



ATTACHMENTS

**Ordinary Council Meeting
Under Separate Cover
Tuesday, 30 June 2020**

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Annual Plan 2020/21

TAKING US FORWARD



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Timaru District Council

Annual Plan 2020-2021

For the year beginning 1 July 2020

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An Introduction from your Mayor and Chief Executive

Nau mai ki te Mahere-ā-Tau o te Kaunihera
Rohe o Te Tihi o Maru

(Welcome to the Timaru District Council Annual Plan)

2020/21 is Year 3 of our Long Term Plan 2018-28. Ordinarily our major focus for the year ahead is implementing the plans and projects agreed with the community when the Long Term Plan was adopted in June 2018.

Now, as a Council and a community, we are assessing the impact and challenges that the COVID-19 pandemic and the events that followed have presented.

Council has revisited its plans for 2020/21 to find a balance between delivering the services our community use daily, mitigating the financial impact on our ratepayers and residents, and supporting our economy back to health.

Our revisit involved a review of the draft budgets, work programme and fee proposals. We also considered how we can accelerate Council projects to help stimulate our district's economy. Some of the key projects we will be progressing this year include:

- Stormwater infrastructure upgrading with major work in the Washdyke area
- Sewer infrastructure renewal across the district, with some major work on the Geraldine Sewer Siphon replacement
- Pareora River pipeline replacement
- Downlands water supply upgrades
- Theatre Royal upgrade and Heritage Facility development
- Roading and Footpaths – ongoing upgrading work across the district
- Caroline Bay Soundshell seating upgrade
- Options for the Aigantighe Art Gallery to include in the next Long Term Plan.

As part of the Government's call for shovel-ready projects we have put forward the Pareora River pipeline replacement, Downlands water supply upgrades and Theatre Royal/Heritage Centre project and await their response on possible funding assistance.

The newly established Timaru District Re-ignition Panel is also part of Council's response to these challenging times. The Panel is a group of community members who will support a district-wide strategy aiming to help reignite our economy and take care of our people.

As part of the review of our plans for 2020/21 we sought feedback from our community about options for the 2020/21 rates increase and a proposed \$2M stimulus fund initiative to help combat the impacts of COVID-19 on our district. Comment on any other aspect of our plans was also invited. Our thanks to those who let us know their views. The submissions we received were considered at a Council meeting on 23 June. You can read about the Council's decisions later in this document.

We'd like to thank you for your ongoing support of our district and your engagement and involvement in Council's decision making. Timaru District is fortunate to have a well-diversified economy, founded on a strong primary sector base and large food processing and manufacturing base. We are a resilient, caring and dedicated community.

This doesn't mean we can escape without some serious impacts from COVID-19, but it does mean we have a strong foundation on which to build our recovery and as a community chart the way forward.

Kia kaha



Nigel Bowen
Mayor
Koromātua

Bede Carran
Chief Executive
Kaiwhakahaere

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OVERVIEW

**We look forward to working with you as we
progress our vision for the Timaru District:**

Fantastic Lifestyle | Thriving Economy

Strong Identity | Inspiring Leadership

Your Councillors and Community Boards



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Plus Geraldine Ward Councillor: Gavin Oliver

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Plus Pleasant Point-Temuka Ward Councillors: Richard Lyon (Chairperson) and Paddy O'Reilly

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Plus Pleasant Point-Temuka Ward Councillors: Richard Lyon and Paddy O'Reilly (Chairperson)

What is an Annual Plan?

What's the Annual Plan all about?

As the name says it is a plan for one year, but it's also part of a longer term planning process as the diagram to the right shows.

The work programme for the year was approved when the Long Term Plan (LTP) was finalised after input from the community.

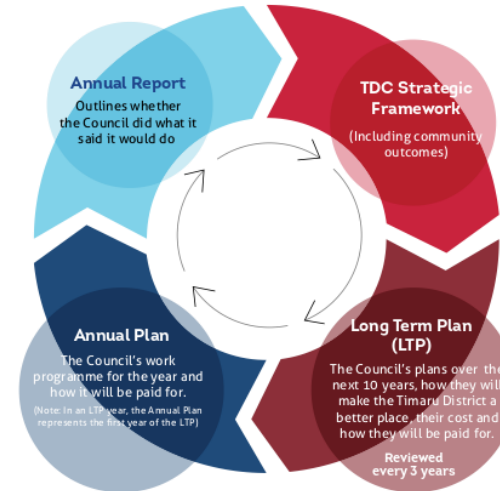
The Annual Plan provides a summary of this agreed work programme, how much it will cost and how it will be paid for. It also outlines any major changes from what was approved in the LTP and the reasons for these changes.

Why are there changes to the plan?

The Annual Plan 2020/21 is based on Year 3 of the Long Term Plan 2018-28.

While most of the plans and projects agreed at that time are proceeding, the extraordinary circumstances our district finds itself in as a result of the impact of COVID-19 means that there have been some changes to the plan for 2020/21. There has been a change in the priority of some projects, some new projects and initiatives, as well as a change in the use of Council's reserves, and the rate increase for the year.

The diagram below shows our planning and reporting cycle.



Engagement with the community on this Annual Plan

We sought feedback from our community on our plans, and in particular asked for views on the following issues.

Use of \$3M reserves and savings to reduce the total rates increase to 2%.

47 submitters expressed views on this, with the majority supporting the use of reserves and savings to reduce the rates increase.

Council Decision: \$3M reserves savings will be used to enable the 2020/21 total rates increase to be set at 2%.

Close to 80 submitters responded on these topics and a range of other matters.

The most common topics included Climate Change, the Art Gallery, Theatre Royal project, Water Supply, Biodiversity, Social Housing and Soundshell seating.

Submitted feedback is being factored into our planning for these services, and work on the next Long Term Plan.

How the proposed \$2M stimulus fund could be used to aid the district's recovery from the impacts of COVID-19.

38 submitters responded to this question, with suggestions on principles for such a fund, and potential projects as well as views that this is not part of Council's responsibility.

Council Decision:

- That a \$2M stimulus fund be provided for 2020/21
- That \$150,000 of this fund be made available to support events in the district, administered by Aoraki Development
- That the remaining \$1,850,000 is available for projects that help stimulate district recovery
- Principles, criteria and timeframes will be formalised, following which applications for funding will be invited.

OUR STRATEGIC DIRECTION

The Timaru District Strategic Direction includes a Vision and Community Outcomes. Strategic Priorities have also been identified with Council's contribution towards these outlined in Section Two of the Long Term Plan through the services we provide.

The Council will continue to work with numerous organisations (e.g. health, business, environmental, community, government departments) who also contribute towards achieving the Strategic Direction through the activities and services they provide.



CO = Community Outcome

VISION

Thriving Economy

Thriving and innovative economy where opportunities abound

Our economy is essential to our future. We need it to grow innovatively and sustainably.

This means:

- We build on our economy’s agricultural roots and support innovative, future-focused industries
- Our industries and businesses produce high quality goods and services while valuing the environment from which their raw materials are sourced
- Our businesses are well supported and enabled to grow
- Our district has a variety of training and employment opportunities available
- Our standard of living grows continuously
- We have planned balanced growth that keeps our businesses, population and youth local
- We maintain and build on our district’s strong economic diversification
- New businesses choose Timaru District
- Our businesses and other agencies work together for maximum district benefit
- High quality infrastructure underpins the delivery of economic opportunity and prosperity
- We put out the red carpet, not the red tape

Inspiring Leadership

Inspiring, people-focused leadership

We build on our strengths, minimise our weaknesses, challenge our threats and grasp our opportunities. This takes leadership.

This means:

- We lead to inspire and enable our people and our future leaders
- We proactively reduce barriers. Our leaders help create the environment for the future to happen
- We plan for the future to take advantage of its opportunities and recognise and address its challenges
- Our leaders make decisions that enable our community and economy to prosper
- We serve our customers and community well

Fantastic Lifestyle

Fantastic, sustainable lifestyle second to none

We live in a pretty special place. We want to keep it that way. We want to make it even better for ourselves, our children, their children.

This means:

- Our communities are well serviced with essential services
- We have a humming, vibrant mix of places to go to and things to do
- We feel safe walking the streets and crime rates remain low
- Our families are strong and our children and youth are provided with great opportunities to learn and grow
- We care for and respect our elderly
- We have abundant leisure, cultural, and sporting opportunities
- We care for, enhance and respect the natural environment
- Our district’s opportunities attract people, skilled workers and families here to live, work and play

Strong Identity

Strong and enviable reputation and identity

We forge and strengthen a reputation and identity that other districts may aspire to


This means:

- We are proud of our district - our environment, our lifestyle, our communities, our people, our success
- We build and own our identity
- Our residents are our strongest advocates – locally, nationally, internationally
- We respect and honour our heritage and individuality
- We value, encourage and celebrate ethnic diversity
- We celebrate and sell our story
- New residents are welcomed, and feel welcome
- Our creative and energetic arts and culture scene enhances and reflects our identity
- Our communities preserve and grow their own individual identities
- We celebrate our success

COMMUNITY OUTCOMES

Community Outcomes represent the outcomes that the Council “aims to achieve in meeting the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions.”

There are six community outcomes the Council have identified:



Smart, diversified economic success and growth supported and enabled

The Timaru District economy is well diversified. The Council is committed to being recognised as a business friendly Council – putting out the red carpet, not the red tape – and serving our customers with pride.



A valued, healthy and accessible environment

A healthy natural environment is critical to the district’s prosperity. We must ensure that our actions enhance, protect and restore our natural environment wherever possible.



A strong identity forged and promoted

Our identity defines our place in New Zealand and the world. We have much to value, to celebrate and to promote. Our identity is something that all current and future residents own, and that the Council is committed to promoting.



High quality infrastructure to meet community and business needs

Providing high quality infrastructure is a core role of the Council, and is essential to strong, connected communities and sustainable economic prosperity.



People enjoying a high quality of life

A higher quality of life is everyone’s goal. The Council provides services that underpin everyone’s quality of life – the potable water that flows from your tap, to the transport network that connects you to your work, family and friends or the playground your children and grandchildren enjoy.



Communities that are safe, vibrant and growing

We want the places where we live and play to be full of vitality, to be safe and to be well-planned for. The Council plays an important role in this through delivering excellent recreational, sporting and cultural facilities, supporting community events and initiatives and managing development and behaviour through appropriate rules and regulation.

STRATEGIC PRIORITIES

The Council has identified four strategic priorities.

----- ●

Investing in Community

----- ●

Promote integrated, highly liveable communities

----- ●

Support areas of economic and district strength

----- ●

Ensure critical infrastructure meets future needs

----- ●

Section Two outlines how the Council’s work aligns with these priorities.

Relationship with Ngāi Tahu

Ngāi Tahu as Mana Whenua of Timaru District

Ngāi Tahu are a Treaty Partner of the Crown and are mana whenua of the area administered by the Timaru District Council. Ngāi Tahu is the collective representation of whānau and hapū who share a common ancestry and are tangata whenua (people of the land). They hold ancestral and contemporary relationships with the lands, waters, and ecosystems of their takiwā. Mana whenua are hapū or whānau who, through a combination of whakapapa and occupation (ahi ka) hold customary authority over the land and resources of an area or takiwā. Associated with mana whenua status are the rights and duties of rangatiratanga and kaitiakitanga.

Ngāi Tahu Takiwā

The Te Rūnanga o Ngāi Tahu Act 1996 acknowledges the takiwā of Ngāi Tahu as extending over most of the South Island south of a line from Kahurangi Point on the West Coast and Te Parinui o Whiti (White bluff) near Cloudy Bay on the East Coast; and including offshore islands. The contemporary structure and membership of Ngāi Tahu is set out in the Te Rūnanga o Ngāi Tahu Act 1996. The Act recognises Ngāi Tahu as being descended from five primary hapū: Ngāti Kuri, Ngāti Tūāhuriri, Ngāti Irakehu, Ngāti Huirapa and Ngāi Te Ruahikihiki. Chiefs from these hapū occupied and established themselves as mana whenua in various parts of the takiwā; Ngāti Huirapa in the Timaru District.

Te Rūnanga and Papatipu Rūnanga (ngā rūnanga)

The Act recognises Te Rūnanga o Ngāi Tahu (Te Rūnanga) as the iwi authority within the Ngāi Tahu takiwā. Te Rūnanga is comprised of 18 papatipu (main) rūnanga who represent the whānau and hapū who hold mana whenua within the Ngāi Tahu takiwā. The takiwā of each rūnanga is described in the Te Rūnanga o Ngāi Tahu (Declaration of Membership) Order 2001. The papatipu rūnanga who represent those who hold mana whenua in the Timaru District and their respective takiwā are:

Te Rūnanga o Arowhenua – whose takiwā centres on Arowhenua and extends from Rakaia to Waitaki, sharing interests with Ngāi Tūāhuriri ki Kaiapoi between Hakatere and Rakaia, and thence inland to Aoraki and the Main Divide.

Te Rūnanga o Waihao – whose takiwā centres on Wainono, sharing interests with Te Rūnanga o Arowhenua to Waitaki, and extends inland to Omarama and the Main Divide.

Under s15 of the Te Rūnanga o Ngāi Tahu Act, Te Rūnanga must consult with papatipu rūnanga in forming a view on any matter. In practice, Te Rūnanga encourages councils, other government agencies and individuals to consult directly with papatipu rūnanga on issues in their takiwā. Te Rūnanga supports ngā rūnanga in these matters when requested by them, and represents Ngāi Tahu whānui in tribal matters and in negotiations with the Crown. Ngāi Tahu whānui also have shareholdings and interests in commercial activities and entities. These commercial entities may make applications or lodge submissions on Resource Management Act (RMA) processes from time to time but they are not mana whenua or the iwi authority.

Treaty of Waitangi and Duties of Local Authorities

Council is required to take into account the principles of the Treaty of Waitangi when carrying out its duties under the Local Government Act 2002 (s4) and the Resource Management Act 1991 (s8). The relationship between Ngāi Tahu whānui and the Timaru District Council reflects, at a local level, the relationship between the Crown and its Treaty Partners; it is a partnership.

Council is also required to engage directly with mana whenua in relation to policy-making and decision-making under both the Local Government Act (LGA) and the RMA. Section 81 of the LGA requires all local authorities to establish and maintain processes to provide opportunities for Māori to contribute to Council's decision-making processes. It also requires councils to consider ways to foster the development of Māori capacity to contribute to these processes and to provide Māori with relevant information.

The RMA has specific requirements for Council to engage with tangata whenua through the iwi authority when preparing and reviewing the district plan and to consider tangata whenua values as part of decision-making on resource consent applications. While engagement with tangata whenua is provided specifically within the project planning for the district plan review and other key Council projects, it is important that the Long Term Plan recognises these obligations and provides for adequate resourcing and timeframes to ensure an appropriate level of engagement on relevant Council projects.

Council Relationship with Mana Whenua

The Council considers it important to further develop relationships with the papatipu rūnanga who represent those who hold mana whenua in the Timaru District. Fostering these relationships is key to enabling the Council to meet its statutory requirements under the LGA and RMA. The Council will ensure all its key policy and decision-making processes include opportunities for discussion with mana whenua, through their mandated representatives, at the earliest opportunity and before any decisions are made; and endeavour to provide resources to help facilitate that engagement.

Council shall provide opportunities for mana whenua to engage in the development of key policy and plans, including the long term plans and annual plans, and on resource management plans, policies and strategies including the process, timing and content of plan or policy development and review. Opportunities are also considered for appointments on planning and resource consent hearing committees. To assist in this commitment, the Council has signed a Service Level Agreement with Aoraki Environmental Consultancy Limited. Aoraki Environmental Consultancy Ltd is mandated by Te Rūnanga O Arowhenua to help advise Councils and other agencies on issues of interest to Arowhenua Rūnanga, to facilitate consultation with Arowhenua Rūnanga, and to ensure timely and appropriate input into policy, plans and processes on behalf of Te Rūnanga O Arowhenua. The Council will also continue to offer places for rūnanga representatives on Council Committees, including the Environmental Services Standing Committee, the Safer Communities Committee and the Local Arts Assessment Committee, and other bodies as appropriate, and seek regular engagement with papatipu rūnanga to discuss matters of common interest and foster general relationships. Council's Senior Management Team will also be available to meet with ngā rūnanga representatives as required.

Key Projects

Mana whenua interests in Council activities are broad. Rangatiratanga and kaitiakitanga involve care for the natural environment and also the economic, social and spiritual wellbeing of the people and communities who live within and depend upon the natural environment. Mana whenua interests are not limited to 'culturally significant sites.' A township may have buildings or places that are prized for their architectural history, or providence, but a council is interested in all aspects of how the town functions. Similarly for mana whenua, wāhi tapu me wahi taonga (sacred and treasured places) are highly valued and require special protection, but kaitiakitanga is a duty that extends over the entire takiwā and to all those living within it.

While mana whenua are interested in all aspects of local governance, limitations on people's time and resources means some things are prioritised.

Current priorities include:

- exploring potential for transfer of powers to make decisions over ancestral land
- appropriate use of traditional place names
- management of significant sites
- stormwater management
- effects of industrial development/ expansion at Washdyke.



What's coming up - Key Projects for 2020/21

Here are some of the key projects we have planned over the next year.

This is only a selection and the funding shown only applies to the 2020/21 year. A full list of projects for 2020/21 can be found in the Council Activities section.



Key Changes from Year 3 of our Long Term Plan (LTP) 2018-2028

<p>Stimulus Fund</p> <p>A fund to support local projects and activities that will stimulate the local economy and promote community wellbeings.</p> <p>\$2M</p> <p>+</p>	<p>Water Supply 🕒</p> <p>Timaru – Pareora Pipeline renewal \$8M</p> <p>Downlands Water Supply Scheme \$20.7M*</p> <p>*TDC 82% share</p>	<p>Roading</p> <p>Seal extension Orari Back Road \$1.2M +</p> <p>Coach/Tiplady Roads intersection upgrade 🕒 \$2M</p> <p>LED Streetlighting (utilising NZTA funding assistance) ➡ \$0.7M</p>
<p>Reduce Total Rates Increase</p> <p>Using Council reserves and savings to reduce the total rates increase for 2020/21 to 2%.</p> <p>\$3M</p> <p>+</p>	<p>Theatre Royal Upgrade/Heritage Facility Development</p> <p>Progress the project from concept to detailed design work, heading into construction. \$5.2M</p> <p>🕒</p>	<p>Waste Minimisation</p> <p>Less capital expenditure this year due to a change in order of landfill cell utilisation \$0.6M</p> <p>🕒</p>
<p>Earthquake strengthening on Council owned buildings</p> <p>Additional requirements for strengthening work have been identified.</p> <p>\$0.5M</p> <p>+</p>	<p>Temuka Swimming Pool</p> <p>Upgrading of Temuka swimming pool \$1.3M</p> <p>🕒</p>	<p>Sewer</p> <p>Geraldine Sewer Siphon Replacement 🕒 \$0.6M</p> <p>Additional sewer reticulation renewals \$1.1M +</p>
<p>Social Housing</p> <p>Ventilation compliance upgrades as required by the Healthy Homes Standards 2019.</p> <p>\$0.7M</p> <p>+</p>	<p>Caroline Bay Soundshell Seating Upgrade</p> <p>Upgrading or replacement of the seating at the soundshell \$1.7M</p> <p>➡</p>	
<p>Timaru Airport</p> <p>Preparation for runway resurfacing and extension of carpark to accommodate more drop-off spaces.</p> <p>\$0.8M</p> <p>+</p>	<p>Art Gallery Building Renewals</p> <p>Feasibility study to determine the options of strengthening, refurbishing or upgrading the Art Gallery buildings, ensuring they are fit for future use. \$0.6M</p> <p>🕒</p>	
		<p>+</p> <p>🕒</p> <p>➡</p> <p>New initiative/project</p> <p>Timing change for project completion</p> <p>Project brought forward</p>

The numbers

This is a summary of key financial information relating to the Annual Plan 2020/21.

Fees and Charges

Council uses fees and charges for services where users directly benefit (e.g. swimming pool charges, building and resource consents, waste disposal fees, dog registration fees, hall hire fees, lease charges for fishing hut sites, and social housing rents).

The impact of COVID-19 means we are expecting a \$1.2 million reduction in fees and charges collected.

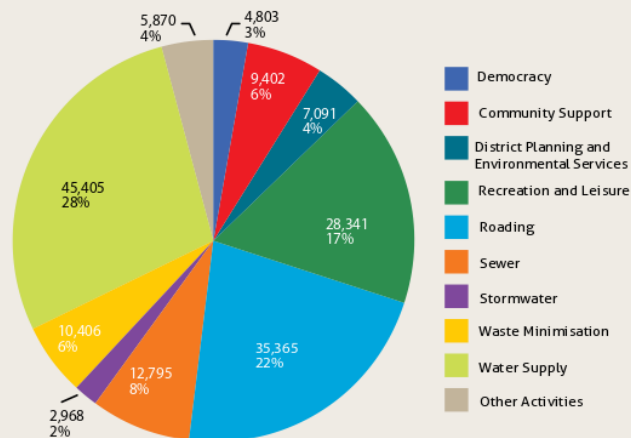
Council is increasing fees and charges in some activities where the cost of operating that activity has increased. Some examples include increases to airport parking, dog control, the use of our pools, hall hire, cemeteries and waste disposal. It also includes rent increases for our fishing hut sites, and (with effect from October 2020) our social housing units. If Council does not increase the fees and charges then the burden falls to the ratepayer and we need to increase the rates.

A schedule of the fees and charges can be found on the Council website.

Total Expenditure 2020/2021 (\$000s)

What does Council spend money on?

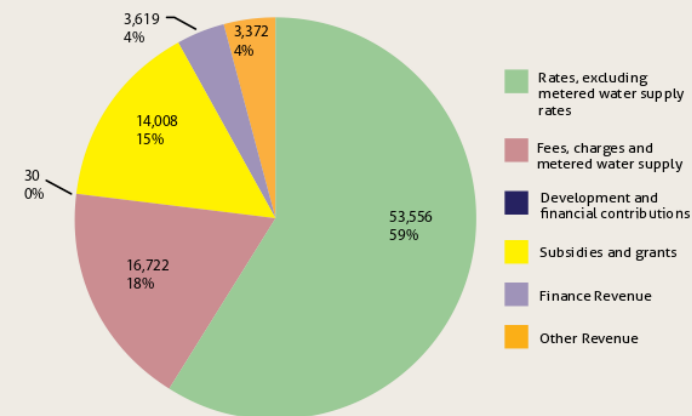
The graph shows what the Council will be spending during the year – both operating expenditure for the day to day running of services and facilities as well as capital expenditure to improve services and facilities.



Total Income 2020/2021 (\$000s)

Where does Council's money come from?

Expenditure is paid for from a mix of rates, fees, interest and dividends on Council's investments, and external sources such as financial assistance from government agencies (e.g. NZ Transport Agency). The graph shows where the money will come from in 2020/21.



The Breakdown - How will this affect you?



This graphic illustrates the impact of the overall increase in rates revenue for 2020/21.

The property examples shown represent average land values for urban communities and example property values for farming and commercial/industrial properties.

For 2020/21, the total increase in the overall rate take is 2% . Your own individual rate increase will vary depending on:

- Where you live in the district
- The services you receive
- The type and value of your property
- The impact of the changes agreed through the LTP

	Residential				Rural and commercial/industrial properties			
	Geraldine	Pleasant Point	Temuka	Timaru				
Land Value	\$166,400 <i>(Average)</i>	\$137,500 <i>(Average)</i>	\$105,600 <i>(Average)</i>	\$148,600 <i>(Average)</i>	\$389,900 <i>(Sample)</i>	\$1,493,800 <i>(Sample)</i>	\$3,898,800 <i>(Sample)</i>	\$403,600 <i>(Sample)</i>
General Rates (including UAGC)	\$1,087.76	\$1,012.77	\$930.00	\$1,041.57	\$1,161.84	\$2,593.98	\$5,714.11	\$4,844.89
Targeted Rates	\$1,425.27	\$1,089.95	\$1,338.25	\$1,250.80	\$22.54	\$86.35	\$225.38	\$1,549.04
Total Rates	\$2,513.03	\$2,102.72	\$2,268.25	\$2,292.37	\$1,184.38	\$2,680.34	\$5,939.50	\$6,393.92
Increase % over 19/20	2.68%	0.08%	-0.92%	0.46%	-2.74%	0.62%	2.15%	2.27%
Increase \$ over 19/20	\$65.49	\$1.72	-\$20.98	\$10.44	-\$33.39	\$16.46	\$125.07	\$141.71
Cost per week	\$48.33	\$40.44	\$43.62	\$44.08	\$22.78	\$51.54	\$114.22	\$122.96
Cost per day	\$6.89	\$5.76	\$6.21	\$6.28	\$3.24	\$7.34	\$16.27	\$17.52

 Rural
  Commercial/Industrial

Timaru District Profile

Ngāi Tahu as Mana Whenua of Timaru District

Ngāi Tahu are a Treaty Partner of the Crown and are mana whenua of the area administered by the Timaru District Council. Ngāi Tahu is the collective representation of whānau and hapū who share a common ancestry and are tangata whenua (people of the land). Information on Council's relationship with mana whenua is provided earlier in this document.

Geography and climate

Timaru District covers 2,737 square kilometres of South Canterbury. Two rivers naturally define its northern and southern boundaries, the Rangitata and Pareora, with the district stretching along the gentle curve of the South Canterbury coastline.

Timaru District is the fourth largest district by population and sixth largest by area in the Canterbury region. It has a population density of 16.5 persons per square kilometre. The district enjoys a temperate climate, with Timaru enjoying an annual average of around 1,826 hours of sunshine and 573mm of rain.

Demographics

The 2018 Census population was 46,296. Population projections, based on a medium growth scenario, project the district's population to increase to 49,400 (+8.8%) by 2028, peaking in 2038 at 50,200. The rate of natural increase will become negative from around 2028 meaning there will be more deaths than births. This reflects the age makeup of the district's population. Growth from 2028 will be reliant on net migration.

The population is expected to age in the future. Virtually all growth in future years is projected to be in age groups 65+, with the proportion of 65+ increasing from 20.1% in 2013 to 28.2% in 2028 and 32.9% in 2043.

Around 80% of Timaru District residents live in or around the four main settlements – Timaru, Temuka, Geraldine and Pleasant Point.

* Based on Statistics NZ Population Projections

Our Economy

The Timaru District economy is strongly influenced by its agricultural heritage. From its birth in pioneering sheep farming, our richly productive agricultural sector has grown to become New Zealand's "food bowl".

Today's farming is heavily influenced by dairy, with horticulture, intensive cropping, meat and wool also playing an important role. Significant manufacturing processing, engineering and distribution operations contribute to extensive export and domestic supply of a wide range of goods and services.

This provides an array of employment opportunities across all sectors from trades and manufacturing to the professional, service and primary sectors. The Timaru District prides itself on having one of the lowest unemployment rates in New Zealand.

The wider South Canterbury region enjoys reliable and accessible water for irrigation and industry – indeed some of the most affordable resource in the country. This continues to provide the impetus for the development and growth of successful food processing and exporting operations. Large scale investment in water storage, quality and management is continuing, helping to ensure a robust, diverse economic future for the District.

Our Communities

Timaru is the largest community, housing nearly two thirds (29,600) of the total population of the district. The next largest community is Temuka (4,120), followed by Geraldine (2,310) and Pleasant Point (1,220).

Our communities are well serviced with education, health and recreational services along with a vast range of clubs and organisations. The South Canterbury District Health Board is the major health provider, with Ara Institute providing tertiary education services.

Our Environment

The diverse landscapes of the Timaru district include rolling downlands, tussock land, coastal plains and wetlands, forest remnants, river gorges and rugged mountain ranges.

The coastal plains to the north and downlands to the south are highly modified for intensive cropping, meat, wool and dairy production. Pasture and exotic woodlots dominate the modified hills and downs from Peel Forest to Cave, with occasional shrub and forest remnants. Limestone outcrops and volcanic sediment add to the diversity of the landforms.



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COUNCIL ACTIVITIES AND WORK PROGRAMME 2020/21

Timaru District Council **Annual Plan 2020/21** 21

Group of Activities

Council Activities

This section provides an overview of the Council's business, organised within the nine groups of activities.

DEMOCRACY

COMMUNITY SUPPORT

Airport
 Community Funding
 Community Facilities (includes public toilets, cemeteries)
 Economic Development and District Promotions
 Emergency Management
 Safer Communities
 Social Housing

DISTRICT PLANNING AND ENVIRONMENTAL SERVICES

Building Control
 District Planning
 Environmental Compliance (environmental health, animal control, parking enforcement)

RECREATION AND LEISURE

Cultural and Learning Facilities (includes art gallery, halls, theatre royal, libraries, museum)
 Parks (includes parks, fishing huts, motor camps, forestry)
 Recreational Facilities (includes Caroline Bay Trust Aoraki Centre, swimming pools, Southern Trust Events Centre)

ROADING AND FOOTPATHS

Cycleways and Walkways
 Roothing and Footpaths (includes parking facilities)

SEWER

STORMWATER

WASTE MINIMISATION

WATER SUPPLY



Democracy

What we do

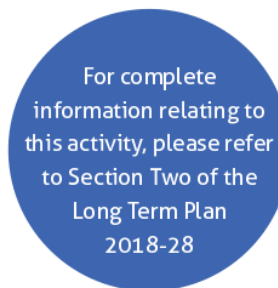
The Democracy activity supports and guides all the activities carried out by Council. It enables Council to function and provide stable, transparent, effective, efficient and accountable local governance to the District.

The elected members of Council set direction, lead and make decisions. This is focused around progressing Council's Strategic Direction, with the overall goal of improving community well-being.

The activity includes all work associated with the elected Council and Community Boards in Geraldine, Pleasant Point and Temuka. Elected members, being the community's representatives, make decisions within the framework of the Local Government Act 2002 (LGA) on behalf of and in the interests of the community. Council and Community Boards are elected every three years.

The key functions include:

- Advocacy on issues that affect the district
- Allocating funding to Council activities
- Consultation with the community
- Communicating decisions, policy and activities to communities and stakeholders
- Developing and implementing strategy, policy and plans, such as the Long Term Plan and the District Plan
- Civic functions, such as citizenship ceremonies, award ceremonies and parades
- Elections and Representation reviews
- Administering statutory governance functions (e.g. Standing Orders, Delegations Registers)
- Partnering with external agencies
- Performance, planning and accountability. The development and adoption of key Council planning and accountability mechanisms, such as the Long Term Plan, Annual Plan and the Annual Report
- Maintenance of Sister City relationships with Eniwa (Japan), Weihai (China), Orange (Australia) and Orange (United States)
- Overall monitoring of Council operations





Community Support

What we do

The Community Support group of activities provided by Council includes the following:

- Airport
- Community Facilities (Cemeteries and Public Toilets)
- Community Funding
- Economic Development and District Promotions
- Emergency Management
- Safer Communities
- Social Housing

Airport

Council manages the Richard Pearse airport located approximately 10 kilometres northwest of Timaru. The airport provides a key business and community link from the district to Wellington with daily return flights. Council owns and manages the asset – the main airport facility, including the terminal building and runway. Council is responsible for ensuring the airport is run to legislative and Civil Aviation rules and provides other services such as car parking and land for lease to commercial and private aircraft hangars and aviation orientated industry.

Community Facilities

Community Facilities includes cemeteries and public toilets. Council currently operates eight cemeteries for burial and cremation interments at Timaru, Temuka, Pleasant Point, Geraldine, Arundel, Woodbury, Mesopotamia and Pareora West. The day to day maintenance and interments at Mesopotamia and Woodbury cemeteries are managed by local communities.

Council provides 45 public toilet facilities throughout the district. Toilet facilities range from central city complexes that are open 24 hours, to envirotoilets in remote areas. Services associated with public toilets (e.g. cleaning, maintenance) are managed by the Council and carried out by contract.

Community Funding

Community Funding involves assisting groups with projects and activities through various Council funding schemes, where they comply with Council policies. Council policy is focused on local events, rural community halls, museums and community services and on substantial donations or loans for improved or new facilities. Funding support is also provided to community groups through low interest loans. Council administers the Creative Communities Scheme supported by Creative NZ. This activity also includes internal grants for rate remissions, a sport and recreation sewer charge and over 65s' and over 80s' swimming concessions.

Economic Development and District Promotions

This activity is concerned with promoting and assisting economic development and visitor opportunities in the district.

Council makes a major contribution to economic development through the provision of infrastructure and facilities and other services provided to the community. It is an advocate for district and individual businesses where needed.

Aoraki Development and Promotions Limited (Aoraki Development), a Council Controlled Organisation (CCO), is the economic development and district promotions arm of Council. Key objectives for Aoraki Development include actively attracting and assisting the establishment of new business, assisting businesses to retain and attract a skilled workforce, encouraging new opportunities, facilitating the growth of existing businesses and visitor and district promotion.

Emergency Management

Communities that are safe, vibrant and growing are the cornerstone of emergency management. Developing resilient communities in an effective, adaptable and

sustainable way is achieved through the '4Rs': Readiness, Reduction, Response and Recovery. Timaru District Council is an active member of the Canterbury Civil Defence Emergency Management Group (CDEM) and closely coordinates with neighbouring local authorities and other agencies to deliver services. By coordinating with partner emergency, health and welfare agencies, emergency events can be managed more effectively and in a manner that the community can support. Council works with communities in writing community and agency response plans, facilitating strong communication networks, and providing best practice training for volunteers and staff

Safer Communities

The Safer Communities activity helps to enhance the safety of the community, both now and in the future. It includes targeted programmes, such as dealing with graffiti, run in conjunction with strategic partners with the aim of helping to reduce crime, raise awareness of issues and facilitate communication.

Social Housing

Council has 236 social housing units that fill a need in the community for quality but affordable housing for those in need. This compliments other rental property provided by central government community housing, rest homes and the private sector. Demand for the units is high, with an occupancy rate of 95%+ and a large waiting list. A comprehensive social housing policy sets the criteria for tenant selection, and requires the activity to be self-funding without any rates input.

For complete information relating to this activity, please refer to Section Two of the Long Term Plan 2018-28

Planned Work 2020-21

The list below represents the projects planned for the Annual Plan 2020/21, based on and as adjusted from Year 3 of the Long Term Plan 2018-28.

Project	Summary	2020/21
Airport Renewals	Replacement and upgrading of various fixtures at the Timaru Airport.	5,000
Airport Reseals / Overlays – Resurfacing	Resealing, overlays and resurfacing work at Timaru Airport, including runway resurfacing	700,000
Airport – Carpark Improvements.	Extension of carpark to accommodate more drop-off spaces.	133,000
Public Toilets – Renewals	Upgrades of the Pleasant Point public toilet as well as various public toilets in parks and rural areas.	114,900
Cemeteries – Timaru District New Site Purchase	Land is required for a new Timaru Cemetery.	1,713,000
Cemeteries – Concrete Beams, Furniture, Structures and Services	Concrete beams are installed in larger cemeteries to mark plot locations and provide a base for memorials. Furniture and structures such as seating are replaced as required.	21,500
Cemeteries – Reseal and roading programme	Resealing and repairing roads within the district’s cemeteries.	38,000
Civil Defence – Equipment	The purchase of radio equipment and other electronic equipment to facilitate communications between field operatives, welfare centres and Area HQs during Civil Defence emergencies.	14,700
Civil Defence – Sirens	Installation of new warning sirens.	44,000
Social Housing Ventilation Compliance	Installation of bathrooms fans and rangehoods in all social housing units not currently equipped to comply with the Healthy Homes Standards 2019.	740,000
Social Housing – Refurbishment	The ongoing refurbishment of the Council’s social housing units to ensure they remain fit for purpose by replacing ovens, upgrading bathrooms and converting bedsits to units.	146,200



District Planning and Environmental Services

What we do

District Planning and Environmental Services activities provided by Council include:

- Building Control
- District Planning
- Environmental Compliance

These activities are concerned with consenting, compliance, monitoring and enforcement functions across a wide cross-section of statutes that focus on the protection of community health, well-being, safety and amenity.

Building Control

Building Control is responsible for administering and implementing the provisions of the Building Act 2004 (the Act). This involves balancing delivery of a customer focused service within legislative requirements, while managing the risk to the community and Council.

Under the Act, Council must maintain accreditation as a Building Consent Authority. It is responsible for processing and granting building consents, inspecting and monitoring building work, issuing Code Compliance Certificates, Certificates of Public Use, and processing Land and Project Information Memorandums, providing advice on building related matters and enforcing numerous other provisions

under the Act. The Act's main purpose is to provide for the regulation of building work, the establishment of a licensing regime for building practitioners, and the setting of performance standards for buildings. As a result of a 2016 amendment to the Act, Council has a requirement to ensure that all potentially earthquake prone buildings within the district are assessed within the statutory time frame, for the purpose of identifying their level of structural compliance.

District Planning

The District Planning activity is primarily concerned with managing how land is used and how subdivision is undertaken in the district. The key tool for managing this is the Timaru District Plan. This outlines the district's resource management issues and objectives, policies, methods and rules. These are used to achieve integrated management of the effects of the use, development, or protection of land and associated natural and physical resources of the district.

On a day to day basis, the activity is concerned with providing advice on district planning matters, processing land use and subdivision consent applications, providing policy advice and monitoring work. The activity also provides policy advice on planning and development, conservation, design, heritage and environmental issues that affect the district.

Environmental Compliance

The Environmental Compliance activity is primarily concerned with preserving, improving, and promoting public health and safety in the district. It deals with a multitude of issues such as food safety, disease containment, noise control, hazardous substances, liquor licensing, environmental nuisance, gambling control, parking enforcement and animal control. The activity is also responsible for the general administration, review and enforcement of the Timaru District Consolidated Bylaw 2018. The bylaws cover a wide variety of issues in the community that require rules, ranging from premises such as tattooists and ear piercing businesses, to overgrown or overhanging vegetation.

Council has two shared service arrangements with Mackenzie District Council and Waimate District Council, to provide health protection, bylaw, liquor and health licencing services. This activity administers the District Licensing Committee which considers applications and renewals relating to liquor licences, including Special Licences obtained for selling liquor at events or special occasions under the Sale and Supply of Alcohol Act.

Planned Work 2020-21

The list below represents the projects planned for the Annual Plan 2020/21, based on and as adjusted from Year 3 of the Long Term Plan 2018-28.

Project	Summary	2020/21
District Plan Review	Further work on the review of the Timaru District Council District Plan. The review is prescribed to take place by legislation every 10 years and will take several years to complete.	1,549,504
Dog Control Signage	Replace and renew dog control signage in the district as required.	5,000

For complete information relating to this activity, please refer to Section Two of the Long Term Plan 2018-28



Recreation and Leisure

What we do

Recreation and Leisure includes the following activities provided by Council:

- Cultural and Learning Facilities
- Parks
- Recreational Facilities

Cultural and Learning Facilities

Aigantighe Art Gallery

The Aigantighe (pronounced egg-and-tie) Art Gallery is a public art gallery in Timaru that collects, exhibits, preserves, researches and educates about visual art. Its rich and growing permanent art collection is shown in the original House Gallery through revolving exhibitions, while temporary exhibitions are held in the 1978 extension. The Aigantighe is regarded as the regional art gallery of South Canterbury due to its focus on regional art both in the permanent collection and in the temporary exhibition programme. The gallery is open 6 days a week and is free to visit.

South Canterbury Museum

The South Canterbury Museum is a regional museum of nature, history and culture located in Timaru. It provides access to unique collections of local heritage items, images, archives and information, long term displays, a programme of short term exhibitions, a variety of public programmes and services and heritage programmes for schools both at the museum and around the District (Government funded). The museum is open 6 days a week with free admission.

Timaru District Libraries

Timaru District Libraries provide public library services delivered from facilities in Timaru, Temuka and Geraldine and online.

Temuka and Geraldine libraries also double as Council

Service Centres, with an Information Centre at Temuka. The main Timaru library provides a public library service and coordinates branch services. Library facilities are heavily used for other community purposes such as study places, computers, WiFi, photocopying, and historical collections for in-library reading, writing, research, relaxation and communication. The libraries are also meeting places for groups and a place for the sharing of community information.

Timaru District libraries cooperate nationally with other agencies to enable access to interloan services and various online databases. Free internet and computer use is provided via the Aotearoa People's Network Kaharoa, funded jointly by the government and Council. Library deliveries are also made to housebound people and rest homes. The Timaru Library is open seven days a week and Temuka and Geraldine Library/Service Centres six days. All facilities are free to visit and membership is free to Timaru District residents.

Theatre Royal

The Council owns and manages the Theatre Royal in Timaru (currently closed for a major upgrade). This Category B Heritage building seats up to 1,000 people. The Theatre is the premier venue for visiting cultural and entertainment shows and also available for community use.

Halls and Community Centres

Council also provides or supports a number of other venues, including:

Facilities owned and managed solely by TDC

These include the Caroline Bay Hall, Lounge, Entertainment Centre and Sound Shell, Pleasant Point Hall, Temuka Alpine Energy Centre, Winchester Hall and Washdyke Community Hall and Sports Centre. These facilities are managed entirely by Council, including hall bookings, maintenance, upgrades and payment of rates and insurance.

Facilities owned by Council and managed by committees

11 community halls are owned by Council (e.g. Clandeboye, Pleasant Valley, Taiko Halls). These halls are managed by local communities through committees, who are responsible for upkeep and annual expenses. The Westend Hall in Timaru is also owned by Council and available to the public but leased and managed by the Masonic Lodge. Council will occasionally provide funding for major structural or capital work or support halls through existing TDC community funding schemes.

Facilities operated by the Council but not owned

There are also a number of halls owned by community organisations (e.g. Claremont, Seadown and Fairview halls). These are supported via targeted rates which are collected on behalf of the hall owners.

Parks

The Parks activity provides and manages over 615 hectares (excluding Crown leases) of parks, reserves, sports grounds and gardens throughout the district. The district's parks network is grouped into five main categories as follows:

Premier Parks

Premier Parks are parks of particular significance to the district and are generally developed and maintained to a high standard. Examples are the Timaru Botanic Gardens, Caroline Bay and parts of Temuka and Geraldine Domains.

Sports and Recreation Parks

Sports and Recreation Parks are primarily used for active sport and recreation and may provide for other community activities. Examples include the Pleasant Point Domain, Gunnion Square in Temuka and Aorangi Park in Timaru.

Neighbourhood Parks

Neighbourhood Parks are developed urban parks and usually contain a children's playground. Examples include Cornwall Park and Lough Park in Timaru.

Amenity Parks

Amenity Parks cover a wide range of purposes, from developed areas with mown grass, gardens or trees through to undeveloped natural green areas providing corridors for native fauna along rivers and streams. Generally these areas enhance the environment with open spaces and plantings. Examples include Kennedy Park in Geraldine, independently managed rural domains, Patiti Point Reserve and Centennial Park in Timaru.

Natural Parks

Natural Parks provide opportunities for people to experience nature. Predominantly located in rural areas, these include native bush areas, wetlands and riparian areas. Many of the areas include walking tracks, mountain biking tracks and picnic areas with facilities in each area to support the particular activities catered for. Examples include the Claremont Bush and Otipua Wetland in Timaru and Pekapeka Gully in Geraldine.

Other park categories include Special Purpose Parks (e.g. Cultural Heritage Parks such as memorials and historic structures and places) and Civic Spaces. Exclusive Use Land is also leased or occupied by sporting and community groups and generally not freely available to the public.

The level of park development varies from location to location. A rural esplanade reserve or scenic reserve may have virtually no improvements, whereas a premier urban park will contain buildings, structures, lighting, paths, vehicle access ways and car parks, signs, fencing, furniture, services and a range of vegetation from grass to mature trees.

Parks encompass a number of uses such as the new area in Redruth, Timaru designated as a dog park. Outdoor events are often held using park facilities and several clubs and organisations use them for their activities, including hockey, croquet, cricket, bowling, cycling, soccer, rugby league, tennis, netball and pistol shooting.

Some recreation planning, co-ordination and provision is also managed through this activity, and is currently contracted to Sport Canterbury.

A Parks Strategy provides a vision for parks in the Timaru District that, while not binding, gives an indication of Council’s intentions for the future provision of park land in the district.

Forestry

Council manages a small forestry programme comprising mixed aged and species plantations. Forestry is planted primarily on over 235 hectares of reserve land unsuitable for other uses, with 58 separate sites. The primary species planted are Radiata Pine (65%), Douglas Fir/Oregon Pine (28%), Macrocarpa (5%) and Poplar/Other species (2%). The forestry resource is wholly owned by the Council and is operated as a land management activity, with some investment return.

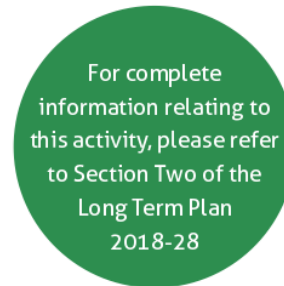
Fishing Huts and Motor Camps

Council manages two fishing huts sites on reserve land, subject to the Reserves Act 1977. Fishing huts sites are located at South Rangitata and Stratheona, near Pleasant Point.

Land on which privately owned fishing huts are located is leased to hut owners, who are responsible for all hut and site maintenance.

Five motor camps are managed on domain reserves at Geraldine, Temuka, Pleasant Point, South Rangitata and Winchester.

Geraldine, Temuka and Winchester are open permanently, while Pleasant Point and South Rangitata are seasonal. All motor camps, except Pleasant Point, are leased under management agreements. The Pleasant Point Motor Camp is managed by Council with local businesses supporting its operation.



Recreational Facilities

Swimming Pools

The district’s premier swimming complex, the Caroline Bay Trust Aoraki Centre (CBay) is located at Maori Park, Timaru. CBay opened in July 2012. It incorporates a 50 metre outdoor pool and an indoor complex featuring a ten-lane 25 metre lap pool, a programme pool, a 250m² leisure pool with a lazy river and learn to swim area, an attached toddlers’ pool and wet playground, a chillax area featuring a spa pool, a steam room and sauna as well as a Fitness facility. There is also a café and retail space within the facility.

Pool complexes are also provided at the following locations:

- Geraldine – 25 metre outdoor pool and learners pool
- Pleasant Point – 25 metre outdoor pool and learners pool
- Temuka – 30 metre outdoor pool and toddlers pool

Southern Trust Events Centre

This facility is a triple basketball court complex located on Aorangi Park, Timaru. It was previously operated by the Aorangi Stadium Trust, however Council assumed operational management in 2012. It also contains a fitness studio which is available for hire by non-profit groups, several tenanted rooms (main tenants are Sport Canterbury and South Canterbury Basketball) and a lounge facility which is also available for hire. The facility is owned by the Aorangi Stadium Trust – a Council Controlled Organisation.

Recreation and Leisure

Planned Work 2020-21

The list below represents the projects planned for the Annual Plan 2020/21, based on and as adjusted from Year 3 of the Long Term Plan 2018-28.

Project Title	Summary	2020/21
Libraries – Equipment/Furniture	Purchase of equipment and furniture for the district libraries and service centres	79,400
Libraries – Self-Check Out	Computer Hardware – Self Checkout.	20,900
Libraries – Purchase Books and Resources	Funding used for the purchase of books and resources to ensure the district’s libraries are able to deliver a high level of service to the community.	373,800
Libraries – Bequests – Dowling & MacKay	Funding provided by the Dowling bequest for the purchase of Christian books, and the MacKay bequest for the purchase of art literature.	7,500
Libraries – Replacement of Security System	Replacement of the security system at district libraries.	5,200
Resurfacing Temuka Library/Service Centre Carpark	Resurfacing of carpark at Temuka Library/Service Centre.	40,000
Libraries – Replacement of Library Carpets	Replacement of Temuka Library carpet.	88,800
Art Gallery – Art works	Funding used for the purchase of art works from rates.	6,500
Art Gallery – Bequests Sevicke-Jones, Lattimore, Betty Jordan and MacKay	Funding used for the purchase of art works from the Sevicke-Jones Lattimore, Betty Jordan and MacKay bequests.	22,200
Art Gallery – Furniture and Equipment	Purchase of furniture and equipment for the art gallery.	10,000
Art Gallery – Building Renewals	Feasibility study to determine the options of strengthening, refurbishing or replacing the Art Gallery buildings, ensuring they’re fit for future use.	610,000
Museum – Office furniture/Fittings & Equipment	Replacement of office furniture, fittings and equipment as required.	1,500
Museum – Roof safety system installation	Installation of a safety system to comply with health and safety rules with regards to working at heights requirements.	32,400
Theatre Royal Upgrade and Heritage Facility Development	Progress project through the design phase, fundraising and consenting. Commencement of physical works.	5,200,000
Halls and Community Centres – Furniture and Equipment	Replacement of furniture and equipment in any community halls in the district as required.	4,200

Project Title	Summary	2020/21
Halls and Community Centres – Building upgrades	Caroline Bay Hall and Temuka Community Centre.	193,200
Halls and Community Centres – Caroline Bay Soundshell Seating Upgrade	Upgrade or replacement of the seating at the Caroline Bay Soundshell.	1,793,300
Swimming Pools – Caroline Bay Trust Aoraki Centre – Renewals	Equipment renewals including fitness equipment and floor resurfacing.	72,000
Swimming Pools – Geraldine Pool Renewals	Renewal of lane ropes.	9,400
Swimming Pools – Pleasant Point Renewals	Equipment renewals including filtration plant, shade sails and lane ropes.	15,733
Swimming Pools – Temuka Pool Upgrade/Renewal	Upgrading and refurbishment at the Temuka Pool.	1,304,000
Aorangi Stadium – Plant and Equipment	Basketball scoreboards and height adjustments to basketball hoops.	60,000
Parks and Recreation – Esplanade Reserves Acquisition	Purchase of land for esplanade reserves.	56,000
Parks and Recreation – Furniture and Signs	Replacement and installation of new park furniture and signage.	22,900
Parks and Recreation – Infrastructural Services	Replacement of parks services such as water mains, drains and culverts.	81,100
Parks and Recreation – Structures	Replacement of retaining walls, bridges and minor structures in the district's parks.	293,500
Parks and Recreation – Furniture and Signs	Replacement and installation of new park furniture and signage.	9,900
Parks and Recreation – Walkway Esplanade Enhancement	The redevelopment of walkways and planting along esplanade strips.	36,000
Parks and Recreation – Rural Plantings	Rural plantings at the district's parks, including replacement tree planting at Winchester Domain.	3,700
Parks and Recreation – Temuka Domain Development	The continuing redevelopment of the Temuka Domain. Capital expenditure includes roading, carparks, relocate monuments, planting, earthworks, aviary alterations, footpaths and signage.	168,900
Parks and Recreation – Fences	Replacement of fences in the district's parks.	17,200
Parks and Recreation – Shared Urban Tracks	Further development of off road shared tracks.	220,000
Parks and Recreation – Highfield Recreation Area Development	Further development/design of the preferred option for the development and repurposing of former golf course at Highfield Recreation Area (including consultation with public).	200,000

Project Title	Summary	2020/21
Parks and Recreation - Playground Equipment & Under-surfacing	Replacement and upgrading of playground equipment and surfaces	159,000
Parks and Recreation – Reseal Programme	Resurfacing of the hard surfaces in the district’s parks.	482,070
Motor Camps – Renewals	Temuka Holiday Park – Old ablution block re-roof and – weather-proofing block walls of cabins.	54,400
Rangitata Huts Water Supply Treatment Investigation	Investigation of suitable water treatment systems.	50,000
Forestry – Fencing Renewals	Renewals of fencing in and around Council owned forest land.	22,400



Roading and Footpaths

What we do

Roading and Footpaths includes the following activities provided by Council:

- Roothing and Footpaths
- Cycleways and Walkways
- Parking Facilities
- Road Safety

Roothing and Footpaths is concerned with provision of the land transport network and associated assets and services throughout the district. It delivers both asset (such as roads, signs, and infrastructure) and non-asset functions (such as street cleaning, garden/berm maintenance, temporary traffic management and road safety initiatives).

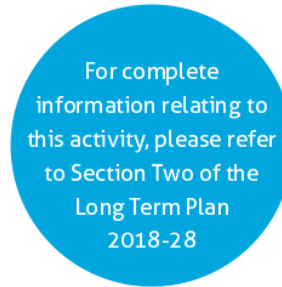
Timaru District is a regional transportation hub, servicing significant agricultural areas, associated processing plants and a significant port operation. Council currently manages over 1,700km of sealed and unsealed roads, 297 bridges (including single lane bridges, weight restricted bridges, large culverts and footbridges), 312km of footpath, drainage facilities (e.g. soak pits, culverts), street furniture, signs, bus stops, carparks, traffic signals, kerb and channel, 4,406 street lights, cycleways, road marking and some minor structures. Overall management of the assets is provided by Council, with operational work carried out by contractors.

The activity also includes managing the parking asset (e.g. parking meters and carparks). Monitoring parking compliance in the district is carried out by the Environmental Services Group.

Council also provides many cycleways and walkways throughout the district. These range from cycleways in the road corridor, to combined walkways and cycleways that are off-road, such as beside urban and rural streams. Off-road walkways and cycleways are often managed jointly between the Parks and Recreation Unit and the Land Transport Unit.

Service delivery is influenced by a complex array of government legislation and policies as well as national and regional strategies. Council also has several strategies that help guide delivery, headlined by the Timaru Transportation Strategy, with other strategies for active transport, off-road walking and cycling, public transport, road safety, lifecycle management and parking.

Funding for the management and maintenance of the roading and footpaths network is provided from rates, loans, and user charges together with funding assistance received from central government through the New Zealand Transport Agency (NZTA). NZTA is also responsible for the State Highway network.



Planned Work 2020-21

The list below represents the projects planned for the Annual Plan 2020/21, based on and as adjusted from Year 3 of the Long Term Plan 2018-28.

Project Title	Summary	2020/21
CBD Renewals (Refresh) – District Wide	A freshen up of the Timaru CBD.	200,000
New Surveillance Cameras - Royal Arcade, Timaru	Installation of surveillance camera in Royal Arcade.	30,000
District Footpath Improvements/Renewals	Renewals of footpaths across the district, including Geraldine, Temuka, Timaru, Pleasant Point and other rural townships.	1,489,000
New District Footpaths	New footpaths across the district, including Geraldine, Temuka, Timaru, Pleasant Point and other rural townships.	184,000
Land Purchase for roading	Land Purchased for Road Reserve Widening in conjunction with private development.	15,000
Intersection Upgrades/Safety Improvements	Safety improvements to intersections, which may include traffic signals, roundabouts or the upgrading of intersections to improve traffic safety and flow.	550,000
Temuka Road Upgrades	Urbanisation of Wallingford Road.	200,000
Southern Port Access	Project to improve the southern access to the port of Timaru.	450,000
Seal Widening	Seal widening of roads across the district. (Edgebreak and Upgrading)	800,000
Washdyke Network Improvements	Project to improve the Washdyke roading network – to better facilitate commercial activity in the area and to provide infrastructure for future development.	1,500,000
Coach Road / Tiplady Road roundabout	Major safety initiative funded by NZTA at 75%.	2,000,000
Minor Improvements Works	General improvements to the roading network, such as safety improvements, upgrades or new cycle ways.	805,000
Seal Extensions	Seal extension of unsealed roads according to Council policy.	1,200,000
Pavement Rehabilitations	Reconstruction of roading in the district that is at the end of its design life to ensure maintenance costs are reduced.	3,000,000
Chip Seal Renewals	Renewals of chip seal road surfaces in the district.	2,550,000
Asphalt Surface Renewals	Renewals of asphalt road surfaces in the district.	600,000
Unsealed Road Metalling Renewals	Renewals of road metal on unsealed roads across the district.	500,000

Roading and Footpaths

Project Title	Summary	2020/21
New bridges and bridge renewals	New bridges and bridges renewals including Powerhouse Stream Crossing Upgrade.	940,000
Kerb and Channelling – Renewals	Renewals of kerb and channelling in the district, including enhancements to create safer speed environments.	700,000
Culvert Renewals	Renewals of culverts in the districts roading network.	90,000
New Kerb and Channelling	New kerbing and channelling in the district’s roading network.	300,000
New Culverts	New culverts in the district’s roading network	90,000
Public Transport Infrastructure	District bus shelters upgrades.	20,000
Traffic Light Renewals	The replacement of district traffic lights at the end of their useful life or when damaged.	40,000
New Traffic Signs	New traffic signs for road safety purposes, as required.	100,000
Traffic Signage Renewals	Renewals of damaged, vandalised or stolen road signs and signage that has reached the end of its useful life.	150,000
Street lighting – LED Lantern replacements	Replacement of streetlights with LED lanterns allowing for lower maintenance and energy costs.	700,000
Christmas Decorations replacement	Replacement of Temuka Christmas Decorations.	4,000
Subdivision Contributions	Council’s contribution towards subdivision costs associated with street lighting.	4,000
Street Light and Lantern Renewals	Replacement of street lights, bulbs and lanterns. Also included are subdivision contributions where required to enhance lighting or services provided by the developers of new subdivisions, if the enhancement is for the public good.	100,000
Timaru CBD Car parking	New Timaru CBD car park likely to be located in the south end of Timaru CBD.	850,000



Sewer

What we do

Timaru District Council Sewer services include the collection, treatment and disposal of domestic and industrial wastewater.

Sewer systems are provided in the urban areas of Timaru, Temuka, Geraldine and Pleasant Point. These systems are linked via pipelines to the main wastewater treatment plant and ocean outfall in Timaru. A small collection scheme also serves the Arowhenua community which feeds into the Temuka pond for treatment. Additional sewer is not currently available for any rural zoned areas. Rural houses manage their own effluent.

Approximately 80% of the total district residential population receives the sewer service.

Timaru’s industrial wastewater stream is treated separately from the domestic wastewater stream. Primary treatment is done on-site by industries to comply with tradewaste discharge limits set by Council before discharging to the public wastewater system, and ultimately ocean discharge.

The Sewer activity looks after an asset base consisting of the main wastewater treatment plant in Timaru, three oxidation ponds at the inland towns of Geraldine, Pleasant Point and Temuka, 24 sewer pump stations, and a reticulation network of approximately 35.4km of pipeline and nearly 4,000 manholes. The assets at the main wastewater treatment plant at Aorangi Road in Timaru consist of a milliscreen plant for industrial wastewater; a domestic wastewater treatment system consisting of a network of screening structures, treatment ponds, and pump station; a reception facility for tankered discharges; and an ocean outfall for discharging of the treated wastewater.

Environment Canterbury has granted Council consent to discharge to the ocean until 2045.

Planned Work 2020-21

The list below represents the projects planned for the Annual Plan 2020/21, based on and as adjusted from Year 3 of the Long Term Plan 2018-28.

Project Title	Summary	2020/21
Data Capture Equipment Repairs	Repair of sewer sampling and monitoring equipment	16,000
Sewer building renewals	Renewals at wastewater treatment plant.	15,000
Small Mains Renewals and Capital Upgrades	Replacement of pipes and other sewer assets across the district as they reach the end of their useful life or as a result of planned maintenance to the sewer network.	2,800,000
Model Analysis and Calibration	Wastewater network modelling and flow monitoring for model calibration purposes	450,377
New Reticulation	The extension of reticulation in sewer networks to enable residential development in urban areas.	100,000
Talbot Street, Geraldine Siphon Upgrade	Installation of a new siphon to improve sewer network capacity to the Geraldine Ponds.	618,723

For complete information relating to this activity, please refer to Section Two of the Long Term Plan 2018-28



Stormwater

What we do

Council provides stormwater services in the urban townships of Timaru, Temuka, Geraldine and Pleasant Point. The schemes range from piped to open channel systems and comprise Council's primary stormwater networks. Stormwater is disposed to soakpits, surface water bodies (e.g. drains, rivers) or the ocean, depending on the scheme.

Rural stormwater is managed mainly through land drainage with minimal conveyances provided in Winchester, Cave and Pareora.

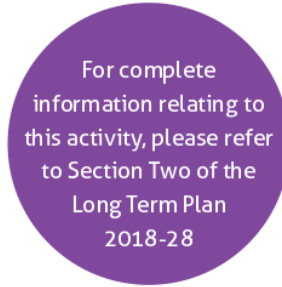
The management of stormwater is critical for the safety of the community and the protection of public and private property. If not effectively collected and drained, stormwater can become a significant hazard and can cause damage to structures and properties. The discharge of stormwater also has the potential to cause adverse effects on the environment and subsequently the wellbeing of communities. The natural attributes of rivers, lakes and other freshwater bodies can be degraded by excessive sediment and contaminant inputs or by the flow rates and volumes of stormwater discharges. Council has a responsibility to ensure that stormwater is managed in a manner that sustainably supports the environmental, social, cultural and economic wellbeing of the communities it serves.

The activity looks after an asset base of around 146 km of pipeline, 33km of open channel, 6 detention dams, 1 retention and filtration basin, 2 pump stations, over 2,344 manholes, 216 soak pits, over 3,000 sumps, and secondary/overland flow paths.

Where practical, Council is making increasing use of low impact design systems that, when not used for stormwater purposes, provide open green space for people to enjoy.

Stormwater schemes in residential areas are designed to cope with a 1 in 5-year return rainfall event (i.e. the event has a 20% chance of occurring in any one year). In industrial and commercial zones they are designed to cope with a 1 in 10-year return rainfall event. Rainfall events of this size may cause temporary ponding, while some surface flooding may result where events exceed this size.

For larger rainfall events, stormwater systems are designed to flow along escape routes or secondary flow paths such as roads and gullies, to prevent damage to structures. These are generally designed for a 1 in 50-year return rainfall event.



For complete information relating to this activity, please refer to Section Two of the Long Term Plan 2018-28

Planned Work 2020-21

The list below represents the projects planned for the Annual Plan 2020/21, based on and as adjusted from Year 3 of the Long Term Plan 2018-28.

Project	Summary	2020/21
Geraldine Stormwater Renewals	General renewal of minor culverts, sumps and soak pits in Geraldine.	5,000
Geraldine Stormwater Capital Upgrades	Upgrading of the Geraldine stormwater network, and other projects that will be identified in the Geraldine Stormwater Management Plan (SMP). Includes work to improve stormwater quality in line with the Land & Water Regional Plan.	332,000
Temuka Stormwater Renewals	General renewal of minor culverts, sumps and soak pits in Temuka.	15,000
Temuka Stormwater Capital Upgrades	Upgrading of the Temuka stormwater network, and other projects that will be identified in the Temuka SMP. Includes work to improve stormwater quality in line with the Land & Water Regional Plan.	345,500
Stormwater - Vested Assets	Stormwater assets as a result of new developments and subdivisions.	30,000
Timaru Stormwater Renewals	Maintenance generated renewal of minor culverts, sumps and soak pits in Timaru.	20,000
Timaru Stormwater Capital Upgrades	Projects to improve stormwater network capacity and flow quality. Includes work to improve stormwater quality in line with the Land & Water Regional Plan.	306,500
Stormwater network analysis	Development of a stormwater model.	15,000
Timaru - Number 1 Drain Upgrade	Increasing the capacity of the stormwater drain to improve network flow and quality of discharge.	30,000
Timaru Stormwater - Network renewals	Network renewal work including improvements at the Washdyke pump station.	150,000
Rural / Urban Interface Upgrades	Replacement of a soakage pit in Pleasant Point.	9,000
Rural Stormwater Capital Upgrades	Projects to improve stormwater network capacity, flow and quality. Includes work to improve stormwater quality in line with the Land & Water Regional Plan.	10,000



Waste Minimisation

What we do

Waste Minimisation addresses the management of waste generated in the Timaru district. This involves the safe and effective collection, recycling, recovery and disposal of waste materials with a focus on minimising waste. Since 2006, Council has operated the 3-2-1-ZERO kerbside collection in the District. This highly successful system provides 85% of the district’s households with organic waste, recycling and rubbish bins which are collected regularly with materials sorted and managed at the Redruth Resource Recovery Park.

The vision for Waste Minimisation is:

“A sustainable community that is able to reuse, recycle and recover discarded resources and minimise residual waste to landfill, while ensuring protection of public health and the environment.”

Council manages the overall activity including the services listed below and owns waste minimisation sites and facilities where operational work is carried out by contractors. Waste Management New Zealand Ltd (WMNZ) is contracted until June 2021 to provide kerbside collection, transfer stations, landfill, composting and recycling operations.

Planned Work 2020-21

The list below represents the projects planned for the Annual Plan 2020/21, based on and as adjusted from Year 3 of the Long Term Plan 2018-28.

Project Title	Summary	2020/21
Furniture – New and Renewals	New and replacement furniture at the district transfer stations.	10,000
Kerbside Collection Renewals	New and replacement bins.	200,000
Redruth Landfill	New cell development, site works, fixed asset renewals, closure of cells that have reached capacity, and aftercare work.	175,000
Compost Facility – Fans and Blowers	Purchase of fans and blowers for the compost facility.	14,000

Council services provided are:

- Kerbside collection service to urban and some rural residents for organic (green) waste, recycling and rubbish
- Transfer station facilities at Geraldine, Pleasant Point, Temuka and Timaru (Redruth) incorporating:
 - recycling composting and rubbish dropoff
 - escrap dropoff
 - scrap metal and cleanfill dropoff
 - household hazardous waste dropoff
 - reusable goods dropoff
- Waste Minimisation facilities at Redruth Resource Recovery Park including:
 - landfill
 - recycling and composting facilities
 - a retail shop for reusable materials called “The Crow’s Nest” at Redruth. This also offers a kerbside collection service for large reusable goods
- An off-site scrap metal recycling drop-off
- Information and education resources for the public and businesses

- 3-2-1-ZERO waste minimisation support for public zero waste events
- 3-2-1-Zero Public Place Recycling
- Implementation of business and community waste minimisation programmes such as the modern cloth nappy programme

Under the Waste Minimisation Act 2008, councils must complete a Waste Management and Minimisation Plan (WMMP) every six years that assesses the provision of existing services and provides options for the delivery of future services.

A full review was conducted in conjunction with the 2018-28 LTP. This commenced with a waste assessment in 2017 which highlighted the need for continuing to implement waste diversion opportunities and an increased focus on community education. Following discussion with the community as part of consultation on the 2018-28 LTP, these priorities continue to be at the forefront of the WMMP.

For complete information relating to this activity, please refer to Section Two of the Long Term Plan 2018-28



Water Supply

What we do

The Water Supply activity provides for the safe and effective abstraction of water from the source, and treatment, storage and distribution of water to urban and rural parts of the district. Quality water is delivered for residential, commercial, industrial and stockwater purposes. Water is not supplied for irrigation or horticultural purposes.

Over 19,000 residential and non-residential properties are served through the following 12 individual water supplies operated on behalf of the residents of the Timaru District.

Urban Water Supply schemes:

- Geraldine
- Peel Forest
- Pleasant Point
- Temuka
- Timaru
- Winchester

Rural Drinking Water and Stockwater Supply schemes:

- Downlands
- Orari
- Seadown
- Te Moana

Stockwater only schemes:

- Beautiful Valley
- Rangitata – Orari Water Race

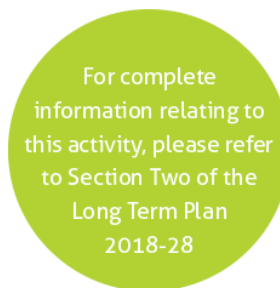
Urban water schemes operate as individual water supplies but are managed and funded via a single budget. The Downlands scheme is managed and operated by Timaru District Council on behalf of residents of the Timaru, Mackenzie and Waimate districts. The policy for this scheme is determined by a Joint Standing Committee of the three councils.

Water sources for the schemes include rivers, and bores. Environment Canterbury (ECan) allocates water to Council via resource consents, which set upper limits on the amount of water that can be taken from each water source.

Water supply assets managed include 19 water intakes, 12 treatment plants, 35 reservoirs and 24 pump stations. The total length of the pipe networks is approximately 1,854 kilometres.

The urban schemes are generally on-demand at the tap. The rural drinking water and stockwater schemes are flow control supplies (using restrictors) to private storage tanks except the Seadown scheme which supplies directly to stockwater troughs.

The Seadown scheme is currently under review to enable more efficient supply and use of water. The Rangitata-Orari water race scheme supplies stockwater to water races on or adjacent to scheme properties.



Planned Work 2020-21

The list below represents the projects planned for the Annual Plan 2020/21, based on and as adjusted from Year 3 of the Long Term Plan 2018-28.

Project Title	Summary	2020/21
Rangitata-Orari Treatment Supply Renewals	Renewal of the stock races, intake protection and fish screens.	175,000
Seadown Water Supply Treatment Upgrade and Water Storage	Water Supply Treatment Upgrade and Water Storage.	404,000
Te Moana Downs Water Supply - Reticulation Renewals	Renewal of pipes, valves, hydrants and other reticulation assets that have reached the end of their useful life, plus pump renewals.	600,000
Te Moana Downs Water Supply - Treatment Upgrade	Upgrade to the treatment of the Te Moana Downs water supply to meet drinking water standards, design and consenting work will start in 2020/21.	200,000
Urban Water Supplies -Reticulation and Services Renewals	Renewal of pipes, valves, hydrants and other reticulation assets that have reached the end of their useful life.	2,267,000
Urban Water Supplies - Vested Assets	Water reticulation assets as a result of new development and subdivisions.	10,000
Urban Water Supplies - Timaru Pareora Pipeline Renewal	Renewal of the Timaru Pareora pipeline due to condition and performance issues.	8,000,000
Washdyke Network Improvements	Improving resilience of the Washdyke Water Supply - options being investigated.	300,000
Urban Water Supplies -Fixed Plant and Equipment	Urban Water Supplies - Fixed Plant and Equipment.	450,000
Claremont Treatment Plant	Installation of new storage and dosing facilities for chemicals including caustic and chlorine at Timaru Water Treatment Plant.	900,000
Temuka / Pleasant Point Treated Water Storage and Pumps	Treated Water Storage and Pumps.	2,005,000

Downlands Water Supply (figures represent Timaru District Council 82% share)

Project	Summary	2020/21
Mains, Tanks, Intake Renewals and Leak Detection	Programmed renewal of mains, intake renewals, and network leak detection and renewal of pipes, plant and other assets identified through maintenance of the network. This includes the upgrade of over 15km of main from cave to the new water treatment plant.	9,245,500
Reservoir Cover and Pipework	Re-covering, lining and pipework renewals at Downlands Scheme reservoirs.	328,000
Opihi River Crossing Pipeline	Pipe replacement across Opihi River.	164,000
Equipment renewals	Renewal of telemetry, pumps, chlorination equipment & switchboard and solar panels renewal.	41,000
Te Ana Wai Infiltration Gallery and Low Lift Pumps	Upgrade of the Te Ngawai infiltration gallery and low lift pumps.	609,260
Te Ana Wai Water Treatment Plant Upgrade	New water treatment plant for supply to meet drinking water standards.	9,011,800
Te Ana Wai Raw Water Storage	Construction of a reservoir at Te Ana Wai Treatment Plant.	1,197,200
Springbrook Treatment Upgrade	The upgrading of the Springbrook water treatment facility for supply to meet drinking water standards.	123,000



Section Roadmap

This section outlines financial information relating to the Annual Plan and the Council operation. It includes:

Financial Statements

	2020	2021
Revenue		
Operating Revenue	10,000,000	10,000,000
Non-Operating Revenue	500,000	500,000
Expenses		
Operating Expenses	(8,500,000)	(8,500,000)
Non-Operating Expenses	(200,000)	(200,000)
Total Income	1,800,000	1,800,000

A number of Financial Statements are included, as outlined below:

Statement Concerning Balancing of Budget

This shows how the council has set operating revenues at a level sufficient to cover operating expenses (unless exceptions have been applied.)

Forecast Statement of Comprehensive Revenue and Expense

This can also be referred to as the Profit and Loss Statement, the Income Statement, or the Operating Statement. It shows the financial results of various Timaru District Council activities at the end of each period as either a surplus or deficit. It does not include asset purchases or disposals.

Forecast Statement of Movements in Equity

Equity is the residual interest in the assets of Timaru District Council after the deduction of its liabilities. This statement shows movement in that interest.

Forecast Statement of Movements in Retained Earnings

Retained Earnings are part of equity. This statement shows the movements relating to special funds which are held by Council for specific purposes.

Forecast Statement of Financial Position

This shows the financial state of affairs at a particular time. It can also be referred to as the Balance Sheet.

Forecast Statement of Cashflows

This describes the cash effect of transactions and is broken down into three components: operating, investing and financing activities. These statements include inflation.

Funding Impact Statement

	2020	2021
Operating Revenue	10,000,000	10,000,000
Non-Operating Revenue	500,000	500,000
Total Income	1,800,000	1,800,000

Funding Impact Statement

This outlines Council's expenditure and sources of funds, including rates to be applied across the district.

Statement Concerning Balancing of Budget

In accordance with Section 100 of the Local Government Act 2002 (the Act), Council resolves to permit an unbalanced budget in that the Forecast Statement of Comprehensive Revenue and Expense Council is forecasting an operating surplus for the year commencing 1 July 2020.

In its forecast Statement of Comprehensive Revenue and Expense, Council is reporting a surplus due to forecast revenue including grants and subsidies specifically provided by external parties to fund capital expenditure projects. These grants and subsidies are not available to meet day to day forecast operating expenses. Expenditure associated with these grants and subsidies is recorded in the Forecast Statement of Financial Position, not the Forecast Statement of Comprehensive Revenue and Expense. Forecast interest income on Special Funds invested is allocated to and reinvested with those special funds and is therefore also not available to meet forecast day to day operating costs.

Council fully funds depreciation on assets and maintains investments to match depreciation special fund balances. Timaru District Council is of the opinion that it is financially prudent not to have a balanced budget in the Forecast Statement of Comprehensive Revenue and Expense and, due to the matters noted above, it is necessary for forecast revenue to exceed forecast expense in the Forecast Statement of Comprehensive Revenue and Expense.

Forecast Financial Information

These prospective financial statements were authorised for issue by Timaru District Council on 30 June 2020. Timaru District Council is responsible for the prospective financial statements presented, including the appropriateness of the assumptions underlying the prospective financial statements and all other required disclosures.

Timaru District Council's planning processes are governed by the Local Government Act 2002. The Act requires Council to prepare a ten year Long-Term Plan (LTP) every three years and an Annual Plan, which updates the LTP by exception, in the intervening years. This is Timaru District Council's Annual Plan for the 2020/2021 year and is prepared in accordance with the Act. The Council and management are responsible for the preparation of the prospective financial statements and the appropriateness of the underlying assumptions.

The information contained within this document is prospective financial information in terms of PBE FRS 42. The forecast financial statements have been prepared on the basis of assumptions as to future events the Council reasonably expects to occur associated with actions the Council expects to take. They have been prepared in accordance with current accounting policies in this plan. Actual results up until March 2020 have been taken into account in preparation of these prospective financial statements. Prospective Group financial statements have not been prepared.

The purpose for which this plan has been prepared is to enable the public to participate in the decision making processes as to the services to be provided by the Timaru District Council to its community for the year, and to provide a broad accountability mechanism of Council to the community. This information has been prepared for the Council's budgeting and financial planning purposes. It may therefore not be appropriate to be used for any other purpose. Actual results are likely to vary from the information presented and the variations may be material.

These prospective financial statements will not be updated.

Forecast Statement of Comprehensive Revenue and Expense

For The Year Ended 30 June	Annual Plan 2019/20 \$000	Long Term Plan 2020/21 \$000	Annual Plan 2020/21 \$000
Revenue			
Rates, excluding metered water supply rates	52,697	57,804	53,556
Fees, charges and metered rates for water supply	16,213	19,074	16,722
Development and financial contributions	30	20	30
Subsidies and grants	10,827	9,526	14,008
Finance Revenue	1,894	1,591	1,578
Dividend revenue	2,890	2,870	2,041
Other revenue	4,170	1,296	3,371
Total Revenue	88,721	92,181	91,306
Expenses			
Personnel costs	19,366	18,321	20,998
Depreciation	16,867	18,247	16,757
Finance costs	4,655	6,984	3,133
Other expenses	40,003	39,101	41,841
Total Expenses	80,891	82,653	82,729
Total Comprehensive Revenue And Expense	7,830	9,528	8,577

Forecast Statement of Movements in Equity

For The Year Ended 30 June	Annual Plan 2019/20 \$000	Long Term Plan 2020/21 \$000	Annual Plan 2020/21 \$000
Equity At Beginning Of The Year	789,061	770,397	834,938
Net surplus for the year	7,830	9,528	8,577
Revaluation of fixed assets	0	0	0
Equity Adjustment	0	0	0
Total recognised revenues and expenses	7,830	9,528	8,577
Equity At The End Of The Year	796,891	779,925	843,515

Forecast Statement of Movements in Retained Earnings

For The Year Ended 30 June	Annual Plan 2019/20 \$000	Long Term Plan 2020/21 \$000	Annual Plan 2020/21 \$000
Retained Earnings At 1 July	762,805	757,963	787,210
Net surplus for the year	7,830	9,528	8,577
Transfers to Reserves	(19,824)	(22,061)	(23,234)
Equity Adjustment	0	0	0
Transfers from Reserves	37,521	24,663	34,747
Retained Earnings At 30 June	788,332	770,093	807,300

Forecast Statement of Financial Position

As at 30 June	Annual Plan 2019/20 \$000	Long Term Plan 2020/21 \$000	Annual Plan 2020/21 \$000
Equity			
Retained Earnings	788,332	770,093	807,300
Special Fund Reserves	8,559	9,832	36,215
Total Equity	796,891	779,925	843,515
Current Assets			
Cash and deposits	7,985	11,304	4,747
Debtors and other receivables	6,218	6,218	5,220
Inventories	72	72	77
Other financial assets	26,216	7,417	27,826
Total Current Assets	40,491	25,011	37,870
Non-Current Assets			
Fixed Assets	849,507	896,765	898,548
Investment in associates, cco's and other similar	52,234	24,614	54,173
Other financial assets	0	0	51
Total Non-Current assets	901,741	921,379	952,772
Total Assets	942,232	946,390	990,642
Current Liabilities			
Trade and other payables	11,874	10,576	8,048
Borrowings – current portion	5,214	6,752	6,000
Total Current Liabilities	17,088	17,328	14,048
Non-Current Liabilities			
Borrowings	119,681	138,580	121,053
Other Term Liabilities	8,572	10,557	12,026
Total Non-Current Liabilities	128,253	149,137	133,079
Total Liabilities	145,341	166,465	147,127
Net Assets	796,891	779,925	843,515

Forecast Statement of Cashflows

For The Year Ended 30 June	Annual Plan 2019/20 \$000	Long Term Plan 2020/21 \$000	Annual Plan 2020/21 \$000
Cash Flows From Operating Activities			
Cash was provided by (applied to)			
Receipts from customers	73,070	78,134	72,110
Other revenue received	10,827	9,526	15,537
Interest received	1,894	1,591	1,578
Dividends received	2,890	2,890	2,041
Payments to suppliers and employees	(59,305)	(57,360)	(62,839)
Finance costs	(4,655)	(6,984)	(3,133)
Net cash flow from operating activities	24,721	27,797	25,294
Cash Flows From Investing Activities			
Cash was provided by (applied to)			
Proceeds from sale of other financial assets	220	0	0
Reduction of Term Investment	37,521	602	0
Proceeds from sale of property, plant and equipment	45	45	0
Acquisition of shares / investments	(30,043)	0	0
Purchase of property, plant and equipment	(70,475)	(39,843)	(79,247)
Net Cash flow from investing activities	(62,732)	(39,196)	(79,247)

Forecast Statement of Cashflows

For The Year Ended 30 June	Annual Plan 2019/20 \$000	Long Term Plan 2020/21 \$000	Annual Plan 2020/21 \$000
Cash Flows From Financing Activities			
Cash was provided by (applied to)			
Drawdown / (Repayment) of borrowings	25,384	7,853	37,569
Net Cash flow from financing activities	25,384	7,853	37,569
Net Increase (Decrease) In Cash Held			
Cash at beginning of the year	(12,627)	(3,546)	(16,384)
Cash At End Of The Year	34,201	18,721	32,573
Represented by:			
Cash & Bank Balances	7,985	11,304	4,747
Short Term Deposits	26,216	7,417	27,826
	34,201	18,721	32,573

Forecast Funding Impact Statement 2020-21

The purpose of the Funding Impact Statement is to show the revenue and financing mechanisms that Council uses to cover its estimated expenses

The Funding Impact Statement is required under the Local Government Act 2002 and conforms to the Local Government (Financial Reporting and Prudence) Regulations 2014. The Funding Impact Statement has been prepared in accordance with Schedule 10, Part 2, Clause 20 of Schedule 10 of the Local Government Act, 2002.

In general terms the Council will use a mix of revenue sources to meet operating expenses, with major sources being general rates, dividends and fees and charges. Revenue from targeted rates is applied to specific activities.

For The Year Ended 30 June	Annual Plan	Long Term Plan	Annual Plan
	2019/20 \$000	2020/21 \$000	2020/21 \$000
Sources Of Operating Funding			
General Rates, Uniform annual general charges, rates penalties	28,302	30,404	27,609
Targeted Rates (other than metered water supply rates)	26,027	28,174	25,946
Subsidies and grants for operating purposes	5,119	3,456	7,156
Fees, charges and metered water supply rates	17,899	19,150	17,060
Interest and dividends from investments	4,784	4,481	3,619
Local authorities fuel tax, fines, infringement fees and other receipts	1,629	877	2,842
Total Sources Of Operating Funding	83,760	86,542	84,232
Applications Of Operating Funding			
Payments to staff and suppliers	59,299	57,470	62,839
Finance costs	4,655	6,984	3,133
Total Applications Of Operating Funding	63,954	64,454	65,972
Surplus/(Deficit) Of Operating Funding	19,806	22,088	18,260
Sources Of Capital Funding			
Subsidies and grants for capital expenditure	6,273	6,075	6,852
Development and financial contributions	30	79	182
Increase/(decrease) in debt	25,384	7,853	47,569
Gross proceeds from the sale of assets	45	45	0
Other dedicated capital funding	244	329	0
Total Sources Of Capital Funding	31,976	14,381	54,603
Applications Of Capital Funding			
Capital expenditure			
– to meet additional demand	4,345	1,564	1,773
– to improve the level of service	20,061	16,205	29,352
– to replace existing assets	46,068	22,075	48,497
Increase/(decrease) in reserves	(18,692)	(3,375)	(6,759)
Total Applications Of Capital Funding	51,782	36,469	72,863
Surplus/(Deficit) Of Capital Funding	(19,806)	(22,088)	(18,260)
Funding Balance	0	0	0

Forecast Funding Impact Statement 2020-21

Forecast Reconciliation to Statement of Comprehensive Revenue and Expense

For The Year Ended 30 June	Annual Plan	Long Term Plan	Annual Plan
	2019/20 \$000	2020/21 \$000	2020/21 \$000
Surplus (deficit) of operating funding	19,806	22,088	18,260
Add (Deduct)			
Subsidies and Grants for capital expenditure	6,273	6,075	6,852
Other dedicated capital funding	244	329	-
Development and financial contributions	30	79	182
Vested Assets	40	40	40
Landfill Post Closure	(64)	(64)	-
Movement in Rates balance	(1,632)	(772)	-
Depreciation expense	(16,867)	(18,247)	(16,757)
Surplus /(Deficit) per Statement of Comprehensive Revenue and Expense	7,830	9,528	8,577

Rating Base

	2020/21
Projected number of rating units at end of preceding year	22,714
Total capital value of rating units at end of preceding year	14,041,208
Total land value of rating units at end of preceding year	7,182,054

Funding Impact Statement 2020-21

Rating Information *(all amounts are shown inclusive of 15.0% GST)*

Rates are set and assessed on properties in accordance with the Local Government (Rating) Act 2002. The Funding Impact Statement provides information on the general rates and targeted rates, including how the liability for rates is calculated and the activities that targeted rates fund.

Definition of separately used or inhabited parts of a rating unit

For the purposes of setting and assessing rates, the following definition of 'a separately used or inhabited part of a rating unit' is used:

'Every rating unit is a separately used or inhabited part. Separately used or inhabited parts will be added to the rating unit for any additional part of a rating unit that is, or is able to be, separately used or inhabited by the ratepayer, or by any other person or body, having a right to use or inhabit that part by virtue of a tenancy, lease, licence or other agreement'.

Examples include:

- Each separately used or inhabited part of a residential unit will count as a separate part. This includes minor household units with kitchen facilities often referred to as "granny flats".
- Where residential properties are partially used for business, the number of parts will equal the number of separately used or inhabited residential units plus one

for each separate business use (e.g. a house with a doctor's surgery attached contains two parts).

- In the case of retirement villages and similar types of properties, each separately used or inhabited residential unit and each other major use (such as halls, libraries etc) are separate parts.

Rates examples

The following examples show how the adopted changes will affect properties in different areas. The examples show the rates proposed for 2020/21 compared with the actual rates for 2019/20.

In the following examples the variables are used to demonstrate the potential impacts on rateable properties in different locations:

- Standard waste management rates have only been used.
- Rural water supplies are not included and where applicable will be additional to the rates identified.
- Metered water is not included and where applicable will be additional to the rates identified.
- Community centre rates are not included and where applicable will be additional to the rates identified.

Timaru – residential, recreational, community

	Actual 2019/20	Budget 2020/21
Land Valuation	161,300	161,300
UAGC	707.00	656.00
General Rates	404.86	418.57
Community Works and Services	179.04	188.72
Sewer	369.00	343.00
Waste Management	313.00	335.00
Water	355.00	399.00
	\$2,327.91	\$2,340.29

Timaru – commercial, industrial, accommodation

	Actual 2019/20	Budget 2020/21
Land Valuation	456,100	456,100
UAGC	707.00	656.00
General Rates	4,588.37	4,734.32
Community Works and Services	506.27	533.64
Sewer	369.00	343.00
Waste Management	313.00	335.00
Water	355.00	399.00
	\$6,838.64	\$7,000.96

Funding Impact Statement 2020-21

Timaru – primary

	Actual 2019/20	Budget 2020/21
Land Valuation	483,300	483,300
UAGC	707.00	656.00
General Rates	608.96	627.08
Community Works and Services	536.46	565.46
Sewer	369.00	343.00
Waste Management	313.00	335.00
Water	355.00	399.00
	\$2,889.42	\$2,925.54

Geraldine – residential, recreational, community

	Actual 2019/20	Budget 2020/21
Land Valuation	147,800	147,800
UAGC	707.00	656.00
General Rates	370.98	383.54
Community Works and Services	251.26	306.68
Community Board	3.00	3.00
Sewer	369.00	343.00
Waste Management	313.00	335.00
Water	355.00	399.00
	\$2,369.24	\$2,426.22

Timaru – residential multi unit

	Actual 2019/20	Budget 2020/21
Land Valuation	202,400	202,400
UAGC	707.00	656.00
General Rates	1,018.07	1,050.46
Community Works and Services	224.66	236.81
Sewer	369.00	343.00
Waste Management	313.00	335.00
Water	355.00	399.00
	\$2,986.74	\$3,020.26

Geraldine – commercial, industrial, accommodation

	Actual 2019/20	Budget 2020/21
Land Valuation	181,300	181,300
UAGC	707.00	656.00
General Rates	1,823.88	1,881.89
Community Works and Services	308.21	376.19
Community Board	3.00	3.00
Sewer	369.00	343.00
Waste Management	313.00	335.00
Water	355.00	399.00
	\$3,879.09	\$3,994.08

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Geraldine – residential multi unit

	Actual 2019/20	Budget 2020/21
Land Valuation	199,000	199,000
UAGC	707.00	656.00
General Rates	811.34	1,032.81
Community Works and Services	274.21	412.91
Community Board	3.00	3.00
Sewer	369.00	343.00
Waste Management	313.00	335.00
Water	355.00	399.00
	\$2,832.55	\$3,181.72

Temuka – commercial, industrial, accommodation

	Actual 2019/20	Budget 2020/21
Land Valuation	174,100	174,100
UAGC	707.00	656.00
General Rates	1,751.45	1,807.16
Community Works and Services	456.14	424.98
Community Board	3.50	3.50
Sewer	369.00	343.00
Waste Management	313.00	335.00
Water	355.00	399.00
	\$3,955.09	\$3,968.64

Temuka – residential, recreational, community

	Actual 2019/20	Budget 2020/21
Land Valuation	101,000	101,000
UAGC	707.00	656.00
General Rates	253.51	262.10
Community Works and Services	264.62	246.54
Community Board	3.50	3.50
Sewer	369.00	343.00
Waste Management	313.00	335.00
Water	355.00	399.00
	\$2,265.63	\$2,245.14

Temuka – residential multi unit

	Actual 2019/20	Budget 2020/21
Land Valuation	120,800	120,800
UAGC	707.00	656.00
General Rates	607.62	626.95
Community Works and Services	316.50	294.87
Community Board	3.50	3.50
Sewer	369.00	343.00
Waste Management	313.00	335.00
Water	355.00	399.00
	\$2,671.62	\$2,658.32

Funding Impact Statement 2020-21

Pleasant Point – residential, recreational, community

	Actual 2019/20	Budget 2020/21
Land Valuation	123,600	123,600
UAGC	707.00	656.00
General Rates	310.24	320.74
Community Works and Services	6.18	7.17
Community Board	5.00	5.00
Sewer	369.00	343.00
Waste Management	313.00	335.00
Water	355.00	399.00
	\$2,065.42	\$2,065.91

Pleasant Point - primary

	Actual 2019/20	Budget 2020/21
Land Valuation	434,300	434,300
UAGC	707.00	656.00
General Rates	547.22	563.50
Community Works and Services	21.72	25.19
Community Board	5.00	5.00
Sewer	369.00	343.00
Waste Management	313.00	335.00
Water	355.00	399.00
	\$2,317.93	\$2,326.69

Pleasant Point – commercial, industrial, accommodation

	Actual 2019/20	Budget 2020/21
Land Valuation	108,600	108,600
UAGC	707.00	656.00
General Rates	1,092.52	1,127.27
Community Works and Services	5.43	6.30
Community Board	5.00	5.00
Sewer	369.00	343.00
Waste Management	313.00	335.00
Water	355.00	399.00
	\$2,846.95	\$2,871.57

Pleasant Point – residential multi unit

	Actual 2019/20	Budget 2020/21
Land Valuation	197,000	197,000
UAGC	707.00	656.00
General Rates	990.91	1,022.43
Community Works and Services	9.85	11.43
Community Board	5.00	5.00
Sewer	369.00	343.00
Waste Management	313.00	335.00
Water	355.00	399.00
	\$2,749.76	\$2,771.86

Funding Impact Statement 2020-21

Rural – residential, recreational, community

	Actual 2019/20	Budget 2020/21
Land Valuation	197,100	197,100
UAGC	707.00	656.00
General Rates	494.72	511.47
Community Works and Services	9.86	11.43
Sewer	369.00	343.00
Waste Management	313.00	335.00
Water	355.00	399.00
	\$2,248.58	\$2,255.91

Rural – primary

	Actual 2019/20	Budget 2020/21
Land Valuation	1,634,200	1,634,200
UAGC	707.00	656.00
General Rates	2,059.09	2,120.37
Community Works and Services	81.71	94.78
Sewer	369.00	343.00
Waste Management	313.00	335.00
Water	355.00	399.00
	\$3,884.80	\$3,948.16

Rural – commercial, industrial, accommodation

	Actual 2019/20	Budget 2020/21
Land Valuation	280,200	280,200
UAGC	707.00	656.00
General Rates	2,818.81	2,908.48
Community Works and Services	14.01	16.25
Sewer	369.00	343.00
Waste Management	313.00	335.00
Water	355.00	399.00
	\$4,576.82	\$4,657.73

Funding Impact Statement 2020-21

General Rates

Uniform Annual General Charge (UAGC)

The cost of providing community amenities, such as libraries, swimming pools (including Caroline Bay aquatic centre), parks and the cost of governance and leadership, civil defence, environmental health, the roading network, street lighting, road/streets landscapes refuse disposal, dog control, economic development and promotion, property costs (non commercial), and the airport, is recovered from all ratepayers in the form of a uniform annual general charge assessed as a fixed amount per rating unit.

	Actual Rate 2019/20	Rate 2020/21	Estimated revenue 2020/21 (\$000)
Uniform Annual General Charge	\$707.00	\$656.00	13,754

General Rate

The general rate includes that portion of the above activities not recovered by the uniform annual general charge, plus costs associated with building control and district planning. It is assessed on all rateable land within the District in the form of a differential general rate assessed on the Land Value of the rating unit. Information about the categories of rateable land and the differentials can be found under the heading Differential Rating.

	Differential Factor	Actual Rate 2019/20	Rate 2020/21	Estimated revenue 2020/21 (\$000)
Commercial/Industrial/ Accommodation	4.00	\$0.01006	\$0.01038	5,170
Primary	0.50	\$0.00126	\$0.00130	4,721
Residential - General/ Recreational/ Community Services	1.00	\$0.00251	\$0.00260	7,465
Residential - Multi-Unit	2.00	\$0.00503	\$0.00519	244

Targeted Rates

Community Works and Services

The cost of activities, such as non subsidised roading (footpaths), community lighting, and stormwater drainage, is recovered from each community in which the service is provided in the form of a targeted community works and services rate assessed on the Land Value of the rating unit. The communities in which these rates are assessed are:

	Actual Rate 2019/20	Rate 2020/21	Estimated revenue 2020/21 (\$000)
Geraldine	\$0.00170	\$0.00207	446
Rural	\$0.00005	\$0.00006	251
Temuka	\$0.00262	\$0.00244	534
Timaru	\$0.00111	\$0.00117	2,675

Community Boards

The cost of providing specific Council services as determined by the Temuka, Geraldine and Pleasant Point Community Boards, is recovered from those ratepayers in the form of a targeted fixed amount per rating unit in each of the Temuka, Pleasant Point and Geraldine communities (see description of these areas below).

	Actual Rate 2019/20	Rate 2020/21	Estimated revenue 2020/21 (\$000)
Geraldine	\$3.00	\$3.00	8
Pleasant Point	\$5.00	\$5.00	6
Temuka	\$3.50	\$3.50	10

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Sewer

The cost of providing sewage disposal is recovered from those ratepayers who receive the service, and are not subject to tradewaste charges, in the form of a targeted uniform sewer rate. This is a fixed amount on each water closet or urinal connected either directly or through a private drain to a public sewage drain subject to the proviso that every rating unit used primarily as a residence of not more than one household shall be treated as having not more than one water closet or urinal.

	Actual Rate 2019/20	Rate 2020/21	Estimated revenue 2020/21 (\$000)
Sewer Charge	\$369.00	\$343.00	7,740

Waste Management

The cost of providing waste collection is recovered from rating units which receive the service in the form of a targeted annual waste management charge of a fixed amount per set of 3 bins for all rateable and non-rateable land (see description of waste categories below).

	Actual Rate 2019/20	Rate 2020/21	Estimated revenue 2020/21 (\$000)
Standard	\$313.00	\$335.00	6,202
Large	\$408.00	\$436.00	949

Additional bins are charged for as a targeted differential annual waste management bin charge of a fixed amount per additional bin:

	Actual Rate 2019/20	Rate 2020/21	Estimated revenue 2020/21 (\$000)
Small Recycling (140 litres)	\$78.00	\$83.00	3
Large Recycling (240 litres)	\$89.00	\$95.00	51
Small Compost (140 litres)	\$121.00	\$129.00	6
Large Compost (240 litres)	\$143.00	\$151.00	53
Small Rubbish (140 Litres)	\$149.00	\$159.00	29
Large Rubbish (240 litres)	\$214.00	\$229.00	143

Water

The cost of providing a water supply is recovered from those ratepayers who receive or could receive the service in the form of a targeted water rate.

- **"Connected"** means those rating units which receive an ordinary water supply.
- **"Serviceable"** means those rating units which are situated within 100 metres from any part of the water works to which water can be but is not supplied.

a Urban

- i Urban water is supplied at Geraldine, Pleasant Point, Peel Forest, Temuka, Timaru and Winchester.
- ii A differential targeted rate of fixed amounts in accordance with the following differentials (excluding those rating units supplied through a meter):
 - i per separately used or inhabited part of a Connected residential rating unit;
 - ii per Serviceable rating units (being 50% of the above amount) assessed on rating units as:

Urban supplies	Actual Rate 2018/19		Rate 2019/20		Estimated revenue 2019/20 (\$000)
	Connected	Serviceable	Connected	Serviceable	
Urban supplies	\$355.00	\$177.50	\$399.00	\$199.50	7,175

b Rural

- i A targeted rate of a fixed amount per hectare within the rating unit located in the Rangitata-Orari Water Supply District.
- ii A targeted rate in the Te Moana Downs Water Supply District of a fixed amount per unit of water supplied and a targeted rate of a fixed amount for each tank.
- iii A targeted rate of a fixed amount per unit of water supplied in the Orari Water Supply District.
- iv A targeted rate in the Seadown Water Supply District of a fixed amount per hectare within the rating unit and a targeted rate of a fixed amount per separately used or inhabited part of a rating unit for each domestic supply.
- v A targeted rate per rating unit of a fixed amount per hectare in the Beautiful Valley Water Supply District.
- vi On so much of the rating units appearing on Valuation Rolls number 24640, 24660, 24670, 24680, 24690, 24700, 24710, 24820, 24840, 24850, 24860, and part 25033, as is situated within the Downlands Water Supply District the following targeted rates.
 - a) a fixed amount for each separately used or inhabited part of a rating unit within the Pareora Township and for rating units used as halls within the scheme.

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- b) a fixed amount per rating unit for rating units used as schools within the Pareora Township.
- c) in addition a fixed amount for each separate connection (excluding Pareora Township) to the water supply except where there is more than one connection to any rating unit as a technical requirement of the scheme, in which case only one charge will apply.
- d) in addition to the charge assessed in (c) above, a fixed amount per unit of water or where water supplied in one half units a fixed charge (being 50% of the amount per unit) per half unit.

Rural supplies	Actual Rate 2019/20	Rate 2020/21	Estimated revenue 2020/21 (\$000)
Rangitata-Orari (Area charge)	\$17.40	\$16.30	293
Te Moana (Unit charge)	\$290.00	\$288.00	356
Te Moana (Tank charge)	\$605.00	\$601.00	397
Orari (Service charge)	\$224.00	\$297.40	36
Seadown (Area charge)	\$20.30	\$19.80	101
Seadown (Domestic charge)	\$507.00	\$494.00	179
Beautiful Valley (Area charge)	\$3.69	\$5.12	10
Downlands (Domestic charge)	\$634.00	\$769.00	144
Downlands (School charge)	\$1,086.50	\$1,317.00	1
Downlands (Service charge)	\$453.00	\$549.00	1,051
Downlands (Unit charge)	\$181.00	\$220.00	993

c Water by Meter

Targeted rates for water supply per cubic meter of water consumed to any rating unit situated in the following areas which has been fitted with a water meter:

Water by Meter	Actual Rate 2019/20	Rate 2020/21	Estimated revenue 2020/21 (\$000)
Seadown	\$0.90	\$0.90	2
Urban	\$0.66	\$0.66	2,013

Community Centres

To provide funding for community centres uniform targeted rates of a fixed amount per separately used or inhabited part of a rating unit situated in the following Community Centre Areas:

	Actual Rate 2019/20	Rate 2020/21	Estimated revenue 2020/21 (\$000)
Claremont Community Centre	\$20.00	\$19.00	5
Fairview Community Centre	\$30.00	\$30.00	6
Kingsdown Community Centre	\$35.00	\$35.00	5
Otipua Community Centre	\$19.00	\$19.00	2
Seadown Community Centre	\$25.00	\$29.00	5

Lump sum contributions

Lump sum contributions will not be invited in respect of any targeted rates.

Differential Rating

The Council differentiates the general rate based on land use (Schedule 2 Local Government (Rating) Act 2002).

For the general rate, the relationship between the rates set on rateable land in each different differential type is shown below. A rating unit can be partitioned into property parts that can be put into different differential categories.

The differential is applied under the following nine types:

Type	General Rate factor
1 Accommodation	4.00
2 Commercial - Central	4.00
3 Commercial - Other	4.00
4 Community Services	1.00
5 Industrial	4.00
6 Primary	0.50
7 Recreational	1.00
8 Residential – General	1.00
9 Residential – Multi Unit	2.00

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Description of differential categories

Type 1 – Accommodation

All properties used primarily for hotel, motel or similar short term or travellers' accommodation purposes.

Type 2 – Commercial Central

All properties situated within the Timaru Central Business District and used primarily for commercial purposes and excluding properties used primarily for hotel, motel or similar short term or travellers' accommodation purposes.

Type 3 – Commercial Other

All properties used primarily for commercial purposes other than those situated in the Timaru Central Business District and excluding properties used primarily for hotel, motel or similar short term or travellers' accommodation purposes.

Type 4 – Community Services

All properties used primarily for education, religious and/or community purposes.

Type 5 – Industrial

All properties used primarily for industrial purposes.

Type 6 – Primary

All properties used primarily for agricultural, horticultural or pastoral purposes, including the grazing of animals.

Type 7 – Recreational

Properties used primarily for active or passive indoor/outdoor recreational activities.

Type 8 – Residential – General (including baches)

All properties used primarily for residential

accommodation of a single household or used for residential purposes and not otherwise classified or which are vacant or of not determined use of those differential categories and situated in an area in which residential dwellings are permitted.

Type 9 – Residential – Multi-Unit

All properties used primarily for multi-unit residential accommodation, for example, purpose built rental flats.

Timaru means the area defined by so much of the rating units appearing on valuation rolls number 24930, 24941, 24942, 24950, 24960, 24971, 24972, 24981, 24991, 25000, 25011, 25021, 25022, 25023, 25032 and 25033.

Geraldine means the area defined by so much of the rating unit appearing on valuation rolls number 24751 and 24752.

Temuka means the area defined by so much of the rating unit appearing on valuation rolls number 24770 and 24780.

Pleasant Point means the area defined by so much of the rating unit appearing on valuation roll number 24821.

Peel Forest means the area defined by so much of the rating unit appearing on valuation roll number 24640.

Winchester means the area defined by so much of the rating unit appearing on valuation roll number 24700.

Rural means all parts of the Timaru District excluding Geraldine, Pleasant Point, Temuka and Timaru.

Standard waste rate is for 3 bins: a 140 litre rubbish bin, a compost bin and a recycling bin, or a 3 bin stacker set.

Large waste rate is for a 240 litre rubbish bin, a compost bin and a recycling bin.

Rates payable by instalment

Rates and charges (except for metered water) are due and payable on the following dates:

All Ratepayers

Instalment	Due Date
1	21 September 2020
2	21 December 2020
3	22 March 2021
4	21 June 2021

Ratepayers may elect to pay on a more regular basis if they choose. Rates may be paid using any one of a number of payment methods acceptable to the Council including direct debits, cheques by mail, cheques or cash or EFTPOS at Council offices, credit card via Council website, direct credits or other bank transfer methods.

The due dates for metered water targeted rates are as follows:

Month invoice raised	Due Date
July 2020	20 August 2020
August 2020	21 September 2020
September 2020	20 October 2020
October 2020	20 November 2020
November 2020	21 December 2020
December 2020	20 January 2021
January 2021	22 February 2021

February 2021	22 March 2021
March 2021	20 April 2021
April 2021	20 May 2021
May 2021	21 June 2021
June 2021	20 July 2021

Penalties

A penalty of 10% of the amount of the instalment remaining unpaid will be added if not paid on or before the instalment due date, on the following dates:

Instalment	Penalty Date
1	24 September 2020
2	24 December 2020
3	25 March 2021
4	24 June 2021

A further penalty under section 58(1)(b) and 58(1)(c) of 10% of the amount of any rates from previous financial years remaining unpaid on 7 July 2020 will be added on 22 September 2020. An additional penalty of 10% will be added to any unpaid rates from previous financial years that remain unpaid on 23 March 2021. This penalty will be added on 23 March 2021.

Penalties will not be applied to the metered water targeted rates.

Rate Discount Policy

That pursuant to Section 55 of the Local Government (Rating) Act 2002, the following discount will apply:-

A discount of 2.50% will be allowed on the total rates set, if the 2020/21 rates, including any current penalties, are paid in full on or before 21 September 2020.

Rating Contribution by Activity 2020-21

General Rate	%	Comm/Ind	Res/rec \$ rate per \$ land value	Primary	Multi-Unit
Democracy	12.11%	0.00126	0.00031	0.00016	0.00063
Airport	0.83%	0.00009	0.00002	0.00001	0.00004
Public Toilets	0.83%	0.00009	0.00002	0.00001	0.00004
Cemeteries	0.49%	0.00005	0.00001	0.00001	0.00003
Community Development	0.81%	0.00008	0.00002	0.00001	0.00004
Workforce Initiatives	0.21%	0.00002	0.00001	0.00000	0.00001
Economic Development / District Promotions	3.84%	0.00040	0.00010	0.00005	0.00020
Emergency Management	0.96%	0.00010	0.00002	0.00001	0.00005
Safer Communities	0.04%	0.00000	0.00000	0.00000	0.00000
Building Control	2.33%	0.00024	0.00006	0.00003	0.00012
District Planning	5.50%	0.00057	0.00014	0.00007	0.00029
District Health	1.27%	0.00013	0.00003	0.00002	0.00007
Animal Control	0.11%	0.00001	0.00000	0.00000	0.00001
District Libraries	6.98%	0.00072	0.00018	0.00009	0.00036
Aigantighe Art Gallery	1.54%	0.00016	0.00004	0.00002	0.00008
Museum	1.66%	0.00017	0.00004	0.00002	0.00009
Theatre Royal	0.92%	0.00010	0.00002	0.00001	0.00005
Halls & Community Centres	1.06%	0.00011	0.00003	0.00001	0.00005
Swimming Pools	6.04%	0.00063	0.00016	0.00008	0.00031
Aorangi Stadium	0.15%	0.00002	0.00000	0.00000	0.00001
Parks	14.83%	0.00154	0.00038	0.00019	0.00077
Motor Camps	0.06%	0.00001	0.00000	0.00000	0.00000
Forestry	-0.69%	-0.00007	-0.00002	-0.00001	-0.00004
Road / Street Landscapes	2.21%	0.00023	0.00006	0.00003	0.00011
Subsidised Roding	32.62%	0.00339	0.00085	0.00042	0.00169
Streetlighting	0.94%	0.00010	0.00002	0.00001	0.00005
Waste Minimisation	0.91%	0.00009	0.00002	0.00001	0.00005
Properties	1.43%	0.00015	0.00004	0.00002	0.00007
	100.00%	0.01038	0.00260	0.00130	0.00519

Rating Contribution by Activity 2020-21

Uniform Annual General Charge	%	Comm/Ind	Res/rec \$ per rating unit	Primary	Multi-Unit
Democracy	14.59%	95.72	95.72	95.72	95.72
Airport	0.67%	4.38	4.38	4.38	4.38
Public Toilets	2.35%	15.40	15.40	15.40	15.40
Cemeteries	0.88%	5.77	5.77	5.77	5.77
Community Development	3.91%	25.66	25.66	25.66	25.66
Workforce Initiatives	0.25%	1.66	1.66	1.66	1.66
Economic Development / District Promotions	1.16%	7.59	7.59	7.59	7.59
Emergency Management	1.15%	7.55	7.55	7.55	7.55
Safer Communities	0.41%	2.71	2.71	2.71	2.71
District Health	1.53%	10.06	10.06	10.06	10.06
Dog control	0.01%	0.05	0.05	0.05	0.05
District Libraries	12.62%	82.78	82.78	82.78	82.78
Aigantighe Art Gallery	2.78%	18.25	18.25	18.25	18.25
Museum	3.00%	19.70	19.70	19.70	19.70
Theatre Royal	1.66%	10.89	10.89	10.89	10.89
Halls & Community Centres	1.91%	12.55	12.55	12.55	12.55
Swimming Pools	10.92%	71.63	71.63	71.63	71.63
Aorangi Stadium	0.26%	1.72	1.72	1.72	1.72
Parks	17.88%	117.26	117.26	117.26	117.26
Motor Camps	0.11%	0.75	0.75	0.75	0.75
Road / Street Landscapes	2.67%	17.50	17.50	17.50	17.50
Subsidised Roading	16.85%	110.51	110.51	110.51	110.51
Streetlighting	1.14%	7.47	7.47	7.47	7.47
Waste Minimisation	1.10%	7.19	7.19	7.19	7.19
Properties	0.19%	1.26	1.26	1.26	1.26
	100.00%	656.00	656.00	656.00	656.00

Rating Contribution by Activity 2020-21

Community Works & Services Rate	Geraldine	Rural \$ rate per \$ land value	Temuka	Timaru
Non-subsidised Rooding	0.00065	0.00002	0.00123	0.00050
Street Lighting	0.00014	0.00001	0.00008	0.00007
Stormwater	0.00128	0.00003	0.00113	0.00060
	0.00207	0.00006	0.00244	0.00117

Community Works & Services Rate	Geraldine	Rural	Temuka	Timaru
Non-subsidised Rooding	31.34%	38.81%	50.48%	42.95%
Street Lighting	6.84%	2.91%	3.42%	5.92%
Stormwater	61.82%	58.28%	46.10%	51.13%
	100.00%	100.00%	100.00%	100.00%

Reserve Funds Summary

Special Funds

Separate funds are held for specific purposes. A separate account is maintained for each targeted rate to ensure that the funds are held and used for the specific purpose intended.

Name of Fund	Group of Activity	Purpose	Forecast Balance 1 July 2020 (\$ 000s)	Funds Deposited 2020-2021 (\$ 000s)	Funds Withdrawn 2020-2021 (\$ 000s)	Forecast Balance 30 June 2021 (\$ 000s)
Cemetery Future (Tu) Fund	Community Support	Development of future cemetery for Timaru.	90	0	80	10
Collett Bequest - Museum	Recreation and Leisure	For museum items.	561	0	0	561
Community Development Interest Fund	Community Support	To make major grants (over \$10,000) to non profit community based organisations and clubs for improving or developing new or existing facilities which reflect, credit or provide benefit to the Timaru District residents.	284	18	30	272
Community Development Loan Fund	Community Support	To make major loans to non profit community based organisations and clubs for improving or developing new or existing facilities which reflect, credit or provide benefit to the Timaru District residents.	353	0	0	353
Contingency Fund	All of Council	For emergency purposes as determined by Council.	1,235	0	0	1,235
Depreciation - General Fund	All of Council	For the renewal and / or replacement of district wide funded depreciable assets and for the repayment of loans associated with such assets.	13,521	9,538	14,817	8,241
Depreciation Fund - Orari/ Waihi Water	Water Supply	For the renewal and / or replacement of Water depreciable assets and for the repayment of loans associated with such assets.	1	0	0	1
Housing Fund	Community Support	For the renewal and / or replacement of Housing depreciable assets and for the repayment of loans associated with such assets.	330	210	262	278
Development Fund - Timaru	All of Council	Funding of major developments within Timaru. Interest on this fund to be credited to the Community Development Interest Fund.	265	0	150	115
Disaster Relief Fund	All of Council	For the replacement of infrastructural assets excluding subsidised roading in the event of a natural disaster.	1,838	200	0	2,038
District Recreation Facilities Fund	All of Council	To be used for the development of significant recreation facilities in the district.	706	0	0	706
Dowling Bequest - Library	Recreation and Leisure	For the purchase of Christian fiction literature for the Library.	18	0	1	18

Reserve Funds Summary

Name of Fund	Group of Activity	Purpose	Forecast Balance 1 July 2020 (\$000s)	Funds Deposited 2020-2021 (\$000s)	Funds Withdrawn 2020-2021 (\$000s)	Forecast Balance 30 June 2021 (\$000s)
Economic Development Fund	Community Support	For economic development support.	275	0	80	195
Election Expenses Fund	Democracy	To provide for meeting election expenses.	23	60	0	83
Endowment Land (Geraldine) Fund	All of Council	From the proceeds of endowment land. For the purchase of similar land.	798	0	0	798
Forestry Development Fund	Recreation and Leisure	To provide funding for the development of forests within the district.	236	5	18	223
George Barclay Bequest Fund	Recreation and Leisure	Original bequest was \$600. Interest to be used for the purchase of reference books for the Timaru Childrens Library.	2	0	0	2
Grants and Donations Fund	Community Support	For the purpose of grants and donations (created from the unspent grant allocation and carried forward balances).	215	114	114	215
Investment Fund	All of Council	1. For the repayment of district wide loans. 2. For the funding of district wide capital projects. 3. For the provision of internal loans.	3,675	562	2	4,234
Joan and Percy Davis - Library Trust Fund (Geraldine)	Recreation and Leisure	Interest to be used to purchase books for the Geraldine Library.	1	0	0	1
Jordan Bequest - Art Gallery	Recreation and Leisure	For the purchasing of art works for the Aigantighe Art Gallery.	524	0	12	512
Jordan Bequest - Museum	Recreation and Leisure	For the purchase of articles for the Museum.	228	0	0	228
W A Lattimore Bequest - Timaru	Recreation and Leisure	Interest to be used for the purchasing of art works for the Aigantighe Art Gallery.	13	0	2	10
Mackay Bequest - Art Gallery	Recreation and Leisure	For the purchase of paintings.	225	0	7	218
Mackay Bequest - Timaru Library	Recreation and Leisure	For the purchase of books relating to art for the Timaru Library.	146	0	7	139

Reserve Funds Summary

Name of Fund	Group of Activity	Purpose	Forecast Balance 1 July 2020 (\$000s)	Funds Deposited 2020-2021 (\$000s)	Funds Withdrawn 2020-2021 (\$000s)	Forecast Balance 30 June 2021 (\$000s)
Main Creative Communities NZ Fund	Community Support	Carried forward balance of Creative Communities NZ Funding - main committee.	15	0	0	15
Main Drains Cost Sharing Fund	Sewer, Stormwater and Water Supply	Extension of main drains on a cost sharing basis.	1,428	30	0	1,458
Mayors Welfare Fund	Democracy	To help out the needy as determined by the Mayor.	19	5	5	19
McCarthy Bequest - Libraries	Recreation and Leisure	For general library purposes.	14	0	0	14
McCarthy Bequest - Parks	Recreation and Leisure	For Timaru Botanic Gardens general purposes.	49	0	0	49
Allan Ward - Museum Acquisition Fund	Recreation and Leisure	For the purchase of articles for the Museum.	10	0	0	10
Officials Indemnity, Safety and Health Fund	All of Council	For the purpose of officials indemnity insurance excess, and for providing funds to comply with occupational health and safety regulations.	469	0	50	419
Parking Improvement Fund - Timaru	Roading and Footpaths	For the purchase of land, buildings or equipment which will be used for providing or in association with, parking facilities within Timaru, or for meeting the annual charges on any loan raised for any of these purposes.	(198)	0	457	(655)
Property Development Fund	All of Council	For the purchase or development of land and improvement projects within the district.	154	0	0	154
Russell Hervey Fund - Timaru Library	Recreation and Leisure	For providing improved services to the Timaru Library.	79	0	0	79
Reserves Development Fund - Timaru	Recreation and Leisure	For the planting of trees and general development of reserves owned by the District Council within Timaru.	12	0	0	12
Reserves from Subdivisions / Development Levy Fund	Recreation and Leisure	Development of reserves within the district as set out by the Local Government Act 1974, Section 288.	154	38	48	144
Safer Community Funds	Community Support	For Safer Community projects.	257	51	0	309
Sevick-Jones Bequest	Recreation and Leisure	For the purchasing of art works for the Aigantighe Art Gallery.	2	1	1	2
Sport and Recreation Loan Fund	Community Support	For the purpose of sport and recreation loans for facilities and / or major plant items in excess of \$ 2,000 total value.	838	3	0	841

Reserve Funds Summary

Name of Fund	Group of Activity	Purpose	Forecast Balance 1 July 2020 (\$000s)	Funds Deposited 2020-2021 (\$000s)	Funds Withdrawn 2020-2021 (\$000s)	Forecast Balance 30 June 2021 (\$000s)
Te Moana Water Capital Contributions	Water Supply	For the provision of extensions to the Te Moana water network.	353	3	0	356
Capital Asset and Loan Repayment Fund - Timaru Ward	All of Council	For the purpose of repayment of Timaru Ward separate rate loans and / or Timaru Ward capital projects.	21	0	0	21
Winchester Domain Fund	Recreation and Leisure	For development of the Winchester Domain.	45	0	10	35
Stimulus Fund	All of Council	For providing grants to community and business groups to stimulate economic development within the Timaru District	0	2,000	150	1,850
Downlands Asset Replacement Fund	Water Supply	Replacement of infrastructural assets relating to the Downlands Water Supply Scheme.	6,325	1,355	4,680	3,000
Downlands Capital Contribution Reserve	Water Supply	For the provision of capital expenditure financed from capital contributions for the Downlands Water Supply Scheme.	143	0	0	143
			35,754	14,191	20,983	28,962

Reserve Funds Summary

Separate Funds

Separate accounts are maintained for targeted rates charged for a specific purpose. A separate account is maintained for each targeted rate to ensure that the funds are held and used for the specific purpose intended.

Name of Fund	Group of Activity	Purpose	Opening Balance 1 July 2020 (\$000s)	Forecast Deposits 2020-2021 (\$000s)	Forecast Withdrawals 2020-2021 (\$000s)	Forecast Balance 30 June 2021 (\$000s)
Dog Control	District Planning and Environmental Services	Council's dog control enforcement activity retains its own surplus or deficit (including capital income and expenditure) which accumulates over the lifetime of the activity. The balance is only available for use by that activity.	309	0	86	224
Beautiful Valley Water Supply	Water Supply	Each water supply (for which targeted rates are levied) retains its own surplus or deficit (including capital income and expenditure) which accumulates over the lifetime of each targeted rated area. Each individual reserve balance is only available for use by that scheme.	70	4	1	73
Claremont Hall	Recreation and Leisure	Each community hall (for which targeted rates are levied) retains its own surplus or deficit (including capital income and expenditure) which accumulates over the lifetime of each targeted rated hall. Each individual reserve balance is only available for use by that community hall.	4	0	0	4
District Sewer	Sewer	Each sewerage scheme (for which targeted rates are levied) retains its own surplus or deficit (including capital income and expenditure) which accumulates over the lifetime of each targeted rated area. Each individual reserve balance is only available for use by that scheme.	4,409	3,791	5,531	2,669
Fairview Hall	Recreation and Leisure	Each community hall (for which targeted rates are levied) retains its own surplus or deficit (including capital income and expenditure) which accumulates over the lifetime of each targeted rated hall. Each individual reserve balance is only available for use by that community hall.	(2)	0	0	(2)
Fishing Huts - Rangitata	Recreation and Leisure	Each fishing hut area retains its own annual surplus or deficit (including capital income and expenditure) which accumulates over its lifetime. Each individual reserve balance is only available for use by that fishing hut area.	4	0	10	(5)
Fishing Huts - Stratheona	Recreation and Leisure	Each fishing hut area retains its own annual surplus or deficit (including capital income and expenditure) which accumulates over its lifetime. Each individual reserve balance is only available for use by that fishing hut area.	24	3	0	28
Geraldine Community Board	Democracy	Each community board area (for which targeted rates are levied) retains its own surplus or deficit (including capital income and expenditure) which accumulates over the lifetime of each targeted rated area. Each individual reserve balance is only available for use by that board.	50	0	0	50

Reserve Funds Summary

Name of Fund	Group of Activity	Purpose	Opening Balance 1 July 2020 (\$000s)	Forecast Deposits 2020-2021 (\$000s)	Forecast Withdrawals 2020-2021 (\$000s)	Forecast Balance 30 June 2021 (\$000s)
Geraldine Works and Services	Roading and Footpaths and Stormwater	Each works and services area (for which targeted rates are levied) retains its own surplus or deficit (including capital income and expenditure) which accumulates over the lifetime of each targeted rated area. Each individual reserve balance is only available for use by that works and services area.	70	132	78	124
Kingsdown Hall	Recreation and Leisure	Each community hall (for which targeted rates are levied) retains its own surplus or deficit (including capital income and expenditure) which accumulates over the lifetime of each targeted rated hall. Each individual reserve balance is only available for use by that community hall.	(0)	0	0	(0)
Orari Water Supply	Water Supply	Each water supply (for which targeted rates are levied) retains its own surplus or deficit (including capital income and expenditure) which accumulates over the lifetime of each targeted rated area. Each individual reserve balance is only available for use by that scheme.	263	3	0	266
Otipua Hall	Recreation and Leisure	Each community hall (for which targeted rates are levied) retains its own surplus or deficit (including capital income and expenditure) which accumulates over the lifetime of each targeted rated hall. Each individual reserve balance is only available for use by that community hall.	(3)	0	0	(3)
Pleasant Point Community Board	Democracy	Each community board area (for which targeted rates are levied) retains its own surplus or deficit (including capital income and expenditure) which accumulates over the lifetime of each targeted rated area. Each individual reserve balance is only available for use by that board.	30	0	0	30
Rangitata / Orari Water Supply	Water Supply	Each water supply (for which targeted rates are levied) retains its own surplus or deficit (including capital income and expenditure) which accumulates over the lifetime of each targeted rated area. Each individual reserve balance is only available for use by that scheme.	244	16	168	92
Rural Works and Services	Roading and Footpaths and Stormwater	Each works and services area (for which targeted rates are levied) retains its own surplus or deficit (including capital income and expenditure) which accumulates over the lifetime of each targeted rated area. Each individual reserve balance is only available for use by that works and services area.	338	105	82	362

Name of Fund	Group of Activity	Purpose	Opening Balance 1 July 2020 (\$000s)	Forecast Deposits 2020-2021 (\$000s)	Forecast Withdrawals 2020-2021 (\$000s)	Forecast Balance 30 June 2021 (\$000s)
Seadown Hall	Recreation and Leisure	Each community hall (for which targeted rates are levied) retains its own surplus or deficit (including capital income and expenditure) which accumulates over the lifetime of each targeted rated hall. Each individual reserve balance is only available for use by that community hall.	4	0	0	4
Seadown Water Supply	Water Supply	Each water supply (for which targeted rates are levied) retains its own surplus or deficit (including capital income and expenditure) which accumulates over the lifetime of each targeted rated area. Each individual reserve balance is only available for use by that scheme.	765	98	0	863
Te Moana Water Supply	Water Supply	Each water supply (for which targeted rates are levied) retains its own surplus or deficit (including capital income and expenditure) which accumulates over the lifetime of each targeted rated area. Each individual reserve balance is only available for use by that scheme.	1,452	364	649	1,167
Temuka Community Board	Democracy	Each community board area (for which targeted rates are levied) retains its own surplus or deficit (including capital income and expenditure) which accumulates over the lifetime of each targeted rated area. Each individual reserve balance is only available for use by that board.	105	0	0	105
Temuka Works and Services	Roading and Footpaths and Stormwater	Each works and services area (for which targeted rates are levied) retains its own surplus or deficit (including capital income and expenditure) which accumulates over the lifetime of each targeted rated area. Each individual reserve balance is only available for use by that works and services area.	329	254	201	382
Timaru Works and Services	Roading and Footpaths and Stormwater	Each works and services area (for which targeted rates are levied) retains its own surplus or deficit (including capital income and expenditure) which accumulates over the lifetime of each targeted rated area. Each individual reserve balance is only available for use by that works and services area.	650	1,573	1,631	592
Urban Water Supplies	Water Supply	Each water supply (for which targeted rates are levied) retains its own surplus or deficit (including capital income and expenditure) which accumulates over the lifetime of each targeted rated area. Each individual reserve balance is only available for use by that scheme.	1,362	2,700	5,329	(1,266)
Waste Minimisation	Waste Minimisation	Each waste collection area (for which targeted rates are levied) retains its own surplus or deficit (including capital income and expenditure) which accumulates over the lifetime of each targeted rated area. Each individual reserve balance is only available for use by that waste collection area.	1,496	0	0	1,496
			11,973	9,043	13,764	7,252

Annual Plan Disclosure Statement for the year ending 30 June 2021

What is the purpose of this statement?

The purpose of this statement is to disclose the Council's planned financial performance in relation to various benchmarks to enable the assessment of whether the Council is prudently managing its revenue, expenses, assets, liabilities and general financial dealings.

The Council is required to include this statement in its annual plan in accordance with the Local Government (Financial Reporting and Prudence) Regulations 2014 (the regulations). Refer to the regulations for more information, including definitions of some of the terms used in this statement.

Benchmark		Planned	Met
1. Rates (income) affordability benchmark	Total rates will not exceed \$85 million	\$ 53,555,530	Yes
2. Rates (increase) affordability benchmark	Total rates increase will be less than 6% plus inflation	2%	Yes
3. Debt affordability benchmark	Debt will not exceed \$209 million	\$ 127,052,898	Yes
4. Balanced budget benchmark	100%	110.40%	Yes
5. Essential services benchmark	100%	330.19%	Yes
6. Debt servicing benchmark	10%	3.43%	Yes

Notes

1. Rates (income) affordability benchmark

The Council meets the rates (income) affordability benchmark if its planned rates income equals or is less than its quantified limit on rates.

2. Rates (increase) affordability benchmark

The Council meets the rates (increase) affordability benchmark if its planned rates increases are equal or are less than its quantified limit on rates increases.

3. Debt affordability benchmark

The Council meets the debt affordability benchmark if its planned borrowing is within its quantified limit on borrowing.

4. Balanced budget benchmark

The Council meets the balanced budget benchmark if its planned revenue (excluding development contributions, vested assets, financial contributions, gains on derivative financial instruments, and revaluations of property, plant or equipment) is equal to or greater than its planned operating expenses (excluding losses on derivative financial instruments and revaluations of property, plant or equipment).

5. Essential services benchmark

The Council meets the essential services benchmark if its planned capital expenditure on network services is equal to or is greater than expected depreciation on network services.

6. Debt servicing benchmark

The Council meets the debt servicing benchmark if its planned borrowing costs are equal to or less than 10% of its planned revenue (excluding development contributions, vested assets, financial contributions, gains on derivative financial instruments, and revaluations of property, plant or equipment).

Fees 2020/21

Summary

Fees and charges are one of the ways the Council passes on some of the costs directly to those who benefit from Council services and facilities. This means those who benefit from these services pay for them. There will be a minimal increase in some fees to meet the increased costs of some services and reflect required cost recovery, including:

- Airport parking
- Dog control
- Swimming pools
- Council owned hall hire
- Cemeteries
- Fishing Hut site rentals
- Social Housing rentals
- Some Waste Minimisation charges

Full details of all fees is available in a separate document available from the Council or from the Council website www.timaru.govt.nz.

Resource Management Fees

(all charges GST inclusive)

Section 36 of the Resource Management Act 1991 enables Council to charge additional fees to recover actual and reasonable costs where the Lodgement Fee is inadequate.

When the total cost to process an application exceeds the Lodgement Fee in Table One, the additional fees are charged at the rates specified in Table Two of this fee schedule.

The Council will refund part of the fixed fee if the work required to process the application is less than usual.

The Lodgement Fee will be required to accompany the application. An invoice will be sent for any additional fees. The Lodgement Fee is a deposit only and may not be the complete charge. There may be additional fees or a part refund as explained above.

Discounts shall be paid on administrative charges for applications for resource consent and applications to change or cancel conditions that are not processed within the statutory timeframes. The discounts shall be in accordance with the Regulations to the Resource Management Act 1991.

Table One – Lodgement Fees (Deposit)

	2020/21
Notified Consent	\$4,000.00
Limited Notified (service only) Consent	\$3,000.00
Non-notified Subdivision Consent	\$700.00
Non-notified Land Use Consent which includes a monitoring fee for a single site inspection	\$900.00
Non-notified Subdivision Consent - Change to Flats Plan or Unit Title	\$700.00
Right of Way Approval (not included in Subdivision Consent)	\$650.00
Revocation of Easements and Consent Notices (not included in Subdivision Consent)	\$525.00
Existing Allotments Section 226 Certificate (new titles created)	\$525.00
Section 223 Certificate (subdivision sealing completion)	\$410.00
Section 224(c) Certificate	\$410.00
Section 224(c) Certificate including Section 223 Certificate	\$410.00
Removal of Building Line Restriction	\$640.00
Certificates of Compliance	\$640.00
Change or Cancellation of Conditions	\$525.00
Existing Use Rights and Existing Use Certificate	\$525.00
Extension of Time	\$480.00
Outline Plan	\$640.00
Waiver of Outline Plan	Actual cost
Alteration to a Designation	\$1,100.00
Extension of Time to a Designation	\$1,100.00
Plan Change	\$10,500.00
Notice of Requirements for Designations or Heritage Order	\$5,100.00
Certificates for LMVD	\$640.00
Certificates under the Sale and Supply of Alcohol Act 2012	\$155.00
Overseas Investment Office Certificate	Actual cost
Pre-Lodgement Work - Staff time conducting assessments, attending meeting(s) and writing correspondence prior to the lodgement of specific resource consent application(s) and private plan change(s)	Actual cost (after first half hour free)
Permitted Boundary Activity Notices	\$525.00
Permitted Activity Notice	\$525.00
Monitoring of Permitted Activity under the National Environmental Standards	Actual cost

Fees 2020/21

Table Two - Charge Rates – Staff time

	2020/21
District Planning Manager	\$ 160.00 per hour
Senior Planner	\$ 130.00 per hour
Planner	\$ 110.00 per hour
Subdivision and Compliance Officer	\$ 110.00 per hour
Administration Staff	\$ 70.00 per hour
Other Council Staff	\$ 130.00 per hour
Public Notices	At Cost
Disbursements	At Cost
Consultants/Legal Advice (incl Aoraki Environmental Consultancy)	At Cost
Commissioning Special Reports	At Cost

Hearing Costs:

Hearings Committee	\$ 100.00 per hour for the chairperson \$ 80.00 per hour per member who is not the chairperson
Commissioner	At Cost

Monitoring (if monitoring of resource consent is required)

Single Site Inspection (to be paid with the lodgement fee for Non-notified Land Use Consent)	\$ 200.00
Additional monitoring of resource consents and monitoring of non-compliance with the Timaru District Plan or the Resource Management Act 1991	At Cost

Other Charges

	2020/21
Timaru District Plan	\$ 200.00 + postage
Annual update service to the District Plan	\$ 150.00 per year
District RAPID Numbers (book)	\$ 75.00
Allocation of new Rapid Number (includes Plate)	\$ 50.00
Replacement Rapid Number Plate	\$ 25.00
Bond Applications	\$ 350.00
Bond Refund	\$ 350.00
Road Name request	\$ 700.00

Accounting Policies

Reporting Entity and Statutory Base

The Timaru District Council (the Council) is a territorial local authority governed by the Local Government Act 2002 and qualifies as a public benefit entity (PBE) under the New Zealand equivalents to the International Public Sector Accounting Standards (IPSAS).

The primary objective of the Council is to provide goods or services for the community or social benefit rather than making a financial return.

The Council is not required to produce its annual plan with group consolidated figures and therefore this plan covers the Council only activity and excludes the wholly owned subsidiaries, in-substance subsidiaries and associates.

The prospective financial statements comply with Tier 1 PBE Standards, (including PBE FRS 42 – Prospective Financial Statements).

The prospective financial statements were authorised for issue by Council on 30 June 2020.

Significant Accounting Policies

Basis of Preparation

The prospective financial statements of the Timaru District Council have been prepared as the going concern basis, in accordance with the requirements of the Local Government Act 2002 (LGA), which includes the requirement to comply with New Zealand Generally Accepted Accounting Practice (GAAP).

They comply with Public Benefit Entity International Public Sector Accounting Standards (PBE IPSAS) and other applicable reporting standards as appropriate for New Zealand public benefit entities.

Statement of Compliance

The prospective financial statements of the Council have been prepared in accordance with Tier 1 PBE accounting standards.

Prospective Financial Statements

The main purpose of prospective statements in the Annual Plan is to provide users with information about the core services that the Council intends to provide to ratepayers, the expected cost of those services and, as a consequence, how much the Council requires by way of rates to fund the intended levels of services. The prospective financial statements have been prepared using the best information available at the time they were prepared in accordance with Section 95 of the Local Government Act 2002.

This requires management to make judgements, estimates and assumptions that affect the application of policies and reported amounts of assets and liabilities, revenue and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances, the results of which form the basis of making the judgements about the carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The accounting policies set out below have been applied consistently to all periods presented in these prospective financial statements.

The prospective financial statements have been prepared on an historical cost basis, except for the revaluation of investment properties, biological assets and financial instruments (including derivative instruments).

The prospective financial statements are presented in New Zealand dollars and all rounded to the nearest thousand dollars (\$'000). The functional currency of Timaru District Council is New Zealand dollars.

Basis of Consolidation

Joint Ventures

A joint venture is a contractual arrangement whereby the Council and other parties undertake an economic activity that is subject to joint control.

For jointly controlled assets, Council recognises in its financial forecasts its share of jointly controlled assets, the liabilities and expenses it incurs, its share of liabilities and expenses incurred jointly, and its share of income of the joint venture.

Goods and Service Tax (GST)

These financial statements have been prepared exclusive of GST, except for receivables and payables, which are GST inclusive. Where GST is not recoverable as an input tax, it is recognised as part of the related asset or expense.

The net amount of GST paid to, or received from the Inland Revenue Department (IRD) is included as part of receivables or payables in the Statement of Financial Position.

Taxation

The tax expense represents the sum of the tax currently payable and deferred tax.

Current taxation is the amount of income tax payable based on the taxable profit for the current year, plus any adjustments to income tax payable in respect of prior years. Current tax is calculated using rates that have been enacted at balance sheet date.

Deferred tax is the amount of income tax payable or recoverable in future periods in respect of temporary differences. Deferred tax liabilities are generally recognised for all temporary differences. Deferred tax assets are recognised to the extent that it is probable that taxable profits will be available against which the deductible temporary differences can be utilised.

Deferred tax is calculated at the tax rates that are expected to apply in the period when the liability is settled or the asset is realised.

Current tax and deferred tax is recognised against the surplus or deficit, except when it relates to items charged

Accounting Policies

or credited directly to equity or other comprehensive income, in which case the deferred tax is also dealt with in equity or other comprehensive revenue respectively.

Revenue Recognition

Revenue is measured at fair value.

Revenue is comprised of exchange and non-exchange transactions. Exchange transaction revenue arises when one entity receives assets or services, or has liabilities extinguished, and directly gives approximately equal value in exchange.

Non-exchange transaction revenue arises from transactions without an apparent exchange of approximately equal value. Non-exchange revenue includes rates, grants and subsidies and fees and user charges derived from activities that are partially funded by rates. Revenue relating to non-exchange transactions is recognised as conditions, if any exist, are satisfied.

Sales by Trading Activities

Sales comprise amounts received and receivable for goods and services supplied to customers in the ordinary course of business.

Revenue from the sale of goods is recognised in the surplus or deficit when the significant risks and rewards of ownership have been transferred to the owner. Revenue from services rendered is recognised in the surplus or deficit in proportion to the stage of completion of the transaction at the balance sheet date.

Rates Revenue

Rates are set annually by a resolution from Council and relate to a financial year. All ratepayers are invoiced within the financial year to which the rates have been set. Rates revenue is recognised when payable.

Water billing is recognised based on the volumes delivered.

Vested Assets

Certain infrastructural assets have been vested to the Council as part of the subdivisional consent process. Such vested assets are recognised as revenue when the significant risks and rewards of ownership have been transferred to the Council and when the obligation to accept the transfer of the assets to the Council has been determined. Vested infrastructural assets have been valued based on the actual quantities of infrastructural components vested and the current "in the ground" cost of providing the identical services.

Other grants, bequests and assets vested in Council, irrespective of the conditions attached to vesting, are recognised as revenue when control over the assets is obtained.

New Zealand Transport Agency contributions

New Zealand Transport Agency contributions are recognised as revenue upon entitlement, which is when conditions pertaining to eligible expenditure have been met.

Interest

Interest is recognised in the surplus or deficit as it accrues, using the effective interest method.

Dividends

Dividends are recognised, net of imputation credits, when the shareholders' rights to receive payment have been established.

Agency Revenue

Where revenue is derived by acting as an agent for another party, the revenue that is recognised is the commission or fee on the transaction.

Grant Expenditure

Non-discretionary grants are those grants awarded if the grant application meets the specified criteria and are recognised as expenditure when an application that meets the specified criteria for the grant has been

received and approved.

Discretionary grants are those grants where the Council has no obligation to award on receipt of the grant application and are recognised as expenditure when approved by the Council and the successful applicant has been notified of Council's decision.

Provisions

A provision is recognised for future expenditure of uncertain amount or timing when there is a present obligation (either legal or constructive) as a result of a past event, it is probable that an outflow of future economic benefits will be required to settle the obligation, and a reliable estimate can be made of the amount of the impairment.

Provisions are measured at the present value of the expenditure expected to be required to settle the obligation using a pre-tax discount rate that reflects current market assessments at the time value of money and the risks specific to the obligation. The increase in the provision due to the passage of time is recognised as an interest expense and is included in "finance costs".

Equity & Reserves

Equity is the community's interest in the Council and is measured as the difference between total assets and total liabilities. Public equity is disaggregated and classed into a number of reserves to enable clearer identification of the specified uses that the Council makes of its accumulated surpluses. The components of equity are:

- Retained Earnings
- Restricted reserves
- Special funds
- Separate reserves

Restricted reserves are a component of equity generally representing a particular use to which various parts of

Accounting Policies

equity have been assigned. Reserves may be legally restricted or created by the Council.

Restricted Reserves are those reserves subject to specific conditions accepted as binding by the Council and which may not be revised by the Council without reference to the Courts or to a third party. Transfers from these reserves may be made only for certain specified purposes or when certain specified conditions are met.

Also included in restricted reserves are reserves restricted by Council decision. The Council may alter them without reference to any third party or the Courts. Transfers to and from these reserves are at the discretion of the Council.

Cash and Cash Equivalents

Cash and cash equivalents means cash balances on hand, held in bank accounts, demand deposits and other highly liquid investments in which the Council invests as part of its day-to-day cash management.

Trade and Other Receivables

Trade and other receivables are initially measured at fair value and subsequently measured at amortised cost using the effective interest method, less any provision for impairment.

Loans, including loans to community organisations made by Council at below-market interest rates are initially recognised at the present value of their expected cash flows, discounted at the current market rate of return for a similar asset/investment. They are subsequently measured at amortised cost using the effective interest method. The difference between the face value and present value of expected future cash flows of the loan is recognised in the surplus or deficit.

A provision for impairment of receivables is established when there is objective evidence that the Council will not be able to collect all amounts due according to the original terms of receivables. The amount of the provision is the difference between the asset's carrying value and the present value of estimated future cash flows, discounted using the effective interest method.

Inventories

Inventories are stated at the lower of cost and net realisable value. Cost is calculated using the weighted average method. Net realisable value represents the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

Cost comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the inventories to their present location and condition.

Investments

Management determines the classification of its investments at initial recognition and re-evaluates this designation at every reporting date. The classification depends on the purpose for which the investments were acquired.

Term Deposits

Term Deposits are classified as Loans and Receivables and measured at amortised cost.

Investments in debt and quoted equity securities

Investments in debt and quoted equity securities are financial instruments classified as held for trading and are measured at fair value at balance sheet date. Any resultant gains or losses are recognised in the surplus or deficit for the period.

Investment in Subsidiaries

Investment in Subsidiaries are included in the parent entity at cost less any impairment losses.

Community loans

Community loans at subsidised interest rates are fair valued on initial recognition based on the present value of all future cash receipts discounted using the prevailing market rate for similar instruments. The resulting loss on initial recognition is taken to the surplus or deficit. In subsequent periods this loss is amortised back through the surplus or deficit.

Other – Investments (Unquoted equity investments)

Other investments held by the Council are classified as being available-for-sale and are stated at lower of cost and net realisable value, with any resultant gain or loss being recognised directly in equity, except for impairment losses. When these investments are derecognised, the cumulative gain or loss previously recognised directly in equity is recognised through the surplus or deficit.

Property, Plant & Equipment – Valuation

Timaru District Council has the following classes of Property, Plant and Equipment

- Operational assets –
 - Council related Land
 - Council Buildings and Building Improvements
 - Airport Improvements
 - Parks and Pools Plant and Equipment
 - Plant and Equipment, including Motor Vehicles
 - Furniture and Office Equipment
 - Library Books
 - Art Works

■ Infrastructure assets –

- Sewer, stormwater, water
- Roads, bridges and lighting
- Land under roads

Infrastructure assets are the fixed utility systems owned by the Council.

Accounting Policies

- Heritage assets
- Restricted assets – Restricted assets are parks and reserves owned by the Council, which provide a benefit or service to the community and cannot be disposed of because of legal or other restrictions.

Council Land

Land, other than airport land, has been stated at its deemed cost, which is fair value as valued by I Fairbrother ANZIV of QV Valuations as at 1 July 2005.

Airport land has been stated at its deemed cost, which is fair value as valued by B Dench ANZIV of QV Valuations as at 1 July 2005.

Acquisitions subsequent to 1 July 2005 are at cost.

Council Buildings and Building Improvements

Buildings and Building Improvements, have been stated at their deemed cost, which is fair value as valued by I Fairbrother ANZIV of QV Valuations as at 1 July 2005.

Acquisitions subsequent to 1 July 2005 are at cost.

Airport improvements

Airport improvements, including runway, have been stated at their deemed cost, which is Optimised Depreciated Replacement Cost as valued by B Dench ANZIV of QV Valuations as at 1 July 2005.

Acquisitions subsequent to 1 July 2005 are at cost.

Parks and Pools plant and equipment

Parks and Pools plant and equipment assets, are stated at their deemed cost which is optimised depreciated replacement cost valued as at 1 July 2005 by Maunsell Limited, valuers.

Acquisitions subsequent to 1 July 2005 are at cost.

Plant and Equipment (including motor vehicles)

Plant and Equipment (including motor vehicles) are at cost less provision for depreciation.

Furniture and Office Equipment

Furniture and Office Equipment have been stated at their deemed cost which is the assessed fair value at 1 July 2005 based on the 1 July 1993 indemnity value by Morton & Co Limited, valuers, and acquisitions 1 July 1993 to 1 July 2005 at cost.

Acquisitions subsequent to 1 July 2005 are at cost.

Library books

The Timaru District Library, Temuka Library and Geraldine Library collections have been revalued as at 30 June 2017 at depreciated replacement cost calculated by the District Librarian in accordance with the library collection valuation guidelines prepared by the New Zealand Library Association in May 1992.

The Library collections are revalued on an annual basis.

Art Works

Art Works are stated at their deemed cost which is the assessed fair value at 1 July 2005 based on the 1 April 1992 insurance value by the Art Gallery Director, and acquisitions 1 April 1992 to 1 July 2005 at cost.

Acquisitions subsequent to 1 July 2005 are at cost.

Sewer, Stormwater, Water

Sewer, stormwater and water assets, are stated at their deemed cost which is optimised depreciated replacement cost valued as at 1 July 2005 by Maunsell Limited, valuers.

Acquisitions subsequent to 1 July 2005 are at cost.

Roads, Bridges and Lighting

Roads, bridges and lighting are stated at their deemed cost which is optimised depreciated replacement cost valued as at 1 July 2005 by Maunsell Limited, valuers.

Acquisitions subsequent to 1 July 2005 are at cost.

Land under Roads

Land under roads has been stated at their deemed cost

which is at an average of adjacent "undeveloped land value" valued as at 1 July 2005 by Maunsell Limited.

Acquisitions subsequent to 1 July 2005 are at cost.

Heritage Assets

Significant statues are stated at their deemed cost which is optimised depreciated replacement cost valued as at 1 July 2005 by Maunsell Limited, valuers. Other heritage type assets such as museum exhibits have not been valued.

Acquisitions subsequent to 1 July 2005 are at cost.

Vested Assets

Vested assets are recognised at the costs to the developer, except for land, which is valued at fair value, at the time of transfer to the Council. This is then treated as the cost of the land to Council. These assets, other than land, are also subject to depreciation and subsequent revaluation if any. Vested reserve land has been initially recognised at the most recent appropriate certified government valuation.

Forestry Assets

Forestry assets are valued annually as at 30 June at fair value less estimated point of sale costs. Fair value is determined by the estimated worth of the maturing tree stocks in the Council's forests. The valuation method adopted is based on cash flows on a single rotation basis discounted at a market based pre-tax rate. The changes in fair value of the forestry assets are included in the surplus or deficit.

The costs to maintain the forestry assets are included in the surplus or deficit when incurred.

Accounting Policies

Investment Property

Investment properties are properties which are held either to earn rental income or for capital appreciation or both. Investment properties are stated at fair value as determined annually by independent valuers with any gain or loss arising from a change in fair value being recognised in the surplus or deficit.

Intangible Assets

Acquired computer software licences are capitalised on the basis of costs incurred to acquire and bring to use the specific software. These costs are amortised over their estimated useful lives. The useful lives and associated amortisation rates of software has been estimated at 3 - 5 years (20% - 33%).

Costs associated with developing or maintaining software programmes are recognised as an expense when incurred.

Purchased carbon credits are recognised at cost on acquisition. They are not amortised, but are instead tested for impairment annually. They are derecognised when they are used to satisfy carbon emission obligations.

Capital Work in Progress

Capital works in progress are not depreciated. The total cost of a project is transferred to the relevant asset class on completion and then depreciated.

Landfill Assets

Landfill assets being earthworks, plant and machinery and the estimate of site restoration, are stated at cost less any accumulated depreciation and any accumulated impairment losses. The useful life of the land-fill is considered to be the period of time to the expiring of the resource consent in 2030.

Property, Plant & Equipment - Depreciation

Depreciation is provided on a basis that will write off the cost or valuation of the assets, other than land, less their estimated residual values over their estimated useful lives.

Depreciation has been provided at the following rates.

Council related Land	Nil
Council Buildings and Building improvements	1-30% Straight Line
Airport Improvements	2-50% Straight Line
Parks and pools plant and equipment	2-33% Diminishing Value
Plant and Equipment	10-50% Diminishing Value
Motor Vehicles	5-25% Diminishing Value
Furniture and Office Equipment	20-50% Diminishing Value
Library Collections	0-12.5% Straight Line (0% permanent retention collection, 12.5% current collection)
Art Works	Nil
Water	1-33% Straight Line
Sewerage	1-6% Straight Line
Stormwater	1-4% Straight Line
Roading	1-50% Straight Line
Bridges	1-3% Straight Line
Lighting	6-8% Straight Line
Land under Road	Nil
Heritage assets	1-7% Straight Line

Impairment

The carrying amount of the non current assets, other than investment property and deferred tax assets, are reviewed at each balance sheet date to determine whether there is any indication of impairment. An impairment loss is recognised whenever the carrying amount of an asset

exceeds its recoverable amount. Impairment losses are recognised in the surplus or deficit.

Non-Current Assets Held For Resale

Non-current assets are classified as held for sale if their carrying amount will be recovered through a sale transaction rather than through continuing use. This condition is only met when the sale is highly probable and the asset is available for immediate sale in its present condition. Management must be committed to the sale, which should be expected to qualify for recognition as a completed sale within one year from the date of classification.

Non-current assets classified as held for sale are measured at the lower of the asset's previous carrying amount and fair value less costs to sell.

Non-current assets are not depreciated or amortised while they are classified as held for sale.

Loans

Loans are classified as other liabilities and are recognised initially at fair value less attributable transaction costs. Subsequent to initial recognition, loans are stated at amortised cost with any difference between fair value at acquisition and maturity value being recognised in the surplus or deficit over the period of the borrowings on an effective interest basis.

Employee Entitlements

Entitlements to salary and wages and annual leave are recognised when they accrue to employees. Provision is made in respect of the Council's liability for annual leave, long service leave, retirement gratuities and sick leave. Council accrued retiring gratuities and accrued long service leave are calculated based on an actuarial valuation using

Accounting Policies

current rates of pay taking into account years of service, years to entitlement and the likelihood staff will reach the point of entitlement. Annual leave entitlements have been calculated on an actual entitlement basis at current rates of pay. Sick leave entitlements are measured as the amount of unused entitlement accumulated at balance sheet date that the Council anticipates employees will use in future periods, in excess of the days that they will be entitled to in each of those periods. Obligations for contributions to Kiwisaver and superannuation schemes are recognised as an expense in the surplus or deficit when incurred. All employer superannuation contributions are made to defined contribution schemes.

Provision For Landfill Post Closure Costs

A provision for post-closure costs is recognised as a liability when the obligation for post-closure arises.

The provision is measured based on the present value of the future cashflows expected to be incurred, taking into account future events including new legal requirements and known improvements in technology. The provision includes all costs associated with landfill post-closure.

Amounts provided for landfill post-closure are capitalised to the landfill asset where they give rise to future economic benefits to be obtained. Components of the capitalised landfill asset are depreciated over their useful lives.

The discount rate used is a pre-tax rate that reflects current market assessments of the time value of money and the risks specific to the Council.

Leases

Leases in which substantially all of the risks and rewards of ownership transfer to the lessee are classified as

finance leases. At inception, finance leases are recognised as assets and liabilities on the Statement of Financial Position at the lower of the fair value of the leased asset and the present value of the minimum lease payments. Lease payments are apportioned between finance charges and reduction of the lease obligation so as to achieve a constant rate of interest on the remaining balance of the liability. Any additional direct costs of the lessee are added to the amount recognised as an asset. Subsequently assets leased under a finance lease are depreciated as if the assets are owned.

Payments made under operating leases are recognised in the surplus or deficit on a straight-line basis over the term of the lease.

Borrowing Costs

Borrowing costs are recognised as an expense in the period in which they are incurred

Derivative Financial Instruments

The Council uses derivative financial instruments to manage its exposure to interest rate risks. In accordance with the Investment Policy and Liability Management Policy, the Council does not hold or issue derivative financial instruments for trading purposes. Derivative financial instruments are recognised initially at fair value. Subsequent to initial recognition, derivative financial instruments are stated at fair value with the gain or loss on re-measurement to fair value recognised immediately in the surplus or deficit. The fair value of interest rate swaps is the estimated amount that the Council would receive or pay to terminate the swap at balance sheet date, taking into account current interest rates and the current creditworthiness of the swap counterparties.

Foreign Currencies

Transactions in foreign currencies are converted at the New Zealand rate of exchange ruling at the date of the transaction. Transactions covered by foreign currency forward exchange contracts are measured and reported at the forward rates specified in those contracts.

At balance sheet date foreign monetary assets and liabilities are translated at the closing rate, and exchange variations arising from these transactions are included in the surplus or deficit.

Statement of Cashflows

Cash and cash equivalents means cash balances on hand, held in bank accounts, demand deposits and other highly liquid investments in which the Council invests as part of its day-to-day cash management.

Operating activities include cash received from all revenue sources of the Council, and expenditure payments made for the supply of goods and services. Agency transactions such as collection of regional council rates are not recognised as receipts and payments in the Statement of Cash Flows.

Investing activities are those activities relating to the acquisition and disposal of current and non-current securities, and any non-current assets.

Financing activities are those activities relating to the changes in equity, and debt structure of the Council.

Overhead Allocation

Timaru District Council has derived the cost of service for each significant activity of Council using the cost allocation system outlined below.

Direct costs are those costs directly attributable to a significant activity and these costs are charged directly to the significant activity.

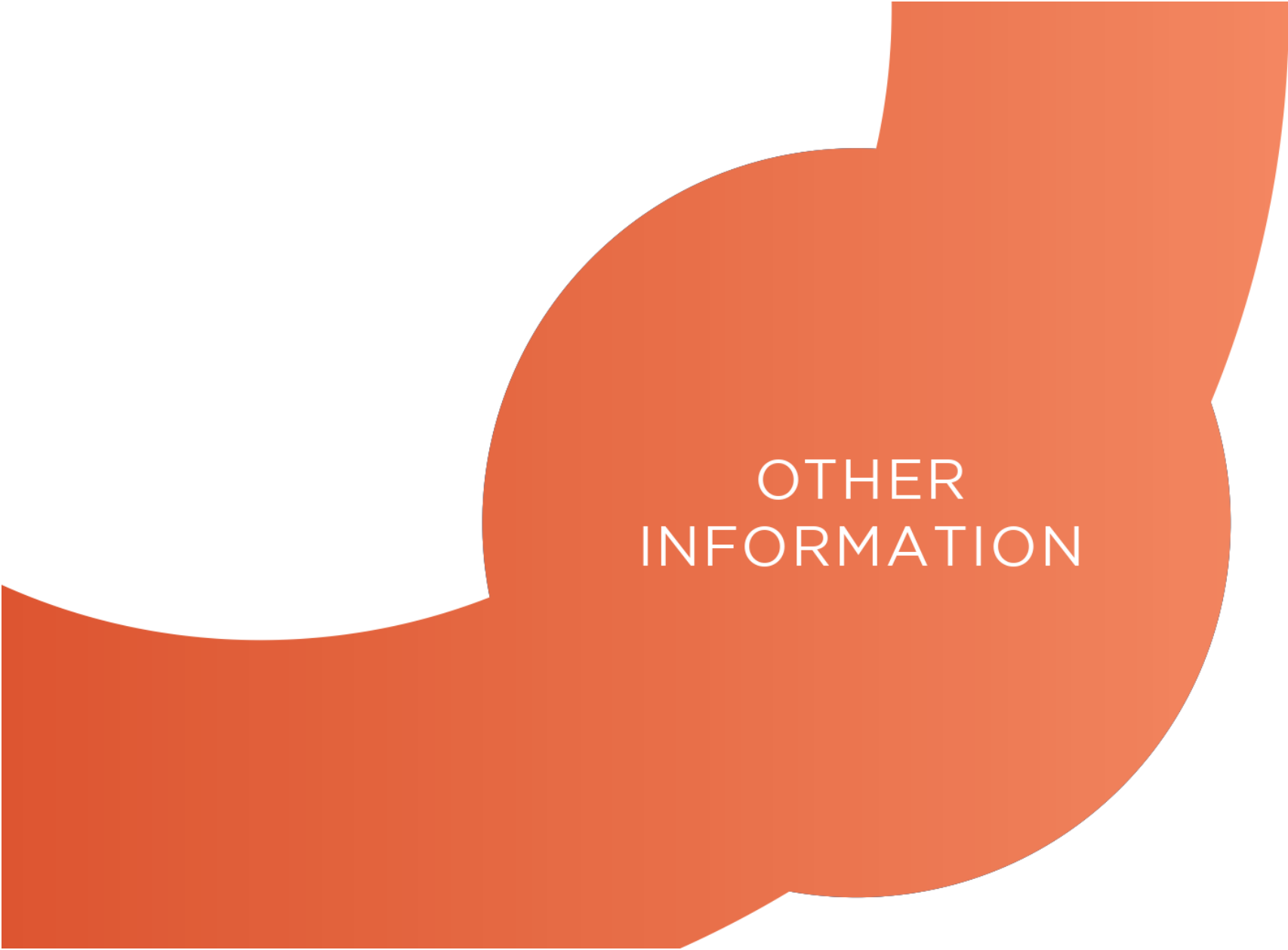
Indirect costs are those costs which can not be identified in an economically feasible manner, with a significant activity. Indirect costs are allocated to significant activities based on the services provided.

Critical Accounting Estimates and Assumptions

In preparing these prospective financial statements, Timaru District Council has made estimates and assumptions concerning the future. These estimates and assumptions may differ from the subsequent actual results. Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations or future events that are believed to be reasonable under the circumstances.

Changes in Accounting Policy

All policies have been consistently applied to all the years present.



Directory

Council Contact Details

Timaru District Council
PO Box 522
Timaru 7940

Telephone

(03) 687-7200 All hours

Toll free (Geraldine only) 0800 484 632

Email

enquiry@timdc.govt.nz

www.timaru.govt.nz

Facebook

www.facebook.com/TimaruDC

Office Locations

Main Office

2 King George Place, Timaru 7910

Telephone (03) 687-7200

Email enquiry@timdc.govt.nz

Hours (except Statutory Holidays)

Monday – Friday 8.30am – 5pm

Temuka Library, Service and Information Centre

72-74 King Street, Temuka 7920

Email temuka.library@timdc.govt.nz

Telephone: (03) 687 7591

Hours (except statutory holidays)

Monday – Friday 8.30am – 5pm

Saturday 10am – 1pm

Geraldine Library and Service Centre

80 Talbot Street, Geraldine 7930

Email libger@timdc.govt.nz

Telephone: (03) 693-9336

Hours (except statutory holidays)

Monday – Friday 8.30am – 5pm

Saturday 10am – 1pm

Bankers

Bank of New Zealand,

247 Stafford Street, Timaru 7910

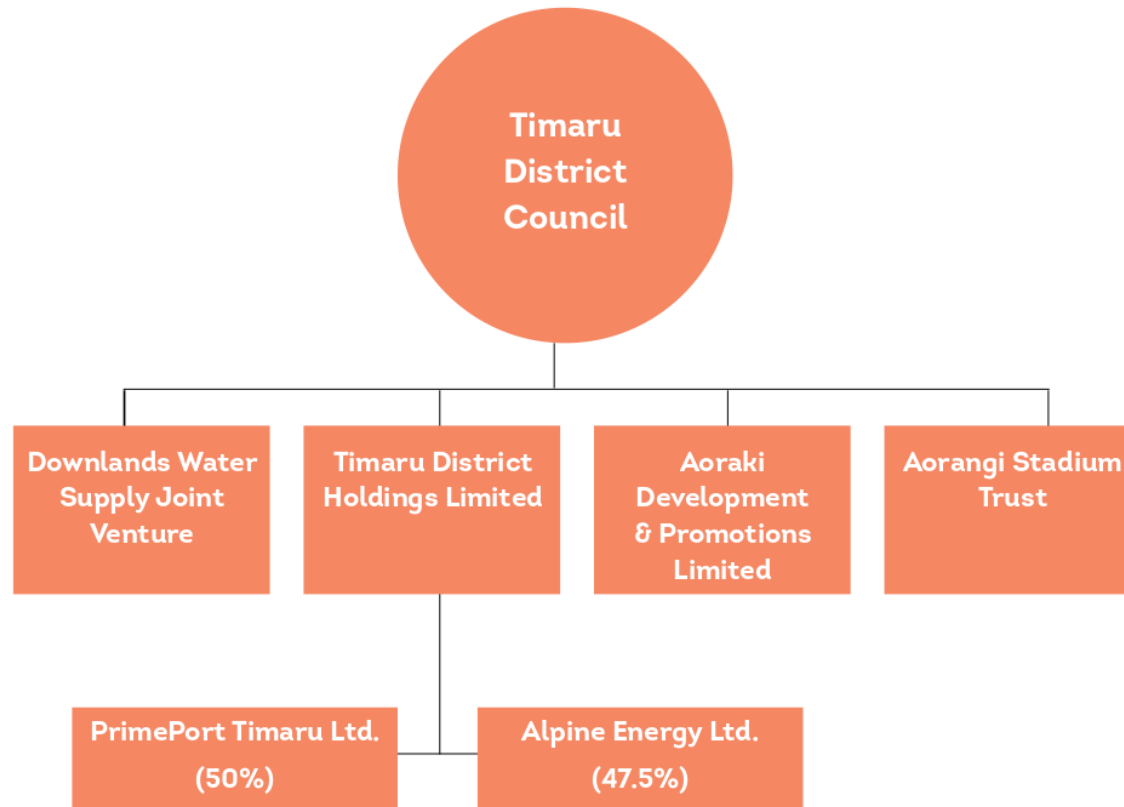
Auditors

Audit New Zealand

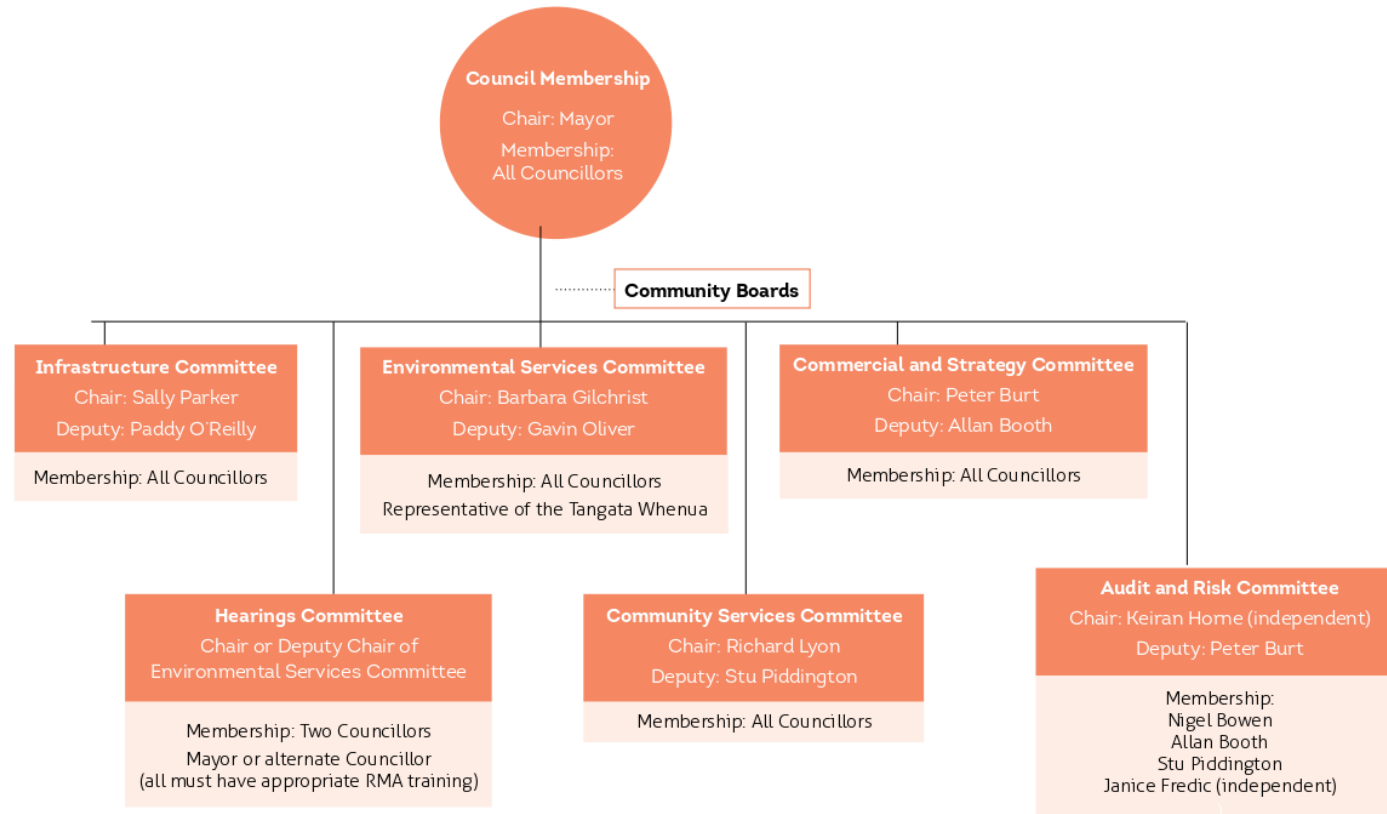
on behalf of the Controller and Auditor-General

Private Box 99, Wellington 6140

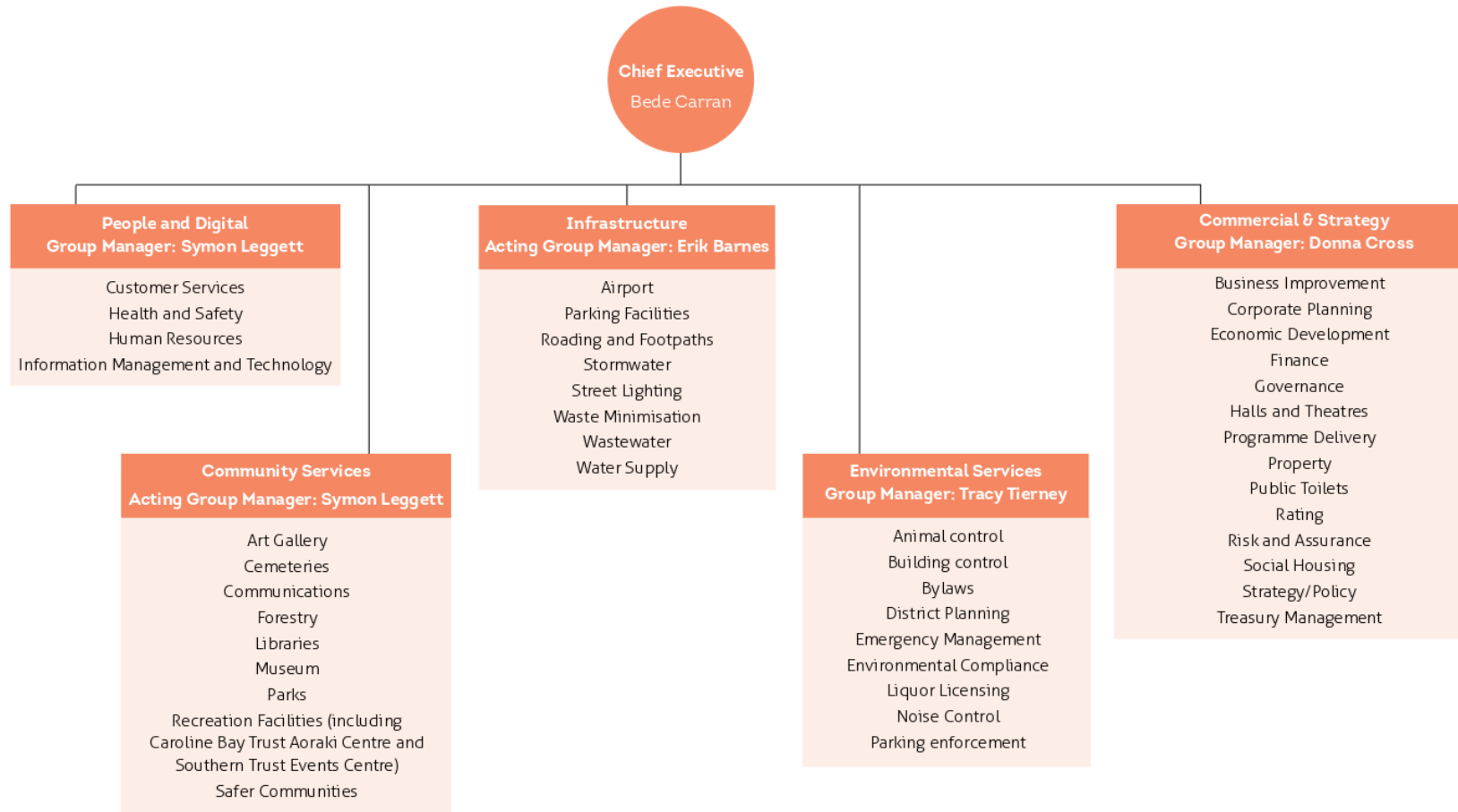
Group Organisational Structure



Council Committees



Council Structure



Glossary

Activity

Services, projects or goods provided by, or on behalf of, Council (e.g. libraries, art gallery). These activities are then combined into groups of activities.

Annual Plan

The Annual Plan is produced in the intervening years between Long Term Plans. It includes the work programme for the year and financial statements.

Annual Report

Reports on the performance of the Council against the objectives, policies, activities, performance measures, indicative costs, and sources of funds outlined in the Annual Plan and the Long Term Plan.

Asset

Something of value that the Council owns on behalf of the people of Timaru District such as roads, drains, parks and buildings.

Activity/Asset Management Plan

A plan for managing an activity to ensure that its capacity to provide a service is maintained, future strategy is established, work is planned for and costs to provide an activity are identified.

Borrowing

The raising of loans for capital items, such as a sewerage scheme.

Capital Expenditure

Expenditure that will increase the value of the Council's assets. It generally involves building a new asset or replacing an existing asset.

Capital Value

Value of land including any improvements.

Community Boards

Local elected bodies set up under the Local Government Act. Community Boards are consulted by the Council and can represent community concerns to the Council. Timaru District has three Community Boards – Temuka, Geraldine and Pleasant Point.

Community Outcomes

Community Outcomes represent the outcomes that the Council "aims to achieve in meeting the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions".

Consultation Document

A document used to consult on issues presented. This may include options and a preferred option.

Council Controlled Organisations

Council-controlled organisations are organisations in which one or more local authorities control 50 per cent or more of the voting rights or appoint 50 percent or more of the directors.

Financial Strategy

Guides Council's financial direction, including information around revenue, expenditure, rating, debt and investments. It is required under Section 101A of the Local Government Act.

Financial Year

The Council's financial year runs from 1 July to 30 June of the following year.

General Rate

A rate levied across all properties for activities that benefit the whole District.

Group of Activities

Several activities combined together (e.g. Recreation and Leisure).

Infrastructure Strategy

A 30 year strategy that sets out significant infrastructure issues, expenditure forecasts, principal options and planned projects under Section 101B of the Local Government Act. At a minimum, the strategy must cover roading and footpaths, sewer, stormwater, flood control and water supply.

Land Value

Value of land, excluding any improvements.

Local Government Act 2002

The key legislation that defines the powers and responsibilities of local authorities like the Timaru District Council.

Long Term Plan (LTP)

A ten-year plan that sets out the Council's strategic framework, work programme, performance framework, funding approach and budget for the next ten years.

Operating Expenditure

Money the Council spends on day to day expenditure items such as salaries, materials, electricity and plant hire.

Operating Revenue

Money earned through the activities in return for a service provided, or by way of a grant or assistance to ensure particular services or goods are provided. Examples include NZTA financial assistance, rental income, permits and fees.

Glossary

Operating Surplus/(Deficit)

The expressions 'operating surplus' and 'operating deficit' are accounting terms meaning the excess of income over expenditure and excess expenditure over income respectively. Income and expenditure in this context exclude 'capital' items such as the receipt or repayment of loans, the cost of capital works and transfers to and from Reserves. An operating surplus/deficit is inclusive of non-cash items such as income and expenditure owing but not paid (Debtors and Creditors) and depreciation.

Performance Measure

A measure that shows how well Council is doing in achieving the objectives it has set for itself.

Rates

Funds collected by the Council from levies on property. These are based on the land value of the property but the term is often used to include Uniform Annual General Charges and Targeted Rates.

Revenue and Financing Policy

This describes how the Council's work will be paid for and the mechanisms used for gathering funds (e.g. general rate, targeted rates, fees, user charges, grants).

Significance

In relation to any issue, proposal, decision, or other matter that concerns or is before a local authority, means the degree of importance of the issue, proposal, decision or matter, as assessed by the local authority.

Significance and Engagement Policy

The Significance and Engagement Policy (SEP) enables the Council and its communities to identify the degree of significance attached to particular issues, proposals, assets, decisions and activities. It also provides clarity about how and when communities can expect to be engaged in decisions about different issues, assets or other matters.

Statement of Cash Flows

This describes the cash effect of transactions and is broken down into three components: operating, investing and financing activities.

Statement of Comprehensive Revenue and Expense

Referred to as the Profit and Loss Statement, the Income Statement, or the Operating Statement. It shows the financial results of various Timaru District Council activities at the end of each period as either a surplus or deficit. It does not include asset purchases or disposals.

Statement of Financial Position

This shows the financial state of affairs at a particular time. It can also be referred to as the Balance Sheet.

Subsidies

Amounts received from other agencies for the provision of services.

Targeted Rates

Any rate levied other than the general rate, which is targeted at users of a service such as water supply, sewer and waste minimisation.

Transfer to/from Reserves

Transfers of funds to reserves are generally surpluses on operations. Transfers from reserves assist to fund capital expenditure.

User Charges

Charges levied for use of Timaru District Council services (e.g. building consent fees, swimming pool entry fees).

Working Capital

The Council's net current assets that are held in cash or can be readily converted to cash, less liabilities due for payment within a year. This is indicative of the Council's ability to meet its obligations as they become due.

Timaru District Council

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PO Box 522, Timaru 7940
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E enquiry@timdc.gov.nz

Temuka Service Centre

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T (03) 687 7591

Geraldine Service Centre

73 Talbot Street, Geraldine
T (03) 693 9336

www.timaru.govt.nz



Fees and Charges

For period 1 July 2020 to 30 June 2021

2 King George Place - PO Box 522 Timaru 7940 - Telephone 03 687 7200

#1347667

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2 King George Place - PO Box 522 Timaru 7940 - Telephone 03 687 7200

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Airport

Description	Weight Cat (kgs)	2020/2021 (GST inclusive)
a) Terminal users		
MTOW	20,001 – 30,000	\$425.00
MTOW	10,001 – 20,000	\$300.00
MTOW	5,001 – 10,000	\$85.00
MTOW	3,501 – 5,000	\$65.00
MTOW	2,001 – 3,500	\$50.00
MTOW	< 2,000	\$20.00
b) Non-terminal users		
MTOW	> 30,000	\$260.00
MTOW	20,001 – 30,000	\$115.00
Business Jet		\$150.00
MTOW	10,001 – 20,000	\$60.00
MTOW	5,001 – 10,000	\$45.00
MTOW	3,501 – 5,000	\$35.00
MTOW	2,001 – 3,500	\$30.00
*MTOW	701 – 2,000	\$10.00
*MTOW	< 700	\$10.00
Helicopters		\$10.00
Glider Tow Planes		\$10.00
Airport parking		
Daily charge		\$10.00

Note:

- Touch and Go Practice Landings Treated as One Landing.
- Tow Plane and Glider Charged for Tow Plane Only.
- Scheduled service providers subject to separate agreement.
- Unpaid landing fees will incur an administration fee of \$25.00.



Animal Control – Dog Registration

Description	2020/2021 (GST inclusive)
First Registration Fee for a New Puppy (3 months to 12 months)	\$30.00
Registration Fees for Working Dogs, Rural Pet Dogs, and Selected Dog Owner	\$32.00
Registration Fees for Neutered Dogs (12 months and above)	\$58.00
Registration Fees for Entire Dogs (not desexed) (12 months and above)	\$108.00
Registration Fees for Disability Assist Dog (Certified In Training / Trained)	No charge

Late Registration: Plus 50% of the appropriate fee (as provided by Statute) in the event of a dog not being re-registered by 1 September.

Dangerous Dog: Plus 50% of the appropriate fee (as provided by Statute) for Dog classified as Dangerous.

Description	2020/2021 (GST inclusive)
Dangerous Dogs – Entire	\$162.00
Dangerous Dogs – Neutered	\$87.00
Dangerous Dogs – Rural/Working	\$48.00
Replacement registration tag	\$2.00

Dog Registration / Refunds for Deceased Dogs and Registration / Refunds Pro Rata of Current Fees

Note: The Registration of a New Puppy is always \$30.00. There is no pro-rata for Registration.

Description						
Month	Pets (> 1 year)	Neutered	Working	Rural Pets	Selected Owner Policy	Puppy Refunds Only (Deceased)
	2020/21 (GST incl.)	2020/21 (GST incl.)	2020/2021 (GST incl.)	2020/21 (GST incl.)	2020/21 (GST incl.)	2020/21 (GST incl.)
July	\$108.00	\$58.00	\$32.00	\$32.00	\$32.00	\$30.00
August	\$99.00	\$54.00	\$30.00	\$30.00	\$30.00	\$28.00
September	\$90.00	\$49.00	\$27.00	\$27.00	\$27.00	\$25.00
October	\$81.00	\$44.00	\$25.00	\$25.00	\$25.00	\$23.00
November	\$72.00	\$39.00	\$21.00	\$21.00	\$21.00	\$20.00
December	\$63.00	\$34.00	\$19.00	\$19.00	\$19.00	\$18.00
January	\$54.00	\$29.00	\$16.00	\$16.00	\$16.00	\$15.00
February	\$45.00	\$25.00	\$14.00	\$14.00	\$14.00	\$13.00
March	\$36.00	\$20.00	\$11.00	\$11.00	\$11.00	\$10.00
April	\$27.00	\$15.00	\$9.00	\$9.00	\$9.00	\$8.00
May	\$18.00	\$10.00	\$5.00	\$5.00	\$5.00	\$5.00
June	\$9.00	\$5.00	\$3.00	\$3.00	\$3.00	\$3.00



Animal Control – Dog Impounding Fees

Description	2020/2021 (GST inclusive)
First impoundment in a 12 month period – Dog wearing tag	\$80.00
First impoundment in a 12 month period – Dog not wearing tag	\$112.00
Second impoundment in a 12 month period – Dog wearing tag (¹ plus micro-chipping charge)	\$92.00
Second impoundment in a 12 month period – Dog not wearing tag (¹ plus micro-chipping charge)	\$122.00
Third impoundment in a 12 month period – Dog wearing tag (² plus \$200 infringement may apply)	\$102.00
Third impoundment in a 12 month period – Dog not wearing tag (² plus \$200 infringement may apply)	\$132.00
Daily sustenance	\$15.00
Micro-chipping fee – Pound	\$50.00
Micro-chipping fee – community	\$25.00
Surrender	\$40.00
Seizure	\$50.00
Barking collar hire (Hire \$25.00 & Bond \$25.00)	\$50.00
Adoption from Pound	\$102.00

1. Second impoundment also results in a micro-chipping charge of \$50.00 per dog.
2. Third impoundment may result in a \$200.00 infringement for failing to control a dog.

Appropriate impounding fee applies to dogs returned home by an Animal Control Officer.
 Unregistered dog – above fees plus appropriate registration and micro-chipping charge.

Animal Control – Impounding Fees (other than dogs)

Description	2020/2021 (GST inclusive)
Rangers charge out rate	\$76.00 per hour

To be charged at the actual charge out rate per hour or part thereof plus any other costs including travel and impounding fees and a 25% administration fee.



Art Gallery

Description	2020/2021 (GST inclusive)
Exhibition Hire (subject to contractual approval and management of the exhibition)	
Main Gallery	\$40.00 per day
Main Gallery – Community Groups	\$35.00 per day
Main Gallery – Corporate Groups	\$80.00 per day
Octagon Foyer	\$25.00 per day
After Hours	\$80.00 per hour
Exhibition Pod Hire (when not in use at Aigantighe)	\$10.00 each per day
Research Fee (first 15 minutes free)	\$25.00 per half hour
Reproduction	
Publication Fee (per image and per print run)	
Books, Periodicals, Internet	\$70.00
Calendars, Book Covers	\$288.00
Advertising / Publicity (labels, packaging, posters)	\$288.00
TV Programmes and Commercial Films (New Zealand)	\$288.00
TV Programmes and Commercial Films (International)	\$580.00
TV Commercials	\$580.00
Commercial Still Photography and Filming in the Gallery	\$288.00

Exhibitions initiated by Gallery: No rental, but 25% commission if works are for sale.

Exhibitions not initiated by Gallery: (Subject to approval of Gallery Manager)

Community i.e. “non-profit” Groups	No commission but rental (also refer note below)
Single Artist / Artist Groups	25% commission plus daily rental
Young South Canterbury Solo Artist	25% commission within minimum daily rental
Corporate / Commercial (selling) Exhibition	25% commission and double daily rental

Note:

- No commission or rental charge for Friends of Aigantighe.
- Exhibitions falling outside categories to be charged at Gallery Manager’s discretion.



Assignment of Other Leases (Residential / Commercial / Rural)

Description	2020/2021 (GST inclusive)
Lease details	
Deed of Assignment of Lease requested by Counter Party – Administration Fee	\$200.00
	+ actual and reasonable legal costs, and LINZ registration fees (if applicable)



Building Control Services

Description	2020/2021 (GST inclusive)
Administration/Lodging Fee	
Work with a value of less than \$20,000	\$180.00
Work with a value of between \$20,001 and \$100,000	\$240.00
Works with a value of between \$100,001 and \$500,000	\$360.00
Work with a value of more than \$500,000	\$480.00
Amendments	\$180.00
Certificate of Acceptance	\$180.00
Other Minor Applications (total fee to be invoiced when granted)	
Solid and Liquid Fuel Heating Appliances	\$360.00
Marquees	\$360.00
Demolition (Residential Only)	\$360.00
Solar Hot Water Systems	\$360.00
PIM Only	\$360.00
Project Information Memorandum	
PIM Minor Works	\$140.00
PIM – All Other Works	\$360.00
Existing PIM Assessment (if applicable to new building consent application)	\$80.00
Building Consents / Amendments	
Advice Notes (Minor)	\$140.00
Advice Notes (All other work)	\$360.00
Technical Processing (per half hour or part thereof)	\$80.00
Full Inspection	\$160.00
Waivers & Modifications – Refer technical processing	Invoice
Fire & Emergency NZ Service Section 46 Notice (plus all NZFS charges)	\$160.00
Exempt Building Work	
Exempt Building Work Notification	\$120.00
Exempt Building Work (Discretionary Decision clause 2)	

Description	2020/2021 (GST inclusive)
Compliance Schedules and WOFs	
Compliance Schedules (Issue & Register)	\$300.00
Amended and Provision of Existing Compliance Schedules	\$120.00
Compliance Schedule (one specified system only)	\$120.00
Receiving Building Warrant of Fitness	\$120.00
Audit of Building Warrant of Fitness	\$280.00
Re-Inspection following non-compliance	\$160.00
Certificates of Acceptance	
Technical Process (per half hour or part thereof)	\$80.00
Inspection	\$160.00
Other Building Charges	
Notice to Fix - Administration (plus full inspection charge per inspection)	\$420.00
Certificate under Sale and Supply of Liquor Act 2012 (plus all inspections and other action necessary to confirm compliance)	\$80.00
Extension of Building Consent Timeframe	\$140.00
Statistical Returns - per month	\$60.00
Non-consent Inspections	\$160.00
Section 73 Notice (Building on land subject to natural hazards)	\$520.00
Section 77 Notice (Building on two or more allotments)	\$520.00
Building Records on Property File	\$180.00
Change of Use/Extension of Life/Subdivision of Building (assessment and record) (per ½ hr or part thereof)	\$80.00
Certificate for Public Use – Administration (plus full inspection - \$160.00 per inspection)	\$160.00
Amusement Device (charges set by legislation) (for 1 device, for the first 7 days of proposed operation or part thereof)	\$11.50
Amusement Device (charges set by legislation) (for each additional device operated by the same owner, for the first 7 days or part thereof)	\$2.30
Amusement Device (charges set by legislation) (for each device for each further period of 7 days or part thereof)	\$1.15
Certificate of Title search fee	\$30.00
Building file viewing	\$30.00
Administration fee per half hour	\$60.00



Description	2020/2021 (GST inclusive)
Fencing of Residential Swimming Pools	
Exemptions (Schedule One)	\$120.00
Registration of Swimming Pool (new)	\$180.00
Administration	\$120.00
Inspection (for pools that do not require a building consent): Initial	\$160.00
Inspection (for pools that do not require a building consent): Re-inspection follow-up	\$160.00
IQP Processing (fees set at the South Island IQP Panel, as at 1 November 2013)	
Application	\$280.00
Per feature / specified system	\$20.00
Annual Renewals	\$120.00
Earthquake Prone Buildings	
Registration and maintenance of Earthquake Prone Building Register (per building)	\$420.00
If technical assessments or reviews are required in addition to the above fee, this additional time will be charged at a rate of \$60.00 per half hour	
Contractors and Consultants	
Due to the nature of some applications or the incorporation of specialist services the Council may, at its discretion, refer these applications to consultants for checking. The fees and charges incurred will be additional to the fees identified on this schedule	At Cost

Note:

- The Building Control Manager has delegated authority to use discretion as required.
- Certain charges remain applicable if application/consent is withdrawn.

Printing Building Consents (other than minor applications) \$50.00 or USB \$20.00. Additional copies from \$50.00

Description	2020/2021 (GST inclusive)
A4 Colour	\$1.50
A3 Colour	\$2.50



Cemeteries

Description	Type	Plot Purchase	Interment	Concrete Beam
		2020/21 (GST incl.)	Proposed 2020/21 (GST incl.)	Proposed 2020/21 (GST incl.)
All Cemeteries	Single	\$1,100.00	\$1,195.00	\$345.00
	Infant (Four years and under)	\$390.00	\$595.00	\$175.00
	Stillborn	\$255.00	\$0.00	\$175.00
	Ashes	\$255.00	\$265.00	\$175.00
RSA Sections (Timaru, Temuka, Geraldine)	Single	-	\$1,195.00	-
	Ashes	-	\$265.00	-

Description	2020/2021 (GST inclusive)
Additional Charges	
Record search in excess of ONE request per day	\$10 per enquiry
*Funeral – Saturday (completed 12.00pm to 4.00pm)	\$590.00
*Funeral – Saturday (completed after 4.00pm)	\$1,280.00
*Funeral - Statutory Holiday/Sunday (completed 10.00am to 4.00pm)	\$1,055.00
*Funeral – Statutory Holiday/Sunday (completed after 4.00pm)	\$1,640.00
Funeral – Monday to Friday (completed after 4.00pm)	\$590.00
Dig Grave – Statutory Holiday/Saturday/ Sunday (where requested)	\$590.00
Concrete Removal	\$590.00
Extra Depth (3 Burials in One Plot)	\$590.00
Lowering Device Placement (where supplied by Funeral Director)	\$110.00
Memorial Application Approval	\$30.00

- Burial Warrants (interment) - Must be received by the Customer Services staff at least eight working hours before a burial.
For funerals to take place before 2.00pm on Monday or the day following a Statutory Holiday, burial warrants must be received by Customer Services staff prior to 4.00pm on the previous Council work day.
* Funerals on weekends or statutory holiday are subject to availability.
- RSA - Pleasant Point, Pareora West and Arundel do not have an RSA section and Arundel does not have concrete burial berms.
- Memorial Application Approval – All headstones, plaques and other memorials erected in cemeteries must be approved by Council for compliance with the appropriate New Zealand Standard and be applied for and erected by a Monumental Mason.



Council and Standing Committee Agendas

Description	2020/2021 (GST inclusive)
Organisations and individuals who request copies of the Council and Standing Committee agendas on a regular basis will be charged a fee of \$25.00 per copy.	\$25.00 per copy

Note: This shall not apply to the media.

- Agendas are available from Timaru District Council Website at no cost.

Infrastructure Group Administration Fees

Description	2020/2021 (GST inclusive)
Services Consents	
Application Fee	\$350.00
Amendment Fee	\$175.00
Retrospective Approval Fee	\$175.00
Inspection / Re-inspection Fee (per inspection)	\$175.00
Bond Application Fee	\$350.00
Request for Time Extension (for other than minor changes)	\$75.00
Acceptance of Engineering Design (for new assets to be vested to Council)	Actual Cost



Facility Hire – Alpine Energy Community Centre, Temuka

Preparation time (must be arranged at the time of booking the facilities. This will be charged at the normal hire charge)

Hire (minimum hire charge of two hours per hire including preparation / pack out time).

Public Liability Insurance The hirer is required to have Public Liability Insurance and provide a confirmation of this to the Council before the booking is confirmed. If the hirer does not have Public Liability Insurance the Council will charge \$10.00 per hire. This provides cover to a maximum of \$2,000,000.

Description	2020/2021 (GST inclusive)
Bond (function involving alcohol)	\$750.00
AD Hally Lounge (upstairs)	
Meetings only	\$19.00 per hour
Others:	
morning to 6.00pm	\$25.00 per hour
6.00pm to 2.00am	\$29.00 per hour
Kitchenette	\$10.00 per hire
Stadium	
Sporting Activity	\$14.00 per hour
Others:	
morning to 6.00pm	\$28.00 per hour
6.00pm - 2.00am	\$33.00 per hour
Main Kitchen (Tea/Coffee only)	\$12.00 per hour
Changing Rooms and Showers	\$25.00 per room plus cleaner with Club's agreement
Heater – Downstairs Stadium (electricity per hour as per booking)	\$18.00 per hour
Heater – Downstairs Stadium	Diesel provided by users
Public Liability Insurance Cover (if required)	\$10.00 per hire
Regular Users Rates Per Annum	
Temuka Fitness Centre	\$1,680.00
Citizens Indoor Bowls	Hourly Rate
Temuka Geraldine Bowls Association	Hourly Rate
Temuka Small Bore Rifle Club	\$1,400.00
Temuka Cricket Club	\$140.00
Vacant Storage Available	\$140.00



Facility Hire – Caroline Bay Entertainment Centre

**This facility is now leased to the Caroline Bay Association and is no longer available for hire.*

Facility Hire – Caroline Bay Lounge

The Caroline Bay Lounge may be used for meetings, seminars, receptions and smaller functions for up to 100 people.

Hire Minimum hire charge of two hours per hire. Hirer will be charged from start of booking (including pack in and pack out) until end of booking including hirer’s clean up.

Public Liability Insurance The hirer is required to have Public Liability Insurance and provide a confirmation of this to the Council before the booking is confirmed. If the hirer does not have Public Liability Insurance the Council will charge \$10.00 per hire. This provides cover to a maximum of \$2,000,000.

Description	2020/2021 (GST inclusive)
Bond (function involving alcohol)	\$750.00
Hire	
Hourly Rate (includes kitchen)	
- Up to 11pm	\$14.00 per hour
- After 11pm	\$17.00 per hour
- Preparation/pack-in night before event (after 5pm) and pack-out/clean up, morning after event (before 12pm) charged at normal hourly rate	
Maximum Daily Charge (day/night events, multi-day events)	\$210.00
Public Liability Insurance Cover (if required)	\$10.00 per hire
* Security Check	\$40.00 per check

*** Security:** Please note an additional charge of securing the lounge will apply to any hire closing **from 11.00pm onwards** as per the security company’s scale of charges. Should this fee change, any hirer who requires this service is notified by letter. District Plan rules and bylaws apply limiting hours of use (e.g. noise control).



Facility Hire – Caroline Bay Hall

The Caroline Bay Hall may be used for dances, socials, cabarets, wedding receptions, exhibitions and public meetings.

Hire Minimum hire charge of two hours per hire, including pack in and pack out) until end of booking including clean up.

Public Liability Insurance The hirer is required to have Public Liability Insurance and provide a confirmation of this to the Council before the booking is confirmed. If the hirer does not have Public Liability Insurance the Council will charge \$10.00 per hire. This provides cover to a maximum of \$2,000,000.

Description	2020/2021 (GST inclusive)
Deposit (required one month prior to your reservation)	\$50.00
Bond (function involving alcohol)	\$750.00
Hire	
Hourly Rate	
- Up to 6pm	\$28.00 per hour
- 6pm-11pm	\$65.00 per hour
- After 11pm	\$95.00 per hour
- Preparation/pack-in night before event (after 5pm) and pack-out/clean up, morning after event (before 12pm) charged at normal hourly rate	
Maximum Daily Rate (day/night events, multi-day events)	\$630.00
Electrical facilities (Heating, Lighting etc)	\$0.40 per unit
Kitchen facilities	\$28.00 per hire
Public Liability Insurance Cover (if required)	\$10.00 per hire
* Security Check	\$40.00 per check
Miscellaneous Charges	
Conference chairs for use <u>within</u> the hall (if alcohol or food is served)	\$1.60 each per day
Tables and chairs are available to hire out from the Caroline Bay Hall at the following charges:	
Tables	\$6.30 each per day
Chairs (wooden and plastic)	\$1.50 each per day
Conference Chairs (upholstered)	\$3.00 each per day
Use of baby grand piano	\$50.00



* **Security:** Please note an additional charge of securing the hall will apply to any hire closing **from 11.00pm onwards** as per the security company's scale of charges. Should this fee change, any hirer who requires this service is notified by letter. District Plan rules and bylaws apply limiting hours of use (e.g. noise control).



Facility Hire – Caroline Bay Soundshell

The Caroline Bay Soundshell is an outdoor venue with seating for 1,812.

Deposit - A deposit is required on signing the Agreement to cover the Statutory Advertising. This will only be refundable if cancellation notice is given one week prior to concert.

Public Liability Insurance The hirer is required to have Public Liability Insurance and provide a confirmation of this to the Council before the booking is confirmed. If the hirer does not have Public Liability Insurance the Council will charge \$10.00 per hire. This provides cover to a maximum of \$2,000,000.

Screen Fencing - Council can provide screen fencing for the Bay Hill frontage from the Piazza to about opposite the restaurant. This would be erected on the afternoon of the concert if it is required. The cost of fencing will vary accordingly to the requirements of each concert, typically at a cost of \$2,500 - \$3,000.

Description	2020/2021 (GST inclusive)
Hire - Show Charging Admission	
Deposit (refundable)	\$300.00
Soundshell hire, electricity supply, clean up/labour, two public notices re Liquor ban / exclusive use and admission charge	\$630.00
Fencing / labour	At cost
Hire – Show with No Admission Charge or Community Event	
A Community Events is when admission is by donation (gold coin or similar) and/or the net proceeds are being donated to an approved charity or community cause	
Deposit (refundable)	\$200.00
Hire	\$105.00
Covers limited electricity supply: Any additional electricity supply must be arranged for and paid by the hirer.	
Clean up: Any additional clean up / rubbish removal etc must be paid by the hirer.	
Public Liability Insurance Cover (if required)	\$10.00 per hire

Council does **NOT** offer the following Services: Security, Ticket Sales/Booking Agent, Ushers, Sound, Electrician, Additional Electrical Supply, Additional Spot Lighting, and Additional Stage Lighting. Please make your own arrangements for these services. A list of service providers can be supplied if required.

The Hirer's attention is drawn to the following legal requirements of the Electrical Regulations covering outdoor venues:

- Should the Hirer's 'Electrical Load' requirements exceed the capacity of the 'Residual Current Device Protected 3 Phase 5 Pin Sockets' then a power supply of '3 Phase 150 Amp' may be drawn from a fuse/switch provided.
- The Hirer's electrician when taking a power connection from the fuse/switch is responsible for arranging his own Electrical Permit and assumes full legal responsibility at all times for the temporary electrical installation whilst it is connected to a power supply.



- The Council shall **NOT** accept any responsibility or claims for compensation of loss due to power failure at the venue for whatever reason. The Hirer and the hirer’s electrician are totally responsible for all electrical safety of performers, staff and the public.

Facility Hire – Pleasant Point Town Hall

Hire Minimum hire charge of two hours per hire. Hirer will be charged from start of booking (including pack in and pack out) until end of booking including clean up. Preparation time to be arranged at time of booking (charged at normal rates).

Public Liability Insurance The hirer is required to have Public Liability Insurance and provide a confirmation of this to the Council before the booking is confirmed. If the hirer does not have Public Liability Insurance the Council will charge \$10.00 per hire. This provides cover to a maximum of \$2,000,000.

Description	2020/2021 (GST inclusive)
Bond – Dances, Socials, Cabarets including alcohol	\$750.00
Deposit – Dances, Socials, Cabarets	\$100.00
Hire	
Hourly Rate – Meetings only	\$12.00 per hour
Hourly Rate – Sports only	\$8.00 per hour
Others – morning to 6pm	\$14.00 per hour
Others – 6pm - midnight	\$20.00 per hour
Others – midnight to 2am	\$22.00 per hour
Preparation/pack-in night before event (after 5pm) and pack-out/clean up, morning after event (before 12pm) charged at normal hourly rate	
Maximum Daily Rate (day/night events, multi-day events)	\$200.00
Miscellaneous	
Heating	\$2.00 per hour of use
Kitchen facilities	\$10.00 per hour
Memorial Lounge only	\$10.00 per hour
Supper Room only	\$10.00 per hour
Public Liability Insurance Cover (if required)	\$10.00 per hire
Hire Out Equipment From Hall	
Tables	\$6.60 each per day
Chairs	\$1.50 each per day



Facility Hire – Pleasant Point Gymnasium

The gymnasium is now leased to the Pleasant Point Community Health & Fitness Club Incorporated. Fees and charges are set by the lessee.

Preparation time (must be arranged at the time of booking the facilities).

Hire (minimum hire charge of two hours per hire including preparation / pack out time).

Description	2020/2021 (GST inclusive)
Bond – Dances, Socials, Cabarets including alcohol	\$750.00
Bond – Sports	\$50.00
Deposit – Dances, Socials, Cabarets	\$100.00
Hire	
Meetings only	\$10.00
Sports only	\$6.00
Others -	
morning to 6.00pm	\$10.00
6.00pm to midnight	\$15.50
midnight to 2.00am	\$20.50
Hire Out Equipment From Gymnasium	
Tables	\$5.00 each per day
Chairs	\$0.50 each per day



Facility Hire – The Southern Trust Events Centre

The Southern Trust Events Centre features a large multi-purpose Stadium, a Lounge including Kitchen and Bar, and a Meeting Room.

Commercial and special events rates are available on request. Quoted prices will vary depending on the type of event, spaces required, door charges, services requested etc.

A bond of up to \$1,000 may be charged depending on the usage/function.

Stadium (up to 2,400 people).

Description	Adult / Senior Competition	School Usage Junior Competition
	2020/21 (GST incl.)	2020/21 (GST incl.)
Full Stadium Floor (three sections)		
Hourly	\$105.00	\$84.00
Full Day (8.00am-5.00pm)	\$635.00	\$506.00
Full Day and Evening (8.00am-11.00pm)	\$1055.00	\$844.00
Lighting per hour (electricity)	\$40.20	\$40.20
Heating per hour (gas)	\$54.90	\$54.90
Air vents / Circulation per hour (electricity)	\$40.20	\$40.20
Two Thirds Stadium Floor (two sections)		
Hourly	\$70.00	\$56.00
Full Day (8.00am-5.00pm)	\$473.00	\$378.00
Full Day and Evening (8.00am-11.00pm)	\$788.00	\$630.00
Lighting per hour (electricity)	\$26.80	\$26.80
Heating per hour (gas)	\$36.60	\$36.60
Air vents / Circulation per hour (electricity)	\$26.80	\$26.80
One Third Stadium Floor (one section)		
Hourly	\$35.00	\$28.00
Full Day (8.00am-5.00pm)	\$236.00	\$189.00
Full Day and Evening (8.00am-11.00pm)	\$394.00	\$315.00

Description	Adult / Senior Competition	School Usage Junior Competition
	2020/21 (GST incl.)	2020/21 (GST incl.)
Lighting per hour (electricity)	\$13.40	\$13.40
Heating per hour (gas)	\$18.30	\$18.30
Air vents / Circulation per hour (electricity)	\$13.40	\$13.40
Upstairs Meeting Room (up to 40 people)		
Hourly	\$21.00	\$25.00
Morning, Afternoon or Evening	\$52.00	\$60.00
Upstairs Lounge, Kitchen and Bar (up to 300 people)		
Morning or Afternoon	\$99.00	\$110.00
Full Day (8.00am-5.00pm)	\$180.00	\$195.00
Full Day and Evening (8.00am-11.00pm)	\$210.00	\$225.00
Evening only	\$120.00	\$130.00
Weddings	\$549.00	\$549.00
Other Social Functions	\$320.00	\$320.00
Exercise class with owner instructor per hour	\$35.00	\$35.00
Gym		
Groups with a qualified CBay instructor per hour	\$75.00	\$75.00
Groups using their own qualified instructor per hour	\$35.00	\$35.00
Other Charges		
Cancellation of Booking - at Manager's discretion	\$30.00 minimum	\$30.00 minimum
Set up/pack down equipment (per hour) - at Manager's discretion	\$30.00	\$35.00
External Changing Rooms (per room per half day)	\$95.50	\$95.50
Downstairs commercial kitchen (large functions and events)	\$299.00	\$299.00
Electricity per kwh	\$0.27	\$0.27
Additional clean up (per hour) – at Manager's discretion	\$30.00	\$35.00
Security Unlock / Lock up	\$65.00	\$65.00

The Centre reserves the right to adjust the final account based on the actual level of use, additional services provided and any damage incurred.



Facility Hire – Theatre Royal Timaru – *currently closed for The Theatre Royal Upgrade/Heritage Facility Project*



2 King George Place - PO Box 522 Timaru 7940 - Telephone 03 687 7200

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Facility Hire – Washdyke Community and Sports Centre

The Washdyke Community and Sports Centre may be used for meetings, seminars, receptions and functions for up to 200 people.

Hire of the Lounge and Bar: Contact Soccer South Canterbury, telephone 03 693 8594 or 027 637 4775.

Hire of the Squash Courts: Contact Don McLean, telephone 03 688 6330.

Council administers the hire of the **Gymnasium and the Squash Lounge as follows:**

- **Hire** Minimum hire charge of two hours per hire. Hirer will be charged from start of booking (including pack in and pack out) until end of booking including clean up.
- **Public Liability Insurance** The hirer is required to have Public Liability Insurance and provide a confirmation of this to the Council before the booking is confirmed. If the hirer does not have Public Liability Insurance the Council will charge \$10.00 per hire. This provides cover to a maximum of \$2,000,000.

Description	2020/2021 (GST inclusive)
Bond – Functions including alcohol	\$750.00
Deposit – Required one month prior to reservation	\$50.00
Hire	\$15.00 per hour
- Minimum Charge 2 hours \$30.00	
Electrical facilities (heating / lighting)	\$0.40 per unit
Public Liability Insurance Cover (if required)	\$10.00 per hire
*Security check	\$40.00 per check

* Please note: An additional charge for a **security** check of the Centre will apply to all functions at which alcohol is served and to any reservation closing from 11.00pm onwards as per the security company’s scale of charges. Should this fee change, any hirer who requires this service is notified by letter.

Facility Hire – West End Hall

The West End Hall may be used for meetings, seminars, receptions and functions for up to 200 people.

Hire Minimum hire charge of two hours per hire. Hirer will be charged from start of booking (including pack in and pack out) until end of booking including hirer’s clean up.

Public Liability Insurance The hirer is required to have Public Liability Insurance and provide a confirmation of this to the Council before the booking is confirmed. If the hirer does not have Public Liability Insurance the Council will charge \$10.00 per hire. This provides cover to a maximum of \$2,000,000.

Description	2020/2021 (GST inclusive)
Bond – Functions including alcohol	\$750.00
Hire	
Meeting Room (can be hired separately)	\$18.00 per hour
Hall Hireage	
Hourly Rate	
- Morning to 6pm	\$28.00 per hour
- 6pm to midnight	\$38.00 per hour
- Midnight to 2am	\$45.00 per hour
Preparation/pack-in night before event (after 5pm) and pack-out/clean up, morning after event (before 12pm) charged at normal hourly rate	
Maximum Daily Charge – day/night events, multi-day events	\$432.00
Kitchen Facilities (can be hired separately)	\$23.00 / hour
West End Bowls	\$18.00 / hour
Committee Room (Masonic Lodge)	\$17.00 / hour
Ante Room (available only when Committee Room and Lodge Room not in use)	\$12.00 / hour
Hire Out Equipment From West End Hall	
Tables	\$4.00 each per day
Chairs	\$0.50 each per day
Public Liability Insurance Cover (if required)	\$10.00 per hire

Cleaning Costs: Should the Hall require additional cleaning following hire, the hirer will be charged at an hourly rate.



Fishing Huts

Description	2020/2021 (GST inclusive)
Lease Transfer	\$150.00
Rangitata Hut Lease	\$620.00 per annum
Rangitata Hut Lease – Permanent Resident	\$930.00 per annum
Stratheona Hut Lease	\$620.00 per annum

Land Information Memorandum

Description	2020/2021 (GST inclusive)
Residential Single Unit Properties (based on rating differential)	\$305.00
All Other Properties	\$435.00



Land Transport

Description	2020/2021 (GST inclusive)
Services Consents	
Road Occupation (Structure/Fence/Pipeline) – application fee	\$350.00
Vehicle crossing – application fee	No charge
Inspection / Re-inspection Fee	\$175.00
Annual Road Occupation Licence Inspection Fee	\$75.00
Corridor Access Request (CAR) – Application Fees	
Works within footpaths/berms:	
<ul style="list-style-type: none"> Type FB1 (Minor) Up to 6 square metres and/or 20 lineal metres 	\$30.00
<ul style="list-style-type: none"> Type FB2 (Major) Greater than 6 square metres and/or 20 lineal metres, but less than 10 square metres and/or 100 lineal metres 	\$350.00
Works within road carriageway (formed road):	
<ul style="list-style-type: none"> Type C1 (Minor) Up to 2 square metres and/or 5 lineal metres 	\$350.00
<ul style="list-style-type: none"> Type C2 (Major) Greater than 2 square metres and/or 5 lineal metres, but less than 10 square metres and/or 15 lineal metres 	\$900.00
Project Work Areas greater than the above category types	At cost

Latter Street Car Park

Description	2020/2021 (GST inclusive)
Clamping release fee for unauthorised vehicles	\$70.00

Library

Description	2020/2021 (GST inclusive)
Out of District Membership – per adult member	\$60.00 per annum
Temporary Membership – residing in Timaru District – 1 week – 6 months	\$20.00 Non-refundable
Fines - Adult	\$0.10 / day to max \$3.00
Fines - Children	Free
Adult Reserves	\$1.00
Interloans	From \$6.00
Lost Borrower Card	\$5.00
Photocopying	
A4	\$0.10 per page \$0.20 double sided
A4 Colour	\$1.00 per page \$2.00 double sided
A3	\$0.20 per page \$0.40 double sided
A3 Colour	\$1.50 per page \$3.00 double sided
Other	
Temuka Meeting Room	\$18.50 / hour
Geraldine Meeting Room	\$18.50 / hour
Lost/Damaged Item - Administration fee – per invoice	\$10.00



Licence Fees

Description	2020/2021 (GST inclusive)
Bylaws Licences	
Licence to keep three or more dogs	\$40.00
Selected Owners Application Fee (Including inspection fee)	\$40.00
Selected Owners Re Inspection Fee	\$20.00
Taxi Stands – Cab Fee	\$102.00 per year
Public Place Trader	\$150.00 per year
Stand – Annual	\$0
Stall - Monthly	\$0
Annual Mobile shop or stall permit / public trader	\$150.00
Monthly Mobile Shop or stall permit / public trader	\$100.00
One Day Mobile Shop / Stall or Hawkers permit / public trader	\$40.00
Street Dining Areas (Permit to Occupy)	
Timaru, Geraldine, Temuka and Pleasant Point:	
Seat up to 17 persons	\$265.00
Seat 17 + persons	\$530.00
Health Licences	
Application for / Renewal of: -	
Camping Grounds	\$300.00
Food Premises:	
* Class A (High Risk) (*as determined by Environmental Services)	\$375.00
* Class B (Low Risk) (*as determined by Environmental Services)	\$256.25
Charge-out rate – to apply to any activities that requires recovery of costs	\$150.00 per hour
Administration fees	\$75.00
Application for / Renewal of:	
Hairdressers	\$175.00
Public Health – Low Risk (i.e. Beauty Therapists [makeup only] - Non-Transferable	\$100.00
Public Health–High Risk (i.e. Skin piercing, Tattooing, etc) - Non-Transferable	\$205.00
Offensive Trades	\$205.00



Description	2020/2021 (GST inclusive)
Funeral Directors	
Public Health Pool Registration/Renewal (Bylaw) includes inspection	\$175.00
Pre-Opening, etc – Cost of licence plus charge out rate per hour or part thereof.	\$205.00 - \$375.00 + \$150.00 per hour
New Registration	
Food Control Plan - single site	\$150.00 fixed fee plus \$75.00 / half hour after 1st hour
Food Control Plan – multi site	\$225.00 fixed fee plus \$75.00 / half hour after 1st hour
National Programme	\$150.00 fixed fee plus \$75.00 / hour after 1st hour
Consultancy (optional) – new business set up assistance/preopening visit	\$150.00 per hour
Food Control Plan Mentoring (optional)	\$300.00 fixed fee
Registration Renewal	
12 month renewal Food Control Plan - single site	\$150.00 fixed fee
12 month renewal Food Control Plan - multi site	\$225.00 fixed fee
24 month renewal National Programme	\$150.00 fixed plus \$75.00/half hr after 1 st hr
Food Control Plan Mentoring (optional)	\$300.00 fixed fee
Compliance and Monitoring	
Food Control Plan – annual (includes those FCP’s registered before 1 March 2016)	\$75.00 fixed fee
National Plan – 24 month	\$150.00 fixed fee
Verification (Audit)	
Food Control Plan – single site audit	\$300.00 fixed fee plus \$75.00 per half hour after the first 2 hours
Food Control Plan – multi site audit	\$300.00 fixed fee plus \$75.00 per half hour after the first 2 hours
Food Control Plan Audit close-out over 15 minutes	\$150.00 per hour
National Plan 1 Check (one off)	\$150.00 per hour
National Plan 2 Audit – 3 yearly	\$150.00 per hour
National Plan 3 Audit – 2 yearly	\$150.00 per hour
Complaint Driven Investigation	
Complaint resulting in issue of improvement notice	\$150.00 per hour plus actual travel costs and disbursement
Exemption	
Application and Assessment	\$150.00 per hour



Description	2020/2021 (GST inclusive)
Travel Charges (applied to the fees above as appropriate)	
Timaru District	\$10.00 fixed charge per visit \$10.00 fixed charge per visit
Actual Travel Costs	Where applicable, charges at .85c per km plus staff travel time at \$150.00 per hour
Miscellaneous Licences / Fees	
Re-inspection for Non Compliance - All licences	\$150.00 per hour
Environmental Health Regulatory Functions and Enforcement	\$150.00/hr
Transfer Fee	\$100.00
Gambling Act Consent Fee – Deposit (Includes processing of application up to a maximum of 2 hours: Charge out fee per hour or part thereof applies thereafter)	\$250.00
Public Swimming and Spa Pools – Investigation and Tests	\$150.00/hr plus cost of lab tests
Liquor	
Application fees (On, Off, Club)	
Very low	\$368.00
Low	\$609.50
Medium	\$816.50
High	\$1,023.50
Very high	\$1,207.50
Annual fees (On, Off, Club)	
Very low	\$161.00
Low	\$391.00
Medium	\$632.50
High	\$1,035.00
Very high	\$1,437.50
Special licence	
Class 3: one or two small events	\$63.25
Class 2: three to twelve small events or one to three medium events	\$207.00
Class 1: one large event, more than three medium events, more than twelve small events	\$575.00



Description	2020/2021 (GST inclusive)
Other application fees	
Public Notice of Application Fee	\$50.00
Managers certificate application and renewal	\$316.25
Temporary authority	\$296.70
Temporary licence	\$296.70
Appeal to Alcohol Regulatory Licensing Authority (paid to ARLA)	\$517.50
Extract of register	\$57.50
Permanent club charter	\$632.50
Bylaws Regulatory function and Enforcement ³	
Removal of advertising signs	\$100.00
Removal of abandoned vehicles	\$100.00/hr staff time plus Actual cost of towage
Litter	
a) As permitted under the Litter Act 1979	\$400.00
b) Clean – up relating to litter and illegal dumping	Actual cost of contractor + \$50.00 administration fee
Bylaws Regulatory functions and enforcement	\$100.00/hr

- 1** Applies to applications for new licences, renewals of licences and variations to licences.
- 2** Event Definitions:
 Small Event (0 – 100 people)
 Medium Event (100 – 400 people)
 Large Event (more than 400 people)
- 3** Bylaw fees and fines are charged under the LGA 2002. When the cost of bylaw monitoring and or enforcement related processes exceeds the stated fee, (min. charge), Council may recover all additional costs on a time and cost bases

Note: All Liquor Licence Fees are set by Government Statute and are subject to change.



Museum

Description	2020/2021 (GST inclusive)
Room rental	
Open Hours	\$25.00 per hour
After Hours	\$30.00 per hour + \$25.00 staff charge

Note: Use of Digital Theatre equipment will attract further charge to South Canterbury Museum Development Trust. Rental fees may be reduced for organisations linked to the South Canterbury Museum at the Museum Director’s discretion.

Description	Public	SC Historical Society/Friends of the Museum
	2020/21 (GST incl.)	2020/21 (GST incl.)
Photocopying – A4	\$0.50	\$0.20
Photocopying – A3	\$0.50	\$0.20
Microfilm scans / digital images / colour copies – A4	\$1.00	\$0.50
Microfilm scans / digital images / colour copies – A3	\$1.50	\$1.00
Database printouts – per page	\$1.00	\$0.50
Research		
SC Genealogy Society fee ¹	\$2.00	\$2.00
Research by staff	\$30.00 per ½ hour	\$30.00 per ½ hour

¹ Fee applies to use of South Canterbury Genealogy Society resources by person who is not a member of the Society.

Description	Public	SC Historical Society/ Friends of the Museum
	2020/21 (GST incl.)	2020/21 (GST incl.)
Digital reprints²		
Catalogue print	\$1.00	\$0.50
Laser print – A5 / A4	\$8.00	\$7.00
Laser print – A3	\$12.00	\$10.00
Digital images (300dpi JPG on CD)	\$25.00	\$25.00
Commercial use of single image	\$50.00 per image	\$50.00 per image
Television or commercial filming in museum ³	\$280.00	\$280.00
Delivery timeframe (indicative)	5-10 working days Postal charges apply	2-3 working days Cost plus 50%

² Prices given are for personal, private and non-commercial purposes. Commercial use of the museum’s images will incur further charges.

³ Fee may be reduced or waived with agreement from Museum Director. Filming for advertisements will be charged double the fee.



Motor Camps

Description	2020/2021 (GST inclusive)
Pleasant Point	
Cabins	\$28.00 adult / \$12.00 child
Caravan power sites	\$18.00 adult/ \$7.00 child
Unpowered sites	\$15.00 adult/ \$6.00 child

These motor camps are leased on term contracts.

- Geraldine Holiday Park
- Rangitata South Reserve
- Temuka Motor Camp
- Winchester Motor Camp.

Parking

Description	2020/2021 (GST inclusive)
On Street Meters	\$1.20 per hour
Sophia Street Carpark	\$1.20 per hour
Sophia Street Farmers	\$0.80 per half hour
Library	\$1.00 per hour
Barnard Street	\$0.80 per hour
The Landing Services	\$1.20 per hour
Cains Terrace	\$0.80 per hour
Bay Hill On Street	\$1.20 per hour
Cone Hire	\$12.00 per day
Infringement Fees Any parking offence involving parking on a road in breach of a bylaw, in excess of a period fixed by a meter or otherwise, where the excess time is:	
Not more than 30 minutes	\$12.00 discounted \$2.00
More than 30 minutes but not more than 1 hour	\$15.00 discounted \$2.00
More than 1 hour but not more than 2 hours	\$21.00 discounted \$2.00
More than 2 hours but not more than 4 hours	\$30.00 discounted \$2.00
More than 4 hours	\$42.00 discounted \$2.00
More than 6 hours	\$57.00 discounted \$2.00
Failing to display Pay & Display Receipt	\$40.00

Notes: Discounts apply if paid within 14 days. Infringement fees are set by Statute.



Planning

Resource Management Fees

Section 36 of the Resource Management Act 1991 enables Council to charge additional fees to recover actual and reasonable costs where the Lodgement Fee is inadequate.

When the total cost to process an application exceeds the Lodgement Fee in Table One, the additional fees are charged at the rates specified in Table Two of this fee schedule.

The Council also reserves its discretion to refund part of the fixed fee if the work required to process the application is less than usual.

The Lodgement Fee will be required to accompany the application. An invoice will be sent for any additional fees. The Lodgement Fee is a deposit only and may not be the complete charge. There may be additional fees or a part refund as explained above.

Discounts shall be paid on administrative charges for applications for resource consent and applications to change or cancel conditions that are not processed within the statutory timeframes. The discounts shall be in accordance with the Regulations to the Resource Management Act 1991.

Description	2020/2021 (GST inclusive)
Lodgement Fees (Deposit)	
Notified Consent	\$4,000.00
Limited Notified (service only) Consent	\$3,000.00
Non-notified Subdivision Consent	\$700.00
Non-notified Land Use Consent which includes a monitoring fee for a single site inspection	\$900.00
Non-notified Subdivision Consent - Change to Flats Plan or Unit Title	\$700.00
Right of Way Approval (not included in Subdivision Consent)	\$650.00
Revocation of Easements and Consent Notices (not included in Subdivision Consent)	\$525.00
Existing Allotments Section 226 Certificate (new titles created)	\$525.00
Section 223 Certificate (survey plan approval)	\$410.00
Section 224(c) Certificate	\$410.00
Section 224(c) Certificate including Section 223 Certificate	\$410.00
Removal of Building Line Restriction	\$640.00
Certificates of Compliance	\$640.00
Change or Cancellation of Conditions	\$525.00



Description	2020/2021 (GST inclusive)
Existing Use Rights and Existing Use Certificate	\$525.00
Extension of Time	\$480.00
Outline Plan	\$640.00
Waiver of Outline Plan	Actual cost
Alteration to a Designation	\$1,100.00
Extension of Time to a Designation	\$1,100.00
Plan Change	\$10,500.00
Notice of Requirements for Designations or Heritage Order	\$5,100.00
Certificates for LMVD	\$640.00
Certificates under the Sale and Supply of Alcohol Act 2012	\$155.00
Overseas Investment Office Certificate	Actual cost
Pre-Lodgement Work Staff time conducting assessments, attending meeting(s) and writing correspondence prior to the lodgement of specific resource consent application(s) and private plan change(s).	Actual cost after first half hour free
Permitted Boundary Activity Notice	\$525.00
Permitted Activity Notice	\$525.00
Monitoring of Permitted Activity under the National Environmental Standards	Actual Cost
Charge Rates (staff time rate)	
District Planning Manager	\$160.00 per hour
Senior Planner	\$130.00 per hour
Planner	\$110.00 per hour
Subdivision and Compliance Officer	\$110.00 per hour
Administration Staff	\$70.00 per hour
Other Council Staff	\$130.00 per hour
Public Notices	At cost
Disbursements	At cost
Consultants/Legal Advice (incl Aoraki Environmental Consultancy)	At cost
Commissioning Special Reports	At cost
Hearing costs	
Hearings Committee	\$100.00 per hour for the chairperson \$80.00 per hour per member who is not the chairperson
Commissioner	At cost



Description	2020/2021 (GST inclusive)
Monitoring (if monitoring of resource consent is required)	
Single Site Inspection (to be paid with the lodgement fee for Non-notified Land Use Consent)	\$200.00
Additional monitoring of resource consents and monitoring of non-compliance with the Timaru District Plan or the Resource Management Act 1991	At cost
Other Charges	
Timaru District Plan	\$200.00 + postage
Annual update service to the District Plan	\$150.00 per year
District RAPID Numbers (book)	\$75.00
Allocation of new Rapid Number (includes Plate)	\$50.00
Replacement Rapid Number Plate	\$25.00
Bond Application	\$350.00
Bond Refund	\$350.00
Road name request	\$700.00



Records and Information Services Charges

Description	2020/2021 (GST inclusive)
Staff time	\$50.00 per half hour
Flashcard	\$20.00
Photocopying	
A4 colour – per side	\$1.50
A3 colour – per side	\$2.50
Building file viewing	\$30.00
Supply of Drainage plans	Free of Charge
Official Information Enquiries	
Staff time – first hour is free - then	
Staff time – per half hour, or part thereof	\$34.50



Sewer

Description	2020/2021 (GST inclusive)
Services Consents - Connection/Disconnection – all locations	
Application Fee	\$350.00
Inspection/Re-inspection fee (per inspection)	\$200.00
Connection/Disconnection (Physical Works)	
All pipe sizes and manholes – all locations	Actual Cost
Trade Waste Charges	
Fixed costs – per cubic metre of consented median discharge volume per day	\$0.66
Variable costs – per cubic metre of discharge (Invoiced after 1 July irrespective of time period covered)	\$0.11
Inspection (per visit)	\$200.00
Special Liquid Waste Charges	
Disposal charge (per cubic metre)	\$8.90
Additional charge for high solids content (per cubic metre) – dependant on solids content – Minimum charge 1 cubic metre	\$150.00
Solid waste requiring landfill disposal (per tonne)	\$300.00



Social Housing

	Single	Double
	2020/21 (GST incl.)	2020/21 (GST incl.)
Timaru		
Clyde Street / Le Cren Street – One bedroom	\$130.50	\$160.50
Clyde Carr Crescent – One bedroom	\$120.50	\$140.50
Clyde Carr Crescent – Bedsits	\$103.50	\$123.50
Craigie Avenue – One bedroom	\$125.50	\$145.50
Edinburgh Street – One bedroom	\$145.50	\$160.50
Flemington Street – One bedroom	\$145.50	\$160.50
Hanan Place – One bedroom	\$120.50	\$140.50
7A – 9A Harper Street – One bedroom	\$120.50	\$140.50
9 Harper Street – One bedroom	\$130.50	\$155.50
James Street / Keith Street – One bedroom	\$120.50	\$145.50
Jonas Street – One bedroom	\$135.50	\$160.50
Maltby Avenue – One bedroom	\$145.50	\$160.50
Princes Street – One bedroom	\$125.50	\$145.50
Rhodes Street – One bedroom	\$120.50	\$140.50
Taylor Street – Bedsits	\$103.50	\$123.50
Victoria Street – One bedroom	\$150.50	\$165.50
Wilson Street – One bedroom	\$120.50	\$140.50
Woodlands Road – One bedroom	\$120.50	\$140.50



	Single	Double
	2020/21 (GST incl.)	2020/21 (GST incl.)
Temuka		
Hamilton Street – One bedroom	\$120.50	\$140.50
Hewlings Place – One bedroom	\$125.50	\$155.50
King Street – One bedroom	\$125.50	\$140.50
Levens Lane – One bedroom	\$125.50	\$155.50
Whitcombe Street – Bedsits	\$103.50	\$123.50
Wilkin Street – One bedroom	\$120.50	\$140.50
Wilmshurst Road – One bedroom	\$120.50	\$145.50
Wilmshurst Road – Bedsits	\$103.50	\$123.50
Wilmshurst Road / King Street – One bedroom	\$145.50	\$160.50
Geraldine		
Huffey Street – One bedroom	\$125.50	\$140.50
89 Talbot Street – One bedroom	\$112.50	\$132.50
113-115 Talbot Street – One bedroom	\$145.50	\$160.50
Pareora		
King Street – One bedroom	\$125.50	\$145.50
Pleasant Point		
Horton Street – One bedroom	\$120.50	\$140.50
Horton Street – Bedsits	\$98.5	\$118.50



Sports Grounds

Description	2020/2021 (GST inclusive)
Private hire per ground	\$40.00
Site Fees - Clubs with facilities on Council land will pay site fees of:	
Up to 200m2	\$30.00 per annum
200m2 – 5,000m2	\$100.00 per annum
5,000m2 – 10,000m2	\$200.00 per annum
10,000m2 – 50,000m2	\$310.00 per annum
50,000m2 – 100,000m2	\$420.00 per annum
100,000m2 – 200,000m2	\$530.00 per annum
Greater than 200,000m2	\$1,050.00 per annum

Sportsfields - Charges for Sportsfields will be based on the extra cost of maintaining the area at sportsfield standard, compared with just maintaining it as a passive green area. These are additional to any Site Fees and reflect the actual marginal cost.

Hardcourts - Charges for publicly available Hardcourts and sealed areas will be based on:

- A 25% user capital contribution when the courts are constructed or resealed.
- 20% of the balance being recovered through user charges spread over the life of the improvements
- 20% of the annual maintenance cost recovered from user charges.

Stormwater

Description	2020/2021 (GST inclusive)
Services Consents - Connection/Disconnection – All Schemes	
Application Fee	\$350.00
Inspection/Re-inspection Fee (per inspection)	\$200.00
Connection/Disconnection (Physical Works)	
All pipe sizes and manholes – all schemes	Actual Cost
Pipe to water table – rural schemes	Actual Cost



Swimming Pools: Geraldine, Pleasant Point and Temuka

Description	2020/2021 (GST inclusive)
Admission	
One Preschool (under 5 years) with a paying Adult	No Charge
Junior (5 - 17 years)	\$3.00
Adult	\$4.50
i Adult 65 years and over	\$3.50
ii Adult 80 years and over (upon application)	Free entry
Family Group Admission	
Adult with 2 Preschoolers (under 5 years)	\$5.50
i Adult 65 years and over with 2 Preschoolers (under 5 years)	\$4.50
Adult with Child under 8 (5 to 7 years)	\$5.50
i Adult 65 years and over with Child under 8 (5 to 7 years)	\$5.50
Entry Only Discounts	
Buy 10 receive 11	\$30.00 junior / \$45.00 adult / \$35.00 for 65+
Buy 20 receive 23	\$60.00 junior / \$90.00 adult / \$70.00 for 65+
Buy 50 receive 60	\$150.00 junior / \$225.00 adult / \$175.00 for 65+
Seasonal swim membership	\$120.00 junior / \$180.00 adult / \$140.00 65+
Aqua classes (plus admission)	\$2.00

Notes:

- The Recreation Facilities Manager has delegated authority to negotiate the hire of a portion of the facilities.
- One Pre-school child will be admitted to the pool with one paying Adult and the child must remain within arms length.
- i Adult 65 years and over - please supply proof of age
- ii Adult 80 years and over – application must be made and approved. Application Forms are available on request.

Swimming Pools: Caroline Bay Trust Aoraki Centre (CBay)

Description	2020/2021 (GST inclusive)
Admission	
One Preschool (under 5 years) with a paying Adult	No charge
Junior (5 - 17 years)	\$4.00
Adult	\$6.00
i Adult 65 years and over	\$5.00
ii Adult 80 years and over (upon application)	Free entry
Family Group Admission	
Adult with 2 Preschoolers (under 5 years)	\$8.00
i Adult 65 years and over with 2 Preschoolers (under 5 years)	\$7.00
Adult with Child under 8 (5 to 7 years)	\$8.00
i Adult 65 years and over with Child under 8 (5 to 7 years)	\$7.00
Hydro slide per session (plus admission)	\$4.00
Sauna / steam / spa per session (plus admission)	\$3.00
Entry Only Discounts	
Buy 10 receive 11	\$40.00 junior / \$60.00 adult / \$50.00 over 65 years
Buy 20 receive 23	\$80.00 junior / \$120.00 adult / \$100.00 over 65 years
Buy 50 receive 60	\$200.00 junior / \$300.00 adult / \$250.00 over 65 years
Buy 100 receive 125	\$400.00 junior / \$600.00 adult / \$500.00 over 65 years
Annual swim membership	\$499.00 junior / \$725.00 adult / \$599.00 over 65 years
Learn to Swim classes	
Explore and learn - Pipi-frog (was Pipi-swordfish)	\$10.00
Explore and learn - Turtle-swordfish	\$11.50
400Gold – per class – Seal-silver	\$12.50
400Gold – per class – Gold	\$8.00
Aqua classes (plus admission)	
Aqua gentle - morning	\$3.00
Aqua fit – evenings	\$5.00



Notes:

- The Recreation Facilities Manager has delegated authority to negotiate the hire of a portion of the facilities.
- One Pre-school child will be admitted to the pool with one paying Adult and the child must remain within arms length.
- ⁱ Adult 65 years and over - please supply proof of age
- ⁱⁱ Adult 80 years and over – application must be made and approved. Application Forms are available on request.



Water

Description	2020/2021 (GST inclusive)
Services Consents	
Application Fee - Connection/Disconnection/Flow Alteration – all schemes	\$350.00
Application Fee – Request to deviate from Downlands Policy	\$632.50
Inspection / Re-inspection fee (per inspection)	\$200.00
Connections/Disconnections/Flow Alterations (Physical Works)	
Connections - All pipe sizes – all schemes	Actual Cost
Disconnections - Permanent/ Temporary/Reconnections	Actual Cost
Flow Alterations – Jet Alterations – all schemes	Actual Cost
Backflow Preventor and Water Meter	
Backflow Testing – By Owner	Actual Cost
Backflow Testing – By Council	\$250.00
Installation	Actual Cost
Sale Price of Water (per cubic metre) (Invoiced after 1 July irrespective of time period covered)	
Geraldine	\$0.66
Pleasant Point	\$0.66
Seadown	\$0.90
Temuka	\$0.66
Timaru	\$0.66
Winchester	\$0.66
Rural Schemes – Connection Fee	
Downlands – per Tank Connection	\$1,150.00
Downlands – per Unit	\$1,150.00
Orari	\$575.00
Seadown	\$1,150.00
Te Moana Downs – per Tank Connection	\$1,750.86
Te Moana Downs – per Unit	\$3,501.72
Bond to cover remedial work	\$500.00 minimum to 10% of estimated value of work



Waste Minimisation

Kerbside Collection Charges Summary of Options	Compost Weekly Collection	Recycle Fortnightly Collection	Rubbish Fortnightly Collection	Cost per Year In Rates
				2020/21 (GST incl.)
Small	140 litre	140 litre	140 litre	\$335.00
Standard	240 litre	240 litre	140 litre	\$335.00
Large	240 litre	240 litre	240 litre	\$436.00

The small and large options are available upon application.

Extra Bins - It is likely that there will be situations where people will require extra bins. For example, an extra recycle or rubbish bin for businesses, an extra compost bin for properties with a large garden. This option is available on application, and will be invoiced pro-rata in the first year, after which costs will be charged on rates.

Extra Bin Fee	Compost	Recycle	Rubbish
	2020/21 (GST incl.)	2020/21 (GST incl.)	2020/21 (GST incl.)
Small	\$129.00	\$83.00	\$159.00
Large	\$151.00	\$95.00	\$229.00

Replacement Bin Fee	
	2020/21 (GST incl.)
Small	\$102.00
Large	\$112.00

Permit Type	Cost of Permit
	2020/2021 (GST inclusive)
Return of bins after removal for non-compliance	\$75.00 per delivery



Geraldine, Temuka and Timaru Transfer Station charges (for non-permitted users)

A **Waste Levy** of \$11.50 per tonne is recovered by Council on behalf of Central Government. This is incorporated into the fees.

Key: t = Tonne

Description (all vehicles charged by weight)		Charge by Tonne	Minimum Charge
		2020/21 (GST incl.)	2020/21 (GST incl.)
Rubbish		\$240.00/t	\$10.00
1	Timber Only	\$200.00/t	\$10.00
	Sand, Soil, Clay	\$10.00/t	\$10.00
	Organic	\$80.00/t	\$10.00
2	Recyclable	\$60.00/t	\$10.00

Description	Minimum Charge
	2020/2021 (GST inclusive)
Public weigh	\$11.00

- 1 Fee is set by Waste Transformation Limited. Timaru District Council acts as collection agent.
- 2 Applies to recycling delivered to the Materials Recovery Facility only

Free drop-off facilities for recyclable materials are provided at all transfer stations.



Pleasant Point (no weighbridge)

A **Waste Levy** of \$11.50 per tonne is recovered by Council on behalf of Central Government. This is incorporated into the fees.

Description	Car or Small Hatch Back 2020/2021 (GST inclusive)	ALL VEHICLES The charge is by measured volume i.e. load m ³ = (X x Y x Z)
		2020/2021 (GST inclusive)
1 Rubbish	Refer all vehicles	\$45.00/m ³ Minimum fee \$10.00
2 Timber only		\$30.00/m ³ Minimum fee \$10.00
Sand, Soil, Clay (trailer load or part thereof)		\$10.00
Garden		\$9.00/ m ³ Minimum fee \$10.00
Recyclable		Free

Truck loads not accepted at Pleasant Point.

- 1 All volume based charges for waste include a waste levy charge.
- 2 Timber excludes posts, fences and decking.

All loads will be charged pro rata by volume of materials. Minimum fee per visit of \$10 applies.



Special Waste Streams

A **Waste Levy** of \$11.50 per tonne is recovered by Council on behalf of Central Government. This is incorporated into the fees.

Key: t = Tonne

Waste Materials Requiring Permits

Criteria apply for the delivery of the following goods. Customers may apply to Council for the following permits:

Permit Type	Description of Materials	Cost of Permit	
		2020/21 GST incl.)	2020/21 GST incl.)
Organics Permit	Delivery of organic materials to the Compost Facility	\$50.00	\$70.00/t Minimum fee \$10.00
Polystyrene Permit	Delivery of clean packaging polystyrene to the Materials Recovery Facility	\$50.00	\$5.00/woolsack \$10.00/m3
Landfill Access Permit (LAP) Waste Category	Delivery of waste to Redruth Landfill	\$50.00	Waste: \$205.00/t Minimum fee \$40.00 Sorted Timber: \$200.00 Minimum fee \$30.00
Landfill Access Permit (LAP) Cleanfill Category	Delivery of cleanfill to Redruth Landfill	\$50.00	Concrete: \$7.00/t Minimum fee \$10.00 Slurry: \$9.20/t Minimum fee \$10.00 Other cleanfill: as notified
Waste Manifest: Required for Special or Hazardous Waste	Waste Manifest Application processing fee (per application)	\$25.00	\$240.00/t Minimum fee \$10.00
Waste requiring burial			Actual cost + service fee Minimum fee \$120.00



Recycling Services

Description	2020/2021 (GST inclusive)
ESCRAP	
Computer Screens	\$10.00
Televisions	\$15.00
Photocopiers small + medium (0.1 – 0.5m3)	\$25.00
Photocopiers Large (>0.5m3)	\$45.00
All other miscellaneous electronic items accepted at no charge for households only. Commercial deliveries (schools, organisations, businesses) please contact Council.	
Mice, cellphones, GPS units and digital cameras free for commercial deliveries.	
Tyres	
Car / 4x4 / Light Truck	\$5.50
Heavy Truck	\$15.00
Tractor	\$70.00
Per tonne (must be de-rimmed or per tyre charge applies)	\$665.00
Compost sales (as set by Waste Management NZ Limited)	
20 L Bags – Premium	\$5.50
Standard per tonne - Minimum charge \$20.00	\$100.00
Premium per tonne - Minimum charge \$24.00	\$120.00

BAGS available at all Transfer Stations.

BULK compost available at Timaru, Geraldine and Temuka

Transfer Station Administration Fees	2020/2021 (GST inclusive)
Monday to Friday after hours opening. Actual cost charged if exceeds minimum	\$100.00 Minimum fee
Saturday, Sunday and Public Holidays after hours opening. Actual cost charged if it exceeds minimum	\$150.00 Minimum fee
Drive off Administration Fee	\$25.00
Delivery of non-compliant materials	\$100.00 minimum or charged at cost

