



## **Timaru District Council**

### **Annual Plan 2013-14**

for the year beginning 1 July 2013

ISSN: 1171 - 901X (Print)

ISSN: 1175 - 3072 (Online)

Published on 25 June 2013 by Timaru District Council

PO Box 522, Timaru 7940

Tel: (03) 687 7200

Fax: (03) 687 7209

Web: [www.timaru.govt.nz](http://www.timaru.govt.nz)



# Contents

Contents	3
Mayor/Chief Executive Message	4

## 1 Overview 5 - 22

Strategic Direction	6
What's the Annual Plan?	9
Focus for 2013/14 - Summary of key projects	10
Financial Overview	14
Main changes to 2012-22 LTP	17
Your Council - Governance Summary	18
Your District - Timaru District	21

## 2 Work Programme 23 - 86

Council Activities - Summary	24
Democracy	25
Community Support	31
District Planning & Regulatory Services	39
Recreation and Leisure	45
Roading and Footpaths	55
Sewer	63
Stormwater	69
Waste Minimisation	73
Water Supply	79

## 3 Finances 87-122

Section Overview	88
Statement concerning Balancing of Budget	89
Forecast Financial Information	90
Significant Forecasting Assumptions	91
Forecast Statement of Comprehensive Income	92
Forecast Statement of Movements in Equity	93
Forecast Statements of Movements in Retained Earnings	94
Forecast Statement of Financial Position	95
Forecast Statement of Cashflows	96
Reserve Funds Summary	98
Funding Impact Statement	103
Rating Contribution by Activity 2013/14	111
Accounting Policies	113
Fees 2013/14	120

## 4 Additional Information 123-130

Directory	124
Council Committees	126
Group Organisational Structure	127
Council Management	128
Glossary	129

## Mayor / Chief Executive Message

Last year, we carried out a major review of our strategic direction resulting in the Long Term Plan (LTP) 2012-22. This year's plan is about consolidating the ongoing work of the Council in our communities and implementing the second year of the LTP.

There is much going on in the world of local government. Government legislation and initiated reviews are challenging how many aspects of local government may work in the future. These include the introduction of a new purpose of local government and new requirements such as those initiated through the Sale and Supply of Alcohol Act. Central government initiated reviews are underway as part of the Better Local Government programme covering aspects from local government planning and accountability to regulation and infrastructure provision. Other reviews are underway in areas as diverse as resource management,

earthquake strengthening and reviewing government funding for local roading.

In the midst of this state of flux, the Council will continue to provide our existing service levels to communities across the Timaru District. These are often services you use daily – from grabbing your latest book from your local library to running a bath from your local water supply to driving your children to school on local roads.

The plan includes continuing major projects started over the last year such as the Wastewater Treatment Plant upgrade. New projects are also planned to commence, including the South Canterbury museum exhibition upgrade, Factory Road bridge conversion to two lanes, Central Business District 'refresh' project and the Walkway and Cycleway project.

The Council continues to be mindful of the state of our economy and maintaining an efficient and effective Council operation that provides a good level of service. The Annual Plan 2013/14 includes an overall increase in the Council's rate take of 4.76% (including inflation), much less than the 6.24% (excluding inflation) projected increase in the Long Term Plan.

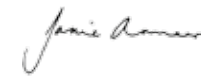
As with all rating changes, this will impact differently according to where you live in the district, the value of your property and the services you receive. The most significant rating impact will be to the sewer uniform annual rate, which will increase by \$33 to \$348 as a result of the Wastewater Treatment Plant upgrade. Some fees and charges are also increasing to meet the increased costs of some services.

Thanks to the 82 groups and

individuals who gave us your thoughts on this year's Annual Plan. We appreciate your efforts and have tried to incorporate changes where possible and appropriate. We now look forward to implementing the plan and continuing to work towards our vision of Economy - Lifestyle - Identity - Leadership.

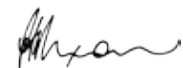
Janie Annear

**Mayor**



Peter Nixon

**Chief Executive**






# 1 Overview

# Strategic Direction

## Vision


As part of the Long Term Plan Development, we reviewed our strategic direction and vision for Timaru District. Our four pronged vision for the district is explained here.




**Lifestyle**  
**Fantastic, sustainable lifestyle second to none** - We live in a pretty special place. We want to keep it that way. We want to make it even better for ourselves, our children, their children.



**Economy**  
**Thriving and innovative economy where opportunities abound** - Our economy is essential to our future. We need it to grow innovatively and sustainably.



**Identity**  
**Strong and enviable reputation and identity** - We want to forge and strengthen a reputation and identity that other districts may aspire to.



**Leadership**  
**Inspiring, people-focused leadership** - We want a district where we build on our strengths, minimise our weaknesses, challenge our threats and grasp our opportunities. This takes leadership.



## Lifestyle

*We live in a pretty special place. We want to keep it that way. We want to make it even better for ourselves, our children, their children.*

This means:

- We want to ensure our communities are well serviced with essential services
- We want to maintain a humming, vibrant mix of places to go and things to do
- We feel safe walking the streets and crime rates remain low
- Our families are strong and our children and youth are provided with great opportunities to learn and grow
- Our communities are thriving, exciting places to set down roots
- We have abundant recreational, sporting and leisure opportunities
- We care for, enhance and respect the natural environment.

## Economy

*Our economy is essential to our future. We need it to grow innovatively and sustainably.*

This means:

- We build on our economy's agricultural roots and support innovative, future focused industries
- Our industries and businesses produce high quality goods and services and value the environment from which their raw materials are sourced
- Our businesses are well supported and enabled to grow
- Our district has a variety of training and employment opportunities available
- Our standard of living grows continuously
- We have balanced growth that keeps our businesses, population and youth local.

## Identity

*We want to forge and strengthen a reputation and identity that other districts may aspire to.*

This means:

- We are proud of our district - our environment, our lifestyle, our communities, our people, our success
- We build and own our identity
- Our residents are our strongest advocates - locally, nationally, internationally
- We respect and honour our heritage.
- We value, encourage and celebrate cultural diversity

## Leadership

*We want a district where we build on our strengths, minimise our weaknesses, challenge our threats and grasp our opportunities. This takes leadership.*

This means:

- We lead to inspire and enable, and barriers are proactively reduced
- Our leaders help create the environment for the future to happen
- We inspire our district's future leaders
- We plan for the future to take advantage of its opportunities and recognise and address its challenges.

## Community Outcomes

Community Outcomes represent “the outcomes that the Council aims to achieve in order to promote the social, economic, environmental and cultural wellbeing of our district in the present and for the future”.

The Council will continue to work with numerous organisations (e.g. health, environmental, community,

### Outcome:

High quality infrastructure to meet community and business needs

### Outcome:

Smart economic success supported and enabled

### Outcome:

Communities that are safe, vibrant and growing

government departments) to contribute to the strategic direction and identify future issues.

Other agencies may also contribute to these outcomes through the activities and services they provide.

### Outcome:

People enjoying a high quality of life

### Outcome:

A strong identity forged and promoted

### Outcome:

A valued, healthy and accessible environment

## Strategic Priorities

The Council has identified four priority areas it believes are essential

### Strategic Priority:

#### Investing in Community

The Council is an important player in the Timaru District. It provides leadership and advocacy, but also has a role in promoting and encouraging strong partnerships to ensure the most effective solutions are achieved for the betterment of the wider Timaru District.

### Strategic Priority:

#### Promote integrated, highly liveable communities

The Council has an important role in planning for our district’s future. It needs to promote integrated planning to meet future challenges and ensure wise investment of resources. Future development of well planned, integrated, attractive and safe communities means smart thinking and taking all relevant information into account, within the legislative framework that guides local government.

to enable it to work towards the Vision and Community Outcomes.

### Strategic Priority:

#### Support areas of economic and district strength

The Council has a role to support and enable economic growth in Timaru District to help enable our future to be realised. Areas of economic strength should be encouraged to flourish.

### Strategic Priority:

#### Ensure critical infrastructure meets future needs

One of the Council’s core roles is in the provision of infrastructure, both below and above ground that enables communities to survive and prosper. Infrastructure connects our communities together and is critical to our social, economic, cultural and environmental wellbeing. Continuously planning and acting to meet future needs through maintenance and development of infrastructure is a foundation for Timaru District’s future.



# What's the Annual Plan?

The Annual Plan is a one-year snapshot of Council's intended work programme for the approaching financial year. It is part of a longer term planning process as illustrated. In each of the two years between the development of LTPs, a fresh look is taken at the coming year's work programme and changes considered.

The Plan outlines what the Council is planning to do, how much it will cost and how it will be paid for in 2013/14 (including how it will affect you) along with any major changes since the development of the 2012 - 22 LTP.

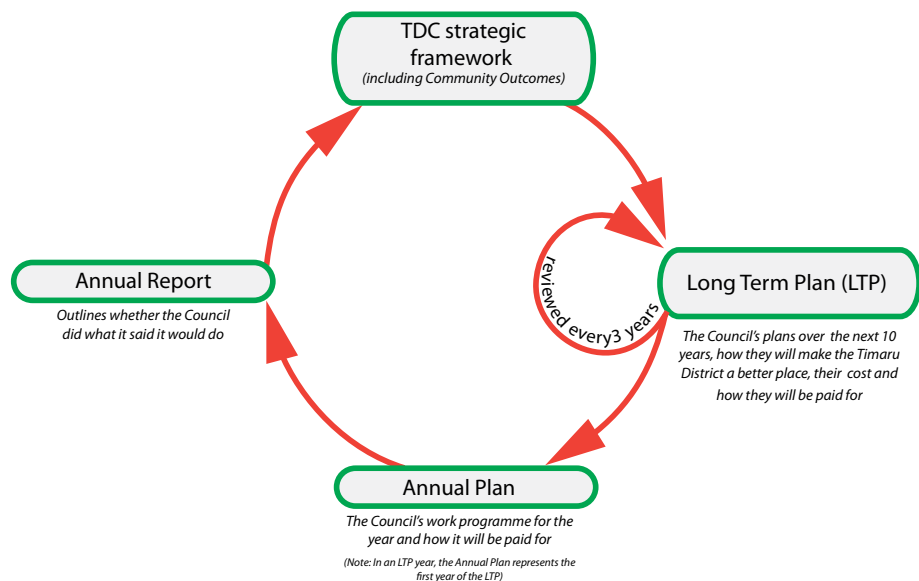
## Draft 2013/14 Annual Plan consultation feedback

The Council received 82 submissions from groups and individuals to the Draft Annual Plan 2013/14. Popular topics included the Rangitata - Orari water race scheme, land transport related issues, comments related to a number of Council's recreation and leisure facilities and a request to

support a cloth nappy workshop.

Council considered all of the submissions at a meeting on Tuesday 4 June. The main decisions as a result of that meeting were:

- Rangitata - Orari Water Race scheme - the scheme will continue in its current form for 2013/14, with further liaison with consumers on the future of the scheme and issues such as stockwater demand, race relocations and optional withdrawal.
- Geraldine Footpaths - increase in budget of \$10,000 to complete more new footpaths work was approved.
- Reports - requested on various issues including airport parking/landscaping, remedial work for the Rangitata Island Road, introduction of a permit system for cemetery monuments, natural burials areas and the future of the airport control tower.



- Cloth Nappy workshop - Report on how a cloth nappy workshop might operate as a community based initiative to be prepared.

Some comments were referred to other upcoming submission processes such as the Local Alcohol Policy and CBD refresh project.

As a result of these changes and

reallocation of some existing projects and budgets, the total district rate take will increase 4.76%. Increases for individual properties will vary depending on their type, value, location and services they receive.

## Focus for 2013/14 – Summary of key projects

The next few pages highlight some of our planned projects and work over the next year.

### Major Factory Road Bridge renewal

Work will start this year on the conversion of the existing Factory Road bridge to two lanes (pictured). The existing one lane bridge, which crosses the Orari River northeast of Temuka is currently controlled by traffic lights and is no longer suitable for dealing with the nature and volume of traffic using it, particularly heavy vehicles. This significant project, costing \$2.91M over the next two years will strengthen the bridge to accommodate over twice the normal maximum heavy vehicle load. The project will be funded 62% from the NZ Transport Agency (NZTA) and 38% from ratepayers.



### Local Alcohol Policy due for development

The passage of the Sale and Supply of Alcohol Act through parliament late last year will mean changes to the ways that communities deal with local alcohol licensing. From 18 June 2013, all licence applications have to meet new, expanded criteria and are subject to new grounds for objection.

From 18 December 2013, along with a number of other requirements, Council can implement local alcohol policies or LAPs. These policies are optional, but enable the Council to set their own conditions relating to alcohol licensing and have legal standing. A new District Licensing Committee will be established to decide all applications for new or renewed licences and manager's certificates from 18 December 2013, using the local alcohol policy.

Council has agreed to establish a local alcohol policy in consultation with neighbouring local authorities. This will be consulted on during the year.



### Walkway and Cycleway project to get underway

Work commences this year on implementing the Off-Road Walking and Biking Strategy. This strategy aims to improve and establish various biking and walking opportunities throughout the district to meet ongoing demand and provide tourist opportunities, safe and enjoyable routes and sustainable transport options.

\$100,000 per year has been allocated in the Long Term Plan to implement the strategy which is likely to take up to 20 years. This year the funding is likely to focus on Timaru coastal areas and Murray Street in Temuka. These priorities are subject to gaining tenure of or access to the necessary land.

### Temuka - Domain and pool upgrade planned

\$162,000 has been allocated this year to upgrade the Temuka pool heating system and renew the water main in the Temuka Domain. This project is happening in conjunction with the Temuka Domain redevelopment, which will focus on the sports oval and car parking.

### Temuka - Waitohi Roading upgrade planned

It is planned to upgrade a section of this road at the Temuka end from State Highway One to just past the sale yards to urban road status, with a budget of \$200,000 allocated. This section of road has high truck traffic volumes and there is also a need for parking. The project will be 53% funded from NZTA and 47% from rates.

### Timaru District Wastewater Treatment Plant Upgrade

2013/14 sees the continuation of the \$17m upgrade to the District's Wastewater Treatment Plant (see photo). By the end of the current financial year, the project will be approximately two thirds complete. In 2013/14, the project will be completed, with commissioning programmed for early 2014. When complete, the new plant will provide tertiary treatment of domestic sewage, with the oxidation, maturation and wetland ponds, before combining with the milliscreened industrial wastewater and discharging via the existing ocean outfall.

## South Canterbury Museum exhibition upgrade

The mezzanine floor of the South Canterbury Museum is planned for upgrade during 2013/14. This major upgrade will replace 12 year old displays, creating new long-term displays that tell local heritage stories from the late 19th and 20th centuries. These displays are part of an overall interpretation plan to provide an extensive overview of our region's natural and cultural heritage. \$100,000 has been set aside and further funds will be raised externally.

## Art Gallery refurbishment

\$52,000 has been allocated at the Aigantighe Art Gallery for building refurbishment, including renewing the front entrance tiles, repairing roofing and replacement of lighting.

## Pareora tsunami warning sirens given go ahead

Pareora's tsunami warning sirens have been approved for installation during 2013/14. \$36,000 has been allocated in the budget to fund sirens along the coastline at



Pareora.

## Social refurbishments

In addition to the normal housing refurbishment programme which currently focuses mainly on shower conversions, Council is proposing to ensure social housing units in its care have adequate insulation and appropriate bathroom facilities. To achieve this, it is planned to implement an internal loan and secure some subsidy funding which will enable these upgrades to occur. This will have no effect on rates, as costs associated with the units are funded through tenant rentals. It will amount to an extra \$527,000 over 3 years, with \$507,000 from the internal loan and \$20,000 from subsidies.

## Housing

## Sir Basil Arthur Park improvements continue

To meet ongoing demand for sportsgrounds space, it is planned to extend sportsgrounds at Sir Basil Arthur Park on the edge of Timaru by adding four new sportsfields. This park acts as the major year round venue for football in the Timaru district. This will complement the irrigation mains installation and car park extension commenced in 2012/13.

## District CBD 'refresh' project to commence

A project to 'refresh' the Timaru Central Business District (CBD) and township centres gets underway in 2013/14, commencing with the Timaru CBD. Initially work will

focus on scoping the upgrade and prioritising what work needs to be done in consultation with businesses and the community. \$1.1M has been allocated in 2014/15 and 2015/16 to complete the work once a programme has been decided.

## Roading programme rolls on

Roading and footpaths capital projects will cost in excess of \$10M during 2013/14. Projects include bridge upgrades, resealing roads, replacement of road kerb and channel, signage and street lights and resurfacing footpaths. Also planned is the reconstruction of road pavements, new kerb and channel and seal widening in some locations in the district.



## Washdyke roading link progressing

2013/14 will see the completion of the first stage of Washdyke local roading network improvements, with the construction of a new road link between Meadows Road and Elginshire Street. By the end of June 2013, the construction contract will have been awarded and construction programme confirmed. The project will improve traffic access to State Highway One, enabling traffic from Meadows Road to use the Seadown Road traffic signal controlled intersection safely and efficiently.

## Queen Street sewer pump station refurbishment

Refurbishment of the Queen Street, Timaru, sewer pump station will be completed in 2013/14. The pump station consists of an underground chamber which operates as part of the sewerage system infrastructure to store and transport sewage. When sewage reaches a particular level in the wetwell, it is pumped into the sewer mains, eventually ending up at the treatment plant. The Queen Street pump station requires refurbishment, including replacement of pumps, motors, electrical components and controls, and converting the chambers to a wetwell configuration

with submersible pumps.

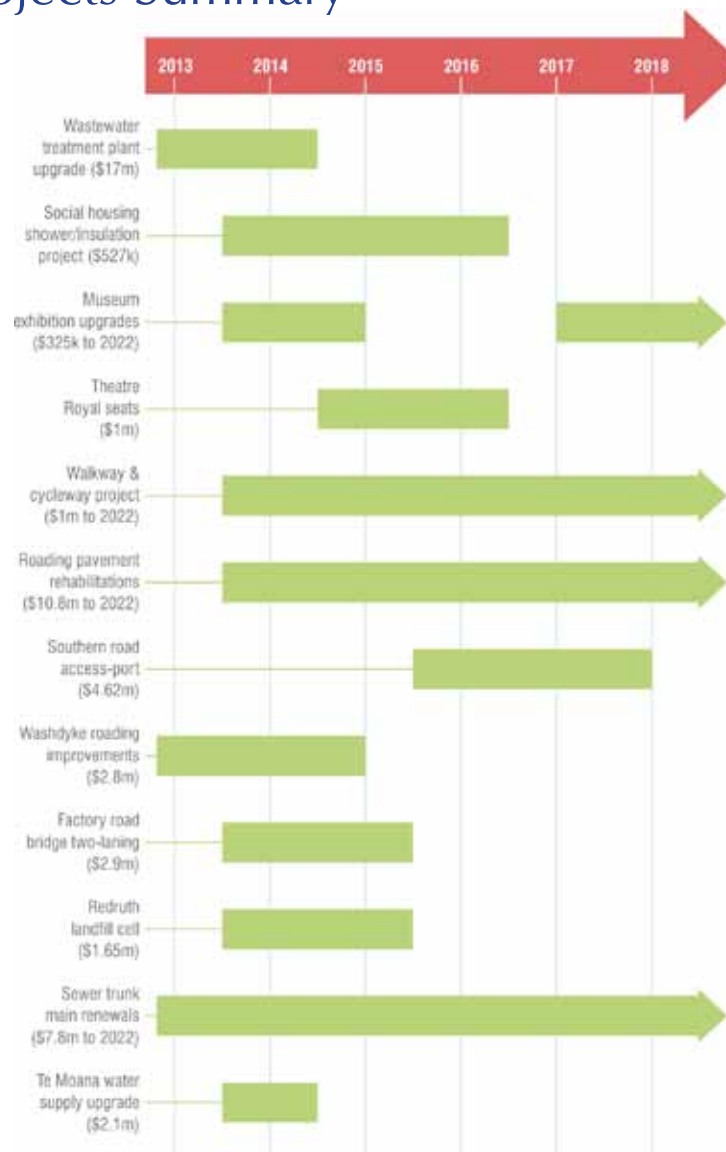
## Domain Avenue sewer mains upgrade

The sewer trunk main in Temuka is planned for replacement in 2013/14 and 2014/15, with planned expenditure in 2013/14 of \$700,000.

## Water Supply and stormwater upgrades continue

Over \$8m of water and stormwater network asset renewals and upgrades is planned, including network upgrades on the Downlands and Te Moana schemes. The most significant of these is the Te Moana water supply network upgrade, which will expand the Geraldine water source to supply water for the Te Moana and Geraldine communities, focusing first on the Woodbury community. This will include new and upgraded pipelines and boost pumping.

## Projects Summary



# Financial Overview

The Annual Plan promotes a business as usual approach, implementing Year Two of the Long Term Plan.

## What will the plan cost?

The graph below shows the total amount of money Council is intending to spend on operating expenditure (costs associated with running facilities and activities from day to day [e.g. maintenance, labour costs, depreciation, contract costs, electricity]) and capital expenditure (costs of improving services or

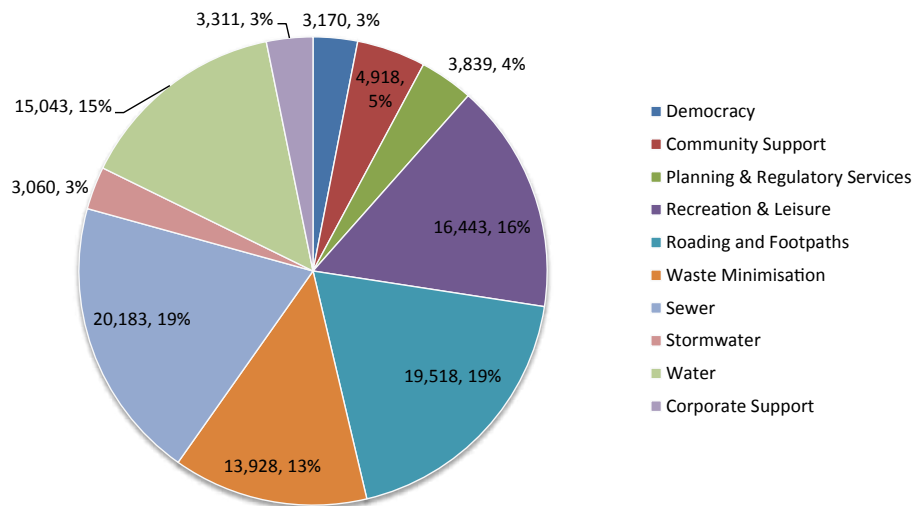
building new facilities [e.g. renewing sewage pipelines or building new facilities]).

Operating expenditure is generally funded from rates, fees and charges, subsidies, interest and dividends. Capital expenditure is generally funded from loans, reserves, subsidies and rates.

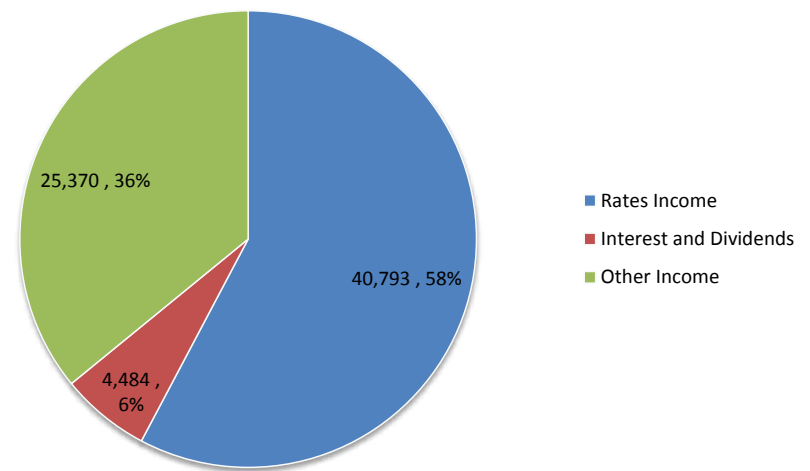
## How will the plan be funded?

Expenditure is paid for using a number of sources, including rates, subsidies from government (e.g. NZ Transport Agency), fees and interest on Council investments. The graph shows where the money will come from in 2013/14.

**Timaru District Council Total Expenditure 2013/14 (\$000's)**



**Timaru District Council Total Income 2013/14 (\$000s)**





# Rates 2013/14

## How will your rates change? – TDC Rates 2013/14

Total rates revenue (i.e. the total amount of money Council collects in rates across the whole district) is proposed to increase by 4.76% in

2013/14. Individual rate increases will vary according to where you live in the district, the type and value of your property, and the services you

receive. The following are rates for example properties across the district based on the 2013/14 Annual Plan:

Geraldine	
Average Land Value (2012)	\$116,400
Uniform Annual General Charge	\$460.00
General Rate	\$329.41
Targeted Rates	\$1,182.60
2013/14 Rates	\$1,972.01
2012/13 Rates	\$1,871.60
% Change 12/13 to 13/14	5.37%
\$ Change 12/13 to 13/14	\$100.41
Weekly cost for 2013/14	\$37.92

Pleasant Point	
Average Land Value (2012)	\$96,500
Uniform Annual General Charge	\$460.00
General Rate	\$273.10
Targeted Rates	\$1,015.83
2013/14 Rates	\$1,748.92
2012/13 Rates	\$1,680.20
% Change 12/13 to 13/14	4.09%
\$ Change 12/13 to 13/14	\$68.72
Weekly cost for 2013/14	\$33.63

Temuka	
Average Land Value (2012)	\$71,400
Uniform Annual General Charge	\$460.00
General Rate	\$202.06
Targeted Rates	\$1,166.58
2013/14 Rates	\$1,828.64
2012/13 Rates	\$1,749.79
% Change 12/13 to 13/14	4.51%
\$ Change 12/13 to 13/14	\$78.85
Weekly cost for 2013/14	\$35.17

Timaru	
Average Land Value (2012)	\$100,100
Uniform Annual General Charge	\$460.00
General Rate	\$283.28
Targeted Rates	\$1,152.15
2013/14 Rates	\$1,895.43
2012/13 Rates	\$1,802.40
% Change 12/13 to 13/14	5.16%
\$ Change 12/13 to 13/14	\$93.03
Weekly cost for 2013/14	\$36.45

Rural 1*	
Sample Land Value (2012)	\$261,000
Uniform Annual General Charge	\$460.00
General Rate	\$263.61
Targeted Rates	\$139.93
2013/14 Rates	\$863.54
2012/13 Rates	\$836.49
% Change 12/13 to 13/14	3.23%
\$ Change 12/13 to 13/14	\$27.05
Weekly cost for 2013/14	\$16.61

Rural 2*	
Sample Land Value (2012)	\$1,300,000
Uniform Annual General Charge	\$460.00
General Rate	\$1,313.00
Targeted Rates	\$275.00
2013/14 Rates	\$2,048.00
2012/13 Rates	\$1,969.00
% Change 12/13 to 13/14	4.01%
\$ Change 12/13 to 13/14	\$79.00
Weekly cost for 2013/14	\$39.38

Rural 3*	
Sample Land Value (2012)	\$2,610,000
Uniform Annual General Charge	\$460.00
General Rate	\$2,636.10
Targeted Rates	\$445.30
2013/14 Rates	\$3,541.40
2012/13 Rates	\$3,396.90
% Change 12/13 to 13/14	4.25%
\$ Change 12/13 to 13/14	\$144.50
Weekly cost for 2013/14	\$68.10

Commercial/Industrial**	
Sample Land Value (2012)	\$308,600
Uniform Annual General Charge	\$460.00
General Rate	\$3,678.51
Targeted Rates	\$1,456.56
2013/14 Rates	\$5,595.07
2012/13 Rates	\$5,355.08
% Change 12/13 to 13/14	4.48%
\$ Change 12/13 to 13/14	\$239.99
Weekly cost for 2013/14	\$107.60

\* These example properties do not include targeted rates for water supply, wastewater or solid waste

\*\* This example property only includes one targeted rates for water supply, wastewater and solid waste

Please note that all figures in the examples are GST inclusive at 15%

## Putting rates in perspective

A Timaru property with an average land value of \$100,100 will pay \$1,895.43 in rates, an increase of \$93.03 over 2012/13. For the average Timaru residential ratepayer, this works out at \$5.19 per day or \$36.45 a week.

Compared with other services, this is good value for the variety of services the Council provides. The level of increase for individual ratepayers will vary according to your property value and type, where you live in the district and the services you receive.

### Compare this to what you pay weekly<sup>1</sup> for:

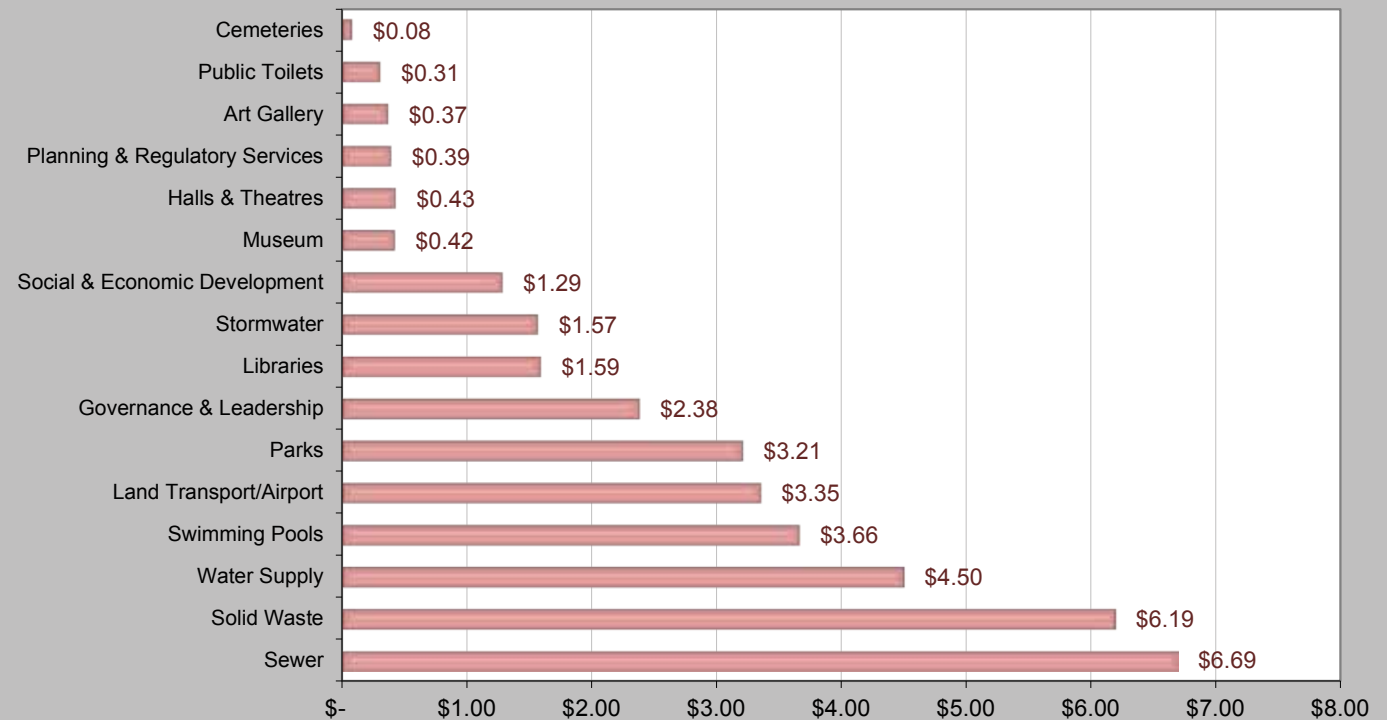
- The Timaru Herald \$6.26 per week
- Phone/Broadband<sup>2</sup> \$25.15 per week
- Power<sup>3</sup> \$36.92 per week
- Sky Television<sup>4</sup> \$16.72 per week
- Bread/Milk<sup>5</sup> \$36.25 per week

### ➤ Rates **\$36.45 per week**

1. Weekly figures are approximate and include GST
2. Based on Telecom Total Home Phone and Broadband package
3. Based on monthly expenditure of \$160
4. Based on Sky Basic Package + Sky Sport
5. Based on 5 loaves at \$3.50 per loaf and 10 litres of milk at \$3.75 per 2 litres

The graph shows how much this property will pay weekly for Council services, such as swimming pools and water supply.

**Rates per week for Council services 2013/14 (GST inclusive)**



# Main Changes from Year 2 of the 2012 – 22 Long Term Plan

The 2013/14 work programme in the Long Term Plan was set in June 2012. Since then, there have been numerous changes to circumstances, new priorities, further information has become available and government legislation has changed. Some key variations are summarised below:

- Liquor Licensing Policy/Training - \$50,000 has been included in the budget to pay for the cost of the development and adoption of a Local Alcohol Policy, training a new District Licensing Committee and educating the public/licence holders as a result of the enactment of the Sale and Supply of Alcohol Act.
- Youth Worker funding - governments cuts to funding have resulted in Council pulling out of directly providing this service. Some Council funding support (\$25,000) has been provided to the YMCA to enable a service to continue to be provided in the Timaru district.
- Social Housing units refurbishment project - To ensure social housing units are adequately insulated

and have appropriate bathroom facilities, the Council is planning to implement a new project via internal loan and subsidy that will achieve this. This will amount to an extra \$527,000 over 3 years, with \$507,000 funded from the internal loan and \$20,000 from subsidies.

- Temuka cemetery extension - Additional funding to enable a bridge to be constructed to enable development to continue.
- Airport – New funding of \$70,000 for replacement roof which has reached the end of its useful life.
- Roading and Footpaths - New Streetlighting – funding carried forward from 2012/13.
- Roading and Footpaths - Washdyke Network improvements – funding carried forward from 2012/13 due to delay in work from longer than anticipated time for the acquisition of land, consent to cross a rail line and the completion of realignment work required on this railway.
- Sewer, stormwater and water supply projects - funding for some

projects carried forward from 2012/13 due to delays by the contractor (such as the wastewater treatment plant upgrade) or further detailed investigations needing to be carried out to confirm the most cost effective solutions.

- Sewer - Domestic Wastewater Treatment Plant upgrade – some funding carried forward from 2012/13 due to timing of upgrade work.
- Redruth Landfill - Stage 3 funding carried forward to enable capping, design and preparation of existing and new landfill cells.
- Redruth Landfill - Gas system – Stage 2 of the gas collection and flare system is being delayed for 12 months to enable a detailed assessment of the effects and success of Stage 1.
- Redruth Landfill - Compost Site – Project delayed to enable greater efficiencies to be achieved in development.
- Rangitata/Orari Water supply - Additional funding included to complete intake protection work due to high river flows that caused

damage.

- Roading and Footpaths - Seal Extension - Council have reviewed seal extension funding as part of the Annual Plan 2013/14 considerations and reduced funding to \$300,000. This is not tagged to any specific project, and will only be used for projects where cost sharing opportunities exist or extraordinary situations present that may warrant seal extension.
- Timing of expenditure - funding for some projects has been carried over into the 2013/14 year. This can be for a variety of reasons, including additional investigations required, delays due to weather or other projects needing to be completed before expenditure can occur.

Further variations are summarised in Section Two.

## Your Council - Governance Summary

The Timaru District Council was established on 1 November 1989 following local government reorganisation. It comprises the former Timaru City, Geraldine and Temuka Boroughs and the Strathallan County areas. The current Council, elected in October 2010, is:

Mayor		Phone (work)	Phone (home)	Fax	Email
	Janie Annear	(03) 687 7200	(03) 684 6895	(03) 684 4422	mayorspa@timdc.govt.nz

Councillors		Ward	Phone (home)	Mobile	Fax	Email
	Kerry Stevens	Geraldine	(03) 693 7442			kerry.stevens@timdc.govt.nz
	Richard Lyon ( <i>Deputy Mayor</i> )	Pleasant Point - Temuka	(03) 614 7369	0274 269 735	(03) 614 7696	richard.lyon@timdc.govt.nz
	Pat Mulvey	Pleasant Point - Temuka	(03) 615 8130	027 3090 500		pat.mulvey@timdc.govt.nz
	Jane Coughlan	Timaru	(03) 688 4866		(03) 688 1984	jane.coughlan@timdc.govt.nz

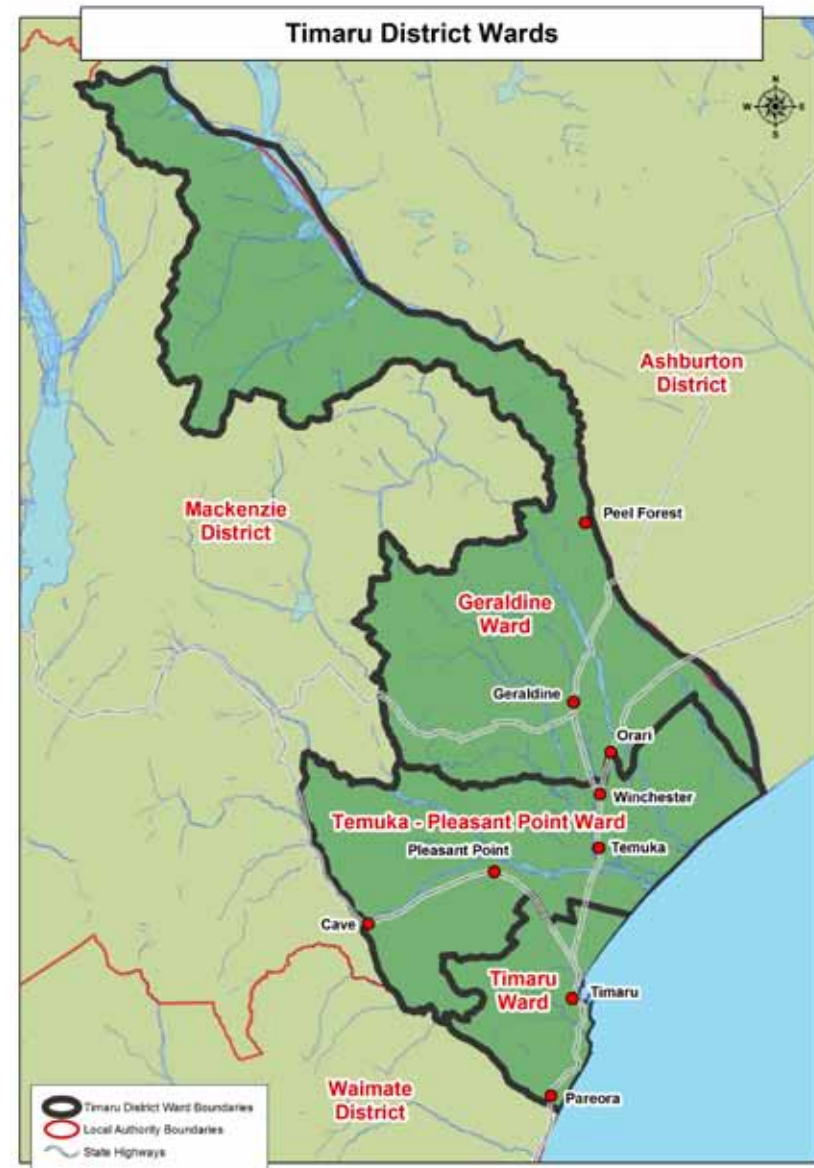
Councillors		Ward	Phone (home)	Mobile	Fax	Email
	Steve Earnshaw	Steve Earnshaw	(03) 688 4288	027 433 5862		steve.earnshaw@timdc.govt.nz
	Hamish Fraser	Hamish Fraser	(03) 686 6771	027 669 9147		hamish.fraser@timdc.govt.nz
	Terry Kennedy	Terry Kennedy	(03) 684 4070	0274 347 807	(03) 688 8902	terry.kennedy@timdc.govt.nz
	Damon Odey	Damon Odey	(03) 684 9325	027 201 1920	(03) 688 0052	damon.odey@timdc.govt.nz
	Jo Taylor	Jo Taylor	(03) 614 8087	027 228 9562	(03) 688 2416	jo.taylor@timdc.govt.nz
	Tracy Tierney	Tracy Tierney	(03) 684 7743	027 438 0159	(03) 684 9121	tracy.tierney@timdc.govt.nz

## Community Boards

Geraldine	Phone	Email
Rosie Morten (Chairperson)	6939058	orariest@xtra.co.nz
Danny Gresham (Deputy Chairperson)	6939310	danny.gresham@ceda.co.nz
Anna Guerin	6939619	
Dave Moss	6937453	
McGregor Simpson	6939696	
Also Geraldine Ward Councillor: Kerry Stevens		

Pleasant Point	Phone	
John McDonald (Deputy Chairperson)	6147619	
Neville Gould	6147760	
Raewyn Hessel	6147356	
Karalyn Joyce	6147858	
Bernie Wilson	6147097	
Also Pleasant Point-Temuka Ward Councillors: Richard Lyon (Chairperson) and Pat Mulvey		

Temuka	Phone	
Noeline Clarke (Deputy Chairperson)	6158111	
Paddy O'Reilly	6157790	
John Smith	6157150	
Alison Talbot	6149189	
Also Pleasant Point-Temuka Ward Councillors: Richard Lyon and Pat Mulvey (Chairperson)		





# Your District - Timaru District

## Geography & Climate

Timaru District covers 2,737 square kilometres of South Canterbury. Two rivers naturally define its northern and southern boundaries, the Rangitata and Pareora, with the district stretching along the gentle curve of the South Canterbury coastline. Timaru District is the third largest district by population and sixth largest by area in the Canterbury region. It has a population density of 16.3 persons per square kilometre.

The district enjoys a temperate climate, with Timaru enjoying an annual average of 1,826 hours of sunshine and 573mm of rain.

## Demographics

*All statistics based on Stats NZ 2006 census or other Stats NZ data.*

The estimated resident population of the Timaru District as at 30 June 2012 was 44,800. Population projections indicate that over the next twenty years, Timaru District's population is likely to remain fairly static, with slow growth or decline possible. The

most optimistic growth projection is a total increase in population by 2031 of around 20% (around 8,800 people).

The population of Timaru District is expected to age significantly in the future. By 2031, 31.3% of the district's population is projected to be over 65 (2006: 18.3%). The life expectancy of Timaru District residents is expected to increase. For people born in 2026, women are projected to live to around 84.9 years (2006: 81.6 years) and men to around 80.9 years (2006: 77 years).

In 2006, 81.2% of Timaru District residents regarded themselves as European, 16.2% as a New Zealander and 6.2% as Maori.

More females than males inhabit the Timaru District (51.5% - 48.5%).

Around 80% of Timaru District residents live in or around the four main settlements - Timaru, Temuka, Geraldine and Pleasant Point.

Households are projected to increase in the future to around 19,600 in

2016 from 18,300 in 2006.

In the Timaru District, 68.8% of households are one family households (NZ: 69.9%) with 27.2% one person households (NZ: 23%).

In 2006, 32.2% of people aged 15 years and over in Timaru District had a tertiary qualification (NZ: 39.9%). 33.2% had no qualification (NZ: 25%).

Average household size in 2006 was 2.4 people (NZ: 2.7). This is projected to decline further in the future as the population ages and less couples have children.

In 2006, median family income in Timaru District was \$50,300 (NZ: \$59,000). Median personal income for people aged 15 and over was \$21,200 (NZ: \$24,400).

## Economy

The Timaru economy is strongly influenced by its agricultural heritage. Agriculture is diverse, including dairy, sheep and deer farming and land suitable for all kinds of cropping.

Significant manufacturing operations are located in the district, including Fonterra's Clondeboy dairy factory, McCain's food processing plant, DB Mainland Breweries, NZ Light Leathers, Alliance Group Smithfield plant, Silver Fern Farms Pareora plant and Barkers Fruit Processors. The district is centrally located for distribution and PrimePort provides a gateway for exports and imports.

Employment in the district is strong, with the majority of people employed in manufacturing, retail trade, health care and social assistance, agriculture, forestry and fishing, and construction industries as at February 2008. The number of businesses in the district has slightly declined in the last few years. As at February 2012, there were approximately 5,262 businesses operating in the district. The Agriculture, Forestry and Fishing industry sector accounts for nearly 25% of these businesses.

Visitors are a significant contributor to the district's economy, with the district providing a gateway to the central South Island.

## Our Communities

Timaru is the largest community, housing nearly two thirds (27,600 people) of the total population of the district. The next largest community is Temuka (4,120), followed by Geraldine (2,310) and Pleasant Point (1,220).

Our communities are well serviced with education, health and recreational services along with a vast range of clubs and organisations. The South Canterbury District Health Board is the major health provider, with the Aoraki Polytechnic providing tertiary educational services throughout the South Island.

## Our Environment

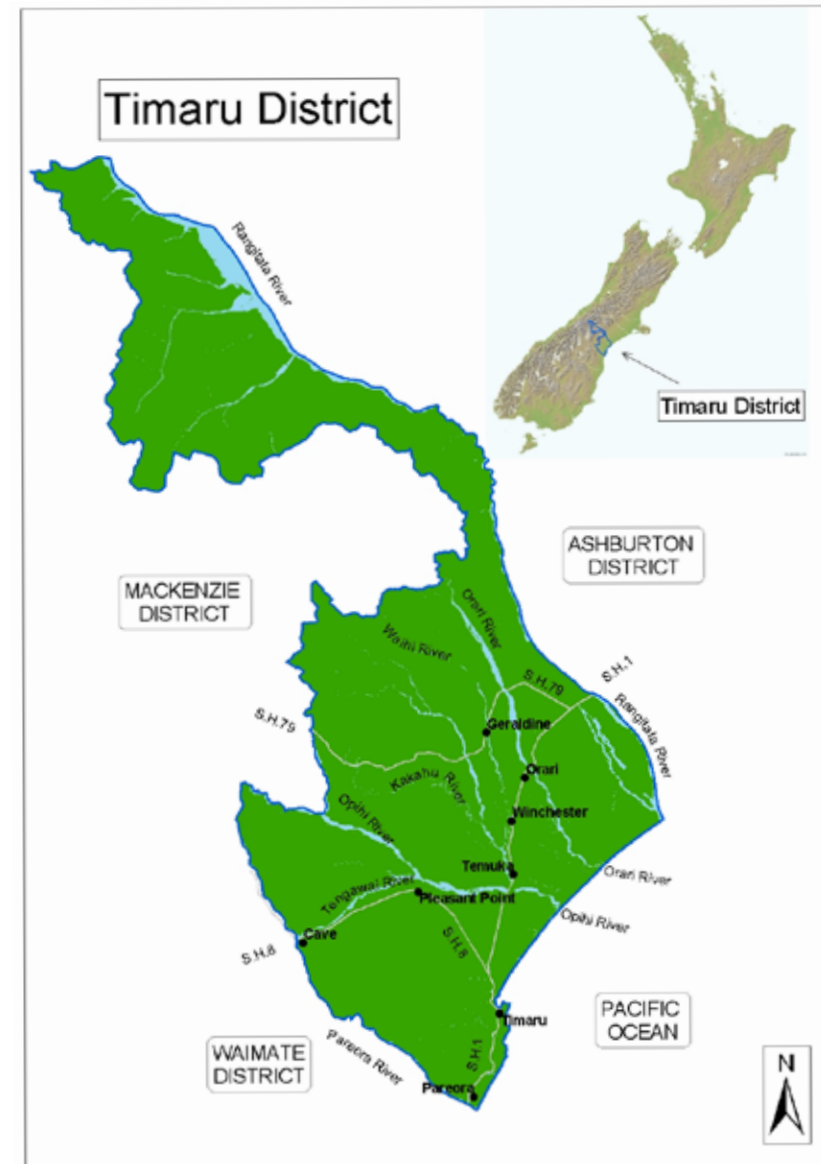
The diverse landscapes of the Timaru District include rolling downlands, tussock land, coastal plains and wetlands, forest remnants, river gorges and rugged mountain ranges.

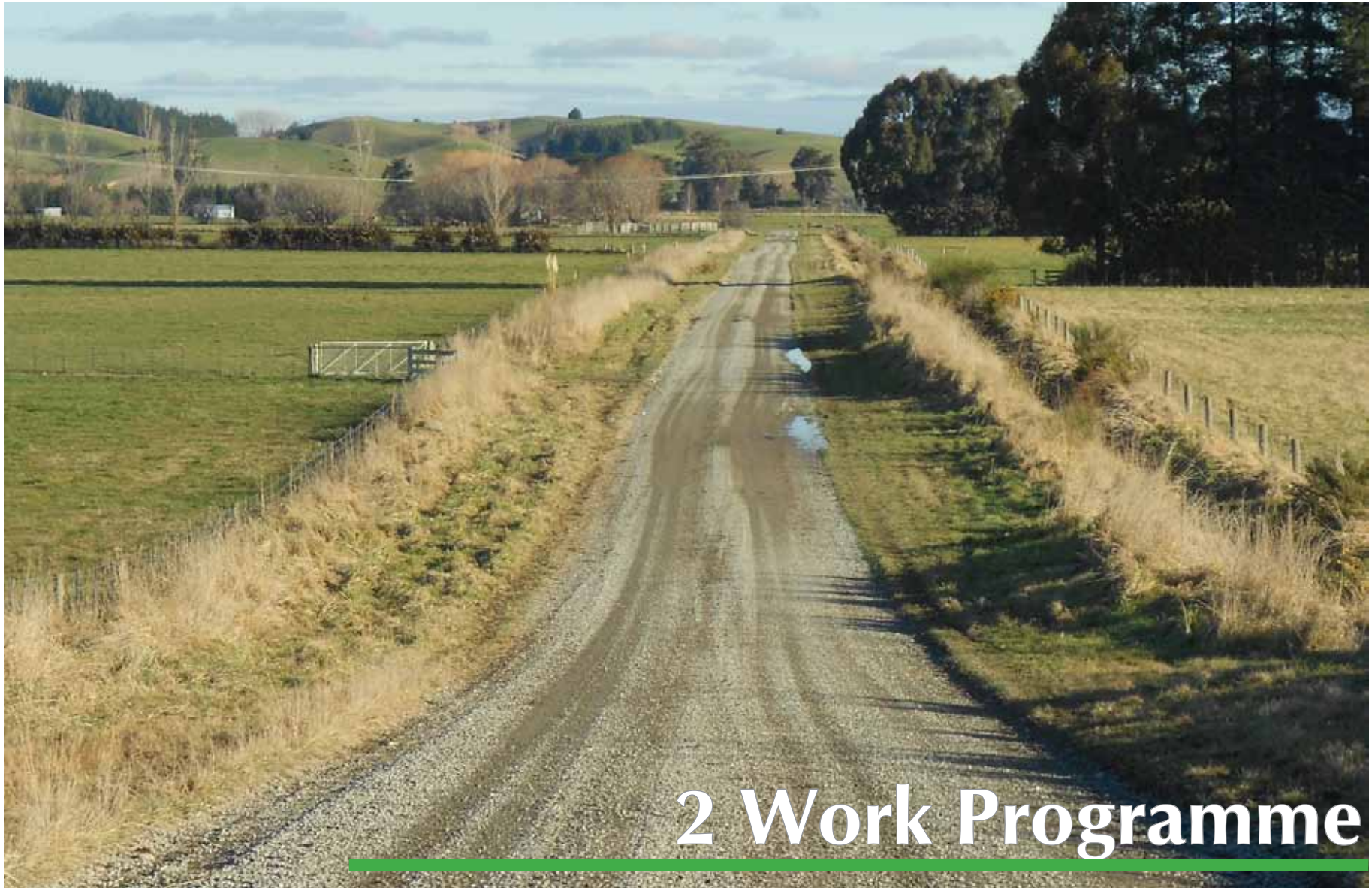
The coastal plains to the north and downlands to the south are highly modified for intensive cropping,

meat, wool and dairy production. Pasture and exotic woodlots dominate the modified hills and downs from Peel Forest to Cave, with occasional shrub and forest remnants. Limestone outcrops and volcanic sediment add to the diversity of the landforms.

The district is also defined by a number of waterways, including the Orari, Opihi, Rangitata, Waihi and Pareora Rivers. The Rangitata and Pareora physically define the district and all waterways are highly valued by the community for their recreational, social, natural amenity and economic values.

The district has a number of outstanding natural features and landscapes, as well as areas of significant native vegetation habitats of native fauna. There are also numerous important heritage sites, buildings and places.





**2 Work Programme**

---



# Council Activities - Summary

This section provides an overview of the Council's business, organised within the Council's nine Groups of Activities. Four of these groups are now mandatory under the Local Government Act - Roading and Footpaths, Sewer, Stormwater and Water Supply.

In preparing this Plan, the Council has considered the change to the purpose of local government in the Local Government Amendment Act 2012 which focuses on good quality local infrastructure, local public services and providing regulatory functions efficiently and effectively. The Council believes all of its existing activities as agreed through the Long Term Plan 2012-22 process fall within the scope of the purpose of local government.

GROUP OF ACTIVITIES	ACTIVITIES
Democracy	Governance & Leadership
Community Support	Airport Community Facilities (includes public toilets, cemeteries) Community Funding (includes community funding, subsidised labour) Economic Development & District Promotions Emergency Management Safer Communities Social Housing
District Planning & Regulatory Services	Building Control District Planning Environmental Health (includes environmental health, animal control, parking enforcement)
Recreation & Leisure	Cultural & Learning Facilities (Includes Art Gallery, Halls, Theatre Royal, Libraries, Museum) Parks, Recreation & Swimming Pools (Includes Caroline Bay Aquatic Centre, Fishing Huts, Motor Camps)
Roading & Footpaths	Roading & Footpaths (Includes parking facilities) Cycleways and walkways
Waste Minimisation	Compost, Recycling & Refuse
Sewer	Sewer
Stormwater	Stormwater
Water Supply	Water Supply

# Democracy



# Democracy



## What we do

Democracy includes the following activity:

- Governance and Leadership

## Governance and Leadership

Governance and Leadership is a key activity, supporting and guiding everything else that the Council does. The elected members of the Council set direction, lead and make decisions. This is focused around progressing towards the Council's vision and community outcomes with the overall goal of improving community wellbeing.

This activity includes all work associated with the elected Council and Community Boards in Geraldine, Pleasant Point and Temuka. The elected members are the community's representatives, making decisions on behalf of and in the interests of the community. The Council and community boards are elected every three years.

Key tasks include:

- Advocacy on issues that affect the district
- Consultation with the community
- Communicating decisions, policy

- and activities
- Development and implementation of strategy and policy
- Civic functions, such as citizenship ceremonies
- Representation reviews
- Administering statutory governance functions (e.g. Standing Orders, Delegations Registers)
- Partnering with agencies
- Development and adoption of key Council planning and accountability mechanisms (e.g. Long Term Plan, Annual Report, Annual Plan).
- Maintenance of Sister City relationships with Eniwa (Japan), Weihai (China), Orange (Australia) and Orange (United States)

A further key task is monitoring and reviewing performance of the overall Council operation. This includes appointing and reviewing the performance of the Chief Executive who employs all other Council staff and manages the overall Council operation.



## Our Levels of Service

Level of Service	Performance Measures/Target
Make decisions in an open, transparent manner	<p>≥ 90% main items of Council Business* held in open meetings</p> <p>≥ 45% residents feel the public have some or a large influence on Council decision making</p>
Advocate for the community	10 formal TDC submissions on issues made to agencies
Communicate with the community	<p>73% residents feel there is enough or more than enough published information supplied by Council</p> <p>83% residents have seen or read information published by Council</p>
Monitor the Council organisation	Unmodified (clear) audit opinion for Council end of year audit and Annual Report
Meet our statutory obligations	Statutory Local Government Act planning and accountability requirements are achieved

\* This refers to the main business topics on the full Council agenda and existing four standing committees

## Planned Work 2013/14

Capital (C)/ Operating (O)	Explanation	10YP	AP	Status	Reason for Change (where applicable)
		2013/14 Budget (\$000's)	2013/14 Budget (\$000's)		
O	<b>Local elections</b> - funding for the 2013 local government elections	93	93		
O	<b>Identify development</b> - funding towards development of the district's identity	50	50		
O	<b>Website development</b> - funding towards reviewing the TDC website	50	50		
O	<b>Community survey</b> - conduct of the two yearly community survey on Council services	25	25		
O	<b>Local Alcohol Policy/Training</b> - funding towards development of a Local Alcohol Policy and associated training for a new District Licensing Committee and educating the public/licence holders as a result of the enactment of the Sale and Supply of Alcohol Act.	0	50	NEW	The Sale and Supply of Alcohol Act introduced a new regime for local alcohol licensing and management, including the option to develop a Local Alcohol Policy and implement a new District Licensing Committee to be place from December 2013.

## Democracy – Funding Impact Statement

	Long Term Plan Forecast 2012/13 (\$000)	Long Term Plan Forecast 2013/14 (\$000)	Annual Plan Forecast 2013/14 (\$000)
<b>SOURCES OF OPERATING FUNDING</b>			
General Rates, Uniform Annual General Charge, rates penalties	2,899	3,025	<b>3,098</b>
Targeted Rates (Other than a targeted rate for water supply)	17	17	<b>19</b>
Subsidies and grants for operating purposes			
Fees, charges and targeted rates for water supply	6	6	<b>6</b>
Internal charges and overheads recovered			
Local authorities fuel tax, fines, infringement fees and other receipts			
<b>TOTAL OPERATING FUNDING</b>	<b>2,921</b>	<b>3,048</b>	<b>3,123</b>
<b>APPLICATIONS OF OPERATING FUNDING</b>			
Payments to staff and suppliers	954	1,165	<b>1,239</b>
Finance costs			
Internal charges and overheads applied	1,943	1,940	<b>1,928</b>
Other operating funding applications			
<b>TOTAL APPLICATIONS OF OPERATING FUNDING</b>	<b>2,897</b>	<b>3,105</b>	<b>3,167</b>
<b>SURPLUS/(DEFICIT) OF OPERATING FUNDING</b>	<b>24</b>	<b>(57)</b>	<b>(44)</b>
<b>SOURCES OF CAPITAL FUNDING</b>			
Subsidies and grants for capital expenditure			
Development and financial contributions			
Increase/(Decrease) in debt			
Gross proceeds from the sale of assets			
Lump sum contributions			
<b>TOTAL SOURCES OF CAPITAL FUNDING</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>APPLICATIONS OF CAPITAL FUNDING</b>			
Capital expenditure	0	0	<b>0</b>
- to meet additional demand			
- to improve the level of service			
- to replace existing assets			
Increase/(decrease) in reserves	24	(57)	<b>(44)</b>
Increase/(decrease) of investments			
<b>TOTAL APPLICATIONS OF CAPITAL FUNDING</b>	<b>24</b>	<b>(57)</b>	<b>(44)</b>
<b>SURPLUS/(DEFICIT) OF CAPITAL FUNDING</b>	<b>(24)</b>	<b>57</b>	<b>44</b>
<b>FUNDING BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>



# Community Support



## Community Support



### What we do

Community Support includes the following activities provided by the Council:

- Airport
- Community Facilities (*includes Cemeteries and Public Toilets*)
- Community Funding (*includes Community Funding, Subsidised Labour*)
- Economic Development & District Promotions
- Emergency Management
- Safer Communities
- Social Housing

### Airport

The Council manages the Richard Pearce airport located in the Levels area of Timaru District, about 13 kilometres northwest of Timaru. The Council owns, administers and manages the asset - the main airport facility, including the terminal building and runway.

### Community Facilities

Community Facilities includes cemeteries and public toilets.

Council currently operates seven cemeteries for burial and cremation interments at Timaru, Temuka, Pleasant Point, Geraldine, Arundel, Pareora and Mesopotamia. Maintenance and interment services are provided via contract.

Council also provides 43 public toilet facilities throughout the district. Toilet facilities range from central city complexes that are open 24 hours to small long drop facilities in remote areas.

### Community Funding

Community Funding involves assisting groups with projects and activities through various funding schemes, where they comply with Council policies. Annual grants are provided for organisations providing ongoing free community services, museums and established events. Funding support is also provided to groups through low interest loans. Council also administers the Creative Communities NZ fund supported by Creative NZ. This activity also includes internal grants for rate remissions, sport and recreation sewer charges, and over 80s free swimming.

The subsidised labour scheme is also provided, with work experience opportunities provided for long term unemployed.

### Economic Development and District Promotions

This activity is concerned with promoting and assisting economic development and visitor opportunities in the district. This is delivered through a Council Controlled Organisation (CCO), Aoraki Development Business and Tourism (ADBT), the economic and tourism development agency for the Timaru District.

Council funds a significant portion of ADBT's work and provides financial support for events and other initiatives as they arise. Council also makes a major contribution to economic development through the infrastructure, facilities and services provided to the community. It is an advocate for district and individual businesses where needed (e.g. water irrigation).



## Emergency Management

Emergency Management is concerned with communities being prepared, and responding to and recovering from emergencies when they happen. Two key activities – Civil Defence and Rural Fire – are involved, whose role is summarised by the '4Rs': Readiness, Reduction, Response and Recovery.

Civil Defence is about developing resilient communities in an effective, adaptable and sustainable way. Creating response plans, forming strong communication networks and maximising coverage occurs within the '4Rs' framework. TDC is an active member of the Canterbury Civil Defence Emergency Management Group (CDEM) and closely coordinates with neighbouring local authorities and other agencies to deliver services.

The Timaru District Council is a member of the South Canterbury Rural Fire District, whose role is to protect rural property and vegetation from the threat of fire. The Authority is a Council Controlled Organisation created by Mackenzie, Waimate and Timaru District Councils, Forest Owners Group, the Department of Conservation and the New Zealand

Fire Service. Rural Fire provides services such as volunteer training, hazard assessment, coordination, response to and recovery from incidents.

## Safer Communities

Safer Communities coordinates activities and initiatives that help reduce or prevent crime, encourage restorative justice and promote a safer community.

Recent projects monitored on an ongoing basis, include:

- TAG - Totally Against Graffiti, an education and clean-up project working collaboratively with Neighbourhood Support and Community Probation Service
- Project Y, a multi-agency approach to protect young people from gangs trying to establish themselves in Timaru and actively recruiting

Safer Communities maintains strong linkages with other agencies (e.g. other government and non-government agencies).

Project Turnaround, a restorative justice programme also falls under the Safer Communities umbrella. Funded entirely by the Ministry of Justice, this programme aims to give

victims of crime and offenders the chance to meet and resolve offending in a positive and constructive way.

## Social Housing

Social Housing provides affordable housing units to individuals in real need.

The Council has 236 units, spread over 27 sites in Timaru, Temuka, Geraldine, Pleasant Point and Pareora. The majority are one bedroom units, with some bedsits.

## Our Levels of Service

Level of Service	Performance Measures/Target
Community facilities are well maintained, clean and safe	<p>≥ 80% satisfaction with Airport</p> <p>≥ 80% overall/visitor satisfaction with Cemeteries</p> <p>≥ 66% overall/user satisfaction with Public Toilets</p> <p>Complaints* about Public Toilet cleaning standards are ≤ 3 year average</p> <p>Cemeteries contract compliance - ≤ 10 non-complying items with Cemeteries contract</p> <p>Annual Airport Civil Aviation Authority accreditation audits identify no significant problems that prevent ongoing accreditation</p>
Plan for future provision of community facilities to meet community needs and expectations	<p>Temuka Cemetery development plan progresses</p> <p>≥ 98% occupancy of Social Housing units</p>
Ensure social housing units remains tenanted	<p>≥ 86% tenants satisfied with Social Housing units</p>
Maintain excellent customer service	<p>100% of urgent Social Housing service requests responded to within 24 hours</p>
Provide accessible, accurate cemetery records	<p>100% Cemetery records are updated within one month</p>
Communities are educated and informed about emergency management	<p>Canterbury Civil Defence ECan Survey – South Canterbury - Results in all relevant survey measures remain constant or improve</p>

\* A complaint represents when a cleaning standard is not being met, not when a request for cleaning is made. Vandalism and anti-social use of toilets can occur between cleaning, the effects of which result in a request to clean.

Level of Service	Performance Measures/Target
Emergency responders and volunteers are suitably trained, equipped and ready	<p>Civil Defence Annual volunteer training programme</p> <p>Civil Defence Emergency Operations Centre (EOC) training programme</p> <p>Rural Fire trainees are trained to entry level standards</p> <p>Registered and Trained Volunteer numbers increase</p>
Equipment is maintained and upgraded as required to maintain emergency response	<p>Regular testing of Emergency Management Plant and equipment to defined schedules - 100% compliance with Emergency Management equipment testing regimes</p>
Develop and maintain critical networks with partner agencies	<p>Emergency Management and Safer Communities partnerships - Regular meetings with key partner agencies</p>
Provide support to individuals and groups	<p>Community funding schemes managed in accordance with Council policy:</p> <ul style="list-style-type: none"> <li>- Planned funding rounds for community funding schemes are held</li> <li>- Individual and Group Accountability forms are returned</li> </ul> <p>3 Full Time Equivalent (FTE) subsidised labour positions are provided annually</p>
Respond to existing and new crime trends with community sanctioned initiatives	<p>Safer Communities and Project Turnaround work programme contract targets are achieved</p>
Contribute to the economic development of the Timaru District	<p>Aoraki Development Business and Tourism Council Controlled Organisation (CCO) reports quarterly to Council</p>

## Planned Work 2013/14

Capital (C)/ Operating (O)	Explanation	10YP 2013/14 Budget (\$000's)	AP 2013/14 Budget (\$000's)	Status	Reason for Change (where applicable)
O	<b>Youth Worker Funding</b> - funding for support of youth workers run under Safer Communities	113	25		Due to a funding change within Ministry of Social Development, funding for the youth Workers Service was no longer available and an alternative solution was found to ensure the continuation of Youth Services for our District. This service is now being provided by YMCA, supported by Timaru District Council.
C	<b>CS1 Public Toilets Renewals</b> - Renewals of public toilets throughout the district.	34	32		
C	<b>CS3 Temuka Cemetery Extension</b> - Additional land is required at Temuka as the existing cemetery is nearing capacity.	19	64		\$45,000 funding transferred from 2014/15 because it is needed to fund a bridge allowing other development to continue.
C	<b>CS6 Cemeteries - Concrete Beams</b> - Concrete beams are installed in larger cemeteries to mark plot locations and provide a base for memorials.	10	10		
C	<b>CS8 Civil Defence - Communication Equipment</b> - Purchase of radio equipment for increasing communications with field operatives, welfare centre staff and Area HQs. Also included is purchase of generators.	15	15		
C	<b>CS9 Civil Defence - Pareora Sirens</b> - Funding applied for civil defence purposes in Pareora, with options to be reviewed during 2012/13, but may include installation of tsunami warning sirens.	36	36		
C	<b>CS11 Rural Fire - Equipment</b> - Purchase of radio equipment and other equipment (e.g. generators, hoses) to support the response of the District's Volunteer Rural Fire teams.	8	11		
C	<b>CS12 Social Housing - Refurbishments</b> - Refurbishment of social housing units, including shower conversions, oven replacements and conversion of bed-sits to units.	90	90		

Capital (C)/ Operating (O)	Explanation	10YP 2013/14 Budget (\$000's)	AP 2013/14 Budget (\$000's)	Status	Reason for Change (where applicable)
C	<b>CS13 Airport - Furniture and Fittings</b> - Replacement and upgrading of fixtures and furniture at the Timaru Airport	0	20		Carried forward from 2012/13
C	<b>CS14 - Airport - Aviation Park Development</b> - Develop an aviation park for aviation related activities. Council contribution is towards development (e.g. installation of water supply, fencing).	0	50		Carried forward from 2012/13
C	<b>CS15 - Airport - Building Renewals</b> - Replacement of the Airport terminal roof.	0	70	NEW	Roof has reached the end of its useful life and requires replacement.
C	<b>CS16 - Social Housing - Shower and Insulation Project</b> - Project to upgrade social housing units in Council's care to have adequate insulation and appropriate bathroom facilities. To enable this to happen, it is planned to implement an internal loan and get subsidy funding which will amount to an additional \$527,000 over 3 years.	0	243	NEW	Project has been initiated to ensure social housing units in Council's care have adequate insulation and bathroom facilities.

## Community Support – Funding Impact Statement

	Long Term Plan Forecast 2012/13 (\$000)	Long Term Plan Forecast 2013/14 (\$000)	Annual Plan Forecast 2013/14 (\$000)
<b>SOURCES OF OPERATING FUNDING</b>			
General Rates, Uniform Annual General Charge, rates penalties	2,339	2,424	<b>2,382</b>
Targeted Rates (Other than a targeted rate for water supply)	161	164	<b>174</b>
Subsidies and grants for operating purposes	217	217	<b>159</b>
Fees, charges and targeted rates for water supply	1,390	1,448	<b>1,487</b>
Internal charges and overheads recovered			
Local authorities fuel tax, fines, infringement fees and other receipts	24	24	<b>24</b>
<b>TOTAL OPERATING FUNDING</b>	<b>4,132</b>	<b>4,277</b>	<b>4,226</b>
<b>APPLICATIONS OF OPERATING FUNDING</b>			
Payments to staff and suppliers	3,317	3,332	<b>3,311</b>
Finance costs	163	159	<b>160</b>
Internal charges and overheads applied	347	347	<b>404</b>
Other operating funding applications			
<b>TOTAL APPLICATIONS OF OPERATING FUNDING</b>	<b>3,827</b>	<b>3,838</b>	<b>3,876</b>
<b>SURPLUS/(DEFICIT) OF OPERATING FUNDING</b>	<b>305</b>	<b>440</b>	<b>350</b>
<b>SOURCES OF CAPITAL FUNDING</b>			
Subsidies and grants for capital expenditure	0	0	<b>20</b>
Development and financial contributions			
Increase/(Decrease) in debt	(49)	(144)	<b>124</b>
Gross proceeds from the sale of assets			
Lump sum contributions			
<b>TOTAL SOURCES OF CAPITAL FUNDING</b>	<b>(49)</b>	<b>(144)</b>	<b>144</b>
<b>APPLICATIONS OF CAPITAL FUNDING</b>			
Capital expenditure			
- to meet additional demand	81	59	<b>105</b>
- to improve the level of service	218	113	<b>426</b>
- to replace existing assets	138	40	<b>110</b>
Increase/(decrease) in reserves	(181)	84	<b>(147)</b>
Increase/(decrease) of investments			
<b>TOTAL APPLICATIONS OF CAPITAL FUNDING</b>	<b>256</b>	<b>296</b>	<b>494</b>
<b>SURPLUS/(DEFICIT) OF CAPITAL FUNDING</b>	<b>(305)</b>	<b>(440)</b>	<b>(350)</b>
<b>FUNDING BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>





# District Planning and Regulatory Services



## District Planning and Regulatory Services



### What we do

District Planning and Regulatory Services includes the following activities provided by the Council:

- Building Control
- District Planning
- Environmental Health

This group is concerned with monitoring and enforcement functions across a wide cross-section of statutes focusing on the protection of community health, safety and amenity.

### Building Control

Building Control is responsible for administering and implementing the provisions of the Building Act 2004 (the Act). Under the Act, TDC is accredited as a Building Consent Authority. It is responsible for processing and granting building consents, inspecting and monitoring building work, issuing Code of Compliance Certificates (CCCs), processing Land and Project Information Memorandums, providing advice on building related matters and enforcing numerous other provisions under the Act. The Act is concerned with ensuring safe building practices and safe and healthy buildings for private and public use. The activity is concerned with balancing delivery of a customer focused service within legislative requirements, while managing the risk to Council and to the public.

### District Planning

The District Planning Activity is primarily concerned with managing how land is used and subdivision undertaken in the district.

The key tool for managing this is the Timaru District Plan. This outlines the district's resource management issues and objectives, policies, methods and rules. These will be used to achieve integrated management of the effects of the use, development, or protection of land and associated natural and physical resources of the district.

On a day to day basis, the activity is concerned with providing advice on district planning matters, processing landuse and subdivision consent applications, providing policy advice and monitoring work. The activity also provides policy advice on planning and development, conservation, design and heritage and environmental issues that affect the Timaru District.

### Environmental Health

The Environmental Health activity is primarily concerned with improving, preserving and promoting public health and safety in the Timaru District. It deals with a multitude of issues such as food safety, disease containment, noise control, housing and accommodation, hazardous substances, liquor licensing, environmental nuisance, gambling control, parking enforcement and animal control.

The activity is also responsible for the general administration, review and enforcement of the Timaru District Consolidated Bylaw 2013. The Timaru District Council has two shared service arrangements with Mackenzie District Council and Waimate District Council to provide environmental health and liquor licensing services.

## Our Levels of Service

Level of Service	Performance Measures/Target
Perform statutory functions as a regulator under key legislation	Associated audit processes ensure accreditation status is retained as a: <ul style="list-style-type: none"> <li>- Building Consent Authority</li> <li>- Food Registration Authority<sup>1</sup></li> </ul>
Deliver timely, efficient processing of consents and related requirements	100% building consents granted within statutory timeframe of 20 working days Average building consents processing time reduces 100% resource consents processed within statutory timeframe of 20 working days (non - notified) or 70 working days (notified) Average resource consents processing time reduces
Provide useful, timely and consistent advice and education on building, planning and regulatory enquiries	≥ 72% Building and Regulatory Services customers satisfied with building, planning and regulatory services received
Maintain an up-to-date and responsive regulatory policy environment	Policy Review Programme - Nil planned for 2013/14

<sup>1</sup> Becoming a Food Registration Authority is a provision of the Food Bill, currently before Parliament.

<sup>2</sup> Measured from an audit of 5% of public buildings conducted during the year. Buildings non-compliant are followed up by the Building Unit to ensure compliance is achieved.

<sup>3</sup> Measured from an audit of 10% of swimming pools conducted during the year. Swimming Pools non-compliant are followed up by the Building Unit to ensure compliance is achieved.

<sup>4</sup> Response refers to contact with the complainant, not necessarily resolution of the issue

<sup>5</sup> Emergency complaints refer to situations where physical danger exists to people

Level of Service	Performance Measures/Target
Register known dogs	≥ 95% known dogs registered in registration year
Ensure public buildings, building work, swimming pools, food and liquor premises inspected are safe and comply with rules	100% Code Compliance Certificates for building work processed within statutory timeframe of 20 working days 90% of premises on food control plans have undergone a food safety site audit 90% of premises not on food control plans are compliant with food premises regulations 95% of liquor establishments selling or supplying liquor monitored annually are compliant with the rules Public building compliance with regulations <sup>2</sup> - 100% of non-compliant public buildings identified by the public building audit have had corrective action taken Swimming pool compliance with regulations <sup>3</sup> - 100% of non-compliant swimming pools identified by the swimming pool audit have had corrective action taken
Investigate and respond <sup>4</sup> to public complaints	100% routine complaints responded to within 20 working days 100% urgent complaints responded to within 5 working days 100% emergency <sup>5</sup> complaints responded to within 2 hours ≥ 95% of resource consents <i>issued with conditions</i> monitored during the year comply with conditions

## Planned Work 2013/14

Capital (C)/ Operating (O)	Explanation	10YP 2013/14 Budget (\$000's)	AP 2013/14 Budget (\$000's)	Status	Reason for Change (where applicable)
O	<b>Significant Natural Areas (SNA) Survey</b> - funding for the ongoing SNA survey project.	30	30		
O	<b>Significant Natural Areas (SNA) Protection</b> - funding for the SNA Protection Fund, which aims to assist and actively encourage landowners and members of the Timaru District community to manage, protect and enhance significant native vegetation and significant habitats of native fauna.. Funding is available on application, subject to Council criteria.	30	30		
C	<b>DPRS1 Animal Control - Signage</b> - Replacement of dog control signage throughout the district	5	33		Carried forward from 2012/13

## District Planning and Regulatory Services – Funding Impact Statement

	Long Term Plan Forecast 2012/13 (\$000)	Long Term Plan Forecast 2013/14 (\$000)	Annual Plan Forecast 2013/14 (\$000)
<b>SOURCES OF OPERATING FUNDING</b>			
General Rates, Uniform Annual General Charge, rates penalties	301	266	<b>288</b>
Targeted Rates (Other than a targeted rate for water supply)	786	795	<b>771</b>
Subsidies and grants for operating purposes			
Fees, charges and targeted rates for water supply	2,465	2,485	<b>2,716</b>
Internal charges and overheads recovered	58	58	<b>58</b>
Local authorities fuel tax, fines, infringement fees and other receipts	31	31	<b>31</b>
<b>TOTAL OPERATING FUNDING</b>	<b>3,641</b>	<b>3,635</b>	<b>3,864</b>
<b>APPLICATIONS OF OPERATING FUNDING</b>			
Payments to staff and suppliers	2,717	2,712	<b>2,873</b>
Finance costs			
Internal charges and overheads applied	925	923	<b>988</b>
Other operating funding applications			
<b>TOTAL APPLICATIONS OF OPERATING FUNDING</b>	<b>3,642</b>	<b>3,636</b>	<b>3,861</b>
<b>SURPLUS/(DEFICIT) OF OPERATING FUNDING</b>	<b>(2)</b>	<b>(2)</b>	<b>4</b>
<b>SOURCES OF CAPITAL FUNDING</b>			
Subsidies and grants for capital expenditure			
Development and financial contributions			
Increase/(Decrease) in debt			
Gross proceeds from the sale of assets			
Lump sum contributions			
<b>TOTAL SOURCES OF CAPITAL FUNDING</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>APPLICATIONS OF CAPITAL FUNDING</b>			
Capital expenditure			
- to meet additional demand	0	0	<b>0</b>
- to improve the level of service	14	3	<b>17</b>
- to replace existing assets	14	3	<b>17</b>
Increase/(decrease) in reserves	(30)	(7)	<b>(30)</b>
Increase/(decrease) of investments			
<b>TOTAL APPLICATIONS OF CAPITAL FUNDING</b>	<b>(2)</b>	<b>(2)</b>	<b>4</b>
<b>SURPLUS/(DEFICIT) OF CAPITAL FUNDING</b>	<b>2</b>	<b>2</b>	<b>(4)</b>
<b>FUNDING BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>





# Recreation and Leisure



## Recreation and Leisure



### What we do

Recreation and Leisure includes the following activities provided by the Council:

- Cultural and Learning Facilities
- Parks, Recreation and Swimming Pools

The Council provides and manages several key district facilities that help meet the district's leisure and recreational needs.

## Cultural and Learning Facilities

### Aigantighe Art Gallery

The Aigantighe (pronounced egg-and-tie) Art Gallery is a public art museum in Timaru. It curates the South Island's third largest permanent art collection. The art gallery collects, preserves, researches and educates about visual culture and art on behalf of the community, including exhibitions, school visits and holiday programmes. The gallery is open 6 days a week and is free to visit.

### South Canterbury Museum

The South Canterbury Museum is a regional museum of nature, history and culture located in Timaru. It provides access to unique collections of local heritage items, images, archives and information, long-term displays, a programme of short-term exhibitions, a variety of public programmes and services and heritage education programmes for

schools at the Museum and around the wider region (Government funded). The museum is open 6 days a week with free admission.

### Timaru District Libraries

Timaru District Libraries provides public library services delivered from facilities in Timaru, Temuka and Geraldine and online. Temuka and Geraldine libraries also double as Council Service Centres, with an Information Centre at Temuka.

The main Timaru library provides a public library service and coordinates branch services. Library facilities are heavily used. In addition to borrowing, people make extensive use of facilities and resources such as study places, computers, WiFi, photocopying, faxing and historical collections for in-library reading, writing, research, study, relaxation and communication. The libraries are also meeting places for groups and a place for the sharing of community information.

Timaru Library is open seven days

per week and Temuka and Geraldine Library Service Centres six days. All facilities are free to visit and membership is free to Timaru District residents.

### Halls and Theatres

The Council provides the Theatre Royal in Timaru. This Category B Heritage building seats up to 1,000 people. The theatre is the premier venue for visiting cultural and entertainment shows and also available for community use.

The Council also provides or supports a number of other venues, including:

- *Facilities owned and managed solely by TDC*

These include the Caroline Bay hall, lounge, entertainment centre and soundshell, Pleasant Point hall, Temuka Alpine Energy Centre and Washdyke Community Hall and Sports Centre.

- *Facilities owned by Council and managed by committees*

Eleven community halls are owned by Council. The West End Hall in Timaru is also owned

by Council and available to the public but leased and managed by the Masonic Lodge. Council will occasionally provide funding for major structural or capital work, or support them through existing TDC community funding schemes.

➤ *Facilities operated by the Council but not owned*

Since 1 February 2012, the Council has leased the Aorangi Stadium from the Aorangi Stadium Trust and will promote and manage this facility in conjunction with the CBAY complex.

## Parks, Recreation and Swimming Pools

### Parks and Recreation

Parks and Recreation provides and manages over 540 hectares (excluding crown leases) of parks, reserves, sportsgrounds and gardens throughout the district. The District's parks network is grouped into five main categories, including:

➤ *Premier Parks* are parks of particular significance to the district and are generally developed and maintained to a high standard. Examples are the Timaru Botanic Gardens, Caroline Bay and parts of Temuka and

Geraldine Domains.

➤ *Sports and Recreation Parks* are primarily used for active sport and recreation and may provide for other community activities. Examples are the Pleasant Point Domain, Gunnion Square (Temuka) and Aorangi Park (Timaru).

➤ *Neighbourhood Parks* are developed urban parks and usually contain children's playgrounds. Examples include Cornwall Park and Lough Park.

➤ *Amenity Parks* cover a wide range of purposes, from developed areas with mown grass, gardens or trees through to undeveloped "natural" green areas providing corridors for native fauna along rivers and streams. Generally, they enhance the environment with open spaces and plantings. Examples include Kennedy Park (Geraldine), independently managed rural Domains, Patiti Point Reserve (Timaru), and Centennial Park (Timaru).

➤ *Natural Parks* provide opportunities for people to experience nature. Predominantly located in rural areas, these include native bush areas, wetlands and riparian areas and may include walking tracks, mountain bike tracks, picnic areas and facilities to support and service these activities. Examples

include the Claremont Bush and Pekapeka Gully, Geraldine.

Other park categories include Special Purpose Parks and Cultural Heritage Parks such as memorials, historic structures and places and Civic Spaces.

Some recreation planning, co-ordination and provision is also managed through this activity, and is currently contracted to Sport Canterbury - South Canterbury.

Overall management of facilities is provided by the Council, with operational and maintenance work carried out by contractors.

### Swimming Pools

The Council manages and operates four swimming complexes across the district.

The Caroline Bay Trust Aoraki Centre (CBAY) is the district's premier water recreation venue. The complex includes a 25 metre indoor pool, 50 metre outdoor pool, leisure pool, rapid river, programme pool, sauna, spa, hydrosides, wellness suite, cafeteria and gym facility.

Parts of the complex are operated on a commercial basis, providing services such as a Learn to Swim programme, café, gym and wellness suite.

Pool complexes are also provided at the following locations:

- Geraldine - 25 metre outdoor pool, learners pool
- Pleasant Point - 25 metre outdoor pool, learners pool
- Temuka - 30 metre outdoor pool, toddlers pool

### Forestry

The Council also manages a small forestry programme comprising mixed aged and species plantations. Forestry is planted primarily on over 240 hectares of reserve land unsuitable for other uses, with 60 separate sites.

### Fishing Huts and Motor Camps

Council manages two fishing huts sites and four motor camps on reserve land subject to the Reserves Act 1977.

Fishing Huts sites are located at South Rangitata and Stratheona, near Pleasant Point.

Four motor camps are managed on domain reserves at Geraldine, Temuka, Pleasant Point and South Rangitata. All motor camps are leased under management agreements.



## Our Levels of Service

Level of Service	Performance Measures/Target
Provide a high quality visitor or user experience at district facilities	<p>≥ 80% visitor satisfaction with Art Gallery</p> <p>≥ 95% visitor satisfaction with Museum</p> <p>≥ 95% user satisfaction with libraries</p> <p>≥ 75% user satisfaction with swimming pools</p> <p>≥ 92% user/visitor satisfaction with Parks and Recreation</p> <p>Theatre Royal show days ≥ than three year average</p> <p>≥ 36,000 on/off site visitors to Art Gallery</p> <p>≥ 24,000 onsite visitors to Museum</p> <p>Off Site visitors to Museum - funding dependent</p> <p>≥ 620,000 onsite users of libraries</p> <p>Library issues ≥ 3 year average</p> <p>≥ 86,500 Aotearoa People's Network Kaharoa (APNK) user sessions</p>
Provide regular and varied exhibitions and community programmes	<p>23 exhibitions held at Art Gallery</p> <p>3 exhibitions held at Museum</p> <p>4 holiday programmes held at art gallery, museum and library</p> <p>20,000 Learn to Swim lessons are provided annually</p> <p>200 aqua fitness classes are provided annually</p>

Level of Service	Performance Measures/Target
Provide high quality, well-presented and maintained facilities and services	<p>≥ 75% overall satisfaction with Art Gallery</p> <p>≥ 80% overall satisfaction with Museum</p> <p>≥ 90% overall satisfaction with Libraries</p> <p>≥ 92% overall satisfaction with Parks and Recreation</p> <p>≥ 70% overall satisfaction with Swimming Pools</p> <p>100% maintenance and capital work programme achieved within budget and timeframe</p> <p>95% compliance with sportsfields grass length contract standards</p>
Expand library, museum and art gallery collections and keep up-to date	<p>≥ 4 library stock turnover</p> <p>Art Gallery acquisitions within budget</p> <p>150+ new museum acquisitions</p>
Ensure facilities and programmes are safe and meet legislative and audit standard requirements	<p>Facility Building WOF, fire regulations and licence requirements are current</p> <p>No closures of playground equipment due to safety risks</p> <p>All pools remain Pool Safe certified at three yearly reviews and annual spot audits are clear</p>
Preserve historical items and art works to established standards	<p>Progress cataloguing of art gallery and museum collections</p> <p>95% art gallery and museum collections held in acceptable storage conditions</p>
Promote South Canterbury art, history and creativity	<p>Annual history and arts exhibitions and events with local focus</p>



Level of Service	Performance Measures/Target
Develop facilities to meet future community demand	<p>12 hectares of parks per 1,000 district residents</p> <p>5 playgrounds per 1,000 children under 15</p> <p>Options investigation for future development plans for Cultural and Learning Facilities is progressed</p>

### CBAY business performance and charges to be reviewed

Following the completion of the first trading year in July 2013, the Council will review the business performance, income and expenditure of the Caroline Bay Trust Aoraki Centre, including rates and charges.

## Planned Work 2013/14

Capital (C)/ Operating (O)	Explanation	10YP 2013/14 Budget (\$000's)	AP 2013/14 Budget (\$000's)	Status	Reason for Change (where applicable)
O	<b>Temuka Domain Grass Cycle Track</b> - Funding to remove and grass the sealed cycle track around the oval. At the same time the long jump pit will be relocated and embankment realigned to allow for a larger rugby field.	46	46		
C	<b>RL1 Libraries - Purchase of books and materials</b> - Purchase of books and materials for district libraries. This includes use of bequests to the library for purchase of specific forms of literature.	373	383		Additional funding due to inflation.
C	<b>RL2 Libraries - Equipment/Furniture</b> - Purchase of equipment and furniture for district libraries and service centres.	20	4		Reduction in funding due to project no longer required.
C	<b>RL5 Libraries - Security system replacement</b> - Replacement of the security system at district libraries.	38	39		
C	<b>RL6 Libraries - Heating system replacement</b> - Replacement of the heating system at the Timaru library	8	8		
C	<b>RL9 Art Gallery - Purchase of Art works</b> - Purchase of art works using rates and bequests made to the Aigantighe Art Gallery.	9	9		
C	<b>RL10 Art Gallery - Building renewals</b> - Refurbishment of Art Gallery buildings	52	52		
C	<b>RL11 Art Gallery - Lighting upgrade</b> - Upgrade of lighting in the main House.	0	40		Carried forward from 2012/13.
C	<b>RL12 Art Gallery - Equipment/Furniture</b> - Purchase of equipment and furniture for art gallery.	37	4		Reduction in funding due to project to replace air conditioning units which had to be completed in 2012/13.
C	<b>RL13 Museum - Exhibition upgrades</b> - Upgrading of exhibition areas, including mezzanine floor.	100	100		
C	<b>RL17 Museum - Heating/Dehumidifiers replacement</b> - Replacement of the heating and dehumidifier systems at the museum.	40	40		

Capital (C)/ Operating (O)	Explanation	10YP	AP	Status	Reason for Change (where applicable)
		2013/14 Budget (\$000's)	2013/14 Budget (\$000's)		
C	<b>RL19 Museum - Flooring replacement</b> - Replacement of flooring at the museum	16	16		
C	<b>RL20 Museum - Equipment/Furniture</b> - Purchase of equipment and furniture for museum	1.5	1.5		
C	<b>RL24 Theatre Royal - Renewals</b> - Renewals at the Theatre Royal.	7	7		
C	<b>RL25 Halls - Upgrades</b> - Upgrades of halls and community centres, including Caroline Bay floor, Temuka Alpine Energy Stadium ovens renewal and Pleasant Point Hall zip renewal.	27	27		
C	<b>RL27 Halls - Furniture/Equipment</b> - Replacement of the furniture and equipment at halls.	4	4		
C	<b>RL28 Parks and Recreation - Sports courts and cycletracks</b> - Resurfacing of Caledonian Ground cycletrack	0	199		Funding carried forward from 2012/13.
C	<b>RL29 Parks and Recreation - Structures</b> - Replacement of retaining walls, bridges and minor structures.	5	45		Funding carried forward from 2012/13
C	<b>RL30 Parks and Recreation - Resealing programme</b> - Resurfacing of hard surfaces at district parks.	165	170		
C	<b>RL31 Parks and Recreation - Playground equipment and undersurfacing</b> - Replacement of playground equipment and undersurfacing.	38	39		
C	<b>RL32 Parks and Recreation - Furniture and Signage</b> - Replacement of parks furniture and signage.	18	19		
C	<b>RL33 Parks and Recreation - Fences</b> - Replacement of parks fences.	14	15		
C	<b>RL34 Parks and Recreation - Services</b> - Replacement of parks services, including watermain, drains and culverts.	37	39		
C	<b>RL36 Parks and Recreation - Rural Plantings</b> - Rural plantings at district parks.	3	3		

Capital (C)/ Operating (O)	Explanation	10YP 2013/14 Budget (\$000's)	AP 2013/14 Budget (\$000's)	Status	Reason for Change (where applicable)
C	<b>RL37 Parks and Recreation - Temuka Domain redevelopment</b> - Redevelopment of the Temuka Domain.	57	109		Funding change due to additional donations received.
C	<b>RL38 Parks and Recreation - Mulcahys Reserve development</b> - Development of a new reserve in the Gleniti area	0	30		Funding carried forward from 2012/13.
C	<b>RL39 Parks and Recreation - Walkways Esplanade enhancements</b> - Redevelopment of walkways and planting along esplanade strips	31	31		
C	<b>RL40 Parks and Recreation - Esplanade Reserves acquisition</b> - Purchase of land for esplanade reserves	45	46		
C	<b>RL41 Parks and Recreation - Playground equipment and undersurfacing</b> - New playground and undersurfacing at district parks.	30	30		
C	<b>RL42 Parks and Recreation - Shared urban tracks</b> - Implementation of the Off-road walking and biking strategy.	100	100		
C	<b>RL43 Parks and Recreation - Sir Basil Arthur Park enhancements</b> - Enhancements to Sir Basil Arthur Park in Timaru, including sportsground extensions and improved carparking.	153	273		Funding carried forward from 2012/13.
C	<b>RL44 Parks and Recreation - Forestry Fencing</b> - Replacement of fencing.	17	37		Additional funding due to extra plantations being felled and subsequently fences need to be replaced.
C	<b>RL45 Parks and Recreation - Motor Camps renewals</b> - Renewals at Motor Camps including resealing driveway and fencing at Geraldine and Temuka water main renewal.	52	52		
C	<b>RL46 Swimming Pools - Geraldine Pool renewals</b> - Renewals at Geraldine pool including pool cleaner and shade sails.	13	158		Some funding carried forward from 2012/13.
C	<b>RL47 Swimming Pools - Pleasant Point Pool renewals</b> - Renewals at Pleasant Point pool including heating system upgrade, pool cleaners and shade sails.	13	9		
C	<b>RL48 Swimming Pools - Temuka Pool renewals</b> - Renewals at Temuka pool including heating system upgrade and water main renewal.	110	162		Additional funding due to revised cost of project.

## Recreation and Leisure – Funding Impact Statement

	Long Term Plan Forecast 2012/13 (\$000)	Long Term Plan Forecast 2013/14 (\$000)	Annual Plan Forecast 2013/14 (\$000)
<b>SOURCES OF OPERATING FUNDING</b>			
General Rates, Uniform Annual General Charge, rates penalties	8,620	8,624	8,931
Targeted Rates (Other than a targeted rate for water supply)	1,880	1,883	1,943
Subsidies and grants for operating purposes	114	6	32
Fees, charges and targeted rates for water supply	2,647	2,916	2,985
Internal charges and overheads recovered	268	268	196
Local authorities fuel tax, fines, infringement fees and other receipts	214	29	22
<b>TOTAL OPERATING FUNDING</b>	<b>13,743</b>	<b>13,726</b>	<b>14,108</b>
<b>APPLICATIONS OF OPERATING FUNDING</b>			
Payments to staff and suppliers	8,886	8,964	9,360
Finance costs	1,146	1,113	1,062
Internal charges and overheads applied	1,137	1,148	1,152
Other operating funding applications			
<b>TOTAL APPLICATIONS OF OPERATING FUNDING</b>	<b>11,169</b>	<b>11,225</b>	<b>11,574</b>
<b>SURPLUS/(DEFICIT) OF OPERATING FUNDING</b>	<b>2,574</b>	<b>2,500</b>	<b>2,535</b>
<b>SOURCES OF CAPITAL FUNDING</b>			
Subsidies and grants for capital expenditure	1,100	500	500
Development and financial contributions	0	0	50
Increase/(Decrease) in debt	(696)	(505)	(355)
Gross proceeds from the sale of assets	0	0	0
Lump sum contributions			
<b>TOTAL SOURCES OF CAPITAL FUNDING</b>	<b>404</b>	<b>(5)</b>	<b>195</b>
<b>APPLICATIONS OF CAPITAL FUNDING</b>			
Capital expenditure			
- to meet additional demand	298	249	402
- to improve the level of service	452	313	347
- to replace existing assets	1,573	1,071	1,549
Increase/(decrease) in reserves	655	862	432
Increase/(decrease) of investments			
<b>TOTAL APPLICATIONS OF CAPITAL FUNDING</b>	<b>2,978</b>	<b>2,495</b>	<b>2,729</b>
<b>SURPLUS/(DEFICIT) OF CAPITAL FUNDING</b>	<b>(2,574)</b>	<b>(2,500)</b>	<b>(2,535)</b>
<b>FUNDING BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>





# Roading and Footpaths



## Roading and Footpaths



### What we do

Roading and Footpaths includes the following activities provided by the Council:

- Roding and Footpaths
- Cycleways and Walkways

## Roding and Footpaths

Roding and Footpaths is concerned with provision of the roading and footpaths network throughout the district. Timaru District acts as a regional transportation hub, servicing significant agricultural areas, associated processing plants and an export port.

Roding and Footpaths delivers both assets (such as roads, signs, and infrastructure) and non-asset functions (such as street cleaning, garden/berm maintenance, temporary traffic management and road safety initiatives).

Council currently manages over 1,800km of sealed and unsealed roads, 289 bridges, 335km of footpath, several thousand drainage facilities (e.g. soakpits, culverts), street furniture, signs, bus stops, carparks, traffic signals, kerb and channel, 3,000 street lights, road marking and other minor structures.

Funding for the management and maintenance of the roading and

footpaths network is provided from rates, loans, and user charges together with financial assistance received from central government through the New Zealand Transport Agency (NZTA). The NZTA is also responsible for the State Highway network, while Councils are responsible for the local roading network.

Overall management of the facilities is provided by the Council, with operational work carried out by contractors.

The activity also includes managing the parking asset (e.g. parking meters, carparks). Monitoring parking compliance in the district is carried out by the Environmental Health unit. The airport is also managed by the land transport unit, with the activity itself included within the Community Support group.

Delivery of the Transport Activity is influenced by a complex array of Government policies, national and regional strategies and legislative framework. The Council also has

several strategies that help guide delivery, headlined by the Timaru Transportation Strategy, with other strategies for active transport, demand management, road safety, lifecycle management and sustainable transport.

## Cycleways and Walkways

The Council provides many walkways and cycleways throughout the district. These range from cycleways in the road corridor to combined walkways and cycleways that are off-street, such as beside urban and rural streams.

Off road walkways and cycleways are often managed jointly between the Parks and Land Transport units. Strategies, such as Active Transport Strategies and the Off-Road Walking and Cycling Strategy contribute to direction for this activity.

## Our Levels of Service

Level of Service	Performance Measures/Target
Plan for and provide a cost effective roading network	Actual operating cost of Roothing and Footpaths within budget
Roads provide for comfortable and efficient travel	<p>Timaru journey times on key transport routes are maintained at 2005 +10% levels</p> <p>Road roughness rating<sup>1</sup> of arterial roads is <math>\leq 80</math></p> <p>Road roughness rating<sup>1</sup> of other roads rating is <math>\leq 95</math></p> <p><math>\leq 10</math> complaints about roading renewals and maintenance works effect on travel times</p> <p>75% residents are satisfied with maintenance of sealed roads</p> <p>75% residents are satisfied with maintenance of unsealed roads</p>
Bridges are accessible to road users and contribute to efficient travel	<p>50% of bridges are two-way</p> <p>95% of bridges are not weight restricted</p>
Footpaths are safe and well maintained	<p>80% residents are satisfied with overall footpath provision</p> <p>Resurface a minimum of 6km footpaths annually</p>
Traffic signals, road signage and marking provide clear guidance	95% residents are satisfied that road signage and marking is helpful and effective
Street and amenity lighting enables safe and efficient movement	95% residents are satisfied that there is sufficient street lighting in urban areas

Level of Service	Performance Measures/Target
Road safety initiatives improve road safety and awareness	<p>85% residents are satisfied with the overall safety level of roads</p> <p>40% residents are aware of road safety programmes or advertisements</p>
Carparking is available and cost effective	<p>90% residents are satisfied with the availability of carparking provision</p> <p>Timaru Parking activity fees are reviewed annually and activity remains self funding</p>
Deliver and plan for a more sustainable transport network	<p>99% public transport users are satisfied with the quality of public transport (ECan survey)</p> <p>1 school travel plan is completed or reviewed annually</p> <p>Use of Active/Public Transport modes:</p> <ul style="list-style-type: none"> <li>• 80% residents regularly walk</li> <li>• 30% residents regularly cycle</li> <li>• 15% residents use public transport</li> </ul>

<sup>1</sup> Data collected from RAMM database. The lower the number, the smoother the road.

## Planned Work 2013/14

Capital (C)/ Operating (O)	Explanation	10YP 2013/14 Budget (\$000's)	AP 2013/14 Budget (\$000's)	Status	Reason for Change (where applicable)
C	<b>RF1 Structural Bridge renewals</b> - Replacement of bridges at the end of their useful life, with bridges strengthened where necessary. Planned for replacement in 2013/14 are Brookfield Road, Wisely Road and Hall Road together with a number of bridges to have some structural components replaced to extend the useful life.	400	400		
C	<b>RF2 Pavement Rehabilitations</b> - Reconstruction of roading at the end of its design life to ensure maintenance costs are reduced. Roads planned for 2013/14 are Victoria and Browne Streets in Timaru, sections of Earl Road and sections of Badham Road.	1,000	1,000		
C	<b>RF4 Sign Renewals</b> - Replacement of damaged, stolen or vandalised road signage and signage that has reached the end of its design life	130	130		
C	<b>RF5 Minor Improvement Works</b> - General improvements to the roading network, such as safety improvements, upgrades or new cycleways.	805	805		
C	<b>RF6 Kerb and Channel renewals</b> - Renewals of kerb and channelling district-wide, including enhancements to create safer speed environments	800	800		
C	<b>RF7 Maintenance Chipseal renewals</b> - Renewals of chipseal road surfaces across the district.	2,520	2,520		
C	<b>RF8 Asphaltic Surfacing renewals</b> - Renewals of asphaltic road surfaces (hot mix) across the district.	500	500		
C	<b>RF9 Unsealed Road Metalling renewals</b> - Renewals of road metal on unsealed roads across the district.	220	220		
C	<b>RF10 Culvert renewals</b> - Replacement of small culverts that have reached the end of their design life	40	40		

Capital (C)/ Operating (O)	Explanation	10YP	AP	Status	Reason for Change (where applicable)
		2013/14 Budget (\$000's)	2013/14 Budget (\$000's)		
C	<b>RF11 Seal Extensions</b> - Seal extension of unsealed roads, where appropriate (see comment)	330	300		Council have reviewed seal extension funding as part of the Annual Plan 2013/14 considerations. Funding has been reduced to \$300,000. This is not tagged to any specific project. It has been tagged for any projects where there are opportunities for cost sharing (as per Council's current cost share policy) or where there are extraordinary situations that present that may warrant seal extension.
C	<b>RF12 Seal Widening</b> - Seal widening of roads across the district.	300	300		
C	<b>RF13 Streetlighting and Lantern renewals</b> - Replacement of streetlighting, including lanterns across the district. Also included are subdivision contributions where required	44	44		
C	<b>RF14 Footpath renewals</b> - Renewals of footpaths across the district, including Geraldine, Temuka, Timaru and rural townships	640	740		Some funding carried forward from 2012/13
C	<b>RF15 District Central Business District (CBD) renewals</b> - Refreshment of district CBDs, including furniture, paving, alterations to public spaces and enhancements. Planned for 2013/14 is initial scoping of the upgrade to identify options in consultation with businesses and users.	50	50		
C	<b>RF16 Parking Infrastructure renewals</b> - Replacement of parking infrastructure, including pay and display machines, control equipment and carparking resealing.	16	16		
C	<b>RF17 New kerb and channel/culverts</b> - Installation of kerb and channel or culverts where none currently exists. Planned for 2013/14 is an extension of the kerb & channel in Seadown Road.	240	240		
C	<b>RF18 New streetlighting</b> - Installation of new poles and streetlights, particularly where undergrounding of power cables occurs.	130	280		Some funding carried forward from 2012/13
C	<b>RF19 New signs</b> - Installation of new signage across the district, generally safety focused.	80	80		



Capital (C)/ Operating (O)	Explanation	10YP 2013/14 Budget (\$000's)	AP 2013/14 Budget (\$000's)	Status	Reason for Change (where applicable)
C	<b>RF20 New footpaths</b> - Construction of new footpaths across the district, including Geraldine, Temuka and Timaru. Community Boards determine rural townships projects.	55	115		Some funding carried forward for Timaru from 2012/13. Additional funding provided for Geraldine (\$10,000) as a result of Annual Plan request.
C	<b>RF22 Factory Road bridge widening</b> - Conversion of the existing Factory Road bridge to two lanes, including strengthening.	1,430	1,430		
C	<b>RF23 Temuka roading upgrade</b> - Upgrading of Temuka - Waitohi Road to urban road status.	200	200		
C	<b>RF25 Washdyke Network improvements</b> - Construction of a new road link between Meadows Road and Elginshire Road to improve traffic efficiency allowing traffic from Meadows Road to access State Highway 1 via the Seadown Road signalled intersection.	200	1,901		Carried forward from 2012/13 due to longer than anticipated time for the acquisition of land, consent to cross a rail line and the completion of realignment work required on this railway.
C	<b>RF27 Identity Signage replacements</b> - Planned are Welcome to Timaru signage and Geraldine signage.	20	20		
C	<b>RF28 Miscellaneous Roding and Footpaths projects</b> - Planned are installation of security cameras (\$40k), replacement of Geraldine christmas decorations (\$2.5k), bus shelter relocations (\$10k) and replacement of Land Transport unit equipment (\$8k).	51	61		Some funding carried forward from 2012/13



## Roading and Footpaths – Funding Impact Statement

	Long Term Plan Forecast 2012/13 (\$000)	Long Term Plan Forecast 2013/14 (\$000)	Annual Plan Forecast 2013/14 (\$000)
<b>SOURCES OF OPERATING FUNDING</b>			
General Rates, Uniform Annual General Charge, rates penalties	551	543	552
Targeted Rates (Other than a targeted rate for water supply)	7,615	7,654	8,068
Subsidies and grants for operating purposes	2,786	2,783	2,588
Fees, charges and targeted rates for water supply	1,014	1,014	996
Internal charges and overheads recovered	1,490	1,487	1,528
Local authorities fuel tax, fines, infringement fees and other receipts			
<b>TOTAL OPERATING FUNDING</b>	<b>13,457</b>	<b>13,481</b>	<b>13,732</b>
<b>APPLICATIONS OF OPERATING FUNDING</b>			
Payments to staff and suppliers	7,023	6,897	7,152
Finance costs	689	758	721
Internal charges and overheads applied	2,111	2,107	2,172
Other operating funding applications			
<b>TOTAL APPLICATIONS OF OPERATING FUNDING</b>	<b>9,823</b>	<b>9,762</b>	<b>10,045</b>
<b>SURPLUS/(DEFICIT) OF OPERATING FUNDING</b>	<b>3,634</b>	<b>3,719</b>	<b>3,687</b>
<b>SOURCES OF CAPITAL FUNDING</b>			
Subsidies and grants for capital expenditure	5,294	4,815	5,814
Development and financial contributions	0	0	100
Increase/(Decrease) in debt	1,158	811	1,628
Gross proceeds from the sale of assets	0	0	0
Lump sum contributions			
<b>TOTAL SOURCES OF CAPITAL FUNDING</b>	<b>6,451</b>	<b>5,627</b>	<b>7,541</b>
<b>APPLICATIONS OF CAPITAL FUNDING</b>			
Capital expenditure			
- to meet additional demand	114	4	1,474
- to improve the level of service	4,706	3,857	4,206
- to replace existing assets	6,838	6,340	6,512
Increase/(decrease) in reserves	(1,572)	(855)	(963)
Increase/(decrease) of investments			
<b>TOTAL APPLICATIONS OF CAPITAL FUNDING</b>	<b>10,086</b>	<b>9,346</b>	<b>11,228</b>
<b>SURPLUS/(DEFICIT) OF CAPITAL FUNDING</b>	<b>(3,634)</b>	<b>(3,719)</b>	<b>(3,687)</b>
<b>FUNDING BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>



# Sewer



## Sewer



## What we do

Timaru District Council manages the delivery of wastewater collection, treatment and disposal services to communities in the Timaru District.

Individual wastewater schemes are provided for the urban areas of Timaru, Temuka, Geraldine and Pleasant Point. These schemes are linked via pipeline to the main wastewater treatment plant and ocean outfall in Timaru. A small collection scheme also serves the Arowhenua community which feeds into Temuka for treatment. Approximately 80% of the total district residential population are serviced.

Wastewater from the Timaru scheme is currently milliscreened at the Aorangi Road plant. The scheme includes the industrial areas of Washdyke and the Timaru port, with urban and industrial wastewater streams each contributing about half of the flow to the milliscreen plant.

Temuka, Geraldine, and Pleasant Point each have their own oxidation pond treatment facility, with treated effluent piped to Timaru where it combines with screened Timaru effluent before being discharged 500m offshore via a submarine ocean outfall.

The sewer activity looks after an asset base including a milliscreen plant, ocean outfall, 3 oxidation ponds, 338km of pipeline, 22 pump stations and over 3,000 manholes.

## Our Levels of Service

Level of Service	Performance Measures/Target
Deliver sewer services according to required environmental standards	Compliance with all Resource Consent conditions <sup>1</sup>
Provide sewer services that meet community demands	<p>≥ 85% users are satisfied with sewer services where service provided</p> <p>≥ 80% residents satisfied with sewer services</p>
Minimise wastewater odour from the sewer services system	≤ 15 complaints related to odour from the sewage treatment plant or sewer network
Deliver affordable sewer services	<p>≥ 85% users of sewer service think service is good value for money</p> <p>Actual operating cost of combined sewer services within budget</p>
Maintain excellent customer service	85% of service requests are responded to within required timeframes
Minimise unplanned interruption to sewer services	<p>≤ 15 recorded dry weather overflows from the sewer network</p> <p>Wastewater overflow incidents during a rain event from the sewer network - Analyse reported wastewater overflow incidents and report results</p>

<sup>1</sup> excluding minor non-compliances as reported by ECan

## Planned Work 2013/14

Capital (C)/ Operating (O)	Explanation	10YP 2013/14 Budget (\$000's)	AP 2013/14 Budget (\$000's)	Status	Reason for Change (where applicable)
C	<b>SEW1 Small Mains Renewals and capital upgrades</b> - Replacement of pipes and other sewer assets that have reached the end of their design life, including renewals generated as a result of maintenance to the sewer network.	277	577		Some funding carried forward from 2012/13.
C	<b>SEW2 Sewer trunk main renewals</b> - Replacement of major sewer trunk mains and infrastructure across the district that have reached the end of their design life. Planned in the short term is an upgrade in Domain Avenue (Temuka).	700	700		
C	<b>SEW5 Bio Filters/Trunk Main ventilation</b> - Investigation and implementation of strategies to ensure sewer trunk main ventilation (i.e. draw air into sewers for ventilation).	0	81		Carried forward from 2012/13.
C	<b>SEW6 North Mole upgrade</b> - Linking of the North Mole sewer pipe into the industrial sewer at Virtue Avenue, Timaru.	0	450		Carried forward from 2012/13.
C	<b>SEW8 Queen Street Pump Station refurbishment</b> - Full refurbishment of the Queen Street pump station, including pumps and concrete.	250	1,100		Some funding carried forward from 2012/13.
C	<b>SEW9 Pump replacements</b> - Renewals of pumps in the sewer network that have reached the end of their useful life	25	25		
C	<b>SEW10 Data Capture Equipment repairs</b> - Repair of sewer sampling and monitoring equipment	16	16		
C	<b>SEW11 Treatment Process Water</b> - Improvement of water supply at the milliscreen plant, including infrastructure	0	77		Carried forward from 2012/13.
C	<b>SEW12 Mechanical plant and equipment renewals</b> - Replacement of plant and equipment that has reached the end of its design life, including electrical equipment, Uninterrupted Power Supply (UPS), Programme Logic Controllers (PLC), and telemetry renewals.	38	38		



Capital (C)/ Operating (O)	Explanation	10YP 2013/14 Budget (\$000's)	AP 2013/14 Budget (\$000's)	Status	Reason for Change (where applicable)
C	<b>SEW13 Conveyor and Presses Upgrade</b> - Upgrading of the milliscreen plant conveyors and presses.	370	370		
C	<b>SEW14 Building renewals</b> - Renewals at buildings associated with the sewer network	5	5		
C	<b>SEW17 Wastewater Treatment Project Management</b> - Project management for completion of wastewater treatment plant upgrades	15	15		
C	<b>SEW19 Tradewaste Charging Review</b> - Review of tradewaste charging regime and consents	20	20		
C	<b>SEW20 Domestic Wastewater Treatment Plant upgrade</b> - Completion of the domestic wastewater treatment plant upgrade in Aorangi Road to enable separate treatment of domestic sewage, including the construction of a screening plant, two oxidation ponds, a maturation pond and wetlands to ensure that the effluent being disposed of to ocean meets the exacting standards of resource consent to protect human health and the environment.	4,000	7,400		Partially carried forward from 2012/13 due to delay by the contractor.

## Sewer – Funding Impact Statement

	Long Term Plan Forecast 2012/13 (\$000)	Long Term Plan Forecast 2013/14 (\$000)	Annual Plan Forecast 2013/14 (\$000)
<b>SOURCES OF OPERATING FUNDING</b>			
General Rates, Uniform Annual General Charge, rates penalties			
Targeted Rates (Other than a targeted rate for water supply)	5,750	7,100	<b>6,400</b>
Subsidies and grants for operating purposes			
Fees, charges and targeted rates for water supply	1,985	2,200	<b>2,200</b>
Internal charges and overheads recovered			
Local authorities fuel tax, fines, infringement fees and other receipts			
<b>TOTAL OPERATING FUNDING</b>	<b>7,735</b>	<b>9,300</b>	<b>8,600</b>
<b>APPLICATIONS OF OPERATING FUNDING</b>			
Payments to staff and suppliers	1,467	1,586	<b>1,653</b>
Finance costs	3,243	3,891	<b>3,659</b>
Internal charges and overheads applied	1,203	1,221	<b>1,288</b>
Other operating funding applications			
<b>TOTAL APPLICATIONS OF OPERATING FUNDING</b>	<b>5,913</b>	<b>6,698</b>	<b>6,600</b>
<b>SURPLUS/(DEFICIT) OF OPERATING FUNDING</b>	<b>1,822</b>	<b>2,602</b>	<b>2,000</b>
<b>SOURCES OF CAPITAL FUNDING</b>			
Subsidies and grants for capital expenditure	30	30	<b>30</b>
Development and financial contributions			
Increase/(Decrease) in debt	14,946	1,784	<b>5,584</b>
Gross proceeds from the sale of assets	0	0	<b>0</b>
Lump sum contributions			
<b>TOTAL SOURCES OF CAPITAL FUNDING</b>	<b>14,976</b>	<b>1,814</b>	<b>5,614</b>
<b>APPLICATIONS OF CAPITAL FUNDING</b>			
Capital expenditure			
- to meet additional demand	0	0	<b>0</b>
- to improve the level of service	15,115	4,035	<b>7,885</b>
- to replace existing assets	2,808	1,681	<b>2,989</b>
Increase/(decrease) in reserves	(1,125)	(1,301)	<b>(3,261)</b>
Increase/(decrease) of investments			
<b>TOTAL APPLICATIONS OF CAPITAL FUNDING</b>	<b>16,798</b>	<b>4,416</b>	<b>7,613</b>
<b>SURPLUS/(DEFICIT) OF CAPITAL FUNDING</b>	<b>(1,822)</b>	<b>(2,602)</b>	<b>(2,000)</b>
<b>FUNDING BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>



# Stormwater



## Stormwater



is disposed of to a mixture of soakpits, surface water bodies (e.g. rivers, ocean) and drains depending on the scheme.

The activity looks after an asset base of around 160km of pipeline, 36km of open channel, 4 retention dams, 2 pump stations and over 3,000 sumps.

## What we do

Timaru District Council manages the delivery of stormwater systems to communities in the Timaru District. Communities serviced include Timaru, Temuka, Geraldine, Pleasant Point, Winchester, Cave and Milford-Ohapi. Approximately 83% of the total district resident population is serviced.

There are no significant stormwater activities in rural areas, although some drainage is managed by Environment Canterbury and partially funded by Timaru District Council.

Schemes range from piped to open channel stormwater systems. Stormwater collected from schemes

## Our Levels of Service

Level of Service	Performance Measures/Target
Deliver stormwater services according to required environmental standards	Compliance with resource consent conditions <sup>1</sup>
Provide stormwater services that meet community demands	<p>≥ 80% of users are satisfied with stormwater services</p> <p>≥ 75% of district residents satisfied with stormwater services</p>
Deliver affordable stormwater services	Actual operating cost of stormwater services within budget
Maintain excellent customer service	85% of service requests are responded to within required timeframes
Minimise network failure of stormwater services	<p>Reported flooding due to insufficient capacity in public stormwater network during a rain event -</p> <p>Analyse and report on flooding events in:</p> <ul style="list-style-type: none"> <li>- Residential zone (for &lt;5yr event)</li> <li>- Commercial/ Industrial zone (for &lt;10yr event)</li> </ul>

<sup>1</sup> excluding minor non-compliances as reported by ECan



## Planned Work 2013/14

Capital (C)/ Operating (O)	Explanation	10YP 2013/14 Budget (\$000's)	AP 2013/14 Budget (\$000's)	Status	Reason for Change (where applicable)
C	<b>STO1 Geraldine Stormwater renewals</b> - General renewals of minor culverts, sumps and soakpits in Geraldine.	12	12		
C	<b>STO2 Geraldine Stormwater upgrades</b> - Plans includes the Raukapuka soakage project (\$30k), Hislop/Domain/Huffey Street project (\$220k) and Geraldine Domain swales (\$135k).	110	385		Carried forward from 2012/13.
C	<b>STO5 Temuka Stormwater renewals</b> - General renewals of minor culverts, sumps and soakpits in Temuka.	6	11		Some funding carried forward from 2012/13.
C	<b>STO6 Temuka Stormwater upgrades</b> - Plans include completion of Fraser/King Street stormwater project.	25	208		Some funding carried forward from 2012/13.
C	<b>STO7 Timaru Stormwater renewals and upgrades</b> - General renewals of minor culverts, pipe replacements, sumps and soakpits in Timaru. Stormwater upgrading projects include completion of the Gardens Gully (High/Queen Street) project (\$382k), and Rimu Street renewals.	491	745		Some funding carried forward from 2012/13.
C	<b>STO8 Timaru - Washdyke Creek stormwater improvements</b> - Project to improve stormwater disposal in Washdyke Creek, Washdyke area. Project led by Environment Canterbury in conjunction with property owners and will involve raising stopbanks in the area.	120	130		Carried forward from 2012/13.
C	<b>STO9 Timaru - Gleniti Dams</b> - Construction of bunds to enable short term storage of stormwater in Gleniti area.	0	100		Carried forward from 2012/13.
C	<b>STO10 Stormwater plant/equipment and network analysis</b> - Replacement of plant and equipment that has reached the end of its useful life and stormwater modelling.	10	20		Carried forward from 2012/13.
C	<b>STO11 Rural Stormwater upgrades</b> - General renewals of rural minor culverts, sumps and soakpits and upgrades where they enter urban areas.	7	12		

## Stormwater – Funding Impact Statement

	Long Term Plan Forecast 2012/13 (\$000)	Long Term Plan Forecast 2013/14 (\$000)	Annual Plan Forecast 2013/14 (\$000)
<b>SOURCES OF OPERATING FUNDING</b>			
General Rates, Uniform Annual General Charge, rates penalties			
Targeted Rates (Other than a targeted rate for water supply)	1,291	1,372	1,437
Subsidies and grants for operating purposes			
Fees, charges and targeted rates for water supply			
Internal charges and overheads recovered			
Local authorities fuel tax, fines, infringement fees and other receipts			
<b>TOTAL OPERATING FUNDING</b>	<b>1,291</b>	<b>1,372</b>	<b>1,437</b>
<b>APPLICATIONS OF OPERATING FUNDING</b>			
Payments to staff and suppliers	381	377	411
Finance costs	33	53	42
Internal charges and overheads applied	131	134	154
Other operating funding applications			
<b>TOTAL APPLICATIONS OF OPERATING FUNDING</b>	<b>545</b>	<b>563</b>	<b>607</b>
<b>SURPLUS/(DEFICIT) OF OPERATING FUNDING</b>	<b>746</b>	<b>809</b>	<b>831</b>
<b>SOURCES OF CAPITAL FUNDING</b>			
Subsidies and grants for capital expenditure	0	0	58
Development and financial contributions	20	20	20
Increase/(Decrease) in debt	628	71	369
Gross proceeds from the sale of assets			
Lump sum contributions			
<b>TOTAL SOURCES OF CAPITAL FUNDING</b>	<b>648</b>	<b>91</b>	<b>447</b>
<b>APPLICATIONS OF CAPITAL FUNDING</b>			
Capital expenditure			
- to meet additional demand	100	0	100
- to improve the level of service	810	255	693
- to replace existing assets	547	531	830
Increase/(decrease) in reserves	(63)	115	(345)
Increase/(decrease) of investments			
<b>TOTAL APPLICATIONS OF CAPITAL FUNDING</b>	<b>1,393</b>	<b>900</b>	<b>1,278</b>
<b>SURPLUS/(DEFICIT) OF CAPITAL FUNDING</b>	<b>(746)</b>	<b>(809)</b>	<b>(831)</b>
<b>FUNDING BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Waste Minimisation



## Waste Minimisation



### What we do

Waste Minimisation includes the following activity provided by the Council:

- Compost, Recycling and Refuse

### Compost, Recycling and Refuse

Compost, Recycling and Refuse addresses the management of solid waste generated in the Timaru District.

In 2006, the Council implemented the 3-2-1-ZERO waste minimisation system in the District. This highly successful scheme has meant that

82% of the district is provided with kerbside collection services for organic waste, recycling and rubbish. Bins are collected regularly with materials sorted and managed at the Redruth Eco-centre. The vision is:

“A sustainable community that is able to reuse, recycle and recover discarded resources and minimise residual waste to landfill, while ensuring protection of public health and the environment.”

Council manages the overall activity including services listed above and owns solid waste sites and facilities where activity occurs.

Operational work is carried out by contractors, Transpacific Industries Limited.

Council services provided are:

- A kerbside collection service to urban and some rural residents for organic waste, recycling and rubbish
- Transfer Station facilities at Geraldine, Pleasant Point, Temuka and Timaru (Redruth)

incorporating:

- Recycling, composting and rubbish drop-off
- E-waste drop-off facilities
- Household hazardous waste drop-off
- Reusable goods drop-off
- Facilities at the Redruth Eco-Centre including:
  - A landfill
  - A scrap metal recycling site
  - Recycling and composting facilities
- A retail shop for reusable materials called “The Crows Nest” at Redruth.
- Information and education resources
- A Waste Exchange listing service
- 3-2-1-ZERO waste minimisation support for public events
- Implementation of business/community waste minimisation programmes

## Our Levels of Service

Level of Service	Performance Measures/Target
Solid Waste facilities are adequate and available to the community	≥ 80% overall/user satisfaction with solid waste services
Provide regular kerbside collection services to enable separation of waste	≤ 546 missed kerbside bins annually
No adverse effects from the operation of solid waste facilities	Compliance with resource consent conditions <sup>1</sup>
Solid Waste is diverted from the landfill	5,600 gross tonnes of recycling processed at Materials Recycling Facility (MRF) and diverted from landfill 14,900 gross tonnes of organic waste processed at composting facility and diverted from landfill 386 gross tonnes of reuse and other recycling diverted with Crow's Nest tonnes to comprise ≥40%
Promote and educate about waste minimisation	25 zero waste events supported 52 businesses supported with zero waste advice
Public Information and education ensures waste is sorted appropriately	Recorded contamination at MRF 24% of gross tonnes Recorded contamination at compost facility 0.9% of gross tonnes Kerbside waste to landfill per red bin pickup reduces - 11.5kg per red bin pickup

<sup>1</sup> excluding minor non-compliances as reported by Ecan



## Planned Work 2013/14

Capital (C)/ Operating (O)	Explanation	10YP 2013/14 Budget (\$000's)	AP 2013/14 Budget (\$000's)	Status	Reason for Change (where applicable)
C	<b>WM1 Stage 2 Development</b> - Reshaping and recapping the existing landfill areas to improve side slopes and impermeability of the cap.	25	25		
C	<b>WM2 Stage 3 Development</b> - Construction of new landfill cells	180	325		Some funding carried forward from 2012/13 and transferred from 2014/15 to allow preliminary drainage work under the proposed new landfill cell to be completed and the excavation consolidated prior to construction of the next landfill cell in 2014/15.
C	<b>WM3 Drainage</b> - Projects to improve drainage at the Redruth landfill including collection of leachate recirculation, replacement of pumps, and upgrading of drainage.	60	60		
C	<b>WM4 Landfill Gas System</b> - Design and installation of a system to deal with landfill gas (methane) to comply with National Environmental Standards for Air Quality. Excess gas is likely to be flared from the site, with construction of a flare station and gas wells	497	30		Stage 1 of the gas collection and flare system will be completed by 30 June 2013 and Stage 2 is proposed to be delayed by 12 months to allow time for a detailed assessment of the effects and success of Stage 1.
C	<b>WM5 Landfill Aftercare Reserves</b> - Reserves set aside for landfill aftercare	90	90		
C	<b>WM6 Transfer Station renewals</b> - Renewal of plant and equipment at district transfer stations, including motors, containers and furniture	14	14		
C	<b>WM7 Whole of Life Plan</b> - Updating of the Whole of Life Plan for the Redruth Landfill	10	10		
C	<b>WM8 Compost Site</b> - Creation of new maturation pads for compost and installation of new pads to meet demand.	250	20		A further assessment of the compost pads to be replaced indicates that they will last another year before replacement is required.
C	<b>WM9 New bins</b> - Purchase of new wheelie bins to meet growth	49	52		
C	<b>WM10 Roding</b> - Upgrading of roding at district solid waste facilities	0	35		Funding carried forward from 2012/13.
C	<b>WM11 Waste Levy Projects</b> - Implementation of projects funded from the Waste levy to improve waste minimisation. Project in 2013/14 proposed to install some public recycling facilities on Caroline Bay.	7	7		



## Waste Minimisation – Funding Impact Statement

	Long Term Plan Forecast 2012/13 (\$000)	Long Term Plan Forecast 2013/14 (\$000)	Annual Plan Forecast 2013/14 (\$000)
<b>SOURCES OF OPERATING FUNDING</b>			
General Rates, Uniform Annual General Charge, rates penalties			
Targeted Rates (Other than a targeted rate for water supply)	5,595	5,652	<b>5,567</b>
Subsidies and grants for operating purposes	130	130	<b>120</b>
Fees, charges and targeted rates for water supply	2,042	2,042	<b>1,902</b>
Internal charges and overheads recovered			
Local authorities fuel tax, fines, infringement fees and other receipts			
<b>TOTAL OPERATING FUNDING</b>	<b>7,767</b>	<b>7,824</b>	<b>7,588</b>
<b>APPLICATIONS OF OPERATING FUNDING</b>			
Payments to staff and suppliers	6,157	6,215	<b>6,016</b>
Finance costs	374	373	<b>335</b>
Internal charges and overheads applied	363	363	<b>369</b>
Other operating funding applications			
<b>TOTAL APPLICATIONS OF OPERATING FUNDING</b>	<b>6,894</b>	<b>6,950</b>	<b>6,719</b>
<b>SURPLUS/(DEFICIT) OF OPERATING FUNDING</b>	<b>874</b>	<b>874</b>	<b>869</b>
<b>SOURCES OF CAPITAL FUNDING</b>			
Subsidies and grants for capital expenditure			
Development and financial contributions			
Increase/(Decrease) in debt	46	474	<b>152</b>
Gross proceeds from the sale of assets			
Lump sum contributions			
<b>TOTAL SOURCES OF CAPITAL FUNDING</b>	<b>46</b>	<b>474</b>	<b>152</b>
<b>APPLICATIONS OF CAPITAL FUNDING</b>			
Capital expenditure			
- to meet additional demand	114	294	<b>441</b>
- to improve the level of service	368	849	<b>152</b>
- to replace existing assets	88	38	<b>75</b>
Increase/(decrease) in reserves	349	166	<b>353</b>
Increase/(decrease) of investments			
<b>TOTAL APPLICATIONS OF CAPITAL FUNDING</b>	<b>919</b>	<b>1,347</b>	<b>1,020</b>
<b>SURPLUS/(DEFICIT) OF CAPITAL FUNDING</b>	<b>(874)</b>	<b>(874)</b>	<b>(869)</b>
<b>FUNDING BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>



# Water Supply



## Water Supply



### What we do

Water Supply provides the safe and effective treatment, storage and distribution of water to urban and rural parts of the district. Quality water is delivered for residential, commercial, industrial and stockwater purposes. Water is not supplied for irrigation or horticultural purposes.

Approximately 96% of the total district resident population are served through 13 individual water supplies operated on behalf of the residents of the Timaru District. Schemes are provided (in order of largest to smallest population served) to:

- Timaru – Urban drinking water
- Downlands - Rural drinking water and stockwater
- Temuka - Urban drinking water
- Geraldine - Urban drinking water
- Te Moana - Rural drinking water and stockwater
- Pleasant Point - Urban drinking water
- Seadown - Rural drinking water and stockwater
- Winchester – Urban drinking water
- Orari - Rural drinking water and stockwater
- Peel Forest - Urban drinking water
- Beautiful Valley – Rural stockwater
- Rangitata/Orari – Water Race stockwater

The Downlands scheme covers and is operated on behalf of residents of the Timaru, Mackenzie and Waimate Districts. The Downlands Water Supply is managed by the Timaru District Council, who own 82% of the scheme. Policy for this scheme is determined by a Joint Standing Committee.

Water sources for the schemes include rivers, bores and surface springs. Environment Canterbury allocates water to the Council via resource consents, which set upper limits on the amount of water that can be taken from water sources.

The urban schemes are on-demand at the tap, except the Peel Forest scheme which supplies to a storage tank on each property.

The rural drinking water and stockwater schemes are flow control supplies (using restrictors) to storage tanks, except the Seadown scheme which also supplies directly to stockwater troughs.

The water race schemes supply stockwater to water races on or adjacent to scheme properties.



## Our Levels of Service

Level of Service	Performance Measures/Target
Manage and monitor water supplies under the conditions of water resource consents and to achieve positive environmental outcomes	Compliance with resource consent conditions <sup>1</sup>
Provide water supply services that meet community demand	At least 95% urban scheme service connections have a normal minimum operating water pressure of $\geq 200\text{KPa}$  $\geq 85\%$ district residents are satisfied with water supply services  $\geq 85\%$ of water supply users are satisfied with water supply services
Provide safe drinking water	All schemes compliant with NZ Drinking Water Standards - Bacterial and chemical compliance  Compliance with NZ Drinking Water Standards - Protozoal compliance - Downlands - Pareora, Orari, Pleasant Point, Seadown, Temuka, Geraldine, Timaru and Winchester.
Provide water with an acceptable taste, odour and appearance	Complaints received from $<1\%$ of connected properties about water appearance, taste and smell
Maintain excellent customer service	$\geq 85\%$ of service requests are responded to within required timeframes
Deliver affordable water supply services	$\geq 85\%$ users of services think water supply services are good value for money  Actual operating cost of combined water supplies within budget

Level of Service	Performance Measures/Target
Minimise unplanned interruption to water supply services	No unplanned outages to urban scheme properties $\geq$ than 8 hours

<sup>1</sup> excluding minor non-compliances as reported by Ecan

## Planned Work 2013/14

Capital (C)/ Operating (O)	Explanation	10YP 2013/14 Budget (\$000's)	AP 2013/14 Budget (\$000's)	Status	Reason for Change (where applicable)
O	<b>Timaru Water Supply Strategy</b> - Funding to progress Timaru Water Supply Strategy, including recommended strategic actions, such as water allocation and resource consent strategies, water demand and drought management, the Pareora Pipeline investigation and risk management.	100	100		
C	<b>WS1 Urban Water Supplies - Reticulation and Service Renewals</b> - Replacement of pipes, valves, hydrants and other water supply assets that have reached the end of their design life, including renewals generated as a result of maintenance to the water supply network.	1,105	1,515		Some funding carried forward from 2012/13
C	<b>WS5 Urban Water Supplies - Network Analysis and Metering</b> - Water supply modelling and meters to establish water demand in particular areas.	7	7		
C	<b>WS6 Urban Water Supplies - Leak Detection</b> - Urban water supply leakage programme including establishing investigation areas and leak detection work.	0	20		Some funding carried forward from 2012/13
C	<b>WS7 Urban Water Supplies - Fixed Plant and equipment</b> - Replacement of plant and equipment at treatment plants, including telemetry and electrical equipment.	475	514		Some funding carried forward from 2012/13
C	<b>WS10 Urban Water Supplies - Timaru Pareora Fencing upgrade</b> - Replacement of Pareora reserve fencing.	50	50		
C	<b>WS11 Urban Water Supplies - Timaru Reservoir Cover</b> - Replacement of reservoir covers at the Claremont plant that have reached the end of their useful life.	0	25		Funding carried forward from 2012/13
C	<b>WS12 Other Water Supplies - Rangitata/Orari Water Race renewals and plant</b> - Replacement of culverts, flumes, intake structures at headworks.	15	140		Damage to the Rangitata/Orari scheme intake due to high river flows requires bank protection with additional funding of \$100,000 for intake protection included.



Capital (C)/ Operating (O)	Explanation	10YP	AP	Status	Reason for Change (where applicable)
		2013/14 Budget (\$000's)	2013/14 Budget (\$000's)		
C	<b>WS13 Other Water Supplies - Seadown Renewals</b> - Replacement of reticulation, pumps and buildings.	40	42		
C	<b>WS16 Other Water Supplies - Seadown Leak Detection, Network Analysis and Metering</b> - Leak detection, water supply modelling and meters to establish water demand in particular areas to improve supply delivery	2	14		
C	<b>WS17 Other Water Supplies - Te Moana Renewals</b> - Replacement of reticulation, pumps, jets, tanks and buildings	140	253		Funding carried forward from 2012/13
C	<b>WS18 Other Water Supplies - Te Moana Network capacity</b> - Project to improve network capacity of the Geraldine/Te Moana supply, involving expansion of the Geraldine water source to supply water for the Te Moana and Geraldine communities. Initial expenditure will allow delivery of water from the Geraldine source to the Woodbury community.	1,900	2,100		Funding carried forward from 2012/13
C	<b>WS19 Other Water Supplies - Te Moana Leak Detection, Network Analysis and Metering</b> - Leak detection, water supply modelling and meters to establish water demand in particular areas to improve supply delivery	15	15		
C	<b>WS20 Downlands Water Supply - Renewals</b> - Replacement of pipes, tanks and other water supply assets that have reached the end of their design life, including renewals generated as a result of maintenance to the water supply network	572	720		Some funding (\$164,000) carried forward from 2012/13.
C	<b>WS21 Downlands Water Supply - Tengawai Trunk Main upgrade</b> - Replacement and upgrading of the Tengawai trunk main to enable future growth in the Downlands scheme from the Tengawai intake	2,460	2,460		
C	<b>WS22 Downlands Water Supply - Network Analysis and Metering</b> - Water supply modelling and meters to establish water demand in particular areas.	8	8		
C	<b>WS23 Downlands Water Supply - Reservoir cover</b> - Replacement of reservoir covers on the Downlands supply that have reached the end of their useful life	8	16		Some funding carried forward from 2012/13.

## Water Supply – Funding Impact Statement

	Long Term Plan Forecast 2012/13 (\$000)	Long Term Plan Forecast 2013/14 (\$000)	Annual Plan Forecast 2013/14 (\$000)
<b>SOURCES OF OPERATING FUNDING</b>			
General Rates, Uniform Annual General Charge, rates penalties			
Targeted Rates (Other than a targeted rate for water supply)	4,232	4,269	<b>4,325</b>
Subsidies and grants for operating purposes			
Fees, charges and targeted rates for water supply	1,440	1,505	<b>1,485</b>
Internal charges and overheads recovered	54	54	<b>71</b>
Local authorities fuel tax, fines, infringement fees and other receipts			
<b>TOTAL OPERATING FUNDING</b>	<b>5,726</b>	<b>5,828</b>	<b>5,881</b>
<b>APPLICATIONS OF OPERATING FUNDING</b>			
Payments to staff and suppliers	2,844	2,902	<b>3,031</b>
Finance costs	329	376	<b>364</b>
Internal charges and overheads applied	857	869	<b>897</b>
Other operating funding applications			
<b>TOTAL APPLICATIONS OF OPERATING FUNDING</b>	<b>4,031</b>	<b>4,147</b>	<b>4,293</b>
<b>SURPLUS/(DEFICIT) OF OPERATING FUNDING</b>	<b>1,695</b>	<b>1,682</b>	<b>1,588</b>
<b>SOURCES OF CAPITAL FUNDING</b>			
Subsidies and grants for capital expenditure			
Development and financial contributions	9	9	<b>9</b>
Increase/(Decrease) in debt	(304)	1,654	<b>1,777</b>
Gross proceeds from the sale of assets			
Lump sum contributions			
<b>TOTAL SOURCES OF CAPITAL FUNDING</b>	<b>(296)</b>	<b>1,662</b>	<b>1,785</b>
<b>APPLICATIONS OF CAPITAL FUNDING</b>			
Capital expenditure			
- to meet additional demand	0	0	<b>0</b>
- to improve the level of service	200	1,975	<b>2,275</b>
- to replace existing assets	2,102	1,774	<b>2,420</b>
Increase/(decrease) in reserves	(903)	(405)	<b>(1,321)</b>
Increase/(decrease) of investments			
<b>TOTAL APPLICATIONS OF CAPITAL FUNDING</b>	<b>1,399</b>	<b>3,344</b>	<b>3,374</b>
<b>SURPLUS/(DEFICIT) OF CAPITAL FUNDING</b>	<b>(1,695)</b>	<b>(1,682)</b>	<b>(1,588)</b>
<b>FUNDING BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Downlands Water Supply – Funding Impact Statement

	Annual Plan Forecast 2012/13 (\$000)	Long Term Plan Forecast 2013/14 (\$000)	Annual Plan Forecast 2013/14 (\$000)
<b>SOURCES OF OPERATING FUNDING</b>			
General Rates, Uniform Annual General Charge, rates penalties			
Targeted Rates (Other than a targeted rate for water supply)	943	984	<b>984</b>
Subsidies and grants for operating purposes			
Fees, charges and targeted rates for water supply			
Internal charges and overheads recovered			
Local authorities fuel tax, fines, infringement fees and other receipts	111	80	<b>91</b>
<b>TOTAL OPERATING FUNDING</b>	<b>1,054</b>	<b>1,064</b>	<b>1,075</b>
<b>APPLICATIONS OF OPERATING FUNDING</b>			
Payments to staff and suppliers	404	404	<b>411</b>
Finance costs	0	57	<b>55</b>
Internal charges and overheads applied	117	118	<b>108</b>
Other operating funding applications			
<b>TOTAL APPLICATIONS OF OPERATING FUNDING</b>	<b>521</b>	<b>579</b>	<b>574</b>
<b>SURPLUS/(DEFICIT) OF OPERATING FUNDING</b>	<b>532</b>	<b>485</b>	<b>501</b>
<b>SOURCES OF CAPITAL FUNDING</b>			
Subsidies and grants for capital expenditure			
Development and financial contributions	8	8	<b>8</b>
Increase/(Decrease) in debt	0	1,640	<b>1,640</b>
Gross proceeds from the sale of assets			
Lump sum contributions			
<b>TOTAL SOURCES OF CAPITAL FUNDING</b>	<b>8</b>	<b>1,648</b>	<b>1,648</b>
<b>APPLICATIONS OF CAPITAL FUNDING</b>			
Capital expenditure			
- to meet additional demand	0	0	<b>0</b>
- to improve the level of service	0	0	<b>0</b>
- to replace existing assets	772	3,049	<b>3,205</b>
Increase/(decrease) in reserves	(231)	(916)	<b>(1,056)</b>
Increase/(decrease) of investments			
<b>TOTAL APPLICATIONS OF CAPITAL FUNDING</b>	<b>541</b>	<b>2,133</b>	<b>2,149</b>
<b>SURPLUS/(DEFICIT) OF CAPITAL FUNDING</b>	<b>(532)</b>	<b>(485)</b>	<b>(501)</b>
<b>FUNDING BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>





**3 Finances**

## Section Overview

This section outlines financial information relating to the annual plan and the Council operation. It includes:

- Statement Concerning Balancing of Budget - This shows how the Council has set operating revenues at a level sufficient to cover operating expenses (unless exceptions have been applied).
- Forecast Statement of Comprehensive Income - This can also be referred to as the Profit and Loss Statement, the Income Statement, or the Operating Statement. It shows the financial results of various Timaru District Council activities at the end of each period as either a surplus or deficit. It does not include asset purchases or disposals.
- Forecast Statement of Movements in Equity - Equity is the residual interest in the assets of Timaru District Council after the deduction of its liabilities. This statement shows movement in that interest.
- Forecast Statement of Movements in Retained Earnings - Retained Earnings are part of equity. This statement shows the movements relating to special funds which are held by Council for specific purposes.
- Forecast Statement of Financial Position - This shows the financial state of affairs at a particular time. It can also be referred to as the Balance Sheet.
- Forecast Statement of Cashflows - This describes the cash effect of transactions and is broken down into three components: operating, investing and financing activities.
- Accounting Policies - The accounting policies show the basis which are used in the preparation of the financial statements. They describe how the amounts in the financial statements are calculated.
- Fees 2013/14 - A summary of fees and charges for the 2013/14 year, particularly relating to Resource Management Act (RMA) fees. A full list of fees is available separately from the Council.



## Statement concerning Balancing of Budget

In accordance with Section 100 of the Local Government Act 2002 (the Act), Council resolves to permit an unbalanced budget, in that the Forecast Statement of Comprehensive Income. Council is forecasting an operating surplus for the year commencing 1 July 2013.

In its forecast Statement of Comprehensive Income, Council is reporting a surplus due to forecast income including grants and subsidies specifically provided by external parties to fund capital expenditure projects. These grants and subsidies are not available to meet day to day forecast operating expenses. Expenditure associated with these grants and subsidies is recorded in the Forecast Statement of Financial Position, not the Forecast

Statement of Comprehensive Income. Forecast interest income on Special Funds invested is allocated to and reinvested with those special funds and is therefore also not available to meet forecast day to day operating costs.

Council fully funds depreciation on assets and maintains investments to match depreciation special fund balances. Timaru District Council is of the opinion that it is financially prudent not to have a balanced budget in the Forecast Statement of Comprehensive Income and, due to the matters noted above, it is necessary for forecast income to exceed forecast expenditure in the Forecast Statement of Comprehensive Income.

## Forecast Financial Information

These prospective financial statements were authorised for issue by Timaru District Council on 25 June 2013. Timaru District Council is responsible for the prospective financial statements presented, including the appropriateness of the assumptions underlying the prospective financial statements and all other required disclosures.

Timaru District Council's planning processes are governed by the Local Government Act 2002. The Act requires Council to prepare a ten year Long-term (LTP) every three years and an Annual Plan, which updates the LTP by exception, in the intervening years. This is Timaru District Council's Annual Plan for the 2013/2014 year and is prepared in accordance with the Act. The Council and management are responsible for the preparation of the prospective financial statements and the appropriateness of the underlying assumptions.

The information contained within this document is prospective financial information in terms of FRS

42. The forecast financial statements have been prepared on the basis of assumptions as to future events the Council reasonably expects to occur associated with actions the Council expects to take. They have been prepared in accordance with current accounting policies in this plan. Actual results up until January 2013 have been taken into account in preparation of these prospective financial statements. Prospective Group financial statements have not been prepared as information for all entities in the group is not available.

The purpose for which this plan has been prepared is to enable the public to participate in the decision making processes as to the services to be provided by the Timaru District Council to its community for the year, and to provide a broad accountability mechanism of Council to the community. This information has been prepared for the Council's budgeting and financial planning purposes. It may therefore not be appropriate to be used for any other purpose. Actual results are likely to

vary from the information presented and the variations may be material.

These prospective financial statements will not be updated.

## Significant Forecasting Assumptions

Details of significant forecasting assumptions can be found in the Councils Long Term Plan 2012-2022.

General assumptions include Growth and Demand factors, Demographic change, Demand, Useful Lives of Significant Assets, Major Resource Consents and Effects of Future Legislation.

Financial assumptions include Future Price Changes (inflation), Funding Sources for Significant Assets, NZ Transport Agency Subsidy rates, Return on Investments, Interest rates on Borrowings and Depreciation rates on planned asset acquisitions.

# Forecast Statement of Comprehensive Income

For the Year Ended 30 June

	Long Term Plan Forecast 2012/13	Long Term Plan Forecast 2013/14	Annual Plan Forecast 2013/14
	\$	\$	\$
<b>INCOME</b>			
Rates Income	38,855,400	41,280,900	40,792,700
Interest and Dividends	4,515,732	4,350,382	4,483,898
Other Income	24,876,204	24,107,804	25,370,204
Other Gains/(Losses)	0	0	0
<b>TOTAL INCOME</b>	<b>68,247,336</b>	<b>69,739,086</b>	<b>70,646,802</b>
<b>EXPENDITURE</b>			
Employee benefit expenses*	11,690,500	11,684,100	14,299,700
Operating costs	31,471,892	31,894,802	30,593,824
Interest	5,799,000	6,612,900	6,238,250
Depreciation	16,829,818	17,302,754	15,107,780
<b>TOTAL EXPENDITURE</b>	<b>65,791,210</b>	<b>67,494,556</b>	<b>66,239,554</b>
<b>NET SURPLUS ATTRIBUTABLE TO RATEPAYERS</b>	<b>2,456,126</b>	<b>2,244,530</b>	<b>4,407,248</b>

**\*Note:** Employee benefit expenses for the Caroline Bay Aquatic Centre were included as Operating costs in the Long Term Plan Forecasts. In order to make a valid comparison to the Annual Plan Forecast for 2013/14, the amounts for Employee benefit expenses change to \$13,567,600 for 2012/13 and \$13,558,000 for 2013/14.

# Forecast Statement of Movements in Equity

For the Year Ended 30 June

	Long Term Plan Forecast 2012/13 \$	Long Term Plan Forecast 2013/14 \$	Annual Plan Forecast 2013/14 \$
<b>EQUITY AT BEGINNING OF THE YEAR</b>	<b>708,421,918</b>	<b>710,878,044</b>	<b>714,294,785</b>
Net surplus for the year	2,456,126	2,244,530	4,407,248
Total recognised revenues and expenses	2,456,126	2,244,530	4,407,248
<b>EQUITY AT THE END OF THE YEAR</b>	<b>710,878,044</b>	<b>713,122,574</b>	<b>718,702,033</b>

# Forecast Statements of Movements in Retained Earnings

For the Year Ended 30 June

	Long Term Plan Forecast 2012/13	Long Term Plan Forecast 2013/14	Annual Plan Forecast 2013/14
	\$	\$	\$
<b>RETAINED EARNINGS AT 1 JULY</b>	<b>686,320,496</b>	<b>690,835,397</b>	<b>689,093,874</b>
Net surplus for the year	2,456,126	2,244,530	4,407,248
Transfers to Reserves	(15,239,744)	(15,292,405)	(15,422,836)
Equity Adjustment	0	0	0
Transfers from Reserves	17,298,520	16,197,260	20,618,760
<b>RETAINED EARNINGS AT 30 JUNE</b>	<b>690,835,397</b>	<b>693,984,782</b>	<b>698,697,047</b>



# Forecast Statement of Financial Position

For the Year Ended 30 June

	Long Term Plan Forecast 2012/13	Long Term Plan Forecast 2013/14	Annual Plan Forecast 2013/14
	\$	\$	\$
<b>EQUITY</b>			
Retained Earnings	690,835,397	693,984,782	698,697,047
Special Fund Reserves	20,042,646	19,137,791	20,004,986
<b>TOTAL EQUITY</b>	<b>710,878,043</b>	<b>713,122,574</b>	<b>718,702,033</b>
<b>CURRENT ASSETS</b>			
Cash & Bank Balances	9,490,657	9,311,736	8,819,937
Short Term Deposits	6,272,000	6,272,000	12,298,000
Receivable & Prepayments	6,946,000	6,946,000	8,973,000
Inventories	59,000	59,000	58,000
Total Current Assets	22,767,657	22,588,736	30,148,937
<b>NON-CURRENT ASSETS</b>			
Investments	31,870,646	30,960,791	28,344,986
Fixed Assets	763,206,140	772,945,546	778,844,410
Total Non-Current assets	795,076,786	803,906,337	807,189,396
<b>TOTAL ASSETS</b>	<b>817,844,443</b>	<b>826,495,074</b>	<b>837,338,333</b>
<b>CURRENT LIABILITIES</b>			
Payables & Accruals	9,415,000	9,415,000	12,394,000
Current Portion of Term Debt	15,043,500	11,645,500	11,645,700
Total Current Liabilities	24,458,500	21,060,500	24,039,700
<b>NON-CURRENT LIABILITIES</b>			
Term Debt	75,100,900	84,768,000	84,940,600
Other Term Liabilities	7,407,000	7,544,000	9,656,000
Total Non-Current Liabilities	82,507,900	92,312,000	94,596,600
<b>TOTAL LIABILITIES</b>	<b>106,966,400</b>	<b>113,372,500</b>	<b>118,636,300</b>
<b>NET ASSETS</b>	<b>710,878,043</b>	<b>713,122,574</b>	<b>718,702,033</b>

# Forecast Statement of Cashflows

For the Year Ended 30 June

	Long Term Plan Forecast 2012/13	Long Term Plan Forecast 2013/14	Annual Plan Forecast 2013/14
	\$	\$	\$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
Cash was provided from:			
Receipts from customers	16,529,104	16,257,704	16,739,904
Rates	39,255,400	41,680,900	41,222,700
Subsidies	7,907,100	7,410,100	8,160,300
Interest	2,308,032	2,222,682	2,356,198
Dividends	2,207,700	2,127,700	2,127,700
	68,207,336	69,699,086	70,606,802
Cash was applied to:			
Payments to employees	(11,690,500)	(11,684,100)	(14,299,700)
Payments to suppliers	(31,408,292)	(31,831,202)	(30,530,224)
Interest paid	(5,799,000)	(6,612,900)	(6,238,250)
Income Tax paid	0	0	0
	(48,897,792)	(50,128,202)	(51,068,174)
<b>NET CASH INFLOWS FROM OPERATING ACTIVITIES</b>	<b>19,309,544</b>	<b>19,570,884</b>	<b>19,538,628</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Cash was provided from:			
Sale of fixed assets	719,000	34,000	49,000
Sale of investments (special fds)	17,298,520	16,197,260	20,618,760
Mortgages/advances repaid	220,000	220,000	220,000
	18,237,520	16,451,260	20,887,760
Cash was applied to:			
Purchases of fixed assets	(39,056,120)	(26,962,760)	(37,173,960)
Purchase of investments	(15,239,744)	(15,292,405)	(15,422,836)
Mortgages/advances made	(215,000)	(215,000)	(215,000)
	(54,510,864)	(42,470,165)	(52,811,796)
<b>NET CASH FLOWS FROM INVESTING ACTIVITIES</b>	<b>(36,273,344)</b>	<b>(26,018,905)</b>	<b>(31,924,036)</b>

## Forecast Statement of Cashflows *(Continued)*

For the Year Ended 30 June

	Long Term Plan Forecast 2012/13	Long Term Plan Forecast 2013/14	Annual Plan Forecast 2013/14
		\$	\$
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>			
Cash was provided from:			
Loans raised	23,009,200	21,312,600	25,757,000
	23,009,200	21,312,600	25,757,000
Cash was applied to:			
Settlement of loans	(7,377,500)	(15,043,500)	(15,043,500)
	(7,377,500)	(15,043,500)	(15,043,500)
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>	<b>15,631,700</b>	<b>6,269,100</b>	<b>10,713,500</b>
<b>NET INCREASE (DECREASE) IN CASH HELD</b>	<b>(1,332,100)</b>	<b>(178,921)</b>	<b>(1,671,908)</b>
Cash at beginning of the year	17,094,758	15,762,657	22,789,844
<b>CASH AT END OF THE YEAR</b>	<b>15,762,657</b>	<b>15,583,736</b>	<b>21,117,937</b>
Represented by:			
Cash & Cash equivalents	9,490,657	9,311,736	8,819,937
Short Term Deposits	6,272,000	6,272,000	12,298,000
	<b>15,762,657</b>	<b>15,583,736</b>	<b>21,117,937</b>

## Reserve Funds Summary

### Special Funds

Separate Accounts are maintained for targeted rates charged for a specific purpose. A separate account is maintained for each targeted rate to ensure that the funds are held and used for the specific purpose intended.

Name of Fund	Activity	Purpose	Forecast Balance 1 July 2013 \$000's	Funds Deposited 2013/14 \$000's	Funds Withdrawn 2013/14 \$000's	Forecast Balance 30 June 2014 \$000's
Aquatic Centre contributions	Parks, Recreation and Swimming Pools	Funds donated towards to Aquatic centre facility to be used for its construction and funding of interest payments.	630	26	290	366
Cemetery Future (Tu) Fund	Community Facilities	Development of future cemetery for Timaru.	102	5	0	107
Collett Bequest (Museum)	Cultural and Learning Facilities	For museum items.	43	2	10	35
Community Development Interest Fund	Community Funding	To make major grants (over \$10,000) to non profit community based organisations and clubs for improving or developing new or existing facilities which reflect credit or provide benefit to the Timaru District residents.	386	60	30	416
Community Development Loan Fund	Community Funding	To make major loans to non profit community based organisations and clubs for improving or developing new or existing facilities which reflect credit or provide benefit to the Timaru District residents.	239	0	0	239
Contingency Fund	All of Council	For emergency purposes as determined by Council.	452	23	0	475
Depreciation – General Fund	All of Council	For the renewal and/or replacement of district wide funded depreciable assets and for the repayment of loans associated with such assets.	1,601	7,525	7,083	2,043
Depreciation Fund – Beautiful Valley Water	Water Supply	For the renewal and/or replacement of Water depreciable assets and for the repayment of loans associated with such assets.	51	4	0	55
Depreciation Fund - Geraldine	Roading and Footpaths and Stormwater	For the renewal and/or replacement of Geraldine funded depreciable assets and for the repayment of loans associated with such assets (excludes water related assets).	101	55	70	86
Depreciation Fund – Orari / Waihi Water	Water Supply	For the renewal and/or replacement of Water depreciable assets and for the repayment of loans associated with such assets.	0	0	0	0
Depreciation Fund – Orari Township Water	Water Supply	For the renewal and/or replacement of Water depreciable assets and for the repayment of loans associated with such assets.	189	3	0	192

Name of Fund	Activity	Purpose	Forecast Balance 1 July 2013 \$000's	Funds Deposited 2013/14 \$000's	Funds Withdrawn 2013/14 \$000's	Forecast Balance 30 June 2014 \$000's
Depreciation Fund – Rangitata / Orari Water	Water Supply	For the renewal and/or replacement of Water depreciable assets and for the repayment of loans associated with such assets.	0	6	6	0
Depreciation Fund - Rural	Roading and Footpaths and Stormwater	For the renewal and/or replacement of Rural funded depreciable assets and for the repayment of loans associated with such assets (excludes water related assets).	56	48	32	72
Depreciation Fund – Seadown Water	Water Supply	For the renewal and/or replacement of Water depreciable assets and for the repayment of loans associated with such assets.	489	72	56	505
Depreciation Fund - Sewer	Sewer	For the renewal and/or replacement of Sewer depreciable assets and for the repayment of loans associated with such assets.	2,631	2,710	5,271	70
Depreciation Fund – Te Moana Downs Water	Water Supply	For the renewal and/or replacement of Water depreciable assets and for the repayment of loans associated with such assets.	81	109	190	0
Depreciation Fund - Temuka	Roading and Footpaths and Stormwater	For the renewal and/or replacement of Temuka funded depreciable assets and for the repayment of loans associated with such assets (excludes water related assets).	119	111	219	11
Depreciation Fund - Timaru	Roading and Footpaths and Stormwater	For the renewal and/or replacement of Timaru funded depreciable assets and for the repayment of loans associated with such assets (excludes water related assets).	2,976	891	1,695	2,172
Depreciation Fund – Urban Water	Water Supply	For the renewal and/or replacement of Water depreciable assets and for the repayment of loans associated with such assets.	4,565	1,700	2,380	3,885
Depreciation Fund (Housing)	Social Housing	For the renewal and/or replacement of Housing depreciable assets and for the repayment of loans associated with such assets.	174	241	226	189
Development (Tu) Fund	All of Council	Funding of major developments within Timaru. Interest on this fund to be credited to the Community Development Interest Fund.	265	0	0	265
Disaster Relief Fund	All of Council	For the replacement of infrastructural assets excluding roading in the event of a natural disaster.	1,709	50	0	1,759
District Recreation Facilities Fund	All of Council	To be used for the development of significant recreation facilities in the district.	565	0	0	565
Dowling Bequest	Cultural and Learning Facilities	For the purchase of Christian fiction literature for the library.	28	2	3	27
Downlands Asset Replacement Fund	Water Supply	Replacement of infrastructural assets relating to Downlands Water Supply Scheme.	2,683	609	1,859	1,433
Downlands Capital Contribution Reserve	Water Supply	For the provision of capital expenditure financed from capital contributions.	89	11	49	51

Name of Fund	Activity	Purpose	Forecast Balance 1 July 2013 \$000's	Funds Deposited 2013/14 \$000's	Funds Withdrawn 2013/14 \$000's	Forecast Balance 30 June 2014 \$000's
Economic Development Fund	Economic Development and District Promotions, Community Funding and Governance and Leadership	For economic development support.	215	16	30	201
Election Expenses Fund	Governance and Leadership	To provide for meeting election expenses.	46	47	93	0
Endowment Land Geraldine Fund	All of Council	From the proceeds of Endowment Land. For the purchase of similar land.	107	18	0	125
Forestry Development Fund	Parks, Recreation and Swimming Pools	To provide funding for the development of forests within the District.	304	15	16	303
George Barclay Bequest	Cultural and Learning Facilities	Original bequest was \$600. Interest to be used for the purchase of reference books for the Timaru Children's Library.	2	0	0	2
Grants & Donations Fund	Community Funding	For the provision of grants & donations (created from the unspent grant allocation and carried forward balances)	0	30	30	0
Investment Fund	All of Council	1. For the repayment of district wide loans. 2. For the funding district wide capital projects. 3. For provision of internal loans.	1,450	878	929	1,399
Joan & Percy Davis Library Trust (Ger)	Cultural and Learning Facilities	Interest to be used to purchase books for the Geraldine Library (8/7/82).	1	0	0	1
Lattimore W A (Tu) Bequest	Cultural and Learning Facilities	Interest to be used for the purchasing of art works for the Aigantighe Art Gallery.	23	1	2	22
Mackay Bequest (Art Gallery)	Cultural and Learning Facilities	For the purchase of paintings.	189	10	0	199
Mackay Bequest (Library)	Cultural and Learning Facilities	For the purchase of books relating to art for the Timaru Library.	181	9	15	175
Main Creative Communities NZ Fund	Community Funding	Carried forward balance of Creative Communities NZ fund - main committee.	3	0	0	3
Main Drains Cost Sharing Fund	Sewer, Stormwater and Water Supply	Extension of main drains on a cost sharing basis.	573	61	0	634
Mayor's Welfare Fund	Governance and Leadership	Help out the needy as determined by the Mayor.	12	6	5	13
Museum Acquisition Fund/Alan Ward Fund	Cultural and Learning Facilities	For the purchase of articles for the Museum.	8	1	0	9



Name of Fund	Activity	Purpose	Forecast Balance 1 July 2013 \$000's	Funds Deposited 2013/14 \$000's	Funds Withdrawn 2013/14 \$000's	Forecast Balance 30 June 2014 \$000's
Officials' Indemnity, Safety and Health Fund	All of Council	For the purpose of officials' indemnity insurance excess, and for providing funds to comply with Occupational Health and Safety Regulations.	677	34	50	661
Parking Improvement (Tu) Fund	Roading and Footpaths	For the purchase of land buildings, or equipment which will be used for providing, or in association with, parking facilities within Timaru or for meeting the annual charges on any loan raised for any of these purposes.	676	53	0	729
Property Development Fund	All of Council	For the purchase or development of land and improvement projects within the District.	222	11	43	190
R C Hervey Fund	Cultural and Learning Facilities	For providing improved services to the Timaru Library.	67	3	0	70
Reserves Development (Tu) Fund	Parks, Recreation and Swimming Pools	For the planting of trees and general development of reserves owned by the District Council within Timaru.	10	1	0	11
Reserves from Subdivisions/ Development Levy	Parks, Recreation and Swimming Pools	Development of reserves within the District as set out in the Local Government Act 1974 Section 288.	52	20	40	32
Safer Community Funds	Safer Communities	For Safer Communities projects.	217	10	40	187
Social Housing Fund (TDC)	Social Housing	Funding of new social housing units and major maintenance.	0	0	0	0
Sport and Recreation Loan Fund	Community Funding	Sport and Recreation loans for facilities and/or major plant items in excess of \$2,000 total value.	796	52	0	848
Te Moana Water Capital Contributions	Water Supply	For the provision of extensions to the Te Moana water network.	265	13	200	78
Timaru Ward Capital Asset and Loan Repayment Fund	All of Council	For the purpose of repayment of Timaru Ward separate rate loans and/or Timaru Ward Capital Projects.	18	0	0	18

## Separate Funds

Separate Accounts are maintained for targeted rates charged for a specific purpose. A separate account is maintained for each targeted rate to ensure that the funds are held and used for the specific purpose intended. These are part of the retained earnings of the Council.

Name of Fund	Forecast Balance 1 July 2013 \$000's	Funds Deposited 2013/14 \$000's	Funds Withdrawn 2013/14 \$000's	Forecast Balance 30 June 2014 \$000's
Aquatic Centre	0	1,927	1,927	0
Fairview Hall	1	5	5	1
Claremont Hall	1	4	4	1
Otipua Hall	0	1	1	0
Kingsdown Hall	1	4	4	1
Geraldine Works and Services	14	207	217	4
Rural Works and Services	49	114	151	12
Temuka Works and Services	25	280	283	22
Timaru Works and Services	44	1,885	1,917	12
Rural Fire Protection	-29	206	174	3
Solid Waste Collection	-192	5,549	5,217	140
Sewer	1,314	6,400	7,129	585
Beautiful Valley Water	4	6	6	4
Downlands Water	0	984	984	0
Orari Township Water	4	19	20	3
Orari/Waihi Water	0	0	0	0
Rangitata/Orari Water	10	260	240	30
Seadown Water	79	165	211	33
Te Moana Water	362	375	522	215
Urban Water	418	3,500	3,720	198
Geraldine Community Board	10	5	5	10
Pleasant Point Community Board	9	6	6	9
Temuka Community Board	25	9	9	25

# Funding Impact Statement

This Funding Impact Statement has been prepared in compliance with Part 1: Clause 13 of Schedule 10 of the Local Government Act 2002.

In general terms the Council will use a mix of revenue sources to meet operating expenses, with major sources being general rates,

dividends and fees and charges. Revenue from targeted rates is applied to specific activities. The following table outlines Council

expenditure and sources of funds:

	Long Term Plan Forecast 2012/13 (\$000)	Long Term Plan Forecast 2013/14 (\$000)	Annual Plan Forecast 2013/14 (\$000)
<b>SOURCES OF OPERATING FUNDING</b>			
General Rates, Uniform Annual General Charge, rates penalties	11,531	11,746	<b>12,084</b>
Targeted Rates (Other than a targeted rate for water supply)	28,269	29,889	<b>29,687</b>
Subsidies and grants for operating purposes	3,263	3,138	<b>2,914</b>
Fees, charges and targeted rates for water supply	13,970	14,596	<b>14,803</b>
Internal charges and overheads recovered			
Local authorities fuel tax, fines, infringement fees and other receipts	5,676	5,298	<b>5,435</b>
<b>TOTAL OPERATING FUNDING</b>	<b>62,708</b>	<b>64,666</b>	<b>64,922</b>
<b>APPLICATIONS OF OPERATING FUNDING</b>			
Payments to staff and suppliers	42,916	43,332	<b>44,644</b>
Finance costs	6,309	7,100	<b>6,709</b>
Internal charges and overheads applied			
Other operating funding applications	0	0	<b>0</b>
<b>TOTAL APPLICATIONS OF OPERATING FUNDING</b>	<b>49,225</b>	<b>50,432</b>	<b>51,353</b>
<b>SURPLUS/(DEFICIT) OF OPERATING FUNDING</b>	<b>13,484</b>	<b>14,234</b>	<b>13,569</b>
<b>SOURCES OF CAPITAL FUNDING</b>			
Subsidies and grants for capital expenditure	6,424	5,345	<b>6,422</b>
Development and financial contributions	37	37	<b>187</b>
Increase/(Decrease) in debt	15,637	6,274	<b>10,719</b>
Gross proceeds from the sale of assets	719	34	<b>49</b>
Lump sum contributions	0	0	<b>0</b>
<b>TOTAL SOURCES OF CAPITAL FUNDING</b>	<b>22,816</b>	<b>11,690</b>	<b>17,376</b>

	Long Term Plan Forecast 2012/13 (\$000)	Long Term Plan Forecast 2013/14 (\$000)	Annual Plan Forecast 2013/14 (\$000)
APPLICATIONS OF CAPITAL FUNDING			
Capital expenditure			
- to meet additional demand	708	606	2,530
- to improve the level of service	21,882	11,400	16,100
- to replace existing assets	16,466	14,957	18,544
Increase/(decrease) in reserves	(2,756)	(1,039)	(6,230)
Increase/(decrease) of investments	0	0	0
TOTAL APPLICATIONS OF CAPITAL FUNDING	36,300	25,924	30,945
SURPLUS/(DEFICIT) OF CAPITAL FUNDING	(13,484)	(14,234)	(13,569)
FUNDING BALANCE	0	0	0

### Reconciliation to Statement of Comprehensive Income

Surplus/(deficit) of operating funding per FIS	13,484	14,234	13,569
Subsidies & Grants for capital expenditure	6,424	5,345	6,422
Development and financial contributions	37	37	187
Vested Assets	40	40	40
Depreciation	(16,830)	(17,303)	(15,108)
Landfill Post Closure	(154)	(154)	(154)
Movement in Rates Balances	(545)	45	(548)
Surplus per Forecast Statement of Comprehensive Income	2,456	2,245	4,408

## Rating Types

(all amounts are shown inclusive of 15.0% GST)

Rates are assessed on properties in accordance with the statutory provisions of the Local Government (Rating) Act 2002.

These figures give ratepayers an estimate of what their level of rates is likely to be in the coming year.

For the purposes of setting and assessing rates, the following definition of 'a separately used or inhabited part of a rating unit' is used: Any part of a rating unit that is, or is able to be, separately used or inhabited by the ratepayer, or by any other person or body, having a right to use or inhabit that part by virtue of a tenancy, lease, licence or other agreement.

Examples include:

- Each residential unit will count as a separate part. This includes minor household units with kitchen facilities often referred to as "granny flats".
- Where residential properties are partially used for business, the number of parts will equal the number of residential units plus one for each business use (e.g. a house with a doctor's surgery

attached contains two parts).

- In the case of retirement villages and similar types of properties, each residential unit and each other major use (such as halls, libraries etc) are separate parts.

## Uniform Annual General Charge (UAGC)

The cost of providing community amenities, such as libraries, swimming pools, parks and the cost of governance and leadership, civil defence, environmental health, road/streets landscapes, economic development and promotion, and the airport, is recovered from all ratepayers in the form of a uniform annual general charge assessed at the same level on all ratepayers.

	Actual Rate 2012/13	Rate 2013/14	Estimated revenue 2013/14 (\$000)
Uniform Annual General Charge	\$450.00	\$460.00	9,309

## General Rates

The general rate includes that portion of the above activities not recovered by the uniform annual general charge, plus costs associated with the roading network, street lighting, refuse disposal services, dog control, building control, district planning and property costs (non commercial). It is recovered from all ratepayers within the District in the form of a differential general rate assessed on the Land Value of the rating unit. Information about the categories of rateable land and the differentials can be found under the heading Differential Rating.

	Differential Factor	Actual Rate 2012/13	Rate 2013/14	Estimated revenue 2013/14 (\$000)
Commercial/Industrial/ Accommodation	4.212	\$0.01158	\$0.01192	4,400
Primary	0.358	\$0.00098	\$0.00101	2,372
Residential/ Recreational/ Community Services	1.000	\$0.00275	\$0.00283	5,439
Multi-Unit	2.050	\$0.00564	\$0.00580	193

Note: Previously Council had a District Works and Services rate, which was for the cost of providing the roading network, street lighting, refuse disposal services, dog control, building control, district planning and property costs (non commercial) that have now been incorporated into the general rate.

### Community Works and Services Rate

The cost of activities, such as non subsidised roading (footpaths), community lighting, and stormwater drainage, is recovered from each community in which the service is provided in the form of a targeted community works and services rate assessed on the Land Value of the rating unit. The communities in which this rate is assessed are:

	Actual Rate 2012/13	Rate 2013/14	Estimated revenue 2013/14 (\$000)
Geraldine	\$0.00125	\$0.00150	238
Rural	\$0.00005	\$0.00005	131
Temuka	\$0.00203	\$0.00220	322
Timaru	\$0.00122	\$0.00146	2,168

### Aquatic Centre Rate

The cost of Caroline Bay Aquatic centre is recovered from all ratepayers in the form of a uniform targeted aquatic centre rate assessed at the fixed amount per separately used or inhabited part of a residential rating unit, or per rating unit for other rating units (being the same amount per separately used or inhabited part of a residential rating unit):

	Actual Rate 2012/13	Rate 2013/14	Estimated revenue 2013/14 (\$000)
Aquatic Centre Rate	\$102.00	\$106.00	2,216

### Rural Fire Protection Rate

The cost of rural fire protection is recovered from all ratepayers, excluding the urban areas of Geraldine, Pleasant Point, Temuka and Timaru, in the form of a uniform targeted rural fire protection rate assessed on the Land Value of the rating unit.

	Actual Rate 2012/13	Rate 2013/14	Estimated revenue 2013/14 (\$000)
Rural Fire Protection Rate	\$0.00006	\$0.00008	236

### Uniform Community Board Charge

The cost of providing specific Council services as determined by the Temuka, Geraldine and Pleasant Point Community Boards, is recovered from those ratepayers in the form of a targeted uniform charge per rating unit in each of the Temuka, Pleasant Point and Geraldine communities:

	Actual Rate 2012/13	Rate 2013/14	Estimated revenue 2013/14 (\$000)
Geraldine	\$1.00	\$2.00	6
Pleasant Point	\$5.00	\$5.00	6
Temuka	\$3.50	\$3.50	10

### Uniform Annual Sewer Charge

The cost of providing sewage disposal is recovered from those ratepayers who receive the service, and are not subject to tradewaste charges, in the form of a targeted uniform annual sewer charge. This is a fixed amount on each water closet or urinal connected either directly or through a private drain to a public sewage drain subject to the proviso that every rating unit used exclusively or principally as a resident of not more than one household shall be deemed to have not more than one water closet or urinal.

	Actual Rate 2012/13	Rate 2013/14	Estimated revenue 2013/14 (\$000)
Sewer Charge	\$315.00	\$348.00	7,360



## Differentiated Annual Waste Management Charge

The cost of providing refuse and recycling collection is recovered from those ratepayers who receive the service in the form of a targeted differential annual waste management charge of a fixed amount per set of 3 bins for all rateable and non-rateable land in the urban areas and on all land outside the urban areas to which the waste collection service is actually provided in the following areas:

	Differential Factor	Actual Rate 2012/13	Rate 2013/14	Estimated revenue 2013/14 (\$000)
Urban – Standard	1.000	\$309.00	\$318.00	5,398
Rural – Standard	0.996	\$308.00	\$317.00	714
Urban – Large	1.000	\$385.00	\$405.00	134
Rural – Large	1.000	\$385.00	\$405.00	11

Additional bins are charged for as a targeted differential annual waste management bin charge of a fixed amount per additional bin:

	Actual Rate 2012/13	Rate 2013/14	Estimated revenue 2013/14 (\$000)
Small Recycling	\$67.00	\$69.00	16
Large Recycling	\$77.00	\$79.00	23
Small Compost	\$108.00	\$111.00	16
Large Compost	\$128.00	\$132.00	23
Small Rubbish	\$132.00	\$138.00	11
Large Rubbish	\$190.00	\$198.00	35

## Annual Water Charges

The cost of providing a water supply is recovered from those ratepayers who receive the service in the form of a targeted annual water charge.

- **“Connected”** means those rating units which receive an ordinary water supply.
- **“Serviceable”** means those rating units which are situated within 100 metres from any part to the water works to which water can be but is not supplied.
- **“Residential”** means all properties used primarily for residential accommodation of a single household or used for residential purposes and not otherwise classified or which are vacant or of not determined use of those differential categories and situated in an area which residential dwellings are permitted.

All references to a “Water Supply” are references to schemes defined by a Special Order. Water rates are assessed as follows:

### a Urban

- A differential targeted rate of fixed amounts in accordance with the following differentials:
  - per separately used or inhabited part of a Connected residential rating unit;
  - per other Connected rating units (being the same amount per separately used or inhabited part of a Connected residential rating unit)
  - per Serviceable rating units (being 50% of the above amount) assessed on rating units as:

	Actual Rate 2012/13		Rate 2013/14		Estimated revenue 2013/14 (\$000)
	Connected	Serviceable	Connected	Serviceable	
Urban supplies combined	\$229.00	\$114.50	\$234.00	\$117.00	4,025

## b Rural

- i A targeted rate of a fixed amount per hectare within the rating unit located in the Rangitata-Orari Water Supply District.
- ii A targeted rate of a fixed amount per rating unit **and** a fixed amount per hectare within the rating unit located in the Orari-Waihi Water Supply District.
- iii A targeted rate in the Te Moana Downs Water Supply District of a fixed amount per unit of water supplied **and** a fixed amount for each tank except where there is more than one tank to any rating unit as a technical requirement of the scheme, in which case only one charge will apply.
- iv A targeted rate of a fixed amount per unit of water supplied in the Orari Township Water Supply District.
- v A targeted rate in the Seadown Water Supply District of a fixed amount per hectare within the rating unit **and** a fixed amount per each domestic supply **and** a fixed amount per woolshed and other farm buildings which are separately supplied.
- vi A targeted rate per rating unit of a fixed amount per hectare in the Beautiful Valley Water Supply District.
- vii On so much of the rating units appearing on Valuation Rolls number 24640, 24660, 24670, 24680, 24690, 24700, 24710, 24820, 24840, 24850, 24860, and part 25033, as is situated within the Downlands Water Supply District the following targeted rates:
  - a) a fixed amount for each ordinary domestic supply within the Pareora Township and for halls within the scheme.
  - b) a fixed amount for schools within the Pareora Township.
  - c) in addition a fixed amount for each hotel, motel, market garden, golf club, sawmill, racecourse, shop, commercial or industrial premises and all other supplies of an extraordinary nature, within the Pareora Township.
  - d) in addition a fixed amount for each separate connection (excluding Pareora Township) to the water supply except where there is more than one connection to any rating unit as a technical requirement of the scheme, in which case only one charge will apply.

- in addition to the charge assessed in (d) above, a fixed amount per unit of water or where water supplied in one half units a fixed charge (being 50% of the amount per unit) per half unit.

	Actual Rate 2012/13	Rate 2013/14	Estimated revenue 2013/14 (\$000)
Rangitata-Orari (Area charge)	\$15.80	\$17.00	299
Orari-Waihi (Unit charge)	\$10.44	\$0.00	0
Orari-Waihi (Service charge)	\$392.00	\$0.00	0
Te Moana (Unit charge)	\$175.00	\$175.00	212
Te Moana (Tank charge)	\$343.90	\$353.70	220
Orari Township (Service charge)	\$364.00	\$364.00	22
Seadown (Area charge)	\$13.50	\$13.50	71
Seadown (Domestic charge)	\$338.00	\$338.00	118
Seadown (other building charge)	\$135.00	\$135.00	1
Beautiful Valley (Area charge)	\$3.69	\$3.69	7
Downlands (Domestic charge)	\$392.00	\$409.00	73
Downlands (School charge)	\$672.00	\$701.50	1
Downlands (Extraordinary charge)	\$379.00	\$395.00	0
Downlands (Service charge)	\$280.00	\$292.00	533
Downlands (Unit charge)	\$112.00	\$117.00	524

## c Water by Meter

A uniform targeted rate for water supply per cubic meter of water consumed by any rating unit situated in the following areas which has been fitted with a water meter:

	Actual Rate 2012/13	Rate 2013/14	Estimated revenue 2013/14 (\$000)
Seadown	\$0.76	\$0.80	1
Urban schemes	\$0.53	\$0.57	1,685

## Uniform Community Centre Charges

To provide funding for community centres uniform targeted rates of a fixed amount per dwelling unit situated in the following Community Centre Areas:

	Actual Rate 2012/13	Rate 2013/14	Estimated revenue 2013/14 (\$000)
Claremont Community Centre	\$20.00	\$20.00	5
Fairview Community Centre	\$20.00	\$30.00	6
Kingsdown Community Centre	\$36.00	\$36.00	5
Otipua Community Centre	\$20.00	\$20.00	2

## Differential Rating

The Council proposes to differentiate the general rate and district works and services rate based on land use (Schedule 2 Local Government (Rating) Act 2002).

The objective of differential rating is to ensure a fair proportion of rates are paid by the various differential types. The relationship between the rates set on rateable land in each different differential type is shown below. A rating unit can be partitioned into property parts that can be put into different differential categories.

The differential is applied under the following nine types:

Type		General Rate factor
1	Accommodation	4.212
2	Commercial - Central	4.212
3	Commercial - Other	4.212

Type		General Rate factor
4	Community Services	1.000
5	Industrial	4.212
6	Primary	0.358
7	Recreational	1.000
8	Residential – General	1.000
9	Residential – Multi Unit	2.050

### Type 1- Accommodation

All properties used primarily for hotel, motel or similar short term or travellers' accommodation purposes.

### Type 2 – Commercial - Central

All properties situated within the Timaru Central Business District and used primarily for commercial purposes.

### Type 3 – Commercial - Other

All properties used primarily for commercial purposes other than those situated in the Timaru Central Business District.

### Type 4 – Community Services

All properties used primarily for education, religious and/or community purposes.

### Type 5 - Industrial

All properties used primarily for industrial purposes.

### Type 6 - Primary

All properties used primarily for agricultural, horticultural or pastoral purposes, including the grazing of animals.

### Type 7 - Recreational

Properties used primarily for active or passive indoor/outdoor recreational activities.

### Type 8 – Residential – General (including baches)

All properties used primarily for residential accommodation of a single household or used for residential purposes and not otherwise classified or

which are vacant or of not determined use of those differential categories and situated in an area in which residential dwellings are permitted.

### **Type 9 – Residential – Multi- Unit**

All properties used primarily for multi-unit residential accommodation, for example, purpose built rental flats.

*Timaru* means the area defined by so much of the rating units appearing on valuation rolls number 24930, 24941, 24942, 24950, 24960, 24971, 24972, 24981, 24991, 25000, 25011, 25021, 25022, 25023, 25032 and 25033.

*Geraldine* means the area defined by so much of the rating unit appearing on valuation rolls number 24751 and 24752.

*Temuka* means the area defined by so much of the rating unit appearing on valuation rolls number 24770 and 24780.

*Pleasant Point* means the area defined by so much of the rating unit appearing on valuation roll number 24821.

*Rural* means all that area excluding Geraldine, Pleasant Point, Temuka and Timaru.

### **Rates payable by instalment**

Rates and charges are due and payable on the following dates:

#### **All Ratepayers**

<b>Instalment</b>	<b>Due Date</b>
1	20 September 2013
2	20 December 2013
3	20 March 2014
4	20 June 2014

Council reserves the right to issue the first instalment as an interim one based on 25% of the rates payable in the previous rating year.

Ratepayers may elect to pay on a more regular basis if they choose. Rates may be paid using any one of a number of payment methods acceptable to the

Council including direct debits, cheques by mail, cheques or cash or EFTPOS at Council offices, direct credits or other bank transfer methods.

The due date for metered water targeted rates will be the 20th of the month following invoice date.

### **Additional Charges**

An additional charge of 10% is added to each instalment that remains unpaid after its due date.

The previous year's unpaid rates (including additional charges already incurred) which are still unpaid will have a further 10% additional charge added on 20 September 2013 and if still unpaid on 20 March 2014 a further 10% additional charge will be added.

Additional charges will not be applied to the metered water targeted rate.

### **Rate Discount Policy**

That pursuant to Section 55 of the Local Government (Rating) Act 2002, the following discount will apply:-

- A discount of 2.50% will be allowed on the total rates set, if the 2013/14 rates, including any current additional charges, are paid in full on or before 20 September 2013.

## Rating Contribution By Activity 2013/14

		Comm/Ind	Res/rec	Primary	Multi Unit
General Rate	%	\$ rate per \$ land value	\$ rate per \$ land value	\$ rate per \$ land value	\$ rate per \$ land value
Governance & Leadership	10.76%	0.00128	0.00030	0.00011	0.00062
Civil Defence	0.99%	0.00012	0.00003	0.00001	0.00006
Environmental Health	1.00%	0.00012	0.00003	0.00001	0.00006
District Library	7.19%	0.00086	0.00020	0.00007	0.00042
Aigantighe Art Gallery	1.67%	0.00020	0.00005	0.00002	0.00010
Museum	1.91%	0.00023	0.00005	0.00002	0.00011
Theatre Royal	0.98%	0.00012	0.00003	0.00001	0.00006
Community Development	2.10%	0.00025	0.00006	0.00002	0.00012
Parks	14.49%	0.00173	0.00041	0.00015	0.00084
Swimming Pools	17.93%	0.00214	0.00051	0.00018	0.00104
Cemeteries	0.37%	0.00004	0.00001	0.00000	0.00002
Halls & Community Centres	0.97%	0.00012	0.00003	0.00001	0.00006
Public Toilets	1.39%	0.00017	0.00004	0.00001	0.00008
Subsidised Labour	0.23%	0.00003	0.00001	0.00000	0.00001
Economic Development & District Promotions	2.49%	0.00030	0.00007	0.00003	0.00014
Road/street Landscapes	1.92%	0.00023	0.00005	0.00002	0.00011
Airport	0.64%	0.00008	0.00002	0.00001	0.00004
Dog Control	0.07%	0.00001	0.00000	0.00000	0.00000
Building Control	0.35%	0.00004	0.00001	0.00000	0.00002
District Planning	2.73%	0.00033	0.00008	0.00003	0.00016
Forestry	0.00%	0.00000	0.00000	0.00000	0.00000
Subsidised Roding	26.19%	0.00312	0.00074	0.00026	0.00152
Streetlighting - District	2.20%	0.00026	0.00006	0.00002	0.00013
Solid Waste operations	1.43%	0.00017	0.00004	0.00001	0.00008
	100.00%	0.01192	0.00283	0.00101	0.00580

		Comm/Ind	Res/rec	Primary	Multi Unit
General Charge (including Aquatic Centre Rate)	%	\$ per rating unit	\$ per rating unit	\$ per rating unit	\$ per rating unit
Governance & Leadership	16.51%	93.43	93.43	93.43	93.43
Civil Defence	1.51%	8.57	8.57	8.57	8.57
Environmental Health	1.53%	8.69	8.69	8.69	8.69
District Library	11.03%	62.40	62.40	62.40	62.40
Aigantighe Art Gallery	2.57%	14.52	14.52	14.52	14.52
Museum	2.93%	16.59	16.59	16.59	16.59
Theatre Royal	1.50%	8.48	8.48	8.48	8.48
Community Development	3.22%	18.21	18.21	18.21	18.21
Motor Camps	0.03%	0.19	0.19	0.19	0.19
Parks	22.21%	125.73	125.73	125.73	125.73
Swimming Pools	24.68%	139.70	139.70	139.70	139.70
Cemeteries	0.57%	3.20	3.20	3.20	3.20
Halls & Community Centres	1.49%	8.45	8.45	8.45	8.45
Public Toilets	2.13%	12.04	12.04	12.04	12.04
Subsidised Labour	0.35%	1.98	1.98	1.98	1.98
Economic Development & District Promotions	3.82%	21.63	21.63	21.63	21.63
Road/street Landscapes	2.94%	16.65	16.65	16.65	16.65
Airport	0.98%	5.57	5.57	5.57	5.57
	100.01%	566.04	566.04	566.04	566.04

	Geraldine	Rural	Temuka	Timaru
Community Works & Services Rate	\$ rate per \$ land value	\$ rate per \$ land value	\$ rate per \$ land value	\$ rate per \$ land value
Non-subsidised Rooding	0.00066	0.00002	0.00081	0.00055
Street Lighting	0.00012	0.00000	0.00010	0.00009
Stormwater	0.00072	0.00003	0.00129	0.00082
	0.00150	0.00005	0.00220	0.00146

Community Works & Services Rate	Geraldine	Rural	Temuka	Timaru
Non-subsidised Rooding	43.93%	33.82%	36.87%	37.83%
Street Lighting	7.75%	2.86%	4.52%	6.32%
Stormwater	48.32%	63.32%	58.61%	55.85%
	100.00%	100.00%	100.00%	100.00%



# Accounting Policies

## Reporting Entity

The Timaru District Council was formed on 1 November 1989 and is a territorial local authority governed by the Local Government Act 2002.

The financial forecasts presented here are for the reporting entity Timaru District Council (parent). They do not include the consolidated forecasts of the Council Controlled organisations.

This forecast information has been prepared and complies with section 111 of the Local Government Act 2002, the Financial Reporting Act 1993 and New Zealand Equivalents to International Financial Reporting Standards (NZIFRS).

The primary objective of Timaru District Council is to provide goods or services for the community or social benefit rather than making a financial return. Accordingly, Timaru District Council has designated itself as a public benefit entity for the purposes of New Zealand equivalents to International Financial

Reporting Standards (NZ IFRS).

## Significant Accounting Policies

### BASIS OF PREPARATION

These financial forecasts have been prepared in accordance with NZ GAAP. They comply with NZ IFRS, and other applicable Financial Reporting Standards, as appropriate for public benefit entities.

The preparation of financial forecasts in conformity with NZ IFRS requires management to make judgements, estimates and assumptions that affect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances, the results of which form the basis of making the judgements about the carrying values of assets and liabilities that

are not readily apparent from other sources. Actual results may differ from these estimates.

The accounting policies set out below have been applied consistently to all periods presented in these financial forecasts.

The financial statements have been prepared on an historical cost basis, except for the revaluation of investment properties, biological assets and financial instruments (including derivative instruments).

The financial forecasts are presented in New Zealand dollars and all rounded to the nearest thousand dollars (\$'000). The functional currency of Timaru District Council is New Zealand dollars.

### BASIS OF CONSOLIDATION

#### Joint Ventures

A joint venture is a contractual arrangement whereby two or more parties undertake an economic activity that is subject to joint control. For jointly controlled assets, Council recognises in its financial forecasts

its share of jointly controlled assets, the liabilities and expenses it incurs, its share of liabilities and expenses incurred jointly, and its share of income of the joint venture.

### EQUITY & RESERVES

Equity is the community's interest in the Council and is measured as the difference between total assets and total liabilities. Public equity is disaggregated and classed into a number of reserves to enable clearer identification of the specified uses that the Council makes of its accumulated surpluses. The components of equity are:

- Retained Earnings
- Restricted reserves
  - - Special funds

Restricted reserves are a component of equity generally representing a particular use to which various parts of equity have been assigned. Reserves may be legally restricted or created by the Council.

Restricted Reserves are those reserves subject to specific conditions

accepted as binding by the Council and which may not be revised by the Council without reference to the Courts or to a third party. Transfers from these reserves may be made only for certain specified purposes or when certain specified conditions are met.

Also included in restricted reserves are reserves restricted by Council decision. The Council may alter them without reference to any third party or the Courts. Transfers to and from these reserves are at the discretion of the Council.

## INVESTMENTS

Management determines the classification of its investments at initial recognition and re-evaluates this designation at every reporting date. The classification depends on the purpose for which the investments were acquired.

### Term Deposits

Term Deposits are classified as Loans and Receivables and measured at amortised cost.

### Investments in debt and quoted equity securities

Investments in debt and quoted equity securities are financial instruments classified as held for

trading and are measured at fair value at balance sheet date. Any resultant gains or losses are recognised in the surplus or deficit for the period.

### Investment in Subsidiaries

Investment in Subsidiaries are included in the parent entity at cost less any impairment losses.

### Community loans

Community loans at subsidised interest rates are fair valued on initial recognition based on the present value of all future cash receipts discounted using the prevailing market rate for similar instruments. The resulting loss on initial recognition is taken to the surplus or deficit. In subsequent periods this loss is amortised back through the surplus or deficit.

### Other – Investments (Unquoted equity investments)

Other investments held by the Council are classified as being available-for-sale and are stated at lower of cost and net realisable value, with any resultant gain or loss being recognised directly in equity, except for impairment losses. When these investments are derecognised, the cumulative gain or loss previously recognised directly in equity is recognised through the surplus or deficit.

## TAXATION

The tax expense represents the sum of the tax currently payable and deferred tax.

Current taxation is the amount of income tax payable based on the taxable profit for the current year, plus any adjustments to income tax payable in respect of prior years. Current tax is calculated using rates that have been enacted at balance sheet date.

Deferred tax is the amount of income tax payable or recoverable in future periods in respect of temporary differences. Deferred tax liabilities are generally recognised for all temporary differences. Deferred tax assets are recognised to the extent that it is probable that taxable profits will be available against which the deductible temporary differences can be utilised.

Deferred tax is calculated at the tax rates that are expected to apply in the period when the liability is settled or the asset is realised.

Current tax and deferred tax is recognised against the surplus or deficit, except when it relates to items charged or credited directly to equity or other comprehensive income, in which case the deferred tax is also dealt with in equity or other

comprehensive income respectively.

## INTANGIBLE ASSETS

Acquired computer software licences are capitalised on the basis of costs incurred to acquire and bring to use the specific software. These costs are amortised over their estimated useful lives. The useful lives and associated amortisation rates of software has been estimated at 3 - 5 years (20% - 33%).

Costs associated with developing or maintaining software programmes are recognised as an expense when incurred.

## PROPERTY, PLANT & EQUIPMENT- VALUATION

Timaru District Council has the following classes of Property, Plant and Equipment

### ➤ Operational assets –

- Council related Land
- Council Buildings and Building Improvements
- Airport Improvements
- Parks and Pools Plant and Equipment
- Plant and Equipment, including Motor Vehicles
- Furniture and Office Equipment
- Library Books

- Art Works
- Infrastructure assets -
  - Sewer, stormwater, water
  - Roads, bridges and lighting
  - Land under roads

Infrastructure assets are the fixed utility systems owned by the Council.

- Heritage assets
- Restricted assets - Restricted assets are parks and reserves owned by the Council, which provide a benefit or service to the community and cannot be disposed of because of legal or other restrictions.

### Council Land

Land, other than airport land, has been stated at its deemed cost, which is fair value as valued by I Fairbrother ANZIV of QV Valuations as at 1 July 2005.

Airport land has been stated at its deemed cost, which is fair value as valued by B Dench ANZIV of QV Valuations as at 1 July 2005.

Acquisitions subsequent to 1 July 2005 are at cost.

### Council Buildings and Building improvements

Buildings and Building Improvements, have been stated at their deemed

cost, which is fair value as valued by I Fairbrother ANZIV of QV Valuations as at 1 July 2005.

Acquisitions subsequent to 1 July 2005 are at cost.

### Airport improvements

Airport improvements, including runway, have been stated at their deemed cost, which is Optimised Depreciated Replacement Cost as valued by B Dench ANZIV of QV Valuations as at 1 July 2005.

Acquisitions subsequent to 1 July 2005 are at cost.

### Parks and Pools plant and equipment

Parks and Pools plant and equipment assets, are stated at their deemed cost which is optimised depreciated replacement cost valued as at 1 July 2005 by Maunsell Limited, valuers.

Acquisitions subsequent to 1 July 2005 are at cost.

### Plant and Equipment (including motor vehicles)

Plant and Equipment (including motor vehicles) are at cost less provision for depreciation.

### Furniture and Office Equipment

Furniture and Office Equipment have

been stated at their deemed cost which is the assessed fair value at 1 July 2005 based on the 1 July 1993 indemnity value by Morton & Co Limited, valuers, and acquisitions 1 July 1993 to 1 July 2005 at cost.

Acquisitions subsequent to 1 July 2005 are at cost.

### Library books

The Timaru District Library, Temuka Library and Geraldine Library collections have been revalued as at 30 June 2012 at depreciated replacement cost calculated by the District Librarian in accordance with the library collection valuation guidelines prepared by the New Zealand Library Association in May 1992.

The Library collections are revalued on an annual basis.

### Art Works

Art Works are stated at their deemed cost which is the assessed fair value at 1 July 2005 based on the 1 April 1992 insurance value by the Art Gallery Director, and acquisitions 1 April 1992 to 1 July 2005 at cost.

Acquisitions subsequent to 1 July 2005 are at cost.

### Sewer, Stormwater, Water

Sewer, stormwater and water assets,

are stated at their deemed cost which is optimised depreciated replacement cost valued as at 1 July 2005 by Maunsell Limited, valuers.

Acquisitions subsequent to 1 July 2005 are at cost.

### Roads, Bridges and Lighting

Roads, bridges and lighting are stated at their deemed cost which is optimised depreciated replacement cost valued as at 1 July 2005 by Maunsell Limited, valuers.

Acquisitions subsequent to 1 July 2005 are at cost.

### Land under Roads

Land under roads has been stated at their deemed cost which is at an average of adjacent "undeveloped land value" valued as at 1 July 2005 by Maunsell Limited.

Acquisitions subsequent to 1 July 2005 are at cost.

### Heritage Assets

Significant statues are stated at their deemed cost which is optimised depreciated replacement cost valued as at 1 July 2005 by Maunsell Limited, valuers. Other heritage type assets such as museum exhibits have not been valued.

Acquisitions subsequent to 1 July 2005 are at cost.

## CAPITAL WORK IN PROGRESS

Capital works in progress are not depreciated. The total cost of a project is transferred to the relevant asset class on completion and then depreciated.

## FORESTRY ASSETS

Forestry Assets are valued annually as at 30 June at fair value less estimated point of sale costs. Fair value is determined by the estimated worth of the maturing tree stocks in the Council's forests. The valuation method adopted is based on cash flows on a single rotation basis discounted at a market based pre-tax rate. The changes in fair value of the Forestry Assets are included in the surplus or deficit.

The costs to maintain the forestry assets are included in the surplus or deficit when incurred.

## LANDFILL ASSETS

Landfill assets being earthworks, plant and machinery and the estimate of site restoration, are stated at cost less any accumulated depreciation and any accumulated impairment losses. The useful life of the landfill is considered to be the period of time to the expiring of the resource consent in 2030.

## IMPAIRMENT

The carrying amount of the non current assets, other than investment property and deferred tax assets, are reviewed at each balance sheet date to determine whether there is any indication of impairment. An impairment loss is recognised whenever the carrying amount of an asset exceeds its recoverable amount. Impairment losses are recognised in the surplus or deficit.

## NON CURRENT ASSETS HELD FOR RESALE

Non current assets are classified as held for sale if their carrying amount will be recovered through a sale transaction rather than through continuing use. This condition is only met when the sale is highly probable and the asset is available for immediate sale in its present condition. Management must be committed to the sale, which should be expected to qualify for recognition as a completed sale within one year from the date of classification.

Non current assets classified as held for sale are measured at the lower of the asset's previous carrying amount and fair value less costs to sell.

Non current assets are not depreciated or amortised while they are classified as held for sale.

## INVESTMENT PROPERTY

Investment properties are properties which are held either to earn rental income or for capital appreciation or both. Investment properties are stated at fair value as determined annually by independent valuers with any gain or loss arising from a change in fair value being recognised in the surplus or deficit.

## LOANS

Loans are classified as other liabilities and are recognised initially at fair value less attributable transaction costs. Subsequent to initial recognition, loans are stated at amortised cost with any difference between fair value at acquisition and maturity value being recognised in the surplus or deficit over the period of the borrowings on an effective interest basis.

## EMPLOYEE ENTITLEMENTS

Entitlements to salary and wages and annual leave are recognised when they accrue to employees. Provision is made in respect of the Council's liability for annual leave, long service leave, retirement gratuities and sick leave. Council accrued retiring gratuities and accrued long service leave are calculated based on an actuarial valuation using current rates of pay taking into account

years of service, years to entitlement and the likelihood staff will reach the point of entitlement. Annual leave entitlements have been calculated on an actual entitlement basis at current rates of pay. Sick leave entitlements are measured as the amount of unused entitlement accumulated at balance sheet date that the Council anticipates employees will use in future periods, in excess of the days that they will be entitled to in each of those periods. Obligations for contributions to Kiwisaver and superannuation schemes are recognised as an expense in the surplus or deficit when incurred. All employer superannuation contributions are made to defined contribution schemes.

## PROVISION FOR LANDFILL POST CLOSURE COSTS

A provision for post-closure costs is recognised as a liability when the obligation for post-closure arises.

The provision is measured based on the present value of the future cashflows expected to be incurred, taking into account future events including new legal requirements and known improvements in technology. The provision includes all costs associated with landfill post-closure.



Amounts provided for landfill post-closure are capitalised to the landfill asset where they give rise to future economic benefits to be obtained. Components of the capitalised landfill asset are depreciated over their useful lives.

The discount rate used is a pre-tax rate that reflects current market assessments of the time value of money and the risks specific to the Council.

## CASH AND CASH EQUIVALENTS

Cash and cash equivalents means cash balances on hand, held in bank accounts, demand deposits and other highly liquid investments in which the Council invests as part of its day-to-day cash management.

## TRADE AND OTHER RECEIVABLES

Trade and other receivables are initially measured at fair value and subsequently measured at amortised cost using the effective interest method, less any provision for impairment.

Loans, including loans to community organisations made by Council at below-market interest rates are initially recognised at the present value of their expected cash flows,

discounted at the current market rate of return for a similar asset/investment. They are subsequently measured at amortised cost using the effective interest method. The difference between the face value and present value of expected future cash flows of the loan is recognised in the surplus or deficit.

A provision for impairment of receivables is established when there is objective evidence that the Council will not be able to collect all amounts due according to the original terms of receivables. The amount of the provision is the difference between the asset's carrying value and the present value of estimated future cash flows, discounted using the effective interest method.

## INVENTORIES

Inventories are stated at the lower of cost and net realisable value. Cost is calculated using the weighted average method. Net realisable value represents the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

Cost comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the inventories to their present location and condition.

## GOODS & SERVICES TAX

These financial forecasts have been prepared on a GST exclusive basis with the exception of Accounts Receivable and Accounts Payable, which are stated on a GST inclusive basis. When GST is not recoverable as an input tax then it is recognised as part of the related asset or expense.

The net amount of GST paid to, or received from the Inland Revenue Department (IRD) is included as part of receivables or payables in the Statement of Financial Position.

## REVENUE RECOGNITION

### Sales by Trading Activities

Sales comprise amounts received and receivable for goods and services supplied to customers in the ordinary course of business.

Revenue from the sale of goods is recognised in the surplus or deficit when the significant risks and rewards of ownership have been transferred to the owner. Revenue from services rendered is recognised in the surplus or deficit in proportion to the stage of completion of the transaction at the balance sheet date.

### Rates Revenue

Rates are set annually by a resolution from Council and relate to a financial

year. All ratepayers are invoiced within the financial year to which the rates have been set. Rates revenue is recognised when payable.

### Vested Assets

Certain infrastructural assets have been vested to the Council as part of the subdivisional consent process. Such vested assets are recognised as revenue when the significant risks and rewards of ownership have been transferred to the Council and when the obligation to accept the transfer of the assets to the Council has been determined. Vested infrastructural assets have been valued based on the actual quantities of infrastructural components vested and the current "in the ground" cost of providing the identical services.

Other grants, bequests and assets vested in Council, irrespective of the conditions attached to vesting, are recognised as revenue when control over the assets is obtained.

### New Zealand Transport Agency contributions

New Zealand Transport Agency contributions are recognised as revenue upon entitlement, which is when conditions pertaining to eligible expenditure have been met.

## Interest Income

Interest income is recognised in the surplus or deficit as it accrues, using the effective interest method.

## Dividend Income

Dividends are recognised when the shareholders' rights to receive payment have been established.

## Agency Income

Where revenue is derived by acting as an agent for another party, the revenue that is recognised is the commission or fee on the transaction.

## PROPERTY, PLANT & EQUIPMENT- DEPRECIATION

Depreciation is provided on a basis that will write off the cost or valuation of the assets, other than land, less their estimated residual values over their estimated useful lives.

Depreciation has been provided at the following rates.

Council related Land	Nil
Council Buildings and Building improvements	1-30% Straight Line
Airport Improvements	2-50% Straight Line
Parks and pools plant and equipment	2-33% Diminishing Value
Plant and Equipment	10-50% Diminishing Value
Motor Vehicles	5-25% Diminishing Value
Furniture and Office Equipment	20-50% Diminishing Value
Library Collections	0-12.5% Straight Line (0% permanent retention collection 12.5% current collection)
Art Works	Nil
Water	1-33% Straight Line
Sewerage	1-6% Straight Line
Stormwater	1-4% Straight Line
Roading	1-50% Straight Line
Bridges	1-3% Straight Line
Lighting	6-8% Straight Line
Land under Road	Nil
Heritage assets	1-7% Straight Line

## LEASES

Leases in which substantially all of the risks and rewards of ownership transfer to the lessee are classified as finance leases. At inception, finance leases are recognised as assets and liabilities on the Statement of Financial Position at the lower of the fair value of the leased asset and the present value of the minimum lease payments. Lease payments are apportioned between finance charges and reduction of the lease obligation so as to achieve a constant rate of interest on the remaining balance of the liability. Any additional direct costs of the lessee are added to the amount recognised as an asset. Subsequently assets leased under a finance lease are depreciated as if the assets are owned.

Payments made under operating leases are recognised in the surplus or deficit on a straight-line basis over the term of the lease.

## BORROWING COSTS

Borrowing costs are recognised as an expense in the period in which they are incurred. The Council has elected to defer the adoption of NZ IAS 23 Borrowing Costs (Revised 2007) in accordance with its transitional provisions that are applicable to public benefit entities.



## DERIVATIVE FINANCIAL INSTRUMENTS

The Council is risk averse, and seeks to minimise exposure arising from its treasury activity.

The Council uses derivative financial instruments to manage its exposure to interest rate risks. In accordance with the Investment Policy and Liability Management Policy, the Council does not hold or issue derivative financial instruments for trading purposes. Derivative financial instruments are recognised initially at fair value. Subsequent to initial recognition, derivative financial instruments are stated at fair value with the gain or loss on re-measurement to fair value recognised immediately in the surplus or deficit. The fair value of interest rate swaps is the estimated amount that the Council would receive or pay to terminate the swap at balance sheet date, taking into account current interest rates and the current creditworthiness of the swap counterparties.

## FOREIGN CURRENCIES

Transactions in foreign currencies are converted at the New Zealand rate of exchange ruling at the date of the transaction. Transactions covered by foreign currency forward

exchange contracts are measured and reported at the forward rates specified in those contracts.

At balance sheet date foreign monetary assets and liabilities are translated at the closing rate, and exchange variations arising from these transactions are included in the surplus or deficit.

## STATEMENT OF CASHFLOWS

Cash and cash equivalents means cash balances on hand, held in bank accounts, demand deposits and other highly liquid investments in which the Council invests as part of its day-to-day cash management.

Operating activities include cash received from all revenue sources of the Council, and expenditure payments made for the supply of goods and services. Agency transactions such as collection of regional council rates are not recognised as receipts and payments in the Statement of Cash Flows.

Investing activities are those activities relating to the acquisition and disposal of current and non-current securities, and any non-current assets.

Financing activities are those activities relating to the changes in equity, and debt structure of the Council.

## COST ALLOCATION

Timaru District Council has derived the cost of service for each significant activity of Council using the cost allocation system outlined below.

Direct costs are those costs directly attributable to a significant activity and these costs are charged directly to the significant activity.

Indirect costs are those costs which can not be identified in an economically feasible manner, with a significant activity. Indirect costs are allocated to significant activities based on the services provided.

## CRITICAL ACCOUNTING ESTIMATES AND ASSUMPTIONS

In preparing these financial forecasts, Timaru District Council has made estimates and assumptions concerning the future. These estimates and assumptions may differ from the subsequent actual results. Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations or future events that are believed to be reasonable under the circumstances.

## CHANGES IN ACCOUNTING POLICY

All policies have been consistently applied to all the years presented.

## Fees 2013/14

### Summary

Council is also increasing fees in some areas to meet the increased costs of some services and reflect required cost recovery. These include:

- Social Housing rentals
- Cemetery plot and interment charges
- Building Control fees
- Some Solid waste management charges
- Trade and special liquid waste charges
- Water supply charges

Full details of fees and charges is available in a separate document available from Council or visit the Council website – [www.timaru.govt.nz](http://www.timaru.govt.nz)

### Resource Management Fees *(All Charges GST Inclusive)*

- Section 36 of the Resource Management Act 1991 enables the Council to charge additional fees to recover actual and reasonable costs where the lodgement fee is inadequate.
- When the total cost to process an application exceeds the lodgement fee in Table One, the additional fees are charged at the rates specified in Table Two of this fee schedule.
- The Council also reserves its discretion to refund part of the fixed fee if the work required to process the application is less than usual.
- These fees will not be refunded if the application is declined or withdrawn.
- The lodgement fee will be required to accompany the application. An invoice will be sent for additional fees. The lodgement fee is a deposit only and may not be the complete charge. There may be

additional fees or a part refund as explained above.

- Discounts shall be paid on administrative charges for applications for resource consent and applications to change or cancel conditions that are not processed within the statutory timeframes. The discounts shall be in accordance with the Regulations to the Resource Management Act 1991.

**Table One – Lodgement Fees (Deposit)**

	2013/14
➤ Notified Consent	\$4,000 *plus the additional allotment fee for Subdivision Consents
➤ Limited Notified (service only) Consent	\$3,000 *plus the additional allotment fee for Subdivision Consent
➤ Non - notified Subdivision Consent	\$700 *plus the additional allotment fee for Subdivision Consent
<p>*Additional Allotment fee of \$350 per additional allotment is calculated by the number of additional allotments to be created by the subdivision excluding allotments for corner rounding purposes, road reserves, esplanade reserves and those to be amalgamated.</p>	
➤ Non-notified Land Use Consent (includes a monitoring fee for a single site inspection)	\$900
➤ Non-notified Subdivision Consent - Change to Flats Plan or Unit Title	\$700
➤ Right of Way Approval (not included in Subdivision Consent)	\$650
➤ Revocation of Easements (not included in Subdivision Consent)	\$525
➤ Existing Allotments Section 226 Certificate (new titles created)	\$525

**Table One – Lodgement Fees (Deposit)**

	2013/14
➤ Section 223 Certificate (subdivision sealing completion)	\$410
➤ Section 224(c) Certificate	\$410
➤ Section 224(c) Certificate (including Section 223 Certificate)	\$410
➤ Removal of Building Line Restriction	\$640
➤ Certificates of Compliance	\$640
➤ Change or Cancellation of Conditions	\$525
➤ Existing Use Rights and Existing Use Certificate	\$525
➤ Extension of Time	\$480
➤ Outline Plan	\$640
➤ Alteration to a Designation	\$1,100
➤ Extension of Time to a Designation	\$1,100
➤ Plan Change	\$10,500
➤ Notice of Requirements for Designations	\$5,100
➤ Certificates for LMVD	\$640
➤ Certificates under the Sale and Supply of Alcohol Act 2013	\$155

**Table Two – Charge Rates**

	2013/14
➤ Staff time rate:	
• District Planner	\$155 per hour
• Senior Planner	\$120 per hour
• Planning Officer	\$105 per hour
• Administration Staff	\$87.50 per hour
➤ Public Notices	At Cost
➤ Disbursements	At Cost
➤ Consultants/Legal Advice	At Cost
➤ Commissioning Special Reports	At Cost
➤ Hearing Costs:	
• Hearings Committee	\$88 per hour for the chairperson \$70 per hour member who is not the chairperson
• Commissioner	At Cost
➤ Resource Consent Monitoring	
If monitoring of resource consent is required (imposed as a condition of a resource consent):	
• Single Site Inspection (to be paid with the lodgement fee for Non-notified Land Use Consent)	\$200
• Two Site Inspection	At Cost

**Table Two – Charge Rates**

	2013/14
➤ Additional Allotment fee	\$350
[Note: The additional allotment fee is calculated by the number of additional allotments to be created by the subdivision excluding allotments for corner rounding purposes, road reserves, esplanade reserves and those to be amalgamated]	
<b>Other Charges</b>	
➤ Timaru District Plan	\$150 + postage
➤ Annual update service to the District Plan	\$100 per year
➤ District RAPID Numbers (book)	\$75
➤ Allocation of new Rapid Number (includes Plate)	\$40
➤ Replacement Rapid Number Plate	\$25
➤ Uncompleted works on Subdivision Bond Application	\$320



## Directory

<b>Postal Address:</b>	Timaru District Council, PO Box 522, Timaru 7940
<b>Location- Timaru Head Office:</b>	2 King George Place, Timaru 7910
	Telephone: (03) 687-7200
	Facsimile: (03) 687-7209
	Email: enquiry@timdc.govt.nz
	Website: www.timaru.govt.nz
	Hours (except statutory holidays): Mon – Fri, 8.30am – 5pm
<b>Temuka Service Centre:</b>	72-74 King Street, Temuka 7920
	Telephone: (03) 687 7591
	Facsimile: (03) 615 9538
	Hours (except statutory holidays): Mon – Thu, 9am – 5.30pm, Fri, 8.30am – 6pm Sat, 10am – 1pm
<b>Geraldine Service Centre:</b>	78 Talbot Street, Geraldine 7930
	Telephone: (03) 693-9336
	Facsimile: (03) 693 9451
	Hours (except statutory holidays): Mon – Thu, 9am – 5.30pm Fri, 8.30am – 6pm Sat, 10am – 1pm
<b>Bankers:</b>	Bank of New Zealand, 247 Stafford Street, Timaru 7910
<b>Auditors:</b>	Audit New Zealand on behalf of the Controller and Auditor-General Private Box 99, Wellington 6140
<b>Solicitors:</b>	Gresson Dorman and Co, 12 The Terrace, PO Box 244, Timaru 7940



## Coat of Arms



The grant of armorial bearings to the City of Timaru was made by the College of Heralds, London, by letters patent dated 18 October 1977. The original grants document with its impressive artwork and gold seals is displayed outside the Council Chambers in the upstairs foyer of the District Council Building, King George Place, Timaru. Although granted to the former Timaru City Council, the heraldic emblems

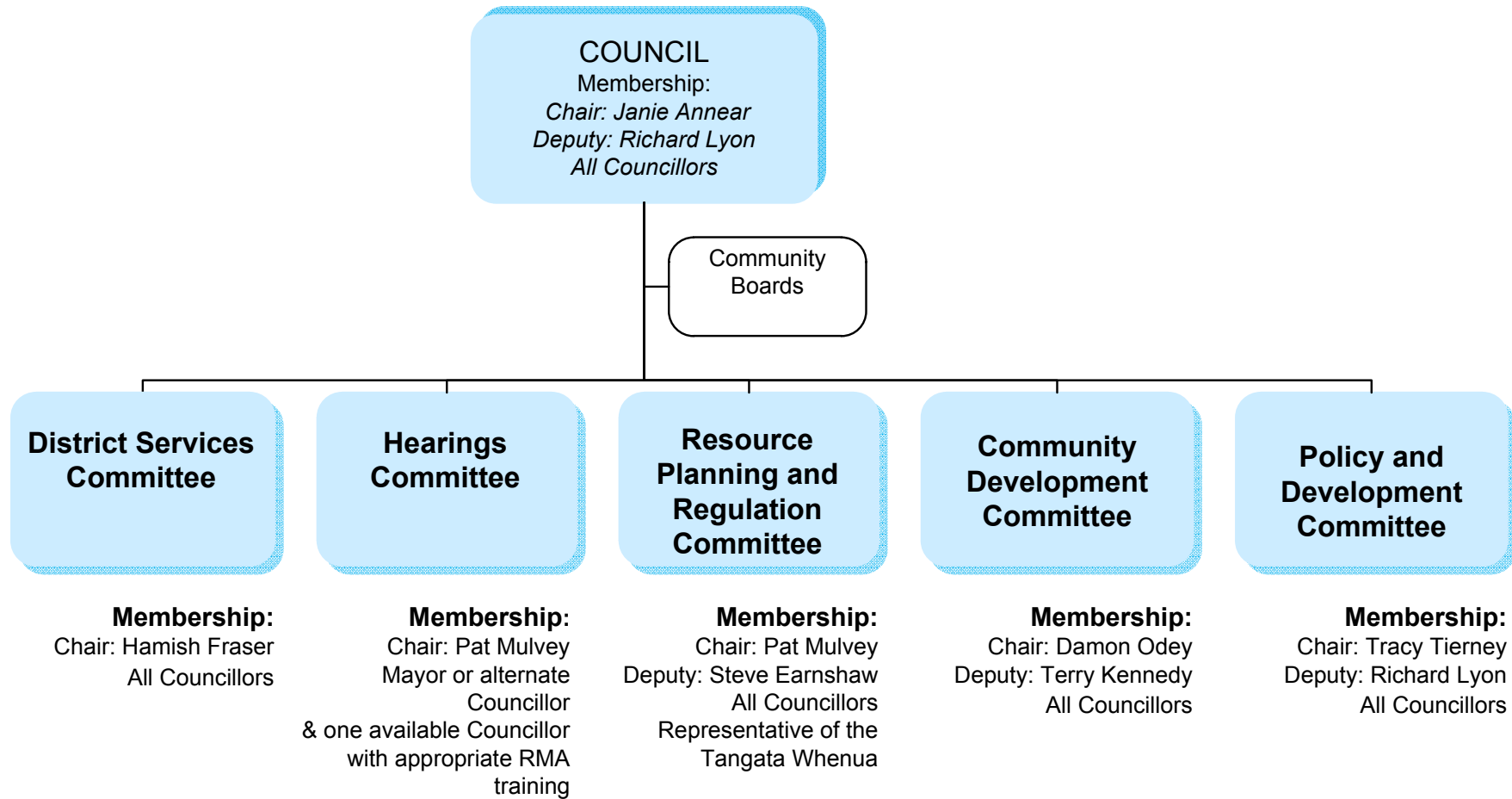
used are equally applicable to the whole district and use of the Coat of Arms by the District Council has been approved by the New Zealand Herald of Arms. The description of the Arms and Significance of the main features are available on request. The Coat of Arms is used to accentuate the civic responsibilities of the Council or to denote Mayoral authority.

## Logo

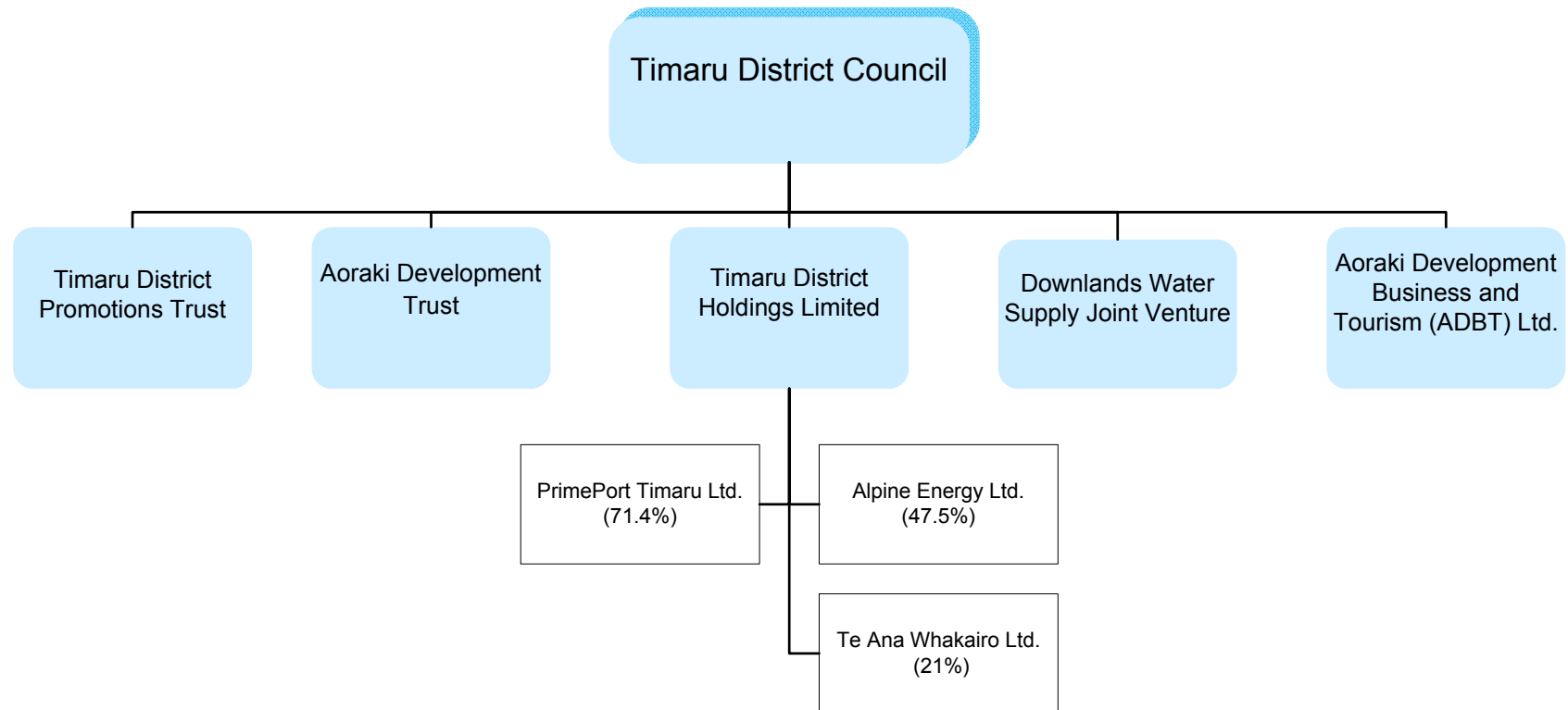


The Council Logo colours are blue and green - environmental colours depicting the sea meeting the land inside a unified format. The diagonal lines suggest upward movement, mountains, rivers, roads, energy, vitality, leadership - pointing to the TDC. The logo is used on all corporate documents, signs and buildings.

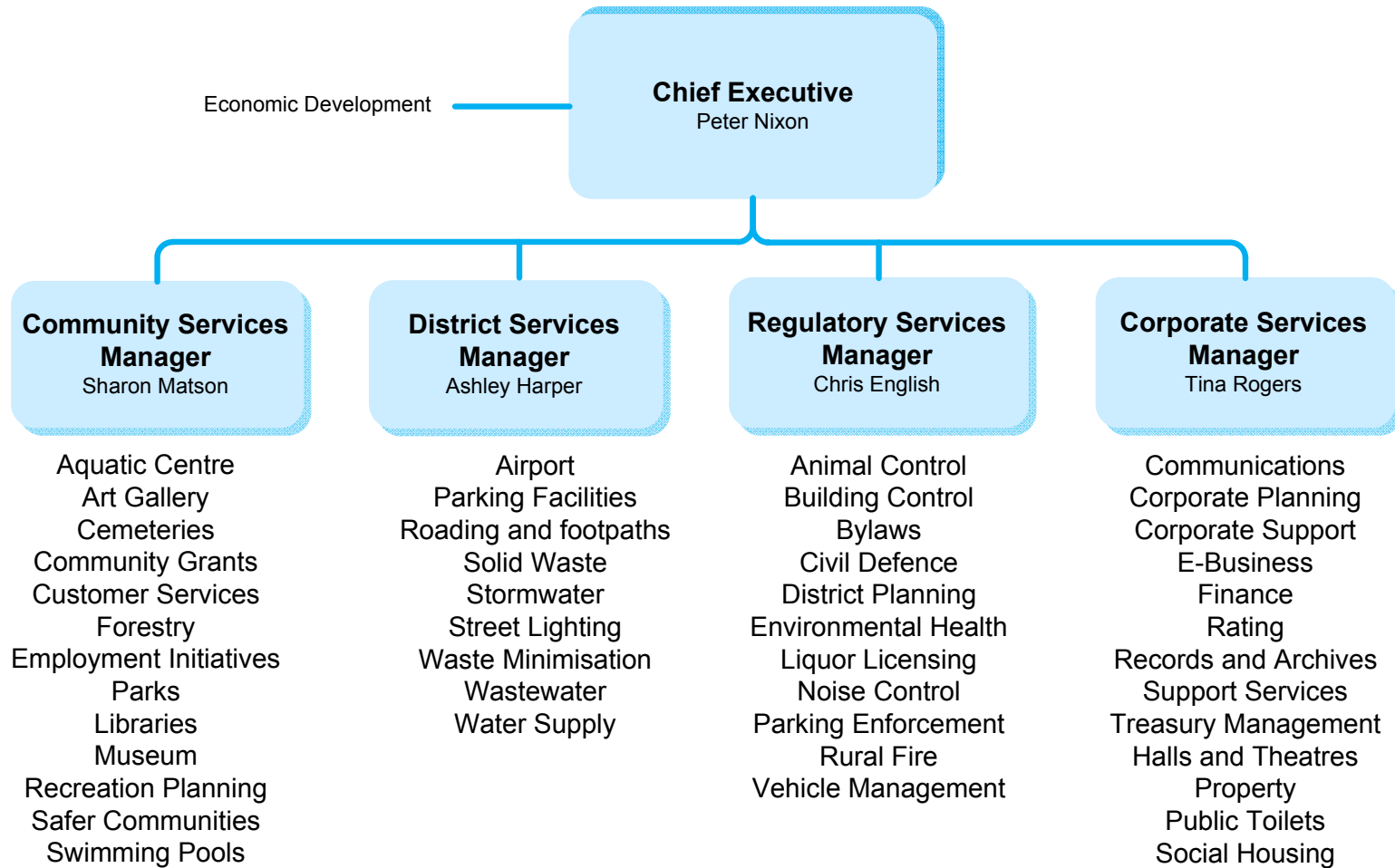
## Council Committees



## Group Organisational Structure



## Council Management



# Glossary

**Activity** – Services, projects or goods provided by, or on behalf of, Council (e.g. libraries, art gallery). These activities are then combined into groups of activities.

**Annual Plan** – The Annual Plan is produced in the intervening years between Long Term Plans. It includes the work programme for the year and financial statements.

**Annual Report** – Reports on the performance of the Council against the objectives, policies, activities, performance measures, indicative costs, and sources of funds outlined in the Annual Plan and the Long Term Plan.

**Asset** – Something of value that the Council owns on behalf of the people of Timaru District such as roads, drains, parks and buildings.

**Asset Management Plan** – A long term plan for managing an asset to ensure that its capacity to provide a service is kept up and costs over the life of the asset are kept to a minimum.

**Borrowing** – Refers to the raising of loans for capital items, such as the sewerage scheme.

**Capital Expenditure** – Expenditure that will increase the value of the Council's assets.

**Capital Value** – Value of land including any improvements.

**Community Boards** – Local elected bodies set up under the Local Government Act. Community Boards are consulted by the Council and can represent community concerns to the Council. Timaru District has three Community Boards – Temuka, Geraldine and Pleasant Point.

**Community Outcomes** – Goals that the community believe are important for its present and future economic, social, cultural and environmental well-being.

**Council Controlled Organisations** – Council-controlled organisations are organisations in which one or more local authorities control 50 per cent or more of the voting rights or

appoint 50 percent or more of the directors.

**Financial Year** – The Council's financial year runs from 1 July to 30 June of the following year.

**General Rate** – A rate levied across all properties for activities that benefit the whole District.

**Group of Activities** – Several activities combined together (e.g. Recreation and Leisure).

**Land Value** – Value of land, excluding any improvements.

**Local Government Act 2002** – The key legislation that defines the powers and responsibilities of local authorities like the Timaru District.

**Long Term Plan (LTP)** – A ten-year plan that sets out the Council's response to community outcomes and how the Council will manage its finances and the community's resources.

**Operating Expenditure** – Money the Council spends on such items as salaries, materials, electricity and

plant hire.

**Operating Revenue** – Money earned through the activities in return for a service provided, or by way of a grant or subsidy to ensure particular services or goods are provided. Examples include NZTA subsidies, rental income, permits and fees.

**Operating Surplus/(Deficit)** – The expressions 'operating surplus' and 'operating deficit' are accounting terms meaning the excess of income over expenditure and excess expenditure over income respectively. Income and expenditure in this context exclude 'capital' items such as the receipt or repayment of loans, the cost of capital works and transfers to and from Reserves. An operating surplus/deficit is inclusive of non-cash items such as income and expenditure owing but not paid (Debtors and Creditors) and depreciation.

**Performance Measure** – A measure that shows how well Council is doing in achieving the objectives it has set for itself.

**Rates** – Funds collected by the Council from levies on property. These are based on the land value of the property but the term is often used to include Uniform Annual General Charges and Targeted Rates.

**Revenue and Financing Policy** – this describes how the Council's work will be paid for and the mechanisms for gathering the funds (such as general rate, targeted rates, user-charges, grants).

**Statement of Cash Flows** – This describes the cash effect of transactions and is broken down into three components: operating, investing and financing activities.

**Statement of Comprehensive Income** – This can also be referred to as the Profit and Loss Statement, the Income Statement, or the Operating Statement. It shows the financial results of various Timaru District Council activities at the end of each period as either a surplus or deficit. It does not include asset purchases or disposals.

**Statement of Financial Position** – This shows the financial state of affairs at a particular time. It can also be referred to as the Balance Sheet.

**Significance** – Degree of importance of the issue, proposal, decision or matter as assessed by the local

authority in terms of its likely consequences for the current and future social, economic, environmental, or cultural well-being of the community.

**Subsidies** – Amounts received from other agencies for the provision of services (e.g. NZTA roading subsidies).

**Targeted Rates** – Any rate levied other than the general rate, which is targeted at users of a service such as water supply, wastewater and solid waste.

**Transfer to/from Reserves** – Transfers of funds to reserves are generally surpluses on operations. Transfers from reserves assist to fund capital expenditure.

**User Charges** – The charges levied for use of Timaru District Council services (e.g. building consent fees, health inspections).

**Working Capital** – These are the Council's net current assets that are held in cash or can be readily converted to cash, less liabilities due for payment within a year. This is indicative of the Council's ability to meet its obligations as they become due.