

SOUTH ISLAND IQP REGISTRATION PANEL

(Independent Qualified Persons)

PO Box 522

Timaru 7940

Phone: 03 687 7200

Fax 03 687 7209

South Island IQP Panel June 2018 Newsletter

It was disappointing that at our last SI IQP Panel Meeting that we continue to have a substantial fail rate of approving applications for registration.

Applications were declined for:

- Detail of Work Experience
- References (Quality of) and Lack of
- Not meeting the set criteria

Many of the Councils represented at the meeting expressed concern that **IQPs are signing** The Certificate of Inspection, Maintenance and Reporting (form 12a) when owners haven't completed / recorded the required inspections. The form 12a is being accepted in good faith when the Building Warrant of Fitness is submitted, however when on site audits are undertaken manuals and record sheets are lacking.

Reminders for new IQP Applicants

Application form

Please make sure you are applying on the **correct version** of the application form – all IQP forms are available on the Timaru District Council Website.

<https://www.timaru.govt.nz/services/building/independent-qualified-persons>

If you need a word version of the application form please email Mary - mary.gazzard@timdc.govt.nz

Please note - the application form has been changed slightly and has a new page five.

The questions on page five are also proving to be a stumbling point, when answering these please refer to the **Building Act 2004 sections 100-112**.

<http://legislation.govt.nz/act/public/2004/0072/latest/DLM306036.html> and the

Compliance schedule handbook available here

<https://www.building.govt.nz/building-code-compliance/building-code-and-handbooks/compliance-schedule-handbook/>

References: When completing a reference to support an application for SI IQP registration **please** ensure that it is relevant to the specified system that the person is applying for and actually provide details on what and how much you have supervised or worked together. Vagueness is not doing the applicant any favours.

Applications to become IQP registered: Please take care when completing applications and remember the more **relevant** information the better, therefore facts and supporting documentation is important.

*****NB. The next SI IQP Panel meeting is 16th August 2018** Cut-off date for applications is 8th August 2018 - Now 6th September – application cut-off date 29th August***

Annual Renewal Letter

This gets sent with your annual renewal invoice – **PLEASE** - fill it out and return it to Mary. Scanning and emailing it is fine, just send it in!



SOUTH ISLAND IQP REGISTRATION PANEL

(Independent Qualified Persons)

PO Box 522

Timaru 7940

Phone: 03 687 7200

Fax 03 687 7209

Also – if you change employer and wish to retain your registration please let Mary know, likewise if you don't want to retain your registration.



Backflow Prevention Devices – Testing equipment calibration - It appears that many testing kits have not been calibrated for a long time and false readings have been provided. Please have your testing equipment calibrated regularly for consistent test results.

Form 12 and 12a's remember these must comply with the Forms Regulations – Local Authorities are quite correct in declining acceptance for forms that are not correct.

At a recent Association of Building Compliance (ABC) meeting in Christchurch an Insurance Council Representative spoke on **Public Liability and Professional Indemnity** insurance – **Are you sure you have appropriate insurances.** Please refer also to the attached PowerPoint presentation.

Public Liability vs Professional Indemnity Insurance



▶ Public Liability Insurance

- ▶ This insurance covers your legal liability arising from activities causing damage or injury to others. In addition to meeting court judgments or out of court settlements, it also covers legal costs and expenses of investigating and defending covered claims.

▶ Professional Indemnity Insurance

- ▶ This insurance covers your legal liability for errors in the conduct of your professional services

Regards

Raewyn Kinnis – Chairperson & Mary Gazzard - Secretary