

## Timaru District Council

### Minutes of a Meeting of the Community Development Committee Held in the Council Chamber, District Council Building, King George Place, Timaru on 8 May 2018 at 11am

**Present** Clrs Steve Wills (Chairperson), Nigel Bowen Peter Burt, Dave Jack, Andrea Leslie, Richard Lyon, Paddy O'Reilly, Sally Parker and Kerry Stevens

**Apology** Ali Talbot – Temuka Community Board

**In Attendance** Jarrod Marsden – Geraldine Community Board (for public part of meeting)  
Bernie Wilson – Pleasant Point Community Board (for public part of meeting)

Chief Executive (Bede Carran), Group Manager Community Services (Sharon Taylor), Executive Assistant to Mayor (Sapphron Trower), Parks and Recreation Manager (Bill Steans)(for item 16), District Planning Manager (Mark Geddes)(for item 16) and Council Secretary (Joanne Brownie)

#### 1. Declaration of Conflicts of Interest

Clr Stevens declared a conflict of interest, in the public excluded section of the minutes, with the loan application item.

#### 2. Chairperson's Report

The Chairperson reported on meetings he had attended and duties he had carried out since the last meeting including Aoraki Multicultural Council meeting, consideration of minimal donations, Local Arts Scheme Subcommittee meeting, District Plan workshop, meeting with Project Turnaround Manager, Long Term Plan engagement with Roncalli College ,CBD workshop, Anzac Day services, meeting with individuals, meeting with senior staff.

Proposed Clr Wills  
Seconded Clr Parker

"That the Chairperson's report be received."

Motion carried

#### 3. Confirmation of Minutes Community Development Committee Meeting 13 March 2018

Proposed Clr O'Reilly  
Seconded Clr Leslie

“That the minutes of a meeting of the Community Development Committee held on 13 March 2018, excluding the public excluded item, be confirmed as a true and correct record.”

Motion carried

#### **4. Donations and Loans Policy Review**

The Committee considered a report by the Executive Assistant to the Mayor recommending changes to the Donations and Loans Policy. The Committee agreed with the intent of the suggested policy modification and noted that the modification concerning an additional elected member having delegation would also provide cover should the Chairperson ever have a conflict of interest.

Proposed the Mayor  
Seconded Clr Stevens

1. “That the revised clauses 4.2 a) and b), 5.1 and 5.2 to the Donations and Loans policy be adopted.
2. That the appropriate officer to consider applications if the Chairperson is unavailable be the Deputy Chairperson of the Community Development Committee.”

Motion carried

#### **5. Correspondence Received – Funding**

The Committee noted the correspondence received relating to previous funding allocations.

Proposed Clr Leslie  
Seconded Clr Jack

“That the correspondence be received and noted.”

Motion carried

#### **6. Funding Applications Considered Under Delegated Authority**

The Committee considered a report on the applications for funding that had been approved under delegated authority.

Proposed Clr Wills  
Seconded Clr Burt

“That the information be received and noted.”

Motion carried

#### **7. Receipt of Youth Initiatives Subcommittee Minutes**

The Committee considered the minutes of the Youth Initiatives Subcommittee meeting of 21 March 2018.

Proposed Clr Jack  
Seconded the Mayor

“That the minutes of the Youth Initiatives Subcommittee meeting of 21 March 2018 be received.”

Motion carried

#### **8. Receipt of Local Arts Scheme Subcommittee Minutes**

The Committee considered the minutes of the Local Arts Scheme Subcommittee meeting of 15 March 2018.

Proposed Clr Stevens  
Seconded Clr O’Reilly

“That the minutes of the Local Arts Scheme Subcommittee meeting of 15 March 2018, excluding the public excluded items, be received.”

Motion carried

#### **9. Receipt of Safer Communities Committee Minutes**

The Committee considered the minutes of the Safer Communities Committee meeting of 1 March 2018.

Proposed Clr Jack  
Seconded Clr Parker

“That the minutes of the Safer Communities Committee meeting of 1 March 2018, be received.”

Motion carried

#### **10. Exclusion of the Public**

Proposed Clr Burt  
Seconded Clr Stevens

“That the Committee resolves to exclude the public on the grounds contained in Section 48(1) of the Local Government Official Information and Meetings Act:

##### **Confirmation of Minutes**

Section 7(2)(a)

- **Temuka Community Board Recommendation – Recognition of Contribution**

The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons.

**Donations and Loans  
Subcommittee  
Recommendation**

- **Loan Application**

Section 7(2)(b)(ii)

The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

(Section 7(2)(f)(i))

The withholding of the information is necessary to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of any local authority, or any persons to whom section 2(5) of this Act applies, in the course of their duty.

**Donations and Loans  
Subcommittee  
Recommendations**

- **Grant Applications**

(Section 7(2)(f)(i))

The withholding of the information is necessary to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of any local authority, or any persons to whom section 2(5) of this Act applies, in the course of their duty; and

That after considering the recommendations on Grant Applications the decisions be made public.

**Deed of Agreement for  
Arundel Belfield Road  
Significant Natural Area**

Section 7(2)(b)(ii)

The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

Section 7(2)(a)

The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons.”

Motion carried

## 11. Readmittance of the Public

Proposed Clr O'Reilly  
Seconded Clr Jack

"That the public be readmitted to the meeting."

Motion carried

## 12. Confirmation of Donations and Loans Decisions

The following Donations and Loans decisions, made with the public excluded, were confirmed:

### Events

#### **South Canterbury RSA Inc - \$1,737**

Towards sound and facility hire for the Dawn Service and the Civil Service at Timaru, Wednesday 25 April 2018.

#### **The Geraldine Winterlights Trust - \$3,000**

Towards costs to stage the Geraldine Winterlights Festival, Saturday 14 July 2018.

#### **South Island Masters Games Timaru Inc. - \$8,000**

Towards costs to hold the 2018 South Island Masters Games, Friday 5 to Sunday 14 October 2018.

### Community Services

#### **New Zealand Raptor Trust - \$5,000**

Towards costs to supply electricity to the Raptor Centre in Redruth Street, Timaru, as part of establishing a fully functioning facility for the care of birds of prey and for public viewing.

#### **Royal New Zealand Plunket Trust - \$1,995**

Towards costs to deliver services to families with children under 5 through the Timaru Plunket Family Centre.

#### **NZ Council Victim Support South Canterbury - \$1,900**

Towards costs to train volunteers as part of delivering victim support services to South Canterbury, May to September 2018.

## Heritage/Historic

### **Pleasant Point Railway & Historical Society - \$4,000**

Towards costs to build a storage shed to house the original body of a Model T Ford railcar and other artefacts.

### **South Canterbury Aviation Heritage Centre - \$1,950**

Towards costs to build an entrance model based on the original Stafford Street Air Training Corp recruiting office frontage and install historical photographs film on the windows at the Centre's static display wing.

## Substantial Donations

### **Te Aitarakihi Trust - \$20,000**

Towards costs to renovate and upgrade a relocated classroom to use as an administration block at the Te Aitarakihi Multicultural Centre.

### **Alzheimers Society South Canterbury - \$10,000**

Towards costs to purchase and install shade sails for the outdoor BBQ/dining area at the Park Centre, Timaru Botanic Gardens.

The meeting concluded at 11.25am.

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Chairperson