



MINUTES

Ordinary Council Meeting Tuesday, 18 February 2020

Ref: 1319970

**Minutes of Timaru District Council
Ordinary Council Meeting
Held in the Council Chamber, District Council Building, King George Place, Timaru
on Tuesday, 18 February 2020 at 3pm**

Present: Mayor Nigel Bowen (Chairperson), Cr Allan Booth, Cr Peter Burt, Cr Barbara Gilchrist, Cr Richard Lyon, Cr Gavin Oliver, Cr Paddy O'Reilly, Cr Sally Parker, Cr Stu Piddington, Cr Steve Wills

In Attendance: **Community Board Members**
Janene Adams – Geraldine Community Board
Gaye Broker – Temuka Community Board

Council Officers
Chief Executive (Bede Carran), Group Manager Environmental Services (Tracy Tierney), Group Manager Community Services (Sharon Taylor), Group Manager Commercial and Strategy (Donna Cross), Acting Group Manager Infrastructure (Erik Barnes), Chief Financial Officer (David Codyre), Development Manager (Frazer Munro), Policy Analyst (Fabia Fox), Governance Advisor (Jo Doyle)

1 Opening Prayer and Waiata

Josh Taylor, of St Johns Anglican Church offered a prayer for the work of the Council

2 Apologies

Committee Resolution 2020/1

Moved: Cr Sally Parker
Seconded: Cr Barbara Gilchrist

That the apology from Raewyn Hessel of Pleasant Point Community Board be accepted.

Carried

2 Public Forum

There was no public forum.

3 Identification of Urgent Business

There were no matters of urgent business.

4 Identification of Matters of a Minor Nature

4.1 Delivery of Tourism and Visitor Promotion Services - Public Excluded Item

The question was asked why this Agenda Item has been included in the Public Excluded portion of the Agenda and a request was received that Council consider the option of moving this report into the Public section of the meeting.

Discussion was held around the sensitivity of this topic and protecting the privacy of the staff affected and whether the level of public interest requires this report to be moved into the open forum.

Committee Resolution 2020/2

Moved: Cr Steve Wills

Seconded: Cr Stu Piddington

That Council resolves that the Public Excluded report "Delivery of Tourism and Visitor Promotions Services" be moved to the last item of business in the Public meeting.

Carried

5 Declaration of Conflicts of Interest

There no declarations of conflicts of interest.

6 Confirmation of Minutes

6.1 Minutes of the Council Meeting held on 10 December 2019

Committee Resolution 2020/3

Moved: Cr Barbara Gilchrist

Seconded: Cr Paddy O'Reilly

That the Minutes of the Council Meeting held on 10 December 2019 be confirmed as a true and correct record of that meeting.

Carried

7 Schedules of Functions Attended

7.1 Schedule of Functions Attended by the Mayor, Deputy Mayor and Councillors

Committee Resolution 2020/4

Moved: Mayor Nigel Bowen

Seconded: Cr Steve Wills

That the report be received and noted.

Carried

7.2 Schedule of Functions Attended by the Chief Executive

Committee Resolution 2020/5

Moved: Cr Sally Parker

Seconded: Cr Barbara Gilchrist

That the report be received and noted.

Carried

8 Reports

8.1 Adoption of the Canterbury Triennial Agreement

The Council considered a report by the Strategy and Corporate Planning Manager seeking Council approval for the Canterbury Triennial Agreement 2020-2022, which requires signing by all the Canterbury councils not later than 1 March 2020.

This is the start of the new triennium and at a recent workshop and meeting of the Canterbury Mayors they set the priorities, with a work programme to be completed to achieve these priorities.

It was also noted that roading is topical, and having a collective voice will assist in future discussions.

Committee Resolution 2020/6

Moved: Cr Peter Burt

Seconded: Mayor Nigel Bowen

1. That the Council:

- (a) approves the Canterbury Triennial Agreement 2020-22
- (b) authorises the Mayor to sign the Canterbury Triennial Agreement 2020-22 on behalf of the Timaru District Council.

Carried

8.2 Establishment and Membership of Subcommittees and other groups

The Council considered a report by the Mayor on the establishment and membership of remaining subcommittees and groups.

The establishment of these subcommittees is required under various Council policies and for some of these subcommittees their meetings will only be held on an as needed basis. This will finalise Council committee structure until a mid term review of structure.

Committee Resolution 2020/7

Moved: Cr Steve Wills

Seconded: Cr Peter Burt

That Council:

1. Establishes the following Subcommittees and groups –
 - Theatre Royal Elected Members Reference Group
 - Rates Remission Subcommittee

- Community Awards Selection Panel
 - Donations and Loans Subcommittee
 - Hall of Fame Selection Subcommittee
 - Museum Collection Subcommittee
 - Public Art Advisory Group
 - Russell Hervey Library Fund Subcommittee
 - Youth Initiatives Subcommittee
2. Approves the delegations and Membership for each of the Subcommittees and groups, as set out in Appendix A
 3. Resolves that the Council’s Delegations Manual be updated to include these Subcommittees and groups and their delegations.

Theatre Royal Elected Members Reference Group

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|-------------------------------|---|
| Type | Reference Group (informal) |
| Subordinate to | None (informal forum) |
| Subordinate Committees | None |
| Legislative basis | Nil. Not a decision-making body under the Local Government Act. |
| Policy Basis | Resolution – Policy and Development Committee – 12.3.19 Terms of Reference – attached |
| Membership | Mayor, Deputy Mayor, Chairperson Community Services Committee and one Councillor representing the rural community |
| Functions | To support and advise the staff project team on: 1. Matters of community engagement and user interest 2. Matters of choice at the project teams request 3. Fundraising |
| Meeting Frequency | 1. As required. |
| Delegations | 2. Nil |

Commercial and Strategy Committee

The following subcommittees and groups report to the Commercial and Strategy Committee.

- Rates Remission Subcommittee

Rates Remission Subcommittee

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|-------------------------------|-----------------------------------|
| Type | Subcommittee |
| Subordinate to | Commercial and Strategy Committee |
| Subordinate Committees | None |

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| Legislative basis | <p>3. Subcommittee established pursuant to clause 30 and 31 of Schedule 7 of the Local Government Act 2002</p> <p>4. Subcommittee delegated powers by Council pursuant to clause 32 of Schedule 7 of the Local Government Act 2002</p> |
| Policy Basis | Rates Remission Policy, Rates Remission and Postponement Policy on Maori Freehold Land |
| Membership | Mayor, Chairperson Commercial and Strategy |
| Quorum | Mayor and Chairperson Commercial and Strategy |
| Functions | Decision-making on rates remissions appeals where application declined or partly remitted |
| Meeting Frequency | As required |
| Delegations | <p>The Commercial and Strategy Committee delegates the following general powers, duties and responsibilities:</p> <ol style="list-style-type: none"> 1. That subject to the following limitations the Rates Remission Subcommittee shall have power to act in all matters concerning the functions granted by Council provided they do not conflict with the stated policy of the Council. 2. Delegated authority as outlined in the Rates Remission Policy adopted by the Council as part of the Long Term Plan to hear and make a final decision on appeals, where an application for remission has been declined or only partly remitted (as applies in the policy). 3. That minutes of subcommittee meetings contain details of subcommittee decisions made under delegated authority. |

Community Services Committee

The following subcommittees and groups report to the Community Services Committee.

- Community Awards Selection Panel
- Donations and Loans Subcommittee
- Hall of Fame Selection Subcommittee
- Museum Collection Subcommittee
- Public Art Advisory Group
- Russell Hervey Library Fund Subcommittee
- Youth Initiatives Subcommittee

Community Awards Selection Panel

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|--------------------------|------------------------------|
| Type of Committee | Panel |
| Subordinate to | Community Services Committee |

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|-------------------------------|---|
| Subordinate Committees | None |
| Legislative basis | <ol style="list-style-type: none"> 1 Subordinate Decision-Making Body established pursuant to clause 30 and 31 of Schedule 7 of the Local Government Act 2002 2 Subordinate Decision-Making Body delegated powers by Council pursuant to clause 32 of Schedule 7 of the Local Government Act 2002 |
| Policy Basis | Community Awards Policy |
| Membership | <p>The Selection Panel shall comprise four Councillors appointed at the beginning of each term of Council.</p> <p>The Panel must elect and appoint four community representatives to the Panel for the current term of Council.</p> |
| Quorum | Two Councillors and two community representatives |
| Functions | Consider and make decisions on selection of persons for Community Awards and conduct award presentation ceremonies. |
| Meeting Frequency | As required |
| Delegations | <p>The Community Services Committee delegates the following general powers, duties and responsibilities:</p> <ol style="list-style-type: none"> 1. That subject to the following limitations the Community Awards Selection Panel shall have power to act in all matters concerning the functions granted by Council provided they do not conflict with the stated policy of the Council. 2. Delegated authority to consider and make decisions on nominations for Civic Awards for voluntary service and matters pertaining to the awards presentation ceremony 3. Delegated authority to appoint four community representatives for the panel. 4. That minutes of subcommittee meetings contain details of subcommittee decisions made under delegated authority. |

Donations and Loans Subcommittee

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| Type of Committee | Subcommittee |
| Subordinate to | Community Services Committee |
| Subordinate Committees | None |
| Legislative basis | <ol style="list-style-type: none"> 1 Subcommittee established pursuant to clause 30 and 31 of Schedule 7 of the Local Government Act 2002 |

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| | 2 Subcommittee delegated powers by Council pursuant to clause 32 of Schedule 7 of the Local Government Act 2002 |
| Policy Basis | Donations and Loans Policy |
| Membership | Chairperson of the Community Services Committee, the Mayor, two Councillors, plus one Councillor representing the rural sector |
| Quorum | 3 Members |
| Functions | Consideration of applications made under the Donations and Loans Policy and recommendations to the Community Services Committee. |
| Meeting Frequency | Twice annually |
| Delegations | <p>The Community Services Committee delegates the following general powers, duties and responsibilities:</p> <ol style="list-style-type: none"> 1. That subject to the following limitations the Donations and Loans Subcommittee shall have power to act in all matters concerning the functions granted by Council provided they do not conflict with the stated policy of the Council. 2. Delegated Authority to consider applications made under the Donations and Loans Policy, and bring recommendations to the Community Services Committee. 3. That minutes of subcommittee meetings contain details of subcommittee decisions made under delegated authority. |

Hall of Fame Selection Subcommittee

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| Type of Committee | Subcommittee |
| Subordinate to | Community Services Committee |
| Subordinate Committees | None |
| Legislative basis | <ol style="list-style-type: none"> 1 Subcommittee established pursuant to clause 30 and 31 of Schedule 7 of the Local Government Act 2002 2 Subcommittee delegated powers by Council pursuant to clause 32 of Schedule 7 of the Local Government Act 2002 |
| Policy Basis | Hall of Fame Policy |
| Membership | <p>The Mayor (Chairperson), Deputy Mayor, Chairperson Community Services Committee, President of the South Canterbury Historical Society.</p> <p>Chief Executive to appoint TDC staff to advisory committee.</p> |
| Quorum | 3 members |
| Functions | Decision-making on selection of person for Council's Hall of Fame. |

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| Meeting Frequency | As required |
| Delegations | <p>The Community Services Committee delegates the following general powers, duties and responsibilities:</p> <ol style="list-style-type: none"> 1- That subject to the following limitations the Hall of Fame Subcommittee shall have power to act in all matters concerning the functions granted by Council provided they do not conflict with the stated policy of the Council. 2- Delegated authority to select persons for Council's Hall of Fame, who qualify as per the Hall of Fame guidelines adopted by Council. |

Museum Collection Subcommittee

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| Type of Committee | Subcommittee |
| Subordinate to | Community Services Committee |
| Subordinate Committees | None |
| Legislative basis | <ol style="list-style-type: none"> 1 Subcommittee established pursuant to clause 30 and 31 of Schedule 7 of the Local Government Act 2002 2 Subcommittee delegated powers by Council pursuant to clause 32 of Schedule 7 of the Local Government Act 2002 |
| Policy Basis | Museum Policy |
| Membership | The Subcommittee comprises an equal number of South Canterbury Historical Society members and Timaru District Councillors, including a Councillor as Chairperson. The Museum Director advises the Subcommittee but has no voting power at Subcommittee meetings. Membership will be appointed by Council or the Community Services Committee. |
| Quorum | 4 members |
| Functions | Overall responsibility for accessions and deaccessions in accordance with the Museum Collection Policy. |
| Meeting Frequency | As required |
| Delegations | <p>The Community Services Committee delegates the following general powers, duties and responsibilities:</p> <ol style="list-style-type: none"> 1. That subject to the following limitations the Museum Collection Committee shall have power to act in all matters concerning the functions granted by Council provided they do not conflict with the stated policy of the Council. 2. Overall responsibility for accessions and deaccessions in accordance with the Museum Collection Policy (#1240714). |

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| | <p>3. That the Committee has delegated power to delegate administration of accessioning items into the collection.</p> <p>4. That minutes of subcommittee meetings contain details of subcommittee decisions made under delegated authority.</p> |
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Public Art Advisory Group

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| Type of Committee | Advisory Group |
| Subordinate to | Community Services Committee |
| Subordinate Committees | None |
| Legislative basis | <p>1 Subordinate Decision-making body established pursuant to clause 30 and 31 of Schedule 7 of the Local Government Act 2002</p> <p>2 Subordinate Decision-making body delegated powers by Council pursuant to clause 32 of Schedule 7 of the Local Government Act 2002</p> |
| Policy Basis | Art in Public Spaces Policy |
| Membership | <p>The group will comprise up to 7 members including the Council manager responsible for the site, another with expertise in arts, with another Council staff member with knowledge of maintenance, health and safety or another relevant discipline if required. Up to four members of the community with a background in arts, architecture, landscape architecture, tangata whenua, or urban design will complete the membership of the group.</p> <p>There is no Councillor membership on the group.</p> <p>The policy states Council will appoint membership.</p> |
| Quorum | 4 members |
| Functions | <ul style="list-style-type: none"> - Assessment of public art work proposals against acceptance criteria and recommendation to Community Services Committee or Community Board where within the Temuka, Pleasant Point or Geraldine wards - Advice around relocation and removal of permanent public artworks. |
| Meeting Frequency | As required |
| Delegations | <p>The Community Services Committee delegates the following general powers, duties and responsibilities:</p> <p>1. That subject to the following limitations the Public Arts Advisory Group shall have power to act in all matters concerning the functions granted by Council provided they do not conflict with the stated policy of the Council.</p> |

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| | <ol style="list-style-type: none"> 2. To consider the receipt of art donations and their location in outdoor public spaces and make recommendation to the Community Services Committee. 3. That minutes of subcommittee meetings contain details of subcommittee decisions made under delegated authority. |
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Russell Hervey Library Fund Subcommittee

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| Type of Committee | Subcommittee |
| Subordinate to | Community Services Committee |
| Subordinate Committees | None |
| Legislative basis | <ol style="list-style-type: none"> 1 Subordinate Decision-making body established pursuant to clause 30 and 31 of Schedule 7 of the Local Government Act 2002 2 Subordinate Decision-making body delegated powers by Council pursuant to clause 32 of Schedule 7 of the Local Government Act 2002 |
| Policy Basis | Russell Hervey Library Fund Policy |
| Membership | Chairperson of Community Services Committee, Libraries Manager and Group Manager Community Services |
| Quorum | Two Members |
| Functions | Decision-making on application of Russell Hervey Library Fund |
| Meeting Frequency | As required. |
| Delegations | <p>The Community Services Committee delegates the following general powers, duties and responsibilities:</p> <ol style="list-style-type: none"> 1. That subject to the following limitations the Russell Hervey Library Fund Subcommittee shall have power to act in all matters concerning the functions granted by Council provided they do not conflict with the stated policy of the Council. 2. To apply the capital and/or accumulated income of the Russell Hervey Library Fund for the purposes of the Timaru District Library in accordance with the terms of the gift. 3. That in respect of matters requiring financial input: <ol style="list-style-type: none"> (a) The subcommittee has the power to approve funding where provision has been made in the annual Budget. 4. That minutes of subcommittee meetings contain details of subcommittee decisions made under delegated authority. |

Youth Initiatives Subcommittee

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|-------------------------------|---|
| Type of Committee | Subcommittee |
| Subordinate to | Community Services Committee |
| Subordinate Committees | None |
| Legislative basis | <ol style="list-style-type: none"> 1. Subcommittee established pursuant to clause 30 and 31 of Schedule 7 of the Local Government Act 2002 2. Subcommittee delegated powers by Council pursuant to clause 32 of Schedule 7 of the Local Government Act 2002 |
| Policy Basis | Youth Initiative Funding Policy |
| Membership | The Mayor, Chairperson Community Services Committee, one other Councillor, the Safer Communities Project Manager, a Youth Services Worker from YMCA South and Mid Canterbury with authority to select and appoint two youth representatives. Membership will be appointed by Council or the Community Services Committee. |
| Quorum | 4 members |
| Functions | Decision-making on allocation of Youth Initiatives Funding and appointment of two youth representatives to the Subcommittee. |
| Meeting Frequency | Twice yearly |
| Delegations | <p>The Community Services Committee delegates the following general powers, duties and responsibilities:</p> <ol style="list-style-type: none"> 1. That subject to the following limitations the Youth Initiatives Subcommittee shall have power to act in all matters concerning the functions granted by Council provided they do not conflict with the stated policy of the Council. 2. Delegated authority to allocate funds under the Youth Initiatives Funding scheme and appoint two youth representatives. 3. That in respect of matters requiring financial input: <ol style="list-style-type: none"> (a) The subcommittee has the power to approve funding where provision has been made in the annual Budget. 4. That minutes of subcommittee meetings contain details of subcommittee decisions made under delegated authority. |

Carried**8.3 Appointments**

The Council considered a report by the Mayor on appointments to the subcommittees, groups and organisations.

Committee Resolution 2020/8

Moved: Cr Sally Parker

Seconded: Cr Barbara Gilchrist

That the Council approves the recommended appointments to subcommittee, groups and other organisations as set out in this report.

| Theatre Royal Reference Group | |
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| Membership | Mayor (<i>Nigel Bowen</i>), Deputy Mayor (<i>Clr Steve Wills</i>), Chairperson Community Services Committee (<i>Clr Richard Lyon</i>) and one Councillor representing the rural area (<i>Clr Paddy O'Reilly</i>) |
| Commercial and Strategy Committee – Subcommittees/Panels/Groups | |
| Rates Remissions Subcommittee | |
| Membership | Mayor (<i>Nigel Bowen</i>), Chairperson Commercial and Strategy (<i>Clr Peter Burt</i>) |
| Chairperson | Mayor |
| Deputy Chairperson | Chairperson Commercial and Strategy |
| Community Services Committee – Subcommittees/Panels/Groups | |
| Community Awards Selection Panel | |
| Membership | Four Councillors – <i>Clr Allan Booth, Clr Peter Burt, Clrs Paddy O'Reilly, and Clr Sally Parker</i> , with authority to select and appoint four community representatives |
| Chairperson | Decision of Panel |
| Deputy Chairperson | Decision of Panel |
| Donations and Loans Subcommittee | |
| Membership | Chairperson of the Community Services Committee (<i>Clr Richard Lyon</i>), the Mayor (<i>Nigel Bowen</i>), two Councillors – <i>Clr Barbara Gilchrist and Clr Steve Wills</i> plus one Councillor representing the rural sector – <i>Clr Gavin Oliver</i> |
| Chairperson | Decision of Subcommittee |
| Deputy Chairperson | Decision of Subcommittee |
| Hall of Fame Selection Subcommittee | |
| Membership | The Mayor (<i>Nigel Bowen</i>), Deputy Mayor (<i>Clr Steve Wills</i>), Chairperson Community Services Committee (<i>Clr Richard Lyon</i>), President of the South Canterbury Historical Society (<i>Ray Bennett</i>) |
| Chairperson | Decision of Subcommittee |
| Deputy Chairperson | Decision of Subcommittee |

| Museum Collection Subcommittee | |
|---|--|
| Membership | Community Services Committee Chairperson (<i>Clr Richard Lyon</i>) and <i>Clr Sally Parker</i> plus two South Canterbury Historical Society representatives |
| Chairperson | Decision of Subcommittee |
| Deputy Chairperson | Decision of Subcommittee |
| Russell Hervey Library Fund Subcommittee | |
| Membership | Chairperson of Community Services Committee (<i>Clr Richard Lyon</i>), Libraries Manager (<i>Adele Hewlett</i>) and Group Manager Community Services (<i>Sharon Taylor</i>) |
| Chairperson | Decision of Subcommittee |
| Deputy Chairperson | Decision of Subcommittee |
| Youth Initiatives Subcommittee | |
| Membership | The Mayor (<i>Nigel Bowen</i>), Chairperson Community Services Committee (<i>Clr Richard Lyon</i>), one other Councillor – <i>Clr Barbara Gilchrist</i> , the Safer Communities Project Manager (<i>Viv Wood</i>), a Youth Services Worker from YMCA South and Mid Canterbury (<i>Cath Slee/Christina Griffin</i>) with the subcommittee having delegated authority to select and appoint two youth representatives. |
| Chairperson | Decision of Subcommittee |
| Deputy Chairperson | Decision of Subcommittee |
| Bluestone House Trust (deregistered) | |
| Membership | Appointment not required at this time. |
| Fraser Park Trust (disestablished) | |
| Membership | Appointment not required. |
| Lions/Caroline Bay Train Trust | |
| Membership | 1 Member appointed by Council - Ray Bennett |
| Timaru District Heritage Fund Trust Board (registered) | |
| Membership | 1 Member appointed by Council – Chairperson Commercial and Strategy (Cr Peter Burt) |
| Strengthening Families | |
| Membership | 1 Member appointed by Council – Nigel Bowen |

Carried

8.4 Aorangi Stadium Trust - Appointment of Members

The Council considered a report by the Mayor to make appointments of Trustees to the Aorangi Stadium Trust for the 2019 to 2022 Council Term.

Committee Resolution 2020/9

Moved: Cr Richard Lyon

Seconded: Cr Paddy O'Reilly

- a That Clrs Stu Piddington and Allan Booth be appointed as Trustees to the Aorangi Stadium Trust (replacing David Jack and Andrea Leslie).
- b That Council approves Peter Burt and Sally Parker continuing as Trustees of Aorangi Stadium Trust.

Carried

8.5 Timaru District Holdings Limited Review: Work Programme

The Council considered the work programme to implement the recommendations contained in the MartinJenkins' Review of Timaru District Holdings Limited (TDHL).

This report provides an update on the work that has been completed such as the State of Expectations (SoE). There are a number of recommendations, and work streams in the attachment, and the corresponding timeline and sequence will be presented at the next Council meeting.

Committee Resolution 2020/10

Moved: Cr Peter Burt

Seconded: Cr Sally Parker

That Council approves the attached work programme for implementing the recommendations of the MartinJenkins' Review of Timaru District Holdings Limited

Carried

8.6 Delivery of Tourism and Visitor Promotion Services

The Council considered a report by the Chief Executive presenting options for the delivery of Council's tourism and visitor promotions services.

Discussion was held around why this report was being tabled now after Council decided in July 2019 to move the delivery of this service back into Council with KPI's and service levels being met. The delivery of this service was consulted with major stakeholders at the time and has been in place for less than 12 months.

The Mayor responded that he believes Tourism is a subset of Economic Development (ED) and that this like other ED is best delivered by Council's economic development agency. The Mayor also stated that Council was more of an economic enabler particularly around infrastructure and that this is where it should focus.

Further discussion ensued in respect to the current spend on Tourism and why this information is not included in the report, however it was explained that this report was not designed as a review of the current performance but to provide options for alternatives for the delivery of this service,

largely within the same fiscal envelope, although there may be a request for more funds in the future.

Concern was expressed that should the current in-house service delivery model be removed from Council, there is a risk of lack of governance oversight and reporting over what is happening including the spend involved and the potential for the budget to be exceeded.

It was acknowledged these are valid points, however the annual Statement of Intent that is required from Council's CCO's ensures there is governance oversight and transparency required to manage performance targets and budget spends. It was also noted that with the strategy established and set now was an appropriate time to have the service delivery moved to the economic development agency.

Carried 8/2

Committee Resolution 2020/11

Moved: Mayor Nigel Bowen

Seconded: Cr Barbara Gilchrist

That Council will move the deliver of Tourism and Visitor Promotion Services to Aoraki Development.

In Favour: Clrs Nigel Bowen, Allan Booth, Peter Burt, Barbara Gilchrist, Gavin Oliver, Paddy O'Reilly, Stu Piddington and Steve Wills

Against: Clrs Richard Lyon and Sally Parker

Carried 8/2

Carried

9 Consideration of Urgent Business Items

There were no matters of urgent business to consider.

10 Consideration of Minor Nature Matters

There were no matters of minor nature to consider.

10 Public Forum Items Requiring Consideration

There were no public forum items.

11 Resolution to Exclude the Public

Committee Resolution 2020/12

Moved: Mayor Nigel Bowen

Seconded: Cr Barbara Gilchrist

That the public be excluded from the following parts of the proceedings of this meeting on the grounds under section 48 of the Local Government Official Information and Meetings Act 1987 as follows:

| General subject of each matter to be considered | Reason for passing this resolution in relation to each matter | Plain English Reason |
|---|---|------------------------|
| 13.1 - Public Excluded Minutes of the Council Meeting held on 10 December 2019 | s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information | Commercial sensitivity |

Carried

12 Public Excluded Reports

12.1 Public Excluded Minutes of the Council Meeting held on 10 December 2019

13 Readmittance of the Public

Committee Resolution 2020/13

Moved: Mayor Nigel Bowen

Seconded: Cr Peter Burt

That Council moves out of Closed Council into Open Council.

Carried

The meeting closed at 3.45pm.

Minutes Confirmed 23 March 2020

**Mayor Nigel Bowen
Chairperson**