement Policy is low.

Discussion

- 3 Following the Projects and Procurement Committee Meeting of 10th February 2026, Hawkins are now fully engaged as the Main Contractor and mobilised on the site, with excavation works progressing inside the theatre auditorium, set out completed for the museum building, and shop drawings (fabrication drawings) underway for precast concrete panels, structural steelwork and reinforcing steel / underpinning works.
- 4 There are no Health and Safety incidents to report. Paul Smith Earthmoving have completed the Civil Works contract and completion / closeout documentation will be complete by mid-March 2026. Following the execution of the Main Contract, a drawdown request has been lodged with MBIE for a further \$3m; this will mean that a total of \$11.37m has been drawn down from the MBIE funding, with \$230k remaining. Hawkins has engaged a local Construction Manager, Simon Bartlett to manage the theatre construction under Hawkins Project Manager Paul O'Connor. Hawkins is progressing its procurement of sub-contractors and suppliers. To date the following subcontractors have been confirmed / utilised:

Paul Smith Earthmoving – Civil and External works	(Timaru)
Aotea Electrical Timaru	(Timaru)
Foleys Plumbing	(Timaru)
Lanyon and Lacompte – Precast Concrete	(Christchurch)
Reofab – steel reinforcement	(Christchurch)
David Browne – HVAC	(Christchurch)
VIP Steel – structural steel	(Christchurch)
Schindler Lifts	(National – specified supplier)

Structex - Temporary Works Design	(Timaru)
Vantis - general labour and construction	(Timaru)
360 Degree Cranes	(Timaru)

Attachments

1. **Museum Fit Out - Rev 3 Programme** [!\[\]\(c50683b36eaf71da4e426ed993cfc85b_img.jpg\)](#) 



Museum Fit Out Programme REV 001



ID	Dur	Task Name	Start	Finish	
1	30 d	Museum Fit Out	Tue 1/07/25	Mon 11/08/25	Museum Fit Out
2	323 d	Master Programme Milestones	Fri 28/11/25	Wed 31/03/27	Master Programme Milestones
3	0 d	Museum Detailed Design Complete	Fri 28/11/25	Fri 28/11/25	28/11 ♦ Museum Detailed Design Complete
4	0 d	Main Contractor Award	Fri 23/01/26	Fri 23/01/26	23/01 ♦ Main Contractor Award
5	0 d	Hard Fit Out issued for Pricing	Tue 7/04/26	Tue 7/04/26	7/04 ♦ Hard Fit Out issued for Pricing
6	0 d	Hard Fit Out Instructed	Fri 8/05/26	Fri 8/05/26	8/05 ♦ Hard Fit Out Instructed
7	0 d	Access Granted for Fit Out	Mon 5/10/26	Mon 5/10/26	5/10 ♦ Access Granted for Fit Out
8	0 d	Project Completion	Wed 31/03/27	Wed 31/03/27	31/03 ♦ Project Completion
9	126 d?	Concept Design and Cost Review	Mon 1/09/25	Tue 10/03/26	Concept Design and Cost Review
10	0 d	Appoint Museum Exhibition Designer (Sally Papps)	Mon 1/09/25	Mon 1/09/25	1/09 ♦ Appoint Museum Exhibition Designer (Sally Papps)
11	50 d	Concept Design - Wall Hard Fit out	Mon 1/09/25	Mon 10/11/25	Concept Design - Wall Hard Fit out
12	50 d	Concept Design - Electrical hard Fit out	Mon 1/09/25	Mon 10/11/25	Concept Design - Electrical hard Fit out
13	108 d	Complete Concept Design	Mon 1/09/25	Fri 13/02/26	Complete Concept Design
14	5 d?	Concept Design Estimation - Sally Papps	Mon 16/02/26	Fri 20/02/26	Concept Design Estimation - Sally Papps
15	11 d?	Concept Design Approvals - Museum Curatorial Team	Mon 16/02/26	Mon 2/03/26	Concept Design Approvals - Museum Curatorial Team
16	5 d?	Amendments based on Concept Design Changes	Tue 3/03/26	Mon 9/03/26	Amendments based on Concept Design Changes
17	7 d?	Confirm Existing Mounts - Museum Curatorial Team	Mon 2/03/26	Tue 10/03/26	Confirm Existing Mounts - Museum Curatorial Team
18	77 d	Iwi liaison - Concepts and Broad Overviews	Wed 1/10/25	Fri 30/01/26	Iwi liaison - Concepts and Broad Overviews
19	10 d	Cost Review - Rhodes QS	Wed 4/03/26	Tue 17/03/26	Cost Review - Rhodes QS
20	158 d?	Workstream Development (Museum in-house Resourcing)	Fri 1/08/25	Tue 24/03/26	Workstream Development (Museum in-house Resourcing)
21	8 d?	Preliminary Action Register Development (?TEAM to develop with Museum Curators?)	Mon 16/03/26	Tue 24/03/26	Preliminary Action Register Development (?TEAM to develop with Museum Curators?)
22	5 d?	Specialised AV Content Development - e.g., Puaka Maramataka (?What other elements fit this category?)	Fri 1/08/25	Thu 7/08/25	Specialised AV Content Development - e.g., Puaka Maramataka (?What other elements fit this category?)
23	5 d?	AV / Interactive Scopes - Context Descriptions / Scope guides for External Contractor Interpretation (Museum in-house resourcing)	Fri 1/08/25	Thu 7/08/25	AV / Interactive Scopes - Context Descriptions / Scope guides for External Contractor Interpretation (Museum in-house resourcing)
24	5 d?	Story writing	Fri 1/08/25	Thu 7/08/25	Story writing
25	5 d?	'Our People' narrative writing	Fri 1/08/25	Thu 7/08/25	'Our People' narrative writing
26	5 d?	Object text writing	Fri 1/08/25	Thu 7/08/25	Object text writing
27	5 d?	Determining permissions required for large format graphics and smaller imagery OR finding alternatives	Fri 1/08/25	Thu 7/08/25	Determining permissions required for large format graphics and smaller imagery OR finding alternatives
28	5 d?	Archival Works (?Scope and impact to project?)	Fri 1/08/25	Thu 7/08/25	Archival Works (?Scope and impact to project?)
29	5 d?	<New Task>	Fri 1/08/25	Thu 7/08/25	<New Task>
30	5 d?	<New Task>	Fri 1/08/25	Thu 7/08/25	<New Task>
31	5 d?	<New Task>	Fri 1/08/25	Thu 7/08/25	<New Task>
32	5 d?	<New Task>	Fri 1/08/25	Thu 7/08/25	<New Task>
33	49 d?	Detailed Design Stage 1 - DD and Cost Review	Mon 16/02/26	Fri 24/04/26	Detailed Design Stage 1 - DD and Cost Review
34	25 d	Detailed Design EXCEPT Storyboards / Narratives / Iwi Content	Mon 16/02/26	Fri 20/03/26	Detailed Design EXCEPT Storyboards / Narratives / Iwi Content
35	20 d?	Other Revisions Amendments	Mon 23/03/26	Tue 21/04/26	Other Revisions Amendments
36	4 d?	Architectural drawing revisions - layout / floor ducts / additional walls	Mon 23/03/26	Thu 26/03/26	Architectural drawing revisions - layout / floor ducts / additional walls
37	9 d?	Structural engineering - floor loadings / new independent walls / provide advice notice (CAN)	Mon 23/03/26	Thu 2/04/26	Structural engineering - floor loadings / new independent walls / provide advice notice (CAN)



Museum Fit Out Programme REV 001



ID	Dur	Task Name	Start	Finish	Timeline																																							
					Half 2, 2025	Half 1, 2026	Half 2, 2026	Half 1, 2027	Half 2, 2027	Half 1, 2028	Half 2, 2028																																	
					J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O
75	124 d?	<New Task>	Tue 4/08/26	Fri 5/02/27																																								
76	124 d?	<New Task>	Tue 4/08/26	Fri 5/02/27																																								
77	124 d?	<New Task>	Tue 4/08/26	Fri 5/02/27																																								
78	124 d?	<New Task>	Tue 4/08/26	Fri 5/02/27																																								
79	124 d?	Great White Shark	Tue 4/08/26	Fri 5/02/27																																								
80	88 d?	Additional Funding (if applicable)	Fri 24/07/26	Wed 25/11/26																																								
81	24 d?	Scope Design Change #1 (e.g., Trust Funding)	Fri 24/07/26	Wed 26/08/26																																								
82	1 d?	Confirm any additional funding above Agreed Project Budget	Fri 24/07/26	Fri 24/07/26																																								
83	10 d?	Proposed Scope Change - Design	Mon 27/07/26	Fri 7/08/26																																								
84	3 d?	Proposed Scope Change - Design - Curatorial Approvals	Mon 10/08/26	Wed 12/08/26																																								
85	9 d?	Council Report and PPC Approvals	Thu 13/08/26	Tue 25/08/26																																								
86	1 d?	Scope Change Budget Approved	Wed 26/08/26	Wed 26/08/26																																								
87	16 d?	Scope Design Change #2 (e.g., Lotteries NZ Funding) [Note no fabricatio	Wed 4/11/26	Wed 25/11/26																																								
88	1 d?	Confirm any additional funding above Agreed Project Budget	Wed 4/11/26	Wed 4/11/26																																								
89	5 d?	Proposed Scope Change - Design	Thu 5/11/26	Wed 11/11/26																																								
90	2 d?	Proposed Scope Change - Design - Curatorial Approvals	Thu 12/11/26	Fri 13/11/26																																								
91	7 d?	Council Report and PPC Approvals	Mon 16/11/26	Tue 24/11/26																																								
92	1 d?	Scope Change Budget Approved	Wed 25/11/26	Wed 25/11/26																																								
93	150 d?	Procurement	Wed 11/03/26	Fri 9/10/26																																								
94	14 d	Development of Procurement Schedule	Wed 11/03/26	Fri 27/03/26																																								
95	4 d	Identify Long Lead Fabrication Items	Wed 1/04/26	Wed 8/04/26																																								
96	4 d?	Identify Long Lead Refurbishment / Conservation Elements	Wed 1/04/26	Wed 8/04/26																																								
97	4 d?	Identify Long Lead Specialist Items to be Procured	Wed 1/04/26	Wed 8/04/26																																								
98	4 d	Procurement Plan	Wed 1/04/26	Wed 8/04/26																																								
99	5 d	Approve Procurement Plan	Mon 13/04/26	Fri 17/04/26																																								
100	69 d?	Prepare Scope of Works / Quotation and Tender packages	Mon 4/05/26	Fri 7/08/26																																								
101	10 d?	Copywriter	Mon 29/06/26	Fri 10/07/26																																								
102	10 d?	Cabinetry (261 units excluding Glazing elements)	Mon 4/05/26	Fri 15/05/26																																								
103	10 d?	Glazing and Perspex	Mon 29/06/26	Fri 10/07/26																																								
104	10 d?	Paint Accents	Mon 29/06/26	Fri 10/07/26																																								
105	10 d	Graphics	Mon 29/06/26	Fri 10/07/26																																								
106	10 d	Printing - Story Writing	Mon 29/06/26	Fri 10/07/26																																								
107	10 d?	Printing - Te Reo Translations	Mon 29/06/26	Fri 10/07/26																																								
108	10 d?	Standard AV Hardware	Mon 29/06/26	Fri 10/07/26																																								
109	10 d	Specialised AV Interactive Hardware	Mon 13/07/26	Fri 24/07/26																																								
110	10 d?	AV Content Development (External)	Mon 29/06/26	Fri 10/07/26																																								
111	10 d?	Mount Making	Mon 29/06/26	Fri 10/07/26																																								

6.5 Aorangi Stadium Project Update Report - February 2026**Author:** Paul Haggath, Project Director**Authoriser:** Paul Cooper, General Manager Regulatory Development and Growth**Recommendation**

That the Projects and Procurement Committee:

1. Receive and note the Aorangi Stadium Project Update - February 2026 report.

Purpose of Report

- 1 The purpose of this report is to update the Projects and Procurement Committee as to the status of the Aorangi Stadium project in a public forum. A more detailed report (including some commercially sensitive information) has been prepared for the public excluded portion of this meeting.

Assessment of Significance

- 2 The significance of this matter, when considered against the criteria of Councils Significance and Engagement Policy, is low.

Discussion

- 3 Seismic Upgrade and Strengthening Works to the Existing Stadium are complete, with the facility reopened to public use in January 2026.
 - There were two minor Health and Safety incidents over the period, both incidents have been appropriately addressed through the project HSSE incident reporting process:4.1
Minor first aid eye injury due to wind-blown particleservice cable strike

Current Design Status – Main Stadium and Link Building

- 5 Steelwork fabrication drawings were completed, checked and issued in early February.
- 6 Precast fabrication drawings for the link building are completed, with the drawings for the main building in progress.
- 7 Final dimensions and approval for the longitudinal curtain have taken place between Gymleader and Draper USA, with the curtain approved for fabrication.

Construction Progress

- 8 Foundations to the link building are complete, with the first precast panels erected to form the building walls.
- 9 Ring-beam foundation construction for the main stadium are underway.

- 10 Power cables have been installed beneath the main stadium footprint (will remain disconnected until late 2026).
- 11 Underslab services / plumbing work underway.

Off-Site materials and fabrication

- 12 Fabrication of precast panels is progressing in Thompson facility.
- 13 Fabrication of main stadium and link building structural steel is progressing in Thompson facility.
- 14 Timber Sports floor has been shipped and landed in Lyttelton, expected to be delivered to Thompson yard by 10 March 2026.

Programme

- 15 Adverse weather has had an effect on programme, with current progress 1.5 weeks behind programme.
- 16 The Engineer to Contract has awarded 5 days Extension of Time due to adverse weather conditions, in accordance with the requirements of the contract. A further 2 days is expected to be claimed and awarded. All parties are working collaboratively to recover the lost time.

Budget

- 17 The project remains comfortably within budget, with no unexpected contract costs arising.
- 18 Following a User Group request, pricing has been sought for a sliding wall to divide the function room into two spaces. With the required changes to fire egress and signage, this has been priced at circa \$82k. A Change Request form is appended to this report and direction is sought from PAPC as to whether this scope change should be instructed.
- 19 Rachel Leitch is to consider potential external funding and sponsorship opportunities to fund the retractable seating units, currently these are out of project scope.

Attachments

1. **CR 003 - Dividing Wall** [↓](#) 



CHANGE REQUEST		
Change request raised by: Name / Position	User Group	Date: January 2026
		No. 003 (to be assigned by Project Director)
Company / Department	Timaru District Council	
Description of requested change and reasons for request (further details to be attached as appropriate)		
Dividing Wall to Function Room		
PROJECT MANAGER'S EVALUATION OF REQUESTED CHANGE & RECOMMENDATION:		
Scope:		
<ul style="list-style-type: none"> Sliding wall to divide function room into two useable spaces. Amendments to fire escape and signage 		
Cost: \$83,000 +gst		
Time: Nil		
PD Recommendation: Not essential, would be funded from contingency if this is a desired element.		
PD Signature:		Date: 31/01/2026
CLIENT DECISION		
Change Request Accepted	<input type="checkbox"/>	Comments:
Change Request Declined	<input type="checkbox"/>	
Signature on behalf of Timaru District Council		Date: 10/02/2026
Notes:		
<ol style="list-style-type: none"> Change Request to be forwarded to Paul Haggath, Project Director, in the first instance at paul.haggath@teamprojects.nz Originator of Change Request to be kept informed of status and client decision. Copy of completed change request form shall be copied to originator 		

7 Consideration of Urgent Business Items

8 Consideration of Minor Nature Matters

9 Exclusion of the Public

Recommendation

That the public be excluded from—

- *(a)the whole of the proceedings of this meeting; or
- *(b)the following parts of the proceedings of this meeting, namely,—

10.1 Public Excluded Minutes of the Projects and Procurement Committee Meeting held on 10 February 2026

10.2 Theatre Royal and Museum Project Status Report - February 2026

10.3 Aorangi Stadium Project Report - February 2026

10.4 Summary of FY2024-25 contract approvals and costs

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason
<p>10.1 - Public Excluded Minutes of the Projects and Procurement Committee Meeting held on 10 February 2026</p> <p>Matters dealt with in these minutes:</p> <p>9.1 - Theatre Royal and Museum Project Status Report - January 2026</p> <p>9.2 - Aorangi Stadium Project Report - January 2026</p> <p>9.3 - Claremont Water Treatment Plant Upgrade - Update Report</p>	<p>Section 48(1) of the Local Government Official Information and Meetings Act 1987.</p>	<p>The public excluded minutes of the meeting held on 10 February 2026 are considered confidential pursuant to the provisions of the LGOIMA Act of 1987.</p> <p>The specific provisions of the Act that relate to these minutes can be found in the open minutes of the meeting held on 10 February 2026.</p>

9.4 - Strathallan Corner Redevelopment - Status Update		
10.2 - Theatre Royal and Museum Project Status Report - February 2026	s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	To protect commercially sensitive information
10.3 - Aorangi Stadium Project Report - February 2026	s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	To protect commercially sensitive information
10.4 - Summary of FY2024-25 contract approvals and costs	s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	To protect commercially sensitive information

*I also move that [\[name of person or persons\]](#) be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of [\[specify\]](#). This knowledge, which will be of assistance in relation to the matter to be discussed, is relevant to that matter because [\[specify\]](#)

*Delete if inapplicable.

Note

[Section 48\(4\)](#) of the Local Government Official Information and Meetings Act 1987 provides as follows:

- “(4)Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof)—
 - (a)shall be available to any member of the public who is present; and
 - (b)shall form part of the minutes of the local authority.”

10 Public Excluded Reports

11 Readmittance of the Public